



Solano County City-County Coordinating Council

Meeting Agenda | May 14, 2025

Solano Transportation Authority, 423 Main Street, Suisun City, CA

MEMBERS

Catherine Moy
CCCCs (2025) Chairperson
Mayor
City of Fairfield

***** 7:30 P.M. start time (after STA Board meeting) *****

Monica Brown
CCCCs (2025) Vice-Chair
Supervisor, District 2
County of Solano

Mitch Mashburn
Supervisor, District 2
County of Solano

Andrea Sorce
Mayor
City of Vallejo

PURPOSE STATEMENT: City-County Coordinating Council

"To discuss, coordinate, and resolve City/County issues including but not necessarily limited to land use, planning, duplication of services/improving efficiencies, as well as other agreed to topics of regional importance, to respond effectively to the actions of other levels of government, including the State and Federal government, to sponsor or support legislation at the State and Federal level that is of regional importance, and to sponsor or support regional activities that further the purpose of the Solano City-County Coordinating Council."

ITEMS:

SUPPORT STAFF

Bill Emlen
Solano County
Administrator's Office

Debbie Vaughn
Solano County
Administrator's Office

Matthew A. Davis
Solano County
Administrator's Office

Daryl Halls
Solano Transportation
Authority

Robert Guerrero
Solano Transportation
Authority

Sean Person
Solano Transportation
Authority

Mario Giuliani
City of Benicia

I. CALL TO ORDER

Roll Call, CCCCs Chairperson

II. APPROVAL OF AGENDA

ACTION ITEM

III. WELCOME NEW CHAIR AND VICE-CHAIR FOR 2025

Per the CCCCs Bylaws, the Chair and Vice Chair are appointed by the respective organization whose turn it is to serve as Chair and Vice Chair of the CCCCs. It remains the City's turn to serve as Chair for calendar year 2025, before rotating back to the County in 2026. The City Selection Committee has selected Fairfield Mayor Catherine Moy as the CCCCs Chair. Additionally, the Solano County Board of Supervisors has selected District 2 Supervisor Monica Brown as the Vice-Chair.

IV. OPPORTUNITY FOR PUBLIC COMMENT

This is the public's opportunity to address the Committee on a matter not listed on the agenda but under the subject matter jurisdiction of the Committee.

V. CONSENT CALENDAR

ACTION ITEM

Approval of the Minutes for the CCCCs meeting of April 11, 2024

**Note, the CCCCs meetings for Aug. 8 and Dec. 12, 2024, were cancelled.*

VI. INFORMATIONAL ITEMS

(1) PRESENTATION: Receive an update from staff in the Solano County Department of Resource Management, Environmental Health division, on the status of unpermitted food vendors operating throughout Solano County and facilitate a discussion with the goal to develop a unified, Countywide strategy that promotes compliance and ensures consistent enforcement across all jurisdictions.

PRESENTERS: Edmund (Trey) Strickland, Environmental Health Manager and Jahniah McGill, Environmental Health Supervisor.



(2) PRESENTATION: Receive an update from staff in the Solano County Administrator’s Office regarding hosting a summit meeting focused on city and key utility providers presentations on long-term growth plan in conjunction with County initiation of a General Plan Update (GPU).

PRESENTERS: Bill Emlen, Solano County Administrator and Mitch Mashburn, Chair, Solano County Board of Supervisors.

VII. APPROVAL, 2025 CCCCs MEETING SCHEDULE ACTION ITEM

- (1) Wednesday, July 9, 2025, after the STA Board Meeting
- (2) Wednesday, October 8, 2025, after the STA Board Meeting

VIII. ANNOUNCEMENTS

IX. CCCCs CLOSING COMMENTS

ADJOURNMENT to the July 9, 2025, CCCCs meeting

CITY-COUNTY COORDINATING COUNCIL
April 11, 2024, Action Meeting Minutes

The April 11, 2024, meeting of the Solano City-County Coordinating Council was held in the Berryessa Room at the Solano County Water Agency located at 810 Vaca Valley Parkway, Ste. 203, Vacaville, CA 95688.

Roll and Call to Order

Members Present

Catherine Moy, Chair	Mayor, City of Fairfield
Mitch Mashburn, Vice Chair	Solano County Board of Supervisors (District 5)
Steve Young	Mayor, City of Benicia
Steve Bird	Mayor, City of Dixon
Ronald Kott	Mayor, City of Rio Vista
Alma Hernandez	Mayor, City of Suisun City
John Carli	Mayor, City of Vacaville
Robert McConnell	Mayor, City Vallejo
Erin Hannigan	Solano County Board of Supervisors (District 1)
Monica Brown	Solano County Board of Supervisors (District 2)
Wanda Williams	Solano County Board of Supervisors (District 3)
John Vasquez	Solano County Board of Supervisors (District 4)

Members Absent

There were no members absent.

Staff to the City-County Coordinating Council Present:

Debbie Vaughn	County Administrator, Solano County
Matthew Davis	Principal Management Analyst/PCO, Solano County
Jamielynn Harrison	Administrative Secretary, Solano County

Guest Speakers and Other Staff Present

Kate Hartley	Director, Bay Area Housing Finance Authority (BAHFA)
Larry Goldzband	Executive Director, Bay Area Conservation and Development Commission (BCDC)
Dana Brechwald	Assistant Planning Director for Climate Adaptation, (BCDC)
Tim Flanagan	Chief Information Officer, DoIT, Solano County
Stewart Bruce	IT Infrastructure and Operations Manager, DoIT, Solano County

I. Meeting Called to Order

The meeting of the City-County Coordinating Council was called to order at 7:30 p.m.

II. Approval of Agenda

A motion to approve the agenda was made by Supervisor Hannigan and seconded by Mayor Hernandez. Agenda approved by 12-0 vote.

III. Welcome New Chair and Vice Chair for 2024-2025

Pursuant to bylaws, the Chair and Vice Chair are appointed by the respective organizations, serving a two-year term and alternating terms between the cities and county. This term, the City Selection Committee appointed Fairfield Mayor Catherine Moy to serve as Chair and the Board of Supervisors appointed District 5 Supervisor Mitchell Mashburn to serve as Vice Chair. Chair Moy and Vice Chair Mashburn were recognized and welcomed.

IV. Opportunity for Public Comment

No public comments were received.

V. Consent Calendar

A motion to approve the August 10, 2023, Minutes was made by Mayor Steve Bird and seconded by Supervisor John Vasquez. Minutes approved by 12-0 vote.

VI. Informational Items

- 1. Presentation and update from the Bay Area Housing Finance Authority (BAHFA) regarding a regional affordable housing bond, proposed for the nine (9) Bay Area counties on the November 2024 ballot.**

Kate Hartley, Director of BAHFA, gave an update on the general obligation housing bond proposed for the November 2024 ballot in the amount of 10 to 20 billion dollars which would address the regions housing needs with the intention of raising revenue from all nine counties through property tax assessments.

Supervisor Hannigan requested clarification on the cost of the bond. There were additional questions and discussion regarding the terms of the bond, i.e. a 35-year term with 6% interest rate and an assessed valuation growth of 3% per year.

There was continued discussion regarding fund distribution and other county direct allocations. There was also expressed concern that the November ballot will be full of multiple bond measures from various Solano cities which would take precedence.

Supervisor Brown requested the meeting information regarding the peer-to-peer sessions previously held be provided to the council. Mayor McConnell requested materials be sent to the City of Vallejo Mayor's Office.

PowerPoint on file.

Action: No action required.

- 2. Received an update from Bay Conservation and Development Commission (BCDC) on the Regional Shoreline Adaption Plan in Solano County.**

Larry Goldzband, Executive Director, provided an introduction regarding the new mandate SB 272 which will require a local government within California's coastal zone to prepare Rising Sea Level Adaptation Plans.

Dana Brechwald, Assistant Planning Director for Climate Change, BCDC, gave a brief overview of the general planning and funding of the Regional Shoreline Adaptation Plan. Initially, BCDC is developing guidelines to establish a regional process for adaptation planning which will reflect a consistent vision for what adaptation will look like through a "One Bay Vision" in protecting the shoreline.

The state created a mandate for local governments to apply for funds which are available through the Natural Resource Agency Ocean Protection Council via SB1. However, there will be county costs associated in the application process. BCDC has applied for 75 million dollars through the National Oceanic and Atmospheric Administration for nature-based solutions for the coastline.

There will be five workshops available in May and June in partnership with local community-based organizations. BCDC will be hosting Sustainable Solano, a workshop which will take place on May 16th in Suisun City.

There was continued discussion regarding the cost and if the federal government will be proactive in their portion of the plan.

Mr. Goldzband indicated to Mayor Kott that since the City of Rio Vista is not within the BCDC jurisdiction, he would investigate to find out who Mayor Kott should contact regarding their feasibility plan.

A request was made for the presentation to be sent to the council.

Action: No action required

3. Received an update from the Solano County Department of Information Technology (DoIT) regarding the status of Broadband Infrastructure in Solano County.

Tim Flanagan, Chief Information Officer, DoIT, provided an overview of the action plan to support broadband infrastructure improvements in Solano County funded by the American Rescue Plan Act (ARPA).

Stewart Bruce, IT Operational Manager, indicated that Solano County has received 2.2 million from ARPA funding, in addition to a CPUC Federal Funding Account Last Mile Grant for 17 million.

There was discussion about broadband and internet availability at local schools and the concern of inability to broadcast emergency instructions on campus. It was determined that though it is a related technology in providing broadband technology, the ARPA dollars are intended to fund broadband service providers not cell phone providers.

Mayor Carli indicated that he voted against the cities broadband approach and further elaborated regarding his decision. He said that efforts should be concentrated on the priorities such as schools having a better emergency response plan.

It was mentioned that there are surplus funds that could be used to implement towers where needed for school campus safety. Supervisor Mashburn indicated that our priority is to protect the children first.

Action: No action required

VII. Consideration of Next CCCCs Meeting (Action Item)

Consideration of the next CCCCs meeting date on August 8, 2024 was approved by unanimous consent.

Action: Approved by unanimous consent.

Announcements

There were no announcements.

VIII. CCCC Closing Comments

There were no closing comments.

ADJOURNMENT: The meeting was adjourned at 9:30 p.m. The next meeting of the City-County Coordinating Council is scheduled for August 8, 2024 at 7:30 PM or immediately following the Solano County Water Agency Meeting in the Berryessa Room at the Solano County Water Agency located at 810 Vaca Valley Parkway, Ste. 303, Vacaville, CA 95688.



SOLANO	
City-County Coordinating Council Staff Report	
Meeting of May 14, 2025	Staff / Agency: Trey Strickland, Environmental Health Manager and Jahniah McGill, Environmental Health Supervisor, Dept. of Resource Mgmt.
Agenda Item No. V.1	

TITLE / SUBJECT

Unpermitted Food Vendors Operating in Solano County

SUMMARY / DISCUSSION

Receive a presentation from Trey Strickland and Jahniah McGill from the Solano County Department of Resource Management-Environmental Health Services Division, regarding the issue of unpermitted food vendors operating throughout Solano County.

The number of unpermitted food vendors operating in Solano County has increased significantly in the past several years, and in turn the number of related complaints received by the Solano County Environmental Health Division has increased as well (particularly complaints from permitted food facilities). There are multiple issues of concern with unpermitted food vending: They set up in unauthorized areas and cause unsafe traffic conditions, conduct food preparation out in the open without appropriate sanitation, do not have restrooms available, and have inadequate temperature management for hot and cold food holding. The unpermitted food vendors undermine the operations of permitted food facilities, create an unfair business practice, and most importantly, pose a significant risk to public health.

The issue of unpermitted food vending is a statewide problem. For the past two years, Environmental Health has performed numerous enforcement “sweeps” within the incorporated cities of Solano County to reign in unpermitted food vending via enforcement of the California Retail Food Code (CalCode, which is part of the California Health and Safety Code). At our initial encounter with an unpermitted food vendor, we speak with and educate the operator regarding compliance issues, provide resources as to how to obtain and operate with a permit, and issue a notice that their activities are not permitted. During subsequent encounters, we will impound food and equipment. In many cases of unpermitted food vending, there is no pathway to compliance (via CalCode) based on their equipment set-up and types of food they are preparing. Also, most of these vendors are not residents of Solano County.

Enforcement sweeps conducted by Solano County Environmental Health the past two years have been time and staff-intensive and occur after-hours (evenings and weekends). We utilize multiple staff from Environmental Health, coordinate with Solano County Public Works to provide a trailer and staff to help collect and transport impounded equipment, and Solano County Sheriff’s Office to provide civil standby. In some Solano County cities, we are joined in a collaborative effort by city staff (code enforcement, public works, law enforcement) to ensure all compliance issues are addressed. In addition to the coordinated enforcement sweeps, Environmental Health staff also deal with unpermitted food vending on a regular basis during normal work hours.



With the extent of unpermitted food vending throughout the seven incorporated cities in Solano County, the current enforcement sweep approach is not sustainable for Environmental Health nor effective county-wide. It is important that the incorporated cities to be the primary enforcer against unpermitted food vending as they can cite for trespassing, zoning violations, and lack of business licenses. The City of Fairfield is moving forward in this regard and has made a positive impact in reducing the number of unpermitted food vendors in their city. On a Thursday and Saturday night in February of this year, the City of Fairfield Code Enforcement Unit issued six warnings and more than ten citations to unpermitted food vendors. Six food vendors were fully compliant. Some of their key findings: none of the cited vendors were from Solano County (most from Sacramento and Oakland), all the cited vendors stored food in trash bags (raw meat, cooked meat, vegetables stored together), and none had proper refrigeration for meat storage.

Many cities in California have drafted ordinances specifically to deal with the issue of unpermitted food vending, allowing them to impound equipment and impose fines independent of Environmental Health's authority. The City of Vallejo recently passed an ordinance to regulate unpermitted food vending in December 2024, which should go into effect in mid-April, and the City of Fairfield is working on an ordinance as well. Environmental Health will continue to partner with the incorporated cities and be a resource in their efforts to reduce the occurrence of unpermitted food vending but the scope of what Environmental Health is limited and can be far more effective if each incorporated city to take the lead in addressing this issue within their jurisdiction. Cities have broader tools at their disposal through enforcement of city-issued business licenses and zoning/loitering/trespassing regulations. It would greatly enhance enforcement Countywide if each city would consider passing an ordinance to increase their authority regarding unpermitted food vending. It will take the combined, sustained effort of every city within Solano County to establish a lasting, positive impact that can assist those vendors seeking a path towards compliance and compel the others to conduct their unpermitted business elsewhere.

RECOMMENDATION

Solano County staff is seeking input from the CCCCs and to discuss options regarding the best method to work together to address this issue.



SOLANO	
City-County Coordinating Council (CCCC) Staff Report	
Meeting of May 14, 2025	Staff / Agency: Bill Emlen, County Administrator, Solano County, and Mitch Mashburn, Chair, Solano County Board of Supervisors
Agenda Item No. V.2	

TITLE / SUBJECT

Potential Summit to Discuss City and County Long-Term Plans in Conjunction with Initiation of the County’s General Plan Update.

SUMMARY / DISCUSSION

The Board of Supervisors has given County Staff direction to take the initial steps toward preparation of a General Plan Update (GPU). The County’s current plan was adopted in 2008. The update is expected to be a focused effort with an emphasis on economic development, housing, and the preservation of agriculture as it remains an important component of our local economy. Because there is a direct relationship between the County General Plan Land Use Map and Measure T, the Orderly Growth Ordinance, any changes affecting agriculture and open space land use designations on the land use map would have Measure T implications. Timing-wise, Measure T expires at the end of 2028 unless extended by the voters of Solano County.

One important consideration of the County’s GPU will be understanding and considering the Cities’ plans and long-term land use goals. In recent months, County staff have had conversations with city representatives regarding their growth plans, including expanded Spheres of Influence and Urban Limit Lines. It is important for the County to gain a better understanding of these plans in the context of the County’s own planning efforts and goals for a sustainable agricultural industry, economic development, and affordable housing. The County’s GPU provides an opportunity for a more holistic view of city and county plans and hopefully, how they can be complementary to each other. The Board of Supervisors, in discussing the GPU, has directed staff to reach out to the cities and key utility providers regarding participation in a countywide summit where all entities can discuss their plans and expectations for coordinated planning.

The summit could involve one or more days and would include the use of an outside professional facilitator. Results of the summit would provide an important baseline of information for the County to consider as the GPU proceeds. A specific date or dates for the summit have not been established but input from the CCCC’s on both the merits of the summit concept and schedule availability will help inform the summit timeline. The initial goal to conduct the summit would be sometime in late July or in August.

RECOMMENDATION

Solano County staff is seeking input from the CCCCs on support for a summit on long-term growth plans for all jurisdictions in the county.