



## **PARK VOLUNTEER POSITION:**

### **CAMP HOST**

Solano County Parks and Recreation offers a camp host program at Lake Solano Park, Sandy Beach Park and Belden's Landing Water Facility. The Camp Host is a non-paid volunteer position.

LAKE SOLANO COUNTY PARK  
8685 PLEASANT VALLEY ROAD  
WINTERS, CA 95694  
OFFICE: (530) 795-2990  
FAX: (530) 795-1408

SANDY BEACH COUNTY PARK  
2333 BEACH DRIVE  
RIO VISTA, CA 94571  
OFFICE: (707) 374-2097  
FAX: (707) 374-4972

Camp Hosts are often thought of as the "eyes and ears" of campgrounds. They provide supervisors and rangers with information regarding campground facilities, visitor use, wildlife sightings, and safety concerns, but do not take direct action involving law enforcement situations. Hosts may staff ranger stations, provide upkeep of campgrounds, assist with the selection of campsites, and camp registration and fee payment.

Camp Hosts live on site in the campground and can volunteer services for either a three-month or six-month period as approved by the Park Ranger Supervisor. Camp Hosts provide their own recreational vehicle or travel trailer. A campground space with electricity, water and sewage connection is provided. Camp Hosts are required to complete a camphost application, reference check, and Livescan/fingerprinting.

#### **QUALIFICATIONS:**

1. Ability to meet and work with park visitors and paid staff.
2. Able to pass a background screening conducted by Solano County.
3. Previous experience in camp hosting is desirable but not required.
4. Previous customer service experience is desirable but not required.
5. Recreational vehicle or travel trailer owner with ability to set up and move own equipment.

### **MINIMUM RESPONSIBILITIES:**

1. Agree to commit to set number of hours per day.
2. Meet with Park Ranger Staff regarding daily operations, health and safety issues and maintenance issues.
3. Agree to perform specific duties as discussed with Park Supervisor upon appointment.

### **PRIMARY DUTIES:**

1. Meeting and greeting park visitors.
2. Assist with after office hours campsite registration.
3. Provide information to the visiting public.
4. Monitor entry gates and open and close as needed.
5. Provide the park visitor with rules of the park.
6. Assist in maintaining the appearance of the park: examples include cleaning restrooms, picking up garbage, mowing, light maintenance.
7. May be asked to work the entry station to collect fees and assist in other office work.
8. Contact either Ranger Staff or Solano County Sheriff's Office for law enforcement issues or medical emergencies. **At no time should you involve yourself with these issues other than contacting the correct authorities.** It is important to remember that, as a Camp Host, your job is to contact the right people to handle law enforcement and medical issues.
9. Sell firewood as available and appropriate.



## Camp Host Application

DATE: \_\_\_\_\_ 20 \_\_\_\_

NAME: \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

ADDRESS: \_\_\_\_\_  
STREET CITY STATE/ZIP

TELEPHONE: \_\_\_\_\_  
HOME WORK

SOCIAL SECURITY #: \_\_\_\_\_ CA. DRIVER'S LICENSE #: \_\_\_\_\_

TRAILER/MOTORHOME NAME: \_\_\_\_\_

STATE & LICENSE #: \_\_\_\_\_ REGISTRATION EXP. \_\_\_\_\_

YEAR OF UNIT: \_\_\_\_\_ INSURANCE COMPANY: \_\_\_\_\_ POLICY EXPIRES: \_\_\_\_\_

*Applicant will be required to submit proof of insurance.*

In Case of Emergency, please contact: \_\_\_\_\_  
NAME/RELATIONSHIP

\_\_\_\_\_  
TELEPHONE #

Number of months available: \_\_\_\_\_ Hours per week: 10-20 20-30 30-40

Days of the week not available: (circle all that apply) Mon. Tues. Wed. Thur. Fri. Sat. Sun.

Desirable starting date: \_\_\_\_\_

Desirable Park (circle all that apply): Lake Solano Park Sandy Beach Park

List three references:

1.	_____	_____	_____	_____
	Name	Address	Phone	Relationship
2.	_____	_____	_____	_____
	Name	Address	Phone	Relationship
3.	_____	_____	_____	_____
	Name	Address	Phone	Relationship

Please complete the following section.

1. Have you been a campground host before? If so, please describe your duties.
  
2. What would you like to get from your experience as Camp Host? What expectations or needs do you have in relation to volunteering as a campground host?
  
3. Previous Occupation(s):
  
4. Volunteer work experience:
  
5. Describe your experience and skills that would contribute to your ability to effectively serve as a Park Host:
  
6. Additional information that you would like to express concerning your background and experience to serve as a Park Host?



## Agreement for Volunteer Services

1. I understand and agree that I am a volunteer worker of the County of Solano Parks Division.
2. As a volunteer. I understand and agree that I will provide such volunteer work as I may be assigned without compensation.
3. I understand and agree that I am not an employee of the County of Solano and that I am not entitled to any employment benefits as a result of my volunteer services.
4. I understand and agree that I am not covered or entitled to any Worker's Compensation coverage, claim and/or benefits for any injury, damage or accident that may arise out of my volunteer services. I further understand and agree that I will assume all costs and expenses that I incur as a result of medical treatment and care for any injuries or damages I may suffer during my volunteer services.
5. I understand and agree to waive all claims and recourse of any nature against the County of Solano, and its officers, agents and employees, including, but not limited to personal injuries and property damage, arising from or in any way connected with my volunteer services.
6. I shall indemnify, hold harmless and defend the County of Solano, its officers, agents and employees from and against any and all claims, demands, damages, costs, expenses or other liabilities arising out of my volunteer services.
7. Upon reporting to the park to begin my term of service I agree to proceed to the Park's RV Waste Dump Station, empty and rinse waste holding tanks and then proceed to Camp host campsite to connect to camp host waste dump connection. I agree to only use common household cleaning products for the duration of my stay.

I have read the above statements carefully and understand each of them.

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SIGNATURE OF APPLICANT

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DATE

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SIGNATURE OF CO-APPLICANT

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DATE

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SIGNATURE OF PARKS SERVICES MANAGER OR DESIGNEE

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DATE