



SOLANO COUNTY
Department of Resource Management

Environmental Health Division
 675 Texas Street, Suite 5500
 Fairfield, CA 94533
www.solanocounty.com

Telephone No: (707) 784-6765
 Fax: (707) 784-4805

Birgitta Corsello, Director
 Clifford Covey, Asst Director

SELF AUDIT POLLUTION PREVENTION CHECKLIST
FOR BUSINESSES WITH DRY WELLS, SANITARY SEWERS, SEPTIC SYSTEMS, AND
STORM DRAINS

COMPLIANCE	YES	NO	N/A	IF NO, CORRECTIVE ACTION DONE AND THE DATE
<u>I. DRAIN MANAGEMENT</u>				
A. FLOOR DRAINS, SINKS, TOILETS FREE OF CHEMICAL STAINS INCLUDING FROM MOTOR VEHICLE FLUIDS?				
B. EXTERIOR SURFACES, STORM DRAINS, LOADING DOCKS, MANHOLES, AND SANITARY SEWER CLEANOUTS FREE OF CHEMICAL STAINS INCLUDING FROM MOTOR VEHICLE FLUIDS?				
C. OIL WATER SEPARATORS (IF PRESENT) REGULARLY MAINTAINED/DOCUMENTED BUT NOT CONNECTED TO SEPTIC SYSTEM?				
D. INTERIOR PROCESS DRAINS CONNECTED TO SANITARY SEWER NOT A SEPTIC SYSTEM?				
E. DRAINS FOR PROCESS UNITS PROTECTED AND/OR SEALED TO PREVENT DISCHARGE TO DRY WELLS, SANITARY SEWER, AND A SEPTIC SYSTEM?				
F. NON CONDENSATES DRAINS FROM ROOF EQUIPMENT FLOW TO SANITARY SEWER NOT A DRYWELL, SEPTIC SYSTEM, OR STORM DRAIN? NOTE RAIN WATER IS ALLOWED TO STORM DRAIN				
G. STEAM CLEANING PRESSURE WASHING DRAINS TO OIL WATER SEPARATOR CONNECTED TO A SANITARY SEWER NOT A SEPTIC SYSTEM?				
<u>II. EQUIPMENT /MATERIALS STORAGE</u>				
A. HAZARDOUS MATERIALS/HAZARDOUS WASTES STORED TO PREVENT SPILLS FROM ENTERING DRY WELLS, SANITARY SEWER, SEPTIC SYSTEMS, STORM DRAINS?				

Building & Safety
 David Cliche
 Building Official

Planning Services
 Mike Yankovich
 Program Manager

Environmental
 Health
 Terry Schmidbauer
 Program Manager

Administrative
 Services
 Linda Zalesky
 Office Supervisor

Public Works-
 Engineering
 Paul Wiese
 Engineering Manager

Public Works-
 Operations
 Rick O'Neil
 Operations Manager

COMPLIANCE	YES	NO	N/A	IF NO, CORRECTIVE ACTIONS DONE AND DATE
B. HAZARDOUS MATERIAL/HAZARDOUS WASTE CONTAINERS PROTECTED FROM PRECIPITATION E.G. RAIN AND HAVE SECONDARY CONTAINMENT?				
C. EXTERIOR EQUIPMENT FREE OF CHEMICALS INCLUDING MOTOR VEHICLE FLUIDS THAT MAY ENTER A DRY WELL OR STORM DRAIN?				
D. DRIP PANS USED TO COLLECT FLUIDS FROM LEAKING EQUIPMENT AND MOTOR VEHICLES?				
III. WASTE MANAGEMENT				
A. HAZARDOUS WASTES PROPERLY MANAGED, DISPOSED, AND CONSOLIDATED MANIFESTS OR HAZARDOUS WASTE MANIFESTS AVAILABLE?				
B. WASH WATER AND MOP WATER DRAINED TO SANITARY SEWER AND NOT TO SEPTIC SYSTEM, DRY WELL, OR STORM DRAIN?				
C. DUMPSTERS/TRASH COVERED AND NOT LEAKING?				
D. AREA BEHIND BUSINESS FREE OF DEBRIS, GARBAGE, AND RUBBISH?				
E. VEHICLE WASH WATER NOT DISCHARGED TO DRY WELLS, SEPTIC SYSTEMS, OR STORM DRAINS BUT TO SANITARY SEWER?				
IV. SPILL CLEANUP AND PREVENTION				
A. SPILLS CLEANED BY DRY CLEANING METHODS E.G. ABSORBENT PADS, HYDROPHOBIC MOPS, AND/OR FLOOR SWEEP FOR SPILL CLEANUP?				
B. SPILL CLEANUP KITS ARE READILY AVAILABLE AND IDENTIFIED AS TO THEIR CONTENTS?				
C. WRITTEN EMERGENCY PLAN ADDRESSING SPILLS IS ONSITE AND READILY AVAILABLE FOR EMPLOYEE USE?				
D. RAGS USED FOR SMALL SPILLS AND A RAG SERVICE IS USED AND DOCUMENTED?				
V. EMPLOYEE TRAINING (ANNUALLY)				
A. REGULAR TRAINING ON SPILL CLEANUP?				
B. REGULAR TRAINING ON HAZARDOUS WASTE DISPOSAL THAT IS DOCUMENTED?				
C. REGULAR TRAINING ON HOUSEKEEPING METHODS THAT IS DOCUMENTED?				
D. REGULAR TRAINING ON STORM DRAINS PROTECTION AND DRY WELLS (IF PRESENT) THAT IS DOCUMENTED?				
E. REGULAR TRAINING ON SANITARY SEWER PROTECTION AND SEPTIC SYSTEMS (IF PRESENT) THAT IS DOCUMENTED?				
G. DO EMPLOYEES KNOW THE DIFFERENCE BETWEEN DRY WELLS, SANITARY SEWER, SEPTIC SYSTEMS, AND STORM DRAINS?				