



Board of Directors

Chair: Bill Emlen
Solano County Administrator

Vice Chair: John Jansen
Health Care Consumer

Joshua Chadwick, Fire Chief Benicia
Fire Chief Representative

Joshua Fan, MD NorthBay Medical Center
Physicians' Forum Representative

Kristina Miller, City of Rio Vista
City Manager Representative

Thea Giboney, MHA Kaiser Permanente
Medical Professional Representative

David Piccinati, MD Sutter Medical Center
Medical Professional Representative

Solano Emergency Medical Services Cooperative (SEMSC)

**Meeting Minutes
Thursday, October 10, 2024**

Suisun City Council Chambers
701 Civic Center Blvd., Suisun City CA 94585

EMS Agency Staff

Pranav Shetty, MD, MPH
Medical Director

Benjamin Gammon, EMT-P, EMS
Administrator

Bela Matyas, MD, MPH
Public Health Officer

Counsel

Julie A. Barga, Deputy County Counsel

Meeting Recording Link: <https://www.youtube.com/watch?v=rtyZt03E5A8>

Agenda	Discussion
1. CALL TO ORDER (9:00 a.m.)	The Solano Emergency Medical Services Cooperative (SEMSC) board of directors met on Thursday, October 10, 2024 , in the Suisun City Council Chambers at 701 Civic Center Blvd., Suisun City CA 94585 at 9:00 AM.
2. ROLL CALL	All the Solano Emergency Medical Services Cooperative (SEMSC) board members were present, and the meeting was called to order with a quorum to proceed.
3. SALUTE TO THE FLAG AND A MOMENT OF SILENCE	This meeting of the SEMSC Board of Directors continued with the Salute to the Flag and a Moment of Silence.
4. ITEMS FROM THE PUBLIC <i>This portion of the meeting is reserved for persons wishing to address the Board on any matter not included on the agenda.</i>	Chair Emlen invited members of the public to address the SEMSC Board on matters not on the agenda but within the subject matter jurisdiction of the Board. No items from the public were received.



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<p>5. APPROVAL OF THE MINUTES July 11, 2024 (Discussion/Action)</p>	<p>Board Member Jansen motioned to approve the Minutes from the Regular Meeting on July 11, 2024. Board Member Chadwick seconded that motion.</p> <p>All were in favor of approving the minutes, so ordered by a 7-0 vote. Motion passed.</p>
<p>6. ADDITIONS TO OR DELETIONS FROM THE AGENDA</p>	<p>There were no additions to or deletions from the SEMSC Board of Directors' agenda for Thursday, October 10, 2024.</p>
<p>7. APPROVAL OF THE AGENDA (Discussion/Action)</p>	<p>Chair Emlen invited members to approve the Regular Meeting Agenda for the Thursday, October 10, 2024.</p> <p>All were in favor of approving the agenda, so ordered by a 7-0 vote. Motion passed.</p>
<p>8. REPORTS <i>(Information Reports)</i></p>	<p>a. The SEMSC Medical Director's Report was presented by Pranav Shetty. In the quarterly report, the focus is on standardizing and simplifying trauma protocols, including combining BLS and ALS protocols into one document to improve care flow.</p> <p style="text-align: center;">(No Questions)</p> <p>b. The EMS Administrator's Report was presented by Benjamin Gammon. Joshua Fan was introduced as a new member of the SEMSC board, taking over the Physician Forum Representative position previously held by Caesar Djavaheerian of NorthBay Medical Center.</p> <p style="text-align: center;">(No Questions)</p>



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	<ul style="list-style-type: none">c. The Medic Ambulance Operator’s Report presented by James “Jimmy” Pierson, President of Medic Ambulance. d. Solano County EMS Staff presented on EMS Quarterly Activity for April through June 2024, EMS Application Update, EMS General Data, Specialty Care Program Data, and on New & Ongoing Projects.
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<p>9. ITEMS FROM THE PUBLIC</p> <p><i>This portion of the meeting is reserved for persons wishing to address the Board on any matter included on the agenda</i></p>	<p>Chair Emlen invited members of the public to address the SEMSC Board on matters on the agenda but within the subject matter jurisdiction of the Board.</p> <p>John Sturdee, Fairfield Fire Chief urged board to release a draft Request for Proposals (RFP) for stakeholder review while waiting for EMSA review, suggesting this practice aligns with those of neighboring counties and past RFP processes in Solano County, and that stakeholder feedback is crucial for an effective and fair RFP.</p> <p>Mr. Sturdee requests clarification on Policy 1900, specifically if the Board of Supervisors must adopt it to comply with California Health and Safety Code Section 1797.230, supports adopting Policy 1900 with the request in clarification on the term "mandated" in Section Two of Policy 1900 regarding "State-mandated ROP requirements" to ensure alignment with the Health and Safety Code.</p> <p>James “Jimmy” Pierson, President of Medic Ambulance, addressed the Section 230 process as a bidder; expressed concerns related to fairness, risk of exposing proprietary information, and overall concern that RFPs (Requests for Proposals) are highly contested and often chaotic, .</p> <p>Mr. Pierson is in support the ordinance and had submitted edits to improve it. He requested the board ensure the Board of Supervisors approve any resolutions before entering extensions or new contracts. Medic Ambulance’s current contract expires on May 1, 2025 and are open to a 90-day extension, but only if it leads to a fair and transparent process.</p>
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	Mr. Pierson supported a public comment period for the RFP which he thinks would help ensure clarity and prevent potential challenges.
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<p>10. REGULAR CALENDAR <i>(Discussion/Action)</i></p>	<p>a. Review and consider approval of the Exclusive Operating Area Emergency Ambulance Services Provider Contracting Process Policy 1900.</p> <p>Benjamin Gammon, EMS Administrator, shared several recommended edits including the recommendation made by Fairfield Fire Chief Sturdee in the Policy & RFP.</p> <p>Legal Counsel Member Julie Barga advised SEMSC board they are authorized to approve the policy and adopt the resolution given the SEMSC (JPA) is the LEMSA for Solano County.</p> <p>Ms. Barga informed the board a letter is being submitted to the Attorney General’s (AG) office for their input on the issue but recommended proceeding today and if the AG disagrees, the matter can be addressed with the Board of Supervisors then.</p> <p>Bela Matyas, the EMS Health Officer, reminded the board that we are behind in this process and suggested approval of the policy and resolution with amendments now, while the request can be forwarded to the Board of Supervisors for their approval, assuming they are willing to consider it.</p> <p>Board Member Chadwick motioned to approve the policy with the edits made today and then to refer to the County Board of Supervisors for their approval as well. Board Member Jansen seconded that motion.</p> <p>Not all were in favor of approving the agenda, so ordered by a 6-1 vote. Motion passed.</p> <p>b. Review and adopt a resolution that adopts the Exclusive Operating Area Emergency Ambulance Services Provider Contracting Process Policy setting forth issues to be</p>
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	<p>considered for inclusion in any contract for emergency ambulance services, in accordance with Health and Safety Code section 1797.230 Resolution 24-002.</p> <p>Board Member Jansen motioned to approve the policy with the edits made today and then to refer to the County Board of Supervisors for their approval as well. Board Member Chadwick seconded that motion.</p> <p>Not all were in favor of approving the agenda, so ordered by a 6-1 vote. Motion passed.</p> <p>c. Receive update on the Exclusive Operating Area (EOA) Request for Proposal (RFP) timeline and based on the anticipated timeline for completion of a new EOA contract, consider authorizing the EMS Administrator and county staff to negotiate an extension of the existing Ambulance Service Contract with the current EOA provider Medic Ambulance for period of time to allow finalization of new EOA contract.</p> <p>Bill Bullard, Healthcare Strategist provided comments to address the release the draft RFP early to ensure that potential bidders can provide feedback. He believes this is more efficient than the old method, and can streamline the process and facilitate quicker state approval.</p> <p>Mr. Bullard pointed out this is not an opportunity for a vendor to tailor the RFP but to address any technical issues or fundamental flaws before proceeding.</p> <p>Chair Emlen recommend EMS Staff to put the proposal out for 21 days.</p>
11. BOARD MEMBER COMMENTS	a. Chair b. Directors
12. ADJOURN	To the next regularly scheduled meeting: January 9, 2025 9:00 AM Suisun City Council Chambers 701 Civic Center Blvd., Suisun City CA 94585