



SOLANO COUNTY

FY2024/25 Recommended Budget



ON THE COVER: Pictured on the cover, from top to bottom:

- **Great Blue Heron**

The great blue heron is the largest heron in North America and can grow to be over 4 feet tall. You'll likely see them wading silently along streams, rivers or lakeshores searching for something to eat. The great blue heron thrives in a variety of habitats, including here in Solano County! You might see them at Lake Solano Park, along Putah Creek, or in the Suisun Marsh.

- **Lake Solano at Sunset**

This picture was taken along scenic Pleasants Valley Road and features Lake Solano and the Vaca Mountains. Lake Solano is a reservoir formed by the Putah Diversion Dam impounding Putah Creek, located in the Vaca Mountains. The lake and the surrounding land is a destination for a variety of recreational activities including picnicking, camping, boating, swimming, fishing, bird watching, and hiking.

- **Tule Elk**

Tule elk inhabit Grizzly Island Wildlife Area and adjacent private wetlands, grasslands, and uplands. Tule elk have been reestablished at Grizzly Island for more than 40 years. The tule elk are the smallest of all the elk species in North America and they are endemic to California. Grizzly Island Wildlife Area consists of 8,600 acres of estuarine marsh and associated uplands. It is part of an 18,000-acre complex managed by the California Department of Fish and Wildlife in the heart of the Suisun Marsh, the largest estuarine marsh on the west coast. Information gathered from the Department of Fish and Game's hunting program indicate that the tule elk on Grizzly Island are the heaviest and healthiest elk herd in the State.

- **Cattle**

Agriculture takes place on 67% of the land in Solano County, with irrigated agriculture comprising one-third of these agricultural lands. The remainder is devoted to the dryland farming in Montezuma Hills and grazing lands throughout the county. According to the 2022 Solano County Crop and Livestock Report, cattle and calves ranked as the third highest revenue by gross value of Solano County agricultural production, increasing 14% when compared to 2021 total value.

From the County Administrator

May 24, 2024

Dear Members of the Board of Supervisors:

I am pleased to present to the Board of Supervisors the FY2024/25 Recommended Budget. The proposed budget of \$1,585,349,485 for the County's Governmental Funds represents an increase of \$8.4 million or 0.5% compared to the FY2023/24 Adopted Budget. The Recommended Budget is balanced, although not structurally, and relies on federal, State, and local revenues, the use of fund balances, and draws from reserves. The budget recommendations address the Board's budget priorities, federal and State mandates, and are consistent with the County's fiscally prudent management policies.



The FY2024/25 Recommended Budget includes funding allocations to address State and federal mandates, staff positions and labor costs, contracts for services, ongoing Maintenance of Effort obligations, investments in technology, maintenance of County infrastructure, and the preservation of critical programs and services the Board has previously supported. The Recommended Budget reflects an increase in the workforce to 3,278.70 full-time employee (FTE) positions (excluding extra help positions). The net increase of 36.38 FTE from the FY2023/24 Adopted Budget includes 14.38 FTE that were added throughout the course of FY2023/24 and 22.0 FTE requested to be added as part of the FY2024/25 Recommended Budget. The requested positions for FY2024/25 primarily focus on implementing State mandates that are necessary to maintain safety net services, such as within behavioral health and employment and eligibility, with limited impact on County General Fund. This 1.1% increase in positions represent minimal changes in the County's workforce, as County departments work to align the delivery of services and programs within the existing allocation of positions.

In April 2023, the Board held a special session to identify strategic priorities. The Board identified economic development, agriculture preservation and development, housing, County Services and workforce development, and regulations and policies as core areas of investment. Over the course of FY2023/24, departments have integrated and advanced activities and strategies to uplift these priorities to the forefront of our work. Ultimately, the budget is the vehicle to achieve the Board's priorities. Throughout this document it is evident how these priorities connect to the budget, such advances in economic development through projects like the interchange study and efforts to build agrotourism in the Suisun Valley and other agricultural areas, and investments in affordable housing projects utilizing American Rescue Plan Act (ARPA) funds.

The Recommended Budget currently does not reflect the impact of the Governor's May Revise, including additional potential cuts to the State budget, nor does it fully encompass the continued pressures we all face with the rising costs of goods, services, housing, food and wages due to the ongoing uncertainty surrounding inflation. Therefore, as we prepare for another year of uncertain economic times, we have asked our departments to consider their core priorities when constructing this year's budget. Despite these challenging economic conditions, our departments have risen to the call and found ways to continue to provide critical services to ensure the well-being of our residents.

Of particular challenge is the continued pressure to deliver more State mandated services without additional funding. Behavioral health reform, CalAIM, and the impacts of the passing of Proposition 1 which changes how Counties are allowed to spend their limited funding for behavioral health services, will not only impact the Health and Social Services Department, but several other departments including Sheriff, Probation, Public Defender, and District Attorney, as well as reverberate throughout our community. The additional allocation of General Fund dollars to the Health and Social Services Department is reflective of the cumulative effect of State mandates and performance standards applicable to their programs. We continue to face a structural deficit in providing safety net health services through our clinics. While we are utilizing one-time funding sources this year, such as ARPA funds, to ensure our residents have access to local, quality healthcare services through our Federally Qualified Health Centers, ongoing funding remains uncertain and significant structural changes will be needed to sustain these services in future years. The groundwork for evaluating these changes began in FY2023/24 and will accelerate in FY2024/25 as we will likely not have the benefit of one-time funds to meet this need in FY2025/26 and beyond.



County of Solano

Recommended Budget

The County also faces uncertainty with the initiative proposal known as “California Forever” that would significantly change the County’s General Plan Land Use Map to allow urban land uses and a new community with a potential build out population of 400,000 in an area that has been designated for agriculture for many decades. The changes generated by an initiative of this scale resulting in a new community are not known at this time, but could be significant, both fiscally and to the County’s landscape. If the initiative is approved, there will likely be a need for significant and sustained increases in staff and other resources to address the development agreement and related future entitlements.

As the County continues to navigate through challenging economic times, it’s increasingly more important to recognize and highlight our departments and their staff, including some of the most significant projects to improve the health and wellbeing of everyone we serve. For example, our Human Resources department has undergone significant changes resulting in more responsive services, including streamlining processes to hire new staff, decreasing our vacancy rate from a recent high of 14.6% in December 2022 to the current rate of 10.9% and falling. Fleet, in partnership with facilities, capital projects, and the Solano Transportation Authority has undertaken a significant project to implement vehicle charging stations throughout the County to assist in the future of clean air vehicles. We have utilized ARPA funds to not only assist residents in need through food, housing, job skills training, small business technical assistance, and more, but also address infrastructure issues in water and broadband, and support our local healthcare system. Lastly, ARPA has given us an opportunity to get more residents outside to enjoy our open spaces and waterways through revitalization of two of our County parks.

Several multiyear projects the Board has invested in are ramping up. This includes radio interoperability which received a State earmark leading to the launch of the project which will get underway in FY2024/25. The Vallejo Early Learning Center has been purchased and has succeeded in raising the funding for the renovations to the Center soon to serve 300 young children with quality childcare and early learning opportunities. Remodeling continues at the jail facilities to bring the aging facilities up to current standards, increasing the safety of both staff and inmates.

We have had several transitions this year in key leadership positions with new Department Heads in Resource Management, Human Resources, and Probation, and given the number of employees that are reaching eligible retirement age, we are anticipating further changes to our workforce in the coming years. I am looking forward to working with the workforce of today and tomorrow to maintain the high quality of service that we have come to rely on, while bringing new perspectives and renewed energy to manage the upcoming challenges we face.

Each year, the County goes through a collaborative process with dedicated, hard-working County staff throughout the organization who contribute to the preparation of this document. It represents an organization-wide effort from the front lines and fiscal staff of each department to the team in the County Administrator’s Office who have put in many extra hours to ensure the budget document is accurate, comprehensive, and completed on time. I also would like to express my deepest gratitude to employees for their commitment to delivering the best possible service to our residents and meeting the needs of the community each and every day.

The range of services enabled by this budget are truly impressive and essential to our ongoing commitment to provide the highest level of services to the Solano County community.

Respectfully submitted,



Bill Emlen
County Administrator

Board of Supervisors



Erin Hannigan
Vice-Chair
District 1



Monica Brown
District 2



Wanda Williams
District 3



John M. Vasquez
District 4



Mitch Mashburn
Chair
District 5

SOLANO COUNTY'S MISSION

To serve the people and to provide a safe and healthy place to live, learn, work and play.

SOLANO COUNTY'S VISION

The County of Solano will be locally and nationally recognized for its partnerships and leadership in providing innovative, effective and fiscally responsible services that result in the highest quality of life for its residents.

CORE VALUES

Integrity: Be open and honest, trustworthy, ethical and fair

Dignity: Treat all persons with respect

Excellence: Provide quality, integrated, sustainable and innovative public services

Accountability: Take ownership, be fiscally responsible and results-driven

Leadership: Be personally responsible and a positive example for others

GOALS

Improve the health and well-being of those who live and work here

Ensure responsible and sustainable land use

Maintain a safe community

Invest in and for the future



Budget Team & Department Head Listings

Budget Team

County Administrator	Bill Emlen	784-6100
Assistant County Administrator.....	Ian Goldberg	784-6116
Assistant County Administrator.....	Debbie Vaughn	784-6107
Budget Officer.....	Emily Combs.....	784-3002
Health & Social Services	Chris Rogers	784-6481
Housing / General Services / Special Projects	Anne Putney	784-6933
Law & Justice	Tami Lukens.....	784-6112
Public Communications / Legislation / General Government	Matthew A. Davis	784-6111
Resource Management / General Government.....	Nancy Nelson	784-6113
American Rescue Plan Act / General Government	Megan Richards.....	784-6122
Budget Document Production.....	Melinda Sandy	784-6661
General Revenues & Property Taxation	Phyllis Taynton	784-6280
Indirect Cost	Sheila Turgo.....	784-2956
Budget Training	Ray Catapang.....	784-6942
Information Technology Support.....	Suman Nair	784-3488

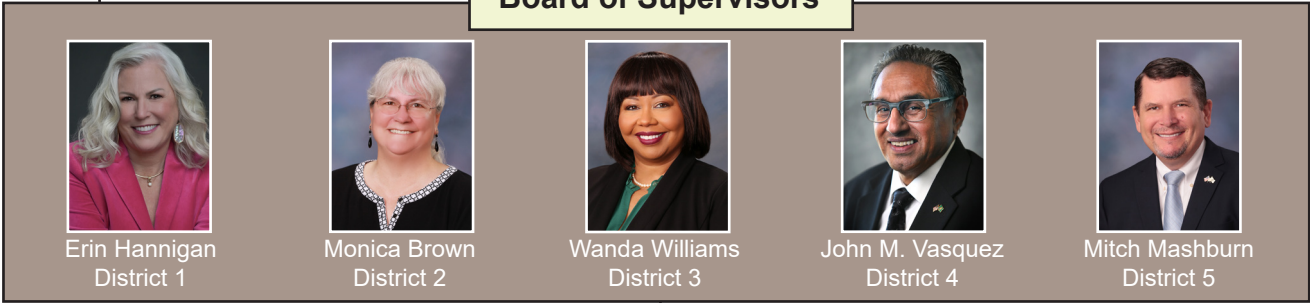
Department Head Listing

Agricultural Commissioner - Sealer of Weights & Measures.....	Ed King.....	784-1310
Assessor / Recorder	Glenn Zook	784-6200
Auditor - Controller	Phyllis S. Taynton	784-6280
Department of Information Technology / Registrar of Voters	Timothy P. Flanagan	784-6675
County Administrator	Bill Emlen.....	784-6100
County Counsel.....	Bernadette Curry	784-6140
Child Support Services	Liane Peck.....	784-3606
District Attorney	Krishna A. Abrams	784-6800
General Services	Megan M. Greve.....	784-7900
Health & Social Services	Gerald Huber	784-8400
Human Resources / Risk Management.....	Niger Edwards.....	784-3554
Library.....	Suzanne Olawski.....	784-1500
Probation	Dean J. Farrah	784-7600
Public Defender - Alternate Public Defender	Elena D'Agustino	784-6700
Resource Management	James Bezek.....	784-6765
Sheriff / Coroner	Tom A. Ferrara.....	784-7030
Treasurer / Tax Collector / County Clerk.....	Charles Lomeli.....	784-6295
Veterans Services.....	Alfred C. Sims.....	784-6590
Workforce Development Board (WDB).....	Heather Henry	863-3500

County of Solano Organizational Chart

Electorate

Board of Supervisors



County Counsel
Bernadette Curry



County Administrator
Bill Emlen

Elected Officials

Appointed Officials



Auditor - Controller
Phyllis S. Taynton



District Attorney
Krishna A. Abrams



Assistant County
Administrator
Ian Goldberg



Assistant County
Administrator
Debbie Vaughn



Ag Commissioner
Sealer / Weights
Ed King



General Services
Megan M. Greve



Assessor / Recorder
Glenn Zook



Sheriff / Coroner
Tom A. Ferrara



Resource Mgmt.
James Bezek



H&SS
Gerald Huber



Public Defender
Elena D'Agustino



Library
Suzanne Olawski



Treasurer / Tax
Collector / County Clerk
Charles Lomeli



Veterans Services
Alfred C. Sims



DoIT / ROV
Tim P. Flanagan



Child Support Svs.
Liane Peck



Human Resources
Niger Edwards



Probation
Dean J. Farrah

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Solano County Fair (2350)	M-9
Special Aviation (9050)	F-141
Surrendered / Abandoned Vessel Exchange Grant (3259)	H-66
Survey Monument Preservation (1950)	H-113
Surveyor/Engineer (1904)	H-111
- T -	
Tax Collector/County Clerk (1300)	F-86
Tobacco Prevention & Education (7950)	J-64
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- U -	
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COUNTY ADMINISTRATOR'S BUDGET MESSAGE

DATE: May 24, 2024
TO: Board of Supervisors
FROM: Bill Emlen, County Administrator
SUBJECT: FY2024/25 Recommended Budget

Staff recommends that the Board of Supervisors conduct Budget Hearings beginning at 9:00 a.m. on June 20, 2024 and take action to adopt the Budget at the conclusion of the hearings. Necessary actions initiate approval of the FY2024/25 Budget, which includes considering the number and classification of positions needed to fulfill county obligations and services, investments in technology and county facilities for both required maintenance and expansion, and how to ensure we are meeting current responsibilities while also planning for the future opportunities and economic uncertainty.

In preparing the Recommended Budget, departments were asked to consider their requirements to provide services to the community and to factor in the ability to address increased operating needs and labor costs, all while managing the challenges presented by a challenging economic environment. The FY2024/25 Recommended Budget reflects our steadfast commitment to weigh increasing labor costs and service demands while continuing to address Board adopted Budget Strategies, Board Priorities, and sound financial practices and is balanced, although not structurally, and relies on federal, State, and local revenues the use of fund balances, draws from reserves and some one-time funding.

For the second year in a row, staff is recommending that one-time American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) funding of \$5 million (for a two-year total of \$10 million) already designated by the Board under the U.S. Treasury Category of Revenue Replacement be used to fund a structural deficit in Health and Social Services' (H&SS) Family Health Services Division. H&SS, in coordination with the County Administrator's Office, is accelerating the evaluation of clinic operations to address the structural funding deficit challenge as one-time funds will not be available in future years.

The FY2024/25 Recommended Budget includes a section dedicated to the County Statistical Profile. This section provides information on Solano County's current economic outlook and highlights indicators. This information includes population growth, unemployment, graduation rates, agricultural values, changes in personal income, commuter trends, housing market statistics and housing and rental affordability, building trends, and more. (*See County Statistical Profile Section*).

Included in this budget summary are the following budget-related sections: 1) Budget Overview; 2) Financial Summary; 3) General Fund Reserves, Designations & Commitments, and Fund Balance; 4) Overview of the Federal and State Budgets; 5) Economic Risks; 6) FY2024/25 General Fund Recommended Budget; 7) General Fund Fiscal Projections; 8) Pending Issues; and 9) Summary of Recommendations.

BUDGET OVERVIEW

TOTAL FINANCING REQUIREMENTS - ALL GOVERNMENTAL FUNDS				
FY2024/25				
FUND NAME	FY2023/24 ADOPTED BUDGET	FY2024/25 RECOMMENDED	CHANGE	% CHANGE
GENERAL FUND	\$ 393,859,510	\$ 395,964,036	\$ 2,104,526	0.5%
SPECIAL REVENUE FUNDS	\$ 1,115,965,753	\$ 1,131,525,739	\$ 15,559,986	1.4%
CAPITAL PROJECT FUNDS	\$ 45,996,143	\$ 30,402,386	\$ (15,593,757)	(33.9%)
DEBT SERVICE FUNDS	\$ 21,122,334	\$ 27,457,324	\$ 6,334,990	30.0%
TOTAL GOVERNMENTAL FUNDS	\$ 1,576,943,740	\$ 1,585,349,485	\$ 8,405,745	0.5%
BUDGETED POSITIONS	3,242.33	3,278.70	36.38	1.1%

The FY2024/25 Recommended Budget for all Governmental Funds is balanced and totals \$1,585,349,485 (*Schedules 1 and 2*). The Recommended Budget represents an increase of \$8.4 million or 0.5% when compared to the FY2023/24 Adopted Budget and utilizes estimates for local, State, and federal revenues, as well as the use of fund balances with draws from reserves.

The budget reflects an increase of \$15.6 million in the Special Revenue Funds, primarily due to increases in Public Safety, Health and Social Services, American Rescue Plan Act (ARPA), and other funds. The Capital Project Funds decreased by \$15.6 million primarily due to the timing of capital projects funded as part of the County’s Capital Project Plan. The increase in the General Fund of \$2.1 million is primarily due to increases in Tax revenues, Charges for Services, and interest income as interest yield is anticipated to be better due to higher interest rates and average daily cash balance in the County investment pool. The increases in various revenues are offset by increases in appropriations in General Fund departments, primarily reflecting increased labor costs due to negotiated and approved wage increases totaling \$5.3 million and increased General Fund contributions to Public Safety and Health and Social Services when compared to the FY2023/24 Adopted Budget. It should be noted that the change in General Fund for FY2024/25 reflects an increase of only 0.3% when compared to the FY2023/24 Adopted Budget primarily due to the continued use of one-time ARPA-SLFRF funding designated by the Board under the U.S. Treasury Category of Revenue Replacement to fund a structural deficit in Health and Social Services’ (H&SS) Family Health Services Division and a decrease in use of General Fund – Capital Renewal Reserve of \$10.9 million to fund capital projects and deferred maintenance for various projects. Funded projects represent available resources to initiate new projects and support previously authorized projects under the County’s Capital Improvement Plan (CIP). The Debt Service Funds reflect an increase of \$6.3 million when compared to the FY2023/24 Adopted Budget due to anticipated pension contributions towards Pension Obligation Fund debt payments. Overall, the FY2024/25 Recommended Budget for All Governmental Funds increased by 0.5% when compared to the FY2023/24 Adopted Budget.

The FY2024/25 Recommended Budget uses the March 2024 Midyear Financial Report projected Fund Balances for 6/30/2024 and draws down \$9.9 million from various Committed Fund Balances to meet planned County obligations. Consistent with sound financial practices, one-time General Fund revenues are recommended to be used to offset one-time costs wherever feasible. FY2024/25 uses some draws from designated reserves for accrued leave, capital renewal, and CalPERS rate increases to fund one-time costs, liabilities for employee accrued leave payoff and pension costs, and costs for the major maintenance and capital improvements of County facilities.

The Recommended Budget reflects a workforce of 3,278.70 FTE positions, excluding extra-help positions and makes assumptions about timing for filling existing vacancies. Budgeted positions reflect a net increase of 36.38 FTE compared to the FY2023/24 Adopted Budget. This increase is the result of a net 14.38 FTE increase in positions approved by the Board during the fiscal year, and a net 22.0 FTE increase (including expiring Limited-Term positions) included in the FY2024/25 Recommended Budget for the Board’s consideration. The year-to-date position changes and those in this budget reflect continued efforts to align allocated positions throughout the County with evolving operational requirements, staffing for changes in workload or services, implementation of new mandates, and use of automation and streamlining.

The following Budget Summary narrative is accompanied by a series of budget tables that are intended to describe the budgeted expenditures and associated revenue used to fund the programs and services outlined in the respective budget units. The individual department budget narratives provided within this document include the following information: the purpose; function and responsibilities; significant challenges and accomplishments as identified by the department head; workload indicators (where pertinent and relevant); a summary of significant adjustments to the operation or budget; summary of position changes; and identification of pending issues and policy considerations as identified by the department head.

The following pages include a financial overview of the FY2024/25 Recommended Budget.

FINANCIAL SUMMARY

The Governmental Funds Spending Plan by Function graph portrays a total of \$1.585 billion. The graph indicates the percent of the total for each functional area required within the Governmental Funds.

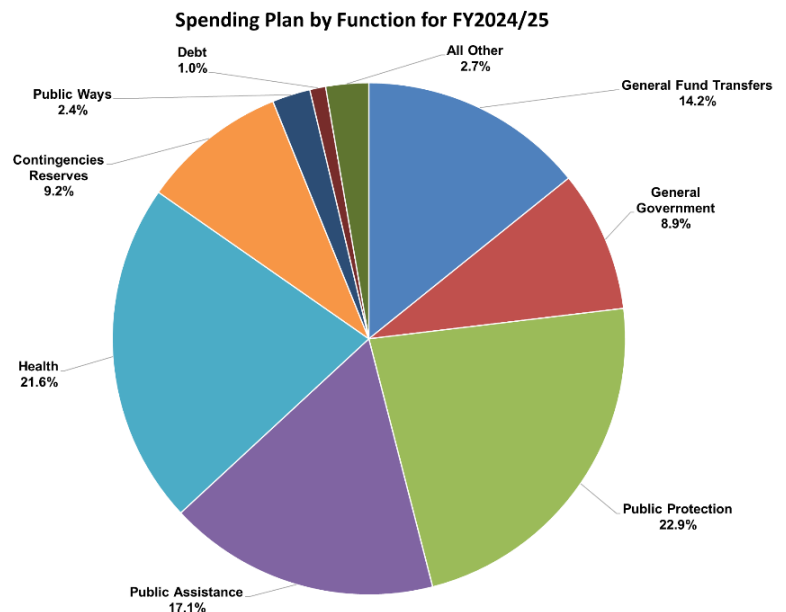
Public Protection represents the single largest category of County appropriations at 22.9% in the FY2024/25 Budget, which is an increase from 21.5% in the FY2023/24 Adopted Budget. Public Protection spending is projected to increase \$24.4 million in FY2024/25 with the largest increases being in wages resulting the three-year labor contracts approved in FY2022/23, inmate costs, insurance costs, and Countywide Administrative Overhead charges.

Public Assistance, at 17.1%, and Health, at 21.6%, represent the social safety net function of County government, which together represent a decrease from FY2024/25. Public Assistance spending is projected to decrease by \$34.1 million in FY2024/25, primarily due to the County’s use of one-time ARPA-SLFRF to fund ARPA projects. Most ARPA projects are multi-year projects which carry funds across fiscal years to facilitate the accounting and management of Board approved ARPA projects and therefore, are not included as part of the FY2024/25 Recommended Budget. Health spending is projected to increase \$27.1 million in FY2024/25, primarily due to increases in Behavioral Health programs caused primarily by State mandates and for costs to renovate the First 5 Vallejo ELC (offset by State and local funding sources).

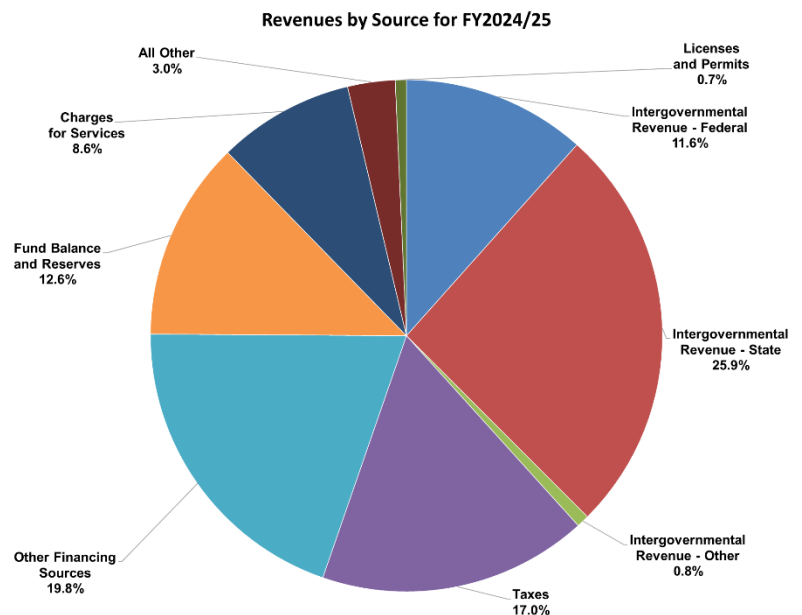
General Fund Transfers represent a 14.2% share of the FY2024/25 Recommended Budget, reflecting the increases in Public Safety costs, social services programs, and costs for capital improvements.

The Revenues by Source graph illustrates the different sources of funding to finance the Governmental Funds Budget. The largest revenue sources are Intergovernmental Revenue from State and federal agencies, which collectively account for 37.5% of the Recommended Budget and generally have specific requirements on how funding can be used. Intergovernmental Revenue from State and federal agencies reflect a net decrease of \$28.9 million primarily due to the County’s use of one-time ARPA-SLFRF to fund ARPA projects. Most ARPA projects are multi-year projects which carry funds across fiscal years to facilitate the accounting and management of Board approved ARPA projects and therefore, are not included as part of the FY2024/25 Recommended Budget. Taxes represent 17.0% of the FY2024/25 revenue projections, an increase from 16.3% from FY2023/24.

Other Financing Sources, which includes the transfer of funding between government budgets, represents 19.8%



GOVERNMENTAL FUNDS
Total: \$1,585,349,485



share of the FY2024/25 projected revenues, which is down from 20.0% share in FY2023/24. Fund balance and reserves represents an 12.6% share of the FY2024/25 revenues, a slight decrease from FY2023/24.

The General Fund Spending Plan (Fund 001) graph portrays a total of \$396 million. The Public Safety category represents the single largest category of expenditures at 43.9% of the FY2024/25 Spending Plan, which is an increase from a 41.7% proportional share in FY2023/24. This category includes the Sheriff, District Attorney, Public Defender, Alternate Public Defender, Probation, and Other Public Defense.

The General Government/All Other category represents a 33.2% share in FY2024/25, which is an increase from a 31.0% proportional share in FY2023/24. Functions listed under this category include Agricultural Commissioner, Resource Management, Registrar of Voters (ROV), General Government, courts Maintenance of Effort (MOE), and other MOEs.

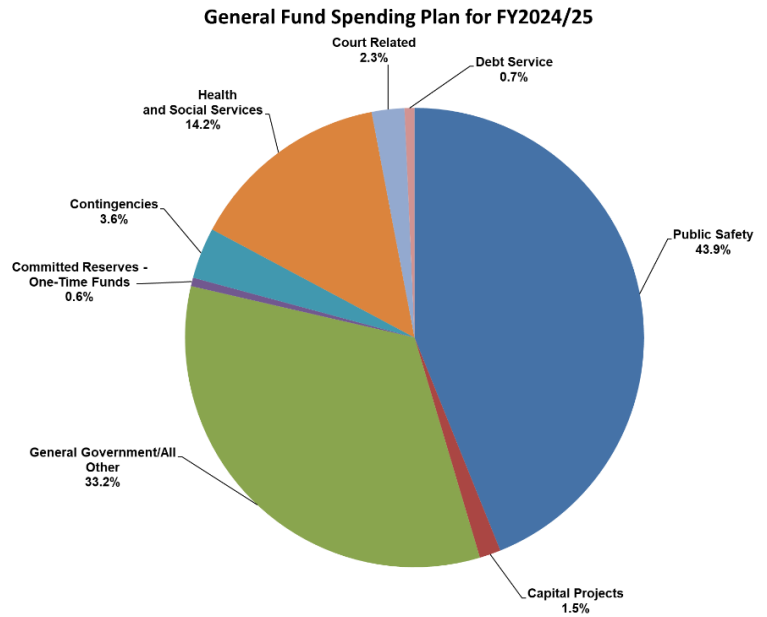
Health & Social Services is the third largest category of General Fund use at 14.2% of the total, which is up from a 12.1% share in FY2023/24. The General Fund contribution to H&SS and IHSS is projected to increase by \$8.7 million in FY2024/25.

The FY2024/25 Recommended Budget includes the allocation of \$2.4 million in one-time funds to Committed Fund Balances to address future capital renewal costs.

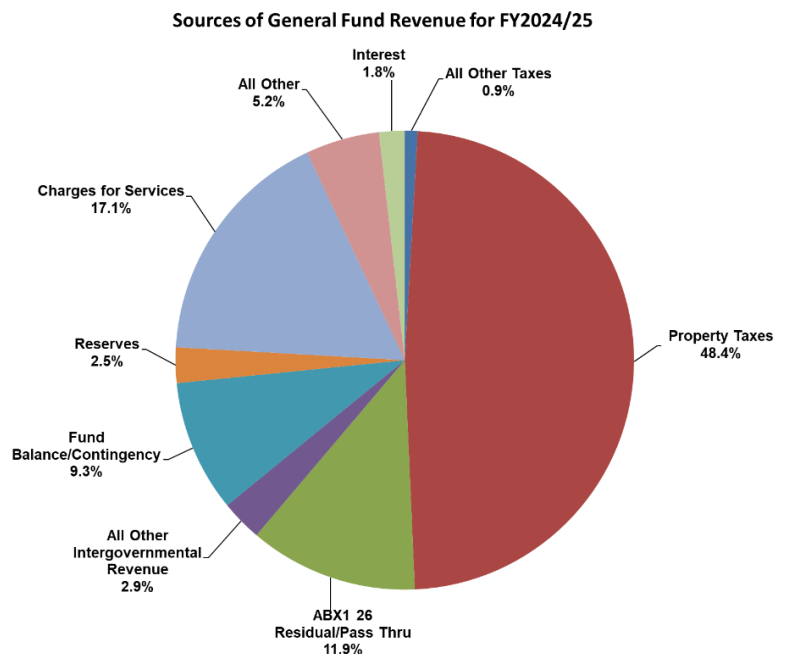
The Sources of General Fund Revenue graph provides information concerning General Fund financing for County operations. General Fund revenue is projected to increase by \$24.4 million from the FY2023/24 Adopted Budget, primarily due to increases in property taxes, ABX1 26 taxes, interest income, and Charges for Services.

Revenues derived from property values account for over half of General Fund revenues, with Property Taxes at 48.4% and ABX1 26 residual taxes and passthrough at 11.9%. Property taxes include secured, unsecured, supplemental, unitary, property tax in-lieu of Vehicle License Fee (VLF), and property transfer tax. The Recommended Budget projects a net increase of \$12.1 million in these property related revenues when compared to the FY2023/24 Adopted Budget.

The second largest source of revenue is Charges for Services at 17.1%, which includes fees, permits, licenses, property tax administration fees, and reimbursements for County costs of service. The third largest category is Fund Balance/contingency at 9.3%. The General Fund projected Fund Balance at the end of FY2023/24 becomes a means of financing for the FY2024/25 Recommended Budget.



**GENERAL FUND
Total: \$395,964,036**

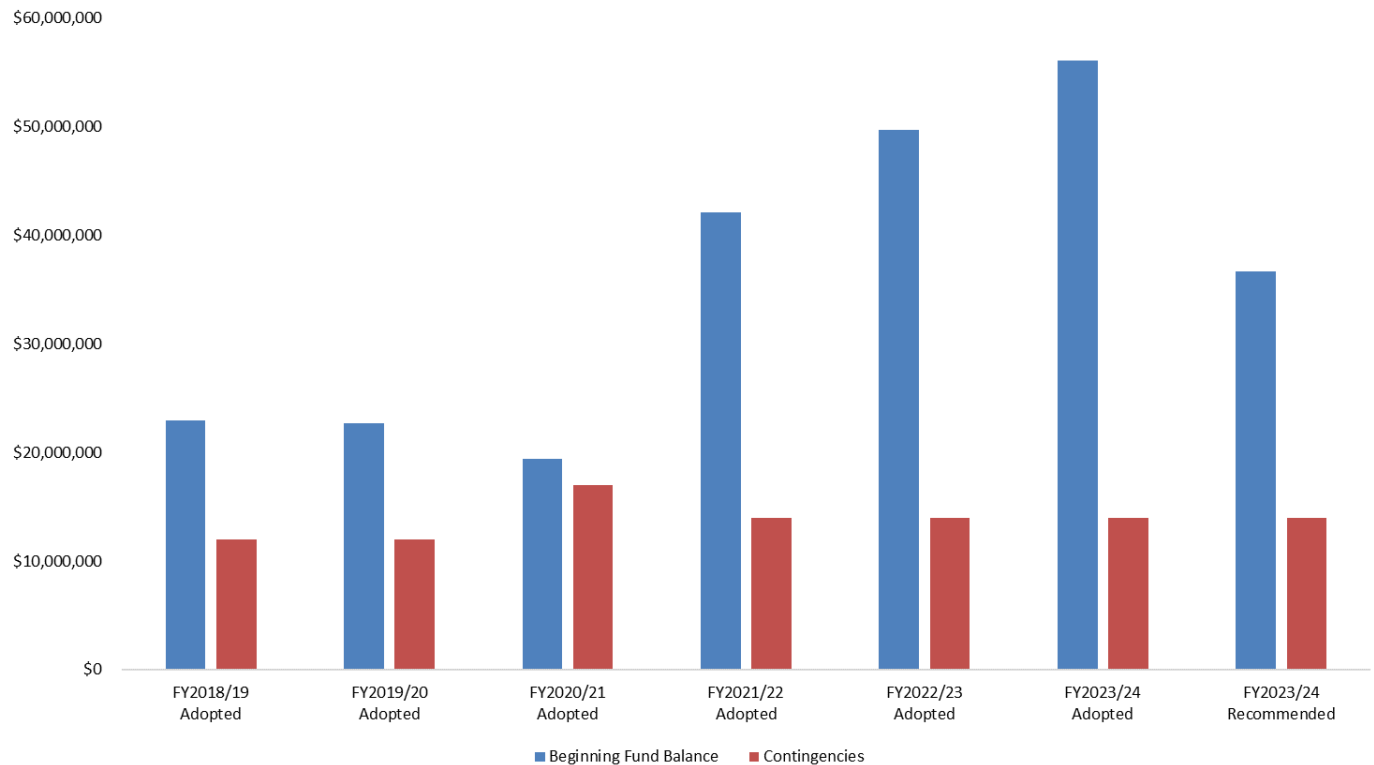


GENERAL FUND RESERVES, DESIGNATIONS & COMMITMENTS AND FUND BALANCE

The Board has a set of adopted financial policies and overarching principles intended to position the County to address the range of investments necessary to sustain and provide services. In establishing the Reserves, the County’s intent is to have resources for the “rainy day” created by economic downturns; natural and manmade disasters; expected and unexpected costs for facility repairs; and strategically step-down programs to align ongoing expenditures with ongoing revenues.

In good economic times the Board has consciously set monies aside to fund and finance some of the General Fund obligations, liabilities, and responsibilities. The strong fiscal policies established in the 1990’s and maintained by the Board and the execution of those policies by the County departments continues to strengthen the County’s financial position. This has enabled the County to manage through the Great Recession, other economic downturns, the COVID-19 pandemic and LNU Fire. The establishment of the General Reserve and the funding of the various General Fund designated Reserves are examples of prudent fiscal management by the County. As we look to the future, the Board polices, Reserves, and designations will be a critical source for managing in an economy with constricted resources. In the following paragraphs, the unfunded obligations and potential liabilities that lie ahead are discussed in connection with the General Fund Reserves, designations and commitments, and fund balances.

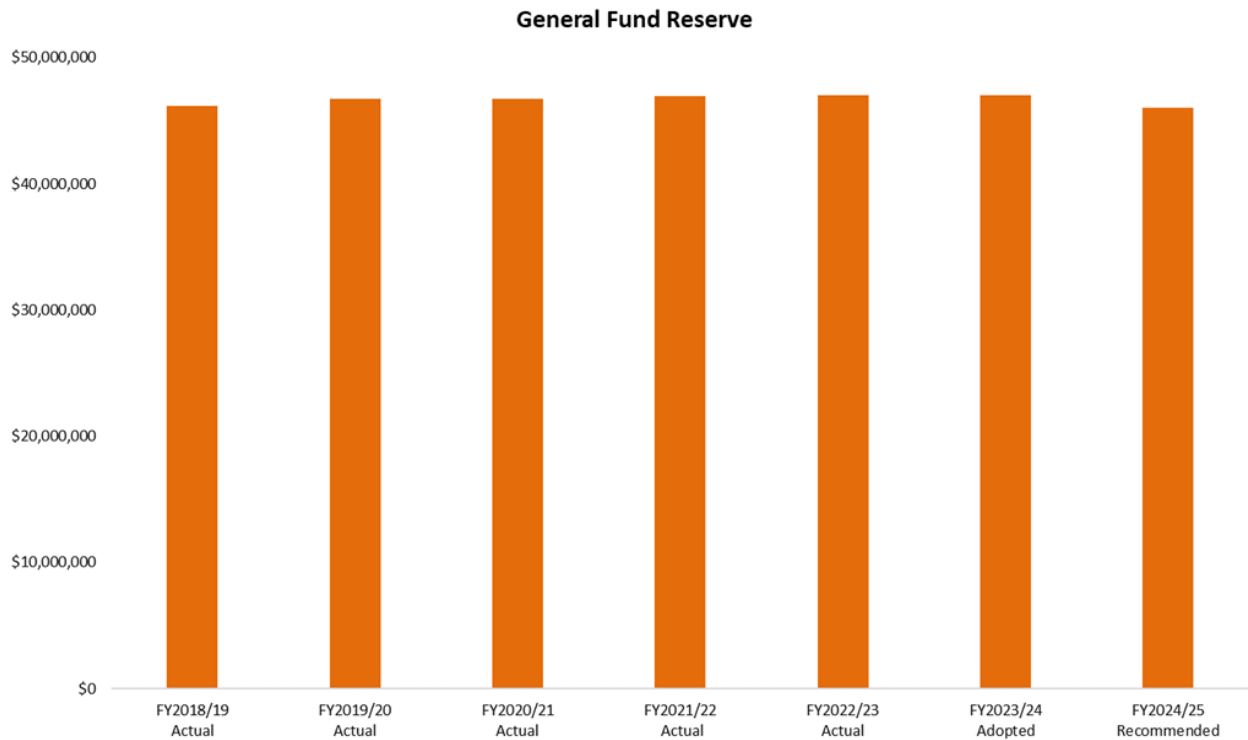
Fund Balance and Contingencies



The initial estimation for the fund balance on June 30, 2024 is projected at \$36.7 million and is based on the FY2023/24 Midyear projection. Estimated Fund Balance includes \$14 million for contingencies.

On February 13, 2007, the Board adopted the General Fund Contingency policy to establish a level equal to 10% of the General Fund total budget. The current recommendation from staff for FY2024/25 is to maintain a \$14 million contingency which is approximately 3.5% of Proposed General Fund Expenditures. This recommended contingency amount is below what is established in the policy but is consistent with levels established in recently adopted budgets.

Appropriations for Contingencies are legal authorizations granted by the Board of Supervisors to be used for one-time, unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5th vote of the Board of Supervisors.



Per Board adopted policy, which is outlined in the Budget Construction and Legal Requirements section of the FY2024/25 Recommended Budget, the General Fund - General Reserve will be maintained at a level equal to 10% of the County’s total budget excluding transfers between funds (*Operating Transfers-Out/In*), with a minimum balance of \$20 million at all times. This level will be maintained to provide the County with sufficient working capital and a comfortable margin to support one-time costs for the following purposes:

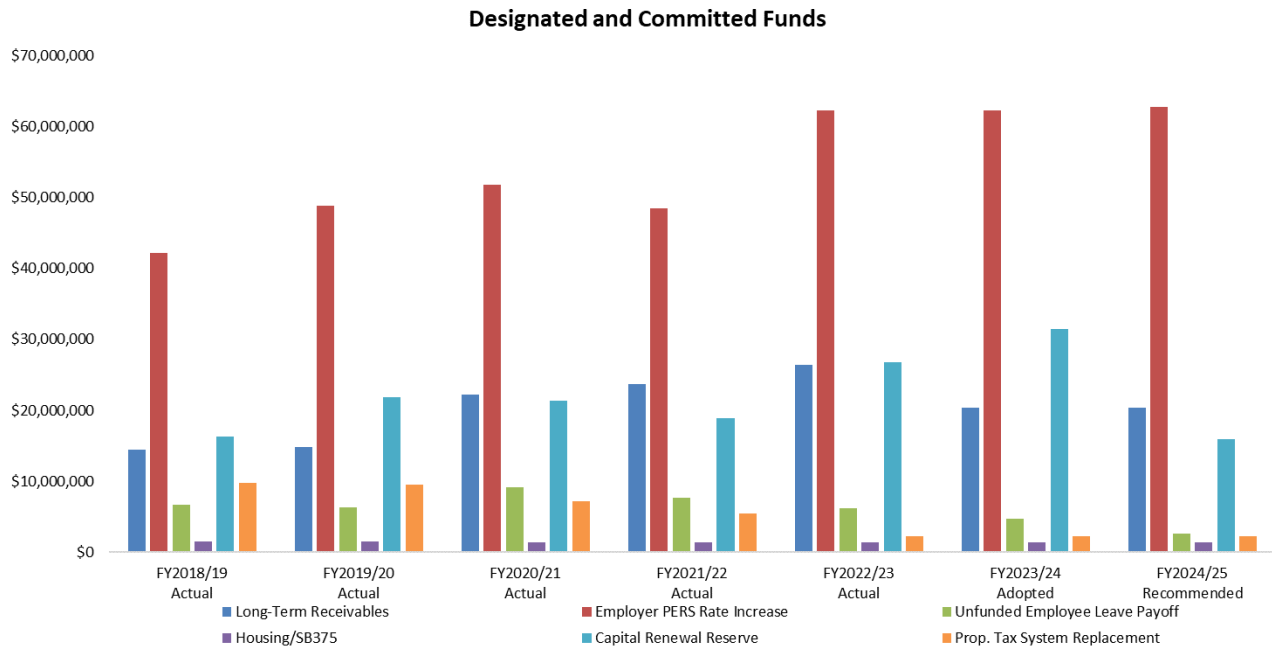
- When the County faces economic recession / depression and the County must take budget action.
- When the County is impacted by a natural disaster or any other emergency.
- When the County experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.

In circumstances where the General Fund - General Reserve has fallen below the established level, the County shall replenish the deficiency within five fiscal years, or as soon as economic conditions allow, from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.

Subject to the Board of Supervisors’ restrictions, the following will guide how the General Fund - General Reserve should be used:

1. Use the General Fund - General Reserve to phase into fiscal distress periods gradually, focusing on maintaining the Board’s priorities.
2. To the extent possible, use the General Fund - General Reserve as the last resort to balance the County Budget.
3. To the extent possible, the spending down of the General Fund - General Reserve should not exceed \$6 million a year (Board of Supervisors’ policy direction on February 13, 2007).
4. The General Fund - General Reserve should not be used to support recurring operating expenditures.
5. The General Fund - General Reserve is subject to restrictions imposed by Government Code §29086, which limits the Board’s access to the General Reserve during the annual budget process and requires 4/5th vote by the Board of Supervisors.

The FY2024/25 Recommended Budget for the General Fund - General Reserve is projected at \$48 million. Based on Board policy, the reserve target is 10% of the County’s total budget, excluding interfund transfers, which equates to \$127.5 million in FY2024/25. The current County General Reserve is \$48 million, which is 37.6% of the target goal. It is similar in dollar value to levels established since FY2018/19 but is a smaller percentage of the General Fund Budget.



Employer PERS Rate Increase – Designated Reserve

The Employer Public Employee Retirement System (PERS) Rate Increase Reserve was established to address both the County’s unfunded actuarial accrued liability for the Miscellaneous & Safety Retirement Plans and to position the General Fund to address the future CalPERS rate increases for retirement costs should these rates initially exceed available ongoing revenues, as a means to allow a smoother transition year over year.

Actuarial changes were adopted and implemented by CalPERS beginning in FY2015/16 through FY2019/20 (over a 5-year period) and CalPERS is expected to continue to increase employer pension rates by as much as 50%. Given that pension rates were expected to increase in the next five years, coupled with a Board of Supervisors’ stated goal of achieving a retirement funding ratio of 90% for both CalPERS plans (Miscellaneous and Safety), the County Debt Advisory Committee reviewed options to reduce the unfunded liability in FY2014/15. On February 10, 2015, the Committee presented a funding policy to the Board that included placing one-time funds into a Pension Trust to help reduce the unfunded pension liabilities, thereby reducing future employer retirement rates. The Board approved this policy, authorized the creation of an IRS 115 Trust Account, and agreed to fund it with one-time funds in the amount of \$20 million at the end of FY2014/15. As of June 30, 2023, (most recent actuarial report), the County’s unfunded actuarial accrued liability for both the Miscellaneous Plan and Safety Plan is \$749 million (71% Funded Ratio). This figure includes the former Court employees and Solano County Fair Association employees.

In FY2017/18, FY2018/19, FY2021/22, and FY2022/23 the Board of Supervisors authorized additional payments of \$6.6 million, \$6 million, \$8.6 million, and \$5.6 million respectively, to the CalPERS Public Safety Plan unfunded liability account funded by the Pension Obligation Fund and the CalPERS Rate Reserve. These additional payments reduced the unfunded liability and reduced future pension costs to the County. It is anticipated that an additional payment of \$8.2 million will be made in FY2023/24.

The FY2024/25 Recommended Budget for the Employer PERS Rate increases includes both the value of the IRS 115 Trust at \$33.5 million and the Reserve for Employer PERS Rate Increase at \$29.4 million for a total reserve of \$62.9 million (*Schedule 4*).

Capital Renewal Reserve (Deferred Capital/Maintenance Projects)

In 2007, the Board established a Committed Fund Balance for capital renewal/deferred maintenance projects to fund deferred maintenance, unexpected maintenance, and/or future maintenance of County facilities. The Board’s adopted policies and strategies to address unfunded liabilities center on the need to:

- Replace infrastructure and building systems in aging County facilities where County public services are provided.
- Achieve code compliance in relation to current regulations.
- Effectively manage and reduce the County’s risks associated with the programs dispensed from County-occupied buildings.

Annually, through the review and approval of the 5-Year Capital Facilities Improvement Plan (CFIP), the Board reviews the status of County building infrastructure, building systems, and maintenance needs. The Board weighs these exposures against available resources to determine how to budget for these facility demands.

The Department of General Services provided the Board with a report titled 2016 Facilities Condition Analysis, prepared by EMG of Walnut Creek (Consultant). A Facilities Condition Assessment was conducted in FY2023/24 and is currently being analyzed by County Staff. An updated Facilities Condition Assessment Report will be presented to the in 2024. The 2016 report recommended an annual investment of \$7.6 million to maintain County Facilities in “Very Good Condition,” while a lower investment of approximately \$2.8 million annually will maintain the portfolio within a “Good” range, which is the minimum maintenance level chosen by the Board in order to continue fixed asset protection, preservation, and renewal. The annual budget recommendations from the County Administrator’s Office endeavors to set aside a minimum of \$2.8 million, if feasible and when possible, additional available one-time funding to address capital facility needs.

On March 12, 2024, the General Services Department presented to the Board a status update on capital projects included in the FY2024/25 Recommended Budget. Based on a preliminary prioritization of projects under consideration, the department provided recommendations for funding specific projects.

FY2024/25 Recommended Budget for Capital Renewal Reserve is \$15.9 million and reflects a draw of \$6.0 million from reserves to address facility renewal needs.

Property Tax System Replacement

The Solano County Integrated Property System (SCIPS) is the County’s current internally developed and maintained property tax system, originally developed in 1982. On April 4, 2017, the Board authorized staff to proceed with the replacement of the SCIPS system. The total estimated cost to replace the SCIPS system is \$10 million and full implementation will be completed over multiple years. To fund the replacement system, including the data migration and full implementation, the Board authorized the creation of a reserve in FY2017/18 for the project in the amount of \$10 million, funded by reclassifying funds from the General Fund - General Reserve. These funds are a loan to the project, repaid over time once the project is completed. The FY2024/25 Recommended Budget reflects a Property Tax System Replacement reserve remaining balance of \$2.3 million as of May 10, 2024. It is anticipated that at the end of FY2023/24 the reserve balance will be approximately \$717,764. In March 2023, the County went “live” on the new property tax system: County Assessment and Taxation System (CATS). The remaining reserve balance will be utilized in FY2024/25 to continue post go-live activities.

Approximately 42.5% of the total cost or an estimated \$4.3 million will be recovered from cities and other agencies through the property tax administrative fee. The balance of \$5.7 million will be a General Fund cost charged to the County Assessor, the Auditor-Controller, and the Tax Collector based on a loan repayment schedule approved by the County Debt Advisory Committee.

Unfunded Employee Accrued Leave Payoff

In accordance with the Board’s Fund Balance Policy, in FY2005/06 the Board established and maintains a General Fund Reserve for Accrued Employee Leave Payoff. Each year, the Auditor-Controller and Human Resources work with the County Administrator’s Office to assess the funds necessary to pay for any unanticipated leave payoff that departments cannot absorb with existing appropriations. Based on the County’s workforce, continued utilization of the Accrued Leave Payoff funds is anticipated in FY2024/25. The reserve has a current balance of \$4.7 million. It is recommended that the Board utilize \$2.0 million of this balance to fund Employee Accrued Leave Payoff in FY2024/25. The FY2024/25 Recommended Budget for the Unfunded Employee Leave Payoff reserve is reduced to \$2.7 million.

Long-Term Receivables

Long-Term Receivables represents amounts outstanding and payable to the County, not available as cash, which cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to be maintained intact. It includes long-term loans and notes receivable, inventories, and prepaid items. The FY2024/25 Recommended Budget for long-term receivables is \$20.4 million.

Housing/SB 375

Effective February 1, 2012, the redevelopment agencies (RDA) were dissolved. During the existence of the RDA, a percentage of the redevelopment funding was required to be used to meet the housing needs of low/moderate-income residents. As a result of the dissolution of the redevelopment agencies, this restricted source of funding was no longer available to address housing needs.

As of February 1, 2012, any unspent housing funds in RDAs were redistributed to the local taxing agencies as one-time revenues. During this time, the State passed SB 375 (Chapter 728, Statutes of 2008) which directed the California Air Resources Board to set regional targets for reducing greenhouse gas emissions. SB 375 included requirements for coordinating regional housing needs allocation with the regional transportation process. In FY2013/14, the Board approved the County Administrator's recommendation to establish the Housing / SB 375 reserve using \$2 million of these one-time housing set-aside funds for SB 375 implementation and/or to address temporary and long-term housing needs for children, families, special needs clients, and older, indigent, and disabled adults. To date this funding has been utilized as a loan to MidPen Housing Corporation to create 35 units of affordable housing (Sunset Pines Apartments) and for a twenty-year purchase agreement for 20 transitional housing beds at the former Mission Solano (now known as Shelter Solano). In the FY2024/25 Recommended Budget, the current balance in the Housing / SB 375 reserve is \$1.4 million. The County Administrator anticipates that some of these funds may be needed in FY2024/25 to provide local matching funds in addressing housing needs for at-risk or vulnerable populations.

OVERVIEW OF THE FEDERAL AND STATE BUDGETS

Federal Budget Update

In March 2024, Congress approved, and President Biden signed into law two separate fiscal year (FFY) 2024 appropriations measures (P.L. 118-42 and P.L.118-47). Combined, the budget package provides funding for all federal departments and agencies through September 30, 2024.

The final budget is consistent with appropriations levels announced in early January and reflects funding targets that were negotiated as part of the *Fiscal Responsibility Act* (P.L. 118-5). Although the final budget is consistent with FFY2023, Congress imposed cuts across a number of individual departments, agencies, and programs while others received significant increases. The final budget provides \$825 billion or approximately a 3.4% increase in funding for discretionary defense spending.

The final budget also appropriates funding for thousands of local community projects, also known as earmarks. The final budget includes funding for three of the County's priority projects:

- \$637,195 for the County's Emergency Operations and Emergency Communications Centers
- \$500,000 for the Vallejo Early Learning Center; and,
- \$150,000 to be shared between Solano and two other Delta counties to develop Project Partnership Agreements with the U.S. Army Corps of Engineers for the planning and development of key Delta water infrastructure projects.

Congress is currently developing the appropriations bills that will comprise the FFY2025 budget. It is anticipated that Congress will not approve a new budget by the October 1 deadline. Therefore, to avoid an election-year government shutdown, Congress will likely need to approve a short-term budget patch (Continuing Resolution) to maintain federal funds for departments and agencies.

State Budget Update

The Governor is expected to release his proposed May Revision towards the end of the second week of May, which will reflect the revenue and expenditure trends during the first five months of 2024. While the State experienced significant surpluses in recent years, updated reporting from the Legislative Analyst's Office project a \$73 billion deficit for FY2024/25. A revised State Budget Update will be included as part of the FY2024/25 Supplemental Budget.

Early Action (April 2024)

Based on the initial proposed State budget, in early April the Legislature adopted and began implementing what is known as "Early Action" to close the growing gap between planned expenditures and revenue shortfalls. The Early Action package totals approximately \$17 billion and contains a combination of \$3.6 billion in reductions primarily to one-time funding, \$5.2 billion in revenue and borrowing, \$5.2 billion in delays and deferrals, and \$3.4 billion in shifts of costs from the general fund to other State funds. Details of Early Action contains reductions of \$3.6 billion in areas including: School Facility Aid Program, CalWORKs Single Allocation Partial Reversion, watershed climate resilience, and the Climate Innovation Program. Also included are delays totaling \$3.1 billion in: Formula Transit and Intercity Rail Capital Program, Preschool, TK and Full-Day Kindergarten Facilities Grant Program, Behavioral Health Bridge Housing and Continuum Infrastructure Programs, and Health and Human Services Innovator. Revenue/Borrowing totaling \$5.2 billion impacts the Managed Care Organization Tax and the Medi-Cal Drug Rebate Special Fund Reserve. Fund shifts of \$3.4 billion impact the Greenhouse Gas Reduction Fund and Retirement Contribution Reductions Using Proposition 2.

State Revenue Trends

Based on preliminary tax agency data, California net personal income tax (PIT) collections in April were \$137 million (0.8%) below the administration's monthly forecast, while net corporation tax (CT) collections were \$554 million (11.7%) below the monthly forecast. Due primarily to substantial PIT shortfalls in December 2023 and January 2024, FY2023/24 year-to-date income tax collections (net PIT and CT combined) are now \$5.5 billion (4.1%) below the Governor's Budget forecast through the end of April. As of the end of March, general fund sales taxes were an additional \$1 billion (3.8%) below the fiscal year-to-date forecast.

An updated revenue forecast will be included as part of the May Revision.

May Revision and Budget Adoption

The Governor is expected to release his proposed May Revision towards the end of the second week of May. Once the Revision is released, the budget committee will work to finalize budget items and move to negotiations between the houses on the final legislative version of the budget, which in turn will lead the final negotiations on the budget which will be in print by June 12 for action on June 15.

The Early Action package is not anticipated to have a significant impact on the County's budget; however, impacts resulting from the Governor's May Revision are still unknown at this time. A revised State Budget Update will be included as part of the FY2024/25 Supplemental Budget.

ECONOMIC RISKSNationally

In February 2024, the Congressional Budget Office (CBO) released "The Budget and Economic Outlook: 2024 to 2034" which projects a federal budget deficit of \$1.6 trillion for 2024, \$1.8 trillion in 2025, and \$2.6 trillion in 2034, and totals 5.6% of the Gross Domestic Product (GDP). The CBO is projecting debt held by the public will reach 116% of GDP by the end of FY2034. The Federal Reserve maintained the "federal funds" benchmark interest rate between 5.25% - 5.5% in May 2024 and it is anticipated this may decrease by 0.75% by year-end. It was initially anticipated rates would decrease at a faster rate; however, due to job creation and inflation figures, the Federal Reserve is taking a more conservative approach. The U.S. Bureau of Labor Statistics reported an annual inflation rate totaling 3.5% as of March 2024, while the Federal Reserve aims to maintain an inflation rate of 2%. The average interest rate on a 30-year fixed mortgage reached 6.8% as of May 2024, a significant increase from a long span of historically low interest rates. In addition, the 10-year U.S. Treasury Bond totals 4.6% as of February 2024, up from an average of 4% in 2023.

According to the Bureau of Labor Statistics, the unemployment rate as of April 2024 was 3.9%, up from 3.4% in April 2023. The Consumer Price Index for All Urban Consumers (CPI-U) rose 3.5% as of March 2024, from one year ago, with energy increasing 2.1%, the food index increasing 2.2%, all items less food and energy increasing by 3.8%. U.S. homebuilders are continuing to face challenges due to elevated interest rates while retail markets remain steady despite higher interest rates.

California

While the State experienced significant surpluses in recent years, updated reporting from the Legislative Analyst's Office present a \$73 billion deficit for FY2024/25. Several options are being considered to address this deficit, including reducing one time and temporary spending. California relies in part on high-income taxpayer stock-based compensation revenues, which creates volatile swings in revenues from year to year. Coupled with inflation, there continues to be uncertainty and instability for the State economy.

Unemployment figures total 3.7% in the San Francisco Metropolitan statistical area and 4.9% in the Sacramento Metropolitan statistical area as compared with the State's unemployment rate of 5.3%, as of March 2024. Housing continues to be a challenge Statewide, with high demand facing a slowdown in construction due to high labor and material costs, and high interest rates. The California Association of Realtors is projecting a decline of 4.4% in home sales from March 2023 figures, with a 7.7% increase in median home prices.

Another challenge has been the labor market, with the U.S. Bureau of Labor Statistics reporting that California has a weaker labor market in areas such as technology and retail, when compared to the rest of the country. California anticipates tech layoffs, which are anticipated to right size companies after a period of rapid growth, while it anticipates retail layoffs due to companies adapting to changes in consumer behavior.

Staff will be monitoring closely the State and federal economic developments and the budget decisions and will return to the Board as necessary.

FY2024/25 GENERAL FUND RECOMMENDED BUDGET

The FY2024/25 Recommended Budget for the General Fund of \$396 million is balanced anticipating revenues of \$349.4 million, drawdowns from Committed Fund Balances of \$9.9 million from Employer CalPERS Rate Increases, Accrued Leave Payoffs, Capital Renewal, and use of Fund Balance (\$36.7 million).

The Recommended Budget for General Fund reflects revenues of \$349.4 million, an increase of \$24.4 million excluding reserves when compared to the FY2023/24 Adopted Budget of \$325 million. The increase in revenues anticipates a net increase in Tax Revenues totaling \$12.5 million, including taxes resulting from increased value in assessed roll, other tax revenue primarily due to improved property values, increases in ABX1 26 Residual Taxes, charges for services, and interest income.

GENERAL FUND FISCAL PROJECTIONS

Solano County uses fiscal projections to provide insight into future trends for General Fund Revenues and Expenditures enabling the County to work proactively with departments to address potential program impacts in future years.

The fiscal projections shown in the table that follows reflect the FY2023/24 Midyear projections prepared in February 2024 and are provided for comparison only, using the FY2024/25 Recommended Budget as the starting point for the upcoming year. The table reflects projected revenues and expenditures through FY2026/27. It is not feasible to provide a meaningful longer forecast in light of the changing economic dynamics, future labor contract negotiations, an uncertain federal Budget, and changes in State-mandated programs.

The FY2024/25 Recommended Budget and the projections are subject to change pending revenue and expenditure impacts from the State’s Budget, Governor’s May Revise, and other potential changes in federal funding. Updated projections will be provided in connection with Supplemental Budget adjustments prior to final approval of the FY2024/25 Adopted Budget.

Solano County
General Fund - Fiscal Projection
FY2024/25 Recommended Budget
(in million of dollars)

	Midyear Projection For 6/30/24	Recommended Budget FY2024/25	Projected Budget FY2025/26	Projected Budget FY2026/27
a General Fund, Beginning Balance	\$ 50.47	\$ 36.65	\$ 14.00	\$ (10.89)
TO Reserves:				
General Reserves				
Unfunded Employee Leave Payoff				
Capital Renewal Reserve	15.662	2.365		
Employer CalPERS Rate Increases				
PARS 115 Trust				
Assigned - GVOS	0.858	0.062		
b Subtotal - TO Reserves	16.520	2.427	0.000	0.000
FROM Reserves:				
General Reserves				
LT Receivables	6.000			
Unfunded Employee Leave Payoff	1.500	2.000	1.500	1.500
Capital Renewal Reserve	22.781	5.956	4.000	4.000
Employer CalPERS Rate Increases		2.000		
Encumbrances	1.080			
c Subtotal - FROM Reserves	31.361	9.956	5.500	5.500
d Net Increase (Decrease) in Funding Sources: (b+c)	14.841	7.529	5.500	5.500
e TOTAL AVAILABLE FINANCING (a+d)	65.307	44.183	19.500	(5.390)
f Operating Expenditures (excluding Contingencies/transfers to Reserves)	365.358	379.537	395.081	406.573
g Contingencies	14.000	14.000	14.000	14.000
h Total Operating Expenditures	379.358	393.537	409.081	420.573
i Operating Revenues (excluding transfers from Reserves)	334.705	349.355	364.691	375.387
j Operating Expenditures (excluding Contingencies/transfers to Reserves)	365.358	379.537	395.081	406.573
k Net operating Revenues over (under) Expenditures [known as Operational Deficit] (i-j)	\$ (30.653)	\$ (30.182)	\$ (30.390)	\$ (31.186)

*General Fund, Beginning Balance in FY2024/25 includes estimated additional savings from County departments as projected at Midyear. FY2025/26 and FY2026/27 are anticipated to be higher than shown in chart above based on historical trends in savings realized in departments. Contributions to Reserves are not included in FY2025/26 and beyond.

* Operating Expenditures in FY2024/25 include a \$2.365 million General Fund contribution to Accumulated Capital Outlay for capital projects as outlined in the ACO BU 1700 Departmental Budget. FY2025/26 and FY2026/27 Beginning Fund Balance are projected based on a \$4 million contribution for capital project funding per year, resulting in a decrease in projected Operated Expenditures when compared to FY2024/25.

Revenue Assumptions - From General Revenue Projections:

The County’s General Fund Budget is financed with General Revenues (refer to BU 1101), the use of certain one-time revenues, Fund Balance, and General Reserves, if necessary. The FY2024/25 Recommended Budget includes the use of General Fund – Committed Fund Balances of \$2.0 million from CalPERS Rate Reserve, \$5.956 million from Capital Renewal, and \$2.0 million from Unfunded Employee Leave Payoff.

The significant Revenue Assumptions from the General Revenues budget include:

- An estimated 3% increase in assessed values compared to the FY2023/24 corrected assessment roll, resulting in projected increases of \$7.4 million in Current Secured Property Taxes and \$2.2 million in property tax in-lieu of vehicle license fees

(VLF) revenues. Projections in FY2025/26 and FY2026/27 anticipate increases of 4%. Based on the corrected assessment roll as of June 30, 2023, 4,487 properties still remain on Proposition 8 Tax Reduction status related to the negative economic impacts from the Great Recession. The number of properties under Proposition 8 Tax Reduction status will remain under evaluation by the Assessor/Recorder.

- ABX1 26 Taxes are projected to increase by \$2.7 million based on projected tax increment revenues.
- Interest Income is expected to increase by \$3.5 million as interest yield is anticipated to be better due to higher interest rates and average daily cash balance in the County investment pool.
- Current Unsecured Property Taxes are projected to increase \$200,000 when compared to the FY2023/24 Adopted Budget. In the subsequent years, Unsecured Property Tax is not anticipated to increase in FY2024/25 and FY2025/26; however, there are a number of appeals from large businesses that may continue to impact these revenues.

The County Budget is also financed by Proposition 172 revenues (sales tax) for Public Safety and 1991/2011 Realignment funds (State sales tax and vehicle license fees) primarily for Health and Social Services (H&SS) and Public Safety Departments, State and federal funding, and Fees for Services. While these revenues do not flow directly into the General Fund, they indirectly impact the General Fund.

- The Recommended Budget reflects \$50.9 million in Proposition 172 funding. FY2024/25 anticipates a 0.3% increase over the FY2023/24 Adopted Budget based on changes in the distribution formula as the State's economy has been impacted by inflationary measures and a potential recession. As Proposition 172 funds increase for the County, the Public Safety Fund (Fund 900) departments may require a decrease in County revenue support in the delivery of mandatory services.
- The FY2024/25 Recommended Budget reflects \$79.0 million drawdown in 1991 State – Local Realignment revenues, an increase of \$3.4 million; and \$107.0 million in 2011 Realignment funds, an increase of \$21.4 million. The draw of Realignment funds is used to maintain programs primarily in H&SS and Public Safety. The increase in 1991 Realignment represents a higher need to cover projected cash flows. If federal and State revenues come in higher than anticipated, then General Fund Contributions may be reduced as long as the County's Maintenance of Effort is met. If federal and State revenues are lower than anticipated, then there may be an increased demand for General Fund or programs may need to be adjusted.

Expenditure Assumptions:

- Retirement costs are projected to continue to increase based on approved CalPERS actuarial assumptions for the proposed rates by CalPERS. Included is a rate of 31.60% for Miscellaneous and 37.92% for Safety in FY2024/25.
- Health insurance costs are projected to increase 6% per year based on past rate history for FY2024/25, with 5%-7% annual increases likely in future years.
- Labor costs in FY2024/25 reflect the final year of collective bargaining agreements approved in FY2022/23.
- The County General Fund Contributions through FY2024/25 are listed below:
 - General Fund support for Public Safety is projected to increase from \$164.3 million to \$173.8 million; a \$9.5 million net increase. This increase is primarily due to Salaries and Employee Benefit increases, increases in insurance, inmate costs, and Countywide Administrative Overhead costs.
 - General Fund support for H&SS and IHSS Public Authority is projected to increase from \$47.5 million to \$56.3 million; a \$8.7 million increase. The increase is primarily due to increased spending for the administration of CalFresh, CalWORKS, Child Welfare Services, Public Guardian, Behavioral Health, Health Services, and H&SS Administration resulting from increases in Salaries and Employee Benefits and for the ongoing structural deficit in Family Health Services (FHS) due to insufficient revenue generated by the Primary Care and Dental Clinics. This amount includes one-time ARPA-SLFRF funding of \$5 million previously allocated by the Board under the U.S. Treasury Category of Revenue Replacement be used to primarily fund the structural deficit in FHS. This represents the second year of one-time ARPA-SLFRF funding as \$5 million was allocated in FY2023/24, totaling \$10 million. There will be no more remaining one-time funds from ARPA in future years to address clinic operational costs.
- The FY2024/25 Recommended Budget includes a Contingency appropriation of \$14 million.

General Fund Deficit Reduction Strategies for FY2023/24 if Revenue Shortfall:

The Department Heads and the CAO will continue to utilize the Board Adopted Budget Strategies to guide the Departments in their continuing efforts to contain costs and where possible, reduce further and serve as guidelines if revenues do not materialize as anticipated.

Strategy 1: *Elimination or freezing of all vacant positions and only fill positions that are “Mission Critical” to the organization.*

Strategy 2: *Continue to review all discretionary and mandatory programs.*

Strategy 3: *Seek employee concessions, in addition to the current MOUs and agreements in place or in progress.*

Strategy 4: *Reduce General Fund Contribution to Health & Social Services and Public Safety departments, reducing the level of service to the community.*

Strategy 5: *Continue reducing the County’s footprint in buildings in Fairfield, Vallejo, and Vacaville and move employees out of leased space and into County-owned space; consider selling older/outdated County buildings to reduce operational expenses.*

Strategy 6: *Continue automating the delivery of services so reorganization/downsizing opportunities can continue.*

PENDING ISSUES

Board of Supervisors’ Priorities: On April 18, 2023, the Board conducted a priority-setting workshop. The Board identified five major categories of priorities: economic development, agriculture preservation and development, housing, County Services and workforce development, and regulations and policies. The Board identified strategies and actions under each Priority category. Departments implementing Board priorities have included information as they relate to their FY2024/25 Recommended Budget under Pending Issues and Policy Considerations. A full update on the status of Board priorities will be included as part of the FY2024/25 Supplemental Budget.

Supplemental Budget: Historically, the County Administrator’s Office prepares a Supplemental Budget document following the completion and distribution of the Recommended Budget, as more of an administrative function, primarily to address accounting notations. To the degree possible, the Supplemental Budget may reflect additional program and service changes that can be expected based on the Governor’s May Revision and ultimately approved legislation including budget Trailer Bills.

The Recommended Budget document was prepared early in the March/April timeframe to facilitate the mandated public release of the budget in May 2024. To accommodate the release, the departmental budgets reflect only the known and approved State and federal programs changes as of April 2024, which will take effect July 1, 2024.

Proposition 1: Proposition 1, approved by voters in March 2024, contained two broad components: 1) changes the Mental Health Services Act (MHSA) to the Behavioral Health Services Act (BHSA) and adjusts funding and funding categories; and 2) approves a \$6.4 billion bond to build more facilities for mental health care and drug or alcohol treatment, and more housing for people with mental health, and drug or alcohol challenges. While Proposition 1 makes no changes to the amount of revenue collected through the tax, it does reduce the amount available to counties and how counties may use the funding. Most significantly, BHSA creates a requirement that one-third (30%) of the funds allocated to each county must be spent on housing. It also shifts 10% of the funding (versus 5%) from counties to the State for workforce initiatives and prevention. Another significant change will be made to the planning process for BHSA requiring an Integrated Plan for all behavioral health services that includes budget and outcome information across all funding sources. Implementation is to begin July 1, 2026.

Child Welfare Services: Effective January 1, 2023, Assembly Bill (AB) 2085 (Chapter 770, Statutes of 2022) and Senate Bill (SB) 1085 (Chapter 832, Statutes of 2022) became effective. These two bills have provided guidance to Child Welfare Services regarding the definition of “general neglect”. The AB 2085 amended Penal Code (PC) §11165.2, §11166, and §11167. The amendments to PC §11165.2 specify that “general neglect” does not include a parent’s economic disadvantage. SB 1085 amended Welfare and Institutions Code (WIC) §300 and §300.2 to prohibit a child from being found within the jurisdiction of the juvenile court solely based on indigence or other conditions of financial difficult.

Poverty is a risk factor for neglect, but poverty does not equate to neglect. Because the general neglect definition is broad and has the potential to be misapplied, reports alleging general neglect may disproportionately impact families experiencing poverty and in need of economic supports. This also contributes to the racial disproportionality of children of color in the Child Welfare System. Impoverished families are believed to comprise the majority of children removed from home into foster care, and neglect is a factor in more than 60 percent of all removals, per federal data.

As a result of this legislation, Child Welfare Services are encouraged to provide referrals to services, support families in economic insecurity, develop clear policies and procedures for determining when a child may be at risk of suffering serious physical harm or illness, and create community pathways for families to access services prior to a call being made to the child abuse hotline. Focusing on these strategies will ensure that families are helped in times of need and not further traumatized by the system. Additionally, this definitional change is intended to mitigate racial disproportionality of marginalized communities of color.

COVID-19 Pandemic: After four years of disruption, the impacts of the pandemic are diminishing. Although focus has now shifted to addressing the fiscal impacts of high inflation and rising interest rates, the County continues to face challenges responding to those disproportionately impacted by the economic downturn. This has put stress on the County's safety net programs in Health & Social Services. In addition, as County staff return to a "new normal", departments have re-instated travel for conferences and in-person trainings as well as either implemented or begun to explore technology investments that reduce in-person contact and maximize operational efficiencies. This shift is likely to impact the County budget and staff will need to continue to monitor resulting fiscal impacts and provide necessary revisions when necessary or feasible.

In-Home Supportive Services (IHSS): IHSS PA and SEIU 2015 completed negotiations in 2021, which fixed the IHSS provider wage at \$1.20 over the California State minimum wage. In January 2023, the California minimum wage increased to \$15.50 per hour. As a result of this increase, the Solano IHSS wage is fixed at \$16.70 per hour through June 2024. IHSS Providers in Solano County who work more than 65 hours per month remain eligible for a supplemental health plan that includes prescriptions, vision, and dental care paid for by the IHSS PA.

IHSS PA and SEIU 2015 labor contract will expire on June 30, 2024. When the successor contract is completed, it is anticipated that there will be changes in wages or benefits resulting in increased costs and adjustments.

Family Health Services - Clinics: Family Health Services (FHS) operates fixed-site Federally Qualified Health Center (FQHC) medical and dental clinics in Fairfield, Vacaville, and Vallejo. The FHS clinics continue to experience operating losses due to insufficient FQHC revenues, partly caused by circumstances beyond the clinics' control such as reimbursement rates not keeping up with rising costs to operate the clinics, and unanticipated leaves of absence/provider vacancies. Previously, H&SS redirected 1991 Public Health Realignment to cover 100% of the FHS structural deficit (i.e. funding gap). The continued use of 1991 Public Health Realignment in FHS negatively impacts Public Health's ability to sustain and/or expand services, and core Public Health functions that are primarily funded with 1991 Public Health Realignment. As a result, the FY2023/24 Adopted Budget included the use of one-time ARPA-SLFRF funding of \$4.5 million previously allocated by the Board under the U.S. Treasury Category of Revenue Replacement to be used to fund the structural deficit. The Recommended Budget includes an additional ARPA-SLFRF allocation of \$4.7 million to fund the structural deficit in FY2024/25.

Public Health - COVID-19: It is anticipated that the impacts of the COVID-19 pandemic will continue to abate and likely result in reduced needs for redirection of Public Health resources to COVID-19 activities. Supplemental COVID-19 funding for Epidemiology and Laboratory Capacity (ELC) Enhancing Detection Expansion expires in July 2024 and other one-time vaccination related revenues expire in June 2024; however, these funds remain available in the coming fiscal year to offset costs related to remaining redirections and to provide some temporary relief on the division's need to over-utilize 1991 Public Health Realignment to fund its operations. Public Health continues to monitor vacant positions and move positions between programs within the division to maximize funding where possible.

In 2022, the State Legislature and the Governor approved a budget proposal to provide new ongoing infrastructure funding for local health departments. Solano Public Health will receive an annual allocation of \$2,060,478 in Future of Public Health (FoPH) funding to support and strengthen the public health infrastructure to respond to current and future public health emergencies. These funds will help sustain some of the work funded through one-time COVID-19 funding and allow Public Health to resume its focus on prevention programs.

California Advancing and Innovating in Medi-Cal (CalAIM): The California Department of Health Care Services (DHCS) continues to implement components of California Advancing and Innovating Medi-Cal initiative (CalAIM), the negotiated federal/State plan approved and launched in January 2021. CalAIM includes major reforms specific to Behavioral Health services that will change the service model and impact operating budgets and the ultimate impacts remain unknown.

Included in CalAIM is a requirement to standardize specialty mental health services (SMHS) for all counties, which means that current Kaiser Medi-Cal specialty mental health services' clients will transition to County Behavioral Health caseload. DHCS has submitted transition guidance on the process for transitioning the clients from Kaiser to Solano County. Kaiser is working collaboratively with Solano County to develop a joint plan that includes methods for identifying members, screening and

assessment needed, service types, documentation exchange, staffing/contracts needed, etc. There will be a phased in transition with the planning period going through June 2024 and the transition of clients beginning July 1, 2024 and concluding December 31, 2024.

- The total number of persons transitioning to the Behavioral Health from Kaiser is still being finalized; however, the current initial estimate is 644 individuals with approximately 390 adults and 170 children/youth for Full-Service Partnership and intensive outpatient levels and approximately 70 adults/children in subacute/residential placements. Although is lower than the original estimate of 2,091 individuals, the most significant impact to funding will be those in inpatient care, who are largely not known until they enter crisis. Clients receiving inpatient or residential care, admitted prior to July 1, 2024 by Kaiser will remain the responsibility of Kaiser throughout their entire stay to avoid disruption until January 2025.
- As of January 2024, Kaiser is now a managed care plan (MCP), serving the mild/moderate behavioral health population, similar to Partnership HealthPlan, requiring Behavioral Health to now coordinate with two managed care plans.

Payment reform, under the CalAIM initiative, was implemented in July 2023, and has significantly changed Medi-Cal reimbursement rates, billing and fiscal operations, and contractual obligations. Due to significant changes with payment reform and the fiscal risk shifted to counties, counties continue to assess the impact of DHCS provided rates on County operations and continue to seek guidance on appropriate claiming. Behavioral Health has experienced delays in receiving claims data from providers and has limited data with which to develop financial projections and make adjustments to contractor rates to ensure viability in the programming and business models. Behavioral Health and the H&SS fiscal team are working with a consultant to support the division in rolling out Payment Reform (CPT codes, rates for contractors, IGT payments, etc.).

The Healthcare Effectiveness Data Information Set (HEDIS) initiative, also included under the CalAIM Behavioral Health Quality Improvement Program (BHQIP) per Behavioral Health Information Notice No: 23-005 in February 2023 provides performance rates for Medi-Cal managed care health plans. DHCS instituted nine priority behavioral health measures as part of a Comprehensive Quality Strategy (CQS). The county plan priority measures (under MHP and DMC-ODS) are a way of measuring different aspects of care quality like effectiveness of care and access / availability of care. These national measures are best practices under the National Committee for Quality Assurance (NCQA) standards. Many of these metrics have required negotiating with hospitals and managed care plans to access data; and to date, Behavioral Health has been unable to access the full necessary data due to insufficient data exchange processes across plans and systems. This data exchange and resulting data reporting are a priority for receiving incentive payments and meeting compliance requirements.

Lanterman-Petris-Short (LPS): Senate Bill (SB 43) expands California's Lanterman-Petris-Short (LPS) conservatorship law by updating the criteria for determining if a person is "gravely disabled," the standard for LPS conservatorship eligibility. The new definition allows for consideration of whether a person fails to provide for their own medical care or personal safety and includes not just mental illness, but also severe substance use disorder and chronic alcoholism. There is currently an insufficient number of treatment beds to support those with mental health and even fewer beds for those needing SUD residential or withdrawal management/detox. On December 15, 2023, the Board approved deferring implementation until January 2026 to provide time for reviewing and updating policies, 5150 training for staff and peace officers, development of workflows and data tracking of involuntary holds, increasing treatment beds for crisis and inpatient services. A priority in the next year will be to develop or expand inpatient, sobering centers, and crisis and residential placements for the increasingly eligible group of people.

Community Assistance, Recovery and Empowerment (CARE) Court: SB 1338 (Chapter 319, Statutes of 2022) established the (CARE) Act, which created a new civil court process designed to connect individuals with certain mental health diagnoses over a one-to-two-year process with County Behavioral Health services under the oversight of the Courts. Concerns continue to be highlighted around civil rights, clarity for eligibility, roles between County Behavioral Health services and Courts, fines and penalties which may be imposed by the Court, and lack of housing stock to meet the requirements of the required client plan. Behavioral Health is working toward implementation by December 1, 2024 and has received \$250,000 in planning funds; however, no additional funds have been identified for ongoing treatment with the State asserting that CARE Court clients are already a county responsibility and should be absorbed into the network. Data reporting and exchange will be critical to develop with information technology supports in the next year.

Mental Health Services Act (MHSA): Governor Newsom is proposing a modernization of California's Behavioral Health System that would significantly change MHSA components and expenditure requirements. While Solano Behavioral Health supports any new funding, there is concern that funding may be reduced in current and equally important MHSA investments in prevention and early intervention. The Behavioral Health Expansion and Modernization Proposal is a three-pronged approach that will focus on creating: a general obligation bond for homeless veterans housing and new behavioral health beds and services; amending the

MHSA to create a permanent source of housing funding to serve people with acute behavioral health issues, focusing on Full-Service Partnerships for the most seriously ill, and allowing MHSA to be used for people with substance use disorders alone; and placing reforms on the 2024 ballot, exactly 20 years from the MHSA's passage in 2004, include a New Housing Component requiring counties to dedicate 30% of funding to pay for housing and other community-based residential solutions to provide an ongoing source of funding for new and existing housing and residential settings that are responsive to the diverse needs across the State.

2011 Public Safety Realignment/AB 109 Funding: The Recommended Budget reflects the County's share of the estimated total AB 109 base and growth funding allocations statewide. The budget recommendation by the Solano Community Corrections Partnership (CCP) includes an estimated allocation of \$20.7 million to fund programs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. AB 109 Growth funding, which is based on statewide revenue estimates, is subject to change pending the final State revenue figures. County staff is continuing to monitor the State allocation of AB 109 funds as departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

Proposition 172 Public Safety Funding: Proposition 172 is a key revenue source for our County Public Safety Departments and is based on ½ cent statewide sales tax funding for Public Safety Services. Proposition 172 is projected at \$50.9 million in the Recommended Budget, representing an increase from revenues projected at FY2023/24 Midyear. The County is anticipating a modest increase in Proposition 172 revenues over the current year's Adopted Budget as the State's economy has been impacted by inflationary measures and a potential recession. Staff is working with HdL, the County's Sales Tax consultant, to monitor the statewide trend in Proposition 172 funding and will update the Board as necessary during the year.

Juvenile Justice SB 823: Senate Bill 823 outlines the process for the closure of the Division of Juvenile Justice (DJJ), effective July 1, 2021. As a result, counties have been expected to serve these youths locally. The legislation also included the development of a County Plan, which describes the programs, services, and interventions provided to youths as well as facility and operational changes that will take place at the local juvenile detention facility. The Department will continue to work with the Juvenile Justice Coordinating Council (JJCC), treatment providers, and other stakeholders to meet the needs of this population in detention and in the community. The SB 823 funding formula is currently in the process of being reviewed by the Office of Youth and Community Restoration (OYCR) and resulting changes may impact services and staff of the Secure Youth Treatment Facilities (SYTF) program.

Property Tax Appeals/Prop 8 Values: As of May 10, 2024, there are 384 active property tax appeals on file with the Clerk of the Board. Property owners can appeal the value enrolled by the Assessor to the local Board of Equalization, the Assessment Appeals Board. The difference between the Assessor's value and the property owner's estimate of value is the assessed value "at risk" which is currently \$2.5 billion, over multiple years. The resolution of these appeals may have a significant impact on the County's property tax revenues. Efforts continue by the Assessor, with assistance from County Counsel, to address and resolve appeals and reduce the number and value of outstanding appeals to address the uncertainty. Nearly 90% of all appeals get resolved without going to hearing.

The recovering real estate market results in a decrease in the number of properties on Proposition 8 status (a temporary reduction in property values below their established Proposition 13 base year value). According to the Solano County Assessor-Recorder's Office, as of June 30, 2023, 4,487 of the County's 154,247 assessor parcels remain on Proposition 8 status, compared to 78,000 parcels in 2012.

Fire Risk: The risk of additional fire-related emergencies in Solano County is ongoing. Due to the likelihood of fire danger, it is expected that there will be Public Safety Power Shutoff (PSPS) events in FY2024/25 despite PG&E's efforts to harden its system and refine PSPS boundaries to minimize the impacts on its customers. The County continues to focus on resiliency and preparedness for fire-related emergencies. County staff remain ready to respond and coordinate with other agencies as needed through the Emergency Operations Center (EOC) and Emergency Operations Plan should an emergency occur.

American Rescue Plan Act (ARPA): The American Rescue Plan Act of 2021 (H.R. 1319) was signed into law on March 11, 2021. Solano County received a one-time direct federal funding allocation under the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program of \$86,949,405 for direct relief in the continued response and recovery to the COVID-19 pandemic. The Board's process to determine the initial allocation of ARPA funding was initially completed in March 2023 and allocated funds toward a total of 58 projects to support recovery and invest in the County's infrastructure for future growth. Since then, some projects have been identified as not being able to be completed as initially designed and other projects have identified the need for additional funds initiating reallocations to meet the Treasury's obligation deadlines. Over the next year, obligation and expenditure of the

funds will be closely monitored to ensure compliance with the U.S. Treasury deadlines and staff will return to the Board with updates and reallocation of funds if necessary.

SUMMARY OF RECOMMENDATIONS

For Board consideration are recommended budgets as outlined in the following pages of this document. In submitting a balanced budget, the County Administrator utilized an available Fund Balance of \$36.7 million as reflected in the FY2023/24 Midyear projection. If the FY2023/24 Midyear projection for Fund Balance is not met, or there is an unanticipated shortfall in the FY2023/24 General Fund operating budget, the County Administrator will prepare additional recommendations for Board consideration in the Supplemental Budget document. However, if the amount of the General Fund’s Year-end Fund Balance at June 30, 2024 exceeds the Midyear projections for FY2023/24, then the County Administrator is authorized to direct the Auditor-Controller to increase Unrestricted Fund Balance to finance the gap between revenues and expenditures for FY2024/25 of any amount and to transfer year-end General Fund Balances to all or some of the following Committed Fund Balances and reserves in the following manner:

1. Any amount up to \$15 million to Deferred Maintenance/Capital Renewal Reserves.
2. Any amount up to \$15 million to the CalPERS Reserves and/or 115 Trust.
3. Any amount up to \$2 million to Accrued Leave Payoff.
4. Any amount up to \$5 million to General Fund Reserves.

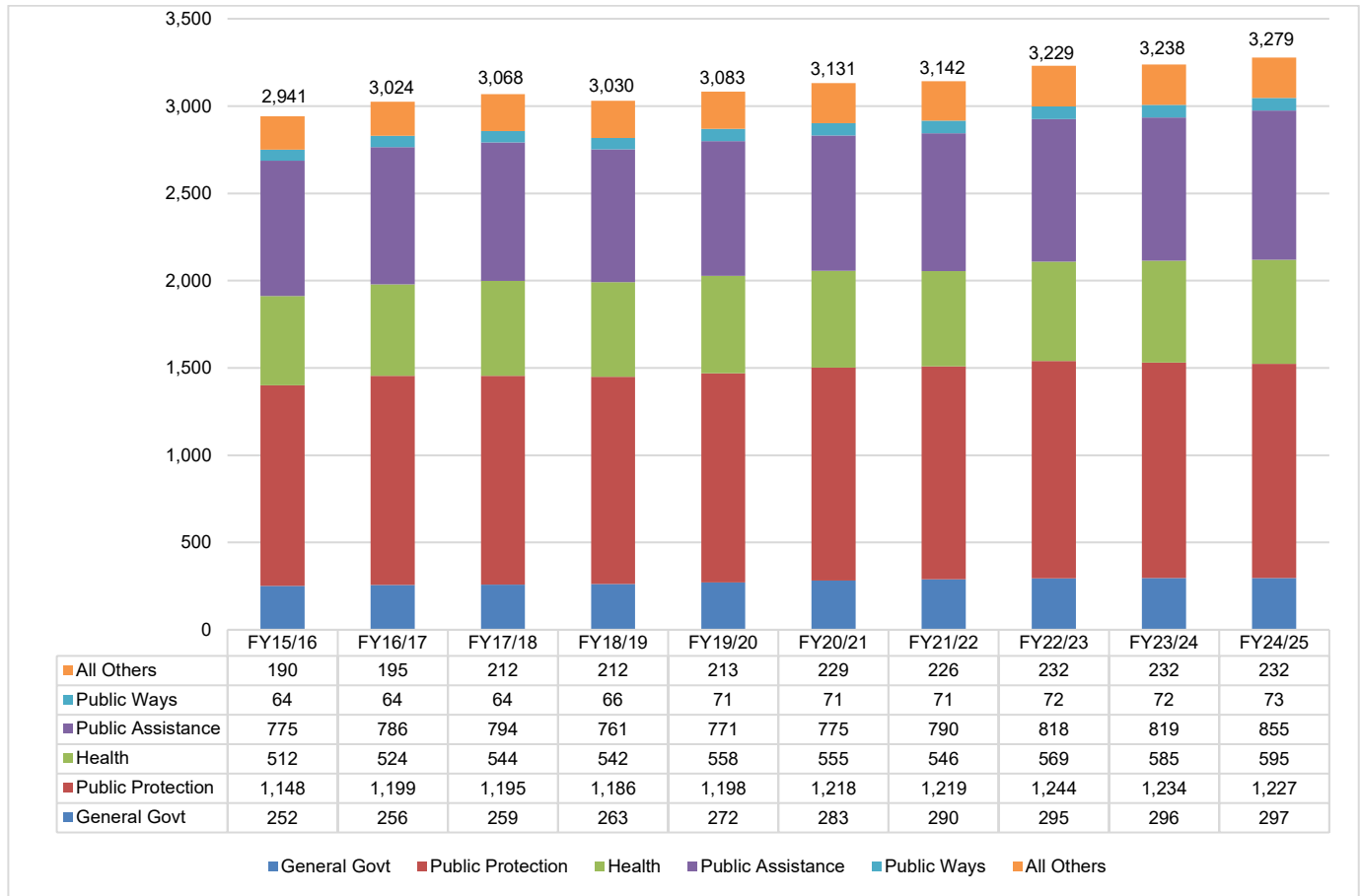
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Permanent Position Summary Bill Emlen, County Administrator

PERMANENT POSITION ALLOCATION

The FY2024/25 Recommended Budget reflects a total of 3,278.70 allocated positions, an increase of 36.38 FTE positions when compared to the FY2023/24 Adopted Budget, of which a net 14.38 FTEs were added during FY2023/24. The net difference of 22.0 FTE result from the addition of 44.0 FTE included in the FY2024/25 Recommended Budget, offset by the deletion of 16.0 FTE vacant positions, and 6.0 FTE expiring Limited-Term positions. These changes over the past fiscal year, and the recommended changes in the FY2024/25 Recommended Budget, primarily reflect the County’s continued efforts to align allocated positions with evolving operational requirements and State and federal mandates in public safety, public ways, and the delivery of health and social service programs.

PERMANENT POSITION ALLOCATION BY FUNCTIONAL AREA: FY2015/16 to FY2024/25



Function	Staffing Changes During FY2023/24	Recommended Budget Changes for FY2024/25	Total Change from FY2023/24 to FY2024/25
All Others	1.38	0.00	1.38
Public Ways	0.00	1.00	0.00
Public Assistance	12.00	21.00	33.00
Health Services	5.50	2.00	7.50
Public Protection	(5.50)	(2.00)	(7.50)
General Government	1.00	0.00	1.00
ALL FUNCTIONS	14.38	22.00	36.38

Permanent Position Summary

Bill Emlen, County Administrator

Background

Historically, the total number of Full Time Equivalent (FTE) positions fluctuates in response to changing economic conditions and evolving operational requirements. The 3,278.70 allocated FTEs reflected in the FY2024/25 Recommended Budget continues to exceed the total pre-recession allocations. Since FY2020/21, the County has maintained staffing levels that exceed the combined workforce from pre-2008 recession levels, when the County's FY2008/09 allocated positions were 3,113.80.

Below is an overview of significant changes affecting position allocations in each fiscal year beginning with FY2019/20.

- FY2019/20 included a restoration of public works staffing to address increased workload demands associated with the passage of the 2017 Road Repair Accountability Act (SB 1) and need to address deferred maintenance; the District Attorney and Public Defender saw new mandates from SB 1437; behavioral health and health services experienced an increase in staffing to address mental health and family health services demands in the mental health outpatient clinics and primary care clinics; and the County became the administrator of the Napa/Solano Area Agency on Aging.
- FY2020/21 reflected decreases in health services and the Department of Child Support Services, offset by increases in several departments related to operational changes, the LNU Fire recovery, COVID-19 response efforts, and increases in workload.
- FY2021/22 reflected increases in General Government related to operational changes and in social services due to increases in workload, offset by decreases in the Federally Qualified Health Centers (FQHC) to reduce the deficit on a gradual basis and in the Department of Information Technology due to the changing nature of information technology work.
- FY2022/23 reflected increases to address operational changes, mandated programs and increased workload demands in the areas of public safety, mental health and health services, and public assistance.
- FY2023/24 continued to reflect gradual staffing increases related to operational changes, mandated programs, and changes in workload.
- FY2024/25 reflects a net increase in positions required to fulfill mandated programs, mostly at the State level, where funding provided is often insufficient to fund additional staff necessary to meet the increased workloads created by these programs.

Additional information regarding the justification and funding for individual positions is included in the budget units' narrative section associated with each position. This Recommended Budget was prepared prior to the release of the State's final budget which faces a large deficit and may require additional changes to County positions through the Midyear Financial Report and if needed, at other times during the fiscal year.

CHANGES AND TRENDS

The following section provides a summary of the factors that have driven position allocation changes since FY2019/20 by functional area. The Permanent Position Summary at the back of this section provides an outline of each functional area, the departments in the functional areas, and the total number of allocated positions in each department by fiscal year since FY2019/20.

All Others

The All Others functional area, which includes education, recreation, Department of Information Technology (DoIT), fleet, risk management, and airport continues to experience slow growth. This functional area has increased its allocated positions by 18.50 FTE since FY2019/20. This growth was focused in education and DoIT, primarily in response to increased patronage at the County's libraries and to address the transition to County Assessment and Taxation System (CATS) and other large DoIT projects.

Public Ways

The Public Ways functional area consists of public works where staffing has remained steady over the last five years, with the increase of one position with the FY2022/23 Adopted Budget and one position in the FY2024/25 Recommended Budget, bringing the total to 73 FTEs.

Public Assistance

The Public Assistance functional area has experienced 10.9% growth in positions since FY2019/20. The Health and Social Services, Social Services Division has seen the most growth during this period with an increase of 75.75 FTE or 11.6%. Public Assistance staffing continues to grow due to new mandates and responsibilities, caseload increases, more stringent requirements

for performance-based outcomes and quality improvement, and expanded services for California's growing aging and disabled population.

Health

The Health Services functional area has experienced the most growth in positions since FY2019/20 of all the functional areas. The growth is primarily in Health and Social Services, Behavioral Health Division, which reflects an increase of 37.30 FTEs or 17.2%. Staffing in behavioral health continues to grow steadily due to new mandates and responsibilities. In 2019, the State of California initiated a plan for policy changes to redesign the State mental health and substance use system, collectively known as the behavioral health system. Since 2022, just over 50 new initiatives, programs, or compliance mandates from new laws have been added to mental health plan requirements pertaining to the following categories: new Medi-Cal benefits, program/quality reforms, children/youth behavioral health initiatives, infrastructure (treatment and housing) Lanterman-Petris-Short Act (LPS)/crisis continuum, housing/homelessness, Department of State Hospital coordination, mandates around equity and diversity planning, new Healthcare Effectiveness Data and Information Set (HEDIS) standardized measures that compare the quality of health plans in coordination with managed care plans and hospitals, coverage parity, and others.

Public Protection

The Public Protection functional area has seen a net increase of 28.5 FTE since FY2019/20. The Sheriff's Office reflects a net increase of 23.0 FTE since FY2019/20; Probation, a net increase of 9.5 FTE since FY2019/20, and Resource Management, a net increase of 7.0 FTE since FY2019/20. These increases are primarily due to new or expanded requirements of the County due to contracted or grant funded services, the staffing necessary for changes in the jail population which has been impacted by the need for Administrative Separations (Ad Sep), and changes in State and federal programs/regulations. These increases are partially offset by significant decreases in staffing for Child Support Services, which has seen a 20.0 FTE decrease since FY2019/20, primarily related to relatively flat funding from the federal and State government, resulting in this downsizing, mostly through attrition.

General Government

General Government, which includes departments responsible for internal county functions such as the Board of Supervisors, County Administrator, Auditor/Controller, County Counsel, General Services, and Human Resources, reflects limited growth to address increased demand for services. Departments in General Government face limited funding and as a result, many departments, such as the Tax Collector/County Clerk, Treasurer, and Assessor, have automated processes to manage increased activities and transactions, and streamline the delivery of services. This area has increased its allocated positions by 25.3 FTEs or 9.3% since FY2019/20 at the beginning of the COVID-19 pandemic. This growth has slowed in more recent years, with a net increase of only one position in each of the past three fiscal years.

Permanent Position Summary

Bill Emlen, County Administrator

FY2024/25 POSITION ADDITIONS AND DELETIONS

The Position Allocation is a fluid document and recommendations are subject to change based on changes to revenue, including grants, and changes in State and federal mandates. The Director of Human Resources may administratively create Limited-Term positions to backfill for employees on medical or military leave, retiring/separating from the County, or for transition purposes so a pending retiree can train their replacement. Expirations of Limited-Term positions and other administrative actions are delegated to the Director of Human Resources and the County Administrator by the Board.

The County Administrator's Office's FY2024/25 Recommended Budget reflects a net increase of 36.38 FTE positions. This is the net result of 14.38 FTE positions added during FY2023/24, 44.0 new FTE positions, the deletion of 16.0 FTE vacant positions, and 6.0 FTE expiring Limited-Term positions for consideration as part of the FY2024/25 Budget. A summary of these positions is provided below, and more detailed information is included in the narrative sections of each department.

NEW POSITIONS

The County Administrator's Office is recommending the following 44.0 FTE new regular and Limited-Term resulting from departmental operational changes and/or departmental reorganizations for approval in the FY2024/25 Recommended Budget.

GENERAL GOVERNMENT

1150 – Assessor – *Operational changes; offset with position deletions resulting in no net increase in positions*

- 1.0 FTE Clerical Operations Supervisor
- 1.0 FTE Appraiser, Limited-Term through June 30, 2026

1400 – County Counsel – *Operational Changes; offset with County General Fund*

- 1.0 FTE Office Assistant II (C)

PUBLIC PROTECTION

6550 – Sheriff – *Operational changes; offset 100% with the Inmate Welfare Fund*

- 1.0 FTE Mental Health Specialist II

2910 – Resource Management – *Operational changes; offset 100% with funds from the Assoc. of Bay Area Governments*

- 1.0 FTE Planner Associate

PUBLIC WAYS

3010 – Public Works – *Expand project delivery capabilities; offset 100% with the Road Fund*

- 1.0 FTE Engineering Services Supervisor

HEALTH AND SOCIAL SERVICES

7501 – H&SS Administration – *Operational changes, offset with federal, State 1991/2011 Realignment, and MHSA*

- 1.0 FTE Administrative Services Manager (TBD)
- 1.0 FTE Office Assistant III (TBD)
- 1.0 FTE Office Assistant II

7780 – H&SS Behavioral Health – *Expansion of Behavioral Health programs, offset with 1991/2011 Realignment, MHSA, and grant funding revenues*

- 1.0 FTE Behavioral Health Services Administrator
- 1.0 FTE Staff Analyst (Senior) (TBD)
- 1.0 FTE H&SS Planning Analyst
- 1.0 FTE Project Manager
- 1.0 FTE Behavioral Health Peer Support Specialist, Limited-Term through December 31, 2026

- 1.0 FTE Mental Health Specialist II, Limited-Term through December 31, 2026
- 1.0 FTE Office Supervisor
- 1.0 FTE Office Assistant II

7680 – H&SS – Social Services – *Operational changes; offset primarily with federal and State allocations 1991/2011 Realignment, IGT, and County General Fund*

- 1.0 FTE Social Services Supervisor
- 5.0 FTE Social Worker II
- 1.0 FTE Eligibility Benefits Specialist Supervisor
- 2.0 FTE Eligibility Benefits Specialist III
- 13.0 FTE Eligibility Benefits Specialist II
- 1.0 FTE Paralegal (Senior)
- 1.0 FTE Appeals Specialist
- 1.0 FTE Accounting Technician, Limited-Term through June 30, 2026

OTHER FUNDS

6300 - Library – *Operational changes; offset by property and sales tax revenue*

- 1.0 FTE Librarian - Supervising
- 1.0 FTE Librarian

DELETED POSITIONS

The FY2024/25 Recommended Budget includes the deletion of 16.0 vacant FTE positions, which are either not funded or no longer meet the organizational needs of the County. Additionally, 6.0 FTE Limited-Term positions funded with one-time funding will expire on June 30, 2024 and are not included in the FY2024/25 Recommended Budget. The positions below do not include the positions deleted throughout FY2023/24.

GENERAL GOVERNMENT

1150 – Assessor – *Operational changes*

- 1.0 FTE Auditor/Appraiser, Limited-Term
- 1.0 FTE Office Assistant III

1400 – County Counsel – *Operational changes*

- 1.0 FTE Legal Procedures Clerk (C)

PUBLIC PROTECTION

6530 – Public Defender – *Operational changes*

- 1.0 FTE Office Assistant II, Limited-Term expiring June 30, 2024

5500 – Office of Family Violence Prevention – *Operational changes*

- 1.0 FTE Family Violence Prevention Officer
- 1.0 FTE Social Worker III, Limited-Term expiring June 30, 2024
- 1.0 FTE Social Worker II, Limited-Term expiring June 30, 2024

Permanent Position Summary

Bill Emlen, County Administrator

HEALTH AND SOCIAL SERVICES

7501 – H&SS Administration – *Operational changes*

- 1.0 FTE Staff Analyst
- 1.0 FTE Administrative Services Administrator (TBD)
- 1.0 FTE Grant Writer (TBD)
- 1.0 FTE Office Assistant II

7780 – H&SS Behavioral Health – *Operational changes*

- 3.0 FTE Mental Health Clinician (Lic)
- 2.0 FTE Psychology PHD Intern (TBD), Limited-Term expiring June 30, 2024

7680 – Social Services – *Operational changes*

- 1.0 FTE Staff Development Trainer
- 1.0 FTE Legal Procedure Clerk
- 1.0 FTE Office Assistant III

7880 – H&SS Health Services – *Operational changes*

- 1.0 FTE Public Health Nurse (Senior), Limited-Term expiring June 30, 2024

OTHER FUNDS

6300 - Library – *Operational changes*

- 1.0 FTE Library Branch Manager
- 1.0 FTE Library Associate

POSITION RECLASSIFICATIONS, TRANSFERS, AND LIMITED-TERM EXTENSIONS AND CONVERSIONS

The County Administrator’s Office is recommending the following departmental position reclassifications, Limited-Term extensions and conversions, and transfers resulting from departmental operational changes and/or departmental reorganizations for approval in the FY2024/25 Recommended *Budget*.

GENERAL GOVERNMENT

1150 – Assessor – *Operational changes*

- Extend 3.0 FTE Appraiser Limited-Term to June 30, 2026
- Extend 2.0 FTE Office Assistant III Limited-Term to June 30, 2026

PUBLIC PROTECTION

6550 – Sheriff – *Operational changes*

- 1.0 FTE Mental Health Specialist II Limited-Term convert to regular FTE

Permanent Position Summary
Bill Emlen, County Administrator

As of April 24, 2024, the Board approved and/or authorized a net of 3,256.70 position allocations.

The following table summarizes the position allocation changes requested since FY2023/24 Adopted Budget.

Net of Prior Actions by Board and Human Resources during FY2023/24 and authorized as of April 24, 2024	14.38
Net of Prior Actions by Board during FY2023/24 and effective July 1, 2024	0.00
Added in Recommended Budget	44.00
Deleted in Recommended Budget	(16.00)
Expiring Limited-Term	<u>(6.00)</u>
Net Allocation Position Changes	36.38
Position Allocation List	
Allocated Positions in FY2023/24 Adopted Budget	3,242.33
Net Allocated Position Changes	<u>36.38</u>
Allocated Positions Recommended in FY2024/25 Budget	3,278.70

The *Permanent Position Summary* on the following pages is a digest of changes for each department from FY2019/20 through the Recommended Budget, including identifying changes occurring during FY2023/24.

Permanent Position Summary
Bill Emlen, County Administrator

PERMANENT POSITION SUMMARY

FY2019/20	FY2020/21	FY2021/22	FY2022/23	FY2023/24	FY2023/24	FY2024/25	Difference
Adopted	Adopted	Adopted	Adopted	Adopted	As of	Recm'd	Recm'd
Budget	Budget	Budget	Budget	Budget	4/24/2024	Budget	vs
							Adopted

GENERAL GOVERNMENT

1000	Board of Supervisors	14.75	15.00	15.00	15.00	15.00	15.00	15.00	0.00
1100	County Administrator	17.00	18.00	18.00	19.00	20.00	20.00	20.00	0.00
1103	Employee Development & Training	3.00	3.00	3.00	4.00	3.00	3.00	3.00	0.00
1117	General Services	92.00	93.00	95.00	97.00	97.00	98.00	98.00	1.00
1150	Assessor	40.00	49.00	49.00	48.00	49.00	49.00	49.00	0.00
1200	Auditor/Controller	37.00	37.00	38.00	38.00	38.00	38.00	38.00	0.00
1300	Tax Collector/County Clerk	12.00	12.00	13.00	13.00	12.00	11.00	11.00	(1.00)
1350	Treasurer	3.00	3.00	3.00	3.00	3.00	4.00	4.00	1.00
1400	County Counsel	20.00	20.00	21.00	21.00	21.00	21.00	21.00	0.00
1450	Delta Water Activities	1.00	1.00	2.00	2.00	2.00	2.00	2.00	0.00
1500	Human Resources	22.00	22.00	23.00	25.00	26.00	26.00	26.00	0.00
1550	Registrar of Voters	9.00	9.00	9.00	9.00	9.00	9.00	9.00	0.00
1640	Real Estate Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total General Government		271.75	283.00	290.00	295.00	296.00	297.00	297.00	1.00

PUBLIC PROTECTION

6500	District Attorney	139.00	143.00	142.25	142.25	141.25	140.75	140.75	(0.50)
2480	Dept. of Child Support Services	93.00	90.00	85.00	85.00	79.00	73.00	73.00	(6.00)
6530	Public Defender	71.00	72.00	74.00	77.00	74.00	75.00	74.00	0.00
6540	Public Defender - Alternate	24.00	24.00	24.00	24.25	23.25	23.25	23.25	0.00
4052	Vehicle Theft & Investigation Recovery	2.00	2.00	2.00	1.00	2.00	2.00	2.00	0.00
6550	Sheriff	532.00	548.00	552.00	555.00	554.00	554.00	555.00	1.00
6650	Probation	218.50	218.00	219.00	227.00	228.00	228.00	228.00	0.00
5500	Office of Family Violence Prevention	3.00	3.00	4.00	4.00	6.00	6.00	3.00	(3.00)
2830	Agricultural Commissioner	24.00	26.00	23.00	28.00	28.00	28.00	28.00	0.00
2850	Animal Care Services	27.00	26.00	26.00	29.00	29.00	29.00	29.00	0.00
2909	Recorder	14.00	14.00	14.00	14.00	13.00	13.00	13.00	0.00
2910	Resource Management	51.00	52.00	54.00	57.00	57.00	57.00	58.00	1.00
Total Public Protection		1198.50	1218.00	1219.25	1243.50	1234.50	1229.00	1227.00	(7.50)

PUBLIC WAYS

3010	Public Works	71.00	71.00	71.00	72.00	72.00	72.00	73.00	1.00
Total Public Ways		71.00	71.00	71.00	72.00	72.00	72.00	73.00	1.00

HEALTH SERVICES

7690	In-Home Supportive Services	5.00	5.00	5.00	5.00	5.00	4.00	4.00	(1.00)
7950	Tobacco Prevention & Education	2.00	2.00	2.00	2.00	1.00	1.00	1.00	0.00
7780	Behavioral Health	216.25	216.25	216.25	229.25	241.05	250.55	253.55	12.50
7580	Family Health Services (1)	0.00	170.15	152.40	156.40	158.40	157.40	157.40	(1.00)
7880	Health Services (1)	334.65	161.25	170.00	176.00	182.25	180.25	179.25	(3.00)
Total Health Services		557.90	554.65	545.65	568.65	587.70	593.20	595.20	7.50

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SOLANO COUNTY STATISTICAL PROFILE

The County of Solano is strategically located along Interstate 80 between San Francisco and Sacramento. As one of California's original 27 counties, Solano County is rich in history and offers many resources to the public and the business community. In addition to the unincorporated area, the County serves seven cities: Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. Solano County is comprised of 913 total square miles, including 675 square miles of rural and farmlands, 150 square miles of urban land area, including cities and unincorporated areas, and 84 square miles of water.

The County provides the following services:

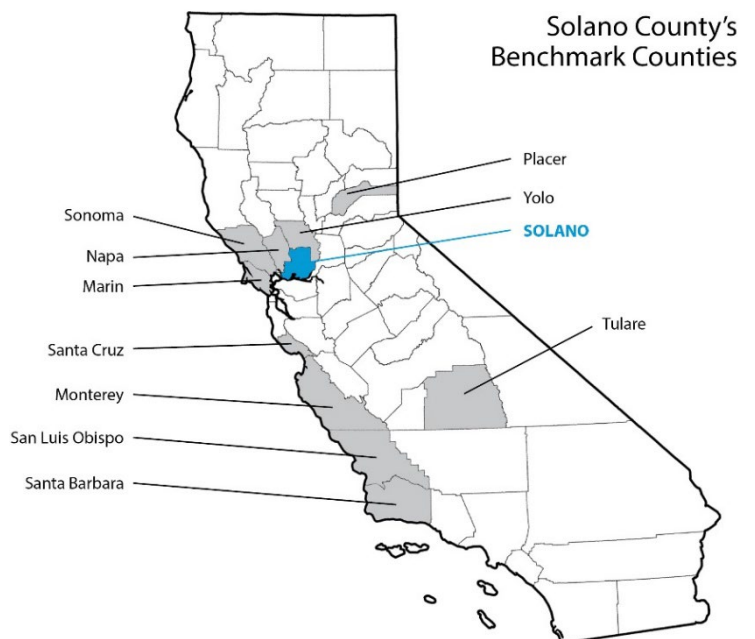
- Libraries (as contract services for cities)
- Jails and Juvenile Facilities
- Probationary Supervision
- District Attorney
- Public Defender and Alternative Defense
- Grand Jury
- Coroner and Forensic Services
- Airport
- Family Support Collection
- Public Health and Behavioral Health Services
- Dental Services
- Indigent Medical Services
- Child Protection and Social Services
- Public Assistance
- Environmental Health
- Parks
- Veterans Services
- Agricultural Commissioner
- Weights and Measures
- U.C. Cooperative Extension Services
- Oversight and Permitting of Landfills and Solid Waste Disposal and Collection
- Elections and Voter Registration
- Clerk-Recorder
- Tax Assessment and Collection
- Emergency Medical Services
- Animal Care Services
- Building and Safety (unincorporated County only)
- Maintenance of County Roads and Bridges
- Law Enforcement (primarily unincorporated County)
- Land Use Planning Services (unincorporated County only)
- Napa/Solano Area Agency on Aging (staff support)

BENCHMARK COUNTIES

The following pages provide a graphical summary of statistical, employment, and demographic information about Solano County. When reviewing Solano County's economic health, the County government's financial capacity, and the County's delivery of services to residents in unincorporated areas, comparisons are provided from the current year to prior years.

Additionally, the question of how Solano County compares with other counties is often raised. This leads to the question: Which counties should be used for comparison purposes?

A group of ten counties have been selected for comparison in seven of the following charts. Solano County shares the following characteristics in common with each of these counties:



Solano County Statistical Profile

Bill Emlen, County Administrator

- Similar in population – two with higher population and eight with lower population.
- A total population of more than 125,000 but less than 525,000.
- All include both suburban and rural environments.
- None contain a city with more than 300,000 in population.
- Seven are coastal or Bay Area counties.
- Most have similar land use challenges.

COUNTY POPULATION OVER TIME

The California Department of Finance’s May 1, 2024, estimate of the population of Solano County is 446,426, increasing by 920 residents or (0.2%) when compared to 2023 (Chart A). Of California’s 58 counties, Solano County ranks number 19 in terms of population size. Five of Solano County’s seven cities experienced a gain in population and two experienced a decline in population between 2023 and 2024, with the single largest percentage gain in Dixon at +343 (1.8%) and the single largest decline in Benicia at -222 (or -0.8%).

California’s population estimate was 39.12 million as of May 1, 2024, a 0.4% increase from 2023, per the California Department of Finance. California, the nation’s most populous State, represents 12% of the nation’s population, or one out of every eight persons. Solano County’s population represents 1.17% of the State population.

When you look at the County population over the past 24 years, the rate of growth nearly doubled between 2010 and 2020 when compared to 2000 to 2010, but then shows a very low increase between 2023 and 2024. See Chart B below for figures.

CHART A: SOLANO COUNTY POPULATION CHANGE FROM 2023 TO 2024

AREA	2023 POPULATION	2024 POPULATION	DIFFERENCE	PERCENTAGE
COUNTY TOTAL	445,506	446,426	920	0.2%
Benicia	26,255	26,033	(222)	-0.8%
Dixon	19,060	19,403	343	1.8%
Fairfield	120,036	120,339	303	0.3%
Rio Vista	9,969	10,004	35	0.4%
Suisun City	28,543	28,840	297	1.0%
Vacaville	101,272	102,173	901	0.9%
Vallejo	122,220	121,558	(662)	-0.5%
Unincorporated	18,151	18,076	(75)	-0.4%

CHART B: SOLANO COUNTY POPULATION CHANGE FROM 2000 TO 2020, 2023 TO 2024

	2000	2000 to 2010		2010	2010 to 2020		2020	2023	2024	Difference
Benicia	26,865	132	0.5%	26,997	85	0.3%	27,082	26,255	26,033	-0.8%
Dixon	16,103	2,248	14.0%	18,351	508	2.8%	18,859	19,060	19,403	1.8%
Fairfield	96,178	9,143	9.5%	105,321	15,126	14.4%	120,447	120,036	120,339	0.3%
Rio Vista	4,571	2,789	61.0%	7,360	2,628	35.7%	9,988	9,969	10,004	0.4%
Suisun City	26,118	1,993	7.6%	28,111	1,343	4.8%	29,454	28,543	28,840	1.0%
Vacaville	88,625	3,803	4.3%	92,428	9,801	10.6%	102,229	101,272	102,173	0.9%
Vallejo	116,760	-818	-0.7%	115,942	9,994	8.6%	125,936	122,220	121,558	-0.5%
Unincorporated	19,322	-488	-2.5%	18,834	562	3.0%	19,396	18,151	18,076	-0.4%
Solano County	394,542	18,802	4.8%	413,344	40,047	9.7%	453,391	445,506	446,426	0.2%

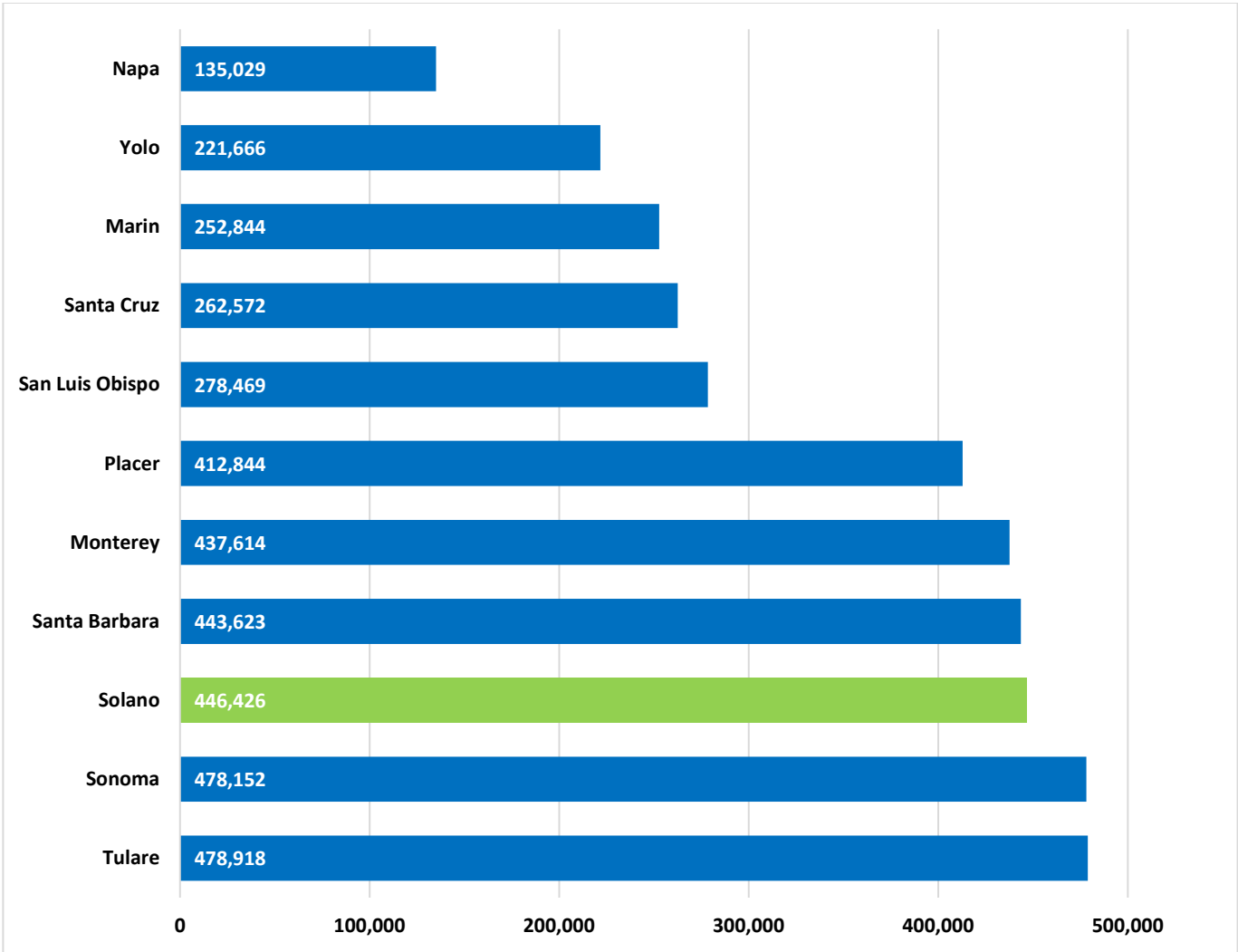
Chart A and Chart B Source: U.S. Census Bureau; California Department of Finance, Demographic Research Unit, May 2024

OUR CHANGING POPULATION – HOW WE COMPARE TO BENCHMARK COUNTIES

As of May 2024, California’s population increased by 0.2%, with 67,104 more residents per the California Department of Finance. Among the ten comparable benchmark counties, six counties added residents, including Tulare, Santa Barbara, Monterey, Placer, Yolo, and Napa. Solano County increased at a modest rate with 920 more residents, or about 0.2% of the County’s total population. San Luis Obispo lost the greatest number of residents among the comparable counties, when comparing overall percentage of the population, losing 1,349 residents (or -0.5%) of the County’s total population.

The table below shows the population of the ten benchmark counties, including Solano County, and their total population as of May 2024. Solano County remains the third largest county based on population, just behind Tulare and Sonoma Counties. It should be noted that Solano County passed Santa Barbara County in 2022, moving from the fourth spot to number three.

CHART C: POPULATION OF BENCHMARK COUNTIES / POPULATION GROWTH AND PERCENTAGE, 2024



Source: California Department of Finance, Demographic Research Unit, May 2024

Solano County Statistical Profile

Bill Emlen, County Administrator

SNAPSHOT – SOLANO AT A GLANCE, DEMOGRAPHICS

EDUCATIONAL ATTAINMENT

Per the 2023 Index of Economic and Community Progress, Solano County's graduation rate (86.6%) fell slightly by 2.2 percentage points in academic year 2022/23 (the latest data available) from the previous academic year (88.8%) but remains above the State of California's graduation rate of 86.2%. Per the 2018-2022 American Community Survey, 26.4% of Solano County residents aged 25 years and older have attended some college and 29.8% have earned either an associates and/or a bachelor's degree, 0.3 percentage points lower than the State average of 30.1%. Solano County residents aged 25 and older with a graduate degree is 8.9%, 4.9 percentage points lower than the State average of 13.8%.

AGE GROUP BY POPULATION

In Solano County, the number of young and working adults closely mirrors the national average, whereas the gap between Solano's senior and retirement age population remains mostly flat.

Approximately 22.0% of all people living in Solano County are below 18 years of age. This closely mirrors the State percentage of 22.3%, a difference of 0.3 percentage points.

More than half (61.5%) of Solano County's total population is comprised of residents between 18 and 64 years of age, the classic labor-force participation age group. This is lower (1.3 percentage points) than the State of California's average of 62.8% of the total population.

In Solano County, individuals aged 65 years and older represent approximately 16.5% of the total population, up by 0.6 percentage points over the course of a year (down from 15.9% in 2021). In the State of California, this age demographic makes up approximately 14.9% of the total population.

RACE IDENTIFICATION

The California Department of Finance generates population projections for all counties in California. Research projects that over the next 10 years Solano County will be increasingly more ethnically diverse. According to the Association of Bay Area Governments and the Metropolitan Transportation Commission, Solano County is the most diverse County in the nation.

By the end of 2024, preliminary predictions indicate that Solano County will be approximately 35.3% White, 28.5% Hispanic, 13.4% African American, 16.0% Asian, and 6.8% Other Races. Note that "Hispanic" is considered an ethnicity in the Census data versus other "race" categories.

CHART D: RACE COMPOSITION OF SOLANO COUNTY RESIDENTS, 2024 – 2030 ESTIMATES, % of TOTAL

Ethnic Composition of Solano County Residents	2024 Population Estimates (year-end)
White, non-Hispanic	35.3%
Hispanic or Latino	28.5%
African American, non-Hispanic	13.4%
Asian, non-Hispanic	16.0%
Other Races, non-Hispanic	6.8%

Sources: (1) California Department of Finance, May 2024
(2) The 2023 Index of Economic and Community Progress

SOLANO COUNTY – SIZE, DISTRIBUTION AND WHERE PEOPLE LIVE

According to the California Department of Finance’s May 2024 City/County Population Estimates, statewide 82.6% of California residents live in incorporated cities and 17.2% in unincorporated areas. In contrast, 96% of residents in Solano County live within the County’s seven cities. This phenomenon is by design. In the early 1980s, the residents of the County passed an Orderly Growth Initiative, which was extended in 1994, that focuses most urban growth to the incorporated cities. The voters reaffirmed this measure through the adoption of the 2008 Solano County General Plan, sustaining a commitment to city-focused growth through 2028.

In comparison to its benchmark counties, Solano County is one of the smaller counties in terms of square miles of land area. According to the U.S. Census Bureau, Solano County consists of 913 square miles, of which 84 square miles is covered with water. The San Pablo Bay, Suisun Bay, the Carquinez Straits, and the Sacramento River provide the County with natural borders to the south and east. Rich agricultural land lies in the northern area of the County while rolling hills make up the southern area. Approximately 62% of the County land area is comprised of farmland.

This unique mixture of a sizeable urban population and a large rural/agricultural base creates unique challenges for County government, including:

- Challenges in the transition zones between urbanized areas and agricultural areas (i.e., land use, pesticide use, dust, noise, odors, and vermin).
- Coordination of infrastructure transitions from the urban areas to the rural areas (i.e., reliever routes, upgraded feeder streets/roads, flood control, limited intercity connectivity, and public transportation).
- With limited resources and a reliance on property taxes and State and federal funding, it is a challenge to provide for urban-driven needs (as indicated by the high density per square mile) for health, mental health, public assistance, and law and justice services.

CHART E: COMPARISON OF LAND AREA, POPULATION DENSITY AND DISTRIBUTION IN BENCHMARK COUNTIES

Total square miles, land and water			Persons per square mile		Percent of residents living in unincorporated areas	
COUNTY	LAND	WATER	COUNTY	PERSONS	COUNTY	PERCENT
Tulare	4,824	15	Solano	489	Santa Cruz	48.5%
Monterey	3,322	449	Santa Cruz	432	San Luis Obispo	43.1%
San Luis Obispo	3,304	311	Marin	306	Santa Barbara	31.4%
Santa Barbara	2,737	1,052	Placer	273	Tulare	28.0%
Sonoma	1,576	192	Sonoma	270	Sonoma	27.4%
Placer	1,404	98	Yolo	216	Placer	27.1%
Yolo	1,015	9	Napa	162	Marin	26.2%
Solano	829	84	Santa Barbara	116	Monterey	24.1%
Napa	789	40	Monterey	114	Napa	16.9%
Marin	520	308	Tulare	98	Yolo	15.4%
Santa Cruz	445	162	San Luis Obispo	77	Solano	4.0%

Source: U.S. Census Bureau, California Department of Finance, Demographic Research Unit, May 2024

SOLANO FAMILIES LIVING IN POVERTY – HOW WE COMPARE

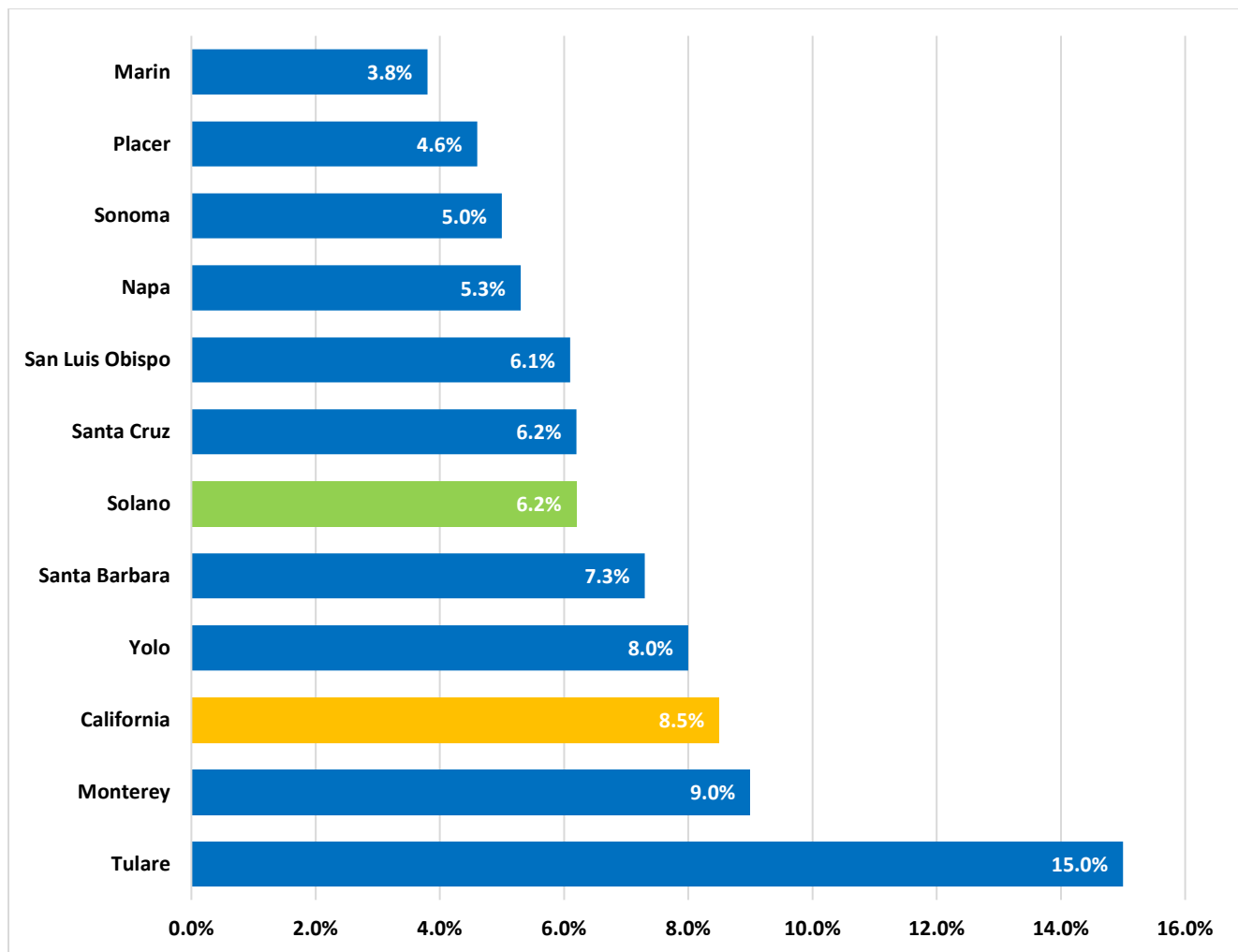
The U.S. Census Bureau defines the poverty threshold for an average family of four (two adults with two children) living in the United States (48 contiguous states and the District of Columbia, not including Alaska and Hawaii) as having a median annual family income of \$30,900 or less for calendar year 2024. The median annual family income for all families living in Solano County is \$110,159.

Per the 2018-2022 American Community Survey by the U.S. Census Bureau, the latest date the data is available, 6.2% of all families are living at or below the federal poverty level in Solano County. This estimate compares to 9.0% of all people, 3.4% of married couples and 11.4% of people under the age of 18 living under the federal poverty level in Solano County. The poverty rate was the highest, estimated at 15.8%, among households with a female head of house with no spouse present.

The number of families living at or below the poverty level varies considerably among Solano County’s seven cities, including Benicia, 4.3%; Dixon, 5.3%; Fairfield, 6.6%; Rio Vista, 4.3%; Suisun City, 6.5%; Vacaville, 5.0%, and Vallejo, 8.2%.

Solano County is positioned seventh on the bar chart below when compared to benchmark counties, with four counties having higher family poverty rates, including Santa Barbara, Yolo, Monterey, and Tulare counties; and six counties with lower family poverty rates, including Marin, Placer, Sonoma, Napa, San Luis Obispo, and Santa Cruz. Solano County is 2.3 percentage points lower than the statewide average for all families living at or below the poverty level.

CHART F: PERCENTAGE OF FAMILIES IN POVERTY IN BENCHMARK COUNTIES



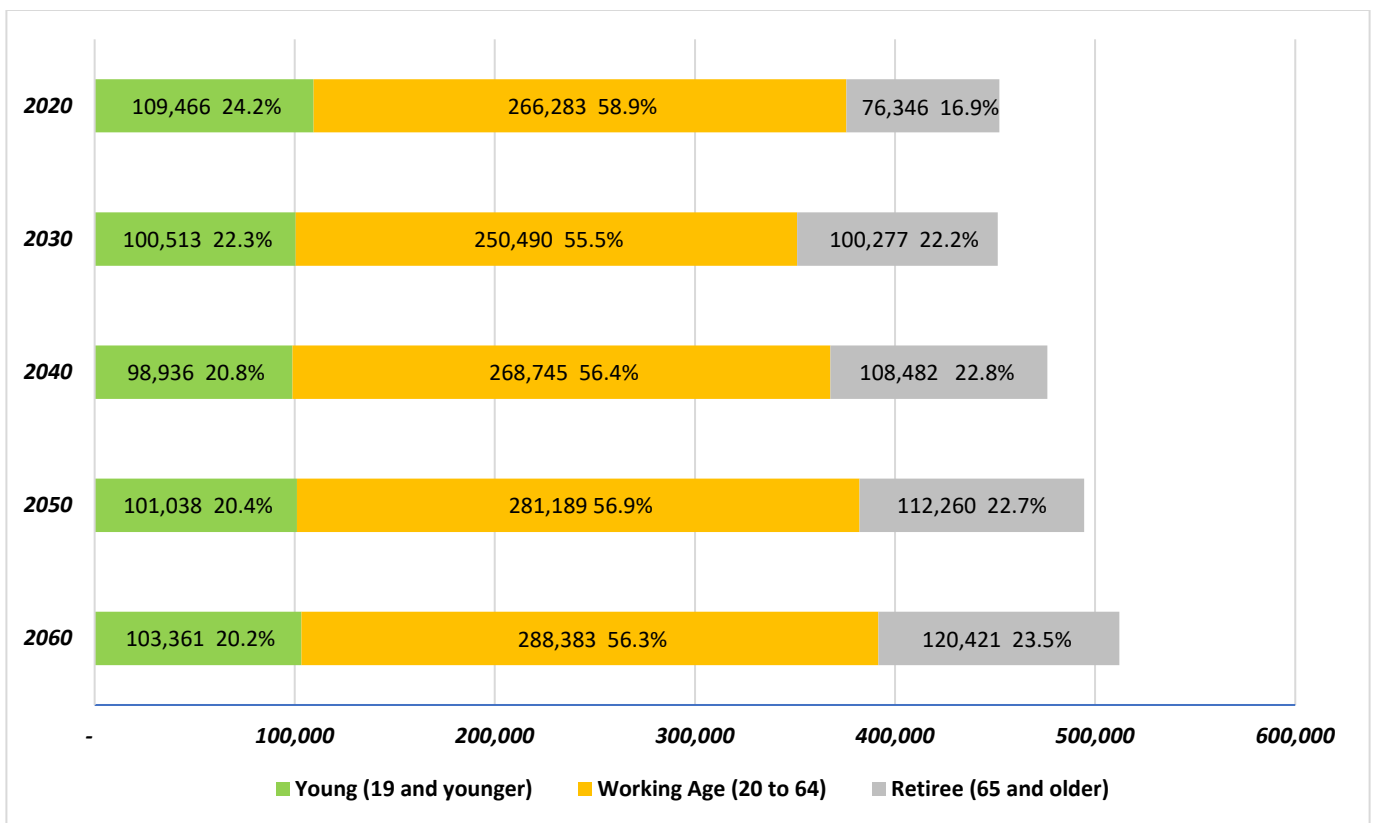
Source: U.S. Census Bureau, 2018-2022 American Community Survey

OUR CHANGING POPULATION – THE NEXT SEVERAL DECADES

Solano County’s population is projected to grow from 452,095 in 2020 to 512,165 or 13.3% by 2060, according to projections by the U.S. Census’ American Community Survey (2018-2022). The composition of this population is expected to shift significantly over the next 40 years, with the median age increasing from 37.7 in 2020 to 42.8 in 2060. The aging population will likely affect the types of service demands placed on the County and may impact statewide and regional planning efforts.

One way to evaluate this population change is to analyze the dependency ratio, which examines the population changes in relationship to the traditional working age population of individuals between age 19 to 64. In 2020, for every 6.3 people in the county workforce there were 2.5 children and 1.2 retirees. By 2060, the young population (19 and younger) is expected to decrease by 6,105 or 5.6%; the working age population will increase by 22,100 or 8.3%; and retiree population will increase by 44,075 or 57.7%. The Department of Finance projects more people will be entering the retiree population than those entering the workforce.

CHART G: SOLANO SHARE OF POPULATION BY AGE AS PERCENT OF TOTAL POPULATION, 2020-2060



Source: 2018-2022 American Community Survey, May 2024

CHART H: SOLANO COUNTY ESTIMATED POPULATION CHANGE BY DECADE AND 2024 SNAPSHOT

AGE DEMOGRAPHIC	2020	2024	2030	2040	2050	2060
Young (19 and younger)	109,466	103,750	100,513	98,936	101,038	103,361
Working Age (20 to 64)	266,283	252,763	250,490	268,745	281,189	288,383
Retiree (65 and older)	76,346	86,166	100,277	108,482	112,260	120,421
TOTAL POPULATION	452,095	442,679	451,280*	476,163	494,487	512,165

* Projection by years end. Source: California Department of Finance, May 2024

Solano County Statistical Profile
Bill Emlen, County Administrator

UNEMPLOYMENT AND THE ECONOMY

Most every county in the U.S. was impacted economically by the COVID-19 pandemic health emergency, with a direct impact on their regional unemployment rates. Prior to March of 2020, the unemployment rate in Solano County had been relatively stable – between 4.1% and 4.6% – a level considered “full employment” by most economists. In April 2020, at the beginning of the health emergency, the unemployment rate in Solano County reached an all-time high, peaking at 15.7% in April 2020. In March 2021, nearly a year later, the unemployment rate had fallen to 7.8%, a significant decrease from the previous year.

Chart I below shows the year-over-year unemployment rates in benchmark counties (March to March). As of March 2024, the unemployment rate in Solano County was 5.3% which is comparable to the overall rate in California. **Chart J** below shows the year over year unemployment rates in Solano County cities (March to March) and how they have changed over time.

CHART I: UNEMPLOYMENT RATES FROM MARCH 2020 TO MARCH 2024 IN BENCHMARK COUNTIES

COUNTY	2020	2021	2022	2023	2024
MARIN	3.0%	4.8%	2.4%	3.1%	3.7%
SONOMA	3.6%	6.0%	3.0%	3.6%	4.2%
NAPA	4.0%	6.6%	3.2%	3.6%	4.2%
PLACER	4.0%	5.5%	2.8%	3.7%	4.3%
SANTA BARBARA	5.6%	6.6%	3.5%	4.5%	5.1%
CALIFORNIA	5.6%	8.2%	4.2%	4.8%	5.3%
SOLANO	5.0%	7.8%	4.6%	4.8%	5.3%
YOLO	5.9%	6.4%	3.7%	5.1%	5.8%
SANTA CRUZ	7.9%	8.1%	5.2%	6.9%	7.4%
MONTEREY	11.8%	10.4%	7.6%	9.6%	10.5%
TULARE	14.5%	11.6%	8.4%	11.3%	12.0%

Source: California Employment Development Department, March 2020 to March 2024

CHART J: UNEMPLOYMENT RATES FROM MARCH 2020 TO MARCH 2024 IN SOLANO COUNTY CITIES

CITY	2020	2021	2022	2023	2024
DIXON	5.0%	7.4%	4.5%	3.6%	3.9%
BENICIA	3.6%	5.5%	2.8%	3.4%	4.1%
VACAVILLE	4.2%	7.4%	3.8%	4.2%	4.6%
SUISUN CITY	4.8%	7.5%	4.5%	4.4%	4.8%
FAIRFIELD	4.8%	7.4%	4.2%	4.6%	5.2%
VALLEJO	5.1%	8.8%	4.9%	5.0%	5.6%
RIO VISTA	5.0%	9.6%	8.5%	12.2%	13.3%

Source: California Employment Development Department, March 2020 to March 2024

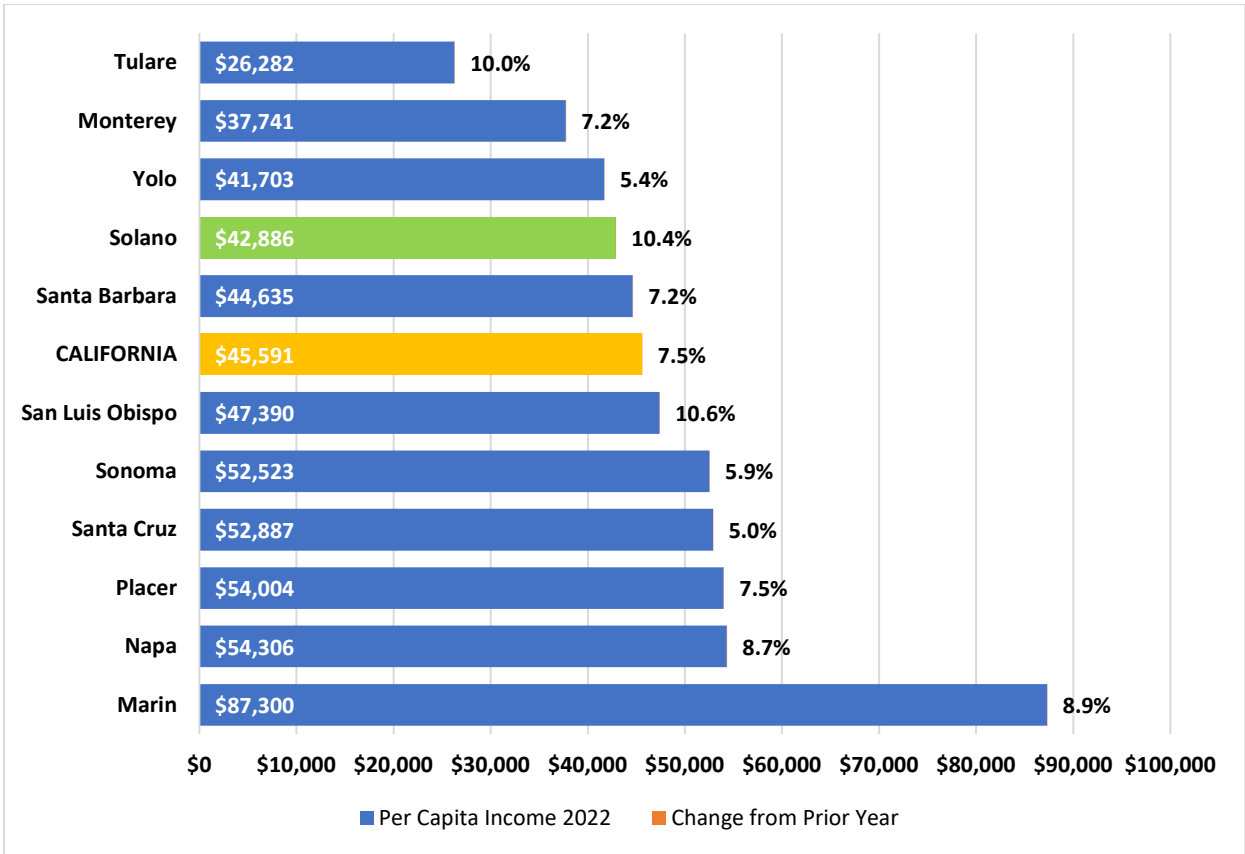
CHANGE IN PERSONAL INCOME – HOW IT AFFECTS PURCHASING POWER

Personal income is made up of wages and salaries, transfer payments from all levels of government, investment income (dividends, interest, and rents), business income from owning a business (proprietor’s income), and other income sources. The *2018-2022 American Communities Survey* indicates that per capita income (the metric used to determine average per-person income for an area) in Solano County in 2022 (the latest date the data is available) was \$42,886. This outpaced the national economy per capita income of \$37,683 but was slightly lower than California’s per capita income of \$45,591.

Per the 2022 statistics from the *US Census, 2018-2022 American Community Survey* (the latest date the data is available), Solano County ranks as the fourth lowest in per capita income when compared to the benchmark counties. Solano County’s growth rate in per capita income increased by 16.9% (or \$6,201) between 2021 and 2022, increasing around the same pace as most of the benchmark counties. Solano County’s per capita income of \$42,886 in 2022 is -6% or \$2,705 less than the State’s per capita income of \$45,591.

Because the change in per capita income data lags by one year, the data collected in May 2024 has shown a pretty significant increase in personal income, as it is pulling data collected from 2022; however, data to be collected in 2025 is likely to show a leveling out and / or a slight decrease in personal income, as most people received some kind of government stimulus funding as part of the American Rescue Plan Act, which likely bolstered incomes, and the next data report may include elements of inflation.

CHART K: CHANGE IN PER CAPITA INCOME IN BENCHMARK COUNTIES – 2022 DATA



Source: American Community Survey, May 1, 2024 (2022 data)

Solano County Statistical Profile
Bill Emlen, County Administrator

MEDIAN HOUSEHOLD INCOME COMPARISONS AMONG BENCHMARK COUNTIES

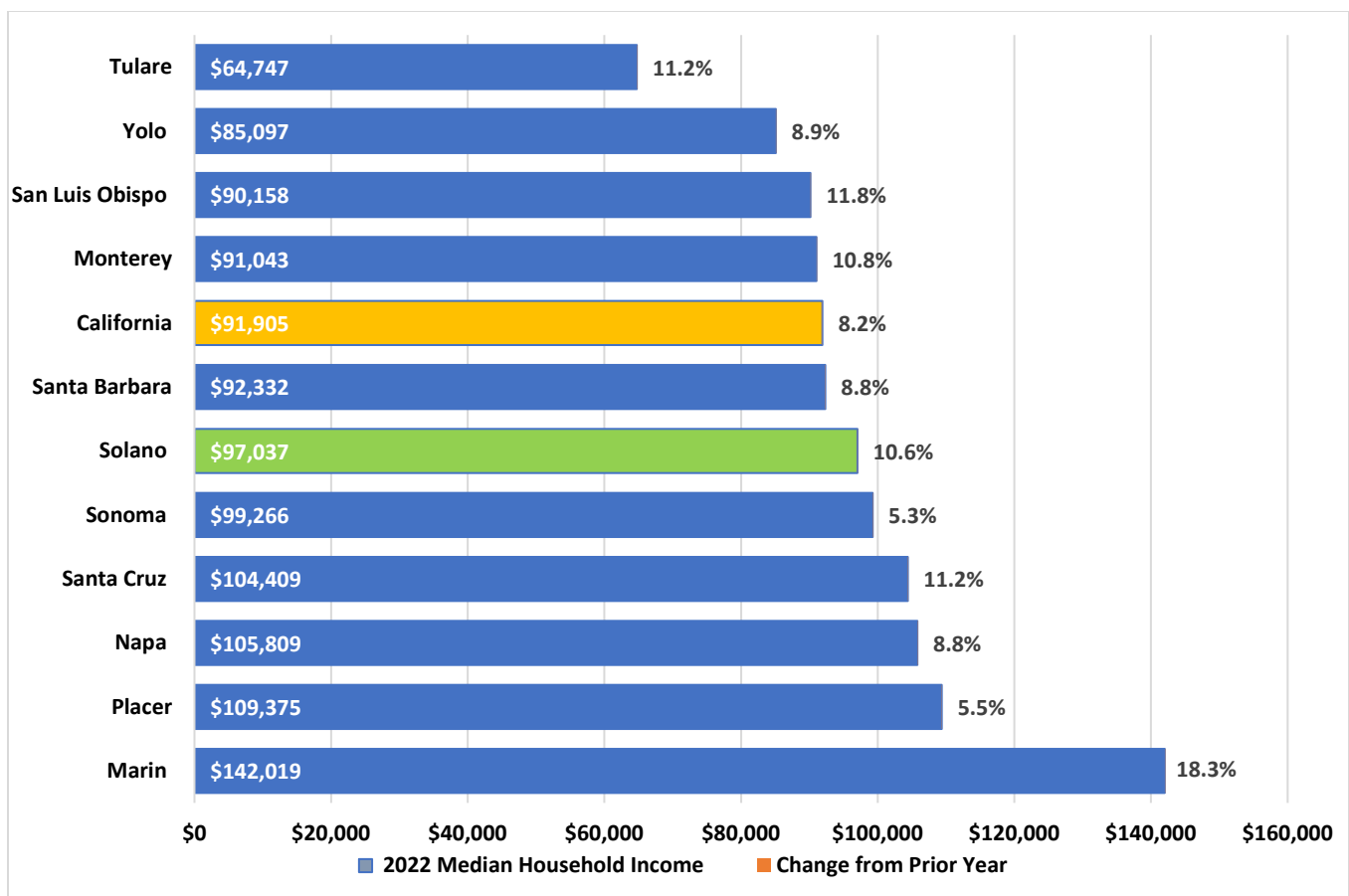
Median household income is comprised of the average income of every resident (within that household) over the age of 15. Sources of income include personal wages and salaries, disability payments, child support payments received, along with personal business earnings, investments, and other routine sources of income.

The *US Census, 2018-2022 American Community Survey* reports that along with per capita income, median household income (MHI) is a good indicator of how typical households generate and use income, including spending and savings.

Per the 2024 statistics from the US Census, Solano County ranks as the sixth highest in MHI when compared to benchmark counties. Solano County’s MHI of \$97,037 in 2022 is an increase of \$9,267 per household (or 10.6%) over the previous year (2021). Even with these pretty significant increases, Solano County still sits in the middle of the benchmark counties when comparing MHI, with five counties having a higher MHI, including Marin, Placer, Napa, Santa Cruz, and Sonoma Counties, and five counties with a lower MHI, including Santa Barbara, Monterey, San Luis Obispo, Yolo, and Tulare Counties. It is important to note that all 10 of the ten benchmark counties experienced year-over-year increases in MHI, with Marin County experiencing the highest year-over-year increase of 18.3 percent. Additionally, Solano County outperformed the State of California’s MHI of \$91,905 by \$5,132 (or 5.6%).

Because the change in MHI data lags by one year, the data collected in May 2024 has shown an increase in MHI for all 10 of the benchmark counties, as it is pulling data collected from 2022; however, the data collected in 2025 is likely to show a leveling out of MHI for most of the benchmark counties, as most households received American Rescue Plan Act (ARPA) stimulus funding due to the COVID-19 pandemic health emergency. Marin County likely lost overall MHI due to the ongoing pandemic and did not receive much ARPA funding, as most households did not qualify for stimulus funding (household income too high).

CHART L: CHANGE IN MEDIAN HOUSEHOLD INCOME IN BENCHMARK COUNTIES – 2022 DATA



Source: 2018-2022 American Community Survey– Figures are based on 2022 inflation dollars

HEALTH INSURANCE COVERAGE, HOW WE COMPARE

Health insurance is a means of financing a person's health care expenses. Most people in the United States have private health insurance, primarily through an employer, some obtain coverage through programs offered by the government, while other individuals do not have health insurance at all. Being uninsured greatly influences the services they receive and escalates the costs associated with accessing healthcare. There are many social determinants of health – such as access to food, housing, and economic stability – that are often associated with not having health insurance.

Nationally, in 2022 (the latest date the data are available, according to the U.S. Centers for Disease Control and Prevention) 8.4% of people, or 27.6 million, did not have health insurance at any point during the year. Between 2020 and 2022, the total population for the United States slightly increased, largely due to changes in deaths, births, and immigration rates, according to the U.S. Census Bureau.

In California, according to the state Department of Finance, the population slightly decreased between 2020 and 2022, and the percentage of uninsured residents decreased slightly from 7.2% in 2020 to 7.1% in 2022. The uninsured rate in California continues to decrease and more people have health insurance since the implementation of the Affordable Care Act (ACA). In 2013, nearly 18 out of 100 people did not have health insurance (17.8%); in 2022 that number dropped to nearly 7 out of 100 people (7.1%).

More people in Solano County have obtained health insurance since the ACA, from 12.9% uninsured in 2013 (51,556 people) to 4.9% uninsured in 2022 (21,383 people), according to the American Community Survey 2018-2022.

DEMAND FOR PUBLIC ASSISTANCE PROGRAMS REMAINS HIGH

Inflation continues to drive food insecurity, increasing demand for public assistance programs in Solano County. In the first quarter of 2024, an average of 51,936 individuals received CalFresh each month, up 3.4% compared to the 2023 average of 50,183. Demand for cash assistance programs has also increased in the first quarter of this year. The volume of applications for CalWORKs has grown 80% since FY2022/23, increasing from 315 per month to 566 per month. Monthly, an average of 8,195 individuals receive CalWORKs cash assistance, up by 0.6% compared to the 2023 average of 8,147. General Assistance loans for indigent adults have also risen in 2024, with an average of 349 monthly recipients compared to 309 monthly recipients in 2023, a 13% increase.

Under the pandemic-driven continuous coverage mandate, Medi-Cal caseloads have continuously grown since 2020. With annual eligibility redetermination requirements resuming in June 2023, it was anticipated that this number would begin to decline in the third quarter of 2023. As of March 2024, 135,198 county residents have health coverage through Medi-Cal. This represents a decrease of 3.7%, which is significantly lower than the State estimates of the number of individuals who would lose eligibility to Medi-Cal once redetermination resumed.

COMMUNITY HEALTH ASSESSMENT SURVEY IDENTIFIES TOP HEALTH CONCERNS

In 2020, the Solano County Health & Social Services Department, Public Health Division, commissioned the Community Health Assessment (CHA), a community-wide survey to capture data for Solano Public Health (SPH) and partners to understand county health issues and emerging trends, and to inform planning. Overall, eight health needs emerged as top concerns in Solano County, including economic security, housing, access to care, education, violence and injury prevention, behavioral health, healthy eating and active living, and maternal and infant health. The CHA is part of an ongoing broader community health improvement process and is developed in preparation for the Community Health Improvement Plan (CHIP), which uses CHA data to identify priorities.

Public Health's next steps have been to implement programming aimed at: improving the eight areas identified in the survey; sharing the CHA with community partners to raise awareness of county health issues and emerging trends; collaboratively developing a CHIP published in 2023 to co-create a vision of health for Solano County with the Healthy Solano Collaborative and other local partners and community members; and obtaining Public Health Accreditation. The full survey, its findings and related materials can be found by visiting the Solano County Public Health website, <https://www.SolanoCounty.com/PH>.

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Bill Emlen, County Administrator

COMMUTING DISTANCES IN BENCHMARK COUNTIES

Per the U.S. Census Bureau, Overflow Data estimates that Californians spend more time in the car than commuters in most other states, with an average drive time of 31.9 minutes one-way. The distance to work also plays a major role in how long workers spend in the car or time spent using regional public transportation as they travel farther and farther to get to their jobs. When compared to benchmark counties, Solano County ranks fourth lowest in the number of drivers who drive less than 10 miles one-way to get to work (39.5%), behind Yolo (33.9%), Marin (35.5%) and Napa (38.9%).

CHART M: DISTANCE COMMUTERS DRIVE TO GET TO WORK (ONE-WAY)

BENCHMARK COUNTY	TOTAL DRIVING COMMUTERS	More than 50 miles		25 to 50 miles		10 to 24 miles		Less than 10 miles	
		Count	Share	Count	Share	Count	Share	Count	Share
Yolo	100,398	23,353	23.3%	15,753	15.7%	27,088	27.0%	34,204	33.9%
Marin	103,649	16,345	15.8%	18,998	18.3%	31,531	30.4%	36,775	35.5%
Napa	62,648	11,669	17.0%	3,038	13.1%	21,251	31.0%	26,690	38.9%
Solano	131,442	23,856	18.1%	26,182	19.9%	29,510	22.5%	51,894	39.5%
San Luis Obispo	104,593	23,590	22.6%	9,331	8.9%	29,055	27.8%	42,617	40.7%
Placer	173,129	36,711	21.2%	18,171	10.5%	46,007	26.6%	72,240	41.7%
Monterey	158,118	42,042	26.6%	14,299	9.0%	30,078	19.0%	71,699	45.3%
Santa Barbara	183,171	53,237	29.1%	21,529	11.8%	22,245	12.1%	86,160	47.0%
Tulare	155,499	31,838	20.5%	15,109	9.7%	33,795	21.7%	74,757	48.1%
Santa Cruz	90,169	18,532	20.6%	7,869	8.7%	20,117	22.3%	43,651	48.4%
Sonoma	187,182	37,264	19.9%	18,829	10.1%	36,804	19.7%	94,285	50.4%

Source: Longitudinal Employment and Housing Dynamics, 2022 data set, <http://onthemap.ces.census.gov>

WHERE PEOPLE CHOOSE TO WORK

According to the Brookings Institute, proximity to employment can influence a range of economic and social outcomes, from local fiscal health to the employment prospects of residents. For local governments, including in Solano County, where people work plays a role in the revenues generated from the area's commercial and industrial tax base, which can influence local fiscal health and the quality of public services. Solano County ranks sixth among benchmark counties for the number of commuters who both live and work within the county, with Placer, Santa Cruz, Marin, Napa, and Yolo Counties having fewer in-county commuters.

CHART N: INFUX / OUTFLOW OF WORKERS IN BENCHMARK COUNTIES

BENCHMARK COUNTY	TOTAL COMMUTERS INTO AND OUT OF COUNTY	INFUX OF COMMUTERS		OUTFLOW OF COMMUTERS		NATIVE COMMUTERS	
		Employed In / Live Outside County	Percentage	Employed Outside / Live In County	Percentage	Employed In/ Live In County	Percentage
Sonoma	267,409	62,262	23.3%	80,227	30.0%	124,920	46.7%
Santa Barbara	240,370	68,608	28.5%	57,199	23.8%	114,563	47.7%
Monterey	219,256	56,458	25.7%	61,138	27.9%	101,660	46.4%
Tulare	220,883	54,620	24.7%	65,384	29.6%	100,879	45.7%
San Luis Obispo	143,225	33,481	23.4%	38,632	27.0%	71,112	49.7%
Solano	260,348	68,044	26.1%	128,906	49.5%	63,398	24.4%
Placer	280,317	111,251	39.7%	107,188	38.2%	61,878	22.1%
Santa Cruz	144,445	37,821	26.2%	54,276	37.6%	52,348	36.2%
Marin	169,460	66,195	39.1%	65,811	38.8%	37,454	22.1%
Napa	101,643	37,848	37.2%	32,995	32.5%	30,800	30.3%
Yolo	157,119	69,746	44.4%	56,915	36.2%	30,458	19.4%

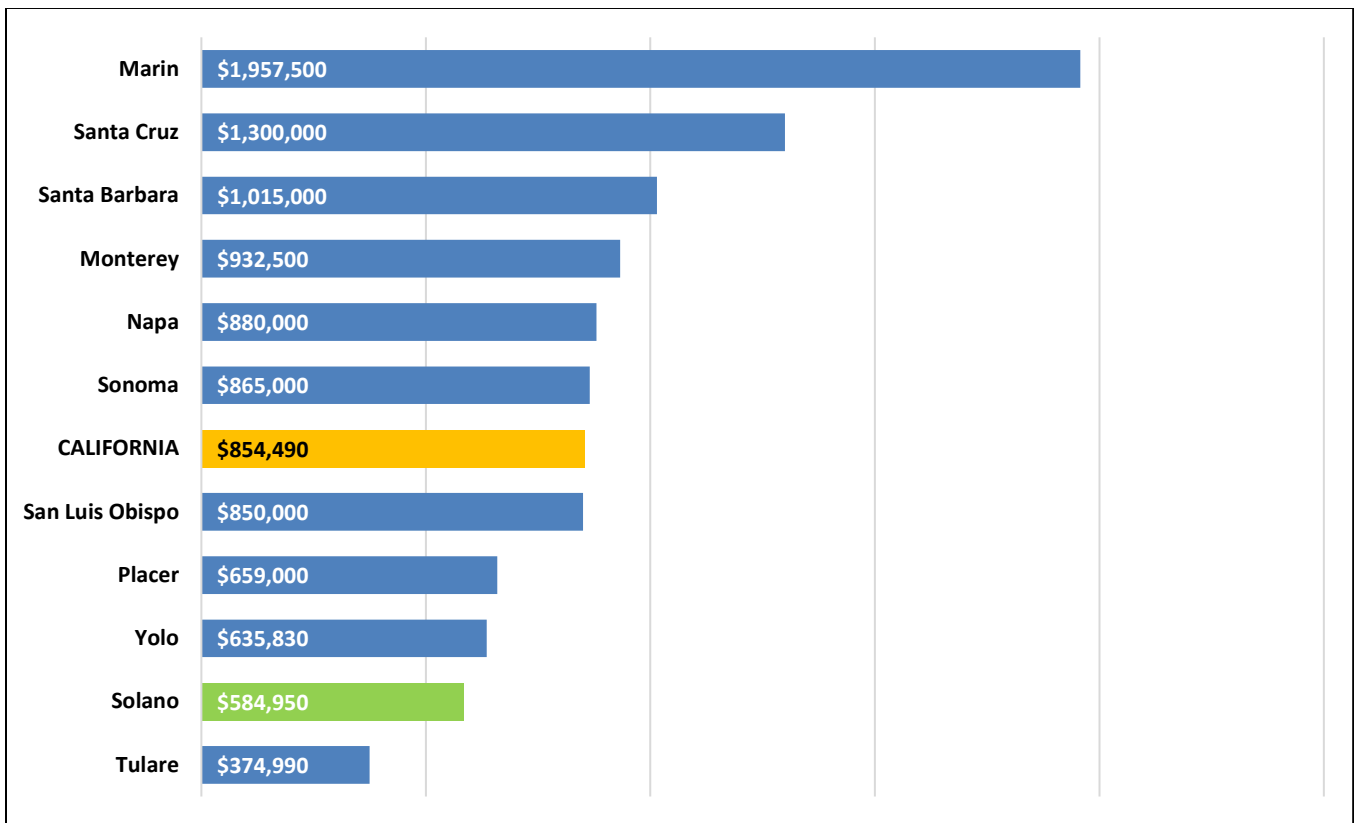
Source: United States Census Bureau, <http://data.census.gov>

HOUSING AFFORDABILITY

The California Association of REALTORS® reports that Solano County’s median home price in March 2024, the latest the data was available, was \$584,950, which remained flat when compared to March 2023. Housing prices in Solano County remain significantly more affordable when compared to the eight other counties that comprise the greater Bay Area (Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, and Sonoma Counties), where the average home price is \$1,386,000 (March 2024).

Solano County ranks second in housing affordability among the ten benchmark counties and four positions under the statewide average as illustrated in the bar chart below. The average home price in Solano County is 31.5% or \$269,540 lower than the State average. Solano County’s average home price is \$50,880 or 8.7% less than the next highest benchmark county, Yolo County, and \$1,372,550 or 235% less than the most expensive of the benchmark counties, Marin County.

CHART O: AVERAGE HOUSING PRICES WHEN COMPARED TO BENCHMARK COUNTIES



Source: The California Association of REALTORS®

CHART P: SOLANO CITIES MEDIAN HOME VALUES, YEAR-OVER-YEAR, MARCH 2023 to MARCH 2024

CITY	March 1, 2024	March 1, 2023	% Change
Benicia	\$798,000	\$799,000	-0.1%
Dixon	\$642,600	\$660,000	-2.6%
Fairfield	\$629,000	\$635,000	-0.9%
Rio Vista	\$487,900	\$459,000	6.3%
Suisun City	\$546,000	\$537,000	1.7%
Vacaville	\$634,500	\$615,000	3.2%
Vallejo	\$542,500	\$520,000	4.3%

Source: The California Association of REALTORS®

Solano County Statistical Profile
Bill Emlen, County Administrator

SINGLE-FAMILY HOME AND APARTMENT RENTAL PRICES

Rental prices have remained relatively flat over the past year in Solano County, with rentals in four of the seven cities going up (Benicia, Vacaville, Fairfield, and Dixon) and three cities going down (Vallejo, Suisun City and Rio Vista). Per Zillow Research, in May 2023, the average rental price for two-bedroom apartments in Solano County was \$1,987 per month. In May 2024, that figure was \$2,027 per month, an increase of 2.0%.

According to Zillow Research, a division of the Zillow Group Real Estate Company, the average price of a two-bedroom apartment in Solano County continues to rise modestly year-over-year. By comparison, the average two-bedroom apartment in San Francisco County is \$3,287, 62% higher than in Solano County. It should be noted that while the COVID-19 pandemic health emergency caused rental prices in the San Francisco Bay Area to drop temporarily as people left the city to work remotely, those prices have returned to pre-pandemic levels.

Regional fires in 2017, 2018, and 2020 may have placed additional pressure on rental pricing in Solano County. In contrast, Sacramento County has consistently been between \$200 and \$300 less than Solano County since 2011 in terms of rental prices, including single-family homes and one and two-bedroom apartments.

The table below illustrates the year-over-year change in the median cost to rent a two-bedroom apartment in each of Solano County’s seven cities. The City of Benicia has the highest rent, as of May 1, 2024, at \$2,337 per month, whereas the City of Rio Vista has the lowest rent at \$1,449 per month. Rental prices increased the most in the City of Dixon at 14.7% and decreased the most in Rio Vista at -0.4%.

CHART Q: SOLANO CITIES MEDIAN HOME/RENTALS COST, YEAR-OVER-YEAR CHANGE, 2023-2024

CITY	May 1, 2024	May 1, 2023	% Change
Benicia	\$2,337	\$2,251	3.8%
Vacaville	\$2,240	\$2,206	1.5%
Fairfield	\$2,218	\$2,146	3.4%
Vallejo	\$2,061	\$2,064	-0.1%
Dixon	\$2,031	\$1,771	14.7%
Suisun City	\$2,015	\$2,022	-0.3%
Rio Vista	\$1,449	\$1,455	-0.4%

Source: Zillow Research, a division of the Zillow Group Real Estate Company

HOUSING AND RENTAL MARKET BIG PICTURE

Between March 2020 and December 2023, the median price of housing in Solano County increased 26.6%, according to Zillow Research. In December 2023, the median price of a single-family home was approximately \$586,360 in Solano County, compared to \$781,740 in California as a whole; the statewide median home price was \$756,900 a year earlier. Housing price forecasts for Solano County and the Bay Area are anticipated to drop slightly for 2024 and perhaps 2025. As of March 2024, Solano County home prices had fallen since the peak in 2022 and forecasted to fall by just 0.6% between March 2024 and March 2025. Rental costs experienced a slight increase at the median rental price in 2023 (approximately \$42) in Solano County. Across the State median rental prices fell slightly, a sign of softening inflation pressures for lower-and middle-income workers.

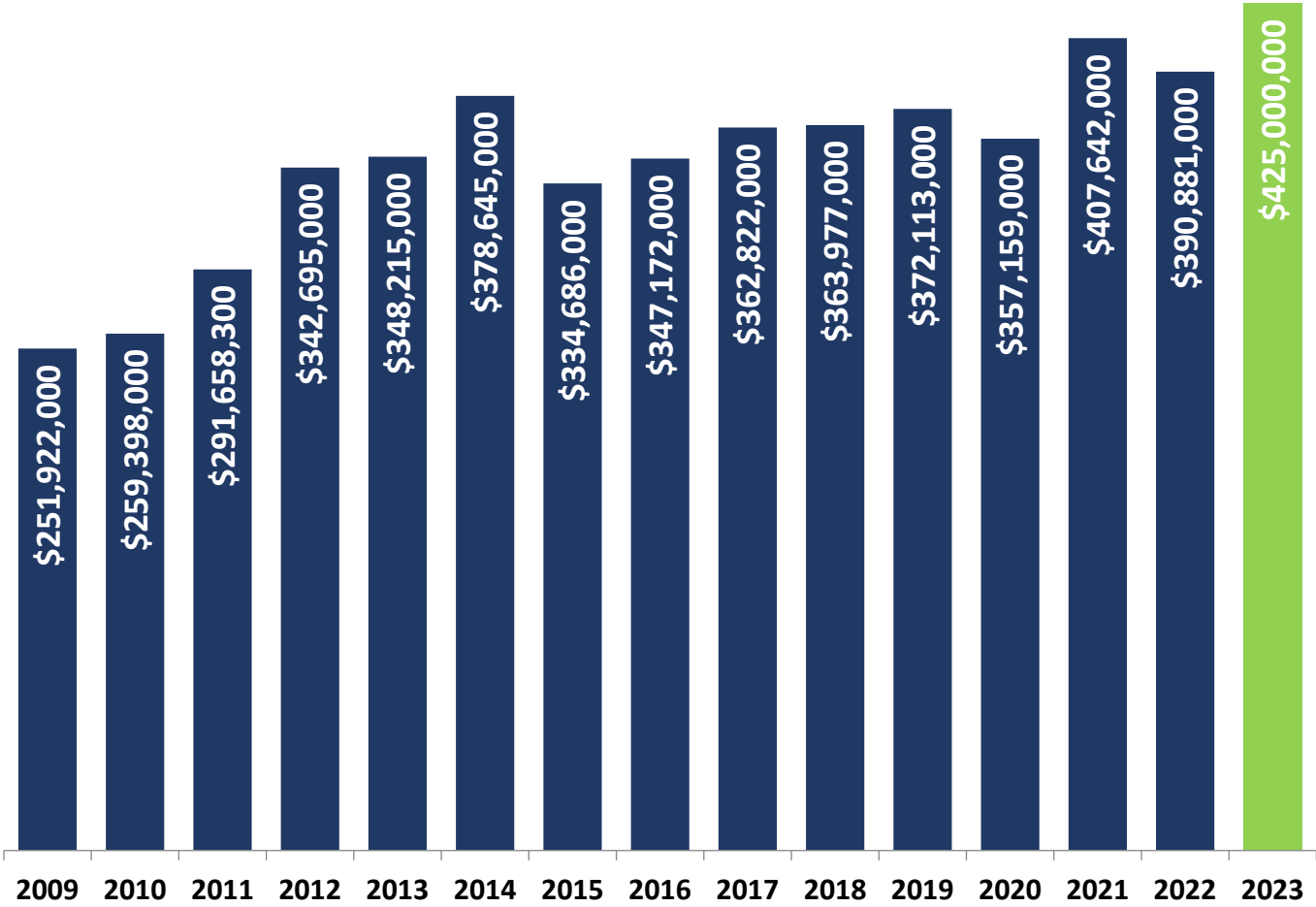
SOLANO COUNTY AGRICULTURAL CROP AND LIVESTOCK VALUE

Solano County Department of Agriculture, Weights and Measures is still working with local growers to determine farm gate value (the net value of a product when it leaves the farm and after marketing costs have been subtracted) for 2023. Early estimates by the department put this figure at \$425,000,000, a potential increase of over \$34 million or 8.7% compared to the previous year's total of \$390,881,000.

Processing tomatoes, almonds, nursery products, cattle, and winegrapes are the top crops for 2023. Solano County farmers produce more than 100 different commodities including fruits, nuts, vegetables, grains, seeds, nursery stock, livestock, poultry, and apiary products and services.

According to the State of California Employment and Development Department's (EDD) March 2024 report, Solano County supports approximately 1,300 farm related jobs, an 18.2% increase from the previous year. While agricultural jobs only make up a small fraction of all jobs in the County (less than 1%), agricultural production is part of a much larger industry cluster that spans the full spectrum of economic activity, including activity before crops get into the field to the value-added processing in consumer products. The Moving Solano Forward (MSF) III project identifies this food-chain cluster as supporting more than 8,750 jobs and \$1.55 billion in economic output (as of 2021, the latest date the data is available), representing approximately 7.9% of the County's total \$19.73 billion-dollar Gross Regional Product.

CHART R: 2023 ESTIMATED GROSS AGRICULTURE CROP VALUES FOR SOLANO COUNTY



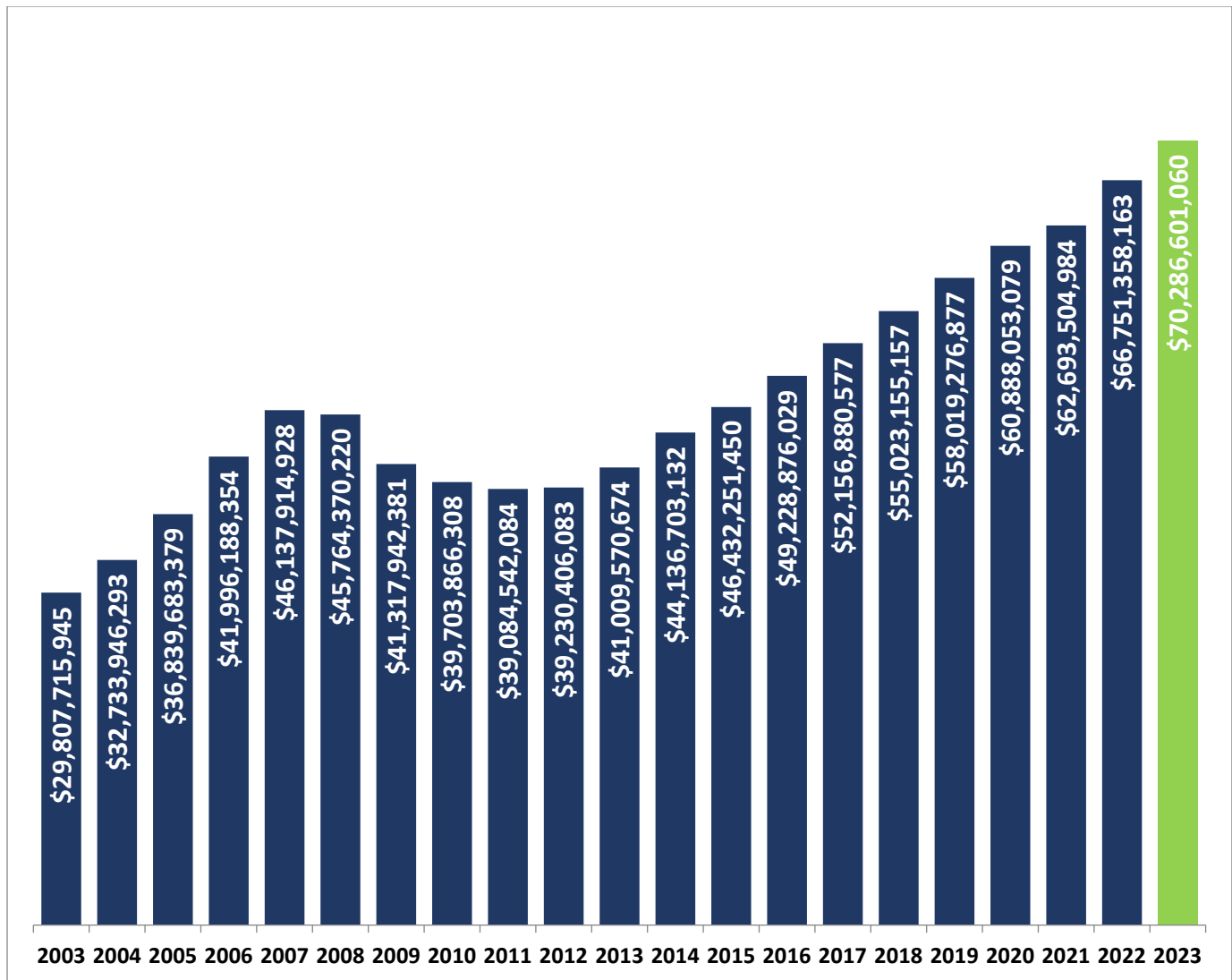
Source: County of Solano Agricultural Commissioner (*early estimates for the 2023 Crop Report)

COUNTY ASSESSED VALUES AND GROWTH

Property taxes are a major source of local governmental revenues and are determined by assessed values. The annual property tax rate throughout the State of California is 1% of assessed values. The FY2023/24 Property Assessment Roll of nearly \$70.29 billion increased 5.3% or \$3.5 billion from the prior year’s roll value and represents property ownership in Solano County as of January 1, 2023. This is the eleventh year of increasing assessed values since the bottom of the market in 2011. The residential real estate market showed steady growth over the prior year (January 1, 2022, to January 1, 2023), while new construction continues to add value to the County’s property tax roll.

As real estate market values have risen over time, the number of properties in Proposition 8 status – which is a temporary reduction in a property value below the established Proposition 13 base year value – has decreased. There are currently 4,487 parcels in Proposition 8 status. The number of parcels in Proposition 8 status peaked in 2012 at 78,000 parcels. As of June 2023, there are currently 154,247 individual parcels countywide, spread between the seven cities and unincorporated county.

CHART S: LOCAL ASSESSED VALUES FOR SOLANO COUNTY



Source: County of Solano, Assessor-Recorder’s Office, June 2023

BUILDING PERMITS IN SOLANO COUNTY

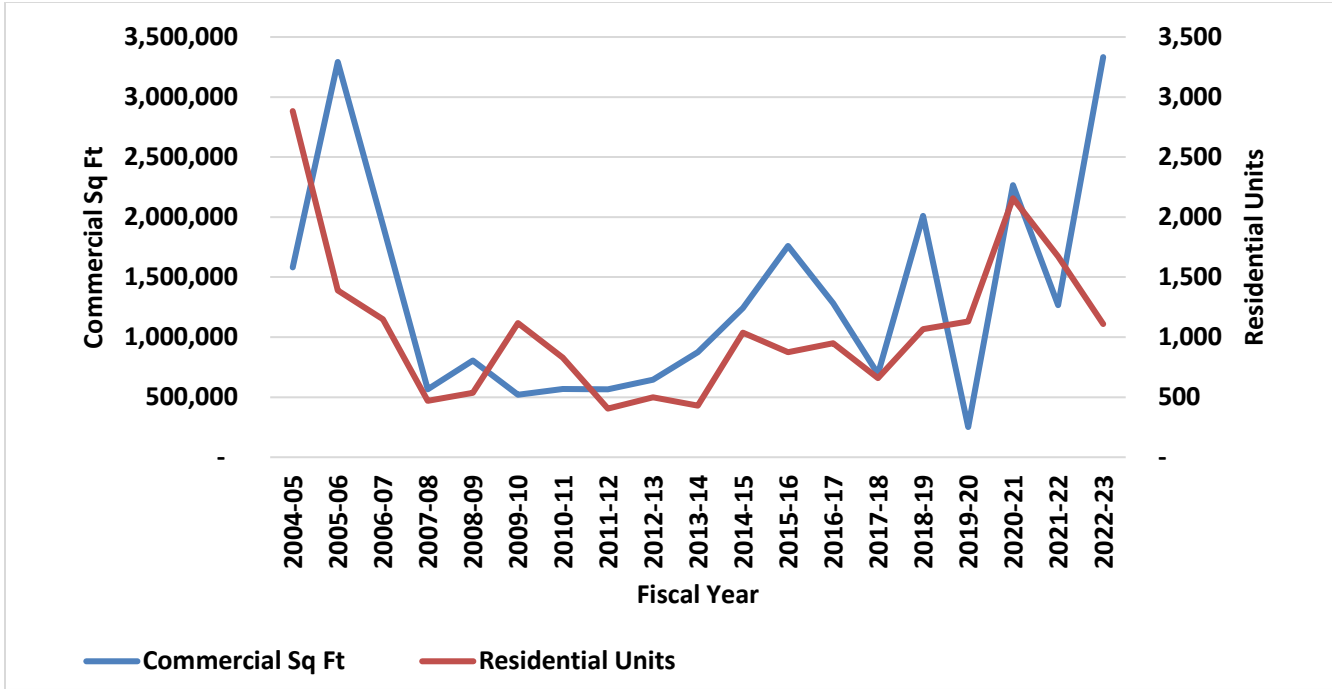
Per the County of Solano and the US Census Bureau for Construction Spending, the 2023 Index of Economic and Community Progress (forthcoming in June 2024) tracks new building permits annually. Changes in building permit activity generally act as a leading indicator of overall economic activity, predicting growth of construction jobs and demand for raw materials to build residential and commercial units.

Solano County’s commercial real estate building permit activity increased sharply in FY2022/23 compared to FY2021/22. Commercial construction increased by over 3.3 million new square feet of space between July 2022 and June 2023 (the previous fiscal year permitted increased over 1.2 million square feet). According to Colliers International, office-vacancy rates in Solano County increased during 2023 to 24.5% by the end of Quarter 4 2023, with rents rising slightly to \$2.60 per square foot as 2023 ended.

Building permits for residential units in Solano County decreased in FY 2021/22 and FY2022/23 after a strong fiscal year in 2020/21 (2,157 units). As interest rates began to rise, and the costs of construction remained elevated, permitting slowed. There were 1,109 residential building permits issued in FY2022/23 by Solano County, a decrease from 1,673 the previous fiscal year. Increased interest rates likely slowed residential permits versus commercial, but commercial permits are also projected to slow down in the next Fiscal Year (in quarters 1 and 2 of fiscal year 2023/24, the commercial square footage permitted has slowed dramatically).

The chart below indicates that new-home building permits grew at a slower pace, permitting 2,782 units in the last two fiscal years. New commercial space permitted continues to demonstrate a pace of growth that remains volatile since FY2015/16. Office, retail, and restaurant space remain at risk of longer durations of vacancy, and perhaps little change in demand. New commercial space is more likely to be used for industrial and warehousing sectors, with a slower pace of growth through the remainder of this decade. Concerns over office and retail space in Solano County need to be monitored closely in the future.

CHART T: SOLANO COUNTY RESIDENTIAL AND COMMERCIAL BUILDING PERMITS, FISCAL YEARS 2004-2005 TO 2022-2023 / COMMERCIAL SQUARE FEET AND RESIDENTIAL UNITS PERMITTED



*Sources: (1) U.S. Census Bureau
(2) 2023 Index of Economic and Community Progress via the County of Solano*

Solano County Statistical Profile
Bill Emlen, County Administrator

2011 PUBLIC SAFETY REALIGNMENT AND ASSEMBLY BILL 109

Due to the passage of Assembly Bill 109 (AB 109, Public Safety Realignment) in October 2011, the Solano County jail population has changed over time. As of March 1, 2024, the County jail was housing 27 parole violators (known as 3056 PC), 23 Post Release Community Supervision (PRCS) violators, and 24 locally sentenced offenders (known as 1170 offenders) making up approximately one-quarter of the jail population.

Prior to Public Safety Realignment, the County jail population consisted of individuals awaiting trial and inmates serving sentences of less than one year. Today, after realignment, some convicted individuals are now serving sentences up to ten years in local county jails rather than in State prisons.

To address the evolving inmate population resulting from AB 109, the County increased capacity within the jail system and incorporated training programs into the jails. Training programs, like those offered at the Rourk Vocational Training Center at the Claybank / Stanton Correctional Facility in Fairfield, provide offenders with additional skills to enhance their ability to successfully re-enter the community. Non-serious, non-violent, non-sex (non-non-non) offenders have transitioned from supervision by State parole officers to County probation officers. While this shift did not increase the population of supervised offenders in Solano County, it shifted the supervising agency, leaving counties to address supervision and mandated parole programs designed to reduce recidivism.

CHART U: SNAPSHOT – CHANGES IN POPULATION UNDER SUPERVISION IN SOLANO COUNTY JAILS

	Solano County Probation			Solano County Sheriff - Custody				Total
	PRCS	1170h PC	Adults	3056 PC	1170h PC	PRCS	Other	
March 1, 2022	407	64	1,743	37	29	40	475	2,795
March 1, 2023	384	44	1,711	29	28	40	436	2,672
March 1, 2024	402	20	1,735	27	24	23	420	2,651
Change from 2023	18	(24)	24	(2)	(4)	(17)	(16)	(21)
% Change	4.69%	-54.55%	1.40%	-6.90%	-14.29%	-42.50%	-3.67%	-0.79%
Change from 2022	(5)	(44)	(8)	(10)	(5)	(17)	(55)	(144)
% Change	-1.23%	-68.75%	-0.46%	-27.03%	-17.24%	-42.50%	-11.58%	-5.15%

Source: 2024, Solano County Community Corrections Partnership and California Department of Corrections and Rehabilitation

AB 1950 – PROBATION, LENGTH OF TERMS

With the passage of Assembly Bill 1950 (AB 1950), Probation, Length of Terms in September 2020, the length of probation in both misdemeanor and felony cases was shortened. Under this law, probation is capped at one year for misdemeanors and two years for felonies. There are some exceptions, however: AB 1950 does not apply to financial crimes involving more than \$25,000, crimes “that includes specific probation lengths within its provisions,” and violent felonies.

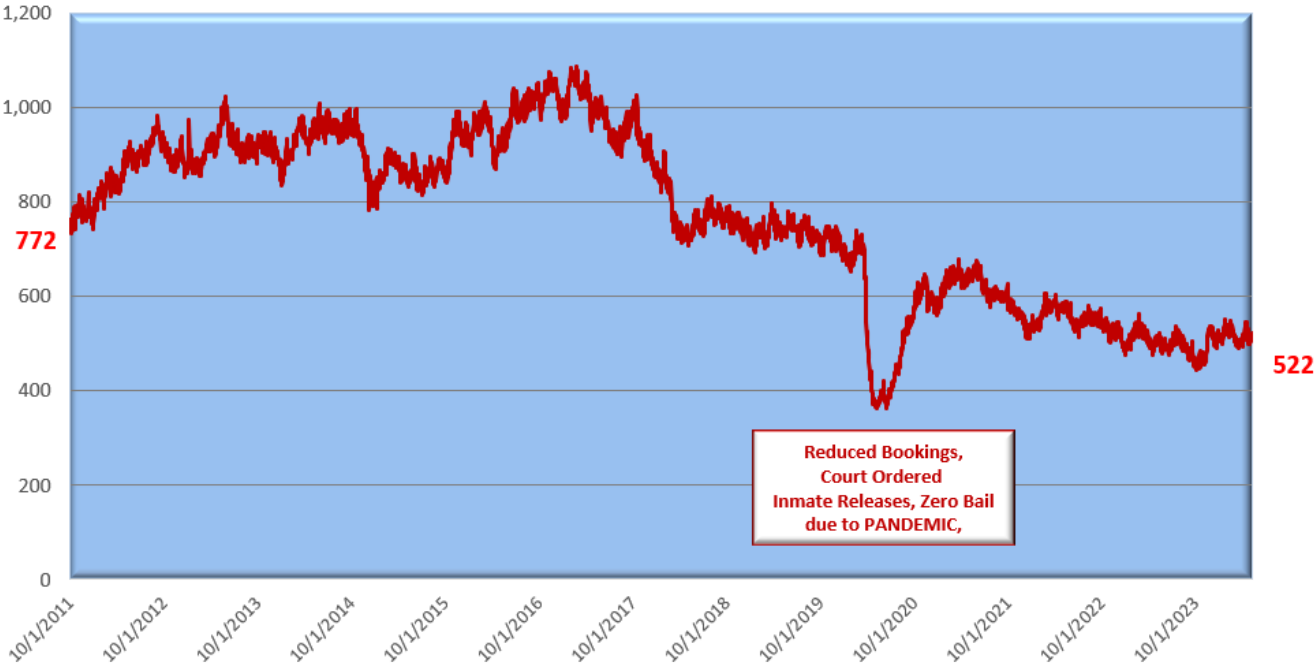
Before AB 1950, most misdemeanor offenses were punishable by three years of probation, and most felony offenses were punishable by five years of probation. This meant that people could be sent to jail for probation violations years after they were convicted of a crime, and because there are numerous ways to violate probation, many people were arrested or sentenced to additional jail time for doing so. However, because AB 1950 reduces the amount of time someone is on probation, people are less likely to violate their probation and return to jail. In Solano County, the Probation Department has seen a reduction in the number of adult probationers (also known as Formal Supervision cases) as a direct result of the implementation of AB 1950.

SNAPSHOT – JAIL POPULATION TREND, OCTOBER 1, 2011 – MAY 6, 2024



Jail Population Trend

October 1st, 2011 – May 6th, 2024



Source: Solano County Sheriff's Office, May 6, 2024

On October 1, 2011 – the day AB 109 went into effect – the Solano County 30-day average daily jail population totaled 772 inmates. As illustrated in the chart above, over the next twelve and one-half years, the average daily jail population grew and contracted several times. The largest contraction took place between late February and early March 2020, which is a result of emergency measures taken by the State, local courts, and the Sheriff to address increased concerns regarding the COVID-19 pandemic emergency and the associated medical risks of contracting the virus.

The long-term pre-COVID-19 decrease in the County's jail population (jail population peaking in 2016) can be attributed to many factors, including an increase in pre-trial releases; split sentencing by the Courts, reducing time served; implementation of the Humphrey Decision (January 2018), whereby judges may consider offender's ability to post bail and when appropriate, reduce bail amounts; bail alternatives; and the reduction of leased jail beds (March 2018). The Solano County Sheriff continues to see an increase in the number of inmates requiring Administrative Separation (AdSep). Inmates requiring AdSep are more prone to disrupt jail operations and therefore placed in a cell by themselves – a cell that would normally house two inmates.

Solano County Statistical Profile
Bill Emlen, County Administrator

Principal Taxpayers with over \$50,000,000 in Assessed Value for FY2023-24

Principal Property Tax Payers	Parcels	Assessed Value	Total Taxes
KAISER FOUNDATION HOSPITALS	5	\$1,445,108,507	\$1,084,629
PACIFIC GAS AND ELECTRIC COMPANY	5	\$1,079,017,360	\$19,008,682
VALERO REFINING COMPANY CALIF	28	\$877,285,650	\$10,453,538
GENENTECH INC	27	\$743,991,192	\$8,704,765
ANHEUSER-BUSCH COMM STRAT LLC	2	\$330,669,631	\$3,765,389
NORTHBAY HEALTHCARE GROUP	12	\$305,867,585	\$968,238
STAR-WEST SOLANO LLC	7	\$204,890,988	\$2,418,570
PW FUND A LP	8	\$181,874,061	\$2,197,463
INVITATION HOMES INC	414	\$167,812,867	\$2,148,019
ICON OWNER POOL 1 SF N-B P LLC	28	\$151,813,787	\$1,811,287
FLANNERY ASSOCIATES LLC	206	\$143,957,560	\$1,655,088
REEP-IND STANFORD COURT CA LLC	1	\$139,740,000	\$1,491,740
NELLA NT, LLC	10	\$127,294,996	\$1,714,309
SOLANO 3 WIND LLC	1	\$124,649,926	\$1,349,959
SHILOH IV WIND PROJECT LLC	1	\$120,812,855	\$1,308,403
COLONY STARWOOD HOMES	296	\$120,500,575	\$1,526,566
CPG FINANCE II LLC	3	\$118,190,516	\$1,579,688
SHILOH WIND PROJECT II LLC	1	\$117,978,910	\$1,277,712
SHILOH WIND PROJECT III LLC	1	\$114,899,963	\$1,244,367
CORDELIA WINERY LLC	22	\$113,037,548	\$1,298,234
TGA MIDWAY DIST CENTER LLC	1	\$112,710,000	\$1,351,535
GATEWAY 80 OWNER LP	4	\$109,364,607	\$1,323,477
TRAVIS WAY LLC	1	\$105,777,939	\$1,238,671
PARK MANAGEMENT CORP	2	\$103,874,631	\$1,335,702
THE NIMITZ GROUP	103	\$99,336,223	\$1,999,808
MEYER COOKWARE INDUSTRIES INC	7	\$98,220,930	\$1,147,486
MG NORTH POINTE APARTMENTS LLC	2	\$93,981,743	\$1,115,785
RANGER NORTHBAY LLC	2	\$92,075,400	\$1,107,736
CENTRO WATT PROPERTY OWNER II	8	\$91,563,906	\$1,211,145
APS WEST COAST INC	27	\$85,654,239	\$1,018,083
NEXTERA ENERGY MONTZMA II WIND	1	\$82,994,167	\$898,827
NORTH BAY LOGISTICS OWNER LLC	1	\$76,469,400	\$864,833
ARDAGH METAL BEVERAGE USA INC	1	\$74,624,301	\$791,507
BRIDGE WF II CA 766 SUNSET LLC	1	\$73,560,851	\$843,890
CSCDA COMTY IMPROVEMENT AUTH	1	\$71,804,600	\$803,987
TLUS SP SUISUN OWNER, LLC	1	\$71,400,000	\$830,644
WRPV XIII BV VALLEJO LLC	2	\$69,244,548	\$1,013,901
PW FUND B LP	12	\$68,297,183	\$801,122
PRIME ASCOT LP	282	\$67,518,124	\$1,336,304
BALL METAL BEVERAGE CONT CORP	3	\$66,442,156	\$706,758
WAL-MART REAL ESTATE BUS TRUST	5	\$64,051,657	\$735,630
SEQUOIA EQUITIES-RIVER OAKS	2	\$63,472,812	\$750,144
N/A ROLLING OAKS-88 LP	1	\$63,219,326	\$732,736
CSCDA COMM IMPROVMENT AUTH	1	\$62,971,146	\$729,054
CAMDEN PARC RESIDENTIAL LLC	2	\$60,351,264	\$703,487
STATE COMPENSATION INSRN FUND	4	\$59,664,848	\$731,094
NORTH VILLAGE DEVELOPMENT INC	2	\$53,009,724	\$694,121
COMCAST E SAN FERNANDO VLY LP	4	\$50,677,055	\$575,975

***NOTE:** The tax obligation is calculated at 1 percent + voter approved bonds and any special assessments. Rates may vary by Tax Area Code.

\$8,921,727,257.

\$94,400,088

Source: County of Solano, Tax Collector/County Clerk, May 2024

PURPOSE

This segment of the Budget document sets forth the Government Code sections and administrative directives, as issued by the Office of the State Controller, pertaining to the form and content of the Annual County Budget. It describes the format of the Solano County Budget document and includes County ordinances and specific policies adopted relating to the County Budget.

LEGAL BASIS

The Government Code specifies the content of the Budget, budget adoption procedures and dates by which actions must be taken. (Government Code §29000-29144)

FORMS

The Budget document must be on forms prescribed by the State Controller in consultation with the Committee on County Accounting Procedures. (Government Code §29005)

PERMISSION TO DEVIATE

A county may add to the information required, or show it in more detail, providing the financial information and the classifications or items required to be included in the Budget are clearly and completely set forth. Any change proposed by a county in the arrangement of the information required on the forms shall be subject to review and approval by the State Controller.

FUNDS AND ACCOUNTS

Fund and account titles to be used by counties in the preparation of the Budget are those contained in the publication, Accounting Standards and Procedures for Counties, issued by the State Controller. Special districts required to be included in the Budget document must use fund and account titles contained in the publication, Special District Uniform Accounting and Reporting Procedures.

Fund Types

- General Fund - The chief operating fund of a government. The General Fund is used to account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds - Special revenue funds are used to account for and report the proceeds of specific revenue sources restricted or committed to expenditures for specified purposes other than debt service or capital projects.
- Capital Projects Funds - These funds are used to account for, and report financial resources restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Debt Service Funds - These funds are used to account for and report the financial resources restricted, committed, or assigned to expenditures for principal and interest and related administrative charges.
- Enterprise Funds - These funds are used to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges (i.e., Airport).
- Internal Service Funds - These funds are used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost-reimbursement basis. (i.e., Fleet, Department of Information Technology, Risk Management).

BASIS OF ACCOUNTING/BUDGETING

The general operating group of funds (governmental fund types) are budgeted and accounted for using the modified accrual basis of accounting. Governmental fund types include General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds. This group of funds is summarized on Schedule 2 of the Budget document.

Internal service and enterprise funds are budgeted and accounted for using the full accrual basis of accounting.

The basis of accounting used in this budget document is required by directive of the State Controller and Governmental Generally Accepted Accounting Principles (GAAP) and prescribed by pronouncements of the Governmental Accounting Standards Board (GASB).

Budget Construction & Legal Requirements

LEGAL DUTIES AND DEADLINES

State Controller (Government Code §29005)

- To promulgate budget rules, regulations and classification, and to prescribe forms.

Supervisors (Government Code §29061, 29063, 29064, 29065, 29080, 29081, 29088, 29100, and 29101)

- To hold hearings on budget estimates prepared by officials.
- To make revisions, reductions and additions to estimates.
- To formally approve the tabulations, as revised, as the Recommended Budget.
- To make the Recommended Budget available to the general public.
- To publish notice that the Budget is available and to announce and conduct public hearings, as prescribed by law.
- To adopt the Budget by resolution for the County and dependent Special Districts.
- To adopt tax rates.
- To levy property taxes.

All County Officials (Government Code §29040)

- To submit itemized requests of estimates for available financing, financing requirements and any other matter required by the Board on or before June 10th of each year.

Auditor or Administrative Officer as Designated by Board (Government Code §29040, 29042, 29045, 29060, and 29062)

- To receive budget requests from officials.
- To prescribe and supply budget work sheets.
- To submit budget estimates when the official responsible has not done so.
- To compile budget requests.
- To submit Recommended Budget to the Board.

Auditor (Government Code §29043, 29044, 29083, 29103, 29109, 29093, and 29124)

- To provide financial statements or data to officials.
- To attend public hearings on Recommended Budget and provide any financial statements and data required.
- To revise the Recommended Budget to reflect changes made by the Board.
- To calculate property tax rates.
- To forward to the State Controller a statement of all County tax rates, assessed valuations, and amount of taxes levied and allocated.
- To file a copy of the Adopted Budget with the Office of the State Controller.
- To approve all payments in accordance with the Adopted Budget.

COUNTY PRIORITY SETTING/STRATEGIC PLAN IMPLEMENTATION

On April 18, 2023, the Board conducted a priority-setting workshop. The Board identified five major categories which were discussed at the workshop. The major categories included: economic development, agriculture preservation and development, housing, County Services and workforce development, and regulations and policies. The Board identified high priority items under each category and County departments updated work plans to reflect these priorities. The Board received an status update as part of the Midyear Financial Report and an update will be provided as part of the FY2024/25 Supplemental Budget.

The FY2024/25 Recommended Budget supports several of the 2007 County Strategic Plan, Goals and Initiatives. A key priority is financially supporting the Goals, Strategic Objectives, and departmental activities consistent with the Plan.

Following is a description of each of the Strategic Plan's Goals:

Goal: Improve the health and well-being of those who live and work here

The County will encourage healthy, active lifestyles by promoting change toward wellness through healthy programs, partnering with schools, hospitals and cities, early intervention with children and families, providing for access to services including health care, dental care and mental health, and assisting our vulnerable including seniors, children and the disabled. As a large employer, the County will continue to model the importance of health and wellness throughout its workforce.

Goal: Ensure responsible and sustainable land use

The County, working with the cities, education, workforce training and business leaders, non-profit providers and interested citizens will encourage environmentally friendly building and business activities that helps create a high quality of life in Solano County.

The County General Plan was updated and approved by the voters in 2008. The implementation of the various components of the General Plan is still ongoing, including working on plans for the protection of Travis Air Force Base, an updated Housing Element, promotion of long-term viability of agriculture, and groundwater and water resource management.

Goal: Maintain a safe community

The County and its partners will offer services, programs and projects that move from incarceration to an integrated approach aimed at eliminating recidivism and reducing the growing need for jail beds. Programs on gang prevention, methamphetamine prevention, juvenile and adult recidivism, emphasizing education and training, positive parenting, and restorative justice as parts of the integrated systems approach. Emergency preparedness will continue to play a key role in maintaining a safe community.

Goal: Invest in and for the future

Focused both internally and externally, work efforts involve customer service training and continuous quality improvement, survey and focus groups, succession planning, employee training and development, technology investment and financing of capital projects and renewal efforts to ensure access to services in the future.

BUDGET GOALS AND OBJECTIVES

The County Budget sets forth the foundation for major Board policy actions and provides a fiscal "road map" for the direction of County government to follow, now and in the future. As such, the County Budget represents the single most important document that is prepared, reviewed and approved on an annual basis. It is the document that reflects the County's fiscal commitment to the Strategic Plan, its goals and objectives through programs and services as well as updated priorities.

The intent of the Budget document is to:

- Provide a document in a format that is user friendly and readable in order to give the public a clear understanding of County government operations and funding. The County Statistical Profile gives the reader a comprehensive profile of the County.
- Identify the strategic goals and objectives upon which budget allocations are made and to measure the progress of County departments and operations in fulfilling their departmental goals and objectives as well as the County's overall mission.
- Provide the Board and the public with a clear understanding of revenues and appropriations in the areas of strategic importance to the County, such as public safety and health and social services.

The basic principles, goals, and objectives of the Board of Supervisors for Solano County have been maintained as the underlying foundation for the Budget. These include:

- The Budget must be balanced with appropriations equaling the combined total of estimated revenues, Fund Balance and/or reserves.
- Wherever possible, the Budget should be balanced with identified ongoing revenue sources equaling ongoing and reasonably expected appropriations.

Budget Construction & Legal Requirements

- To the extent possible, one-time money should not be used to fund ongoing operations.
- Service levels should be maintained at the highest level possible, within funding constraints.
- Contingencies and Reserves should be increased in good years to guard against future uncertainties.
- The Budget should have a goal to annually add \$2-3 million to Deferred Maintenance Capital Renewal Reserves.
- Discretionary revenues should be maximized to allow the Board options for the funding of beneficial local programs and services.
- Every effort should be made to ensure accuracy and accountability in estimating and monitoring both revenues and expenditures throughout the fiscal year.
- The Budget should, wherever possible, anticipate and make provisions for uncertain funding for County-operated programs.

In reference to the stated goals and objectives above, several policy guidelines were followed and maintained in developing this Budget:

- Revenues from Property Tax Administration Fees are recognized in the budgets of the Departments (Auditor-Controller, the Clerk of the Board, the Assessor, and the Tax Collector) actually incurring the expenditures.
- Proposition 172 funds have been allocated to maximize public safety services to the public.
- 1991 Realignment revenues have been allocated to Health & Social Services.
- 2011 Realignment revenues have been allocated to certain corrections and human services programs, in accordance with Chapter 40, Statutes of 2011 (AB 118, Committee on Budget) and Chapter 35, Statutes of 2011 (SB 89, Committee on Budget and Fiscal Review) and several 2011 trailer bills. 2011 Realignment Revenues include AB 109 funds reviewed and programmed through the Community Corrections Partnership.
- General Fund Contingencies and Reserves are increased, whenever possible, to safeguard against future uncertainties and are drawn down as directed and/or authorized by the Board when necessary. Consideration will be given during Budget Hearings to increase Assigned General Fund Balances, such as the General Fund Balances for Accrued Leave Payoff, Pension 115 Trust/CalPERS Reserve, and for Deferred Maintenance/Capital Renewal, from available year-end Fund Balance whenever the Balance is in excess of the incoming fiscal year's financing needs.

BUDGET POLICIES OF THE BOARD OF SUPERVISORS

In addition to the legally required duties, there are certain actions to implement the budget process which the Board may take, including:

- Changing the arrangement of information on budget forms, upon approval of the State Controller. (Government Code §29005)
- Inclusion of other data, in addition to presenting the minimum information on available financing and financing requirements as submitted by the departments in their estimates. (Government Code §29006)
- Selection of the method of presenting supporting data for salaries and allocated positions. (Government Code §29007)
- Designation of Auditor or Administrative Officer to receive budget requests. (Government Code §29040, 29042)
- Designation of Auditor or Administrative Officer to submit budget requests in event of non-performance by responsible official. (Government Code §29045)
- Designation of Administrative Officer to prepare recommended budget on prescribed forms. (Government Code §29061, 29062)
- Approval of new positions and capital assets prior to Budget adoption. (Government Code §29124)
- Designation of official to approve transfers and revisions of appropriations within a budget unit. (Government Code §29125)
- Approval of budgetary adjustments. (Government Code §29125, 29126, 29126.1, 29127, and 29130)

- Designation of an official to whom Auditor shall submit statements showing conditions of budget appropriations and estimated available financing. (Government Code §29126.2)

ADOPTED BUDGET POLICY

The FY2024/25 Budget Hearings will commence Thursday, June 20, 2024 and continue for a period not to exceed 14 calendar days.

The Board of Supervisors (Board) has designated the County Administrator as the official responsible to carry out all County budgetary responsibilities not specifically reserved to the Board, Auditor or State Controller.

Chapter 2 of the Solano County Code provides additional information on established County policies. Sections 2-40 through 2-47 specifically address the duties of the County Administrator. Section 2-45 delineates the County Administrator's role in budgetary matters. These duties include:

- Develop budget instructions and policies, revenue estimates and departmental budget targets to guide departments in budget preparations.
- Recommend to the Board an annual County operating budget based on revenue projections, budget targets and proposed work programs and projects developed by the various departments.
- Recommend to the Board a capital budget based upon long-range plans for acquiring, constructing or improving buildings, roads and other County facilities.
- Recommend to the Board the acquisition and disposition of real property, except for County roads, easements and rights-of-way, which shall be the responsibility of the Director of Resource Management.
- Establish a control system or systems to ensure the various County departments and other agencies under the jurisdiction of the Board are operating within their respective budgets.
- Recommend requests to the Board for unforeseen and unbudgeted expenditures.
- Approve fund transfers and budget revisions within appropriations.
- Recommend to the Board fund transfer requests requiring Board action under State law.
- Establish policies for acquiring additional or replacement capital assets.
- Keep the Board informed of the financial status of the County and of other matters of major significance to the County.

BUDGET AND FISCAL POLICIES FOR FY2024/25

Budget Policy

1. General Fund Emphasis: Pending the outcome of actual Year-End Fund Balance, departments' budgets should be prepared with a goal that the FY2024/25 Net County Cost or General Fund (GF) Contribution to programs will not exceed their FY2023/24 Midyear projection where possible and have no new programs or positions unless revenue-offset.
2. Labor Costs: The County successfully completed negotiations with all labor units in FY2022/23. The resulting Memorandums of Understanding (MOU) with all labor units include wage increases which are reflected in the FY2024/25 Recommended Budget. CalPERS employer rates for FY2024/25 are expected to increase due to investment losses realized in FY2021/22. With continued rate increases anticipated into the future, departments should continue to pursue efficiencies in the delivery of services, search for opportunities to automate, streamline services where feasible, share back office operations, and eliminate vacant non- "Mission Critical" positions where feasible. A "Mission Critical" position is defined as "a position that provides essential life, safety and/or public health services to the community or required to be filled by the County to avoid liability and to limit impairment or disruption to the delivery of mandated services."
3. Contributions to Outside Organizations: The Budget should not include contributions to outside organizations not controlled by the Board, such as the State Courts, unless the organization is carrying out a priority of the Board based on the community's needs.

Budget Construction & Legal Requirements

4. Maximize the Board's Discretion: Wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the Board as much flexibility as possible in allocating resources to local priorities, including the Goals and Objectives outlined in the County Strategic Plan. To the extent allowed by law, existing programs or activities should be funded with dedicated funding sources. This will free up scarce discretionary resources to fund Board priorities.
5. Pursuit of New Revenues: Pursue additional revenue sources to the fullest extent possible for all services; and, for fee-setting purposes, identify total cost (including indirect costs) to enable full recovery of all costs associated with the service provided when allowed by law and economic/market considerations.
6. Discretionary Programs: Do not recommend new discretionary programs unless the programs are stated Board priorities, offset by savings or efficiencies creating capacity for the new program, or are fully funded by non-General Fund sources in FY2024/25 and will continue to be in future years. Seek legislative relief or reform for programs when feasible to facilitate service outcomes over prescribed processes and procedures.
7. Pursue Operational Efficiencies: Explore reducing expenditures and maximizing revenues through automation and moving toward self-help service delivery where feasible, consolidation of functions and streamlining of County operations.
8. County Share: If State or federal funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources, unless increased County share is mandated, or the program is a high priority for the Board of Supervisors, and the amounts are feasible in light of the County's fiscal situation.

Fund Balance Policy

On February 13, 2007, the Board adopted a policy on the General Fund Reserve. On June 14, 2011, the Board approved changes to the General Fund Reserve Policy to conform to Government Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. While the changes primarily affect reporting and not budgeting, changes in terminology are notable.

The General Fund Reserve and Other Designations Policy was updated and renamed Fund Balance Policy. The classifications for governmental funds of designations, reserves and unreserved/undesignated were replaced by the five categories of non-spendable, restricted, committed, assigned and unassigned.

Examples of these five categories of Fund Balance are:

- a. Non-spendable: Long-term loans
- b. Restricted: Public Facilities Fees
- c. Committed: Public Art
- d. Assigned: General Fund Contribution to other funds
- e. Unassigned: Residual net Fund Balance

Key provisions of the Board's updated Fund Balance Policy include:

The General Fund General Reserve will be maintained at a target level equal to 10% of the County's total budget excluding interfund transfers, with a minimum balance of \$20 million at all times. The current reserve is \$48 million which is currently 37.6% of the target Reserve of \$127.5 million. This level will be maintained to provide the County with sufficient working capital and a comfortable margin to support one-time costs for the following purposes:

- When the County faces economic recession/depression and the County must take budget action.
- When the County is impacted by a natural disaster or any other emergency.
- When the County experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.

In circumstances where the General Fund General Reserve has fallen below the established level, the County shall replenish the deficiency within five fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.

Subject to the Board of Supervisors' restrictions, the following will guide how the General Fund General Reserve should be used:

1. Use the General Fund General Reserve to phase into fiscal distress periods gradually, focusing on maintaining the Board's priorities.
2. To the extent possible, use the General Fund General Reserve as the last resort to balance the County Budget.
3. To the extent possible, the spending down of the General Fund General Reserve should not exceed \$6 million a year (Board of Supervisors' policy direction on February 13, 2007).
4. The General Fund General Reserve should not be used to support recurring operating expenditures.
5. The General Fund General Reserve is subject to restrictions imposed by Government Code §29086, which, except in cases of a legally declared emergency, limits the Board's ability to increase or decrease the General Reserve during the annual budget process and any subsequent increase requires 4/5 vote by the Board.

General Fund Balance for Accrued Leave Payoff

During FY2005/06 Budget Hearings, the Board established a **Reserve for Accrued Leave Payoffs**. In accordance with GASB 54, this Reserve has been renamed as General Fund Balance for Accrued Leave Payoff. The purpose of this Fund Balance is to minimize the fiscal impact of employee retirements on County departments' budgets. These funds are to be used for large employee payoffs upon retirement or employment separation from the County when the respective department has insufficient appropriations during the fiscal year to fund these payoffs. The following criteria and procedures were approved by the Board for managing the General Fund Balance for Accrued Leave Payoff:

1. Minimum General Fund Balance for Accrued Leave Payoff. On an annual basis, the Auditor-Controller shall calculate the projected leave payout requirements for the subsequent five years, net of federal and State reimbursements, and provide the information to the County Administrator's Office for inclusion in the following year's Recommended Budget. The Board's policy is to maintain General Fund Balance for Accrued Leave Payoff equal to 40% of the five-year projected leave payout requirements net of State and federal reimbursements, with a minimum of \$2 million balance maintained at all times.
2. Replenishing General Fund Balance for Accrued Leave Payoff. In circumstances where the General Fund Balance for Accrued Leave Payoff has fallen below the established requirement, the County shall replenish the deficiency within three fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.
3. Anticipated Accrued Leave Payoffs. During the budget process, a General Fund department or a department that receives a General Fund Contribution should determine the amount needed to cover anticipated Accrued Leave Payoffs for the upcoming year and include the amount in their budget and work with the County Administrator's Office (CAO) to determine the funding strategy to include the appropriate amount in the Recommended Budget. Strategies may be:
 - a. If the department has sufficient appropriations to fund the Accrued Leave Payoff, the department shall absorb the cost.
 - b. If the department cannot absorb the cost, the department must work with the CAO to determine the funding source(s) to offset the increased costs. Funding from the **General Fund Balance for Accrued Leave Payoff** may serve as a resource to provide the affected department with the General Fund share of the employee payoff.
 - c. The General Fund share of the estimated Accrued Leave Payoff will be appropriated in the General Expenditures budget during the budget process. This appropriation will be funded from the **General Fund Balance for Accrued Leave Payoff**.
 - d. The CAO is authorized to make necessary budget adjustments to the affected department(s) **without** Board approval up to the amount appropriated in 3. c. above.
4. Unanticipated Accrued Leave Payoffs. During the budget year, departments may have employees retire/terminate that were not factored in the Accrued Leave Payoff calculation. Departments should consult with the CAO to determine the most appropriate funding strategy.

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- a. General Fund departments or departments that receive a General Fund Contribution should determine if sufficient appropriations are available in their budget to absorb the payoff, and, if not, work with the CAO to determine the appropriate level of funding from the **General Fund Balance for Accrued Leave Payoff** as indicated above in 3. c. If there are insufficient appropriations in General Expenditures Accrued Leave Payoff the CAO may recommended the use of the General Fund Contingency to fund the costs. Use of General Fund Contingency requires a 4/5 vote of the Board.
- b. Non-General Fund departments or departments that do not receive General Fund Contributions will need to determine if their respective program has sufficient appropriations or contingencies to support the Accrued Leave Payoff and should adjust their budget accordingly at Midyear, if necessary. If their respective program does not have sufficient appropriations or contingencies to support the Accrued Leave Payoff, the department(s) should work with the CAO to determine the appropriate funding strategy.

Contingency Policy

On February 13, 2007, the Board adopted the General Fund Contingency Policy to establish a level equal to 10% of the General Fund total budget. The current recommendation from staff for FY2024/25 is to fund the General Fund Contingency at \$14 million, which reflects no change from FY2023/24. The final amount will be determined by close out of the Budget reconciliation. Appropriations for Contingencies are legal authorizations granted by the Board to be used for one-time unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5 vote of the Board of Supervisors.

Investment Policy

The County maintains an Investment Pool managed by the Treasurer/Tax Collector/County Clerk. The Investment Pool acts as a depository for funds from over 80 units of local government, including funds of the county school districts, special districts and other entities.

Amounts deposited in the Investment Pool are invested in accordance with investment policy guidelines established by the County Treasurer and approved by the Board.

The primary objectives of the Policy are:

- Safety - Maintain the security of principal.
- Liquidity - Ensure adequate liquidity to meet its cash flow needs for pool participants.
- Yield - Generate returns commensurate with the inherent risks being managed.

The Policy addresses the soundness of financial institutions in which the County deposits funds, types of investment instruments as permitted by Government Code §53601, and the percentage of the portfolio that may be invested in certain instruments with longer maturity.

Debt Policy

The County Administrator's Office maintains a Debt Advisory Committee, consisting of the Assistant County Administrator and/or Budget Officer, Auditor/Controller, and Treasurer/Tax Collector/County Clerk. The Committee provides analyses and recommendations through the County Administrator for policy implementation and oversight.

The County establishes fund accounts to manage and budget resources for the payment of interest and principal for general long-term debt. The County also incurs debt when prudent to reduce future costs, such as pension obligation bonds.

Conditions for debt issuance are as follows:

- Purpose and Use of Debt - long-term General Fund debt will be incurred based on the County's needs and ability to repay, and where appropriate, methods and sources of funding will be maximized. Long-term debt will be restricted to those capital improvements that cannot be funded from current revenues.
- Types of Debt - includes General Obligation Bonds, Revenue Bonds, Certificates of Participation, Commercial Paper, Lease-Purchase Agreements and other obligations.
- Project Life - debt shall not exceed the useful life of the asset being acquired or constructed.

- Refunding Policies - the County maintains a debt structure that allows for early retirement of debt.

Restrictions on debt issuance include:

- The use of debt to fund operating costs or projects associated with operating costs are prohibited.
- Short-term debt will not be used to finance long-term debt.

Debt service limitations include:

- Debt is a policy decision which requires a financial condition analysis that incorporates economic trends, benchmark studies, and all other forces impacting the future finances of the County.
- Analysis of debt burden is measured, but not limited to, the following ratios:
 - Debt service requirements as a percentage of General Fund Revenue.
 - Debt service as a percentage of Per Capita Income.
 - Debt service as a percentage of General Fund Expenditures.

In addition to the policy above, Government Code §29909 states the total amount of bonded indebtedness shall not at any time exceed 5% of the taxable property of the County as shown by the last equalized assessment roll.

Resource Reduction Strategy

In the event reductions in resources in any fiscal year require actions to balance the Budget, in 2007, the Board of Supervisors approved certain Resource Reduction Strategies intended to guide the County including the following:

1. General Philosophy

- a. To the extent possible, across-the-board reductions in expenditures will be avoided. Reductions will be made on a case-by-case basis. The emphasis will be on conserving General Fund discretionary resources to finance high priority programs, as set forth in the Solano County Strategic Plan adopted by the Board on December 11, 2007, and as further defined by the Board annually. If necessary, funding for lower priority programs will be reduced or eliminated to ensure appropriations remain in balance with resources;
- b. The County administers a number of costly State programs that are heavily funded by State and federal dollars. Compared to the State and federal governments, the County has only limited ability to raise revenues. Recognizing that, in the event of a substantial reduction in resources for these programs, the County's goal, to the extent legally possible, is to avoid back-filling reductions in State and federal dollars with County discretionary dollars;
- c. Maintaining a highly professional service delivery system is of foremost importance to the County. Thus, if it becomes necessary to make significant service delivery reductions, the goal will be to reduce the quantity of a service provided rather than the quality of service; and
- d. Finally, every effort will be made to continue capital and planning programs geared toward meeting the County's long-term needs.

2. Resource Reduction Priorities

a. Short-Term Actions

The following actions, listed in priority order, will be considered when dealing with the immediate impact of a reduction in resources. The purpose of these actions is to achieve immediate savings and/or better position the County to deal with the impact of longer-term actions once they are implemented.

- i. A Selective Hiring process will be implemented. Funding sources, Board priorities, the nature of the program, the potential for service delivery disruption, and the type of position –i.e., is it "Mission Critical?" will be considered by the CAO in implementing the hiring process.
- ii. Implementation of new programs, not fully operational, that are not fully revenue-offset, will be subject to further CAO review and recommendation to the Board.

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- iii. Purchase of equipment will be selectively deferred and reviewed annually. Funding source and impact on service delivery will be considered in implementing the deferral.
- iv. Voluntary Time Off (VTO) is available to employees only during periods designated by the Board of Supervisors as times of economic hardship. Under this program, the department head may grant a permanent employee voluntary time off with the right to return to the same position according to the provisions outlined in the policy. The employee will be granted VTO in the form of personal unpaid leave of absence without pay as an alternative method of reducing County costs.

b. Long-Term Actions

The following actions will be considered when dealing with the longer-term impact of a significant reduction in resources. As appropriate, these reductions will be reflected in the Recommended Budget, and/or Midyear or Third Quarter budget adjustments. The actions are listed in priority order and lower priority actions will be implemented only if higher priority actions are insufficient to deal with the fiscal shortfall:

- i. General Fund discretionary contributions to certain programs that are primarily the State's responsibility will be capped at current levels, to the extent legally possible. Except as required by law, the County will not use General Fund dollars to backfill reductions in State or federal funding for these programs.
- ii. A moratorium will be placed on implementing new programs or expanding existing programs if the cost of those programs or expansions is not fully revenue-offset and a secure long-term funding source is not identified.
- iii. Moderate service level reductions will be proposed on a case-by-case basis. These service level reductions will focus first on reducing General Fund support for those programs that have not been identified as a high priority by the Board.
- iv. Discretionary resources that have been earmarked by the Board for certain purposes will be proposed for re-allocation to fund on-going programs that are a priority for the Board.
- v. General Fund support to outside agencies not controlled by the Board should be greatly reduced or eliminated. This refers to the use of General Fund to support outside agencies whose programs are not aligned with Board priorities, and/or the County has determined would not be provided directly by the County.
- vi. Major program reductions will be proposed in accordance with the Solano County Strategic Plan and the general philosophy described above. These reductions will fall into two general categories:
 - Program reductions that will be made in response to significant reductions in State funding for programs that are primarily the State's responsibility. In this case, the County will consider returning responsibility to the State for operating those programs to the extent permitted by law. Where returning responsibility to the State is not legally possible, County General Fund support for these programs will be reduced to the minimum level possible, consistent with State mandate requirements.
 - Program reductions will be proposed in response to a reduction in County discretionary revenue. In this case, reductions will be made first in those programs that are not related to the Board's priorities and goals.

Hiring Policy-Past Actions by the Board of Supervisors

In FY2010/11, a Selective Hiring Freeze process was instituted to help contain costs due to the State's continuing budget shortfall and to help balance the County's Budget. The County Administrative Officer (CAO) was authorized to selectively fill vacant positions based on the affected department's need and the particular position's function. Authorization to recruit for vacant positions was reviewed in terms of the definition of "Mission Critical" positions presented to the Board on October 4, 2011 and was further defined in June 2013.

Due to increasing salaries and employee benefits costs associated for current and new positions authorized to meet mandates and Board approved promotions, the County Administrator recommends to the Board that the County continues a hiring policy that requires the CAO to review all permanent, limited-term, part-time, and extra-help positions when they become vacant to see if they should be retained and rehired with new employees. Departments will have to demonstrate a critical need in operations and funding strategies to the CAO for any new additional positions to be added during the fiscal year.

1. Duration

This Policy will be in effect for FY2024/25 and until the State and federal budgets and fiscal policies and their impacts on the County are known, and a long-term plan to address those impacts addressing the remaining structural deficit in the General Fund has been accomplished, is formulated, and/or approved by the Board.

2. Goal of Hiring Process

The goal of this Policy is to contain costs and to provide clear direction for hiring and implementing staffing reductions, if necessary.

3. Hiring Guidelines

The County Administrator's approval is required to fill new departmental position requests. In evaluating whether to fill a vacant position, departments are to consider the following which will be reviewed by the CAO:

- a. Is the position critical to the operation of an essential public safety activity, such that not filling the position will put the lives, health or safety of residents or other staff at risk? Is the position critical to avoid liability and limit impairment or disruption to the delivery of mandated services? If the answer is yes to both questions, the position can be considered for approval.
- b. Is the program that the position supports funded on an ongoing basis by a dedicated and assured revenue source? Is the position unique to that program? If the answer is yes to both these questions, then, absent other considerations, the position can be advanced.
 - i. A position is considered unique to a program when the classification is not located in any other department or program. Examples might be Librarians or Engineers. In this context, an Office Assistant would not be a unique position, because this classification is found in many different programs and, in the event of the potential need to eliminate filled positions, an Office Assistant could be transferred from one program to another within the County organization.
 - ii. Before consideration will be given to a position that meets the stated criteria, departments should evaluate whether the resources involved could instead be used to help mitigate the impact on the County of revenue reductions in other areas.
- c. If a position is not filled, is the resulting reduction of services for a program below a legally mandated level? If the answer is yes, the position can be considered, but subject to the following:
 - i. The department should first explore obtaining a waiver of any service level mandate or the feasibility of ending the program or returning responsibility for the program to the State.
 - ii. To the extent practical, efforts should be made to fill the position using the call-back of a laid-off County employee formerly serving in the same classification, or extra-help or through internal recruitment.
- d. If a position is not filled, is the result a diminished service level where, in the department's judgment, the program's effectiveness is seriously compromised? If the answer is yes, the department should further consider the following:
 - i. Is this a high priority program as determined by the Board of Supervisor's Strategic Plan and priorities?
 - ii. A thorough exploration of alternative means of providing adequate services has determined they are not feasible or are more costly.
 - iii. To the extent practical, efforts should be made to fill the vacant position using the call-back of a laid off County employee formerly serving in the same classification, or extra-help or through internal recruitment.
- e. Is the position in question a critical and hard-to-fill position, as evidenced by repeated, unsuccessful attempts by the department to recruit? If the answer is yes, and if the program is a high priority for the Board of Supervisors, then the position can be considered.

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In February 2008, the Board approved actions that might be necessary for reductions that may be required for the future. These actions were reaffirmed by the Board in 2011. If possible, in times of economic uncertainty, to help maintain the County's financial stability:

- Departments are directed to immediately halt the implementation of all new programs without a dedicated funding source and that are not already fully implemented.
- Departments are required to obtain CAO approval for the purchase of all capital assets or any computer-related purchase that has not been previously included in the Refresh Policy. Approval will only be granted if the cost of the equipment is fully revenue-offset or is critical to program operations.
- Departments may be directed to take whatever steps necessary to end the fiscal year with no increase in County Contribution.

SUMMARY OF DESIGNATED RESPONSIBILITIES FOR ACTIONS

As previously discussed, State laws and County ordinances prescribe the manner and form in which the Budget is presented. Additional responsibilities and the delegation for preparation, review, approval and amending the Budget are also established by statute and ordinance, and by policies coordinated through the Board of Supervisors, the County Administrator and the Auditor-Controller's Office.

Listed below are additional actions requiring a four-fifths vote of the Board of Supervisors:

- Appropriation increases within a fund.
- Appropriations from contingencies.
- Appropriations of unanticipated revenues.
- Transfers between funds.
- Transfers from designated reserves.
- Transfers from equipment replacement reserves.
- Transfers from the General Fund General Reserve (only during budget hearings).

Listed below are additional actions requiring a majority vote of the Board of Supervisors:

- Approval of a capital asset over \$75,000 that does not increase the overall department budget.
- Reduction of appropriations and revenues for funding not realized.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) not previously approved by the Board is equal to or in excess of \$75,000 per fiscal year.
- Approval of petty cash accounts over \$3,000 for all departments, with the exception of the County Library's petty cash account which may be approved over \$5,000.
- Transfers between departments within a Fund.
- Transfers between Capital Projects.
- Transfers equal to or more than \$75,000 from Salaries and Employee Benefits (accounts 1110 through 1999) within a department.
- Approval of grant application submissions when the grant-funded activity has General Fund impacts or results in any ongoing funding or operational impacts after the grant funds run out.

Listed below are the actions delegated to the County Administrator:

- Approval of a capital asset up to \$75,000 that does not increase the department's budget.
- Approval of a change in a type of capital asset in lieu of one already budgeted.

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- Approval of appropriation transfers to reclassify capital asset appropriations incorrectly budgeted in the categories of Services and Supplies or Other Charges.
- Transfers between divisions, bureaus and sections within a department provided the total appropriation of the department is not changed.
- Approval of appropriation transfers to ensure proper classification in accordance with GAAP.
- Transfers less than \$75,000 from Salaries and Employee Benefits (accounts 1110 through 1999) to other object categories within a department.
- Transfers to and from expenditure categories 2000 – Services and Supplies, 3000 – Other Charges, 5000 – Other Financing Uses, and 7000 – Intrafund Transfers, provided the total appropriation of the Budget is not changed.
- Transfers to and from the following accounts: Salary/Wages-Regular (1110); Other Post-Employment Benefits (1213); Compensation Insurance (1240); Insurance-Property (2050); Liability Insurance (2051); Central Data Processing Services (2266); Countywide Administrative Overhead (3710); Building Use Allowance (3712); and Pension Obligation Bonds (5040), provided the total budget is not changed.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) not previously approved by the Board is less than \$75,000 per fiscal year.
- Approval of appropriation transfers to increase the Fleet Management budget when departments have received approval from the Board to purchase new vehicles.
- Approval of appropriation transfers for Operating Transfers-In when an Operating Transfers-Out has already received Board approval.
- Approval of appropriation transfers for Interfund Services provided (subobjects 0009690-0009698) when an Interfund Services used (subobjects 0003690-0003698) has already been budgeted/used and the total budgeted revenue is not increased.
- Approval of appropriation transfers to fund the General Fund share of the estimated Accrued Leave Payoff which cannot be absorbed within existing department budget appropriations, up to the amount appropriated in the General Expenditures budget during the budget process. (See General Fund Balance for Accrued Leave Payoff section 3 d.)
- Approval of modified work weeks and flexible work schedules for County departments provided the County departments can demonstrate a benefit for the County, and if applicable, meet its obligation under the Meyers-Milias-Brown Act (MMBA) with represented employees.
- Approval of grant application submissions when the grant-funded activity has no General Fund impacts or does not result in any ongoing funding or operational impacts after the grant funds run out.
- Authority to release a department head from accountability of unaccounted capital assets if it has a Fair Market Value of less than \$5,000 or it has been stolen and has a Fair Market Value of less than \$75,000. The department must provide a copy of the police report, and the CAO must determine no negligence occurred.
- Authority to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are “Mission Critical” to the organization, and to direct the Director of Human Resources to make technical changes to the Position Allocation List.

Listed below are actions delegated to the Director of Human Resources:

- Affirm the appropriate jurisdictions are utilized for comparison purposes when determining compensation for County positions.
- Affirm the County’s policy of no retroactivity for compensation during negotiation with its bargaining units.
- Affirm that the Director of Human Resources, as provided for in the Employer/Employee Relations Rules and Regulations, may enter into side letter agreements or MOU amendments with represented bargaining units to resolve employee/employer disputes and/or issues in consultation with County Counsel and the County Administrator so long as total appropriations are not increased.

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- Affirm the County's practice that extra-help employees are limited to working 999 hours per fiscal year. In the event the employee works over 999 hours per fiscal year, affirm the County's policy of either separating the employee from service or, with the justification, continuing the employment and providing retirement benefits in the same manner as represented employees. Authorize the Director of Human Resources to review the classifications for unrepresented and at-will employees.
- Affirm that the Director of Human Resources shall implement benefit changes for unrepresented employees in the Executive Management, Senior Management and the Confidential Group consistent with the benefits received by represented employees.

Listed below are additional actions delegated to the Auditor-Controller:

- Deposit prior year SB 90 revenues in General Revenues when a department has a Net County Cost or receives a General Fund Contribution.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved capital project appropriations into subsequent years to facilitate the accounting and management of multi-year capital projects provided the funding has been received.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved unspent grant appropriations into subsequent years to facilitate the accounting and management of multi-year grants provided the grant funding has been received.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved unspent American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) appropriations into subsequent years to facilitate the accounting and management of Board approved ARPA projects.
- Approve petty cash requests up to \$3,000 for all departments, with the exception of the County Library's petty cash account whose requests may be approved up to \$5,000.
- Process Appropriation Transfer Requests (ATR) as approved by the Board of Supervisors or County Administrator.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to reclassify appropriations between the maintenance, rental, and/or lease expense accounts, interfund services, other charges, capital outlay accounts within the same project budget, so long as total appropriations are not increased.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to decrease capital outlay appropriations within the respective capital project funds, and to increase appropriations in Public Art Fund to cover costs associated with the public art project to ensure compliance with Solano County Public Art Ordinance, Code Section 5-5.
- Authorize the Auditor-Controller, in consultation with the County Administrator and County Counsel, to advance funds for litigation costs and settlements that are reimbursable by the County's general liability insurance program.
- Authorize the Auditor-Controller, with the County Administrator's recommendation and approval, to:
 - As part of FY2023/24 closeout, transfer and/or redistribute BOS-approved County General Fund Contributions between departments within Fund 900 (Public Safety) and between departments/divisions for Fund 902 (Health & Social Services), provided that the BOS-approved General Fund Contribution/Appropriation amount directed to each of the individual Funds 900 and 902 remains within the approved County General Fund Contribution/Appropriations amount.
 - In addition, as part of FY2023/24 closeout, if the Midyear projection of Fund Balance for the General Fund is not met (estimated at \$36.7 million), then the County Administrator will authorize the Auditor-Controller to reduce, in this order, Accrued Leave Payoff, Capital Renewal, CalPERS Rate Increase Reserve, and then General Fund Contingency for FY2024/25 by the amount short of the projection.
 - As part of the FY2023/24 closeout, authorize the Auditor-Controller, with the County Administrator's approval, to transfer available Accrued Leave Payoff funds appropriated in the General Expenditures Budget to any department/fund which has incurred unanticipated accrued leave payoff costs which cannot be covered within existing department budget appropriations.

- As may be authorized by the Board of Supervisors following Budget Hearing deliberations:
 - Increase Deferred Maintenance/Capital Renewal, CalPERS Rate Increase, Accrued Leave Payoff, or General Fund Reserves as recommended by the County Administrator based on excess year end fund balance not otherwise budgeted. (Reference Schedule 4)
 - If the amount of the General Fund's Year-end Fund Balance at June 30, 2024, exceeds the Midyear projections for FY2023/24, then the County Administrator will authorize the Auditor-Controller to increase unrestricted Fund Balance to finance the gap between revenues and expenditures for FY2024/25 of any amount and to transfer year-end General Fund Balances to all or some of the following committed/restricted reserves in the following manner:
 - Any amount up to \$15 million to Deferred Maintenance/Capital Renewal Reserves.
 - Any amount up to \$15 million to the CalPERS Reserves and/or 115 Trust.
 - Any amount up to \$2 million to Accrued Leave Payoff.
 - Any amount up to \$5 million to General Fund Reserves.

In addition:

- Authorize the Auditor-Controller, with the County Administrator's approval, to increase the General Fund Balance or the General Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave Payoff not used by the end of the fiscal year.

Listed below are actions delegated to the Chief Information Officer (Director of Information Technology):

- Authority to adopt countywide standards for acceptable manufacturers of hardware, software, and automation technology that may be purchased by the County.
- Authority to adopt standards for acceptable manufacturers of technology devices and components that may be incorporated into public works projects.
- Approval of all automation hardware and software purchases to ensure conformity with established information technology (IT) standards, procedures and policies through automated purchase order workflow model within annual appropriations of the Department of Information Technology (DoIT).
- Approval of all software license, end-user license, or software escrow agreements for applications previously approved through established County Purchasing Policies within annual appropriations of DoIT.
- Approval of all work orders for IT contractors, up to \$75,000, and within annual appropriations of DoIT.
- Approval of all agreements for communications services, up to \$75,000, within annual appropriations of DoIT.
- Approval of annual software maintenance agreements, software subscription agreements and hardware maintenance agreements for acquisitions previously approved by the Board and within annual appropriations of DoIT.
- Approval of appropriation transfers within DoIT between fixed assets and services and supplies for the acquisition of hardware and software and within annual appropriations of DoIT.
- Approval of all hardware, software, maintenance, and software subscription acquisitions, up to \$75,000, as well as substitutions of like or similar technology products included in County departments' budgeted fixed assets, and within Board-approved annual appropriations.
- Approval of all County computer, peripheral and user software purchases, within Board-approved annual appropriations.
- Approval within 60 days of an election for the purchase of any election materials and services necessary for the successful conduct of a specific election, up to \$50,000 per purchase, and within annual appropriations of the Registrar of Voters.

Listed below is an additional action delegated to the Director of Library Services:

- Approval of all Library materials acquisitions and Library materials processing, up to \$75,000, within annual appropriations of the Library materials budget.

Budget Construction & Legal Requirements

Listed below is an additional action delegated to Departments:

- Request individual purchase of materials and services under \$7,500 in compliance with County Purchasing Policies.

**State of California Schedule 1
All Funds Summary**

**COUNTY OF SOLANO
SCHEDULE 1
ALL FUNDS SUMMARY
FY2024/25**

FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
	FUND BALANCE AVAILABLE 06/30/2024 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GOVERNMENTAL FUNDS							
GENERAL FUND	36,652,933	9,955,700	349,355,403	395,964,036	393,537,290	2,426,746	395,964,036
SPECIAL REVENUE FUNDS	125,336,877	15,828,374	990,360,488	1,131,525,739	1,131,525,739	0	1,131,525,739
CAPITAL PROJECT FUNDS	9,991,800	0	20,410,586	30,402,386	30,402,386	0	30,402,386
DEBT SERVICE FUNDS	1,390,546	0	26,066,778	27,457,324	16,295,741	11,161,583	27,457,324
TOTAL GOVERNMENTAL FUNDS	173,372,156	25,784,074	1,386,193,255	1,585,349,485	1,571,761,156	13,588,329	1,585,349,485
OTHER FUNDS							
INTERNAL SERVICE FUNDS	0	4,157,392	93,476,638	97,634,030	97,634,030	0	97,634,030
ENTERPRISE FUNDS	0	885,341	6,375,191	7,260,532	7,260,532	0	7,260,532
SPECIAL DISTRICTS AND OTHER AGENCIES	46,376	0	1,125,903	1,172,279	1,172,279	0	1,172,279
TOTAL OTHER FUNDS	46,376	5,042,733	100,977,732	106,066,841	106,066,841	0	106,066,841
TOTAL ALL FUNDS	173,418,532	30,826,807	1,487,170,987	1,691,416,326	1,677,827,997	13,588,329	1,691,416,326

**State of California Schedule 2
Governmental Funds Summary**

**COUNTY OF SOLANO
SCHEDULE 2
GOVERNMENTAL FUNDS SUMMARY
FY2024/25**

FUND	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2024 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GENERAL FUND								
001	GENERAL FUND	36,652,933	9,955,700	349,355,403	395,964,036	393,537,290	2,426,746	395,964,036
	TOTAL GENERAL FUND	36,652,933	9,955,700	349,355,403	395,964,036	393,537,290	2,426,746	395,964,036
SPECIAL REVENUE FUNDS								
004	COUNTY LIBRARY	26,176,974	0	31,254,136	57,431,110	57,431,110	0	57,431,110
012	FISH/WILDLIFE PROPAGATION	27,352	0	5,480	32,832	32,832	0	32,832
016	PARKS AND RECREATION	724,784	0	2,817,079	3,541,863	3,541,863	0	3,541,863
035	JH REC HALL - WARD WELFARE	124,311	0	4,818	129,129	129,129	0	129,129
036	LIBRARY ZONE 1	954,546	0	2,591,029	3,545,575	3,545,575	0	3,545,575
037	LIBRARY ZONE 2	6,841	0	55,981	62,822	62,822	0	62,822
066	LIBRARY ZONE 6	3,334	0	25,808	29,142	29,142	0	29,142
067	LIBRARY ZONE 7	55,604	0	604,748	660,352	660,352	0	660,352
101	ROAD	11,875,007	0	28,609,860	40,484,867	40,484,867	0	40,484,867
105	HOUSING REHABILITATION	187,585	0	4,800	192,385	192,385	0	192,385
120	HOMEACRES LOAN PROGRAM	1,874,917	0	55,902	1,930,819	1,930,819	0	1,930,819
150	HOUSING & URBAN DEVELOPMENT	0	0	3,800,000	3,800,000	3,800,000	0	3,800,000
151	FIRST 5 FUTURE INITIATIVE	1,364,078	0	2,348,970	3,713,048	3,713,048	0	3,713,048
152	IN HOME SUPP SVCS-PUBLIC AUTHORITY	0	0	23,524,766	23,524,766	23,524,766	0	23,524,766
153	FIRST 5 SOLANO	6,193,489	2,000,000	3,694,817	11,888,306	11,888,306	0	11,888,306
215	RECORDER SPECIAL REVENUE	11,209,093	0	836,000	12,045,093	12,045,093	0	12,045,093
216	AAA NAPA/SOLANO	0	0	7,224,773	7,224,773	7,224,773	0	7,224,773
228	LIBRARY - FRIENDS & FOUNDATION	203,172	0	143,961	347,133	347,133	0	347,133
233	DISTRICT ATTORNEY SPECIAL REVENUE	1,784,003	0	302,000	2,086,003	2,086,003	0	2,086,003
241	CIVIL PROCESSING FEES	490,859	0	162,835	653,694	653,694	0	653,694
253	SHERIFF'S ASSET SEIZURE	205,461	0	42,738	248,199	248,199	0	248,199
256	SHERIFF OES	50,134	0	2,357,611	2,407,745	2,407,745	0	2,407,745
263	CJ TEMP CONSTRUCTION	277,940	0	223,000	500,940	500,940	0	500,940
264	CRTHSE TEMP CONST	31,106	0	212,000	243,106	243,106	0	243,106
278	PUBLIC WORKS IMPROVEMENT	2,699,881	0	652,312	3,352,193	3,352,193	0	3,352,193
281	SURVEY MONUMENT PRESERVATION	98,898	0	8,250	107,148	107,148	0	107,148
282	COUNTY DISASTER	0	0	500,000	500,000	500,000	0	500,000

**State of California Schedule 2
Governmental Funds Summary**

FUND	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2024 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
290	AMERICAN RESCUE PLAN ACT	0	0	6,501,477	6,501,477	6,501,477	0	6,501,477
296	PUBLIC FACILITIES FEES	56,849,833	0	6,641,600	63,491,433	63,491,433	0	63,491,433
323	COUNTY HOUSING	0	0	200,000	200,000	200,000	0	200,000
325	SHERIFF'S OFFICE GRANTS	32,095	0	974,781	1,006,876	1,006,876	0	1,006,876
326	SHERIFF - SPECIAL REVENUE	862,378	0	1,022,254	1,884,632	1,884,632	0	1,884,632
369	CHILD SUPPORT SERVICES	0	0	13,950,392	13,950,392	13,950,392	0	13,950,392
390	TOBACCO PREVENTION & EDUCATION	0	0	530,222	530,222	530,222	0	530,222
900	PUBLIC SAFETY	826,289	0	298,933,549	299,759,838	299,759,838	0	299,759,838
901	C M F CASES	146,913	0	857,235	1,004,148	1,004,148	0	1,004,148
902	HEALTH & SOCIAL SERVICES	0	7,297,864	507,525,398	514,823,262	514,823,262	0	514,823,262
903	WORKFORCE DEVELOPMENT BOARD	0	0	9,773,787	9,773,787	9,773,787	0	9,773,787
905	COUNTY LOCAL REVENUE FUND 2011	0	0	267,098	267,098	267,098	0	267,098
906	MHSA	0	6,530,510	31,119,021	37,649,531	37,649,531	0	37,649,531
	TOTAL SPECIAL REVENUE FUNDS	125,336,877	15,828,374	990,360,488	1,131,525,739	1,131,525,739	0	1,131,525,739
	CAPITAL PROJECT FUNDS							
006	CAPITAL OUTLAY	8,264,825	0	12,168,830	20,433,655	20,433,655	0	20,433,655
106	PUBLIC ARTS PROJECTS	45,155	0	800	45,955	45,955	0	45,955
107	FAIRGROUNDS DEVELOPMENT PROJ	1,681,820	0	8,240,956	9,922,776	9,922,776	0	9,922,776
	TOTAL CAPITAL PROJECT FUNDS	9,991,800	0	20,410,586	30,402,386	30,402,386	0	30,402,386
	DEBT SERVICE FUNDS							
300	2021 CERTIFICATES OF PARTICIPATION	1,341,366	0	719,548	2,060,914	2,060,914	0	2,060,914
306	PENSION DEBT SERVICE	0	0	17,516,552	17,516,552	6,404,149	11,112,403	17,516,552
332	GOVERNMENT CENTER DEBT SERVICE	49,180	0	7,354,762	7,403,942	7,354,762	49,180	7,403,942
336	2013 COP ANIMAL CARE PROJECT	0	0	475,916	475,916	475,916	0	475,916
	TOTAL DEBT SERVICE FUNDS	1,390,546	0	26,066,778	27,457,324	16,295,741	11,161,583	27,457,324
	TOTAL GOVERNMENTAL FUNDS	173,372,156	25,784,074	1,386,193,255	1,585,349,485	1,571,761,156	13,588,329	1,585,349,485

APPROPRIATIONS LIMIT
(2024/25)

APPROPRIATIONS LIMIT	\$876,261,420
APPROPRIATIONS SUBJECT TO LIMIT	\$319,741,205

**State of California Schedule 3
Fund Balance - Governmental Funds**

**COUNTY OF SOLANO
SCHEDULE 3
FUND BALANCE - GOVERNMENTAL FUNDS
FY2024/25**

FUND	FUND NAME	TOTAL FUND BALANCE 6/30/2024 ESTIMATED	LESS: OBLIGATED FUNDS			FUND BALANCE AVAILABLE 6/30/2024 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
GENERAL FUND						
001	GENERAL FUND	197,793,481	1,100,000	160,040,548	0	36,652,933
	TOTAL GENERAL FUND	197,793,481	1,100,000	160,040,548	0	36,652,933
SPECIAL REVENUE FUNDS						
004	COUNTY LIBRARY	34,913,517	3,000,000	5,736,543	0	26,176,974
012	FISH/WILDLIFE PROPAGATION	32,362	0	5,010	0	27,352
016	PARKS AND RECREATION	875,234	0	150,450	0	724,784
035	JH REC HALL - WARD WELFARE	124,311	0	0	0	124,311
036	LIBRARY ZONE 1	954,546	0	0	0	954,546
037	LIBRARY ZONE 2	6,841	0	0	0	6,841
066	LIBRARY ZONE 6	3,334	0	0	0	3,334
067	LIBRARY ZONE 7	55,604	0	0	0	55,604
101	ROAD	17,190,904	2,500,000	2,815,897	0	11,875,007
105	HOUSING REHABILITATION	1,138,193	0	950,608	0	187,585
120	HOMEACRES LOAN PROGRAM	2,073,381	0	198,464	0	1,874,917
151	FIRST 5 FUTURE INITIATIVE	1,664,078	300,000	0	0	1,364,078
153	FIRST 5 SOLANO	11,283,216	0	5,089,727	0	6,193,489
215	RECORDER SPECIAL REVENUE	11,209,093	0	0	0	11,209,093
228	LIBRARY - FRIENDS & FOUNDATION	203,172	0	0	0	203,172
233	DISTRICT ATTORNEY SPECIAL REV	1,988,587	0	204,584	0	1,784,003
241	CIVIL PROCESSING FEES	1,182,418	0	691,559	0	490,859
253	SHERIFF'S ASSET SEIZURE	205,461	0	0	0	205,461
256	SHERIFF OES	50,134	0	0	0	50,134
263	CJ TEMP CONSTRUCTION	277,940	0	0	0	277,940
264	CRTHSE TEMP CONST	31,106	0	0	0	31,106
278	PUBLIC WORKS IMPROVEMENT	4,934,066	0	2,234,185	0	2,699,881
281	SURVEY MONUMENT PRESERVATION	98,898	0	0	0	98,898
282	COUNTY DISASTER	0	0	0	0	0

**State of California Schedule 3
Fund Balance - Governmental Funds**

FUND	FUND NAME	TOTAL FUND BALANCE 6/30/2024 ESTIMATED	LESS: OBLIGATED FUNDS			FUND BALANCE AVAILABLE 6/30/2024 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
290	AMERICAN RESCUE PLAN ACT	21,986,745	20,000,000	1,986,745	0	0
296	PUBLIC FACILITIES FEES	56,849,833	0	0	0	56,849,833
323	COUNTY HOUSING	4,900,000	0	4,900,000	0	0
325	SHERIFF'S OFFICE GRANTS	432,095	400,000	0	0	32,095
326	SHERIFF - SPECIAL REVENUE	862,378	0	0	0	862,378
369	CHILD SUPPORT SERVICES	0	0	0	0	0
390	TOBACCO PREVENTION & EDUCATION	0	0	0	0	0
900	PUBLIC SAFETY	907,487	0	81,198	0	826,289
901	C MF CASES	146,913	0	0	0	146,913
902	HEALTH & SOCIAL SERVICES	31,640,673	0	31,640,673	0	0
903	WORKFORCE DEVELOPMENT BOARD	620	0	620	0	0
905	COUNTY LOCAL REVENUE FUND 2011	0	0	0	0	0
906	MHSA	28,722,718	0	28,722,718	0	0
	TOTAL SPECIAL REVENUE FUNDS	236,945,858	26,200,000	85,408,981	0	125,336,877
	CAPITAL PROJECT FUNDS					
006	CAPITAL OUTLAY	26,264,825	18,000,000	0	0	8,264,825
106	PUBLIC ARTS PROJECTS	45,155	0	0	0	45,155
107	FAIRGROUNDS DEVELOPMENT PROJ	1,981,820	300,000	0	0	1,681,820
	TOTAL CAPITAL PROJECT FUNDS	28,291,800	18,300,000	0	0	9,991,800
	DEBT SERVICE FUNDS					
300	2021 CERTIFICATES OF PARTICIPA	2,084,488	0	0	743,122	1,341,366
306	PENSION DEBT SERVICE	3,539,228	0	719,595	2,819,633	0
332	GOVERNMENT CENTER DEBT SERVICE	2,900,732	0	0	2,851,552	49,180
336	2013 COP ANIMAL CARE PROJECT	6,193	0	0	6,193	0
	TOTAL DEBT SERVICE FUNDS	8,530,641	0	719,595	6,420,500	1,390,546
	TOTAL GOVERNMENT FUNDS	471,561,780	45,600,000	246,169,124	6,420,500	173,372,156

**State of California Schedule 4
Obligated Fund Balances - By Governmental Funds**

**COUNTY OF SOLANO
SCHEDULE 4
OBLIGATED FUND BALANCES - BY GOVERNMENTAL FUNDS
FY2024/25**

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2024	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2024/25
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
001	GENERAL FUND						
	GENERAL						
	General Reserve	48,045,634					48,045,634
	Non-Spendable - LT Receivable	20,369,068					20,369,068
	Non-Spendable - Inventory	725					725
	Restricted - PARS 115	33,459,360					33,459,360
	Assigned - Unfunded Employee Leave Payoff	4,662,039	2,000,000				2,662,039
	Assigned - Capital Renewal Reserve	19,497,595	5,955,700		2,364,998		15,906,893
	Assigned - Employer PERS Rate Increase	29,357,804	2,000,000				27,357,804
	Assigned - Housing/SB375	1,351,689					1,351,689
	Assigned - Property Tax System Replacement	2,274,338					2,274,338
	Assigned - GVOS	1,018,636			61,748		1,080,384
	Assigned - Imprest Cash	3,660					3,660
	FUND TOTAL	160,040,548	9,955,700		2,426,746		152,511,594
	TOTAL GENERAL FUND	160,040,548	9,955,700	0	2,426,746	0	152,511,594
004	SPECIAL REVENUE FUNDS						
	COUNTY LIBRARY						
	General Reserve	5,733,407					5,733,407
	Assigned - Imprest Cash	3,136					3,136
	FUND TOTAL	5,736,543					5,736,543
012	FISH/WILDLIFE PROPAGATION FUND						
	General Reserve	5,010					5,010
016	PARKS AND RECREATION						
	Assigned - Belden's Landing Public Acs Imprvm	150,000					150,000
	Assigned - Imprest Cash	450					450
	FUND TOTAL	150,450					150,450
101	ROAD						
	General Reserve	2,622,134					2,622,134
	Non-Spendable - Inventory	193,763					193,763
	FUND TOTAL	2,815,897					2,815,897
105	HOME INVESTMENT PARTNERSHIP						
	Non-Spendable - LT Receivable	950,608					950,608

State of California Schedule 4
Obligated Fund Balances - By Governmental Funds

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2024	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2024/25
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
120	HOMEACRES LOAN PROGRAM						
	Non-Spendable - LT Receivable	197,634					197,634
	General Reserve	830					830
	FUND TOTAL	198,464					198,464
153	FIRST 5 SOLANO						
	General Reserve	5,089,727	2,000,000				3,089,727
233	DISTRICT ATTORNEY SPECIAL REV						
	General Reserve	204,584					204,584
241	CIVIL PROCESSING FEES						
	General Reserve	691,559					691,559
278	PUBLIC WORKS IMPROVEMENT						
	General Reserve	2,234,185					2,234,185
290	AMERICAN RESCUE PLAN ACT						
	General Reserve	1,986,745					1,986,745
323	COUNTY LOW/MOD HSNG SET ASIDE						
	General Reserves	4,900,000					4,900,000
900	PUBLIC SAFETY						
	Assigned - Imprest Cash	6,350					6,350
	Assigned - Imprest Account Debit Card	3,455					3,455
	Restricted - CJIS/CLETS Refresh	71,393					71,393
	FUND TOTAL	81,198					81,198
902	HEALTH & SOCIAL SERVICES						
	Assigned - Imprest Cash	4,440					4,440
	Restricted - Imprest Account Debit Card	39,237					39,237
	Restricted - IGT Public Health	25,517,552	6,733,281				18,784,271
	Assigned - Mission Solano Rescue	1,000,000					1,000,000
	Restricted - Mental Health	2,710,452					2,710,452
	Restricted - DSH Diversion	2,266,335	564,583				1,701,752
	Restricted - CalSAWS Postage	102,657					102,657
	FUND TOTAL	31,640,673	7,297,864				24,342,809
903	WORKFORCE INVESTMENT BOARD						
	Assigned - Imprest Cash	620					620
906	MENTAL HEALTH SERVICES ACT						
	General Reserve	28,722,718	6,530,510				22,192,208
	TOTAL SPECIAL REVENUE FUNDS	85,408,981	15,828,374	0	0	0	69,580,607
	DEBT SERVICE FUNDS						
300	2021 CERTIFICATES OF PARTICIPATION						
	Assigned - Debt Financing	743,122					743,122

**State of California Schedule 4
Obligated Fund Balances - By Governmental Funds**

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2024	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2024/25
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
306	PENSION DEBT SERVICE						
	Non-Spendable - LT Receivable	719,595					719,595
	Assigned - Debt Financing	2,819,633			11,112,403		13,932,036
	FUND TOTAL	3,539,228			11,112,403		14,651,631
332	GOVERNMENT CENTER DEBT SERVICE						
	Assigned - Debt Financing	2,851,552			49,180		2,900,732
336	2013 COP ANIMAL CARE						
	Restricted - Debt Financing	6,193					6,193
	TOTAL DEBT SERVICE FUNDS	7,140,095	0	0	11,161,583	0	18,301,678
	TOTAL GOVERNMENTAL FUNDS	252,589,624	25,784,074	0	13,588,329	0	240,393,879

State of California Schedule 5
Summary of Additional Financing Sources by Source and Fund

COUNTY OF SOLANO
SCHEDULE 5
SUMMARY OF ADDITIONAL FINANCING SOURCES BY SOURCE AND FUND
GOVERNMENTAL FUNDS
FY2024/25

DESCRIPTION	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY SOURCE				
TAXES	253,342,863	256,657,147	270,067,119	5.2%
LICENSES, PERMITS & FRANCHISE	10,662,961	9,865,174	10,427,626	5.7%
FINES, FORFEITURES & PENALTY	4,415,039	3,214,894	3,898,514	21.3%
REVENUE FROM USE OF MONEY/PROP	18,366,219	8,420,484	20,590,854	144.5%
INTERGOVERNMENTAL REVENUES	514,386,250	635,308,646	606,857,994	(4.5%)
CHARGES FOR SERVICES	109,725,198	128,308,802	137,022,478	6.8%
MISC REVENUES	18,089,595	17,295,420	22,884,566	32.3%
OTHER FINANCING SOURCES	250,606,218	315,766,515	314,444,104	(0.4%)
RESIDUAL EQUITY TRANSFERS	0	0	0	0.0%
TOTAL SUMMARIZATION BY SOURCE	1,179,594,343	1,374,837,082	1,386,193,255	0.8%
SUMMARIZATION BY FUND				
001 GENERAL FUND	318,639,473	325,001,848	349,355,403	7.5%
004 COUNTY LIBRARY	29,353,447	29,675,466	31,254,136	5.3%
012 FISH/WILDLIFE PROPAGATION	5,236	4,000	5,480	37.0%
016 PARKS AND RECREATION	2,378,631	2,522,114	2,817,079	11.7%
035 JH REC HALL - WARD WELFARE	2,833	500	4,818	863.6%
036 LIBRARY ZONE 1	2,333,074	2,357,695	2,591,029	9.9%
037 LIBRARY ZONE 2	53,271	52,712	55,981	6.2%
066 LIBRARY ZONE 6	24,444	24,291	25,808	6.2%
067 LIBRARY ZONE 7	601,600	597,175	604,748	1.3%
101 ROAD	26,476,181	27,846,048	28,609,860	2.7%
105 HOUSING REHABILITATION	3,937	2,500	4,800	92.0%
120 HOMEACRES LOAN PROGRAM	46,742	35,000	55,902	59.7%
150 HOUSING & URBAN DEVELOPMENT	3,252,923	3,300,000	3,800,000	15.2%
151 FIRST 5 FUTURE INITIATIVE	1,675,574	1,648,298	2,348,970	42.5%
152 IN HOME SUPP SVCS-PUBLIC AUTH	19,856,317	22,200,829	23,524,766	6.0%
153 FIRST 5 SOLANO	3,941,221	10,265,470	3,694,817	(64.0%)

**State of California Schedule 5
Summary of Additional Financing Sources by Source and Fund**

DESCRIPTION	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
215 RECORDER SPECIAL REVENUE	598,341	878,500	836,000	(4.8%)
216 AAA NAPA/SOLANO	5,578,150	8,310,083	7,224,773	(13.1%)
228 LIBRARY - FRIENDS & FOUNDATION	183,710	107,030	143,961	34.5%
233 DISTRICT ATTORNEY SPECIAL REV	1,503,072	302,000	302,000	0.0%
241 CIVIL PROCESSING FEES	153,058	148,751	162,835	9.5%
253 SHERIFF'S ASSET SEIZURE	74,909	25,556	42,738	67.2%
256 SHERIFF OES	1,365,639	2,432,421	2,357,611	(3.1%)
263 CJ TEMP CONSTRUCTION	271,526	261,000	223,000	(14.6%)
264 CRTHSE TEMP CONST	266,061	257,000	212,000	(17.5%)
278 PUBLIC WORKS IMPROVEMENT	663,517	515,000	652,312	26.7%
281 SURVEY MONUMENT PRESERVATION	10,142	10,600	8,250	(22.2%)
282 COUNTY DISASTER	1,306,570	1,158,207	500,000	(56.8%)
290 AMERICAN RESCUE PLAN ACT	19,483,328	62,883,356	6,501,477	(89.7%)
296 PUBLIC FACILITIES FEES	8,167,364	6,861,400	6,641,600	(3.2%)
323 COUNTY HOUSING	0	0	200,000	0.0%
325 CA-AIM INITIATIVE GRANTS	46,194	130,143	974,781	649.0%
326 SHERIFF - SPECIAL REVENUE	1,010,750	1,030,175	1,022,254	(0.8%)
369 CHILD SUPPORT SERVICES	12,091,484	13,426,516	13,950,392	3.9%
390 TOBACCO PREVENTION & EDUCATION	475,786	473,944	530,222	11.9%
900 PUBLIC SAFETY	245,216,192	279,053,351	298,933,549	7.1%
901 C MF CASES	549,664	586,000	857,235	46.3%
902 HEALTH & SOCIAL SERVICES	395,428,135	455,335,104	507,525,398	11.5%
903 WORKFORCE DEVELOPMENT BOARD	7,147,349	7,596,958	9,773,787	28.7%
905 COUNTY LOCAL REVENUE FUND 2011	187,069	179,255	267,098	49.0%
906 MHSA	20,703,432	46,475,183	31,119,021	(33.0%)
006 CAPITAL OUTLAY	19,858,900	32,308,954	12,168,830	(62.3%)
106 PUBLIC ARTS PROJECTS	978	1,557	800	(48.6%)
107 FAIRGROUNDS DEVELOPMENT PROJ	5,537,942	8,240,956	8,240,956	0.0%
300 2021 CERTIFICATES OF PARTICIPA	2,799,469	2,057,513	719,548	(65.0%)
306 PENSION DEBT SERVICE	12,374,166	10,421,267	17,516,552	68.1%
332 GOVERNMENT CENTER DEBT SERVICE	7,433,724	7,357,182	7,354,762	(0.0%)
336 2013 COP ANIMAL CARE PROJECT	462,818	478,174	475,916	(0.5%)
TOTAL SUMMARIZATION BY FUND	1,179,594,344	1,374,837,082	1,386,193,255	0.8%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

COUNTY OF SOLANO
SCHEDULE 6
DETAIL OF ADDITIONAL FINANCING SOURCES BY FUND AND ACCOUNT
GOVERNMENTAL FUNDS
FY2024/25

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
01	GENERAL FUND				
001	GENERAL FUND				
	9000 TAXES				
	CURRENT SECURED	100,387,765	102,102,000	109,528,182	7.3%
	CURRENT UNSECURED	2,952,920	2,900,000	3,100,000	6.9%
	PRIOR UNSECURED	172,259	110,000	110,000	0.0%
	SUPPLEMENTAL SECURED	2,570,558	2,500,000	2,500,000	0.0%
	PRIOR SECURED	87,676	50,000	50,000	0.0%
	PENALTIES	526,552	447,000	478,000	6.9%
	SALES & USE TAX	2,849,859	3,000,000	3,245,000	8.2%
	TRANSIENT OCCUPANCY TAX	108,780	125,000	100,000	(20.0%)
	PROPERTY TRANSFER TAX	3,444,137	3,750,000	3,200,000	(14.7%)
	TAXES-SPECIAL ASSESSMENT	0	0	116,748	0.0%
	PROPERTY TAX-IN LIEU OF VLF	65,151,346	66,780,000	68,932,745	3.2%
	UNITARY	3,672,018	3,760,000	3,945,000	4.9%
	ABX1 26 RESIDUAL TAXES	16,258,859	16,380,000	17,833,698	8.9%
	ABX1 26 PASS THROUGH	28,288,988	28,090,000	29,335,682	4.4%
	Total 9000 TAXES	226,471,716	229,994,000	242,475,055	5.4%
	9200 LICENSES, PERMITS & FRANCHISE				
	ANIMAL LICENSES	27,673	29,785	28,158	(5.5%)
	BUSINESS LICENSES	115,492	104,505	104,200	(0.3%)
	BUILDING PERMITS	1,571,685	1,700,000	1,600,000	(5.9%)
	ZONING PERMITS	145,891	145,000	145,000	0.0%
	SOLID WASTE PERMITS	2,278,859	2,259,054	2,303,594	2.0%
	SEPTIC CONSTRUCTION PERMITS	276,966	275,000	275,000	0.0%
	FRANCHISE-PG&E ELECTRIC	662,303	350,000	600,000	71.4%
	FRANCHISE-PG&E GAS	124,662	75,000	125,000	66.7%
	FRANCHISE-CATV	104,857	100,000	100,000	0.0%
	FRANCHISE-GARBAGE	175,949	214,820	207,749	(3.3%)
	FRANCHISES - OTHER	26,476	26,000	26,000	0.0%
	LICENSES & PERMITS-OTHER	306,910	307,194	386,200	25.7%
	MARRIAGE LICENSES	146,070	165,000	155,000	(6.1%)
	FOOD PERMITS	2,060,952	1,850,000	2,000,000	8.1%
	PENALTY FEES	133,568	60,400	110,750	83.4%
	HOUSING PERMITS	114,429	90,000	90,000	0.0%
	RECREATIONAL HEALTH PERMITS	184,400	175,000	175,000	0.0%
	WATER PERMITS	7,212	3,861	0	(100.0%)
	HAZARDOUS MATERIALS PERMITS	1,625,010	1,390,000	1,390,000	0.0%
	MIDDLE GREEN VALLEY SP PL FEE	1	0	0	0.0%
	BODY ART ACTIVITIES	38,221	35,000	35,000	0.0%
	Total 9200 LICENSES, PERMITS & FRANCHISE	10,127,584	9,355,619	9,856,651	5.4%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9300 FINES, FORFEITURES, & PENALTY					
	VEHICLE CODE FINES	598,804	625,000	600,000	(4.0%)
	TRAFFIC SCHOOL FINES	0	0	692,000	0.0%
	OTHER COURT FINES	254,397	125,000	140,000	12.0%
	VEHICLE FINES-DRUNK DRIVING	18,318	15,000	15,000	0.0%
	SB 1127 CONVICTIONS	11,940	10,000	10,000	0.0%
	FORFEITURES & PENALTIES	14,843	14,000	15,000	7.1%
	OTHER ASSESSMENTS	380,158	353,000	351,500	(0.4%)
	Total 9300 FINES, FORFEITURES, & PENALTY	1,278,459	1,142,000	1,823,500	59.7%
9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME	5,927,379	2,500,000	6,000,000	140.0%
	LEASE REVENUE - BUILDINGS LT	780,303	723,825	716,829	(1.0%)
	CONCESSIONS	14,721	10,000	14,500	45.0%
	LEASE/RENTAL INCOME - ST	0	25,000	74,539	198.2%
	LEASE REVENUE - LAND LT	156,546	135,648	128,715	(5.1%)
	ROYALTIES	687	520	520	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	6,879,636	3,394,993	6,935,103	104.3%
9501 INTERGOVERNMENTAL REV STATE					
	FISH & GAME	7,772	7,800	7,800	0.0%
	STATE HIGHWAY RENTALS	292	300	300	0.0%
	STATE - MTR VHCLS IN-LIEU TAX	388,522	100,000	150,000	50.0%
	HOMEOWNERS PROPERTY TAX RELIEF	877,467	877,000	877,000	0.0%
	STATE UNCLAIMED GAS TAX	1,014,378	974,625	1,481,650	52.0%
	STATE GLASSY WINGED SHARPSHOOT	909,140	833,587	1,202,238	44.2%
	STATE PESTICIDE MILL	379,300	375,000	375,000	0.0%
	SB90 CLAIMS REIMBURSEMENT	31,748	0	0	0.0%
	STATE 4700 P.C.	15,717	18,593	24,000	29.1%
	STATE VETERANS AFFAIRS	570,150	550,000	550,000	0.0%
	STATE PEST DETECTION	246,622	288,571	333,860	15.7%
	ST SALES TX 1991 REALIGNMNT-SS	351,000	351,000	351,000	0.0%
	STATE OTHER	2,169,340	2,301,059	2,486,478	8.1%
	STATE GRANT REVENUE	353,191	370,340	467,606	26.3%
	Total 9501 INTERGOVERNMENTAL REV STATE	7,314,638	7,047,875	8,306,932	17.9%
9502 INTERGOVERNMENTAL REV FEDERAL					
	FEDERAL - REVENUE SHARING	5,694	2,700	2,700	0.0%
	FED ADM REFUGEE	72,395	0	0	0.0%
	FEDERAL OTHER	72,598	3,700	3,700	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	150,686	6,400	6,400	0.0%
9503 INTERGOVERNMENTAL REV OTHER					
	LMHF & OTHER ASSETS	210,287	45,000	45,000	0.0%
	OTHER GOVERNMENTAL AGENCIES	3,210,851	2,881,566	3,320,339	15.2%
	Total 9503 INTERGOVERNMENTAL REV OTHER	3,421,138	2,926,566	3,365,339	15.0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9600 CHARGES FOR SERVICES						
		PHOTO/MICROFICHE COPIES	312,206	312,325	312,095	(0.1%)
		CONTRACT SERVICES	695,278	769,035	953,682	24.0%
		FILING FEES	0	27,500	0	(100.0%)
		CIVIL PROCESS FEES	2,666	1,500	1,500	0.0%
		RECORDING FEES	1,101,932	1,750,000	1,200,000	(31.4%)
		COURT FEES	5,382	6,263	6,042	(3.5%)
		PHYTOSANI FIELD INSP FEE	126,576	140,000	146,000	4.3%
		CERTIFIED SEED INSP FEE	2,018	2,126	2,018	(5.1%)
		ADMIN SERVICES FEES	187,972	324,732	163,891	(49.5%)
		ASSMT & TAX COLLECTION FEES	4,394,571	4,906,445	5,285,009	7.7%
		AUDITING & ACCOUNTING FEES	1,618,781	1,747,994	2,277,085	30.3%
		LEGAL FEES	306,148	230,000	336,900	46.5%
		ELECTION SERVICES	1,299,686	125,845	990,500	687.1%
		ENGINEERING SERVICES	58,776	40,000	60,000	50.0%
		PLANNING SERVICES	164,318	170,200	165,200	(2.9%)
		LAND DIVISION FEES	61,105	45,800	45,800	0.0%
		REDEMPTION FEES	22,020	22,000	22,000	0.0%
		OTHER PROFESSIONAL SERVICES	568,601	2,282,825	1,360,964	(40.4%)
		33% PROOF OF CORRECTION	17,726	15,000	15,000	0.0%
		\$24 TRAFFIC SCHOOL FEES	955,515	830,000	138,000	(83.4%)
		CLERK'S FEES	163,649	166,000	166,000	0.0%
		ADMINISTRATION OVERHEAD	23,131,320	29,095,072	34,016,446	16.9%
		HUMANE SERVICES	140,698	148,374	149,174	0.5%
		DEPARTMENTAL ADMIN OVERHEAD	645,478	731,706	722,519	(1.3%)
		SB 813 COLLECTION FEES	964,763	1,019,000	1,010,000	(0.9%)
		DISPOSAL FEES	8,432,635	8,300,000	8,300,000	0.0%
		WATER WELL PERMITS	106,793	167,500	150,000	(10.4%)
		OTHER CHARGES FOR SERVICES	2,242,584	3,418,185	3,311,283	(3.1%)
		SPAY-NEUTER FEES	26,355	68,830	73,750	7.1%
		ANIMAL VACCINATION-MEDICATION	17,770	45,000	48,600	8.0%
		MICROCHIPS	14,335	28,800	30,000	4.2%
		INTERFUND SVCES PROVIDE-COUNTY	656,196	461,038	149,440	(67.6%)
		INTERFUND SVCES-ACCTNG & AUDIT	424,480	481,128	566,765	17.8%
		INTERFUND SVCES-LEGAL SRVCS	743,082	649,600	971,700	49.6%
		INTERFUND SVCES-PERSONNEL	280,762	0	0	0.0%
		INTERFUND SVCES-PRO SVCES	3,138,624	3,348,843	3,586,966	7.1%
		INTERFUND SVCES-MAINT/MATERIAL	85,116	68,605	77,984	13.7%
		INTERFUND SVCES-SMALL PROJECTS	214,264	345,440	365,228	5.7%
		INTERFUND SVCES-POSTAGE	356,775	377,042	354,406	(6.0%)
		INTERFUND SVCES-MAINT/LABOR	124,054	77,339	86,125	11.4%
		Total 9600 CHARGES FOR SERVICES	53,811,010	62,747,092	67,618,072	7.8%
9700 MISC REVENUE						
		MISC SALES - TAXABLE	114	50	50	0.0%
		CASH OVERAGE	2,098	2,000	2,000	0.0%
		OTHER REVENUE	665,655	584,057	677,756	16.0%
		DONATIONS AND CONTRIBUTIONS	121,956	0	0	0.0%
		INSURANCE PROCEEDS	190,807	0	0	0.0%
		MISCELLANEOUS SALES-OTHER	62,068	120,674	143,545	19.0%
		EXCESS TAX LOSSES RESERVE	1,500,000	2,500,000	3,000,000	20.0%
		.33 HORSE RACING REVENUES	31,160	50,000	50,000	0.0%
		Total 9700 MISC REVENUE	2,573,857	3,256,781	3,873,351	18.9%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9800 OTHER FINANCING SOURCES						
	SALE OF NONTAXABLE FIXED ASSET		48,751	10,000	10,000	0.0%
	OPERATING TRANSFERS IN		5,676,596	34,522	0	(100.0%)
	OPERATING TXR IN - ARPA		790,792	5,000,000	5,000,000	0.0%
	SALE OF TAXABLE FIXED ASSETS		94,611	86,000	85,000	(1.2%)
	Total 9800 OTHER FINANCING SOURCES		6,610,749	5,130,522	5,095,000	(0.7%)
TOTAL	GENERAL FUND FINANCING SOURCES		318,639,473	325,001,848	349,355,403	7.5%
TOTAL	GENERAL FUND FINANCING SOURCES		318,639,473	325,001,848	349,355,403	7.5%
02	SPECIAL REVENUE FUNDS					
004	COUNTY LIBRARY					
9000 TAXES						
	CURRENT SECURED		7,907,415	8,078,152	8,406,692	4.1%
	CURRENT UNSECURED		254,916	253,678	276,991	9.2%
	PRIOR UNSECURED		13,381	9,000	5,000	(44.4%)
	SUPPLEMENTAL SECURED		199,204	143,806	179,979	25.2%
	PRIOR SECURED		6,690	2,000	1,000	(50.0%)
	LIBRARY SALES TAX - MEASURE B UNITARY		6,608,144	6,190,200	6,240,720	0.8%
	ABX1 26 RESIDUAL TAXES		1,198,901	1,243,032	1,285,064	3.4%
	ABX1 26 PASS THROUGH		1,372,153	1,341,156	1,383,446	3.2%
	Total 9000 TAXES		17,735,821	17,436,040	17,973,540	3.1%
9400 REVENUE FROM USE OF MONEY/PROP						
	INTEREST INCOME		706,143	250,000	330,000	32.0%
	LEASE REVENUE - BUILDINGS LT		4,815	2,215	4,150	87.4%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		710,958	252,215	334,150	32.5%
9501 INTERGOVERNMENTAL REV STATE						
	FISH & GAME		559	0	0	0.0%
	STATE HIGHWAY RENTALS		20	0	0	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF		63,100	61,933	62,253	0.5%
	STATE OTHER		202,519	174,000	196,574	13.0%
	STATE GRANT REVENUE		1,000	0	0	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		267,198	235,933	258,827	9.7%
9502 INTERGOVERNMENTAL REV FEDERAL						
	FEDERAL - REVENUE SHARING		499	0	0	0.0%
	FEDERAL OTHER		571	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		1,069	0	0	0.0%
9503 INTERGOVERNMENTAL REV OTHER						
	LMIHF & OTHER ASSETS		24,425	0	0	0.0%
	OTHER GOVERNMENTAL AGENCIES		123,601	100,902	88,057	(12.7%)
	Total 9503 INTERGOVERNMENTAL REV OTHER		148,025	100,902	88,057	(12.7%)
9600 CHARGES FOR SERVICES						
	PHOTO/MICROFICHE COPIES		65,728	44,441	43,847	(1.3%)
	LIBRARY SERVICES		12,262	10,173	9,391	(7.7%)
	OTHER PROFESSIONAL SERVICES		7,029,252	7,240,399	7,960,671	9.9%
	Total 9600 CHARGES FOR SERVICES		7,107,242	7,295,013	8,013,909	9.9%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE				
	CASH OVERAGE	40	0	0	0.0%
	OTHER REVENUE	3,438	960,840	960,840	0.0%
	Total 9700 MISC REVENUE	3,477	960,840	960,840	0.0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	2,781,185	3,032,873	3,233,452	6.6%
	OPERATING TXR IN - ARPA	254,253	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES	3,035,438	3,032,873	3,233,452	6.6%
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	344,219	361,650	391,361	8.2%
	Total 9801 GENERAL FUND CONTRIBUTION	344,219	361,650	391,361	8.2%
TOTAL	COUNTY LIBRARY FINANCING SOURCES	29,353,447	29,675,466	31,254,136	5.3%
012	FISH/WILDLIFE PROPAGATION				
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	4,317	3,500	4,000	14.3%
	Total 9300 FINES, FORFEITURES, & PENALTY	4,317	3,500	4,000	14.3%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	919	500	1,480	196.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	919	500	1,480	196.0%
TOTAL	FISH/WILDLIFE PROPAGATION FINANCING SOURCES	5,236	4,000	5,480	37.0%
016	PARKS AND RECREATION				
	9000 TAXES				
	CURRENT SECURED	668,491	681,596	725,450	6.4%
	CURRENT UNSECURED	19,810	19,477	21,196	8.8%
	PRIOR UNSECURED	1,075	791	791	0.0%
	SUPPLEMENTAL SECURED	17,073	15,435	13,249	(14.2%)
	PRIOR SECURED	577	258	258	0.0%
	UNITARY	20,948	20,948	22,723	8.5%
	ABX1 26 RESIDUAL TAXES	106,022	106,280	114,926	8.1%
	ABX1 26 PASS THROUGH	153,960	152,080	158,418	4.2%
	Total 9000 TAXES	987,957	996,865	1,057,011	6.0%
	9300 FINES, FORFEITURES, & PENALTY				
	OTHER COURT FINES	177	750	750	0.0%
	Total 9300 FINES, FORFEITURES, & PENALTY	177	750	750	0.0%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	21,565	10,000	31,120	211.2%
	CONCESSIONS	11,160	17,000	15,000	(11.8%)
	LEASE REVENUE - LAND LT	2,160	2,500	2,500	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	34,885	29,500	48,620	64.8%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9501 INTERGOVERNMENTAL REV STATE						
	FISH & GAME		51	51	52	2.0%
	STATE HIGHWAY RENTALS		2	2	3	50.0%
	HOMEOWNERS PROPERTY TAX RELIEF		5,812	5,706	5,706	0.0%
	STATE OFF-HIGHWAY MOTOR VEHICL		1,939	1,950	1,850	(5.1%)
	STATE OTHER		0	18,850	18,850	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		7,804	26,559	26,461	(0.4%)
9502 INTERGOVERNMENTAL REV FEDERAL						
	FEDERAL - REVENUE SHARING		37	15	22	46.7%
	FEDERAL OTHER		35,070	25	29	16.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		35,107	40	51	27.5%
9503 INTERGOVERNMENTAL REV OTHER						
	LMIHF & OTHER ASSETS		1,392	1,900	1,900	0.0%
	OTHER GOVERNMENTAL AGENCIES		0	0	235,786	0.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER		1,392	1,900	237,686	12409.8%
9600 CHARGES FOR SERVICES						
	PHOTO/MICROFICHE COPIES		6	0	0	0.0%
	RECREATION SERVICES		740,149	730,000	760,000	4.1%
	INTERFUND SVCES PROVIDE-COUNTY		1,014	1,500	1,500	0.0%
	Total 9600 CHARGES FOR SERVICES		741,170	731,500	761,500	4.1%
9700 MISC REVENUE						
	INSURANCE PROCEEDS		50,395	110,000	60,000	(45.5%)
	Total 9700 MISC REVENUE		50,395	110,000	60,000	(45.5%)
9800 OTHER FINANCING SOURCES						
	OPERATING TXR IN - ARPA		17,525	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES		17,525	0	0	0.0%
9801 GENERAL FUND CONTRIBUTION						
	TRANSFER IN-COUNTY CONTRIB		502,219	625,000	625,000	0.0%
	Total 9801 GENERAL FUND CONTRIBUTION		502,219	625,000	625,000	0.0%
TOTAL	PARKS AND RECREATION FINANCING SOURCES		2,378,631	2,522,114	2,817,079	11.7%
035	JH REC HALL - WARD WELFARE					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		2,659	500	4,818	863.6%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		2,659	500	4,818	863.6%
	9700 MISC REVENUE					
	OTHER REVENUE		173	0	0	0.0%
	Total 9700 MISC REVENUE		173	0	0	0.0%
TOTAL	JH REC HALL - WARD WELFARE FINANCING SOURCES		2,833	500	4,818	863.6%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
036	LIBRARY ZONE 1				
	9000 TAXES				
	CURRENT SECURED	1,241,310	1,289,481	1,419,987	10.1%
	CURRENT UNSECURED	27,825	26,412	32,786	24.1%
	PRIOR UNSECURED	2,782	0	0	0.0%
	SUPPLEMENTAL SECURED	33,240	31,692	40,673	28.3%
	PRIOR SECURED	1,810	0	0	0.0%
	UNITARY	21,763	21,763	24,739	13.7%
	ABX1 26 RESIDUAL TAXES	396,564	414,811	450,558	8.6%
	ABX1 26 PASS THROUGH	561,524	549,457	588,218	7.1%
	Total 9000 TAXES	2,286,819	2,333,616	2,556,961	9.6%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	25,140	10,430	20,000	91.8%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	25,140	10,430	20,000	91.8%
	9501 INTERGOVERNMENTAL REV STATE				
	FISH & GAME	123	0	0	0.0%
	STATE HIGHWAY RENTALS	6	0	0	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF	13,906	13,649	14,068	3.1%
	Total 9501 INTERGOVERNMENTAL REV STATE	14,035	13,649	14,068	3.1%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FEDERAL OTHER	126	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	126	0	0	0.0%
	9503 INTERGOVERNMENTAL REV OTHER				
	LMIHF & OTHER ASSETS	6,954	0	0	0.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER	6,954	0	0	0.0%
TOTAL	LIBRARY ZONE 1 FINANCING SOURCES	2,333,074	2,357,695	2,591,029	9.9%
037	LIBRARY ZONE 2				
	9000 TAXES				
	CURRENT SECURED	44,390	44,957	51,149	13.8%
	CURRENT UNSECURED	1,602	1,618	2,071	28.0%
	PRIOR UNSECURED	72	0	0	0.0%
	SUPPLEMENTAL SECURED	975	669	823	23.0%
	PRIOR SECURED	7	0	0	0.0%
	UNITARY	1,288	1,288	1,404	9.0%
	ABX1 26 RESIDUAL TAXES	1,749	1,658	0	(100.0%)
	ABX1 26 PASS THROUGH	2,263	2,138	0	(100.0%)
	Total 9000 TAXES	52,347	52,328	55,447	6.0%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	344	96	250	160.4%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	344	96	250	160.4%
	9501 INTERGOVERNMENTAL REV STATE				
	FISH & GAME	3	0	0	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF	294	288	284	(1.4%)
	Total 9501 INTERGOVERNMENTAL REV STATE	297	288	284	(1.4%)

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FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9502 INTERGOVERNMENTAL REV FEDERAL					
		FEDERAL OTHER	3	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		3	0	0	0.0%
	9503 INTERGOVERNMENTAL REV OTHER					
		LMIHF & OTHER ASSETS	280	0	0	0.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER		280	0	0	0.0%
TOTAL	LIBRARY ZONE 2 FINANCING SOURCES		53,271	52,712	55,981	6.2%
066	LIBRARY ZONE 6					
	9000 TAXES					
		CURRENT SECURED	21,886	22,162	23,468	5.9%
		CURRENT UNSECURED	915	931	951	2.1%
		PRIOR UNSECURED	33	0	0	0.0%
		SUPPLEMENTAL SECURED	540	302	378	25.2%
		PRIOR SECURED	15	0	0	0.0%
		UNITARY	721	721	780	8.2%
	Total 9000 TAXES		24,110	24,116	25,577	6.1%
	9400 REVENUE FROM USE OF MONEY/PROP					
		INTEREST INCOME	153	45	100	122.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		153	45	100	122.2%
	9501 INTERGOVERNMENTAL REV STATE					
		FISH & GAME	1	0	0	0.0%
		HOMEOWNERS PROPERTY TAX RELIEF	133	130	131	0.8%
	Total 9501 INTERGOVERNMENTAL REV STATE		134	130	131	0.8%
	9502 INTERGOVERNMENTAL REV FEDERAL					
		FEDERAL - REVENUE SHARING	46	0	0	0.0%
		FEDERAL OTHER	1	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		47	0	0	0.0%
TOTAL	LIBRARY ZONE 6 FINANCING SOURCES		24,444	24,291	25,808	6.2%
067	LIBRARY ZONE 7					
	9000 TAXES					
		CURRENT SECURED	530,840	537,027	535,138	(0.4%)
		CURRENT UNSECURED	12,565	12,311	14,284	16.0%
		PRIOR UNSECURED	533	0	0	0.0%
		SUPPLEMENTAL SECURED	13,301	8,075	9,639	19.4%
		PRIOR SECURED	405	0	0	0.0%
		UNITARY	11,172	11,172	12,479	11.7%
		ABX1 26 RESIDUAL TAXES	14,118	12,736	14,301	12.3%
		ABX1 26 PASS THROUGH	11,160	11,272	12,773	13.3%
	Total 9000 TAXES		594,094	592,593	598,614	1.0%
	9400 REVENUE FROM USE OF MONEY/PROP					
		INTEREST INCOME	3,829	1,105	2,800	153.4%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		3,829	1,105	2,800	153.4%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9501 INTERGOVERNMENTAL REV STATE					
	FISH & GAME	31	0	0	0.0%
	STATE HIGHWAY RENTALS	2	0	0	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF	3,543	3,477	3,334	(4.1%)
	Total 9501 INTERGOVERNMENTAL REV STATE	3,576	3,477	3,334	(4.1%)
9502 INTERGOVERNMENTAL REV FEDERAL					
	FEDERAL - REVENUE SHARING	69	0	0	0.0%
	FEDERAL OTHER	32	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	101	0	0	0.0%
TOTAL	LIBRARY ZONE 7 FINANCING SOURCES	601,600	597,175	604,748	1.3%
101	ROAD				
9000 TAXES					
	CURRENT SECURED	1,098,595	1,112,207	1,172,935	5.5%
	CURRENT UNSECURED	46,035	46,744	47,483	1.6%
	PRIOR UNSECURED	1,726	1,700	1,700	0.0%
	SUPPLEMENTAL SECURED	26,559	23,945	18,880	(21.2%)
	PRIOR SECURED	770	520	520	0.0%
	UNITARY	75,923	75,923	79,621	4.9%
	Total 9000 TAXES	1,249,608	1,261,039	1,321,139	4.8%
9200 LICENSES, PERMITS & FRANCHISE					
	BUILDING PERMITS	17,433	25,000	17,500	(30.0%)
	ENCROACHMENT PERMITS	251,613	250,000	300,000	20.0%
	TRANSPORTATION PERMIT	17,006	15,000	15,000	0.0%
	GRADING PERMITS	84,867	60,000	60,000	0.0%
	Total 9200 LICENSES, PERMITS & FRANCHISE	370,918	350,000	392,500	12.1%
9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME	246,182	175,000	350,000	100.0%
	LEASE REVENUE - BUILDINGS LT	50,934	47,016	47,016	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	297,116	222,016	397,016	78.8%
9501 INTERGOVERNMENTAL REV STATE					
	STATE - HIGHWAY USERS TAX	9,645,045	11,364,923	10,490,757	(7.7%)
	FISH & GAME	59	59	59	0.0%
	STATE HIGHWAY RENTALS	3	3	3	0.0%
	HOMEOWNERS PROPERTY TAX RELIEF	6,644	6,522	6,530	0.1%
	STATE CONSTRUCTION	100,000	100,000	100,000	0.0%
	STATE OTHER	34,960	250,000	0	(100.0%)
	RMRA-TRANSPORTATION	8,383,650	9,408,332	9,682,229	2.9%
	Total 9501 INTERGOVERNMENTAL REV STATE	18,170,361	21,129,839	20,279,578	(4.0%)
9502 INTERGOVERNMENTAL REV FEDERAL					
	FEDERAL - REVENUE SHARING	339	150	150	0.0%
	FED CONSTRUCTION	3,384,053	120,000	350,000	191.7%
	FEDERAL OTHER	372,528	1,434,337	30	(100.0%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	3,756,921	1,554,487	350,180	(77.5%)
9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES	300,000	1,453,990	1,475,000	1.4%
	Total 9503 INTERGOVERNMENTAL REV OTHER	300,000	1,453,990	1,475,000	1.4%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9600 CHARGES FOR SERVICES					
	PHOTO/MICROFICHE COPIES	198	0	0	0.0%
	ENGINEERING SERVICES	77,400	30,000	30,000	0.0%
	DEPARTMENTAL ADMIN OVERHEAD	174,876	209,988	224,705	7.0%
	NON-ROAD SVCES - COUNTY	820,896	795,000	795,000	0.0%
	INTERFUND SVCES PROVIDE-COUNTY	265,931	227,719	345,181	51.6%
	INTERFUND SVCES-ACCTNG & AUDIT	43,834	57,470	61,061	6.2%
	INTERFUND SVCES-PRO SVCES	250,000	250,000	250,000	0.0%
	Total 9600 CHARGES FOR SERVICES	1,633,136	1,570,177	1,705,947	8.6%
9700 MISC REVENUE					
	INSURANCE PROCEEDS	42,473	50,000	50,000	0.0%
	MISCELLANEOUS SALES-OTHER	264	1,500	1,500	0.0%
	Total 9700 MISC REVENUE	42,737	51,500	51,500	0.0%
9800 OTHER FINANCING SOURCES					
	SALE OF NONTAXABLE FIXED ASSET	107,500	100,000	100,000	0.0%
	LONG-TERM DEBT PROCEEDS	0	16,000	0	(100.0%)
	OPERATING TRANSFERS IN	410,953	137,000	2,537,000	1751.8%
	OPERATING TXR IN - ARPA	136,931	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES	655,383	253,000	2,637,000	942.3%
TOTAL	ROAD FINANCING SOURCES	26,476,181	27,846,048	28,609,860	2.7%
105	HOUSING REHABILITATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	3,937	2,500	4,800	92.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	3,937	2,500	4,800	92.0%
TOTAL	HOUSING REHABILITATION FINANCING SOURCES	3,937	2,500	4,800	92.0%
120	HOMEACRES LOAN PROGRAM				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	46,742	35,000	55,902	59.7%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	46,742	35,000	55,902	59.7%
TOTAL	HOMEACRES LOAN PROGRAM FINANCING SOURCES	46,742	35,000	55,902	59.7%
150	HOUSING & URBAN DEVELOPMENT				
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FEDERAL OTHER	3,252,923	3,300,000	3,800,000	15.2%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	3,252,923	3,300,000	3,800,000	15.2%
TOTAL	HOUSING & URBAN DEVELOPMENT FINANCING SOURCES	3,252,923	3,300,000	3,800,000	15.2%
151	FIRST 5 FUTURE INITIATIVE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	29,137	0	30,000	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	29,137	0	30,000	0.0%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE				
	OTHER REVENUE	0	0	600,000	0.0%
	DONATIONS AND CONTRIBUTIONS	200,000	0	0	0.0%
	Total 9700 MISC REVENUE	200,000	0	600,000	0.0%
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	1,446,437	1,648,298	1,718,970	4.3%
	Total 9801 GENERAL FUND CONTRIBUTION	1,446,437	1,648,298	1,718,970	4.3%
TOTAL	FIRST 5 FUTURE INITIATIVE FINANCING SOURCES	1,675,574	1,648,298	2,348,970	42.5%
152	IN HOME SUPP SVCS-PUBLIC AUTH				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	27,875	0	0	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	27,875	0	0	0.0%
	9501 INTERGOVERNMENTAL REV STATE				
	ST ADM IHSS	1,263,244	2,385,700	2,798,827	17.3%
	PRIOR YEAR REV-STATE & OTHERS	(101,446)	0	0	0.0%
	ST SALES TX 1991 REALIGNMNT-SS	6,779,351	7,930,882	7,449,473	(6.1%)
	Total 9501 INTERGOVERNMENTAL REV STATE	7,941,149	10,316,582	10,248,300	(0.7%)
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED ADM HEALTH RELATED SVS	2,360,173	2,810,729	3,139,719	11.7%
	FEDERAL - PRIOR YEAR REVENUE	101,446	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	2,461,619	2,810,729	3,139,719	11.7%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	177	6,897	14,813	114.8%
	Total 9600 CHARGES FOR SERVICES	177	6,897	14,813	114.8%
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	9,425,498	9,066,621	10,121,934	11.6%
	Total 9801 GENERAL FUND CONTRIBUTION	9,425,498	9,066,621	10,121,934	11.6%
TOTAL	IN HOME SUPP SVCS-PUBLIC AUTH FINANCING SOURCES	19,856,317	22,200,829	23,524,766	6.0%
153	FIRST 5 SOLANO				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	299,228	300,000	275,000	(8.3%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	299,228	300,000	275,000	(8.3%)
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	2,664,018	8,220,238	2,790,390	(66.1%)
	STATE GRANT REVENUE	69,752	435,054	0	(100.0%)
	Total 9501 INTERGOVERNMENTAL REV STATE	2,733,771	8,655,292	2,790,390	(67.8%)
	9503 INTERGOVERNMENTAL REV OTHER				
	OTHER GOVERNMENTAL AGENCIES	0	610,000	0	(100.0%)
	Total 9503 INTERGOVERNMENTAL REV OTHER	0	610,000	0	(100.0%)

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FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9600 CHARGES FOR SERVICES					
	ADMINISTRATION OVERHEAD		0	23,623	0	(100.0%)
	INTERFUND SVCES PROVIDE-COUNTY		82,902	80,000	32,872	(58.9%)
	INTERFUND SVCES-PRO SVCES		487,361	591,555	591,555	0.0%
	Total 9600 CHARGES FOR SERVICES		570,263	695,178	624,427	(10.2%)
	9700 MISC REVENUE					
	OTHER REVENUE		25,000	5,000	5,000	0.0%
	DONATIONS AND CONTRIBUTIONS		300,042	0	0	0.0%
	Total 9700 MISC REVENUE		325,042	5,000	5,000	0.0%
	9800 OTHER FINANCING SOURCES					
	OPERATING TXR IN - ARPA		12,918	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES		12,918	0	0	0.0%
TOTAL	FIRST 5 SOLANO FINANCING SOURCES		3,941,221	10,265,470	3,694,817	(64.0%)
215	RECORDER SPECIAL REVENUE					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		166,274	154,500	450,000	191.3%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		166,274	154,500	450,000	191.3%
	9600 CHARGES FOR SERVICES					
	RECORDING FEES		320,094	530,000	270,000	(49.1%)
	AUTOMATION-MICROGRAPHICS FEE		58,661	101,000	66,000	(34.7%)
	ADMIN SERVICES FEES		53,312	93,000	50,000	(46.2%)
	Total 9600 CHARGES FOR SERVICES		432,067	724,000	386,000	(46.7%)
TOTAL	RECORDER SPECIAL REVENUE FINANCING SOURCES		598,341	878,500	836,000	(4.8%)
216	AAA NAPA/SOLANO					
	9501 INTERGOVERNMENTAL REV STATE					
	PRIOR YEAR REV-STATE & OTHERS		34,634	0	0	0.0%
	STATE OTHER		1,705,097	3,430,080	2,312,255	(32.6%)
	COVID-19 STATE PASS-THROUGH		431,540	1,232,864	407,372	(67.0%)
	Total 9501 INTERGOVERNMENTAL REV STATE		2,171,271	4,662,944	2,719,627	(41.7%)
	9502 INTERGOVERNMENTAL REV FEDERAL					
	FEDERAL - PRIOR YEAR REVENUE		22,455	0	0	0.0%
	FEDERAL OTHER		3,066,718	3,142,123	3,696,955	17.7%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		3,089,173	3,142,123	3,696,955	17.7%
	9700 MISC REVENUE					
	OTHER REVENUE		87,116	126,104	253,362	100.9%
	Total 9700 MISC REVENUE		87,116	126,104	253,362	100.9%
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		230,590	378,912	554,829	46.4%
	Total 9800 OTHER FINANCING SOURCES		230,590	378,912	554,829	46.4%
TOTAL	AAA NAPA/SOLANO FINANCING SOURCES		5,578,150	8,310,083	7,224,773	(13.1%)

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228	LIBRARY - FRIENDS & FOUNDATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	4,229	2,030	5,000	146.3%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	4,229	2,030	5,000	146.3%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	57,610	20,000	51,151	155.8%
	Total 9501 INTERGOVERNMENTAL REV STATE	57,610	20,000	51,151	155.8%
	9700 MISC REVENUE				
	DONATIONS AND CONTRIBUTIONS	121,871	85,000	87,810	3.3%
	Total 9700 MISC REVENUE	121,871	85,000	87,810	3.3%
TOTAL	LIBRARY - FRIENDS & FOUNDATION FINANCING SOURCES	183,710	107,030	143,961	34.5%
233	DISTRICT ATTORNEY SPECIAL REV				
	9300 FINES, FORFEITURES, & PENALTY				
	FORFEITURES & PENALTIES	1,414,801	302,000	302,000	0.0%
	FORFEITURES-VEHICLE	500	0	0	0.0%
	Total 9300 FINES, FORFEITURES, & PENALTY	1,415,301	302,000	302,000	0.0%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	75,706	0	0	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	75,706	0	0	0.0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	12,064	0	0	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE	12,064	0	0	0.0%
TOTAL	DISTRICT ATTORNEY SPECIAL REV FINANCING SOURCES	1,503,072	302,000	302,000	0.0%
241	CIVIL PROCESSING FEES				
	9300 FINES, FORFEITURES, & PENALTY				
	CIVIL ASSESSMENT	88,629	88,616	89,870	1.4%
	OTHER ASSESSMENTS	4,665	4,664	4,730	1.4%
	Total 9300 FINES, FORFEITURES, & PENALTY	93,294	93,280	94,600	1.4%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	24,810	17,781	27,235	53.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	24,810	17,781	27,235	53.2%
	9600 CHARGES FOR SERVICES				
	CIVIL PROCESS FEES	34,954	37,690	41,000	8.8%
	Total 9600 CHARGES FOR SERVICES	34,954	37,690	41,000	8.8%
TOTAL	CIVIL PROCESSING FEES FINANCING SOURCES	153,058	148,751	162,835	9.5%
253	SHERIFF'S ASSET SEIZURE				
	9300 FINES, FORFEITURES, & PENALTY				
	FORFEITURES & PENALTIES	70,514	0	0	0.0%
	Total 9300 FINES, FORFEITURES, & PENALTY	70,514	0	0	0.0%

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	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	4,043	2,807	4,082	45.4%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	4,043	2,807	4,082	45.4%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	352	22,749	38,656	69.9%
	Total 9600 CHARGES FOR SERVICES	352	22,749	38,656	69.9%
TOTAL	SHERIFF'S ASSET SEIZURE FINANCING SOURCES	74,909	25,556	42,738	67.2%
256	SHERIFF OES				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	22,745	5,000	15,000	200.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	22,745	5,000	15,000	200.0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	(4,056)	745,017	715,017	(4.0%)
	STATE GRANT REVENUE	542,552	483,133	0	(100.0%)
	Total 9501 INTERGOVERNMENTAL REV STATE	538,497	1,228,150	715,017	(41.8%)
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FEDERAL GRANT REVENUE	804,398	1,199,271	1,627,594	35.7%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	804,398	1,199,271	1,627,594	35.7%
TOTAL	SHERIFF OES FINANCING SOURCES	1,365,639	2,432,421	2,357,611	(3.1%)
263	CJ TEMP CONSTRUCTION				
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	9,926	7,000	15,000	114.3%
	Total 9300 FINES, FORFEITURES, & PENALTY	9,926	7,000	15,000	114.3%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	8,729	4,000	8,000	100.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	8,729	4,000	8,000	100.0%
	9600 CHARGES FOR SERVICES				
	COURT FEES	252,871	250,000	200,000	(20.0%)
	Total 9600 CHARGES FOR SERVICES	252,871	250,000	200,000	(20.0%)
TOTAL	CJ TEMP CONSTRUCTION FINANCING SOURCES	271,526	261,000	223,000	(14.6%)
264	CRTHSE TEMP CONST				
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	9,926	7,000	12,000	71.4%
	Total 9300 FINES, FORFEITURES, & PENALTY	9,926	7,000	12,000	71.4%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	3,328	0	0	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	3,328	0	0	0.0%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9600 CHARGES FOR SERVICES				
	COURT FEES	252,807	250,000	200,000	(20.0%)
	Total 9600 CHARGES FOR SERVICES	252,807	250,000	200,000	(20.0%)
TOTAL	CRTHSE TEMP CONST FINANCING SOURCES	266,061	257,000	212,000	(17.5%)
278	PUBLIC WORKS IMPROVEMENT				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	40,670	19,000	77,312	306.9%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	40,670	19,000	77,312	306.9%
	9600 CHARGES FOR SERVICES				
	ROAD SVCS ON COUNTY ROADS	570,344	475,000	575,000	21.1%
	Total 9600 CHARGES FOR SERVICES	570,344	475,000	575,000	21.1%
	9700 MISC REVENUE				
	OTHER REVENUE	52,503	21,000	0	(100.0%)
	Total 9700 MISC REVENUE	52,503	21,000	0	(100.0%)
TOTAL	PUBLIC WORKS IMPROVEMENT FINANCING SOURCES	663,517	515,000	652,312	26.7%
281	SURVEY MONUMENT PRESERVATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	2,102	1,200	1,750	45.8%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	2,102	1,200	1,750	45.8%
	9600 CHARGES FOR SERVICES				
	RECORDING FEES	8,040	9,400	6,500	(30.9%)
	Total 9600 CHARGES FOR SERVICES	8,040	9,400	6,500	(30.9%)
TOTAL	SURVEY MONUMENT PRESERVATION FINANCING SOURCES	10,142	10,600	8,250	(22.2%)
282	COUNTY DISASTER				
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	3,066	0	0	0.0%
	COVID-19 STATE PASS-THROUGH	549,986	0	0	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE	553,052	0	0	0.0%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FEDERAL OTHER	(20,572)	74,270	0	(100.0%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	(20,572)	74,270	0	(100.0%)
	9700 MISC REVENUE				
	OTHER REVENUE	337,647	0	0	0.0%
	INSURANCE PROCEEDS	436,444	759,231	500,000	(34.1%)
	Total 9700 MISC REVENUE	774,090	759,231	500,000	(34.1%)
	9800 OTHER FINANCING SOURCES				
	LONG-TERM DEBT PROCEEDS	0	324,706	0	(100.0%)
	Total 9800 OTHER FINANCING SOURCES	0	324,706	0	(100.0%)
TOTAL	COUNTY DISASTER FINANCING SOURCES	1,306,570	1,158,207	500,000	(56.8%)

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FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
290	AMERICAN RESCUE PLAN ACT					
	9400 REVENUE FROM USE OF MONEY/PROP					
		INTEREST INCOME	1,986,745	0	0	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		1,986,745	0	0	0.0%
	9502 INTERGOVERNMENTAL REV FEDERAL					
		FED ARPA SLFRF DIRECT FUNDING	17,496,584	62,883,356	6,501,477	(89.7%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL		17,496,584	62,883,356	6,501,477	(89.7%)
TOTAL	AMERICAN RESCUE PLAN ACT FINANCING SOURCES		19,483,328	62,883,356	6,501,477	(89.7%)
296	PUBLIC FACILITIES FEES					
	9400 REVENUE FROM USE OF MONEY/PROP					
		INTEREST INCOME	1,050,041	733,900	1,828,600	149.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		1,050,041	733,900	1,828,600	149.2%
	9600 CHARGES FOR SERVICES					
		CAPITAL FACILITIES FEES	7,117,322	6,127,500	4,813,000	(21.5%)
	Total 9600 CHARGES FOR SERVICES		7,117,322	6,127,500	4,813,000	(21.5%)
TOTAL	PUBLIC FACILITIES FEES FINANCING SOURCES		8,167,364	6,861,400	6,641,600	(3.2%)
323	COUNTY HOUSING					
	9800 OTHER FINANCING SOURCES					
		OPERATING TRANSFERS IN	0	0	200,000	0.0%
	Total 9800 OTHER FINANCING SOURCES		0	0	200,000	0.0%
TOTAL	COUNTY HOUSING FINANCING SOURCES		0	0	200,000	0.0%
325	CA-AIM INITIATIVE GRANTS					
	9400 REVENUE FROM USE OF MONEY/PROP					
		INTEREST INCOME	2,089	0	41,102	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP		2,089	0	41,102	0.0%
	9501 INTERGOVERNMENTAL REV STATE					
		STATE GRANT REVENUE	35,222	130,143	933,679	617.4%
	Total 9501 INTERGOVERNMENTAL REV STATE		35,222	130,143	933,679	617.4%
	9800 OTHER FINANCING SOURCES					
		OPERATING TRANSFERS IN	8,883	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES		8,883	0	0	0.0%
TOTAL	CA-AIM INITIATIVE GRANTS FINANCING SOURCES		46,194	130,143	974,781	649.0%
326	SHERIFF - SPECIAL REVENUE					
	9300 FINES, FORFEITURES, & PENALTY					
		OTHER ASSESSMENTS	137	0	0	0.0%
		VEHICLE REGISTRATION ADDON FEE	909,855	949,938	940,103	(1.0%)
		COURT ASSESSMENTS	63,980	74,157	65,541	(11.6%)
	Total 9300 FINES, FORFEITURES, & PENALTY		973,972	1,024,095	1,005,644	(1.8%)

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	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	15,193	6,080	16,610	173.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	15,193	6,080	16,610	173.2%
	9600 CHARGES FOR SERVICES				
	COURT FEES	10	0	0	0.0%
	Total 9600 CHARGES FOR SERVICES	10	0	0	0.0%
	9700 MISC REVENUE				
	OTHER REVENUE	17,517	0	0	0.0%
	Total 9700 MISC REVENUE	17,517	0	0	0.0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TXR IN - ARPA	4,058	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES	4,058	0	0	0.0%
TOTAL	SHERIFF - SPECIAL REVENUE FINANCING SOURCES	1,010,750	1,030,175	1,022,254	(0.8%)
369	CHILD SUPPORT SERVICES				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	23,028	20,000	40,000	100.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	23,028	20,000	40,000	100.0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE SUPPORT ENFORCEMENT INC	4,230,492	4,394,052	4,729,533	7.6%
	Total 9501 INTERGOVERNMENTAL REV STATE	4,230,492	4,394,052	4,729,533	7.6%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED CHILD SUPPORT	7,682,948	8,529,630	9,180,859	7.6%
	FEDERAL OTHER	0	482,834	0	(100.0%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	7,682,948	9,012,464	9,180,859	1.9%
	9800 OTHER FINANCING SOURCES				
	OPERATING TXR IN - ARPA	155,016	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES	155,016	0	0	0.0%
TOTAL	CHILD SUPPORT SERVICES FINANCING SOURCES	12,091,484	13,426,516	13,950,392	3.9%
390	TOBACCO PREVENTION & EDUCATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,919	1,361	6,169	353.3%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,919	1,361	6,169	353.3%
	9501 INTERGOVERNMENTAL REV STATE				
	PRIOR YEAR REV-STATE & OTHERS	(3,134)	0	0	0.0%
	STATE OTHER	325,499	455,828	509,548	11.8%
	Total 9501 INTERGOVERNMENTAL REV STATE	322,365	455,828	509,548	11.8%
	9600 CHARGES FOR SERVICES				
	INTERFUND SVCES-PERSONNEL	148,566	16,755	14,505	(13.4%)
	Total 9600 CHARGES FOR SERVICES	148,566	16,755	14,505	(13.4%)

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FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE					
		OTHER REVENUE	783	0	0	0.0%
	Total 9700 MISC REVENUE		783	0	0	0.0%
	9800 OTHER FINANCING SOURCES					
		OPERATING TXR IN - ARPA	2,153	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES		2,153	0	0	0.0%
TOTAL	TOBACCO PREVENTION & EDUCATION FINANCING SOURCES		475,786	473,944	530,222	11.9%
900	PUBLIC SAFETY					
	9200 LICENSES, PERMITS & FRANCHISE					
		BUSINESS LICENSES	4,411	3,088	4,284	38.7%
		LICENSES & PERMITS-OTHER	133,203	128,467	144,191	12.2%
	Total 9200 LICENSES, PERMITS & FRANCHISE		137,614	131,555	148,475	12.9%
	9300 FINES, FORFEITURES, & PENALTY					
		VEHICLE CODE FINES	280	1,000	1,000	0.0%
		OTHER COURT FINES	1,241	1,000	1,000	0.0%
		VEHICLE FINES-DRUNK DRIVING	2,335	2,500	1,200	(52.0%)
		SB 1127 CONVICTIONS	26,205	20,000	20,000	0.0%
		FORFEITURES & PENALTIES	175,179	239,848	253,255	5.6%
		COURT ASSESSMENTS	63,149	65,000	65,541	0.8%
	Total 9300 FINES, FORFEITURES, & PENALTY		268,390	329,348	341,996	3.8%
	9501 INTERGOVERNMENTAL REV STATE					
		STATE CATEGORICAL AID	461,794	100,000	100,000	0.0%
		STATE 4700 P.C.	962,383	1,026,138	1,024,218	(0.2%)
		STATE VLF REALIGNMENT - SS	32,859	32,859	32,859	0.0%
		PRIOR YEAR REV-STATE & OTHERS	5,938	2,000	10,000	400.0%
		STATE REIMBURSEMENT - POST	46,306	35,553	57,234	61.0%
		ST ADM CWS/LIC FFH	15,528	12,000	12,000	0.0%
		STATE AID PUBLIC SAFETY SVCES	51,010,157	50,720,247	50,878,567	0.3%
		STATE - 2011 REALIGNMENT	20,962,692	24,081,184	27,892,484	15.8%
		ST SALES TX 1991 REALIGNMNT-SS	884,657	884,657	884,657	0.0%
		STATE OTHER	4,706,261	8,282,230	9,404,450	13.5%
		STATE GRANT REVENUE	2,569,225	2,967,046	2,204,640	(25.7%)
		2011 REALIGNMENT REVOCATION	262,966	471,261	471,261	0.0%
		2011 REALIGNMENT BOOKING	848,012	848,012	848,012	0.0%
		2011 REALIGNMENT SLESF	559,953	349,300	382,500	9.5%
		2011 REALIGNMENT CALMMET	257,314	695,205	509,233	(26.8%)
		PD BSCC GRANT	230,511	0	0	0.0%
		ALT PD BSCC GRANT	30,749	0	0	0.0%
		BSCC PDPP GRANT	112,361	0	0	0.0%
		2011 REALIGNMENT FCARE ASSIST	209,838	390,600	45,730	(88.3%)
		2011 REALIGNMENT-CWS	77,661	67,000	67,000	0.0%
		CALWORKS - CHILD POVERTY	673	0	500	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		84,247,837	90,965,292	94,825,345	4.2%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
9502 INTERGOVERNMENTAL REV FEDERAL					
	FEDERAL DIRECT - COVID-19	17,600	0	1,844	0.0%
	FEDERAL AID	135,571	150,000	29,545	(80.3%)
	FEDERAL GRANT REVENUE	0	0	700,000	0.0%
	FED ADM CWS SERVICES IVE	258,122	368,156	368,156	0.0%
	FEDERAL - PRIOR YEAR REVENUE	(3,932)	0	0	0.0%
	FEDERAL OTHER	609,346	1,037,857	1,269,467	22.3%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	1,016,707	1,556,013	2,369,012	52.2%
9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES	1,129,171	973,479	1,013,677	4.1%
	Total 9503 INTERGOVERNMENTAL REV OTHER	1,129,171	973,479	1,013,677	4.1%
9600 CHARGES FOR SERVICES					
	PHOTO/MICROFICHE COPIES	135	51	100	96.1%
	CONTRACT SERVICES	8,391,097	8,581,380	8,606,217	0.3%
	CIVIL PROCESS FEES	175,558	134,126	142,975	6.6%
	RECORDING FEES	636,940	1,046,051	784,516	(25.0%)
	COURT FEES	34	313	240	(23.3%)
	ADMIN SERVICES FEES	1	0	0	0.0%
	LEGAL FEES	32,498	32,000	32,000	0.0%
	OTHER PROFESSIONAL SERVICES	7,409	6,436	3,288	(48.9%)
	MEDICAL CARE-OTHER	849,148	420,750	200,000	(52.5%)
	INSTITUTIONAL CARE	13,965	0	4,644,323	0.0%
	DEPARTMENTAL ADMIN OVERHEAD	166,328	174,726	625,682	258.1%
	LAW ENFORCEMENT SERVICES	2,926,177	3,455,129	3,353,543	(2.9%)
	OTHER CHARGES FOR SERVICES	266,939	241,094	274,442	13.8%
	MANAGED CARE SERVICES	0	0	400,000	0.0%
	INTERFUND SVCES PROVIDE-COUNTY	3,029	12,174	3,980	(67.3%)
	INTERFUND SVCES-LEGAL SRVCS	25,869	50,000	35,000	(30.0%)
	INTERFUND SVCES-PERSONNEL	861	0	0	0.0%
	INTERFUND SVCES-PRO SVCES	2,292,111	3,017,274	3,281,166	8.7%
	Total 9600 CHARGES FOR SERVICES	15,788,099	17,171,504	22,387,472	30.4%
9700 MISC REVENUE					
	CASH OVERAGE	870	0	0	0.0%
	OTHER REVENUE	515,225	421,389	295,221	(29.9%)
	DONATIONS AND CONTRIBUTIONS	250,259	101,000	101,000	0.0%
	INSURANCE PROCEEDS	881,578	565,329	583,366	3.2%
	MISCELLANEOUS SALES-OTHER	0	0	600	0.0%
	Total 9700 MISC REVENUE	1,647,931	1,087,718	980,187	(9.9%)
9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN	1,747,695	2,584,622	3,083,604	19.3%
	OPERATING TXR IN - ARPA	1,775,323	0	0	0.0%
	Total 9800 OTHER FINANCING SOURCES	3,523,018	2,584,622	3,083,604	19.3%
9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB	137,457,425	164,253,820	173,783,781	5.8%
	Total 9801 GENERAL FUND CONTRIBUTION	137,457,425	164,253,820	173,783,781	5.8%
TOTAL	PUBLIC SAFETY FINANCING SOURCES	245,216,192	279,053,351	298,933,549	7.1%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
901	C M F CASES				
	9501 INTERGOVERNMENTAL REV STATE				
	STATE 4700 P.C.	549,664	586,000	857,235	46.3%
	Total 9501 INTERGOVERNMENTAL REV STATE	549,664	586,000	857,235	46.3%
TOTAL	C M F CASES FINANCING SOURCES	549,664	586,000	857,235	46.3%
902	HEALTH & SOCIAL SERVICES				
	9200 LICENSES, PERMITS & FRANCHISE				
	LICENSES & PERMITS-OTHER	11,395	12,000	12,000	0.0%
	BURIAL PERMITS	15,449	16,000	18,000	12.5%
	Total 9200 LICENSES, PERMITS & FRANCHISE	26,844	28,000	30,000	7.1%
	9300 FINES, FORFEITURES, & PENALTY				
	FORFEITURES & PENALTIES	290,762	305,921	299,024	(2.3%)
	Total 9300 FINES, FORFEITURES, & PENALTY	290,762	305,921	299,024	(2.3%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	3,519,569	1,832,475	5,926,900	223.4%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	3,519,569	1,832,475	5,926,900	223.4%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE VLF 1991 REALIGNMNT - PH	16,033,929	20,655,950	19,475,363	(5.7%)
	ST ADM FOOD STAMPS	8,979,561	9,701,136	12,607,921	30.0%
	STATE CALWORK SINGLE	6,837,818	7,220,136	11,022,442	52.7%
	ST ADM IHSS	4,295,909	4,954,727	4,715,074	(4.8%)
	STATE CATEGORICAL AID	8,075,039	3,968,793	9,885,433	149.1%
	SHORT DOYLE QUALITY ASSURANCE	1,818,177	2,063,305	2,109,892	2.3%
	STATE ADMIN - CMSP	0	23,811	0	(100.0%)
	STATE VLF REALIGNMENT - SS	14,058	14,058	14,058	0.0%
	PRIOR YEAR REV-STATE & OTHERS	4,733,687	3,648,867	6,373,897	74.7%
	ST ADM CWS/LIC FFH	86,911	86,068	110,665	28.6%
	STATE VLF 1991 REALIGNMNT-MH	1,013,213	1,013,213	1,013,213	0.0%
	STATE NON CWS ALLOCATION	1,504,445	849,151	788,832	(7.1%)
	STATE - 2011 REALIGNMENT	29,117	212,495	227,662	7.1%
	ST SALES TX 1991 REALIGNMNT-SS	5,522,952	13,215,226	15,055,885	13.9%
	ST SALES TX 1991 REALIGNMNT-MH	13,912,313	16,879,474	19,738,122	16.9%
	ST SALES TX 1991 REALIGNMNT-PH	6,032,151	851,074	5,376,386	531.7%
	STATE OTHER	5,178,496	6,465,235	6,373,053	(1.4%)
	IGT REVENUES	7,478,773	5,579,436	5,579,436	0.0%
	STATE GRANT REVENUE	4,378,737	8,036,552	12,137,106	51.0%
	COVID-19 STATE PASS-THROUGH	4,941,495	8,672,395	465,423	(94.6%)
	STATE DIRECT-COVID-19	343,251	67,000	0	(100.0%)
	1991 REALIGNMENT CALWORKS MOE	12,523,944	12,978,469	9,694,593	(25.3%)
	2011 REALIGNMENT AAP	3,892,179	4,937,064	5,641,230	14.3%
	2011 REALIGNMENT SA-DMC	685,338	1,651,175	1,898,084	15.0%
	2011 REALIGNMENT SA-NON DMC	1,883,428	888,452	3,109,059	249.9%
	2011 REALIGNMENT FCARE ASSIST	3,477,112	4,041,296	4,215,339	4.3%
	2011 REALIGNMENT FCARE ADMIN	470,347	505,823	479,270	(5.2%)
	2011 REALIGNMENT ADOPTIONS	518,334	780,959	999,211	27.9%
	2011 REALIGNMENT-DRUG COURT	181,157	181,157	181,157	0.0%
	2011 REALIGNMENT-CHILD ABUSE	117,883	138,946	121,369	(12.7%)
	2011 REALIGNMENT-CWS	9,484,594	11,404,231	14,489,635	27.1%
	2011 REALIGNMENT-APS	1,251,887	1,248,120	2,386,569	91.2%
	2011 REALIGNMENT-MANAGED CARE	12,442,852	14,428,767	36,661,932	154.1%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	2011 REALIGNMENT-EPSDT	4,797,159	5,993,838	6,114,176	2.0%
	CALWORKS MOE-FAMILY SUPPORT	179,269	0	0	0.0%
	CALWORKS - CHILD POVERTY	8,459,891	6,892,034	6,411,452	(7.0%)
	STATE S/D MEDI-CAL	2,099,094	2,075,713	1,663,714	(19.8%)
	FUTURE OF PUBLIC HEALTH(FOFPH)	1,039,737	2,621,215	1,693,004	(35.4%)
	Total 9501 INTERGOVERNMENTAL REV STATE	164,714,236	184,945,361	228,829,657	23.7%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED S/D MEDI-CAL	25,305,683	27,383,988	27,873,528	1.8%
	FED SHORT DOYLE ADMIN	26,209,726	28,860,768	29,483,093	2.2%
	FED ADM ILP IV-E	148,008	93,843	137,830	46.9%
	FEDERAL DIRECT - COVID-19	4,055,210	602,948	0	(100.0%)
	FED ADM CWS TANF	1,633,515	1,225,136	1,225,136	0.0%
	FED ADM FOSTER CARE IV-E	265,749	347,887	290,580	(16.5%)
	FEDERAL AID	24,831,541	31,340,929	32,359,887	3.3%
	FED ADM ADOPTIONS IV-E	471,111	669,708	891,792	33.2%
	FED ADM PSSF IV-B	280,071	269,016	385,728	43.4%
	FEDERAL TITLE XX-CWS	356,384	356,384	356,384	0.0%
	FED CALWORKS TANF	26,377,784	25,845,762	17,367,050	(32.8%)
	FEDERAL TITLE XX-CALWORKS	329,727	329,727	329,727	0.0%
	FED ADM FOOD STAMPS	11,692,586	11,272,798	14,718,941	30.6%
	FED ADM HEALTH RELATED SVS	4,999,959	5,638,061	6,523,612	15.7%
	FEDERAL ALCOHOL & DRUG-SAPT	1,536,367	1,805,168	1,248,397	(30.8%)
	FEDERAL GRANT REVENUE	303,191	0	0	0.0%
	FED CHILD SUPPORT	(24,452)	0	0	0.0%
	FED ADM CWS IV-B	134,957	111,973	134,957	20.5%
	FED ADM CWS SERVICES IVE	3,585,147	4,717,424	5,351,662	13.4%
	FEDERAL NON CWS ALLOCATION	912,238	1,256,654	1,103,650	(12.2%)
	FEDERAL KINGAP	65,256	75,799	46,468	(38.7%)
	FEDERAL - PRIOR YEAR REVENUE	8,934,963	8,569,958	11,971,361	39.7%
	FEDERAL OTHER	1,515,896	2,696,505	1,344,020	(50.2%)
	CA EQUITABLE RECOVERY INITIATI	222,951	273,713	0	(100.0%)
	PH WORKFORCE DEVELOPMENT (WFD)	161,633	0	0	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	144,305,201	153,744,149	153,143,803	(0.4%)
	9503 INTERGOVERNMENTAL REV OTHER				
	OTHER GOVERNMENTAL AGENCIES	997,087	977,083	987,004	1.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER	997,087	977,083	987,004	1.0%
	9600 CHARGES FOR SERVICES				
	PHOTO/MICROFICHE COPIES	7,107	7,215	7,215	0.0%
	CONTRACT SERVICES	157,854	130,490	147,632	13.1%
	ESTATE & PUBLIC ADMIN FEES	132,791	221,721	80,000	(63.9%)
	RECORDING FEES	402,117	410,000	475,000	15.9%
	ADMIN SERVICES FEES	824,495	1,092,784	1,372,033	25.6%
	OTHER PROFESSIONAL SERVICES	477,629	508,247	517,870	1.9%
	PRIVATE PAY PATIENT	123,706	180,461	188,937	4.7%
	INSTITUTIONAL CARE	81,468	105,000	108,150	3.0%
	INSURANCE PAYMENTS	122,998	98,171	48,496	(50.6%)
	MEDI-CAL SERVICES	10,207,598	18,435,155	19,039,524	3.3%
	MEDICARE SERVICES	848,205	954,146	89,699	(90.6%)
	PRIOR YEAR REV-OTHER CHARGES	201,034	157,773	165,398	4.8%
	CMSP SERVICES	300	0	0	0.0%
	OTHER CHARGES FOR SERVICES	72,987	202,279	90,000	(55.5%)
	MANAGED CARE SERVICES	4,398,632	4,474,780	4,098,800	(8.4%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	INTERFUND SVCES PROVIDE-COUNTY		3,000	0	0	0.0%
	INTERFUND SVCES-PERSONNEL		164,115	183,351	235,670	28.5%
	INTERFUND SVCES-PRO SVCES		84,825	111,596	50,000	(55.2%)
	INTERFUND SVCES-MAINT/LABOR		(91)	0	0	0.0%
	Total 9600 CHARGES FOR SERVICES		18,310,770	27,273,169	26,714,424	(2.0%)
	9700 MISC REVENUE					
	OTHER REVENUE		4,347,181	2,004,126	3,558,999	77.6%
	DONATIONS AND CONTRIBUTIONS		333,866	571,490	625,086	9.4%
	INSURANCE PROCEEDS		500	0	0	0.0%
	Total 9700 MISC REVENUE		4,681,547	2,575,616	4,184,085	62.4%
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		1,688,781	2,198,444	2,492,083	13.4%
	OPERATING TXR IN - ARPA		2,507,880	2,703,728	1,132,943	(58.1%)
	TRANSFERS IN - MHSA		24,422,100	40,253,170	37,648,755	(6.5%)
	Total 9800 OTHER FINANCING SOURCES		28,618,761	45,155,342	41,273,781	(8.6%)
	9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB		29,963,359	38,497,988	46,136,720	19.8%
	Total 9801 GENERAL FUND CONTRIBUTION		29,963,359	38,497,988	46,136,720	19.8%
TOTAL	HEALTH & SOCIAL SERVICES FINANCING SOURCES		395,428,135	455,335,104	507,525,398	11.5%
903	WORKFORCE DEVELOPMENT BOARD					
	9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME		6,482	1,000	0	(100.0%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP		6,482	1,000	0	(100.0%)
	9501 INTERGOVERNMENTAL REV STATE					
	STATE GRANT REVENUE		3,458,528	3,356,809	5,035,829	50.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		3,458,528	3,356,809	5,035,829	50.0%
	9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES		3,564,398	4,101,870	4,468,797	8.9%
	Total 9503 INTERGOVERNMENTAL REV OTHER		3,564,398	4,101,870	4,468,797	8.9%
	9700 MISC REVENUE					
	OTHER REVENUE		112,941	127,326	269,161	111.4%
	DONATIONS AND CONTRIBUTIONS		5,000	9,953	0	(100.0%)
	Total 9700 MISC REVENUE		117,941	137,279	269,161	96.1%
TOTAL	WORKFORCE DEVELOPMENT BOARD FINANCING SOURCES		7,147,349	7,596,958	9,773,787	28.7%
905	COUNTY LOCAL REVENUE FUND 2011					
	9501 INTERGOVERNMENTAL REV STATE					
	STATE - 2011 REALIGNMENT		187,069	179,255	267,098	49.0%
	Total 9501 INTERGOVERNMENTAL REV STATE		187,069	179,255	267,098	49.0%
TOTAL	COUNTY LOCAL REVENUE FUND 2011 FINANCING SOURCES		187,069	179,255	267,098	49.0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
906	MHSA				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	744,264	395,756	1,559,330	294.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	744,264	395,756	1,559,330	294.0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	19,959,140	46,079,419	29,559,691	(35.9%)
	Total 9501 INTERGOVERNMENTAL REV STATE	19,959,140	46,079,419	29,559,691	(35.9%)
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	28	8	0	(100.0%)
	Total 9600 CHARGES FOR SERVICES	28	8	0	(100.0%)
TOTAL	MHSA FINANCING SOURCES	20,703,432	46,475,183	31,119,021	(33.0%)
TOTAL	SPECIAL REVENUE FUNDS FINANCING SOURCES	812,486,871	988,969,631	990,360,488	0.1%
03	CAPITAL PROJECT FUNDS				
006	CAPITAL OUTLAY				
	9000 TAXES				
	CURRENT SECURED	2,664,116	2,716,000	2,770,320	2.0%
	CURRENT UNSECURED	78,941	76,800	81,824	6.5%
	PRIOR UNSECURED	4,288	3,000	3,000	0.0%
	SUPPLEMENTAL SECURED	68,040	55,000	50,000	(9.1%)
	PRIOR SECURED	2,303	750	750	0.0%
	UNITARY	83,408	83,000	45,241	(45.5%)
	ABX1 26 RESIDUAL TAXES	422,510	423,000	431,460	2.0%
	ABX1 26 PASS THROUGH	616,784	609,000	621,180	2.0%
	Total 9000 TAXES	3,940,390	3,966,550	4,003,775	0.9%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,030,984	450,000	1,824,000	305.3%
	LEASE REVENUE - BUILDINGS LT	360,000	360,000	360,000	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,390,984	810,000	2,184,000	169.6%
	9501 INTERGOVERNMENTAL REV STATE				
	FISH & GAME	205	205	200	(2.4%)
	STATE HIGHWAY RENTALS	8	8	5	(37.5%)
	HOMEOWNERS PROPERTY TAX RELIEF	23,165	22,000	22,000	0.0%
	STATE CONSTRUCTION	2,337,176	0	0	0.0%
	Total 9501 INTERGOVERNMENTAL REV STATE	2,360,553	22,213	22,205	(0.0%)
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FEDERAL - REVENUE SHARING	147	50	50	0.0%
	FEDERAL OTHER	209	100	100	0.0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	356	150	150	0.0%
	9503 INTERGOVERNMENTAL REV OTHER				
	LMHF & OTHER ASSETS	5,548	5,000	3,000	(40.0%)
	OTHER GOVERNMENTAL AGENCIES	511,089	0	0	0.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER	516,637	5,000	3,000	(40.0%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9600 CHARGES FOR SERVICES				
	OTHER CHARGES FOR SERVICES	95	0	0	0.0%
	Total 9600 CHARGES FOR SERVICES	95	0	0	0.0%
	9700 MISC REVENUE				
	OTHER REVENUE	0	4,039,160	0	(100.0%)
	Total 9700 MISC REVENUE	0	4,039,160	0	(100.0%)
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	1,493,789	953,050	0	(100.0%)
	OPERATING TXR IN - ARPA	103,178	5,620,881	0	(100.0%)
	Total 9800 OTHER FINANCING SOURCES	1,596,967	6,573,931	0	(100.0%)
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	10,052,917	16,891,950	5,955,700	(64.7%)
	Total 9801 GENERAL FUND CONTRIBUTION	10,052,917	16,891,950	5,955,700	(64.7%)
TOTAL	CAPITAL OUTLAY FINANCING SOURCES	19,858,900	32,308,954	12,168,830	(62.3%)
106	PUBLIC ARTS PROJECTS				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	978	400	800	100.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	978	400	800	100.0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	0	1,157	0	(100.0%)
	Total 9800 OTHER FINANCING SOURCES	0	1,157	0	(100.0%)
TOTAL	PUBLIC ARTS PROJECTS FINANCING SOURCES	978	1,557	800	(48.6%)
107	FAIRGROUNDS DEVELOPMENT PROJ				
	9400 REVENUE FROM USE OF MONEY/PROP				
	ROYALTIES	0	40,000	40,000	0.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	0	40,000	40,000	0.0%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	37,942	0	0	0.0%
	Total 9600 CHARGES FOR SERVICES	37,942	0	0	0.0%
	9800 OTHER FINANCING SOURCES				
	LONG-TERM DEBT PROCEEDS	0	8,200,956	8,200,956	0.0%
	Total 9800 OTHER FINANCING SOURCES	0	8,200,956	8,200,956	0.0%
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	5,500,000	0	0	0.0%
	Total 9801 GENERAL FUND CONTRIBUTION	5,500,000	0	0	0.0%
TOTAL	FAIRGROUNDS DEVELOPMENT PROJ FINANCING SOURCES	5,537,942	8,240,956	8,240,956	0.0%
TOTAL	CAPITAL PROJECT FUNDS FINANCING SOURCES	25,397,820	40,551,467	20,410,586	(49.7%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
04	DEBT SERVICE FUNDS				
300	2021 CERTIFICATES OF PARTICIPATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	747,456	650	50,000	7592.3%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	747,456	650	50,000	7592.3%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	2,052,013	2,056,863	669,548	(67.4%)
	Total 9800 OTHER FINANCING SOURCES	2,052,013	2,056,863	669,548	(67.4%)
TOTAL	2021 CERTIFICATES OF PARTICIPATION	2,799,469	2,057,513	719,548	(65.0%)
306	PENSION DEBT SERVICE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	72,966	65,000	75,500	16.2%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	72,966	65,000	75,500	16.2%
	9700 MISC REVENUE				
	OTHER REVENUE	7,392,614	4,080,191	11,059,270	171.0%
	Total 9700 MISC REVENUE	7,392,614	4,080,191	11,059,270	171.0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	4,908,587	6,276,076	6,381,782	1.7%
	Total 9800 OTHER FINANCING SOURCES	4,908,587	6,276,076	6,381,782	1.7%
TOTAL	PENSION DEBT SERVICE FINANCING SOURCES	12,374,166	10,421,267	17,516,552	68.1%
332	GOVERNMENT CENTER DEBT SERVICE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	70,975	40,000	89,000	122.5%
	LEASE REVENUE - BUILDINGS LT	17,701	0	32,925	0.0%
	LEASE/RENTAL INCOME - ST	0	17,644	0	(100.0%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	88,676	57,644	121,925	111.5%
	9600 CHARGES FOR SERVICES				
	BUILDING USE FEES-CAC	2,907,934	2,905,170	2,907,253	0.1%
	Total 9600 CHARGES FOR SERVICES	2,907,934	2,905,170	2,907,253	0.1%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	4,437,114	4,394,368	4,325,584	(1.6%)
	Total 9800 OTHER FINANCING SOURCES	4,437,114	4,394,368	4,325,584	(1.6%)
TOTAL	GOVERNMENT CENTER DEBT SERVICE FINANCING SOURCES	7,433,724	7,357,182	7,354,762	(0.0%)
336	2013 COP ANIMAL CARE PROJECT				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	637	1,000	1,500	50.0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	637	1,000	1,500	50.0%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
	9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES		417,211	419,314	419,314	0.0%
	Total 9503 INTERGOVERNMENTAL REV OTHER		417,211	419,314	419,314	0.0%
	9800 OTHER FINANCING SOURCES					
	OPERATING TRANSFERS IN		0	12,890	10,132	(21.4%)
	Total 9800 OTHER FINANCING SOURCES		0	12,890	10,132	(21.4%)
	9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB		44,970	44,970	44,970	0.0%
	Total 9801 GENERAL FUND CONTRIBUTION		44,970	44,970	44,970	0.0%
TOTAL	2013 COP ANIMAL CARE PROJECT FINANCING SOURCES		462,818	478,174	475,916	(0.5%)
TOTAL	DEBT SERVICE FUNDS FINANCING SOURCES		23,070,177	20,314,136	26,066,778	28.3%
TOTAL ALL FUNDS			1,179,594,344	1,374,837,082	1,386,193,255	0.8%

State of California Schedule 7
Summary of Financing Uses by Function and Fund

COUNTY OF SOLANO
SCHEDULE 7
SUMMARY OF FINANCING USES BY FUNCTION AND FUND
GOVERNMENTAL FUNDS
FY2024/25

DESCRIPTION	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY FUNCTION				
GENERAL GOVERNMENT	316,464,109	372,435,275	366,406,765	(1.6%)
PUBLIC PROTECTION	296,524,731	339,247,743	363,688,157	7.2%
PUBLIC WAYS & FAC	22,297,180	30,893,460	37,567,141	21.6%
HEALTH & SANITATION	234,504,511	314,339,601	341,466,162	8.6%
PUBLIC ASSISTANCE	240,601,221	305,663,566	271,560,265	(11.2%)
EDUCATION	28,704,056	36,517,389	39,502,364	8.2%
REC & CULTURAL SERVICES	2,219,720	2,677,676	2,946,756	10.0%
DEBT SERVICE	21,190,588	15,937,811	16,295,741	2.2%
TOTAL FINANCING USES BY FUNCTION	1,162,506,116	1,417,712,521	1,439,433,351	1.5%
APPROPRIATIONS FOR CONTINGENCIES				
001 GENERAL FUND	0	14,000,000	14,000,000	0.0%
004 COUNTY LIBRARY	0	23,686,577	21,760,876	(8.1%)
012 FISH/WILDLIFE PROPAGATION	0	25,261	21,288	(15.7%)
016 PARKS AND RECREATION	0	726,827	595,107	(18.1%)
035 JH REC HALL - WARD WELFARE	0	120,526	128,129	6.3%
036 LIBRARY ZONE 1	0	779,826	954,546	22.4%
037 LIBRARY ZONE 2	0	4,622	6,841	48.0%
066 LIBRARY ZONE 6	0	2,296	3,334	45.2%
067 LIBRARY ZONE 7	0	59,823	55,604	(7.1%)
101 ROAD	0	4,704,446	5,417,726	15.2%
105 HOUSING REHABILITATION	0	181,685	192,385	5.9%
120 HOMEACRES LOAN PROGRAM	0	1,835,424	1,672,439	(8.9%)
151 FIRST 5 FUTURE INITIATIVE	0	875,375	774,972	(11.5%)
153 FIRST 5 SOLANO	0	4,910,265	3,732,533	(24.0%)
215 RECORDER SPECIAL REVENUE	0	11,373,469	11,042,193	(2.9%)
228 LIBRARY - FRIENDS & FOUNDATION	0	125,742	196,793	56.5%
233 DISTRICT ATTORNEY SPECIAL REV	0	1,746,117	91,215	(94.8%)
241 CIVIL PROCESSING FEES	0	475,774	539,445	13.4%
253 SHERIFF'S ASSET SEIZURE	0	200,205	228,165	14.0%

**State of California Schedule 7
Summary of Financing Uses by Function and Fund**

DESCRIPTION	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
256 SHERIFF OES	0	5,127	3,161	(38.3%)
263 CJ TEMP CONSTRUCTION	0	292,640	502,178	71.6%
264 CRTHSE TEMP CONST	0	44,906	5,473	(87.8%)
278 PUBLIC WORKS IMPROVEMENT	0	2,544,494	852,193	(66.5%)
281 SURVEY MONUMENT PRESERVATION	0	108,019	74,502	(31.0%)
296 PUBLIC FACILITIES FEES	0	56,272,660	61,896,497	10.0%
325 SHERIFF'S OFFICE GRANTS	0	14,361	64,314	347.8%
326 SHERIFF - SPECIAL REVENUE	0	708,071	547,475	(22.7%)
901 C MF CASES	0	146,913	146,913	0.0%
006 CAPITAL OUTLAY	0	2,707,973	6,821,508	151.9%
TOTAL APPROPRIATIONS FOR CONTINGENCIES	0	128,679,424	132,327,805	2.8%
SUBTOTAL FINANCING USES	1,162,506,116	1,546,391,945	1,571,761,156	1.6%
PROVISIONS FOR OBLIGATED FUND BALANCES				
001 GENERAL FUND	0	15,662,317	2,426,746	(84.5%)
004 COUNTY LIBRARY	0	1,000,000	0	(100.0%)
290 AMERICAN RESCUE PLAN ACT	0	1,986,745	0	(100.0%)
300 2021 CERTIFICATES OF PARTICIPA	0	743,122	0	(100.0%)
306 PENSION DEBT SERVICE	0	4,374,222	11,112,403	154.0%
332 GOVERNMENT CENTER DEBT SERVICE	0	67,179	49,180	(26.8%)
902 HEALTH & SOCIAL SERVICES	0	499,370	0	(100.0%)
906 MHSA	0	6,218,840	0	(100.0%)
TOTAL OBLIGATED FUND BALANCES	0	30,551,795	13,588,329	(55.5%)
TOTAL FINANCING USES	1,162,506,116	1,576,943,740	1,585,349,485	0.5%
SUMMARIZATION BY FUND				
001 GENERAL FUND	312,235,912	393,859,510	395,964,036	0.5%
004 COUNTY LIBRARY	25,426,179	57,594,799	57,431,110	(0.3%)
012 FISH/WILDLIFE PROPAGATION	8,693	37,463	32,832	(12.4%)
016 PARKS AND RECREATION	2,219,720	3,404,503	3,541,863	4.0%
035 JH REC HALL - WARD WELFARE	0	121,526	129,129	6.3%
036 LIBRARY ZONE 1	2,178,128	3,160,019	3,545,575	12.2%
037 LIBRARY ZONE 2	48,435	60,836	62,822	3.3%
066 LIBRARY ZONE 6	22,883	27,255	29,142	6.9%
067 LIBRARY ZONE 7	560,198	676,792	660,352	(2.4%)
101 ROAD	22,297,180	35,497,906	40,484,867	14.0%

State of California Schedule 7
Summary of Financing Uses by Function and Fund

DESCRIPTION	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
105 HOUSING REHABILITATION	0	181,685	192,385	5.9%
120 HOMEACRES LOAN PROGRAM	24,385	2,077,038	1,930,819	(7.0%)
150 HOUSING & URBAN DEVELOPMENT	3,252,923	3,300,000	3,800,000	15.2%
151 FIRST 5 FUTURE INITIATIVE	1,557,318	2,523,673	3,713,048	47.1%
152 IN HOME SUPP SVCS-PUBLIC AUTH	19,856,317	22,200,829	23,524,766	6.0%
153 FIRST 5 SOLANO	4,227,184	18,235,228	11,888,306	(34.8%)
215 RECORDER SPECIAL REVENUE	360,477	12,281,539	12,045,093	(1.9%)
216 AAA NAPA/SOLANO	5,578,150	8,344,605	7,224,773	(13.4%)
228 LIBRARY - FRIENDS & FOUNDATION	152,099	300,007	347,133	15.7%
233 DISTRICT ATTORNEY SPECIAL REV	1,280,935	3,498,682	2,086,003	(40.4%)
241 CIVIL PROCESSING FEES	121,651	584,229	653,694	11.9%
253 SHERIFF'S ASSET SEIZURE	27,917	220,443	248,199	12.6%
256 SHERIFF OES	2,479,011	2,452,548	2,407,745	(1.8%)
263 CJ TEMP CONSTRUCTION	602,680	294,318	500,940	70.2%
264 CRTHSE TEMP CONST	237,302	371,641	243,106	(34.6%)
278 PUBLIC WORKS IMPROVEMENT	0	2,644,494	3,352,193	26.8%
281 SURVEY MONUMENT PRESERVATION	2,000	109,173	107,148	(1.9%)
282 COUNTY DISASTER	1,337,211	833,501	500,000	(40.0%)
290 AMERICAN RESCUE PLAN ACT	17,496,584	64,643,542	6,501,477	(89.9%)
296 PUBLIC FACILITIES FEES	2,503,435	58,269,874	63,491,433	9.0%
323 COUNTY HOUSING	0	0	200,000	0
325 SHERIFF'S OFFICE GRANTS	31,833	144,504	1,006,876	596.8%
326 SHERIFF - SPECIAL REVENUE	888,194	1,818,464	1,884,632	3.6%
369 CHILD SUPPORT SERVICES	12,091,804	13,673,284	13,950,392	2.0%
390 TOBACCO PREVENTION & EDUCATION	475,786	472,879	530,222	12.1%
900 PUBLIC SAFETY	246,252,653	279,053,351	299,759,838	7.4%
901 C M F CASES	559,541	732,466	1,004,148	37.1%
902 HEALTH & SOCIAL SERVICES	392,305,053	461,347,481	514,823,262	11.6%
903 WORKFORCE DEVELOPMENT BOARD	6,753,044	8,107,951	9,773,787	20.5%
905 COUNTY LOCAL REVENUE FUND 2011	192,028	192,042	267,098	39.1%
906 MHSA	24,422,546	46,475,183	37,649,531	(19.0%)
006 CAPITAL OUTLAY	31,010,199	35,967,202	20,433,655	(43.2%)
106 PUBLIC ARTS PROJECTS	1,095	45,834	45,955	0.3%
107 FAIRGROUNDS DEVELOPMENT PROJ	236,845	9,983,107	9,922,776	(0.6%)

**State of California Schedule 7
Summary of Financing Uses by Function and Fund**

DESCRIPTION	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
300 2021 CERTIFICATES OF PARTICIPA	2,056,347	2,800,635	2,060,914	(26.4%)
306 PENSION DEBT SERVICE	11,292,000	10,421,267	17,516,552	68.1%
332 GOVERNMENT CENTER DEBT SERVICE	7,366,545	7,424,361	7,403,942	(0.3%)
336 2013 COP ANIMAL CARE PROJECT	475,696	476,071	475,916	(0.0%)
TOTAL FINANCING USES	1,162,506,115	1,576,943,740	1,585,349,485	0.5%

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

COUNTY OF SOLANO
SCHEDULE 8
DETAIL OF FINANCING USES BY FUNCTION, ACTIVITY AND BUDGET UNIT
GOVERNMENTAL FUNDS
FY2024/25

FUNCTION, ACTIVITY AND BUDGET UNIT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
GENERAL GOVERNMENT				
LEGISLATIVE & ADMIN				
1001 BOS-DISTRICT 1	647,195	696,667	832,857	19.5%
1002 BOS-DISTRICT 2	585,936	672,074	782,877	16.5%
1003 BOS-DISTRICT 3	610,627	722,329	849,065	17.5%
1004 BOS-DISTRICT 4	658,788	702,888	859,887	22.3%
1005 BOS-DISTRICT 5	621,956	703,266	833,932	18.6%
1008 BOS-ADMINISTRATION	165,134	302,780	295,078	(2.5%)
1100 ADMINISTRATION	5,027,444	5,977,475	6,397,589	7.0%
1101 GENERAL REVENUE	279,432	100,000	100,000	0.0%
1103 EMPLOYEE DEVELOPMENT & TRAININ	736,756	927,415	935,474	0.9%
1450 DELTA WATER ACTIVITIES	850,581	1,099,406	1,308,583	19.0%
Total LEGISLATIVE & ADMIN	10,183,849	11,904,300	13,195,342	10.8%
FINANCE				
1150 ASSESSOR	8,216,600	9,450,374	10,895,798	15%
1200 AUDITOR-CONTROLLER	6,352,440	7,222,748	7,832,790	8.4%
1300 TAX COLLECTOR/COUNTY CLERK	2,479,113	3,019,512	2,942,705	(2.5%)
1350 TREASURER	1,233,758	1,370,294	1,889,236	37.9%
Total FINANCE	18,281,911	21,062,928	23,560,529	11.9%
COUNSEL				
1400 COUNTY COUNSEL	5,816,162	6,387,817	6,581,230	3.0%
Total COUNSEL	5,816,162	6,387,817	6,581,230	3.0%
PERSONNEL				
1500 HUMAN RESOURCES	4,783,085	6,193,605	6,932,579	11.9%
Total PERSONNEL	4,783,085	6,193,605	6,932,579	11.9%
ELECTIONS				
1550 REGISTRAR OF VOTERS	6,410,204	7,455,509	7,619,696	2.2%
Total ELECTIONS	6,410,204	7,455,509	7,619,696	2.2%
PROPERTY MANAGEMENT				
1640 REAL ESTATE SERVICES	737,110	1,000,976	1,609,960	60.8%
Total PROPERTY MANAGEMENT	737,110	1,000,976	1,609,960	60.8%
PLANT ACQUISITION				
1700 CAPITAL PROJECTS	31,010,199	33,259,229	13,612,147	(59.1%)
1630 PUBLIC ART	1,095	45,834	45,955	0.3%
1820 FAIRGROUNDS DEVELOPMENT PROJ	236,845	9,983,107	9,922,776	(0.6%)
1760 PUBLIC FACILITIES FEES	2,503,435	1,997,214	1,594,936	(20.1%)
Total PLANT ACQUISITION	33,751,574	45,285,384	25,175,814	(44.4%)

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
PROMOTION				
1750 PROMOTION	69,760	279,764	186,199	(33.4%)
Total PROMOTION	69,760	279,764	186,199	(33.4%)
OTHER GENERAL				
1117 GENERAL SERVICES	25,611,328	29,173,972	32,107,939	10.1%
1903 GENERAL EXPENDITURES	210,304,604	244,966,423	252,621,897	3.1%
1904 SURVEYOR/ENGINEER	149,472	221,306	301,260	36.1%
1905 COUNTYWIDE COST ALLOCATION PLAN	(3,734,657)	(5,471,394)	(6,123,712)	11.9%
1906 GENERAL FUND OTHER-DEBT SERV	4,097,706	3,973,531	2,605,386	(34.4%)
1950 SURVEY MONUMENT	2,000	1,154	32,646	2728.9%
Total OTHER GENERAL	236,430,454	272,864,992	281,545,416	3.2%
Total GENERAL GOVERNMENT	316,464,109	372,435,275	366,406,765	(1.6%)
PUBLIC PROTECTION				
JUDICIAL				
2400 GRAND JURY	161,264	200,593	177,635	(11.4%)
4100 DA SPECIAL REVENUE	1,280,935	1,752,565	1,994,788	13.8%
2480 DEPT OF CHILD SUPPORT SERVICES	12,091,804	13,673,284	13,950,392	2.0%
6500 DISTRICT ATTORNEY	32,314,811	37,359,521	39,170,376	4.8%
6530 PUBLIC DEFENDER	16,978,491	20,401,307	21,487,726	5.3%
6540 ALTERNATE PUBLIC DEFENDER	5,462,297	6,700,356	6,857,542	2.3%
6730 OTHER PUBLIC DEFENSE	3,167,932	4,145,325	4,178,428	0.8%
6800 C M F CASES	559,541	585,553	857,235	46.4%
Total JUDICIAL	72,017,077	84,818,504	88,674,122	4.5%
POLICE PROTECTION				
4110 CIVIL PROCESSING FEES	121,651	108,455	114,249	5.3%
4120 SHERIFF ASSET SEIZURE	27,917	20,238	20,034	(1.0%)
2530 COUNTY COORDINATORS GRANT PROG	48,432	105,000	0	(100.0%)
2531 CA FIRE PREVENTION GRANTS PROG	354,344	363,611	0	(100.0%)
2532 CA WILDFIRE MITIGATION GRANTS	1,154,983	765,017	776,990	1.6%
2533 HIGH FREQUENCY COMMS EQUIPMENT	30,359	14,522	0	(100.0%)
2535 EMERGENCY MGMT PERFORM GRANTS	224,905	194,950	241,602	23.9%
2536 FLOOD EMERGENCY RESPONSE GRANT	52,827	0	0	0.0%
2538 URBAN AREAS SEC INITIATIVE	250,985	76,759	126,351	64.6%
2539 HOMELAND SECURITY GRANTS	362,177	927,562	1,259,641	35.8%
3250 CA-AIM INITIATIVE GRANTS	19,754	0	687,993	0.0%
3254 OFFICER WELLNESS/MENTAL HEALTH	0	0	74,898	0.0%
3258 BOATNG SAFTYENFRC EQUIP GRANT	0	39,643	157,671	297.7%
3259 SURREND ABAND VESSL EXCH GRANT	12,080	90,500	22,000	(75.7%)
4050 AUTOMATED IDENTIFICATION	327,537	433,920	688,423	58.7%
4052 VEHICLE THEFT INVES/RECOVERY	560,657	676,473	648,734	(4.1%)
6550 SHERIFF	138,615,188	152,169,444	165,158,870	8.5%
Total POLICE PROTECTION	142,163,795	155,986,094	169,977,456	9.0%
DETENTION & CORRECT				
8035 JH REC HALL - WARD WELFARE	0	1,000	1,000	0.0%
4130 CJ FAC TEMP CONST FUND	602,680	1,678	-1,238	(173.8%)
4140 CRTHSE TEMP CONST FUND	237,302	326,735	237,633	(27.3%)
6650 PROBATION	49,713,933	58,277,398	62,906,896	7.9%
6901 2011 REALIGNMENT-ADMINISTRATION	192,028	192,042	267,098	39.1%
Total DETENTION & CORRECT	50,745,944	58,798,853	63,411,389	7.8%

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
PROTECTION & INSPECT				
2830 AGRICULTURAL COMMISSIONER	5,660,242	6,702,208	7,647,716	14.1%
2850 ANIMAL CARE SERVICES	4,625,285	5,601,713	6,611,941	18.0%
Total PROTECTION & INSPECT	10,285,526	12,303,921	14,259,657	15.9%
OTHER PROTECTION				
2909 RECORDER	2,161,940	2,572,022	2,558,897	(0.5%)
2910 RESOURCE MANAGEMENT	14,004,156	18,228,646	18,009,503	(1.2%)
5500 OFFICE OF FAMILY VIOLENCE PREV	1,499,813	2,077,817	1,524,309	(26.6%)
2950 FISH/WILDLIFE PROPAGATION PROG	8,693	12,202	11,544	(5.4%)
8220 HOMEACRES LOAN PROGRAM	24,385	241,614	258,380	6.9%
1510 HOUSING & URBAN DEVELOPMENT	3,252,923	3,300,000	3,800,000	15.2%
4000 RECORDER SPECIAL REVENUE	360,477	908,070	1,002,900	10.4%
3230 HOUSING FUND	0	0	200,000	0.0%
Total OTHER PROTECTION	21,312,388	27,340,371	27,365,533	0.1%
Total PUBLIC PROTECTION	296,524,731	339,247,743	363,688,157	7.2%
PUBLIC WAYS & FAC				
PUBLIC WAYS				
3010 TRANSPORTATION DEPARTMENT	22,272,856	30,777,460	35,067,141	13.9%
3030 REGIONAL TRANSPORTATION PROJ	24,324	16,000	0	(100.0%)
3020 PUBLIC WORKS IMPROVEMENT	0	100,000	2,500,000	2400.0%
Total PUBLIC WAYS	22,297,180	30,893,460	37,567,141	21.6%
Total PUBLIC WAYS & FAC	22,297,180	30,893,460	37,567,141	21.6%
HEALTH & SANITATION				
HEALTH				
1520 IN HOME SUPP SVCS-PUBLIC AUTH	19,856,317	22,200,829	23,524,766	6.0%
1530 FIRST 5 SOLANO	4,227,184	13,324,963	8,155,773	(38.8%)
7950 TOBACCO PREVENTION & EDUCATION	475,786	472,879	530,222	12.1%
7580 FAMILY HEALTH SERVICES	27,522,297	34,874,560	37,500,519	7.5%
7690 IN-HOME SUPPORTIVE SERVICES PA	854,782	1,037,107	1,069,366	3.1%
7780 BEHAVIORAL HEALTH	109,842,424	140,994,517	174,643,371	23.9%
7880 HEALTH SERVICES	47,303,177	61,178,403	58,392,614	(4.6%)
9600 MHSA	24,422,546	40,256,343	37,649,531	(6.5%)
Total HEALTH	234,504,511	314,339,601	341,466,162	8.6%
Total HEALTH & SANITATION	234,504,511	314,339,601	341,466,162	8.6%
PUBLIC ASSISTANCE				
ADMINISTRATION				
1570 GRANTS/PROGRAMS ADMIN	1,557,318	1,648,298	2,938,076	78.2%
7501 ADMINISTRATION DIVISION	5,151,312	3,719,460	7,099,340	90.9%
7680 SOCIAL SERVICES DEPARTMENT	136,792,862	152,263,277	163,758,298	7.5%
7900 ASSISTANCE PROGRAMS	64,838,200	66,780,787	72,359,754	8.4%
Total ADMINISTRATION	208,339,691	224,411,822	246,155,468	9.7%
GENERAL RELIEF				
5460 IND BURIAL VETS CEM CARE	38,373	39,510	43,101	9.1%
Total GENERAL RELIEF	38,373	39,510	43,101	9.1%

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2022/23 ACTUAL	2023/24 ADOPTED	2024/25 RECOMMENDED	PERCENT CHANGE
VETERANS SERVICES				
5800 VETERANS SERVICE	1,058,167	1,269,380	1,361,659	7.3%
Total VETERANS SERVICES	1,058,167	1,269,380	1,361,659	7.3%
OTHER ASSISTANCE				
2160 AAA FOR NAPA/SOLANO	5,578,150	8,344,605	7,224,773	(13.4%)
5908 COUNTY DISASTER	1,337,211	833,501	500,000	(40.0%)
2960 ARPA - COUNTY SLFRF	17,496,584	62,656,797	6,501,477	(89.6%)
7200 WORKFORCE INVESTMENT BOARD	6,753,044	8,107,951	9,773,787	20.5%
Total OTHER ASSISTANCE	31,164,989	79,942,854	24,000,037	(70.0%)
Total PUBLIC ASSISTANCE	240,601,221	305,663,566	271,560,265	(11.2%)
EDUCATION				
LIBRARY SERVICES				
6300 LIBRARY	25,426,179	32,908,222	35,670,234	8.4%
6150 LIBRARY ZONE 1	2,178,128	2,380,193	2,591,029	8.9%
6180 LIBRARY ZONE 2	48,435	56,214	55,981	(0.4%)
6166 LIBRARY ZONE 6	22,883	24,959	25,808	3.4%
6167 LIBRARY ZONE 7	560,198	616,969	604,748	(2.0%)
2280 LIBRARY - FRIENDS & FOUNDATION	152,099	174,265	150,340	(13.7%)
Total LIBRARY SERVICES	28,387,920	36,160,822	39,098,140	8.1%
AGRICULTURAL EDUCATION				
6200 COOPERATIVE EXT SVCE	316,136	356,567	404,224	13.4%
Total AGRICULTURAL EDUCATION	316,136	356,567	404,224	13.4%
Total EDUCATION	28,704,056	36,517,389	39,502,364	8.2%
REC & CULTURAL SERVICES				
RECREATION FACILITY				
7000 PARKS & RECREATION	2,219,720	2,677,676	2,946,756	10.0%
Total RECREATION FACILITY	2,219,720	2,677,676	2,946,756	10.0%
Total REC & CULTURAL SERVICES	2,219,720	2,677,676	2,946,756	10.0%
DEBT SERVICE				
RETIRE-LONG TERM DEBT				
8000 2021 CERTIFICATES OF PARTICIPA	2,056,347	2,057,513	2,060,914	0.2%
8006 PENSION DEBT SERVICE FUND	11,292,000	6,047,045	6,404,149	5.9%
8037 2017 CERTIFICATES OF PARTICIPA	7,366,545	7,357,182	7,354,762	(0.0%)
8036 2013 COP ANIMAL CARE PROJECT	475,696	476,071	475,916	(0.0%)
Total RETIRE-LONG TERM DEBT	21,190,588	15,937,811	16,295,741	2.2%
Total DEBT SERVICE	21,190,588	15,937,811	16,295,741	2.2%
GRAND TOTAL FINANCING USES BY FUNCTION	1,162,506,115	1,417,712,521	1,439,433,351	1.5%

State of California
General Fund Financing Sources and Uses

COUNTY OF SOLANO
STATE OF CALIFORNIA
GENERAL FUND FINANCING SOURCES AND USES
FISCAL YEAR 2024-2025

FINANCING SOURCES AND USES CLASSIFICATIONS	2023/24 ADOPTED	2024/25 RECOMMENDED	DIFFERENCE	PERCENT CHANGE
FINANCING SOURCES				
TAXES	229,994,000	242,475,055	12,481,055	5.4%
LICENSES, PERMITS & FRANCHISE	9,355,619	9,856,651	501,032	5.4%
FINES, FORFEITURES, & PENALTY	1,142,000	1,823,500	681,500	59.7%
REVENUE FROM USE OF MONEY/PROP	3,394,993	6,935,103	3,540,110	104.3%
INTERGOVERNMENTAL REV STATE	7,047,875	8,306,932	1,259,057	17.9%
INTERGOVERNMENTAL REV FEDERAL	6,400	6,400	0	0.0%
INTERGOVERNMENTAL REV OTHER	2,926,566	3,365,339	438,773	15.0%
CHARGES FOR SERVICES	62,747,092	67,618,072	4,870,980	7.8%
MISC REVENUE	3,256,781	3,873,351	616,570	18.9%
OTHER FINANCING SOURCES	5,130,522	5,095,000	(35,522)	(0.7%)
FROM RESERVE	18,391,950	9,955,700	(8,436,250)	(45.9%)
TOTAL FINANCING SOURCES	\$ 343,393,798	\$ 359,311,103	\$ 15,917,305	4.6%
FINANCING USES				
SALARIES AND EMPLOYEE BENEFITS	74,726,829	80,026,853	5,300,024	7.1%
SERVICES AND SUPPLIES	38,968,576	42,358,982	3,390,406	8.7%
OTHER CHARGES	13,569,761	13,672,282	102,521	0.8%
F/A EQUIPMENT	74,951	65,000	(9,951)	(13.3%)
F/A - INTANGIBLES	0	350,000	350,000	0.0%
LEASES	272,899	296,496	23,597	8.6%
OTHER FINANCING USES	236,584,177	242,767,677	6,183,500	2.6%
CONTINGENCIES AND RESERVES	29,662,317	16,426,746	(13,235,571)	(44.6%)
TOTAL FINANCING USES	\$ 393,859,510	\$ 395,964,036	\$ 2,104,526	0.5%
NET COUNTY COST	\$ 50,465,712	\$ 36,652,933	\$ (13,812,779)	(27.4%)

**State of California
Governmental Funds Financing Sources and Uses**

**COUNTY OF SOLANO
STATE OF CALIFORNIA
GOVERNMENTAL FUNDS FINANCING SOURCES AND USES
FOR THE FISCAL YEAR 2024-2025**

FINANCING SOURCES AND USES CLASSIFICATIONS	2023/24 ADOPTED	2024/25 RECOMMENDED	DIFFERENCE	PERCENT CHANGE
FINANCING SOURCES				
TAXES	256,657,147	270,067,119	13,409,972	5.2%
LICENSES, PERMITS & FRANCHISE	9,865,174	10,427,626	562,452	5.7%
FINES, FORFEITURES, & PENALTY	3,214,894	3,898,514	683,620	21.3%
REVENUE FROM USE OF MONEY/PROP	8,420,484	20,590,854	12,170,370	144.5%
INTERGOVERNMENTAL REV STATE	384,455,090	410,983,920	26,528,830	6.9%
INTERGOVERNMENTAL REV FEDERAL	239,283,452	183,816,200	(55,467,252)	(23.2%)
INTERGOVERNMENTAL REV OTHER	11,570,104	12,057,874	487,770	4.2%
CHARGES FOR SERVICES	128,308,802	137,022,478	8,713,676	6.8%
MISC REVENUE	17,295,420	22,884,566	5,589,146	32.3%
OTHER FINANCING SOURCES	84,376,218	75,665,668	(8,710,550)	(10.3%)
GENERAL FUND CONTRIBUTION	231,390,297	238,778,436	7,388,139	3.2%
FROM RESERVE	29,039,584	25,784,074	(3,255,510)	(11.2%)
TOTAL FINANCING SOURCES	\$ 1,403,876,666	\$ 1,411,977,329	\$ 8,100,663	0.6%
FINANCING USES				
SALARIES AND EMPLOYEE BENEFITS	515,553,095	553,023,632	37,470,537	7.3%
SERVICES AND SUPPLIES	230,992,447	207,004,170	(23,988,277)	(10.4%)
OTHER CHARGES	314,468,279	342,384,788	27,916,509	8.9%
F/A LAND	174,000	200,000	26,000	14.9%
F/A BLDGS AND IMPRMTS	43,384,942	19,095,979	(24,288,963)	(56.0%)
F/A EQUIPMENT	3,661,779	4,223,980	562,201	15.4%
F/A - INTANGIBLES	603,500	1,668,797	1,065,297	176.5%
LEASES	1,558,170	1,973,372	415,202	26.6%
OTHER FINANCING USES	307,316,309	309,858,633	2,542,324	0.8%
CONTINGENCIES AND RESERVES	159,231,219	145,916,134	(13,315,085)	(8.4%)
TOTAL FINANCING USES	\$ 1,576,943,740	\$ 1,585,349,485	\$ 8,405,745	0.5%
NET COUNTY COST	\$ 173,067,074	\$ 173,372,156	\$ 305,082	0.2%

State of California
Operating Transfers – Out/In and Uses

COUNTY OF SOLANO
OPERATING TRANSFERS OUT/IN
FY2024/25

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
001 - GENERAL FUND		
1001 - BOS-DISTRICT 1	6,069	0
1002 - BOS-DISTRICT 2	2,902	0
1003 - BOS-DISTRICT 3	5,982	0
1004 - BOS-DISTRICT 4	6,166	0
1005 - BOS-DISTRICT 5	3,408	0
1100 - ADMINISTRATION	52,297	0
1103 - EMPLOYEE DEVELOPMENT & TRAININ	5,315	0
1117 - GENERAL SERVICES	134,505	0
1150 - ASSESSOR	66,886	0
1200 - AUDITOR-CONTROLLER	67,043	0
1300 - TAX COLLECTOR/COUNTY CLERK	12,148	0
1350 - TREASURER	9,218	0
1400 - COUNTY COUNSEL	59,402	0
1450 - DELTA WATER ACTIVITIES	5,426	0
1500 - HUMAN RESOURCES	48,805	0
1550 - REGISTRAR OF VOTERS	14,877	0
1640 - REAL ESTATE SERVICES	1,827	0
1903 - GENERAL EXPENDITURES	239,393,270	5,000,000
1906 - GENERAL FUND OTHER-DEBT SERV	2,605,386	0
2830 - AGRICULTURAL COMMISSIONER	48,336	0
2850 - ANIMAL CARE SERVICES	46,176	0
2909 - RECORDER	19,950	0
2910 - RESOURCE MANAGEMENT	139,683	0
5500 - OFFICE OF FAMILY VIOLENCE PREV	2,605	0
5800 - VETERANS SERVICE	9,995	0
FUND TOTAL	242,767,677	5,000,000
004 - COUNTY LIBRARY		
6300 - LIBRARY	162,676	3,624,813
FUND TOTAL	162,676	3,624,813
006 - CAPITAL OUTLAY		
1700 - CAPITAL PROJECTS	4,900,000	5,955,700
FUND TOTAL	4,900,000	5,955,700
016 - PARKS AND RECREATION		
7000 - PARKS & RECREATION	11,822	625,000
FUND TOTAL	11,822	625,000
034 - FLEET MANAGEMENT		
3100 - FLEET MANAGEMENT	14,701	0
FUND TOTAL	14,701	0
036 - LIBRARY ZONE 1		
6150 - LIBRARY ZONE 1	2,564,436	0
FUND TOTAL	2,564,436	0
037 - LIBRARY ZONE 2		
6180 - LIBRARY ZONE 2	52,835	0
FUND TOTAL	52,835	0

State of California
Operating Transfers – Out/In and Uses

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
047 - AIRPORT ENTERPRISE		
9000 - AIRPORT	215,658	10,000
FUND TOTAL	<u>215,658</u>	<u>10,000</u>
060 - RISK MANAGEMENT		
1830 - RISK MANAGEMENT	12,859	0
FUND TOTAL	<u>12,859</u>	<u>0</u>
066 - LIBRARY ZONE 6		
6166 - LIBRARY ZONE 6	24,940	0
FUND TOTAL	<u>24,940</u>	<u>0</u>
067 - LIBRARY ZONE 7		
6167 - LIBRARY ZONE 7	591,241	0
FUND TOTAL	<u>591,241</u>	<u>0</u>
101 - ROAD		
3010 - TRANSPORTATION DEPARTMENT	110,662	2,537,000
FUND TOTAL	<u>110,662</u>	<u>2,537,000</u>
151 - FIRST 5 FUTURE INITIATIVE		
1570 - GRANTS/PROGRAMS ADMIN	201,633	1,718,970
FUND TOTAL	<u>201,633</u>	<u>1,718,970</u>
152 - IN HOME SUPP SVCS-PUBLIC AUTH		
1520 - IN HOME SUPP SVCS-PUBLIC AUTH	1,050,616	10,121,934
FUND TOTAL	<u>1,050,616</u>	<u>10,121,934</u>
153 - FIRST 5 SOLANO		
1530 - FIRST 5 SOLANO	12,913	0
FUND TOTAL	<u>12,913</u>	<u>0</u>
216 - AAA NAPA/SOLANO		
2160 - AAA FOR NAPA/SOLANO	1,301,492	554,829
FUND TOTAL	<u>1,301,492</u>	<u>554,829</u>
233 - DISTRICT ATTORNEY SPECIAL REV		
4100 - DA SPECIAL REVENUE	1,994,085	0
FUND TOTAL	<u>1,994,085</u>	<u>0</u>
241 - CIVIL PROCESSING FEES		
4110 - CIVIL PROCESSING FEES	114,249	0
FUND TOTAL	<u>114,249</u>	<u>0</u>
253 - SHERIFF'S ASSET SEIZURE		
4120 - SHERIFF ASSET SEIZURE	20,034	0
FUND TOTAL	<u>20,034</u>	<u>0</u>
264 - CRTHSE TEMP CONST		
4140 - CRTHSE TEMP CONST FUND	235,868	0
FUND TOTAL	<u>235,868</u>	<u>0</u>
278 - PUBLIC WORKS IMPROVEMENT		
3020 - PUBLIC WORKS IMPROVEMENT	2,500,000	0
FUND TOTAL	<u>2,500,000</u>	<u>0</u>
290 - AMERICAN RESCUE PLAN ACT		
2960 - ARPA - COUNTY SLFRF	6,132,943	0
FUND TOTAL	<u>6,132,943</u>	<u>0</u>

State of California
Operating Transfers – Out/In and Uses

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
296 - PUBLIC FACILITIES FEES		
1760 - PUBLIC FACILITIES FEES	1,298,848	0
FUND TOTAL	1,298,848	0
300 - 2021 CERTIFICATES OF PARTICIPA		
8000 - 2021 CERTIFICATES OF PARTICIPA	0	669,548
FUND TOTAL	0	669,548
306 - PENSION DEBT SERVICE		
8006 - PENSION DEBT SERVICE FUND	0	6,381,782
FUND TOTAL	0	6,381,782
310 - SPECIAL AVIATION		
9050 - SPECIAL AVIATION	10,000	210,916
FUND TOTAL	10,000	210,916
323 - COUNTY HOUSING		
3230 - HOUSING FUND	0	200,000
FUND TOTAL	0	200,000
325 - CA-AIM INITIATIVE GRANTS		
3250 - CA-AIM INITIATIVE GRANTS	15,000	0
FUND TOTAL	15,000	0
326 - SHERIFF - SPECIAL REVENUE		
4050 - AUTOMATED IDENTIFICATION	680,465	0
4052 - VEHICLE THEFT INVES/RECOVERY	7,857	0
FUND TOTAL	688,322	0
332 - GOVERNMENT CENTER DEBT SERVICE		
8037 - 2017 CERTIFICATES OF PARTICIPA	0	4,325,584
FUND TOTAL	0	4,325,584
336 - 2013 COP ANIMAL CARE PROJECT		
8036 - 2013 COP ANIMAL CARE PROJECT	0	55,102
FUND TOTAL	0	55,102
369 - CHILD SUPPORT SERVICES		
2480 - DEPT OF CHILD SUPPORT SERVICES	109,511	0
FUND TOTAL	109,511	0
370 - DEPARTMENT OF INFO TECHNOLOGY		
1870 - DEPARTMENT OF INFO TECHNOLOGY	157,213	4,000,000
FUND TOTAL	157,213	4,000,000
390 - TOBACCO PREVENTION & EDUCATION		
7950 - TOBACCO PREVENTION & EDUCATION	1,535	0
FUND TOTAL	1,535	0
900 - PUBLIC SAFETY		
6500 - DISTRICT ATTORNEY	340,340	26,123,124
6530 - PUBLIC DEFENDER	174,112	19,650,820
6540 - ALTERNATE PUBLIC DEFENDER	54,865	6,668,917
6550 - SHERIFF	1,634,697	90,698,873
6650 - PROBATION	602,627	29,547,223
6730 - OTHER PUBLIC DEFENSE	6,268	4,178,428
FUND TOTAL	2,812,909	176,867,385

State of California
Operating Transfers – Out/In and Uses

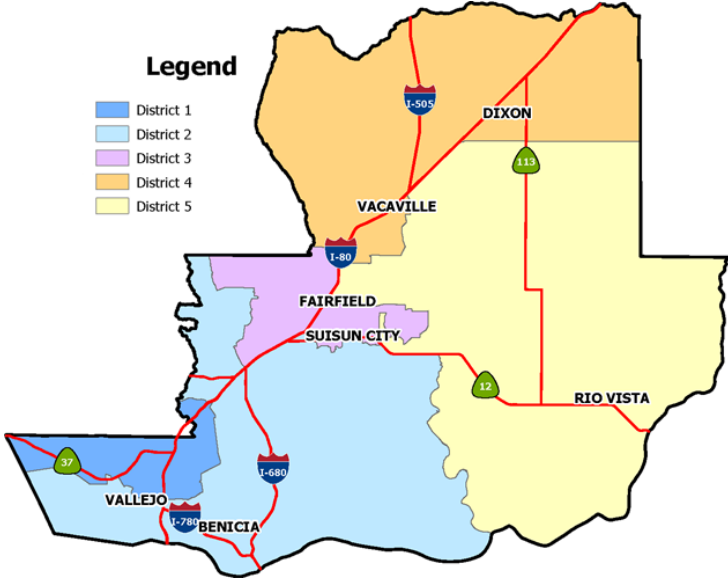
FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
902 - HEALTH & SOCIAL SERVICES		
7501 - ADMINISTRATION DIVISION	171,188	1,565,729
7580 - FAMILY HEALTH SERVICES	252,738	4,708,209
7680 - SOCIAL SERVICES DEPARTMENT	1,054,611	21,128,151
7690 - IN-HOME SUPPORTIVE SERVICES PA	7,470	1,050,616
7780 - BEHAVIORAL HEALTH	744,454	51,457,162
7880 - HEALTH SERVICES	303,170	3,035,438
7900 - ASSISTANCE PROGRAMS	0	4,465,196
FUND TOTAL	2,533,631	87,410,501
906 - MHSA		
9600 - MHSA	37,648,755	0
FUND TOTAL	37,648,755	0
TOTAL	310,269,064	310,269,064

Board of Supervisors



Erin Hannigan-District 1, Mitch Mashburn-District 5, Wanda Williams-District 3, John M. Vasquez-District 4, Monica Brown-District 2
Picture Taken: January 2023

County of Solano



1000 – Fund 001-Board of Supervisors

Mitch Mashburn, Chair
Legislative & Administration

STATEMENT OF PURPOSE

Solano County is a political subdivision of the State of California, established pursuant to Article XI of the State Constitution and vested with the powers necessary to provide for the health and welfare of the people within its borders.

The Board of Supervisors (Board) serves as the County's Governing Body and sets policies for County Government, subject to changing demands and expectations.

The Board approves and sets priorities for an annual balanced budget for operations of County government, including general government, public protection, public assistance, health, and sanitation, as well as education and recreation and is committed to remaining fiscally prudent. To provide these service needs, the County's budget is linked to the State and federal budgets as well as the nation's economy.

This Board remains committed to meeting its operational requirements in the present term while also considering the road ahead. In April 2023, the Board conducted a priority-setting workshop and identified its highest priorities for the coming years. These priorities included looking for efficiencies internally while also seeking the opportunities to promote economic development, boost affordable housing projects, grow our workforce, as well as promote and protect one of our largest economic drivers – agriculture.

While the economy remains stable, the State is currently facing a shortfall of \$73 billion. This shortfall is likely to have significant impacts on the County's Budget in the coming years. The Board is committed to remaining fiscally prudent while working to maintain and develop policies and programs that will promote a healthy, vibrant community and resilient local economy.

The County also faces an unprecedented initiative proposal known as "California Forever" that would significantly change the County's General Plan Land Use Map to allow urban land uses and a new community with a potential build out population of 400,000 in an area that has been designated for agriculture for many decades. The impacts are not known at this time but could be significant both fiscally and to community character. Staffing and costs could be significant if the initiative is approved by the voters and may require adjustments to the budget at midyear.

The Board's responsibilities include:

- Approve a balanced budget for all operations of County government, including general government, public protection, public assistance, health and sanitation, and recreation.
- Enact ordinances and resolutions which may apply to the entire County or only to unincorporated areas (not under the jurisdiction of a city or town).
- Determine land use zoning and policy for the unincorporated area of the County through the preparation and implementation of a voter-approved General Plan and enabling ordinances.
- Establish salary and benefits for employees.
- Approve additions/deletions to the County's position allocation list.
- Direct and control litigation.
- Approve contracts and appropriate funds.
- Acquire and sell property.
- Act as the final arbiter of decisions made by commissions and committees appointed by and serving the Board.
- Represent the County of Solano on other County, Regional and State boards, and commissions.

Budget Summary:	
FY2023/24 Midyear Projection:	732,192
FY2024/25 Recommended:	832,857
County General Fund Contribution:	832,857
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 1 Supervisor, Erin Hannigan, represents citizens residing within the central and northern sections of the City of Vallejo and maintains an office at 675 Texas Street in Fairfield. Supervisor Hannigan also holds office hours on a regular basis at the Florence Douglas Center in Vallejo. Over the years, she has been joined at office hours by representatives from the County Library, Members of the Grand Jury, Adult Protective Services, Solano Mobility, Meals on Wheels, Public Health, Veteran Services, Area Agency on Aging, a Nutritionist, and members of the Vallejo City Council. The District 1 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and two full-time professional staff positions served by Josette Lacey and Michael Wilson.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Hannigan represents the Board of Supervisors on over 25 County, State, Regional and District boards and commissions. Along with the other members of the Board of Supervisors, she is a member of the National Association of Counties (NACo), the East Vallejo Fire Protection District, The Solano Facilities Corporation, and the In-Home Supportive Services Public Authority. She is directly working with County initiatives serving as a member of the Board’s Legislative Committee and its Solano360 Implementation Committee. She serves on the First 5 Solano Commission, and also serves as a member of the Solano Regional Park Committee, Public Art Committee, the Lakes Water Policy Committee, the Social Equity Committee and the Law and Justice Committee. Supervisor Hannigan is a member of the Juvenile Justice Coordinating Council where she advocates for positive solutions from youth both in and coming out of juvenile probation.

Supervisor Hannigan is a Board Member of the California State Association of Counties (CSAC) where she is a member of the Executive Committee, Legislative Committee, Suburban Caucus, and an Instructor for the New Supervisors Institute.

Connecting with regional organizations through her service as a Board Member of the Solano County Water Agency Board, and Regular Member of the City County Coordinating Committee, as Executive Committee Member and Director of the Solano Economic Development Corporation, the Northern CA Counties Tribal Matters Consortium, and the State Route 37 Corridor Policy Committee. Supervisor Hannigan is also a member of the Board of Directors of the Bay Area Air Quality Management District.

In Vallejo, the former City Councilmember serves as Trustee to the Vallejo Flood and Wastewater District, Member of the Vallejo Interagency Committee, and as a Founding Board Member of the Vallejo Education Business Alliance.

Accomplishments:

- As a member of the Solano County Local Board for the “Emergency Food and Shelter National Board Program” which is funded through FEMA and the Department of Homeland Security, Supervisor Hannigan advocates for local non-profit organizations. This program has always been a unique public-private partnership between the federal government and the United Way. United Way of the Bay Area staffs the program locally. This program is one of the few dedicated sources of federal funding that nonprofits can use to buy food for meals programs and pantries. Organizations receiving funding over the years include Catholic Charities, Children’s Network, Food Bank of Contra Costa and Solano, Meals on Wheels, Shelter Inc. Solano, Solano Dream Center, Sparrow Project, Community Action North Bay, and Child Start.
- Supervisor Hannigan developed a partnership with the Yocha Dehe Wintun Nation which continues in this eighth year with contributions totaling \$7,750,000 to assist people in need in Solano County. This year’s robust collection of programs includes the following: First 5 Solano provides basic needs support with \$200,000 that will directly assist families in crisis by addressing immediate needs, and \$300,000 is committed providing programs related to Early Learning, School Readiness, Social Engagement & Peer Support as well as Community Resource Information at the First 5 Center in Vallejo. The project with Family Health Services continues with an additional \$ 200,000 to operate the Mobile Food Pharmacy and

**Erin Hannigan
Legislative & Administration**

its Food Rx Program in collaboration with the Food Bank of Contra Costa and Solano Counties. This Mobile Food Pharmacy visits our County Medical clinics where medical professionals will provide a food prescription, called Food Rx, to their patients. Under the supervision of our Probation Department, \$100,000 is invested to help young people and youth in transition through and out of Probation by providing things from Professional Attire to Mentoring services. This program enhances culturally relevant efforts with a focus on building resiliency in the lives of youth in transition toward success. Vibe Solano is funded with \$200,000 infusing a health equity lens to continue an “Achieving Equity Together” plan addresses the challenges in our community among some of most vulnerable residents, including very young children, older adults, and farm workers. By pursuing strategies that change systems, organizational practices, and policies that ensure the changes to be equitable, long-lasting, healthy, inclusive, cost-effective and impactful, this work will be focused to ensure that people do not fall through the cracks.

- Ongoing programs that were previously funded offer High School Diplomas and Transportation for Seniors. Through a match with funding from the State Library, our libraries continue to offer adults the opportunity to earn a High School Diploma. Prior funding also helped to provide a \$14,900 grant to VOICES Solano that operates in Vallejo. Through a partnership with the Solano Transportation Authority, Supervisor Hannigan identified the great need to improve transportation options for seniors, especially those with mobility issues. Prior funding in the amount of \$100,000 made it possible for the STA to purchase two paratransit vans which are operated by volunteer drivers who will bring seniors to various appointments and social events. A second First 5 Center, which was funded in part by a generous \$100,000 contribution from the Yocha Dehe Wintun Nation is planned to open in Fairfield.
- The partnership with the Yocha Dehe Wintun Nation dovetails into her priority of enhancing a Foundation Giving campaign. Supervisor Hannigan is working with First 5 Solano and the Department of Health and Social Services (H&SS) to improve foundation giving to the non-profits of our county. Since 2006 Solano has remained the most under-resourced of all Bay Area counties in terms of foundation investment. Solano County’s per capita foundation funding increased by approximately 46% between 2012 and 2016. In contrast, foundation funding per capita in other Bay Area counties has increased by as much as 321% in the same 4-year period. Developing relationships with foundations around the Bay Area and the Sacramento Valley has required that Solano stakeholders identify the foundations that have similar investment priorities and meet with the foundation representatives to clearly articulate the County’s needs and how Solano agencies intend to address them.
- After a two-year process, in February of 2020, Supervisor Hannigan, as Chairwoman of the First 5 Solano Commission on Children and Families, helped open Solano County’s First 5 Center in Vallejo with over 400 people in attendance. This is the first Center of its kind in Solano County. The location of the Center was determined through an equity lens that identified risk factors of children living in poverty throughout Solano County. The Center, run by Bay Area Community Resources, provides free classes and resources (County and non-profit partners) for family members with children under the age of 6. The Center has an indoor play area, free books, three activity rooms and a staff to support our most vulnerable residents. Tenant improvements totaled \$1.8 million, and Supervisor Hannigan was able to help raise \$1.2 million.
- In order to combat human trafficking, Supervisor Hannigan participates in the Commercially Sexually Exploited Children (CSEC) Steering Committee. The mission of the interagency CSEC Steering Committee is to establish a protocol to foster collaboration and coordination among multi-jurisdictional agencies to improve the capacity to identify victims and to provide services for them and their family/caregivers. They work to end their exploitation and to hold exploiters accountable. The committee has formed a Memorandum of Understanding (MOU) to establish multidisciplinary teams on behalf of commercially sexual exploited children in Solano County.
- Advocacy for Solano County to State and federal governments is a priority. Supervisor Hannigan participates annually in the National Association of Counties (NACo) Legislative Conference. These visits include in-person meetings with our Senators and Congressional members as well as various agencies that impact Solano County. She regularly participates in the California State Association of Counties (CSAC) and attended conferences and meetings in Sacramento and around the State.
- Senate Bill (SB) 365 was passed by the California State Legislature and signed by the Governor giving Solano County the foundation to develop a County-wide parks district. Supervisors Vasquez and Hannigan are working with County staff and community stakeholders to further define the operation of the Regional Parks District and create a roadmap going forward that will include addressing access and funding.

- Supervisor Hannigan is involved in providing a network for mentoring, supporting and empowering elected women leaders who are affiliated with the California State Association of Counties (CSAC) as they engage in leadership roles in their communities and within the CSAC organization. She co-founded the Woman's Leadership Forum (WLF) which serves as a forum to introduce and elevate issues and policy matters affecting women and bringing them to the forefront of CSAC leadership. Supervisor Hannigan continues to work with the WLF to stay informed on legislation of interest that will be appropriate for Solano County.
- In 2018, she championed and participated in the forming committee for the newly established Solano Commission on Women and Girls (SCWG), which was established as an advisory committee comprised of concerned citizens of Solano County to provide the Board of Supervisors with comments on general or specific issues relating to enabling women to have greater equality in the areas of housing, education, employment, community services, and related activities. The Commission is made up of diverse women and girls from throughout the County who are working to establish a report card on the status of women and girls. Initial funding for the SCWG was obtained by Soroptimist Clubs and other women centric groups.
- What started in 2016 with a \$30,000 "Walking for Health" grant with Sutter Health, Supervisor Hannigan has partnered with the Florence Douglas Senior Center in Vallejo to provide shoes for seniors. Sutter has renewed their commitment with an additional \$20,000 grant in 2019, \$10,000 in 2022 and another \$10,000 grant in 2023. This program has given away nearly 3,000 pairs of walking shoes and continues to offer opportunities to encourage walking and healthy lifestyles. Supervisor Hannigan actively promotes exercise through her weekly "Walk with the Supervisor" which takes place every Friday at 9 a.m. along the Vallejo Waterfront.
- State Route 37 traffic and flood protection is an issue of concern for Supervisor Hannigan. She serves as Chair of the Solano Transportation Authority SR 37 Policy Committee. The committee compared the impacts of status quo and solutions to address traffic congestion and environmental impacts. The focus should be to protect the existing roadway while exploring options to accommodate long-term solutions to address the traffic demands with a balance of short-term solutions.
- During the 2020 County budget discussions, Supervisor Hannigan put forward an Equity Initiative along with \$150,000 to offset the projected costs of hiring a consultant to assist the County with an internal review of equity policies, practices, and procedures. Supervisors Hannigan and Williams are appointed to the subcommittee and anticipate the equity review to address recruitment, hiring, mentoring, promotion, and all other employee related activities with the intention of improving our ability to support a diverse workforce at all levels that mirrors the diversity of the residents in our County.
- In August 2022, Supervisor Hannigan joined Probation staff and community partners in welcoming State of California Attorney General Rob Bonta to the Youth Achievement Center in Vallejo. At the meeting six young people in our justice program had an opportunity to ask the Attorney General questions regarding the justice system for youth, share in their own experience their optimism for their futures and the concerns they face daily. Attorney General Bonta learned about the services provided to them to prepare them for a future outside our justice system.
- The three years from 2020 through 2022 were unprecedented years in our Nation's history with the COVID-19 Pandemic. Through the early months of the pandemic Supervisor Hannigan led the County discussion on the Shelter at Home (SAH) order, worked with local, regional, and statewide leadership to understand the complexities of SAH, virus transmission and the multitude of orders and changes to orders as put forward by Governor Newsom and the CA Department of Public Health (CDPH) and implemented in Solano County by Public Health staff. Assisting Public Health messaging, providing personal protective equipment to seniors and involving Elected Officials County-wide to participate in updates and ask questions regarding the COVID-19 virus, treatments, virus spread and containment, vaccines and the tiering systems as ordered by the CDPH for opening and closing businesses and schools.

Goals and Objectives:

- Collaborate effectively with the City of Vallejo.
- Engage residents of District 1 in the action and operations of the County.
- Invigorate all of Solano County in advancing the County's mission, vision, core values and goals through an equity lens.
- Lead collaboratively and energetically with each member of the Board of Supervisors.
- Listen to the concerns of the citizens of Solano County.

**Erin Hannigan
Legislative & Administration**

- Implement a healthy community strategy.
- Work to bring solutions to homelessness and an end to the sexual exploitation of children.
- Expand Foundation funding for the County and our non-profit organizations.
- Continue to foster our partnership with the Yocha Dehe Winton Nation and its tribal members.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$136,190 or 19.5% in appropriations when compared to the FY2023/24 Adopted Budget primarily due to increases in Salaries and Employee Benefit costs resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies and Other Charges due to increases in insurance costs, central data processing charges, and Countywide Administrative Overhead costs.

DEPARTMENT COMMENTS

As the Solano County District 1 Supervisor, Erin Hannigan brings her experience of balancing budgets, improving the quality of life and protecting the environment. As a mother, Erin understands the importance of the health and well-being of the family. She is seeking solutions to connecting essential services to those in our communities who need them the most. Supervisor Hannigan is very present in the local community, attending and participating in community, veterans, and civic events.

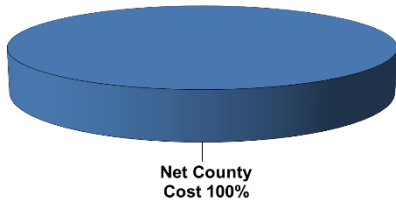
Since being sworn into office in January of 2013, Supervisor Hannigan has been working diligently to connect the services and operations of the County to the community. Issues related to public safety and the Center for Positive Change, homelessness and human trafficking, health care, including mental health services and the environment have been significant areas of connecting County services to the citizens. Since the implementation of the County contract for Animal Control Services in Vallejo, her office assists in connecting District 1 residents with Animal Control Services. A large population of military veterans resides in District 1, and Supervisor Hannigan spends quality time connecting our veterans with Veteran's Services at federal, State and county levels.

Supervisor Hannigan and her staff continue to be significantly involved in legislative issues at all levels of government. Supervisor Hannigan works to ensure that the county's interests are included in discussions of legislation in the City of Vallejo, the State of California, and at the Nation's Capital.

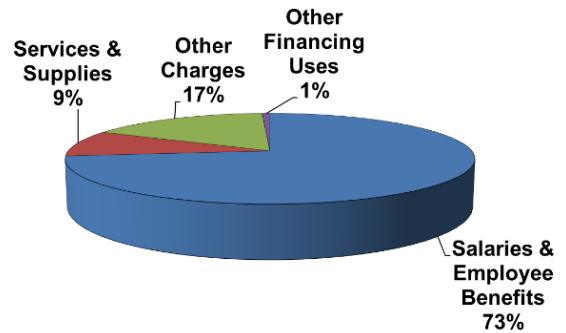
One significant project of Solano County is located in District 1. The Solano360 project is a partnership between Solano County and the City of Vallejo. This project will continue to see development of a proposed land plan supported by a feasibility/market studies consistent with the uses defined in the Specific Plan which was approved in 2013. In 2018, the County cleared the grandstands and the old horse barns to prepare the property for development. In 2020 and 2021, the County along with its partner, the City of Vallejo brought on a private partner to help make that project become a reality. With a term sheet agreed to with the private partner in 2022, we anticipate bringing the project forward to the community through 2024.

Supervisor Hannigan is honored to serve as a member of the Solano County Board of Supervisors. With the assistance of her staff, Josette Lacey and Michael Wilson, she is able to serve as a strong conduit between the Board of Supervisors and the County Administration. Supervisor Hannigan enjoys representing the County and Board of Supervisors not only in District 1, but alongside the other four Supervisors representing the County of Solano. Her greatest priority is serving the people who live, work and visit Solano County. As she often says, "I love the work I do and will always work to further improve our community". In January 2021, Supervisor Hannigan began her 3rd term as County Supervisor representing District 1. She has announced that she will retire from government service at the end of her term in December 2024.

USE OF FUNDS



SOURCE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	4,306	0	0	0	0.0%
TOTAL REVENUES	4,306	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	501,087	503,810	610,595	106,785	21.2%
SERVICES AND SUPPLIES	57,884	75,047	76,195	1,148	1.5%
OTHER CHARGES	83,242	112,451	139,898	27,447	24.4%
OTHER FINANCING USES	4,936	5,259	6,069	810	15.4%
INTRA-FUND TRANSFERS	45	100	100	0	0.0%
TOTAL APPROPRIATIONS	647,195	696,667	832,857	136,190	19.5%
NET COUNTY COST	647,195	696,667	832,857	136,190	19.5%

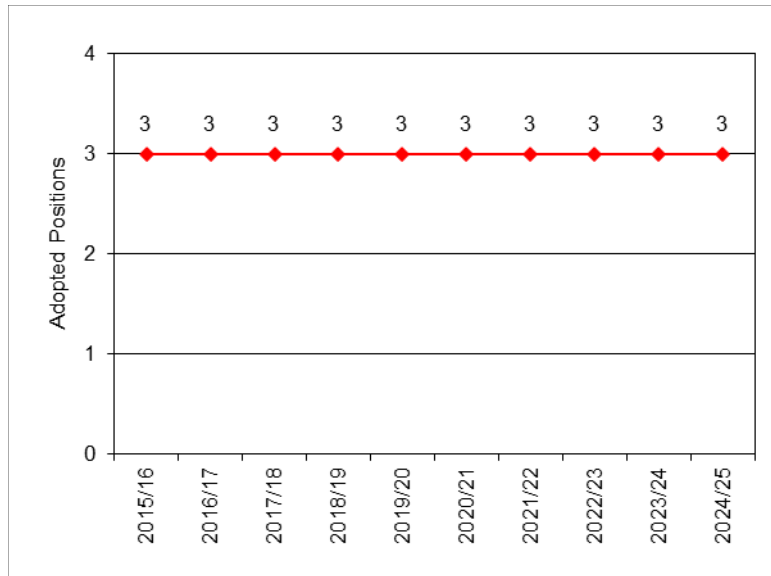
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Budget Summary:	
FY2023/24 Midyear Projection:	568,369
FY2024/25 Recommended:	782,877
County General Fund Contribution:	782,877
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 2 Supervisor represents citizens residing within the City of Benicia, a portion of the Cities of Vallejo and Fairfield, the unincorporated areas of Home Acres, Cordelia, Green Valley, and the Suisun Marsh. The District maintains an office at the County Government Center at 675 Texas Street in Fairfield. The District 2 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and two staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Brown, Vice-Chair, represents the Board of Supervisors on over 15 County and regional boards and commissions. Supervisor Brown serves on the oversight board of the Area Agency on Aging of Napa and Solano Counties. Supervisor Brown also serves on the Association of Bay Area Governments (ABAG) Executive Board (Alternate), General Assembly (Alternate) and Regional Planning Committee, California State Association of Counties (CSAC) Board of Directors (Alternate), Yolo-Solano Air Quality Board, City-County Coordinating Council (CCCC), East Vallejo Fire Protection District, In-Home Support Services Public Authority, Mental Health Advisory Board, Solano Open Space, Solano County Water Agency, Legislative Committee and Historical Records Committee.

Challenges:

- The COVID-19 pandemic aftereffects continue to impact and present some challenges to budgets, in-person meetings, information dissemination, and heightened vigilance from at the state and local levels.
- Emergency wildfire response throughout the County has also been a significant undertaking and required reallocation of resources to respond.
- There continues to be challenges with managing air quality and environmental issues in District 2.
- Expanded enforcement and coordination of the weed abatement ordinance.
- Water issues in Benicia, specifically the broken water main under Lopes Road as the land continues to slide in that area.
- Continued flood risks on Suisun Creek during any torrential storms.
- Homeless encampments encroaching into neighborhoods throughout District 2.
- Illegal food vendors impacting safety of traffic flow in the cities of District 2.
- Water access for fire suppression in the Sandy Beach community.
- Mare Island residents unfair CFD allocations.

Accomplishments:

- Appointed to be on the Solano Master Plan for Aging Working Committee.
- Serves on the oversight committee of the reformed Area Agency on Aging of Napa and Solano Counties which provides much needed services to seniors.
- Sponsored resolutions at the Board of Supervisors to recognize contributions to the community and society.
- Serves on the Solano Behavioral Health Advisory Board and aided in the procurement of mobile crisis services for Solano County residents and first responders.

**Monica Brown
Legislative & Administration**

- Ongoing support and approval of continued implementation of Laura’s Law that supports individuals with assisted outpatient mental health treatment.
- Continues to advocate and oppose legislation at the state level on behalf of constituents in District 2.
- Meets monthly with Health and Social Services regarding issues related to mental health and housing.
- Continued work with the Solano County Department of Resource Management-Public Works Division and the Solano County Water Agency to address and remediate flooding in Cordelia at Thomasson Lane and Erikson’s Ranch, where residents were extremely affected by storms.
- Has regular meetings with many Solano County Department Heads and leaders to discuss backgrounds, plans, and policies of each Department and Supervisor priorities as it relates to each Department’s areas of focus.
- Continued advocacy at the Board level for further homeless services and resources.
- Continued work with the Department of Resource Management to utilize Senate Bill (SB) 1 funding to improve roads in District 2, resulting in a portion of Benicia Road improvements.
- Works with Solano Transportation Authority on Safe Routes to Schools.
- Address constituent concerns on a variety of issues including code enforcement, land use planning, traffic, water, senior and veteran’s issues and assistance with various State and local agencies.
- Disseminates a weekly District 2 newsletter to constituents with current public notices, events, and information.

Priorities:

- Serving District 2 constituents by investigating and responding to their concerns concerning the County, meeting with them on requests, and reaching out to them through community meetings and forums.
- Keep open space open.
- Prepare a plan for countywide broadband mapping and implementation.
- Create positions for grant writers to apply for as much State and federal funding as possible to serve Solano County residents.
- Supporting and initiating efforts that will enhance the lives of the residents of Solano County through collaboration with County stakeholders, local, State and federal legislators, business communities, and non-profit organizations serving various communities such as children and families, the homeless, mental health and veterans’ advocates.
- Working to address homelessness throughout Solano County including homeless students and persons needing permanent housing in District 2.
- Collaborating with the Solano Behavioral Health Services Division, the Health Advisory Board, and non-profit organizations to increase services and resources allocated to mental health patients and their families.
- Addressing water issues within the County, specifically the root causes of flooding and emergencies many District 2 residents have experienced with the 2023-24 winter storm events. This includes working with cities within the District as well as State and local water agencies to prevent further emergency situations and provide relief to those affected by disasters.
- Expand food distribution to address the issue of food insecurity throughout District 2.

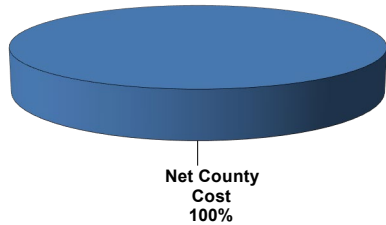
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$110,803 or 16.5% in appropriations when compared to the FY2023/24 Adopted Budget, primarily due to increases in Salaries and Employee Benefit costs resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies and Other Charges due to increases in insurance costs, central data processing charges, and Countywide Administrative Overhead costs.

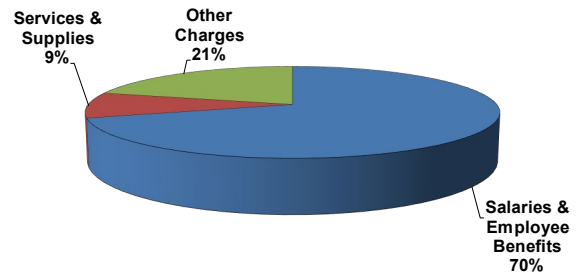
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	4,306	0	0	0	0.0%
TOTAL REVENUES	4,306	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	444,210	493,143	548,429	55,286	11.2%
SERVICES AND SUPPLIES	53,928	62,516	70,012	7,496	12.0%
OTHER CHARGES	83,882	113,253	161,484	48,231	42.6%
OTHER FINANCING USES	2,582	3,112	2,902	(210)	(6.7%)
INTRA-FUND TRANSFERS	1,333	50	50	0	0.0%
TOTAL APPROPRIATIONS	585,936	672,074	782,877	110,803	16.5%
NET COUNTY COST	585,936	672,074	782,877	110,803	16.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

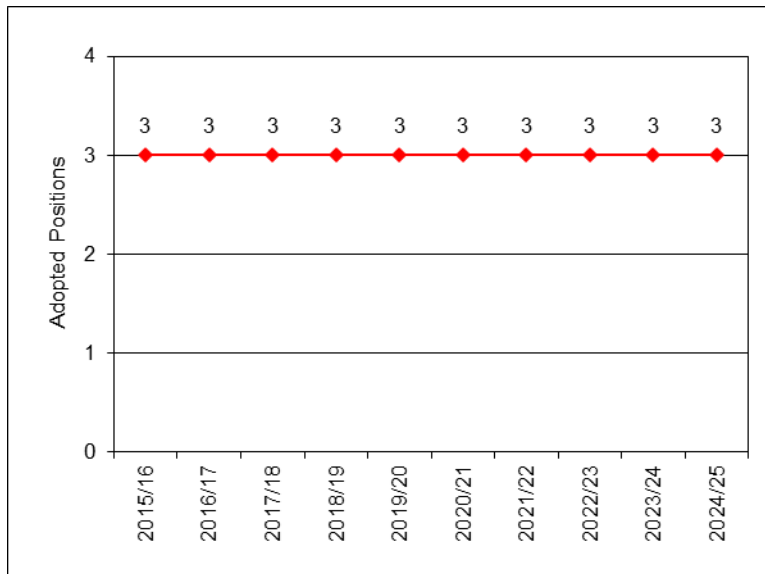
None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

Monica Brown
Legislative & Administration

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Budget Summary:	
FY2023/24 Midyear Projection:	753,817
FY2024/25 Recommended:	849,065
County General Fund Contribution:	849,065
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 3 Supervisor represents citizens residing within the City of Suisun City, Suisun Valley and a portion of the City of Fairfield. The district maintains an office at the County Government Center at 675 Texas Street in Fairfield. The District 3 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and two staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Williams represents the Board of Supervisors on over 22 County and regional boards and commissions as a member or alternate member. Appointments as a member include National Association of Counties (NACo), Association of Bay Area Governments (ABAG) Executive Board, ABAG General Assembly, Community Action Partnership (CAP) Solano JPA Board, East Vallejo Fire Protection District, In-Home Support Services Public Authority, Solano Children’s Alliance, Solano Facilities Corporation, Solano Land Trust, Solano Open Space, Solano County Water Agency, Solano City County Coordinating Council (4Cs), Vacaville-Fairfield Solano Greenbelt Joint Powers Authority and the Social Equity Committee. Appointments as an alternative member include the California State Association of Counties (CSAC) Board of Directors, Napa/Solano Area Agency on Aging (N/S AAA) Oversight Board, Yolo-Solano Air Quality Board, Local Agency Formation Commission (LAFCo), Solano Transportation Authority (STA), Solano Subbasin Groundwater Sustainability Agency Board of Directors, Solano County Consolidated Oversight Board, and the Travis Community Consortium.

Priorities:

- Serving district constituents by investigating and responding to their concerns regarding the county, meeting with them on requests, and reaching out to them through community meetings and forums.
- Supporting and initiating efforts that will enhance the lives of the residents of Solano County through collaboration with county stakeholders, local, state, and federal legislators, business communities, and non-profit organizations serving various communities such as children and families, the homeless, mental health, and veterans advocates.
- Working to address homelessness throughout Solano County including persons needing permanent housing in District 3.
- Addressing water issues within the County, specifically the root causes of flooding and emergencies many District 3 residents have experienced with the 2023 rainstorm events. This includes working the Solano County Department of Resource Management-Public Works Division and Sheriff’s Office of Emergency Services to address and remediate flooding as well as working with cities within the District as well as state and local water agencies to prevent further emergency situations and provide relief to those affected.

Accomplishments:

- Recommended establishment of a County development policy, then Collaborated with the Department of Resource Management in the drafting of the County’s newly adopted Good Neighbor Policy designed to encourage developers to reach out to the local community most likely to be impacted by their intended development. The intent of the policy is to allow for the local community an opportunity to provide comments and feedback to the developer in the hopes of mitigating impacts before the final phases of the development design and prior to going before the Board.
- Collaborated with the Black Infant Health program staff at Health and Social Services (H&SS) to put on a Black Maternal & Infant Health Seminar. The seminar was financially sponsored by Kaiser, Sutter Health, and Partnership HealthPlan. The intent of the seminar was to highlight the health disparities faced by African American women and infants and to seek out solutions to these disparities both during the gestational pregnancy and within the first two years following the birth of the child.

-
- Collaborated with the Public Works, the City of Fairfield, the City of Suisun City, Cal OES, the Solano County Water Agency (SCWA), and the SCWA Flood Control Advisory Committee, in order to resolve the many ongoing water issues impacting residents in District 3 and throughout the County as well as the Solano Farm Bureau.
 - Met with all County department heads and County staff to discuss backgrounds, plans, and policies of each department and Supervisor priorities as it relates to each department's areas of focus.
 - Established "Supervisor Office Hours" so that constituents of District 3 have the ability to meet with and speak with Supervisor Williams on local issues impacting their communities.
 - Participated in field work with consultants and other volunteers on the Point In Time (PIT) homeless count; met with non-profit organizations serving homeless populations, and continued advocacy for further homeless services and resources throughout the county.
 - Worked with County staff and advisory committee for In-Home Support Services regarding the State Budget changes and the impacts to the local funding and potential negative impacts of the service.
 - Represented Solano County as an Alternate on the CSAC Board of Directors working to influence legislation that will benefit counties and the public.
 - Attended Association of Bay Area Governments as Primary to learn about regional concerns that affect Solano County and to seek out viable solutions to those concerns.
 - Met with Suisun Valley constituents on issues related to development, land use, water, traffic, and preservation of open space.
 - Addressed constituent concerns on a variety of issues including code enforcement, land use planning, traffic, water, and assist them with various state and local agencies.
 - Held representative seat on the Association of Bay Area Governments (ABAG) Housing Committee.
 - Held representative seat on the National Association of Counties (NACo) Community Economic Workforce Development Policy Steering Committee.
 - Is a member of the National Association of Black County Officials (NABCO).
 - Represented District 3 at numerous events in the community.

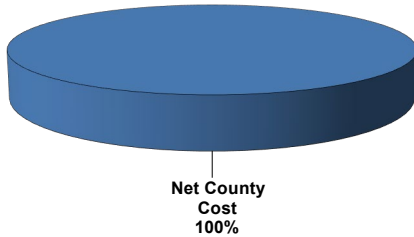
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$126,736 or 17.5% in appropriations when compared to the FY2023/24 Adopted Budget, primarily due to increases in Salaries and Employee Benefit costs resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates. Additionally, the Recommended Budget includes increases in insurance and Countywide Administrative Overhead costs.

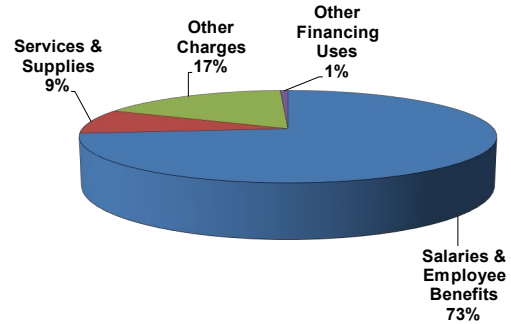
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	452,054	530,594	623,116	92,522	17.4%
SERVICES AND SUPPLIES	59,721	75,047	72,834	(2,213)	(2.9%)
OTHER CHARGES	89,104	111,329	147,033	35,704	32.1%
OTHER FINANCING USES	4,295	5,259	5,982	723	13.7%
INTRA-FUND TRANSFERS	5,454	100	100	0	0.0%
TOTAL APPROPRIATIONS	610,627	722,329	849,065	126,736	17.5%
NET COUNTY COST	610,627	722,329	849,065	126,736	17.5%

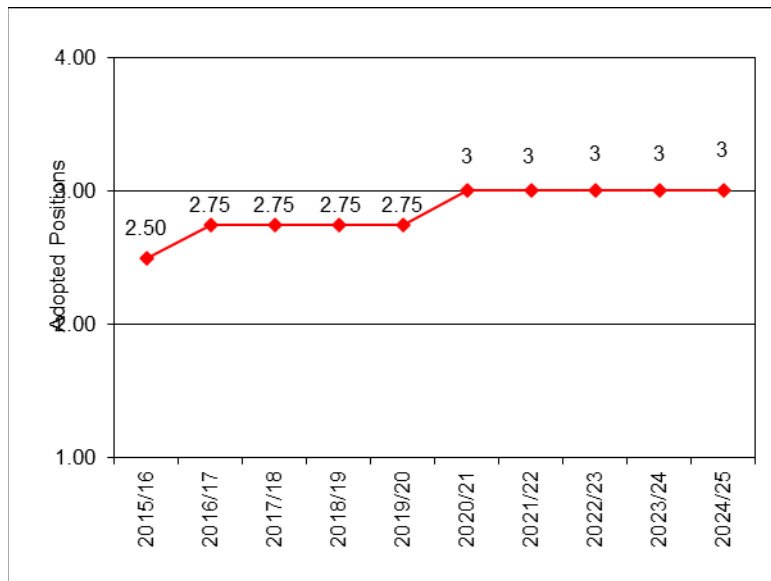
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Budget Summary:	
FY2023/24 Midyear Projection:	753,525
FY2024/25 Recommended:	859,887
County General Fund Contribution:	859,887
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 4 Supervisor represents the cities of Vacaville and Dixon and the Northern part of Solano County including the agricultural areas of Pleasants Valley, Vaca Valley, Lagoon Valley, English Hills, Winters and Dixon Ridge. The District 4 Supervisor’s budget provides for the expenditures of the elected supervisor and two full-time staff positions. As the elected representative for District 4, Supervisor Vasquez is available to meet or speak with his constituents to assist them in resolving issues that arise. The District 4 office is maintained at the County Administration Center at 675 Texas Street in Fairfield.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Vasquez represents the citizens of Solano County on 31 County, regional and State boards and commissions as a member or alternate member. These appointments include the Bay Conservation and Development Commission, Delta Counties Coalition, Delta Protection Commission, Northern California Counties Tribal Matters Consortium, Solano County Water Agency, Yolo-Solano Air Quality Management District, and more. The preservation of agriculture and natural resources, along with issues affecting seniors and those in poverty remain significant priorities for Supervisor Vasquez.

Since being sworn into office in 2003, Supervisor Vasquez has been selected by his peers to act as Chair eight times. He has been recognized nationally as a leader on the issue of childhood obesity and continues to work toward ensuring Solano County is the best place to Live, Work, Learn, Play and Age.

Accomplishments:

- As Chair of the Board of Supervisors in 2023, Supervisor Vasquez presided over the first ever Board Priority Setting session. This special public meeting was designed for the Board and public to discuss their top priorities for the County moving forward. Top priorities include economic development, agriculture protection, housing, and County workforce development. These priorities help give staff a roadmap that will assist them in developing future workplans and budgets.
- The LNU Lightning Complex Fire of August 2020 is still fresh in many of our minds. More than 300 homes were destroyed and 854 total structures were damaged in the rural Vacaville and Greater winters Area. Supervisor Vasquez’s office continues to field calls and e-mails from those seeking assistance and continues to be a liaison between residents and staff to assist in the recovery process.
- Established an Agricultural Pass (Ag Pass) Program to assist farmers and ranchers in preparing for and navigating natural disasters. Created in conjunction with the County Agricultural Department and Solano County Sheriff, this program trains and certifies commercial agriculture producers to conditionally access evacuation areas during emergencies to care for crops and livestock.
- In late 2023, the Board celebrated Solano County’s 48 centenarians ranging in age from 100 to 109 during the 17th Annual Centenarian Celebration. This event was held as a virtual presentation before the Board of Supervisors. The event provides the opportunity to recognize and honor our oldest living residents for the wonderful things they have achieved and continue to experience in their lives.
- Supervisor Vasquez continues to engage with the public through a monthly e-newsletter that highlights issues affecting District 4 and the County as a whole. In addition, the use of social media such as Twitter and Facebook have added more opportunity to interact with constituents and promote exceptional people and events in Solano County.

John M. Vasquez
Legislative & Administration

Goals and commitments in the coming fiscal year:

- Closely watch legislation that impacts water, our most important natural resource. Supervisor Vasquez is committed to being an advocate for all of Solano County at the local, State and federal level on matters involving water and serves on the Solano County Water Agency, Solano Groundwater Sustainability Agency Board of Directors and is Vice Chair of the Delta Protection Commission. It is critical to all residents that our current water sources are protected while working to create more storage for growing demands.
- Continue to work with residents impacted by the LNU Lightning Complex Fire to rebuild their properties. Ongoing work also includes fire prevention and preparedness initiatives which include the formation of Fire Safe Councils (FSC's) throughout the county, including Solano County's own Solano Fire Safe Council that can serve as an umbrella to assist the local FSC's. Supervisor Vasquez will continue to push for enhanced alert systems such as audible sirens and mobile messaging as well as fuel reduction initiatives.
- With agriculture being a large part of the District 4 landscape, Supervisor Vasquez will continue to be a proponent of Solano County's farmers and ranchers and processors.
- Work with our County Agriculture Department to continue efforts to eradicate the Glassy-winged Sharpshooter, which was discovered in 2021 in Vacaville. Glassy-winged sharpshooters are invasive pests of concern to grape growing regions. The Ag department has already implemented high-density trapping measures and applied targeted treatments to protect the County's 4,000 acres of vineyards.
- Homelessness in Solano County is a concern to Supervisor Vasquez, and he will continue to work with the Board of Supervisors to collaborate and partner with the seven cities, non-profit agencies and service providers to address the myriad issues contributing to homelessness. He serves on the Community Action Partnership (CAP) Solano Joint Powers Authority, a partnership between the county and the seven cities to oversee and coordinate strategies that combat homelessness and provide safety net services.

Supervisor Vasquez will continue to work to promote the hard work of County workers who, day in and day out, care for the health of our residents, ensure our roads are safe, protect our safety and property, serve our veterans, sustain our agricultural heritage, educate our children and so much more.

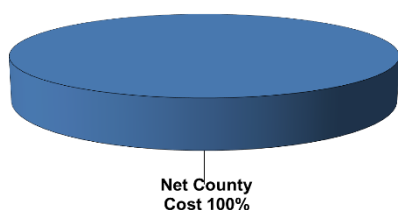
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$156,999 or 22.3% in appropriations when compared to the FY2023/24 Adopted Budget primarily due to increases in Salaries and Employee Benefits costs due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies and Other Charges due to increases in insurance costs, central data processing charges, and Countywide Administrative Overhead costs.

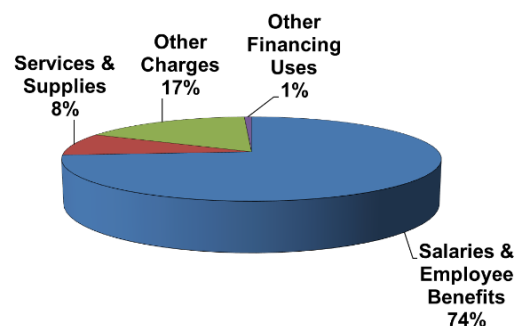
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	4,306	0	0	0	0.0%
TOTAL REVENUES	4,306	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	513,647	514,807	634,031	119,224	23.2%
SERVICES AND SUPPLIES	53,036	67,675	71,131	3,456	5.1%
OTHER CHARGES	81,366	111,976	145,409	33,433	29.9%
OTHER FINANCING USES	5,022	5,280	6,166	886	16.8%
INTRA-FUND TRANSFERS	5,718	3,150	3,150	0	0.0%
TOTAL APPROPRIATIONS	658,788	702,888	859,887	156,999	22.3%
NET COUNTY COST	658,788	702,888	859,887	156,999	22.3%

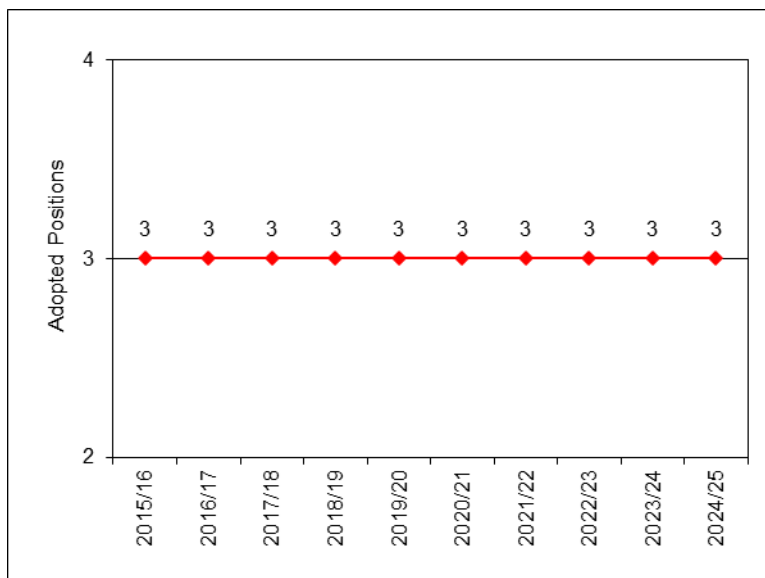
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Mitch Mashburn, Chair
Legislative & Administration

Budget Summary:	
FY2023/24 Midyear Projection:	745,390
FY2024/25 Recommended:	833,932
County General Fund Contribution:	833,932
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 5 Supervisor, Mitch Mashburn, represents citizens residing in the City of Rio Vista, parts of the cities of Vacaville, Fairfield, Suisun City, and the unincorporated areas of Elmira, Collinsville, Birds Landing, and Ryer Island. The District includes Travis Air Force Base, one of the busiest installations in Air Mobility Command, some of the nation’s richest farm and grazing land, a significant delta ecosystem, and the people who call this region home.

In his fourth year on the Board, Supervisor Mashburn has been chosen by his peers as Chair of the Board of Supervisors. He also serves as Chair of the Delta Conservancy, Chair of the Yolo Solano Air Quality Management District, Chair of the Solano Subbasin Groundwater Sustainability Agency; Vice Chair of the Solano Transportation Authority, and on the City County Coordinating Council (4Cs) Joint Steering Committee. Additionally, Supervisor Mashburn is the Primary representative for the Board on the Delta Counties Coalition (DCC), the Local Agency Formation Commission (LAFCo), the Bay Conservation and Development Commission (BCDC), Rural County Representatives of California (RCRC), Travis Community Consortium (TCC), Solano County Consolidated Oversight Board, Remote Access Network Board, Yolo Bypass/Cache Slough Partnership MOA, Winters Branch Library Financing Authority, and is the alternate representative on the Delta Protection Commission, Solano Water Authority, and University of California Cooperative Extension Capitol Corridor Multi-County Partnership Leadership Advisory Committee. He also serves on numerous other committees and agencies directly related to these assignments.

As a member of the Board of Supervisors, Mashburn serves with his colleagues on the Solano County Water Agency (SCWA), National Association of Counties (NACo), East Vallejo Fire Protection District, Solano Facilities Corporation, and In-Home Supportive Services Public Authority. Additionally, he serves on the Board of Supervisors Standing Committees on Military and Veterans Affairs and Land Use and Transportation.

The Supervisor maintains an office at the County Government Center, located at 675 Texas Street, Suite 6500 in Fairfield, California. The District 5 Office budget provides for the expenditures of the elected Supervisor and two full-time staff members.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

There are five primary areas where new and ongoing challenges will impact all areas of budget and staffing. While certainly not a complete list, these are primary issue areas for Supervisor Mashburn that heavily impact District:

- Funding gaps will increase as the State navigates a State budget deficit well beyond \$70 billion and will reflect our ability to meet demands for service with our ability in local government to pay for them.
- While water supply and storage have remained an ongoing issue, there are new and more direct proposals that could devastate supply for agricultural, urban, and environmental uses. It is imperative that lobbying and public education efforts be ramped up to prevent catastrophe.
- Ongoing crime and retail theft continues to stretch the limits of law enforcement while having significant impact on our quality of life and the budgets of every resident of Solano County through higher costs.
- The availability of affordable housing continues to be a challenge to all communities in California, caused by numerous factors, many of which are out of the control of local government. We must ensure that the benefits of additional housing outweigh potential damage and unwelcome changes to the industry and character of Solano County.
- Finally, changing demands on local land use will threaten local control and the County’s ability to protect our major economic drivers – Travis Air Force Base and production Agriculture.

Goals/Accomplishments:

- As Chair of the Board of Supervisors, Supervisor Mashburn will ensure regular tracking of progress toward broader goals set by the Board.
- With the approaching longer-term period of budget crisis at the State level, Supervisor Mashburn will call for a complete analysis of infrastructure assets, deficits, and deferred maintenance.
- Protecting Solano County's needs of water for urban use, agriculture, and the environment without allowing our communities to mitigate for the state. Tackle new threats with more aggressive lobbying and education efforts and continue our commitment to Delta security.
- Protecting Travis Air Force Base, its missions, personnel, families, veterans, surrounding communities, and its multi-billion dollar economic impact from all threats and encroachment. Continuing to recognize the unbreakable ties between successful veterans' services with a strong Travis Air Force Base and its numerous resources for veterans.
- Ensuring access to high-speed internet to rural households and businesses, and ensuring public safety has better functionality to communicate with one another.
- Continuing to make Solano County a Right-to-Farm County, ensuring the ability of agriculture to succeed without threats caused by encroachment, loss of water and over-regulation.
- Continue our ongoing efforts to improve communication between County Government and the people we serve by improving existing channels and creating new ones. Increase participation in Supervisor Mashburn's Facebook page and advertising for public meetings through direct mail as appropriate and cost-effective.
- Protect Solano County's long-standing commitment to balanced budgets and strong reserves, while protecting critical services and pushing back against state and federal unfunded mandates.
- Ensuring our critical public safety needs are met at the neighborhood and community level through a well-funded and responsive public safety structure that includes getting the men and women of law enforcement the tools they need.
- Continue the significant progress made toward restructuring the delivery and accountability of homeless services through the Community Action Partnership (CAP) Solano Joint Powers Authority. Maintaining our regional approach with the Cities to minimize waste and overlap while maximizing funding.

Staying Connected:

- Through a community newsletter that reaches more than 30,000 email inboxes, Supervisor Mashburn has called attention to programs that benefit the people of Solano County. In the new budget cycle, that approach has expanded beyond email and social media to get directly into residents' mailboxes with announcements for opportunities where residents can better engage with government.
- Finding strong and effective new ways to stay connected as a community has continued to be a priority. Supervisor Mashburn has expanded his presence through emails and Facebook, starting a new Facebook page for his office and adding popular new features like a community calendar.
- Recognizing key achievements of constituents through Board Resolutions and sharing the good news throughout the district keeps us all connected. Participating in parades, programs, events and holding small community coffees is productive as well. Wherever Supervisor Mashburn is in the district opens a new opportunity for feedback that helps discover solutions.
- Engaging young people with government early can have a lasting effect on their civic involvement throughout their lifetimes and helps them understand public policy decisions that will impact their futures.

Public Safety:

- With a background in law enforcement, Supervisor Mashburn has had a particular interest in increasing the resources available to the Sheriff's Office to ensure they have the resources they need for public safety, better communication with their colleagues, and improving their ability to serve all of us. For unincorporated Solano County, the Sheriff's Office is the only law enforcement agency on patrol with needs that are unique from our city police departments.

**Mitch Mashburn, Chair
Legislative & Administration**

- Supervisor Mashburn’s hands-on approach to code enforcement within the unincorporated areas in Solano County continues to ensure health and safety violations are addressed before becoming a larger problem. He and his staff have engaged in regular meetings with landowners and residents in areas of District 5 that have seen significant problems with unsafe structures, fire prevention, illicit drugs, groundwater contamination and numerous other issues that demand attention. This effort continues to see significant success following a restructuring of code enforcement to better serve these needs.
- In keeping with his commitment to public safety, Supervisor Mashburn continues to meet with leadership, county staff and bargaining groups from Deputy Sheriffs, Corrections and Probation, to ensure their needs are met and that their voices are heard.

Agriculture, Land Use, and Local Decisions:

- Agriculture – from farming and ranching to aquaculture and viticulture – continues to drive more than \$1.2 billion into Solano County’s economy. Protecting it and the families who make it thrive was a significant reason why Supervisor Mashburn first had an interest in serving as County Supervisor. As new and complex needs in both rural and urban planning are tackled, it’s critical that every decision is made here locally, with a consistent eye toward what’s best to protect the largest drivers of the County’s economy. Along with Supervisor Vasquez, with whom Supervisor Mashburn shares representation of most of Solano County’s agricultural areas, he hosted meetings with the Young Farmers and Ranchers group to bring more young people into farming and ranching.
- Solano County is a “Right to Farm” county with a rich agricultural heritage. Growing more distinct crops than all but one other California county, Supervisor Mashburn continues to create a culture that supports agribusiness, based on the concept of partnering with farmers, ranchers, orchardists, and greenhouse operators to “Help Us Help Them.” County policies and programs are continuously reviewed to protect the right to farm, while being nimble enough to adjust to market changes that allow agriculture to continue to flourish for generations to come. In 2023, 62 County Ag Grants of \$5,000 each were made available and awarded to farmers still facing challenges post-COVID. This unique partnership with the Farm Bureau was flexible to specific needs in each of our distinct growing areas.

Homeless Crisis and Regional Cooperation:

- One of Supervisor Mashburn’s primary early goals was reframing how the County manages the ongoing homelessness crisis in Solano County, and a big part of that was ending the narrow approach and replacing it with a coordinated effort with all our local partners in government and non-profits. New guiding principles include more comprehensive service to the homeless population, improved transparency, and accountability. Structurally, CAP Solano relaunched as a Joint Powers Authority (JPA) with policy making and accountability shifting from staff to the elected officials. Supervisor Mashburn served as the inaugural Chair of the effort and the new JPA and is now educating other counties throughout California about the very successful approach.

Protecting the Mission and People of Travis Air Force Base:

- Supervisor Mashburn continues to be a fierce advocate for the men, women, and mission of Travis Air Force Base. His regular conversations and partnerships with command staff ensures that the county’s position remains in alignment with Air Force needs and goals. He continues to be deeply engaged in the Travis Community Consortium, working with Congressional partners to communicate Solano County’s unparalleled support of the base is well-communicated to the Pentagon.
- Thousands of veterans and their families live within District 5, many of whom stayed following their service at Travis AFB or at the former Mare Island Naval Shipyard because of access to base benefits and quality health care at the VA and David Grant Medical Center. Supervisor Mashburn takes meeting the needs of those who served very seriously and continues to highlight available services provided by the County and others and continues to showcase all supportive services that are available to Veterans here in Solano.

Protecting the Delta and our Local Water Supply:

- Through his service on the Delta Counties Coalition, Supervisor Mashburn continues to represent Solano County in lobbying Members of Congress to reinforce our position strongly opposing the destruction of the economy and ecosystems of the Delta to ship water through a new conveyance system, rather than building much-needed storage south of the Delta. Each year,

he builds new momentum through new partnerships to better educate elected officials up and down the state about the importance of storage and other alternatives rather than poorly planned water expressways.

- Dating back a century, there exists an ongoing battle to meet the water needs of agriculture, people, and the environment, often pitting those in the water-rich North State against those living south of the Sacramento Bay Delta. From the peripheral canal proposal of the 1980's to the twin tunnels of recent years, every scenario ends with Delta counties paying more for development in California's more arid climes. Supervisor Mashburn continues to protect the Solano Project, aquifer, communities, natural environments, and the delta intakes that provide much of Solano County's water.

Balanced Budget and Accountability:

- With his strong background in government budgeting, Supervisor Mashburn holds one-on-one meetings regularly with department heads to better understand the changing needs of each department and the role they play in the shared responsibility of serving the residents of Solano County. Rather than wait for budget hearings immediately before the deadline, Supervisor Mashburn has made it a point to help craft the budget from the beginning to ensure his goals for the County are in alignment with its spending habits.
- With federal dollars flowing to counties through the American Rescue Plan Act (ARPA), Supervisor Mashburn has worked tirelessly to ensure that more than \$86.9 million available to Solano County was spent prudently to provide new and better infrastructure along with key job training and education needs today and into the future. His goal is to ensure that aging infrastructure with deferred maintenance issues is brought to current standards, that access to technology is universal, and that funding for education is available for those who need it to better their occupational opportunities.

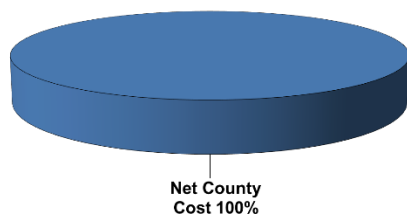
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$130,666 or 18.6% in appropriations when compared to the FY2023/24 Adopted Budget primarily due to increases in Salaries and Employee Benefits due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates. Additionally, the Recommended Budget includes increases in Services and Supplies and Other Charges primarily due to increases in insurance and Countywide Administrative Overhead costs.

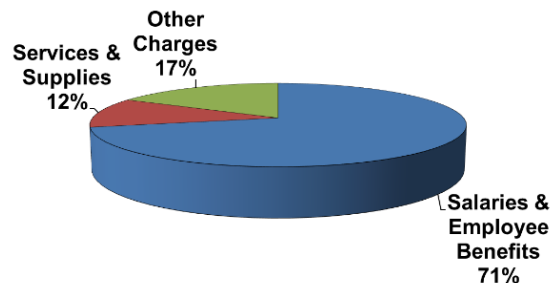
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



Mitch Mashburn, Chair
Legislative & Administration

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	4,306	0	0	0	0.0%
TOTAL REVENUES	4,306	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	483,975	498,116	595,741	97,625	19.6%
SERVICES AND SUPPLIES	52,512	92,150	92,473	323	0.4%
OTHER CHARGES	82,301	109,571	142,110	32,539	29.7%
OTHER FINANCING USES	3,011	3,229	3,408	179	5.5%
INTRA-FUND TRANSFERS	158	200	200	0	0.0%
TOTAL APPROPRIATIONS	621,956	703,266	833,932	130,666	18.6%
NET COUNTY COST	621,956	703,266	833,932	130,666	18.6%

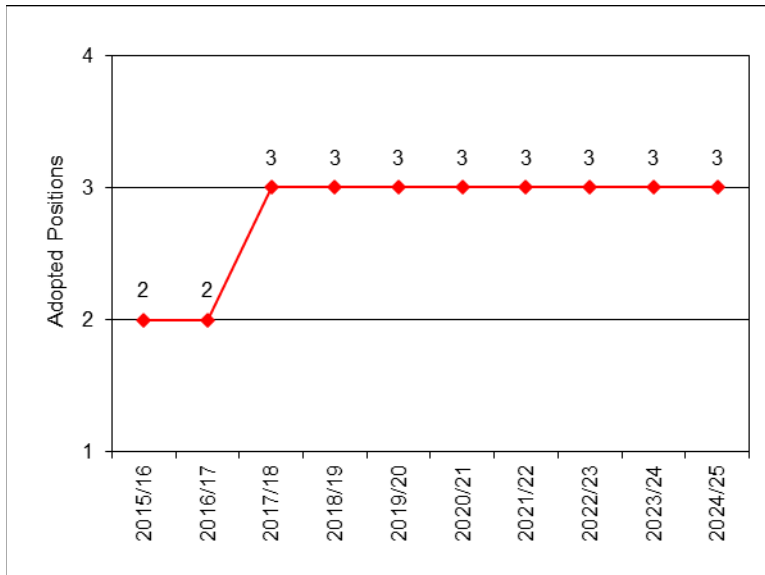
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Budget Summary:	
FY2023/24 Midyear Projection:	297,318
FY2024/25 Recommended:	295,078
County General Fund Contribution:	295,078
Percent County General Fund Supported:	100%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

This budget unit reflects the administrative costs of the Board of Supervisors’ operations which are not unique to an individual Board Member’s District. Appropriations include shared services and supplies; memberships in the Association of Bay Area Governments (ABAG), National Association of Counties (NACo), Rural County Representatives of California (RCRC) and the Travis Community Consortium (TCC).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$7,702 or 2.5% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease is primarily due to lower equipment costs as outdated equipment in the Board Chambers was replaced in FY2023/24. The decrease is partially offset by an increase in general liability insurance costs. Services and Supplies includes costs for recording, editing, and copying of the Board meetings, usage and maintenance of phone lines, liability insurance, equipment maintenance, office expenses, managed print services, consulting services, lease for copiers, travel expenses, and meals and refreshments for the Board Closed Sessions.

Fixed Assets

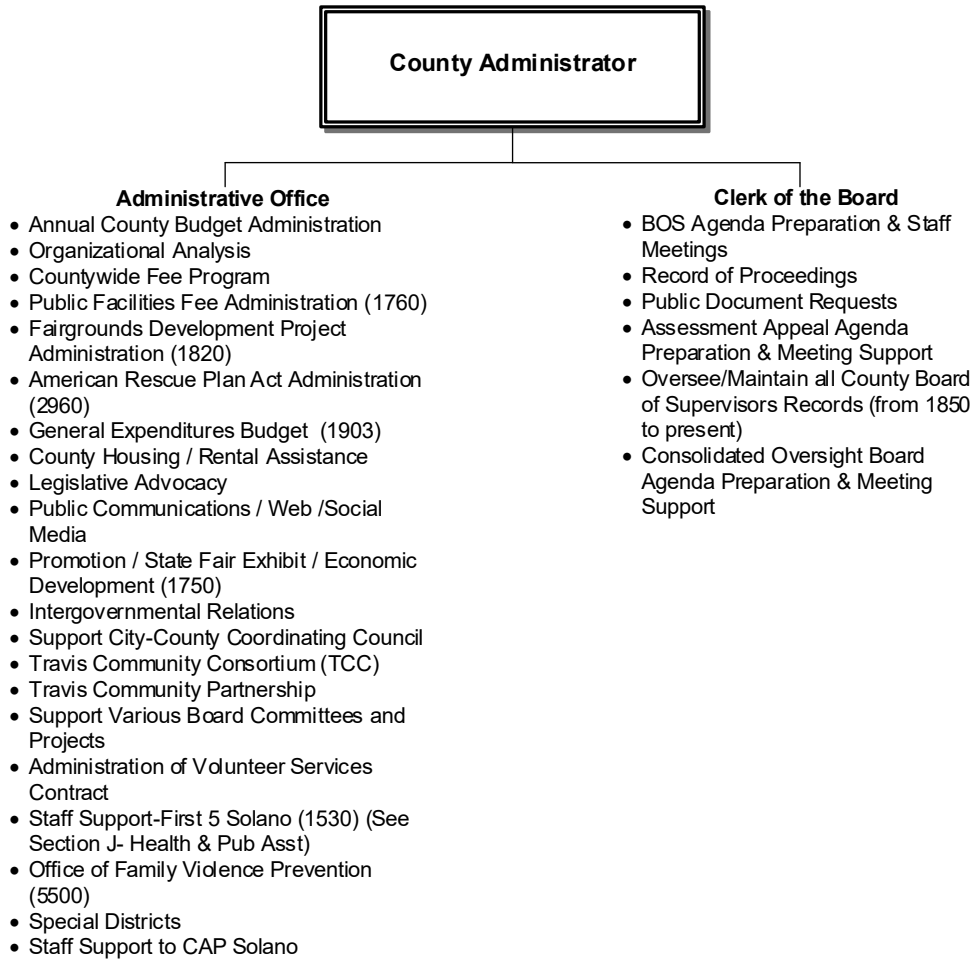
None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SERVICES AND SUPPLIES	136,938	276,780	267,297	(9,483)	(3.4%)
OTHER CHARGES	25,000	25,000	25,000	0	0.0%
LEASES	1,318	0	2,281	2,281	0.0%
INTRA-FUND TRANSFERS	1,878	1,000	500	(500)	(50.0%)
TOTAL APPROPRIATIONS	165,134	302,780	295,078	(7,702)	(2.5%)
NET COUNTY COST	165,134	302,780	295,078	(7,702)	(2.5%)

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Bill Emlen, County Administrator
Legislative & Administration



DEPARTMENTAL PURPOSE

The County Administrator is the Chief Administrative Officer of the County and is responsible to the Board of Supervisors for the proper and efficient administration of all County offices, departments, Institutions and Special Districts under the jurisdiction of the Board of Supervisors. (Solano County Code sections 2-43)

Budget Summary:	
FY2023/24 Midyear Projection:	5,779,896
FY2024/25 Recommended:	6,397,589
County General Fund Contribution:	1,358,995
Percent County General Fund Supported:	21.2%
Total Employees (FTEs):	20

FUNCTION AND RESPONSIBILITIES

Responsibilities of the County Administrator are:

- Plan, monitor, and oversee County operations to ensure Board policies are carried out in the most efficient, cost-effective, and service-oriented manner.
- Review and monitor County structure, programs, services, and budgets and make recommendations to the Board regarding reorganizations, funding, and positions necessary to conduct departmental functions.
- As Clerk of the Board of Supervisors, prepare and coordinate Board agendas and minutes, coordinate appointments to County Boards and Commissions and provide support to the Assessment Appeals Board, Solano Consolidated Oversight Board, and to the Solano County City Selection Committee.

-
- Implement the County’s Legislative Advocacy Program; review impacts of federal and State legislation; initiate legislative proposals; and prepare position recommendations.
 - Formulate short- and long-range plans through strategic planning and the Annual Budget.
 - Supervise the performance of County departments and appointed Department Heads.
 - Staff and support Board committees including Legislation, Delta County Coalition, Land Use and Transportation, Solano360, and others.
 - Represent the Board in the County’s intergovernmental relations and perform general administrative duties and provide staff support to the City-County Coordinating Council.
 - Provide administrative and fiscal oversight to First 5 Solano Commission.
 - Provide administrative and fiscal oversight to Office of Family Violence Prevention.
 - Oversee the contracts for the Administrative Entity services with the Workforce Development Board (WDB) and the Solano County Fair Association.
 - Administer and supervise the Risk Management and Loss Prevention programs (Solano County Code sections 2-44).
 - Serve as Incident Commander for emergency services (Solano County Code Chapter 7).

The County Administrator is responsible for the preparation of and oversight of the County Budget, which is mandated under the California Government Code (GC §29000 et. seq.). Additionally, the County Administrator serves as the Clerk of the Board of Supervisors, which under the California Government Code (GC §25101 et. seq.) is subject to a number of legal requirements regarding the Board meetings, minutes, maintenance of records and files.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSAccomplishments:

- Continued work with the Solano360 project partners – the County, the City of Vallejo, and the Solano County Fair Association to advance the development of the Fairgrounds property in Vallejo based on the Solano360 Specific Plan and continued to provide support to the Board subcommittee on the Solano Fairgrounds for the both the Solano360 project implementation and the operational agreements with the Fair.
- Continued to engage and participate with Travis Air Force Base with the goal of enhancing capacity of the base while reducing external threats and encroachments by collaboration between the Air Force, County and seven cities, and including participation with the Travis Community Consortium (TCC) partners.
- Continued work with the CAO’s Pension Advisory Committee to implement strategies to address escalating retirement costs.
- Continued to provide guidance on the 2011 Public Safety Realignment for program and funding with the public safety departments.
- Continued partnership and support for “Moving Solano Forward III,” the updated Countywide economic development strategy with the Solano Economic Development Corporation (EDC).
- Continued to produce the annual Solano Economic Index in collaboration with Solano EDC and Dr. Robert Eyster (15th Report).
- Continued to provide guidance and support to the Delta Counties Coalition.
- Provided staff support to the annual Board Centenarian celebration.
- Established the Solano County Housing Trust Fund (SCHTF) and program guidelines to assist in the development of affordable housing units within Solano County, issued a Request for Proposals and awarded the first round of funds.
- Provided lead support to the Community Action Partnership (CAP) Solano JPA Board of Directors which consists of two elected officials from each city and the County to improve regional efforts to address homelessness.

**Bill Emlen, County Administrator
Legislative & Administration**

- Coordinated the annual Counties Care Holiday Food Drive and the friendly competition with the employees of Contra Costa County, which resulted in a record breaking \$63,884 donated by Solano County employees toward the 2023 “Holiday Food Fight” campaign for a grand total of \$674,675 donated by Solano County employees since 2004.
- Provided regular updates to the Board on the allocation of the County’s one-time \$86.9 million federal American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund (SLFRF) direct funding and provided staff support for ongoing administration and reporting.
- Produced the Midyear Financial Forecast for the County Budget and coordinated ongoing budget monitoring throughout the year.
- Continue to work with the lead agency (Contra Costa Family Justice Alliance) on the revamp of the Solano Family Justice Center.
- Actively monitored legislative proposals and advocated for resources at State and federal levels to ensure delivery of services to County residents with the assistance of the County’s federal and State legislative advocates. Created professional quality legislative platform documents to share with legislators.
- Actively worked with the Local Agency Formation Commission (LAFCo) and Board Subcommittee reviewing Fire Districts services and wildfire preparedness to educate, identify, and manage the risk of wildfire.
- Provided department oversight to the Department of Human Resources.
- Worked with community groups, Solano Resource Conservation District, and local fire agencies to establish the Solano Fire Safe Council; created to facilitate discussions and collaborate on wildfire prevention efforts.
- Continued to produce the Solano County Annual Report, a comprehensive document, shared within the community that highlights the accomplishments of the Board and County departments in a calendar year.
- Continued efforts on the redesign of the solanocounty.com website to provide an updated user experience.

WORKLOAD INDICATORS

During FY2023/24, it is anticipated the County Administrator/Clerk of the Board will have:

- Participated and provided assistance at 29 various Board meetings in person with expanded and modified public participation access.
- Processed 466 Agenda submittals and developed/published Minutes for 18 Board Regular Meetings, 3 Board Special Meetings, 3 City Selection Committee Meetings, 3 Consolidated Oversight Board meetings, and processed 185 Public Comments related to items under the jurisdiction of the Board, through March 26, 2024.
- Provided staff administrative support to 10 Assessment Appeals Board Hearings, 3 Consolidated Oversight Board meetings and 3 City Selection Committee meetings.
- Recorded 7 Ordinances and 186 Resolutions adopted by the Board.
- Processed 257 Assessment Appeals applications (individual applications for multiples parcels counted as one).
- Received 59 requests for information under the California Public Records Act (GC §6250).
- Filed 186 California Environmental Quality Act (CEQA) documents.
- Processed 95 claims against the County and 38 lawsuits.

Functional Area Summary

**1100 – Fund 001-County Administrator
Bill Emlen, County Administrator
Legislative & Administration**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CLERK OF THE BOARD	49,545	41,875	42,609	734	1.8%
ADMINISTRATIVE OFFICE	3,701,244	4,800,967	4,995,985	195,018	4.1%
TOTAL REVENUES	3,750,789	4,842,842	5,038,594	195,752	4.0%
APPROPRIATIONS					
CLERK OF THE BOARD	498,305	552,517	611,672	59,155	10.7%
ADMINISTRATIVE OFFICE	4,529,139	5,424,958	5,785,917	360,959	6.7%
TOTAL APPROPRIATIONS	5,027,444	5,977,475	6,397,589	420,114	7.0%
NET COUNTY COST					
CLERK OF THE BOARD	448,760	510,642	569,063	58,421	11.4%
ADMINISTRATIVE OFFICE	827,895	623,991	789,932	165,941	26.6%
NET COUNTY COST	1,276,655	1,134,633	1,358,995	224,362	19.8%

STAFFING					
CLERK OF THE BOARD	2	2	2	0	0.0%
ADMINISTRATIVE OFFICE	17	18	18	0	0.0%
TOTAL STAFFING	19	20	20	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The County Administrator’s primary cost centers are Administration (BU 1115) and Clerk of the Board (BU 1114). The County Administrator also administers 11 other budgets, discussed in the following pages under the heading of Summary of Other Administered Budgets - excluding First 5 Solano (BU 1530).

1115 - Administration:

The Recommended Budget represents an increase of \$195,018 or 4.1% in revenues and an increase of \$360,959 or 6.7% in appropriations when compared to the FY2023/24 Adopted Budget. The Net County Cost for the Administration budget increased by \$165,941 or 26.6%. This budget is primarily funded by County General Fund.

The increase in appropriations is primarily due to the following:

- Salaries and Employee Benefits reflects an increase of \$283,148 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates.
- Services and Supplies reflects an increase of \$75,291 primarily due to increases in central data processing charges and insurance costs.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$188,686 Legislative Advocacy Services on General County Issues.

Fixed Assets

None.

1114 - Clerk of the Board:

The Recommended Budget represents an increase of \$734 or 1.8% revenues and an increase of \$59,155 or 10.7% in appropriations when compared to the FY2023/24 Adopted Budget. This budget is primarily funded by County General Fund.

The increase in appropriations is primarily due to the following:

- Salaries and Employee Benefits reflects an increase of \$28,309 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflects an increase of \$30,789 primarily due to increases in central data processing charges, publication and legal noticing, and agenda management software consulting services costs.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$32,939 for software maintenance and/or service agreements for the Legistar Agenda Management System.
- \$18,232 for live-stream meeting support in the Board Chambers.

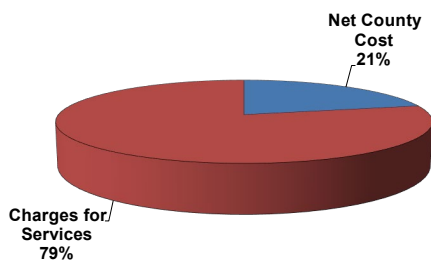
Fixed Assets

None.

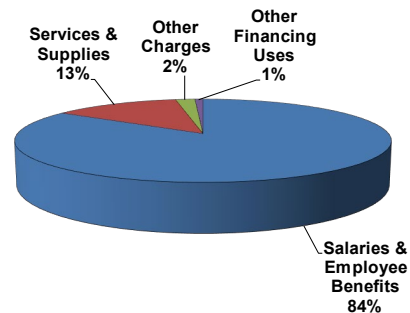
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	3,678,650	4,842,842	4,966,594	123,752	2.6%
MISC REVENUE	0	0	72,000	72,000	100.0%
OTHER FINANCING SOURCES	72,138	0	0	0	0.0%
TOTAL REVENUES	3,750,789	4,842,842	5,038,594	195,752	4.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	4,225,801	5,075,085	5,386,542	311,457	6.1%
SERVICES AND SUPPLIES	626,309	720,269	826,349	106,080	14.7%
OTHER CHARGES	124,697	124,796	124,566	(230)	(0.2%)
LEASES	3,183	4,673	4,627	(46)	(1.0%)
OTHER FINANCING USES	40,819	49,658	52,297	2,639	5.3%
INTRA-FUND TRANSFERS	6,635	2,994	3,208	214	7.1%
TOTAL APPROPRIATIONS	5,027,444	5,977,475	6,397,589	420,114	7.0%
NET COUNTY COST	1,276,655	1,134,633	1,358,995	224,362	19.8%

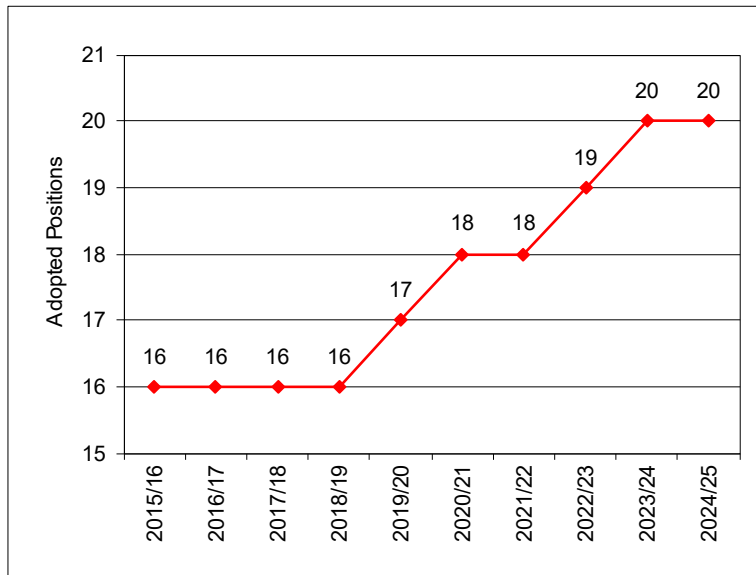
SUMMARY OF POSITION CHANGES

On March 12, 2024, as part of the Midyear Financial Report the Board approved the following position changes:

- Deleted 1.0 FTE Legislative Intergovernmental & Public Affairs Officer.
- Deleted 1.0 FTE Management Analyst (Sr).
- Added 2.0 FTE Management Analyst (Principal).

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Facilitate a good transfer of knowledge within and between departments given the number of retirements that have occurred in FY2023/24 and a number anticipated in FY2024/25 to ensure continuity in government and the County's ability to continue to respond, advance, and complete Board priorities and provide the wide range of services and addressing needs throughout the County.

Working with all departments to ensure the County's job classification system is contemporary and allows for successful recruitments, hiring of qualified staff, and a diverse workforce.

Working with all departments to maximize communication to the Solano community in an effective and timely manner.

Continue to work with key staff and community members building an economic development team to increase economic development opportunities in the unincorporated areas.

Affordability of housing will continue to be an issue at many levels. Continue to seek partnerships both locally and regionally to address the affordable housing crisis.

Continue work with the CAP Solano JPA Board of Directors to improve regional efforts to address homelessness.

Ensure that ARPA funds are utilized in a timely and appropriate manner consistent with the parameters set by the Board of Supervisors.

Summary of Other Administered Budgets

**1100 – Fund 001-County Administrator
Bill Emlen, County Administrator
Legislative & Administration**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1750 PROMOTION	0	0	0	0	0.0%
1903 GENERAL EXPENDITURES	7,876,035	7,009,522	6,965,000	(44,522)	(0.6%)
1905 COUNTYWIDE COST ALLOCATION PLAN	(3,734,657)	(5,471,394)	(6,123,712)	(652,318)	11.9%
1906 GENERAL FUND OTHER-DEBT SERV	0	0	0	0	0.0%
2400 GRAND JURY	0	0	0	0	0.0%
6730 OTHER PUBLIC DEFENSE	3,167,932	4,145,325	4,178,428	33,103	0.8%
6800 C M F CASES	549,664	586,000	857,235	271,235	46.3%
6901 2011 REALIGNMENT-ADMINISTRATIO	187,069	179,255	267,098	87,843	49.0%
2960 ARPA - COUNTY SLFRF	19,483,328	62,883,356	6,501,477	(56,381,879)	(89.7%)
3230 HOUSING FUND	0	0	200,000	200,000	100.0%
5500 OFFICE OF FAMILY VIOLENCE PREV	717,972	760,873	470,372	(290,501)	(38.2%)
APPROPRIATIONS					
1750 PROMOTION	69,760	279,764	186,199	(93,565)	(33.4%)
1903 GENERAL EXPENDITURES	210,304,604	244,966,423	252,621,897	7,655,474	3.1%
1905 COUNTYWIDE COST ALLOCATION PLAN	(3,734,657)	(5,471,394)	(6,123,712)	(652,318)	11.9%
1906 GENERAL FUND OTHER-DEBT SERV	4,097,706	3,973,531	2,605,386	(1,368,145)	(34.4%)
2400 GRAND JURY	161,264	200,593	177,635	(22,958)	(11.4%)
6730 OTHER PUBLIC DEFENSE	3,167,932	4,145,325	4,178,428	33,103	0.8%
6800 C M F CASES	559,541	585,553	857,235	271,682	46.4%
6901 2011 REALIGNMENT-ADMINISTRATIO	192,028	192,042	267,098	75,056	39.1%
2960 ARPA - COUNTY SLFRF	17,496,584	62,656,797	6,501,477	(56,155,320)	(89.6%)
3230 HOUSING FUND	0	0	200,000	200,000	100.0%
5500 OFFICE OF FAMILY VIOLENCE PREV	1,499,813	2,077,817	1,524,309	(553,508)	(26.6%)
NET CHANGE					
1750 PROMOTION	69,760	279,764	186,199	(93,565)	(33.4%)
1903 GENERAL EXPENDITURES	202,428,569	237,956,901	245,656,897	7,699,996	3.2%
1905 COUNTYWIDE COST ALLOCATION PLAN	0	0	0	0	0.0%
1906 GENERAL FUND OTHER-DEBT SERV	4,097,706	3,973,531	2,605,386	(1,368,145)	(34.4%)
2400 GRAND JURY	161,264	200,593	177,635	(22,958)	(11.4%)
6730 OTHER PUBLIC DEFENSE	0	0	0	0	0.0%
6800 C M F CASES	9,877	(447)	0	447	(100.0%)
6901 2011 REALIGNMENT-ADMINISTRATIO	4,959	12,787	0	(12,787)	(100.0%)
2960 ARPA - COUNTY SLFRF	(1,986,744)	(226,559)	0	226,559	0.0%
3230 HOUSING FUND	0	0	0	0	0.0%
5500 OFFICE OF FAMILY VIOLENCE PREV	781,841	1,316,944	1,053,937	(263,007)	(20.0%)

A summary of the budgets administered by the County Administrator’s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The purpose of the Promotions budget is to provide accounting for County contributions to various entities supported by the Board of Supervisors. At the direction of the Board, contributions designated and reflected in this budget serve a variety of economic development, social needs and public purposes that are considered in the best interests of the County and the general public. The Promotions budget finances County marketing and promotional efforts and economic development and tourism initiatives.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- Published the *2023 Index of Economic and Community Progress* in May 2024 that discussed the Solano County economy, focusing on jobs, housing, employment, and population trends. The *Index* was prepared by Economic Forensics and Analytics as a project of the County Administrator’s Office in partnership with the Solano Economic Development Corporation (EDC).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$93,565 or 33.4% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease in appropriations is due to reduced costs related to the ongoing County branding initiative and the elimination of funding for a contract to design, construct, and staff a Solano County exhibit at the California State Fair.

Primary Funding Sources

The funding source for this budget is County General Fund.

Primary Costs

The FY2024/25 Recommended Budget includes the following significant projects:

- \$75,000 for consulting fees related to the County’s branding initiative.
- \$59,375 for the continued annual membership with Solano EDC and the County’s portion of funding a dedicated business assistance professional with a focus on recruitment, retention, and support of local businesses.
- \$25,000 for economic development projects relating to business retention, expansion, and attraction.
- \$20,000 for economic development studies to produce the *2024 Index of Economic and Community Progress*.
- \$5,000 for the cost of promotional campaigns and projects that market the County throughout the region.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SERVICES AND SUPPLIES	69,544	279,375	184,375	(95,000)	(34.0%)
OTHER CHARGES	109	389	1,824	1,435	368.9%
INTRA-FUND TRANSFERS	107	0	0	0	0.0%
TOTAL APPROPRIATIONS	69,760	279,764	186,199	(93,565)	(33.4%)
NET COUNTY COST	69,760	279,764	186,199	(93,565)	(33.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The General Expenditures budget exists to reflect the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Supportive Services Public Authority, Parks and Recreation, and the Library Director's position. This budget also contains funding to the Courts as a County obligation under agreements for Maintenance of Efforts (MOE) with the State and other legally required funding of programs. Other expenditures budgeted in this budget unit cover costs not readily allocated to departmental budgets.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	1,260,092	1,125,000	1,807,000	682,000	60.6%
CHARGES FOR SERVICES	977,445	850,000	158,000	(692,000)	(81.4%)
OTHER FINANCING SOURCES	5,638,498	5,034,522	5,000,000	(34,522)	(0.7%)
TOTAL REVENUES	7,876,035	7,009,522	6,965,000	(44,522)	(0.6%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	5,638,498	1,500,000	1,500,000	0	0.0%
SERVICES AND SUPPLIES	1,049,758	2,037,895	2,175,573	137,678	6.8%
OTHER CHARGES	9,536,641	9,599,314	9,548,054	(51,260)	(0.5%)
OTHER FINANCING USES	194,074,526	231,829,214	239,393,270	7,564,056	3.3%
INTRA-FUND TRANSFERS	5,182	0	5,000	5,000	0.0%
TOTAL APPROPRIATIONS	210,304,604	244,966,423	252,621,897	7,655,474	3.1%
NET COUNTY COST	202,428,570	237,956,901	245,656,897	7,699,996	3.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget represents a net decrease of \$44,522 or 0.6% in revenues and an increase of \$7,655,474 or 3.1% in appropriations when compared to the FY2023/24 Adopted Budget. The Net County Cost increased by \$7,699,996 or 3.2%.

The net decrease in revenue of \$44,552 or 0.6% is primarily due to a decrease in vehicle code fines and Operating Transfers-In related to one-time transfers in the prior year. Other Financing Sources of \$5,000,000 includes a one-time transfer of \$5,000,000 in from American Rescue Plan Act (ARPA) under the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program to Health and Social Services (H&SS) to primarily fund the ongoing structural deficit in Family Health Services – Clinics due to insufficient revenues. This transfer represents the remaining portion of the \$10 million designated by the Board to be used under the ARPA-SLFRF Revenue Replacement category to backfill revenue losses in H&SS.

The net increase in appropriations of \$7,655,474 or 3.1% is primarily the net result of an increase in Other Financing Uses and Services and Supplies, partially offset by a decrease in Other Charges. The appropriations include the following:

Accrued Leave Payoff allocation of \$1,500,000, which is in line with the FY2023/24 Adopted Budget. This appropriation is funded by the General Fund Reserve for Accrued Leave Payoff to cover payoffs to employees retiring or separating from County service and is used when a department's operating budget is unable to absorb the cost.

Services and Supplies include the following appropriations:

- \$650,000 for contracted and other professional services for management reviews, organizational studies and other services that may be required to identify or implement opportunities for efficiencies in departments, and for a master infrastructure study.
- \$699,780 for maintaining software licensing and support of existing systems to promote efficiency in the budget process and for the rebudget from FY2023/24 for the purchase and implementation of new budget software tools.
- \$475,982 for the County's share of LAFCo's costs for the FY2024/25 Budget.

- \$150,000 for the County’s Equity and Diversity initiatives, which represents the amount rebudgeted from FY2023/24.
- \$150,000 for the cost of the Solano County Volunteer Coordinator contract through June 30, 2024.
- \$49,811 for other costs associated with tasks led by the County Administrator’s Office.

Other Charges includes payments to the Trial Courts in accordance with the Maintenance of Effort (MOE) agreement and contributions to Non-County Agencies and includes the following appropriations:

- \$8,174,426 for the required Maintenance of Effort (MOE) to the Trial Court.
- \$1,054,115 for the County Facility Payment MOE to the Trial Court.
- \$319,513 for General Fund Contribution to Non-County Agencies, which includes the following:
 - \$130,325 contribution to Court Appointed Special Advocates (CASA) of Solano County to provide for ongoing operational support necessary to address case load.
 - \$189,188 contribution to the Solano County Superior Court for a Legal Process Clerk II (\$111,793), and a 1/3 FTE Case Manager for the Veterans Court (\$29,404) and partial funding for the Collaborative Courts Manager (\$47,991).
 - Additional General Fund Contributions to Non-County Agencies including the transfer to the Community Investment Fund (Fund 151 – BU 1570) are reflected in the respective department budgets responsible for administering the contributions and related services.

Other Financing Uses of \$239,393,270 represents General Fund Contributions to other Non-General Fund County departments including \$5,000,000 in ARPA-SLFRF funding to H&SS, which reflects an increase of \$7,564,056 when compared to the FY2023/24 Adopted Budget as noted below:

Public Safety Fund

The General Fund Contribution to the Public Safety Departments, Fund 900, is \$173,783,781, an increase of \$9,529,961 or 5.8% when compared to the FY2023/24 Adopted Budget and is the net result of the following:

- Sheriff’s Office: \$89,609,354 General Fund Contribution which represents a \$4,488,540 or 5.3% increase primarily the result of increases in labor costs resulting from negotiated and approved wage increases, CalPERS retirement, overtime and health benefit costs, workers’ compensation, property and liability insurance rates, property and liability insurance rates, and central data processing charges.
- Probation: \$29,547,233 General Fund Contribution which represents a \$2,382,762 or 8.8% increase primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers’ compensation rates, contracts to provide mental health, medical, dental, and substance abuse treatments services at the Juvenile Detention Facility, and central data processing charges.
- District Attorney: \$24,129,039 General Fund Contribution which represents a \$1,079,741 or 4.7% increase primarily due to increases in labor costs resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers’ compensation rates, and increased Countywide Administrative Overhead costs.
- Public Defender: \$19,650,820 General Fund Contribution which represents a \$1,214,465 or 6.6% increase primarily due to increases in labor costs resulting negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers’ compensation rates, insurance, and increases in psychological and other professional services costs.
- Alternate Public Defender: \$6,668,917 General Fund Contribution which represents a \$331,350 or 5.2% increase. The increased need for General Fund support is primarily the result of increased labor costs resulting negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers’ compensation rates, insurance, and increases in psychological services costs.
- Other Public Defense: \$4,178,428 in General Fund Contribution which represents an increase of \$33,103 or 0.8% due to costs associated with extra-help attorneys, offset by a decrease in Services and Supplies due to an anticipated reduction in outside level services activity.

**Bill Emlen, County Administrator
Other General**

Public Safety revenues, including Proposition 172 and AB 109 funding, are largely dependent on sales tax generated statewide. In the past, these revenue sources have been utilized to defray some Public Safety department program cost increases, thereby offsetting a portion of the cost increases and the General Fund Contribution. In FY2024/25, the County Administrator in coordination with Public Safety departments are monitoring these revenue sources closely. For more detail see Public Safety section of the Budget.

Health and Social Services (H&SS) Fund

The General Fund Contribution to H&SS, Fund 902, which includes the \$5 million in ARPA-SLFRF funding is \$46,136,720, an increase of \$7,638,732 or 19.8% when compared to the FY2023/24 Adopted Budget and is the result of the following:

- \$24,276,855 to fund Social Services and various Public Assistance programs, which represents an increase of \$3,492,018 primarily due to negotiated and approved wage increases in CalFresh, CalWORKs, Child Welfare Services, Public Guardian and In-Home Supportive Services programs.
- \$17,151,656 to fund Behavioral Health and Health Services programs and H&SS Administration, which represents an increase of \$3,924,533 primarily due to costs related to the impact of negotiated and approved wage increases in the various programs.
- \$4,708,209 to fund Family Health Services, which represents an increase of \$222,181 primarily due to insufficient revenues and increased costs related to the impact of negotiated and approved wage increases resulting in a structural deficit in the Family Health Clinics. One-time ARPA-SLFRF revenue replacement/recovery funding is being directed to address the structural deficit in Family Health Services in FY2024/25. This one-time funding will allow the Family Health Clinics to continue operations while staff continue to address the structural deficit. One-time ARPA-SLFRF revenue replacement/recovery funding of \$4,486,028 was allocated in FY2023/24, making the total amount allocated to address the structural deficit in Family Health Services Clinics \$9,194,237.

In-Home Supportive Services (IHSS) Public Authority Fund

The General Fund Contribution to IHSS Public Authority, Fund 152, is \$10,121,934, an increase of \$1,055,313 or 11.6% when compared to the FY2023/24 Adopted Budget due to an increase in the share of the IHSS Maintenance of Effort (MOE), offset by a decrease in Countywide Administrative Overhead costs.

Transfers-Out to Other County Departments/Funds

- \$5,955,700 to Accumulated Capital Outlay which reflects a decrease of \$10,936,250 when compared to the FY2023/24 Adopted Budget (Fund 006 - BU 1700) to fund capital projects and deferred maintenance for various projects. Funded projects represent available resources to fund new projects and previously authorized projects to support the County's Capital Improvement Plan (CIP) (See the Accumulated Capital Outlay (BU 1700) for more detail). Funding source for transfer is the General Fund - Capital Renewal Reserve.
- \$391,361 to the Library (Fund 004 - BU 6300) for the Library Services Director's salary and employee benefits in accordance with Education Code §19147.
- \$625,000 to Parks & Recreation (Fund 016 - BU 7000) which reflects the County's share of cost for operation of the Parks supported by the General Fund.
- \$1,718,970 to First 5 Solano (Fund 151 - BU 1570) for contract services and direct services through the County's Community Investment Fund.
- \$534,829 to Area Agency on Aging (Fund 216 – BU 2160) for Solano County's share in the administration of costs.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 1905 – Fund 001-Countywide Cost Allocation Plan
Bill Emlen, County Administrator
Other General

FUNCTION AND RESPONSIBILITIES

This budget is a “contra” budget. It is used to offset the operating expenditures allocated to all General Fund User Departments for Administrative Overhead costs, and the revenues received by the General Fund Central Services Departments for the same. There are five Central Services Departments: County Administrator, County Counsel, Human Resources, Auditor-Controller and General Services. The allocated costs and revenues are shown on the Countywide Cost Allocation Plan, calculated yearly by the Auditor-Controller’s Office, and approved by the State Controller’s Office.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$652,318 or 11.9% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The net offset for FY2024/25 is \$6,123,712. The offset can vary from year to year depending on the level and cost of the services provided between General Fund departments when calculated and accounted for by the Auditor-Controller in the preparation of the annual mandated Countywide Administrative Overhead Plan calculation. For FY2024/25, increases were primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and increased insurance, maintenance, and utility costs in the General Fund departments.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	(3,734,657)	(5,471,394)	(6,123,712)	(652,318)	11.9%
TOTAL REVENUES	(3,734,657)	(5,471,394)	(6,123,712)	(652,318)	11.9%
APPROPRIATIONS					
OTHER CHARGES	(3,734,657)	(5,471,394)	(6,123,712)	(652,318)	11.9%
TOTAL APPROPRIATIONS	(3,734,657)	(5,471,394)	(6,123,712)	(652,318)	11.9%
NET COUNTY COST	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

1906 – Fund 001-General Fund Other – Debt Service Summary of Other Administered Budgets
Bill Emlen, County Administrator
Other General

FUNCTION AND RESPONSIBILITIES

This budget is used as a General Fund conduit to finance the 2021, 2017, and 2013 Certificates of Participation (COP).

The 2017 COPs were issued to refund the 2007 COP at a lower rate of interest, resulting in interest savings to the County. The COP was issued for the construction of the 6-story Government Center, 5-story parking structure, 2-story Probation Facility, and improvement to the Central Utility Plant and the Library, all located in Fairfield. Departments using the Government Center and the Probation Facility are allocated their corresponding share of the Debt Service due on the 2017 COP based on their building space usage and a share of the parking structure. Any vacant office space in the Government Center is assigned to the General Fund for purpose of allocating the costs of the 2017 COP debt service payments. This is the General Fund share for the 2017 Certificates of Participation (BU 8037).

The 2013 COPs were issued to finance the Animal Care Expansion Project at 2510 Clay Bank Road in Fairfield. The Animal Care Expansion Project includes the installation of a new pre-engineered kennel (12,500 square feet), and the renovation of the 2,600 square-foot portion of the existing 13,000 square-foot Animal Shelter building. In accordance with a Memorandum of Understanding, the County and the seven cities in the County agreed to share in the annual debt service requirements of the 2013 COP. The County General Fund share is approximately 10% of the annual debt service requirements. This is the General Fund share for the 2013 Certificates of Participation (BU 8036).

The 2021 COPs were issued to finance the cost to acquire, install, renovate, and construct certain capital improvements for various County Facilities including but not limited to, the installation of solar energy systems and other energy savings related projects. This is the General Fund share for the 2021 Certificates of Participation (BU 8000).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,368,145 or 34.4% in appropriations when compared to the FY2023/24 Adopted Budget. This represents the General Fund share of the principal and interest payments on the 2021 COPs (\$669,548), 2017 COPs (\$1,890,868), and the 2013 COPs (\$44,970).

See related 2013 Certificates of Participation (BU 8036), 2017 Certificates of Participation (BU 8037), and 2021 Certificates of Participation (BU 8000) under the Auditor-Controller.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
OTHER FINANCING USES	4,097,706	3,973,531	2,605,386	(1,368,145)	(34.4%)
TOTAL APPROPRIATIONS	4,097,706	3,973,531	2,605,386	(1,368,145)	(34.4%)
NET COUNTY COST	4,097,706	3,973,531	2,605,386	(1,368,145)	(34.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The General Fund's share of the 2021 COPs debt service payment is reduced in FY2024/25 due to interest income earned in 2021 COP Fund (BU 8000) in prior years, decreasing the need for General Fund support.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

**2400 – Fund 001-Grand Jury
Bill Emlen, County Administrator
Judicial**

DEPARTMENTAL PURPOSE

The Civil Grand Jury is organized under the State constitution. It examines all aspects of local government (the County and cities and special districts within the County) to ensure the best interests of the residents of Solano County are served.

FUNCTION AND RESPONSIBILITIES

The Civil Grand Jury is an independent institution that monitors the legislative and administrative departments that make up County, City, and special district governments. Composed of 19 citizens, the Civil Grand Jury examines the performance of local government and makes recommendations on the appropriation of public funds and service delivery. The Civil Grand Jury is required by State law to investigate and report on the conditions of the seven "public prisons" in Solano County. It may also investigate citizen complaints and allegations of misconduct and examine fiscal and management practices within local governments. Grand Jury members are selected annually by the Superior Court of California. State law requires the Grand Jury to publish an annual report of its findings and recommendations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano County Grand Jury anticipates issuing between 10 and 12 reports which will be released later in June 2024.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$22,958 or an 11.4% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease in appropriations is primarily due to a decrease in Countywide Administrative Overhead costs and fixed assets. The decrease in fixed assets costs reflects the completion of an audio/visual upgrade for the Civil Grand Jury's conference room in FY2023/24. The Budget is funded within the County General Fund and has no revenue.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SERVICES AND SUPPLIES	110,543	121,180	169,848	48,668	40.2%
OTHER CHARGES	50,569	48,763	7,262	(41,501)	(85.1%)
F/A EQUIPMENT	0	29,650	0	(29,650)	(100.0%)
INTRA-FUND TRANSFERS	152	1,000	525	(475)	(47.5%)
TOTAL APPROPRIATIONS	161,264	200,593	177,635	(22,958)	(11.4%)
NET COUNTY COST	161,264	200,593	177,635	(22,958)	(11.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Bill Emlen, County Administrator
 Judicial

DEPARTMENTAL PURPOSE

This budget unit funds the cost of indigent defense in cases where a conflict is present with the County-staffed Public Defender or Alternate Public Defender Offices, and the services of Court-appointed counsel are arranged. The United States Supreme Court decisions *Gideon v. Wainright* and *Argersinger v. Hamlin* provide that no accused may be deprived of liberty as the result of any criminal prosecution in which they were denied the assistance of counsel.

FUNCTION AND RESPONSIBILITIES

California Penal Code (PC) §987.2(a)(3) provides that in any case in which a person desires but is unable to employ counsel, and in which the Public Defender has properly refused to represent the accused, counsel is assigned by the Superior Court and shall receive a reasonable sum for compensation and necessary expenses, paid out of the County General Fund.

While the County Administrator is responsible for management of this budget, the Court has historically served as its *ad hoc* administrator by appointing private attorneys subject to Court screening, and by providing initial processing of claims for services rendered consistent with a set of fees for services guidelines.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$33,103 or 0.8% in both revenues and appropriations when compared to FY2023/24 Adopted Budget. The primary funding source for the budget is the County General Fund. The increase in General Fund Contribution is primarily due to an increase of \$189,421 in Salaries and Employee Benefits for costs associated with increased extra help attorneys related to capital defense, offset by a decrease \$164,151 in Services and Supplies related to a reduction in outside legal services based on historical activity.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	1,292	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	3,166,641	4,145,325	4,178,428	33,103	0.8%
TOTAL REVENUES	3,167,932	4,145,325	4,178,428	33,103	0.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	127,712	329,539	518,960	189,421	57.5%
SERVICES AND SUPPLIES	2,876,257	3,781,589	3,617,438	(164,151)	(4.3%)
OTHER CHARGES	162,520	32,362	35,762	3,400	10.5%
OTHER FINANCING USES	1,444	1,835	6,268	4,433	241.6%
TOTAL APPROPRIATIONS	3,167,932	4,145,325	4,178,428	33,103	0.8%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

PC §987.2 authorizes the court to establish a rate of reimbursement to private appointed counsel but requires the court to consult with the Board of Supervisors and to ensure the sums are within the amount of funds allocated in the budget. An analysis of rates was conducted, including a comparison of rates in neighboring counties as well as actual hourly rates for County attorneys. Based on this analysis there was a proposed rate increase for both attorneys and private investigators beginning May 1, 2023.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget; however, extra help assists with cases where a legal conflict is present with the County-staffed Public Defender or Alternate Defender Offices, and the services of court appointed counsel are arranged.

PENDING ISSUES AND POLICY CONSIDERATIONS

General Fund costs in this budget are a Constitutional responsibility. The County's General Fund exposure, represented by the Court's appointment of private attorneys, is driven by two factors: the availability of Public Defender and/or Alternate Public Defender staff to provide representation where appropriate, and the number of hours required by private attorney/investigator/special witness/psychiatric evaluations/court reporter to properly represent indigent defendants. Cost exposures related to the number of private defense hours and, by implication, the incidence of criminal activity and arrest rates, are beyond the County's control.

6800 – Fund 901-California Med. Fac. (CMF) Cases Summary of Other Administered Budgets
Bill Emlen, County Administrator
Judicial

DEPARTMENTAL PURPOSE

This budget unit provides for the payment of County costs for adjudicating crimes committed on the grounds of the California Medical Facility and Solano State Prison in Vacaville.

FUNCTION AND RESPONSIBILITIES

The California Department of Corrections and Rehabilitation operates two institutions within Solano County, the California Medical Facility and Solano State Prison, which together house more than 5,000 inmates. The District Attorney prosecutes crimes committed on the grounds of the facilities, while the County is also responsible for ensuring the accused's defense.

The Superior Court, serving as lead agency in this matter, has entered into agreements with private attorneys to provide defense services to inmates at the County's cost. The agreements also include the provision of investigative, psychological and transcription services in connection with the assigned case when required. Pursuant to California PC §4750, these costs are, in turn, eligible for almost full reimbursement by the State. Countywide Administrative Overhead costs, interest expense, and certain treatment costs covered under PC §2970 are not reimbursed by the State.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$271,235 or 46.3% in revenues and an increase of \$271,682 or 46.4% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for this budget unit is State reimbursement, which does not cover Countywide Administrative Overhead costs, interest expense, and certain treatment costs. Due to the timing of State reimbursement, some revenues are accrued into the next fiscal year.

Primary Costs

The increase in appropriations is primarily due to an increase in Legal Services related to an increase in appointed attorney rates.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	549,664	586,000	857,235	271,235	46.3%
TOTAL REVENUES	549,664	586,000	857,235	271,235	46.3%
APPROPRIATIONS					
SERVICES AND SUPPLIES	545,393	569,500	841,500	272,000	47.8%
OTHER CHARGES	14,148	16,053	15,735	(318)	(2.0%)
TOTAL APPROPRIATIONS	559,541	585,553	857,235	271,682	46.4%
CHANGE IN FUND BALANCE	9,877	(447)	0	447	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

While reimbursement rates to attorneys in prison matters are not necessarily tied to rates approved for other appointed attorneys, attorney rates for appointed counsel are interrelated and do impact county and local court budgets. PC §987.2 authorizes the court to establish a rate of reimbursement to private appointed counsel but requires the court to consult with the Board of Supervisors and to ensure the sums are within the amount of funds allocated in the budget. An analysis of rates was conducted, including a comparison of rates in neighboring counties as well as actual hourly rates for county attorneys. Based upon the

Summary of Other Administered Budgets 6800 – Fund 901-California Med. Fac. (CMF) Cases
Bill Emlen, County Administrator
Judicial

proposed rate increase, the Court established a reimbursement rate for prison cases of \$112/hour for attorneys and \$65/hour for private investigators beginning May 1, 2023.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

6901 – Fund 905-2011 Realignment-Administration Summary of Other Administered Budgets
Bill Emlen, County Administrator
Judicial

FUNCTION AND RESPONSIBILITIES

In April 2011, the State enacted legislation intended to ease State prison overcrowding and bring its penal system into compliance with the Supreme Court’s decision in *Brown v. Plata*. Collectively known as the 2011 Public Safety Realignment (Realignment), the legislation, which included AB 109, AB 117, AB 118, AB 116, ABX1 16 and ABX1 17, took effect on October 1, 2011. Realignment was intended to reduce State prison overcrowding, save the State money, and reduce recidivism by expanding local responsibility for custody and control of specified offenders and their treatment and rehabilitation.

The legislation provided funding to counties and required the development of a local plan for the implementation of Realignment. The Implementation Plan was to be developed by a body created under AB 109 and modified by AB 117 known as the Community Corrections Partnerships (CCP) Executive Committee. On November 1, 2011, the Board of Supervisors approved the County of Solano 2011 Public Safety Realignment Act Implementation Plan. This plan is periodically required to be updated. The most recent update occurred in 2023.

To enable counties to plan for the implementation of Realignment, the State provided two separate “buckets” of one-time funds. The first was for planning and/or technical assistance for the County’s CCP Executive Committee to develop the local Implementation Plan, and the second was to cover County departments’ implementation start-up costs. This budget was created to track the expenditure of these one-time funds. Additionally, this budget is used to track ongoing general administration expenditures related to the actions of the County’s CCP.

The 2011 Realignment-Administration budget represents a small component of the Solano County AB 109 budget, with the majority of the County’s AB 109 funding allocated within each of the respective County departments where AB 109 operations occur, including but not limited to the Probation Department, Sheriff, District Attorney, Public Defender, Alternate Defender, Health and Social Services, and Solano Courts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$87,843 or 49.0% in revenues and an increase of \$75,056 or 39.1% in appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget includes \$192,972 which will be provided to the Superior Court of California County of Solano for partial funding of the Court’s Collaborative Court Manager and \$24,126 for partial funding of the Veterans Court Case Manager. The Budget also includes \$50,000 allocated for the continued implementation of the approved Local Realignment Implementation Plan.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	187,069	179,255	267,098	87,843	49.0%
TOTAL REVENUES	187,069	179,255	267,098	87,843	49.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	50,000	50,000	50,000	0	0.0%
OTHER CHARGES	142,028	142,042	217,098	75,056	52.8%
TOTAL APPROPRIATIONS	192,028	192,042	267,098	75,056	39.1%
NET CHANGE	4,959	12,787	0	(12,787)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The State allocation of AB 109 funding is dependent on the statewide sales tax and Vehicle License Fees (VLF) collections.

AB 109 Growth funding is a component of the statewide allocation and is based on the County's success in achieving performance measures established by the State. AB 109 Growth Funding in FY2024/25 is projected based on initial Statewide estimates and is subject to change.

FUNCTION AND RESPONSIBILITIES

The American Rescue Plan Act (ARPA) was signed into law on March 11, 2021 to provide direct relief in the continued response and recovery to the COVID-19 pandemic. Solano County received a one-time direct federal funding allocation under the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program of \$86,949,405. The use of the direct funding allocation must be in-line with eligible spending categories defined by the U.S. Treasury’s Final Rule per 31 CFR Part 35 and the 2023 Interim Final Rule. Per the U.S. Treasury the funding may be utilized to:

- Replace lost public sector revenue, using this funding to provide government services up to the amount of revenue lost due to the pandemic.
- Respond to the far-reaching public health and negative economic impacts of the pandemic, by supporting the health of communities, helping households, small businesses, impacted industries, nonprofits, and the public sector recover from economic impacts.
- Provide premium pay for essential workers, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors.
- Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet.
- Provide emergency relief from natural disasters or their negative economic impacts, including disasters that have occurred, are expected to occur imminently, or threatened to occur in the future.
- Assist in funding eligible surface transportation projects.
- Fund eligible activities under the Community Development Block Grant (CDBG).

Eligible costs must be obligated during the period from March 3, 2021 through December 31, 2024 and fully expended by December 31, 2026.

The process for determining the allocation and use of the County’s direct ARPA SLFRF funding has been at the discretion the County Board of Supervisors. The Board has directed a comprehensive process to review and identify County needs within the eligible spending categories which included:

- Analysis of the U.S. Treasury’s requirements.
- Review of existing needs assessments and reports.
- Public outreach and community engagement including a community survey and two public hearings.
- Hearing presentations from subject matter workgroups on a wide variety of sectors, including children and education, affordable housing, homelessness, workforce development, small business assistance, infrastructure, food security, public health, behavioral health, and nonprofits.

The Board’s process to determine the initial allocation of ARPA funding was initially completed in March 2023 and allocated funds toward a total of 58 projects to support recovery and invest in the County’s infrastructure for future growth. Since then, some projects have been identified as not being able to be completed as initially designed and other projects have identified the need for additional funds initiating reallocations to meet the Treasury’s obligation deadlines.

Solano County utilizes the American Rescue Plan Act Fund (Fund 290) to provide a separate budget unit to account for the County’s utilization of the one-time federal ARPA - SLFRF allocation.

DEPARTMENTAL BUDGET SUMMARY

Most ARPA projects are multi-year projects which carry funds across fiscal years. Actions delegated to the Auditor-Controller in the Recommended Budget include: Authorize the Auditor-Controller, in consultation with the County Administrator, to carry-forward Board-approved unspent ARPA - SLFRF appropriations into subsequent years to facilitate the accounting and management of Board approved ARPA projects. The Recommended Budget includes funding for interfund transfers to facilitate the budget process. Also included is a one-time transfer to address a structural deficit in Health and Social Services - Family Health Division, which is recommended to be funded by allocations under the U.S. Treasury Category of Revenue Replacement previously

approved by the Board. Additionally, the Recommended Budget includes a one-time transfer previously approved for the Beck Campus Mental Health Treatment Facility. All other funds will be reflected in the FY2024/25 Adopted Budget based on carry-forward adjustments in connection with the FY2023/24 year-end closeout.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1,986,745	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	17,496,584	62,883,356	6,501,477	(56,381,879)	(89.7%)
TOTAL REVENUES	19,483,328	62,883,356	6,501,477	(56,381,879)	(89.7%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,637,396	32,144,658	0	(32,144,658)	(100.0%)
OTHER CHARGES	8,946,943	17,187,530	368,534	(16,818,996)	(97.9%)
OTHER FINANCING USES	5,912,244	13,324,609	6,132,943	(7,191,666)	(54.0%)
TOTAL APPROPRIATIONS	17,496,584	62,656,797	6,501,477	(56,155,320)	(89.6%)
NET COUNTY COST	(1,986,745)	(226,559)	0	226,559	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Other Financing Uses of \$6,132,943 includes a one-time transfer to General Expenditures (BU 1903) of \$5,000,000 to primarily fund a structural deficit in Health and Social Services - Family Health Division. Also included is a one-time transfer of \$1,132,943, which reflects the rebudgeted balance allocated for the Beck Campus Mental Health Treatment Facility.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

While the initial process for allocation of the one-time ARPA SLFRF funding was completed in March 2023, as projects are implemented, the Board continues to make adjustments to specific project allocations to ensure all funds are fully obligated by the deadline of December 31, 2024.

FUNCTION AND RESPONSIBILITIES

The County Housing Fund (Solano County Housing Trust Fund) was established to provide a local mechanism to produce affordable housing in the unincorporated areas of Solano County with the potential to extend to partnerships with the County’s seven cities for affordable housing production.

On March 22, 2022 the Board approved an American Rescue Plan Act (ARPA) allocation of \$3 million to fund the establishment of the Solano County Housing Trust Fund (SCHTF). Additionally, as California Health & Safety Code (H&S) §50842.2 requires the Fund have an ongoing source of funding, the Board approved the use of \$200,000 allocated annually for affordable housing, currently budgeted under the Community Investment Fund (Fund 151 – BU 1570). On August 8, 2023 the Board approved the Housing Trust Fund Guidelines and adopted the Housing Trust Fund Ordinance which officially established the SCHTF and outlined its purpose and intent, with the Board of Supervisors serving as its governing body. Subsequently, a Notice of Funding Availability (NOFA) was issued to identify potential projects and programs to address the need for affordable housing in Solano County.

On November 7, 2023 the Board approved the allocation of an additional \$1.7 million in ARPA funding to the SCHTF, bringing the total available funding to \$4.9 million.

On January 9, 2024 the Board awarded SCHTF allocations as a result of the NOFA as follows: a \$93,000 grant to Solano-Napa Habitat for Humanity and a \$3.2 million loan to The Hampstead Companies for 107 affordable housing units in Dixon.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$200,000 or 100.0% in revenues and appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for this Fund was the initial ARPA allocation of \$4.7 million and an annual allocation of \$200,000 from the Community Investment Fund (Fund 151 – BU 1570). As of June 30, 2024, it is anticipated that the Fund will have a balance of \$1.7 million to produce affordable housing, of which \$1.5 million represents the remaining unobligated ARPA allocation.

Primary Costs

The increase in appropriations reflects the annual allocation of \$200,000 from the Community Investment Fund (Fund 151 – BU 1570) for the SCHTF as required under H&S §50842.2. All funding in the SCHTF is restricted for the purpose of producing affordable housing within the county.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	0	0	200,000	200,000	100.0%
TOTAL REVENUES	0	0	200,000	200,000	100.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	0	0	200,000	200,000	100.0%
TOTAL APPROPRIATIONS	0	0	200,000	200,000	100.0%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Staff continues to evaluate potential projects that would be eligible to utilize this funding source. The balance of ARPA funds within this Fund must be obligated and expended within timelines established by the ARPA guidelines.

5500 – Fund 001-Office of Fam Violence Prevention Summary of Other Administered Budgets
Bill Emlen, County Administrator
Other Protection

FUNCTION AND RESPONSIBILITIES

The Office of Family Violence Prevention (OFVP) was established by the Board of Supervisors on June 23, 1998, to reduce family violence in Solano County through collaborative and coordinated activities with County departments, community-based organizations, and non-profit victim service agencies with a focus on countywide prevention efforts. This budget unit was established in the General Fund to provide funding to administer violence prevention activities on a countywide basis and enable staff to receive and separately account for various federal, State, and private foundation grants, as mandated by funding agency guidelines. A portion of the appropriations in this budget unit are offset by dedicated revenue sources including Domestic Violence Oversight/Vital Records Fees specifically to run and operate the Family Justice Center. This budget unit also serves as a pass-through agency of Battered Women’s Shelter Fees and Marriage License Fee Surcharge Funding collected pursuant to the California State Domestic Violence Centers Act.

OFVP and the Solano Family Justice Center (SFJC) have historically maintained, operated, and managed several grants and other outside funding, recently many of these grants have ended and outside funding is limited. The SFJC is a coordinated and collaborative victim service delivery model that co-locates victim services professionals in a single location. The goal is to improve victim safety, reduce costs through shared resources, improve offender accountability through increased successful prosecutions, and decrease children’s exposure to violence by supporting victims’ long-term safety through economic empowerment.

Domestic Violence Oversight — Vital Records Fees (DVO-VRF’s)

Solano County’s Vital Records Fees (Health and Safety Code §103628 and Welfare and Institutions Code §18309.5) authorized pursuant to State legislation first enacted in 2005 AB 2010 allowed for collection of an extra \$2 on certain vital records requests in order to fund governmental coordination and oversight of domestic violence related services. Subsequent legislation Senate Bill (SB) 154 (Wolk) enacted in 2011 eliminated the sunset date for this legislation, ensuring Solano County a continued revenue source dedicated to oversight of domestic violence related services. DVO-VRF funding was instrumental in the planning, development, and launch of the SFJC and continues to support its operational costs.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- In November 2023 the County was notified by CalOES that the County Victim Services (XC) Program would be eliminated. FY2023/24 will be the final year of funding due to a substantial reduction in the availability of Victim of Crimes Act (VOCA) Assistance Formula Grant funds. The final Grant Subaward performance period is January 1, 2024 – December 31, 2024. This grant is used to fund two Limited-Term Social Worker II positions.
- Finding safe and affordable housing is a major challenge facing DV victims. Landlords may see evictions on a survivor’s record, caused often by the conduct, destruction of property, or lack of payment by the abusive partner, and be concerned about the safety of their property. Landlords may also look unfavorably on an unresolved legal matter such as a child custody dispute or visa status.
- The pandemic has caused an increased demand for mental health services, coupled with a shortage of licensed clinicians, has created a backlog and a long wait time for those clients in need of these services.

Accomplishments:

- The County entered into a contract with Contra Costa Family Justice Alliance (CCFJA) effective January 1, 2023, to act as the lead agency for the SFJC. CCFJA has partnered with the County and community agencies to form the “new and reimagined” SFJC. Services include assistance with filing protection orders, comprehensive needs assessments, referrals for public benefits, court accompaniment, Safe at Home applications, completion of California Victim Compensation Board (Cal VCB) applications, and referrals to many other services.
- CCFJA now partners with more than 13 County and Community agencies providing safety planning, legal support, access to counseling and medical care, access to housing and benefits, employment training, long-term planning, children’s and youth services, along with a supervised visitation and exchange program.
- In partnership with CCFJA’s TeleCare program, the SFJC began to offer free telehealth services, including psychiatric care and medication prescriptions.

Summary of Other Administered Budgets 5500 – Fund 001-Office of Fam Violence Prevention
Bill Emlen, County Administrator
Other Protection

- As part of the commitment to staying accountable to Domestic Violence / Interpersonal Violence (DV/IPV) survivors and families, CCFJA launched a new VOICES committee at the SFJC. VOICES members support each other in celebrating strength and survival, welcome new FJC clients, and provide unique perspectives on FJC programs and priorities.
- Continuing to transition to the “new and reimagined” SFJC, staff launched a new Steering Committee, made up of advisors committed to implementing the vision for Solano Family Justice Center with transparency and accountability. The Steering Committee will guide new workgroups, focused on Services & Operations, Community Engagement, Funding & Sustainability, and Facilities.
- The OFVP staff continue to collaborate with Fighting Back Partnership to provide victim services to residents of the City of Vallejo. Social Workers continue their efforts to promote violence prevention and intervention by collaborative outreach events with Fighting Back Partnership throughout Solano County which aims to reach the most vulnerable community members by providing education and referrals to local victim services.

WORKLOAD INDICATORS

- In 2023, the SJFC had over 1,200 visitors, 1,084 advice calls, and 802 new navigation clients.
- In 2023, the SFJC, under Contra Costa Family Justice Alliance as the lead agency, served 1,245 families with 900 children. The majority of clients served were victims of domestic violence (78%); Other clients served were victims of elder abuse (7%), stalking (5%), child abuse (4%), sexual assault (4%), human trafficking (1%), and poly-victimization (1%).
- Since August, the Safe 4 Us Supervised Visitation Program has seen more than 60 children aged 0-12 with ages 5-6 being the largest, 24% of the children served in this program live in Fairfield, 23% live in Vallejo, 13% live in Benicia, and the remaining live in other cities, unincorporated Solano County, or outside the county.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an decrease of \$290,501 or 38.2% in revenues and an decrease of \$553,508 or 26.6% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net County Cost decreased \$263,007 or 20.0%. The General Fund Contribution is \$1,053,937. This General Fund cost is anticipated to reduce over time as the new lead agency settles into their role and less County Administrative Overhead costs are charged to this budget unit.

Primary Funding Sources

The primary funding source is the General Fund at \$1,053,937 or 69.1% of total revenues. Other revenues of \$470,372 includes Marriage License Fees, Battered Women Fees, Vital Record Fees, and grant revenues.

The Recommended Budget includes a \$290,501 or 38.2% decrease in revenues primarily due to a decrease in Intergovernmental Revenues of \$331,186 as CalOES Grants will end in December 2024 and the DV-CES Grant which ended during FY2023/24.

Primary Costs

The Recommended Budget includes a \$553,508 or 26.6% decrease in appropriations due primarily to the following:

- Salaries and Employee Benefits reflect an decrease of \$450,242 primarily attributed to Limited-Term positions ending that no longer have funding past December 31, 2024, the expiration of two vacant Limited-Term positions that ended June 30, 2024 and the deletion of a vacant position.
- Services and Supplies reflect a decrease of \$86,827 primarily due to a \$41,638 decrease in contracted services related to the lead agency contract and a reduction in grant funded expenses.
- Other Charges reflect a decrease of \$22,485 primarily related to an decrease in Countywide Administrative Overhead charges. It is anticipated that this cost will continue to decrease in future fiscal years.

Contracts

The FY2024/25 Recommended Budget includes \$615,000 for lead agency services with Contra Costa Family Justice Alliance.

Fixed Assets

None.

5500 – Fund 001-Office of Fam Violence Prevention Summary of Other Administered Budgets
Bill Emlen, County Administrator
Other Protection

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE		2023/24		FROM	
CATEGORY AND	2022/23	ADOPTED	2024/25	ADOPTED TO	PERCENT
APPROPRIATION CATEGORY	ACTUAL	BUDGET	RECOMMENDED	RECOMMENDED	CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	42,739	45,000	45,000	0	0.0%
FINES, FORFEITURES, & PENALTY	3,523	3,000	1,500	(1,500)	(50.0%)
INTERGOVERNMENTAL REV STATE	341,869	370,340	123,872	(246,468)	(66.6%)
INTERGOVERNMENTAL REV FEDERAL	72,395	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	0	84,718	0	(84,718)	(100.0%)
MISC REVENUE	250,858	257,815	300,000	42,185	16.4%
OTHER FINANCING SOURCES	6,588	0	0	0	0.0%
TOTAL REVENUES	717,972	760,873	470,372	(290,501)	(38.2%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	635,458	710,349	260,107	(450,242)	(63.4%)
SERVICES AND SUPPLIES	678,243	906,817	819,990	(86,827)	(9.6%)
OTHER CHARGES	50,345	322,476	299,991	(22,485)	(7.0%)
OTHER FINANCING USES	5,600	6,925	2,605	(4,320)	(62.4%)
INTRA-FUND TRANSFERS	130,167	131,250	141,616	10,366	7.9%
TOTAL APPROPRIATIONS	1,499,813	2,077,817	1,524,309	(553,508)	(26.6%)
NET COUNTY COST	781,841	1,316,944	1,053,937	(263,007)	(20.0%)

STAFFING					
OFFICE OF FAMILY VIOLENCE MGMT	4	6	3	(3)	(50.0%)
TOTAL STAFFING	4	6	3	(3)	(50.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

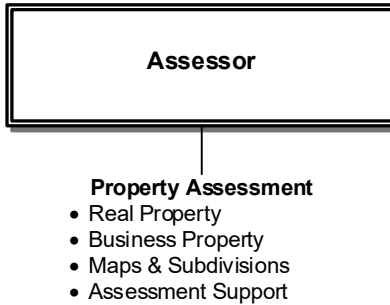
SUMMARY OF POSITION CHANGES

The FY2024/25 Recommended Budget includes the following position changes:

- Delete 1.0 FTE vacant Family Violence Prevention Officer.
- Delete 1.0 FTE vacant Social Worker II, Limited-Term, expiring June 30, 2024.
- Delete 1.0 FTE vacant Social Worker III, Limited-Term, expiring June 30, 2024.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Alliance worked with the County and CCFJA on a Strategic Planning process that was held on March 8-9, 2023, which had between 85 and 100 participants each day. In August 2023 the Board accepted the Strategic Planning Report and dissolved the SFJC Advisory Committee. The CAO's Office in coordination with CCFJA established a permanent Steering Committee to provide ongoing guidance and leadership to the workgroups recommended in the Strategic Planning Report, provide oversight to the SFJC operations, act as an accountability partner for the new lead agency, CCFJA, and coordinate with the CCFJA Board of Directors and the Solano County Board of Supervisors. This Steering Committee is considered best practice within Family Justice Centers across the country. At the time of this writing, the Steering Committee has met three times, adopted guidelines, initiated establishment with the other workgroups, and plans to meet at least quarterly.



DEPARTMENTAL PURPOSE

The County Assessor, an elected official, is governed by the California Constitution, the laws passed by the Legislature, and the rules adopted by the State Board of Equalization. The primary purpose of the County Assessor is to determine annually the full value of all taxable property within the County. In accordance with specific mandates by State, County and local jurisdictions, the County Assessor is responsible for identifying property, its ownership, and placing value on all taxable property within the County. This information is compiled into the Annual Assessment Roll and is reported to the State, the County Administrator’s Office, Treasurer/Tax Collector/County Clerk, Auditor-Controller,

other public agencies, and to the public. In Solano County, the elected office of the County Assessor is combined with the County Recorder as a single countywide elected office.

Budget Summary:	
FY2023/24 Midyear Projection:	8,900,955
FY2024/25 Recommended:	10,895,798
County General Fund Contribution:	6,574,798
Percent County General Fund Supported:	60.3%
Total Employees (FTEs):	49

FUNCTION AND RESPONSIBILITIES

The County Assessor annually identifies, locates, inspects, analyzes, and determines the assessed value of approximately 153,000 parcels, 6,600 business properties, 7,000 boats, 1,700 manufactured homes, and 200 aircraft located in the County. Additionally, the County Assessor reviews approximately 23,300 parcels from recorded documents, with full or partial ownership changes, analyzes legal descriptions, and verifies accurate ownership; performs annual mandatory audits; 514 Possessory Interest properties, 94 government-owned properties, and 2,378 California Land Conservation (Williamson) Act properties; responds to formal and informal appeals from property owners contesting the assessed value of their property; receives, examines and processes applications from taxpayers requesting property tax exemptions (homeowners, disabled veterans and non-profits); maintains a complete set of assessment maps geographically identifying all real property within the County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- In conjunction with the Treasurer/Tax Collector/County Clerk and the Auditor-Controller, the Assessor successfully went live in March 2023 with the new County Assessment Tax System (CATS). The department continues to unitize and refine the new system to ensure proper and correct assessments.
- Continued to review and process properties on Proposition 8. Based on the Assessor’s review of these properties, there are an estimated 4,500 remaining properties on Proposition 8, or with values temporarily reduced due to the decline in the real estate market. This is a decrease from 6,500 properties on Proposition 8 in FY2022/23. This process requires the Assessor to value property at the lesser of market value or factored base year value, also known as Proposition 13 value.
- Completed 8,500 changes in ownership and new construction valuations, representing a slight increase in assessment work over the prior year.
- Resolved 195 assessment appeals during the year.
- Provided over 6,600 Solano County businesses an online e-filing option to submit Business Property Statements. The Standard Data Record (SDR) site that hosts e-filing is a complete online solution for filing Business Property Statements in

Glenn Zook, Assessor/Recorder
Finance

the State of California. The ability to e-file is provided to the public on a secured, county government-controlled website. All eligible businesses were sent secured login information in order to participate.

WORKLOAD INDICATORS

- Reviewed, analyzed, and defended enrolled assessed values of 195 residential and non-residential properties under appeal by property owners.
- Reviewed 282 assessment exclusions for persons over age 55 or disabled, and 513 assessment exclusions for parent to child or grandparent to grandchild property transfers.
- Timely responded to a high volume of customer inquiries due to pending changes in ownership, real estate market activity, and changes in market values.
- Reviewed and processed 5,000 business property statements, 3,000 of which were submitted through e-filing, which were used to determine unsecured assessments, assessed 4,400 boats and 200 aircraft.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PROPERTY ASSESSMENT	4,108,096	4,201,000	4,321,000	120,000	2.9%
TOTAL REVENUES	4,108,096	4,201,000	4,321,000	120,000	2.9%
APPROPRIATIONS					
PROPERTY ASSESSMENT	8,216,600	9,450,374	10,895,798	1,445,424	15.3%
TOTAL APPROPRIATIONS	8,216,600	9,450,374	10,895,798	1,445,424	15.3%
NET COUNTY COST					
PROPERTY ASSESSMENT	4,108,505	5,249,374	6,574,798	1,325,424	25.2%
NET COUNTY COST	4,108,505	5,249,374	6,574,798	1,325,424	25.2%

STAFFING	2022/23	2023/24	2024/25	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
PROPERTY ASSESSMENT	48	49	49	0	0.0%
TOTAL STAFFING	49	49	49	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$120,000 or 2.9% in revenues and an increase of \$1,445,424 or 15.3% in appropriations when compared to FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$1,325,424 or 25.2%.

Primary Funding Source

Funding sources for the department are the General Fund, comprised of \$6,574,798 or 60.3%, and Charges for Services, comprised of \$4,321,000 or 39.7%.

The Recommended Budget of \$4,321,000 includes a \$120,000 or 2.9% increase in revenues primarily due to an increase in Property Tax Administration Fee (PTAF) which are charged to cities and agencies (excluding schools) for the administration of property tax assessment, collection, and allocation. This increase is offset by a decrease in interfund services due to the elimination of reimbursements from the Department of Information Technology (DoIT) for labor costs associated with the CATS Project.

Primary Costs

The Recommended Budget of \$10,895,798 includes a \$1,445,424 or 15.3% increase in appropriations due to the following:

- Salaries and Employee Benefits reflect a net increase of \$343,556 primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates.
- Services and Supplies reflect an increase of \$1,016,576 primarily due to increases in central data processing charges and the anticipated loan payback for the CATS project based on the loan repayment schedule as approved by the County Debt Advisory Committee.
- Other Charges reflect an increase of \$52,398 due to increases in Countywide Administrative Overhead costs.
- Intrafund Transfers reflect an increase \$36,747 for the Recorder’s Office labor charge to the Assessor for clerical support for the exemptions team.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$173,000 for consultant for mineral rights assessment services.
- \$75,000 for legal and consulting services for property tax appeals.

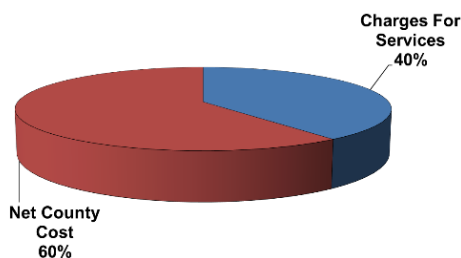
Fixed Assets

None.

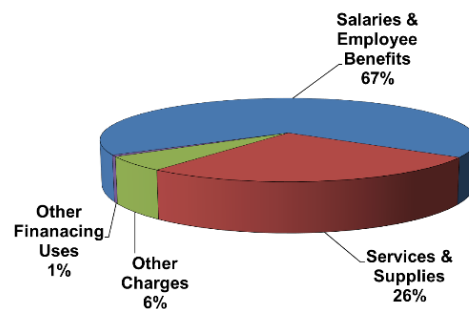
DEPARTMENT COMMENTS

The department continues to leverage limited-term staffing to process exemptions, ownership changes, new construction, and new assessments. Timely processing of these events was affected by the implementation of CATS. However, the department continues to make strides in addressing this workload.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	4,024,129	4,201,000	4,321,000	120,000	2.9%
OTHER FINANCING SOURCES	83,967	0	0	0	0.0%
TOTAL REVENUES	4,108,096	4,201,000	4,321,000	120,000	2.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	6,148,507	6,981,379	7,324,935	343,556	4.9%
SERVICES AND SUPPLIES	1,717,133	1,829,784	2,846,360	1,016,576	55.6%
OTHER CHARGES	551,883	550,972	603,370	52,398	9.5%
LEASES	0	8,000	5,000	(3,000)	(37.5%)
OTHER FINANCING USES	55,892	67,739	66,886	(853)	(1.3%)
INTRA-FUND TRANSFERS	(256,815)	12,500	49,247	36,747	294.0%
TOTAL APPROPRIATIONS	8,216,600	9,450,374	10,895,798	1,445,424	15.3%
NET COUNTY COST	4,108,505	5,249,374	6,574,798	1,325,424	25.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

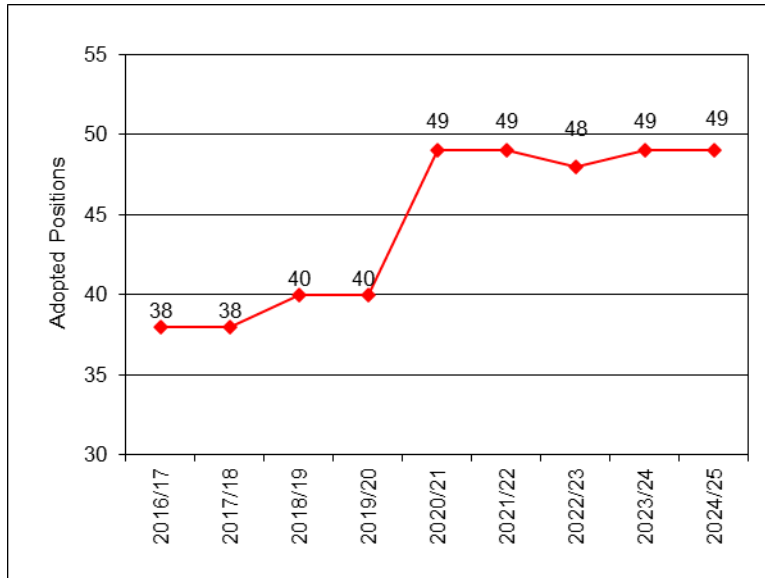
None.

SUMMARY OF POSITION CHANGES

The FY2024/25 Recommended Budget includes the following position changes:

- Delete 1.0 FTE vacant Auditor-Appraiser Limited-Term.
- Add 1.0 FTE Appraiser Limited-Term to expire June 30,2027 to provide assessment and permit processing support.
- Extend 2.0 FTE Office Assistant III Limited-Term through June 30, 2027 to assist in ownership change and exemptions processing.
- Extend 3.0 FTE Appraiser Limited-Term through June 30, 2027, to provide assessment and permit processing support.
- Delete 1.0 FTE Office Assistant III.
- Add 1.0 FTE Clerical Operation Supervisor to provide supervision to the Assessor's Ownership team.

STAFFING TREND

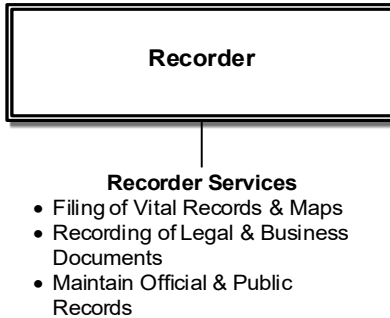


PENDING ISSUES AND POLICY CONSIDERATIONS

The Assessor/Recorder, Auditor-Controller and Treasurer/Tax Collector/County Clerk continue to work with DoIT to successfully operate CATS which went live in March 2023. The Assessor/Recorder continues to dedicate subject matter experts to ensure information in the CATS system is validated and reflects correct mapping and ownership transfers, exemptions, and property assessments. This work will be done in an effort to prepare and close the annual assessment roll and provide property owners with timely assessments.

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2909 RECORDER	1,421,463	2,146,000	1,482,000	(664,000)	(30.9%)
4000 RECORDER SPECIAL REVENUE	598,341	878,500	836,000	(42,500)	(4.8%)
APPROPRIATIONS					
2909 RECORDER	2,161,940	2,572,022	2,558,897	(13,125)	(0.5%)
4000 RECORDER SPECIAL REVENUE	360,477	908,070	1,002,900	94,830	10.4%
NET CHANGE					
2909 RECORDER	740,477	426,022	1,076,897	650,875	152.8%
4000 RECORDER SPECIAL REVENUE	(237,864)	29,570	166,900	137,330	464.4%

A summary of the budgets administered by the Assessor/Recorder's Office is provided on the following pages.



DEPARTMENTAL PURPOSE

The County Recorder is an elected official who acts as the perpetual guardian of land, birth, death, and marriage records. All functions of the Recorder are conducted under and adhere to the provisions of the State Constitution, State and County Codes. In Solano County, the elected office of the County Recorder is combined with the County Assessor as a single countywide elected office.

Budget Summary:	
FY2023/24 Midyear Projection:	2,321,305
FY2024/25 Recommended:	2,558,897
County General Fund Contribution:	1,076,897
Percent County General Fund Supported:	42.1%
Total Employees (FTEs):	13

FUNCTION AND RESPONSIBILITIES

Under the Recorder's Office, four units work together to securely handle a variety of documents on behalf of the public and State.

- The Examining Unit receives, examines, and records land title documents, military records, maps, and construction contracts. It also provides certified copies of documents and assists the public.
- The Indexing/Verifying Unit indexes all land title and vital records to create a searchable database, so all records are easily retrievable. To ensure accuracy of the recorded documents index, every document is quality-control checked by the unit's staff.
- The Scanning Unit images all records, filed and registered, that are accepted by the Recorder's Office. To ensure accuracy and reproducibility, every document is quality-control checked by the unit's staff. In addition, microfilm copies of records are produced for archival storage in compliance with law.
- The Vital Records Unit, by statute, provides search, retrieval, and certified record services where the public can obtain legal copies of birth, death, and marriage documents.

In accordance with the California Revenue and Taxation Code, a tax is imposed on each recorded document in which real property is sold; a tax on deeds transferring, granting, assigning, or otherwise conveying title of property within the County. The Recorder's Office collects and distributes these Documentary Transfer Taxes on behalf of the County and cities.

The Recorder's Office also acts as the central collector of additional mandated fees associated with the recording of documents and distributes that revenue to the benefiting agencies. Daily, the Recorder collects and disburses special fees and surcharges over and above actual recording fees for these agencies. Presently, the Recorder's Office collects funds for trial court funding, family violence prevention, local spousal and child abuse programs, the Assessor, the District Attorney, Resource Management's Public Works Division, State Department of Health, State Controller, and all cities in Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- The Recorder's Office indirectly supports health and public safety programs by collecting revenues on their behalf. In 2023, the Recorder's Office collected \$13,000 for the State of California's Family Law Trust Fund, \$36,200 for the County's Office of Family Violence Prevention, and \$75,100 for the County's Children's Trust, which funds child neglect and abuse prevention

and intervention programs. Collections also included; \$195,400 for the Trial Court Fund to help State court operating costs, \$305,500 for the District Attorney's real estate fraud prosecution fund, and \$2.1 million to the State Controller for the Building Homes and Jobs Act. The Recorder's Office collected Property Transfer Tax fees on behalf of the County and its cities in the amount of \$6.6 million.

- The Recorder's Office continues to aid the District Attorney in the collection of fees for the real estate fraud prosecution fund. Pursuant to Government Code (GC) §27388, Senate Bill (SB) 1342, the Board approved the District Attorney's permanent increase of the Real Estate Fraud Fee to \$10 effective November 3, 2015, which applied to 58 types of documents. The Recorder's Office examines each document to determine the qualifications and distributes the fee to the District Attorney's Office. In 2023, the fee was applied to 34,500 of the over 63,000 official documents recorded. In collaboration with the District Attorney's Office, a visual monitoring system has been connected in the Recorder's lobby area to aid in the identification of individuals filing fraudulent real estate documents.
- In 2007, the Governor signed into law Assembly Bill 1168 which requires county recorders to establish a social security number truncation program. Under the current program any social security number contained in the public record may be truncated by redacting the first five digits of the number. In 2023, a total of 1,600 social security numbers were redacted from current official documents. The Recorder's Office has let the collection of the Social Security Truncation fee sunset. However, the Recorder's Office continues to dedicate staff time and effort to continue truncating all social security numbers recorded with the department.
- In September 2017, the Governor signed into law SB 2 Building Homes and Jobs Act, which requires the County Recorder to collect a fee on real estate instruments, paper, or notices on behalf of the State of California. These funds are dedicated to the development of affordable housing throughout the State. In 2023, the Recorder collected the SB 2 fee on 30,100 qualifying official records.
- In 2006, the Board adopted Resolution No. 2006-220 which approved the County participation in the Electronic Recording Delivery Act of 2004 (ERDA) and authorized the Recorder's Office to execute a Memorandum of Understanding with the State Department of Justice (DOJ) in accordance with the ERDA, and approved the issuance of payments to the DOJ for the County's allocated share of the direct cost of program oversight. On November 17, 2020, the Recorder's Office received Board of Supervisors approval to withdraw from the Joint Powers Agreement with California Electronic Recording Transaction Authority effective July 1, 2021. The office also received Board approval to participate in the Statewide Electronic Courier Universal Recording Environment (SECURE), a multi-county Electronic Recording Delivery System (ERDS) owned and operated by Los Angeles, Orange, Riverside, and San Diego counties. The system is compliant with GC §27392(a) which requires the recording delivery system to be operational only with system certification by the Attorney General. The change to the new system occurred on July 1, 2021. In 2023, a total of 35,700 documents were recorded electronically, which accounts for 62% of recorded documents.

WORKLOAD INDICATORS

- In 2023, the office examined, recorded, indexed, and verified over 63,000 documents: 35,700 E-Recorded, 27,300 submitted by mail or in person.
- In 2023, approximately 18,100 official birth, death, and marriage certificates were issued as well as over 4,400 certified copies of official records.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$664,000 or 30.9% in revenues and a net decrease of \$13,125 or 0.5% in appropriations when compared to FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$650,875 or 152.8%.

Primary Funding Sources

The primary funding source for the Recorder's Office is Charges for Services, which comprises \$1,460,000 or 98.5% of the total revenue representing vital records sales, recording fees, and administration fees.

The Recommended Budget includes a decrease of \$664,000 or 30.9% in revenues primarily due to a reduction in demand for recording documents for real estate transactions.

Summary of Other Administered Budgets

**2909 – Fund 001-Recorder
Glenn Zook, Assessor/Recorder
Other Protection**

Primary Costs

The Recommended Budget of \$2,558,897 includes a \$13,125 or 0.5% net decrease in appropriations due to the following:

- Salaries and Employee Benefits reflect a decrease of \$13,400 which reflects a position vacancy that the office expects to fill in January 2025, offset by increases due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates.
- Services and Supplies reflect a decrease of \$12,452 primarily due to decreases in central data processing charges offset by increased insurance costs.
- Other Charges reflect an increase of \$52,585 due to increases in Countywide Administration Overhead costs.
- Intrafund Transfers reflect a decrease of \$39,000 primarily due to labor charges for clerical support provided by the Recorder’s staff for the Assessor’s exemptions team.

Fixed Assets

None.

DEPARTMENT COMMENTS

The Recorder’s Office continues to find ways to make available all official documents in a concise and searchable database. The office’s records management system currently holds documents from 1955 forward. All documents recorded prior to 1955 are held on microfilm or on historically preserved bound books. The Recorder’s Office is actively exploring solutions to digitize and index the older documents to make these records more accessible to the public.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	1,369,116	2,120,000	1,460,000	(660,000)	(31.1%)
MISC REVENUE	24,358	26,000	22,000	(4,000)	(15.4%)
OTHER FINANCING SOURCES	27,989	0	0	0	0.0%
TOTAL REVENUES	1,421,463	2,146,000	1,482,000	(664,000)	(30.9%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,515,763	2,084,144	2,070,744	(13,400)	(0.6%)
SERVICES AND SUPPLIES	195,734	243,947	231,495	(12,452)	(5.1%)
OTHER CHARGES	155,548	199,943	252,528	52,585	26.3%
LEASES	0	2,000	2,000	0	0.0%
OTHER FINANCING USES	13,693	20,808	19,950	(858)	(4.1%)
INTRA-FUND TRANSFERS	281,202	21,180	(17,820)	(39,000)	(184.1%)
TOTAL APPROPRIATIONS	2,161,940	2,572,022	2,558,897	(13,125)	(0.5%)
NET COUNTY COST	740,478	426,022	1,076,897	650,875	152.8%

STAFFING					
RECORDER	14	13	13	0	0.0%
TOTAL STAFFING	14	13	13	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The purpose of this special revenue fund is to recognize and account for the restricted use of fees collected as part of the Recorder’s Office Micrographic, Modernization, Social Security Number (SSN) Truncation and Electronic Recording Program funds. Under the authority of Government Code (GC) §27361.4, §27361(c), §27361(d), §27388, and §27319 these funds allow for public reporting and provide the appropriate safeguards for taxpayer investments. Each fund’s budget unit (BU) and use is described below.

- BU 4001: The Micrographics fund defrays the cost of converting the Recorder’s document storage system to micrographics. These funds are used only for the process of converting images to microfilm for archival purposes. GC §27361.4.
- BU 4002: The Modernization fund is available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in the Recorder’s system for recorded documents. Examples in the use of this fund is to enhance and maintain the document management system, upgrade computers used by staff and the general public, and for the purpose of training staff on the system. GC §27361(c).
- BU 4003: The SSN Truncation Program fund is used for the creation and maintenance of the Recorder’s SSN Truncation Program. This program protects Solano County citizens and the public from identity theft. Funds from this program are strictly dedicated to create and maintain a dual records system, containing two separate yet similar data bases, one for “Official Records” which contain Social Security Numbers but are exempt from the Public Records Act (except pursuant to a subpoena or Court Order), and the other for “Public Records” that are an exact copy of the “Official Records” except for a truncated Social Security Number. GC §27361(d). Pursuant to GC §27361(d)(2), the Recorder’s Office ceased collection of this fee effective January 1, 2018. It is anticipated that existing Fund Balance can sustain the program until the year 2038.
- BU 4005: The Electronic Recording fund was implemented in FY2018/19 by the Recorder to collect the \$1.00 fee per recorded document to support and administer an Electronic Recording Delivery System (ERDS). GC §27391 et seq. enacted the Electronic Recording Delivery Act of 2004 (Act), authorizing a county recorder, upon approval by resolution of the Board and system certification by the Department of Justice, to establish an electronic recording delivery system for use by title companies, lending institutions and certified submitters who wish to avail themselves of the electronic recording service.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$42,500 or 4.8% in revenues and an increase of \$94,830 or 10.4% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Fund Balance is decreased by \$166,900.

Primary Funding Sources

The primary funding source for the department is Charges for Services, which comprise of \$386,000 or 46.2% of the total revenues. Currently, interest income for the department’s special revenue fund is \$450,000 or 53.8% of total revenue.

The Recommended Budget includes a \$338,000 or 46.7% decrease in Charges for Services when compared to the FY2023/24 Adopted Budget due to fewer real estate transactions, specifically mortgage refinancings. This is largely offset by a \$295,500 or 191.3% increase in interest income based on higher yield.

Primary Costs

The Recommended Budget includes a \$94,830 or 10.4% increase in appropriations primarily due to increases in contracted services to identify and redact official documents that fall under the purview of Assembly Bill (AB) 1466 “Restrictive Covenant Program” per GC §12956.3 and computer related costs. These increases are partially offset by a decrease in software maintenance and support costs.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$556,000 for services to identify and redact official documents that fall under the purview of AB 1466 “Restrictive Covenant Program” per GC §12956.3.

Glenn Zook, Assessor/Recorder
Other Protection

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed asset:

- \$40,000 for high-volume vertical map cases to expand storage for officially recorded maps.

See related Budget Unit 9115 - Fund 215 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	166,274 432,067	154,500 724,000	450,000 386,000	295,500 (338,000)	191.3% (46.7%)
TOTAL REVENUES	598,341	878,500	836,000	(42,500)	(4.8%)
APPROPRIATIONS					
SERVICES AND SUPPLIES OTHER CHARGES F/A EQUIPMENT	360,462 15 0	898,070 0 10,000	957,900 5,000 40,000	59,830 5,000 30,000	6.7% 100.0% 300.0%
TOTAL APPROPRIATIONS	360,477	908,070	1,002,900	94,830	10.4%
CHANGE IN FUND BALANCE	(237,864)	29,570	166,900	137,330	464.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

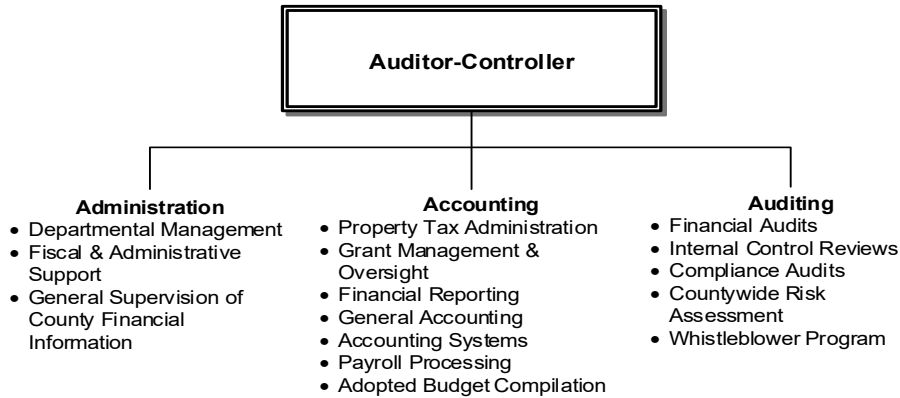
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

The elected Auditor-Controller performs the duties of the office under the legal authority provided within Government Code (GC) §26880 and GC §26900. The Auditor-Controller is the principal financial and accounting officer of the County.

Budget Summary:	
FY2023/24 Midyear Projection:	7,035,534
FY2024/25 Recommended:	7,832,790
County General Fund Contribution:	634,354
Percent County General Fund Supported:	8.1%
Total Employees (FTEs):	38

FUNCTION AND RESPONSIBILITIES

The Auditor-Controller exercises general supervision of the financial information and accounts of all departments, districts, and agencies under the control of the Board. The Auditor-Controller exercises this authority through its Administrative, Accounting and Auditing functions. The Auditor-Controller develops and enforces accounting policies and procedures; enforces budgetary controls and other administrative policies; compiles the County’s Annual Comprehensive Financial Report and Adopted Budget; ensures financial reporting in accordance with County policies, State and Federal laws, and Generally Accepted Accounting Principles; processes payroll and related transactions for over 3,100 employees; calculates and processes all State, Federal, and negotiated leave programs for employees on leave; manages the debt service funds for all long-term debt of the County; manages the countywide Finance Enterprise (FE) financial system, the PeopleSoft System (for payroll-related functions) and IntelliTime countywide time keeping system; administers the property tax apportionment system of the County; monitors all federal and State assistance; prepares the Countywide Cost Allocation Plan; performs audits, internal control reviews; and administers the County’s Whistleblower Program and promotes internal controls.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- In March 2023, the County went “live” on the new property tax system, County Assessment and Taxation System (CATS). The department worked with the Department of Information Technology (DoIT), Assessor/Recorder, and the Treasurer/Tax Collector/County Clerk to implement the CATS, the new property tax system replacing the Solano County Integrated Property System (SCIPS). CATS, formally known as the Aumentum System, owned by Harris Computer Corporation, is a more integrated and efficient property tax system. This multi-year project was approved by the Board on April 4, 2017 at an estimated cost of \$10 million; the project stayed within budget, however, staff are still learning the new system and experiencing a gap in technology support that requires additional technical resources for us to gain efficiencies and fully benefit from the automation project.
- Continued to work with the County Administrator’s Office and County departments to ensure the proper accounting and reporting for the \$86.9 million American Rescue Plan Act (ARPA) funds; Reported quarterly to the Federal government on the County’s American Rescue Plan Act (ARPA) spending, using the new automated reporting system.
- Continued to work with Sheriff’s Office of Emergency Services, Resource Management, CalOES, and FEMA to claim and report County expenditures related to County disasters, such as the LNU Lightning Complex Fires, COVID-19 pandemic, and the 2023 Atmospheric River storms.

-
- Completed the implementation of decentralized accounts payable invoice processing, which gives departments more control over the timing and detail that is processed into the financial system.
 - Worked with DoIT to expand the use of PeopleSoft Employee Self-Service giving county staff greater control over managing their personal information.
 - Worked with DoIT and software vendor to implement the TeamMate+ Audit upgrade which provided additional features to increase audit efficiency.
 - Provided training to subrecipients and County staff about administrative requirements and common audit findings related to federal funds passed to subrecipients.
 - Recipient of the Government Finance Officers Association (GFOA) award for excellence in Popular Financial Reporting for the County's third Popular Annual Financial Report (PAFR) for the fiscal year ended June 30, 2022. The PAFR is an easy-to-read report for the citizens of the county on the County's financial position.
 - Recipient of two awards for excellence in financial reporting for the County's Annual Comprehensive Financial Report (ACFR) from the GFOA and the State Controller's Office.
 - The County's ACFR for the fiscal year ended June 30, 2023 received an unmodified (clean) audit opinion from Eide Bailly, LLC, CPAs.

WORKLOAD INDICATORS

During FY2023/24, the department:

- Processed over 69,000 vendor claims/invoices, deposit permits, journal entries, contract encumbrances, encumbrance adjustments, appropriation transfers, and wire/electronic fund transfers into the financial system. The County is transitioning from paper forms to electronic processing.
- Processed over 69,000 forms received electronically or in paper for countywide department access via Documentum or FE.
- Processed over 113,000 payroll transactions, payroll and benefit adjustments, direct deposit changes, disability integration adjustments, provider payments, accrued leave payoffs, and COBRA payments accounting for over \$449 million in County payroll/benefit costs.
- Administered the County tax apportionment process for over 1,000 countywide tax rate areas generating over \$980 million in property taxes, which were calculated, allocated and paid to 75 taxing entities and over 65 ad valorem bonds to school districts, community colleges, special districts, and cities. Administered over 418,000 special assessments levied by cities, agencies, and special districts totaling \$120 million. Researched, calculated, and paid over 600 property tax refunds.
- Completed the dissolution of the first of six Successor Agencies in Solano County; in September 2023, the Rio Vista Successor Agency dissolved in accordance with ABX1 26 Redevelopment Dissolution Act.
- Administered the requirements under the laws for monitoring and reporting on redevelopment dissolution. Distributed over \$45.1 million to taxing entities pursuant to redevelopment pass-through agreements, \$17.1 million to the five remaining successor agencies for payment of recognized obligations and \$73.2 million in residual balances to the taxing entities.
- Employed over 1,500 hours on Redevelopment Dissolution Act (ABX1 26). Effective July 1, 2018, the six successor agencies' oversight boards were eliminated, and a countywide consolidated oversight board was established pursuant to Health & Safety Code section 34179(j). The Auditor-Controller's Office provides staff support to this countywide consolidated oversight board.
- Employed over 5,000 hours of staff time to perform financial/compliance audits, process reviews, reviews of internal controls, and administration of the Whistleblower Program. The audit hours were allocated as follows:
 - 3,140 hours to Countywide Reviews and Other Activities.
 - 310 hours to Mandated and Other Financial Audits and Special Districts.

Functional Area Summary

**1200 – Fund 001-Auditor-Controller
Phyllis S. Taynton, Auditor-Controller
Finance**

- 1,560 hours to Health and Social Services.0
- 820 hours to Health and Social Services.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ACO-ADMINISTRATION	19,702	16,300	16,300	0	0.0%
ACO-ACCOUNTING	5,112,045	5,858,369	6,185,126	326,757	5.6%
ACO-AUDITING	782,557	784,857	997,010	212,153	27.0%
TOTAL REVENUES	5,914,304	6,659,526	7,198,436	538,910	8.1%
APPROPRIATIONS					
ACO-ADMINISTRATION	19,702	16,300	16,300	0.0%	0.0%
ACO-ACCOUNTING	5,564,165	6,263,727	6,733,453	469,726	7.5%
ACO-AUDITING	768,573	942,721	1,083,037	140,316	14.9%
TOTAL APPROPRIATIONS	6,352,440	7,222,748	7,832,790	610,042	8.4%
NET COUNTY COST					
ACO-ADMINISTRATION	0	0	0	0	0.0%
ACO-ACCOUNTING	452,119	405,358	548,327	142,969	35.3%
ACO-AUDITING	(13,983)	157,864	86,027	(71,837)	(45.5%)
NET COUNTY COST	438,136	563,222	634,354	71,132	12.6%

STAFFING					
ACO-ADMINISTRATION	3	3	3	0	0.0%
ACO-ACCOUNTING	30	30	30	0	0.0%
ACO-AUDITING	5	5	5	0	0.0%
TOTAL STAFFING	38	38	38	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$538,910 or 8.1% in revenues and a net increase of \$610,042 or 8.4% in appropriations when compared to FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$71,132 or 12.6% when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding sources for the Auditor-Controller’s Office are charges and fees for services and include:

- County Administrative Overhead charges of \$4,630,975 reflect an increase of \$441,495 primarily due to an increase in the department’s net recoverable costs. Administrative Overhead revenues are received from County departments for their allocated share of costs for accounting, financial and/or audit services provided by the Auditor-Controller’s Office.
- Assessment and tax collection fees of \$1,215,000 reflect an increase of \$157,000. These revenues are for financial and accounting services provided to other funds, taxing entities, and special districts and include the Property Tax Administration Fees (PTAF) charged to the local taxing entities excluding school districts that are exempt by law. The Auditor-Controller also recovers direct costs for the administration of the dissolution of the Redevelopment Agencies (RDA). See Other Charges for Services revenues below.
- Revenues from Interfund Services of \$560,765 reflect a net decrease of \$44,363. These are revenues from non-General

Fund Departments, such as Health and Social Services, First 5 Solano, Sheriff, Public Facilities Fee, and East Vallejo Fire Protection District, for accounting, auditing, and/or payroll services. The net decrease is primarily due to the elimination of reimbursements from DoIT for labor costs associated with the CATS Project.

- Auditing and accounting fees of \$386,849 reflect an increase of \$10,149. These are fees/charges for accounting services to special districts and other governmental agencies.
- Other Charges for Services revenues of \$294,910 reflect a decrease of \$24,670. This revenue represents charges to redevelopment successor agencies and the Countywide Consolidated Oversight Board for administrative support costs and annual auditing services of the successor agencies' Prior Period Adjustments Schedule.

Primary Costs

The Recommended Budget represents a \$610,042 or 8.4% increase in appropriations primarily due to the following:

- Salaries and Employee Benefits of \$6,851,036 reflect an increase of \$472,693 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies of \$970,943 reflects a net increase of \$118,515 primarily due to increases in insurance costs, central data processing charges, bank service charges for direct deposit and electronic fund transactions, and the anticipated loan payback for the CATS project based on the loan repayment schedule as approved by the County Debt Advisory Committee.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$124,000 for accounting and financial services.

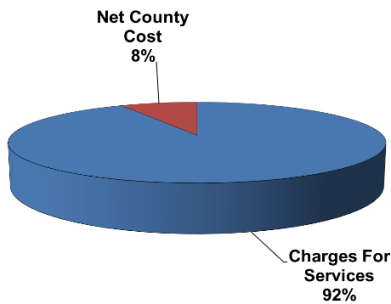
Fixed Assets

None.

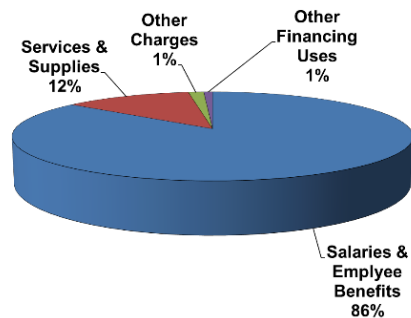
DEPARTMENT COMMENTS

The Auditor-Controller performs countywide functions and enforces budgetary controls for the County budgeted appropriations of over \$1.6 billion as reflected in the FY2023/24 Adopted Budget. The department continues to work with DoIT to implement countywide technology solutions to improve efficiency and provide countywide automated solutions to manual processes.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**1200 – Fund 001-Auditor-Controller
Phyllis S. Taynton, Auditor-Controller
Finance**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	15,717	18,593	24,000	5,407	29.1%
CHARGES FOR SERVICES	5,827,126	6,640,933	7,174,436	533,503	8.0%
MISC REVENUE	2,586	0	0	0	0.0%
OTHER FINANCING SOURCES	68,874	0	0	0	0.0%
TOTAL REVENUES	5,914,303	6,659,526	7,198,436	538,910	8.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	5,641,019	6,378,343	6,851,036	472,693	7.4%
SERVICES AND SUPPLIES	701,914	852,428	970,943	118,515	13.9%
OTHER CHARGES	116,878	116,642	116,468	(174)	(0.1%)
LEASES	1,651	3,000	3,000	0	0.0%
OTHER FINANCING USES	52,847	62,795	67,043	4,248	6.8%
INTRA-FUND TRANSFERS	(161,870)	(190,460)	(175,700)	14,760	(7.7%)
TOTAL APPROPRIATIONS	6,352,440	7,222,748	7,832,790	610,042	8.4%
NET COUNTY COST	438,136	563,222	634,354	71,132	12.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

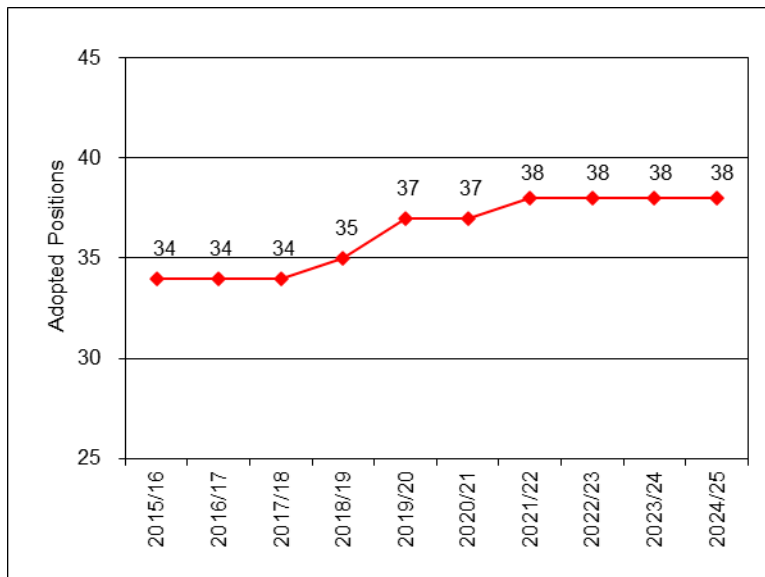
SUMMARY OF POSITION CHANGES

On March 12, 2024, as part of the Midyear Financial Report, the Board approved the following position changes:

- Extend 1.0 FTE Limited-Term Accountant/Auditor I to expire June 30, 2026. This position supports CATS post go live implementation activities in the Property Tax Division.

There are no changes in position allocation requested in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The department has several staff eligible for retirement during FY2024/25. However, there are no commitments of planned retirement dates. The department may have accrued leave payoffs resulting from any retirement. The payoffs are not reflected in the department's budget due to the uncertainty and timing of any retirement.

Summary of Other Administered Budgets

**1200 – Fund 001-Auditor-Controller
Phyllis S. Taynton, Auditor-Controller
Finance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1101 GENERAL REVENUE	246,925,586	246,007,401	262,690,708	16,683,307	6.8%
5908 COUNTY DISASTER	1,306,570	1,158,207	500,000	(658,207)	(56.8%)
8000 2021 CERTIFICATES OF PARTICIPA	2,799,469	2,057,513	719,548	(1,337,965)	(65.0%)
8006 PENSION DEBT SERVICE FUND	12,374,166	10,421,267	17,516,552	7,095,285	68.1%
8036 2013 COP ANIMAL CARE PROJECT	462,818	478,174	475,916	(2,258)	(0.5%)
8037 2017 CERTIFICATES OF PARTICIPA	7,433,724	7,357,182	7,354,762	(2,420)	(0.0%)
APPROPRIATIONS					
1101 GENERAL REVENUE	279,432	100,000	100,000	0	0.0%
5908 COUNTY DISASTER	1,337,211	833,501	500,000	(333,501)	(40.0%)
8000 2021 CERTIFICATES OF PARTICIPA	2,056,347	2,057,513	2,060,914	3,401	0.2%
8006 PENSION DEBT SERVICE FUND	11,292,000	6,047,045	6,404,149	357,104	5.9%
8036 2013 COP ANIMAL CARE PROJECT	475,696	476,071	475,916	(155)	(0.0%)
8037 2017 CERTIFICATES OF PARTICIPA	7,366,545	7,357,182	7,354,762	(2,420)	(0.0%)
NET CHANGE					
1101 GENERAL REVENUE	(246,646,154)	(245,907,401)	(262,590,708)	(16,683,307)	6.8%
5908 COUNTY DISASTER	30,641	(324,706)	0	324,706	(100.0%)
8000 2021 CERTIFICATES OF PARTICIPA	(743,122)	0	1,341,366	1,341,366	100.0%
8006 PENSION DEBT SERVICE FUND	(1,082,166)	(4,374,222)	(11,112,403)	(6,738,181)	154.0%
8036 2013 COP ANIMAL CARE PROJECT	12,878	(2,103)	0	2,103	(100.0%)
8037 2017 CERTIFICATES OF PARTICIPA	(67,179)	0	0	0	0.0%

A summary of the budgets administered by the Auditor-Controller's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The General Revenue budget accounts for revenues not attributable to a specific County service or department. These revenues are the source of funding to support the County’s general-purpose appropriations including mandated Maintenance of Effort contributions, mandated minimum levels of program service, general government programs and services, as well as other Board priorities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a net increase of \$16,683,307 or 6.8% in revenues and no change in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the net increase to the General Fund is \$16,683,307 or 6.8%.

Primary Funding Sources

General Revenues include property tax, property transfer tax, sales tax, property tax in-lieu of vehicle license fees, interest earnings, redevelopment dissolution revenues including pass-through and residual taxes, business license tax, and disposal fees. The significant changes in projected revenues over FY2023/24 Adopted Budget are primarily due to the following:

- \$7,426,182 increase in Current Secured Property Taxes due to an estimated increase of 3% in assessed values from the FY2023/24 corrected assessment roll.
- \$3,500,000 increase in Interest Income as interest yield is anticipated to be better due to higher interest rates and average daily cash balance in the County investment pool.
- \$2,152,745 increase in Property Tax In-Lieu based on an estimated increase of 3% in assessed values.
- \$1,453,698 increase in ABX1 26 Residual Taxes and a \$1,245,682 increase in ABX1 26 Pass-Through revenues based on projected tax increment revenues.
- \$500,000 increase in excess tax loss reserve due to a projected increase in penalties and interest collections.
- \$300,000 increase in Franchise Fees based on anticipated collections from Pacific Gas & Electric.
- \$245,000 increase in Sales & Use Tax due based on estimated statewide growth in retail sales.
- \$200,000 increase in Current Unsecured Property Taxes based on anticipated increases in business property values.
- \$185,000 increase in Unitary Taxes due to a projected increase of 3% in assessed values.
- \$50,000 increase in State Motor Vehicle In-Lieu Tax due to higher prior year collections of Motor Vehicle License Fees.
- \$550,000 decrease in Property Transfer Tax due to a decline in real estate activity.
- \$50,000 decrease in Recording Fees due to a reduction in demand for recording documents for real estate transactions.

Primary Costs

Appropriations of \$100,000 include: \$50,000 for professional services for sales tax financial services, and \$50,000 for general accounting and auditing services for the Solano County Fair in accordance with the Memorandum of Understanding.

Fixed Assets

None.

Summary of Other Administered Budgets

**1101 – Fund 001-General Revenue
Phyllis S. Taynton, Auditor-Controller
Legislative & Administration**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	226,184,276	229,697,000	242,080,307	12,383,307	5.4%
LICENSES, PERMITS & FRANCHISE	979,463	601,000	901,000	300,000	49.9%
REVENUE FROM USE OF MONEY/PROP	5,928,038	2,500,500	6,000,500	3,500,000	140.0%
INTERGOVERNMENTAL REV STATE	2,379,147	2,057,501	2,107,501	50,000	2.4%
INTERGOVERNMENTAL REV FEDERAL	63,614	6,400	6,400	0	0.0%
INTERGOVERNMENTAL REV OTHER	1,084,113	45,000	45,000	0	0.0%
CHARGES FOR SERVICES	8,649,705	8,550,000	8,500,000	(50,000)	(0.6%)
MISC REVENUE	1,657,232	2,550,000	3,050,000	500,000	19.6%
TOTAL REVENUES	246,925,586	246,007,401	262,690,708	16,683,307	6.8%
APPROPRIATIONS					
SERVICES AND SUPPLIES	5,741	50,000	50,000	0	0.0%
OTHER CHARGES	273,691	50,000	50,000	0	0.0%
TOTAL APPROPRIATIONS	279,432	100,000	100,000	0	0.0%
NET COUNTY COST	(246,646,154)	(245,907,401)	(262,590,708)	(16,683,307)	6.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

Solano County utilizes the County Disaster Fund (Fund 282) to provide a separate budget unit to account for the payment of County costs associated with disasters impacting Solano County and the related subsequent reimbursement from the State and federal government. In prior years, the Disaster Fund was utilized for tracking costs for the 2014 Napa Earthquake, the 2017 Winter Storm Flooding, the 2017 October Wildfires, the 2019 Public Safety Power Shutoffs (PSPS) and wildfires, the 2020 LNU Lightning Complex fire, and the COVID-19 pandemic. The following are the recent and/or active disaster events which are being accounted for in the Disaster Fund.

COVID-19

On February 26, 2020, the U.S. Centers for Disease Control confirmed the first person-to-person transmission of the Novel Coronavirus COVID-19 had affected a Solano County resident. On February 27, 2020, the County Administrator proclaimed a local emergency pursuant to Government Code §8630 which was ratified by the Board on March 3, 2020. Governor Newsom issued an emergency proclamation proclaiming a state of emergency in relation to the COVID-19 pandemic on March 4, 2020, and on March 22, 2020, the President approved the request for a Major Disaster Declaration, allowing for the provision of federal aid to assist with recovery efforts.

In FY2020/21, the County received \$45 million in CARES Act funding to stop the spread and mitigate the impacts of the COVID-19 pandemic. All CARES Act funds were fully expended by the December 30, 2020, State deadline. In addition to one-time COVID-19 response funding, such as the CARES Act, the County pursued reimbursement for eligible COVID-19 costs through the Federal Emergency Management Agency (FEMA) COVID-19 Disaster declaration claim process. The pandemic response continued into FY2022/23; however, no future expenditures or recoupment of federal aid is anticipated.

As part of the Federal Relief and Supplemental Appropriations Act passed on December 27, 2020, the County received \$13,309,204 in FY2020/21 to implement the Emergency Rental Assistance Program (ERAP). In partnership with contractors and close communication with the State, the County's program has assisted over 1,100 low-income households with rental and utility arrearages. The allocation is fully expended, and the program concluded in FY2022/23. No administrative costs are anticipated in FY2024/25.

American Rescue Plan Act (ARPA) - On March 11, 2021, the President signed the American Rescue Plan Act of 2021 into law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health and economic impacts. The ARPA allocates funding for public health and vaccines, assistance for vulnerable populations, educational and housing stabilization, economic recovery assistance and direct assistance for families and individuals. The County received a direct allocation through the federal ARPA Coronavirus State and Local Fiscal Recovery Fund (SLFRF) of \$86.9 million. For additional details on the direct ARPA funding see Fund 290 – BU 2960 American Rescue Plan Act Fund.

LNU Lightning Complex Fire

The LNU Lightning Complex fire consisted of a series of wildfires that burned during the 2020 California wildfire season across Lake, Napa, Sonoma, Mendocino, Yolo, and Solano counties from August 17 to October 2, 2020, for a total burn area of 363,220 acres. At the time of containment, the LNU Lightning Complex fire was the fourth-largest wildfire in the recorded history of California. For Solano County, the LNU Lightning Complex fire resulted in the loss of life and serious injuries and destroyed a total of 711 structures on 501 parcels. Of the 302 homes destroyed, 261 were primary residences and 41 were accessory dwelling units. The remaining 409 accessory structures destroyed included barns, detached garages, storage buildings, and sheds.

The County continues recovery efforts in the wake of one of the largest wildfires in California history. Staff in coordination with the Board continue to work with residents impacted by the fire to safely rebuild. In addition, the fire damaged several County facilities, which staff are also working to repair. As the County works through the recovery process, staff primarily in the Resource Management Department in coordination with the Auditor-Controller, Sheriff's Office of Emergency Services, and the County Administrator's Office will continue to monitor and recover all eligible expenditures through the FEMA disaster declaration claim process. The FY2024/25 Recommended Budget reflects anticipated revenues and appropriations related to LNU fire recovery. As recovery efforts are ongoing, future adjustments may be necessary.

2023 Storm Events

In January 2023, a series of atmospheric river storm events impacted Solano County along with the rest of California, resulting in both local and State emergency declarations. The roads in the unincorporated area were impacted by slips, wash outs, mudslides, and storm debris requiring the need for repair and clean-up. In March 2023, a separate series of storm events caused additional slip failures, mudslides, storm debris, and fallen trees. All costs related to damage caused by these storm events were funded out of the Road Fund (Fund 101) and the Resource Management Department is pursuing reimbursements from the State and/or federal agencies as applicable. If reimbursements fail to materialize, this could impact appropriations in the Disaster Fund. Staff will monitor reimbursement activity and any future adjustments to the Disaster Fund, if applicable, will be brought forward to the Board.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$658,207 or 56.8% in revenues and a decrease of \$333,501 or 40.0% in appropriations when compared to the FY2023/24 Adopted Budget. The FY2024/25 Recommended Budget includes projected costs resulting from damage caused by the LNU Lightning Complex fire funded by anticipated insurance proceeds.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	553,052	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	(20,572)	74,270	0	(74,270)	(100.0%)
MISC REVENUE	774,090	759,231	500,000	(259,231)	(34.1%)
OTHER FINANCING SOURCES	0	324,706	0	(324,706)	(100.0%)
TOTAL REVENUES	1,306,570	1,158,207	500,000	(658,207)	(56.8%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	1,200,895	833,501	500,000	(333,501)	(40.0%)
OTHER CHARGES	98,218	0	0	0	0.0%
OTHER FINANCING USES	38,098	0	0	0	0.0%
TOTAL APPROPRIATIONS	1,337,211	833,501	500,000	(333,501)	(40.0%)
NET CHANGE	30,641	(324,706)	0	324,706	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The risk of additional fire-related emergencies in Solano County remains high. Due to the likelihood of fire danger, it is expected that there will be Public Safety Power Shutoff (PSPS) events in FY2024/25 despite PG&E's efforts to refine PSPS boundaries and minimize the impacts on its customers. The County continues to focus on resiliency and preparedness for fire-related emergencies. County staff remain ready to respond through the Emergency Operations Center (EOC) should an emergency occur.

Debt Service Overview

Phyllis S. Taynton, Auditor-Controller

Debt

Long-term Financial Obligations

The County has no outstanding general obligation bonds. The County's outstanding long-term debt as of June 30, 2024, are as follows:

<u>Type</u>	<u>Total</u>
Notes Payable	\$ 1,023,890
Certificates of Participation	70,145,000
Pension Obligation Bonds	4,870,000
Total	<u>\$ 76,038,890</u>

Notes Payable

The County entered into a note payable agreement with the Suisun Redevelopment Agency to finance the County's share of the construction costs of the Suisun City Library. Due to the dissolution of redevelopment agencies under ABX1 26, effective February 1, 2012, this note was transferred to the Suisun City Successor Agency.

Certificates of Participation

The County issued Certificates of Participation (COP) for the acquisition and construction of major capital facilities. The proceeds of the COP were used for the construction of the County Administration Center in downtown Fairfield, the Probation Facility, the improvements to the Central Utility Plant, the Library in Fairfield, and the Animal Shelter. The 2021 Certificates of Participation were issued October 1, 2021 to finance the cost to acquire, install, renovate, and construct certain capital improvements for various County Facilities including, but not limited to, the installation of solar energy systems and other energy savings related projects such as: Beck Campus, Vallejo Campus, William J. Carroll Government Center, Downtown Campus, Fairfield Library Campus, and Juvenile Detention Facility.

Taxable Pension Obligation Bonds

On November 1, 2005, the County issued \$42.3 million of Taxable Pension Obligation Bonds (POB) to prepay an obligation under its contract with CalPERS for the County's Unfunded Accrued Actuarial Liability (UAAL), thus reducing its UAAL.

Credit Rating

Moody's and Standard & Poor's both rated the County's pension obligation bonds as Aa2 and AAA, respectively. In addition, the County currently has three certificates of participation series outstanding. The credit ratings are as follows:

2013 COP is private placement with no rating.

2017 COP AA+ Stable from S&P.

2021 COP AA+ Stable from S&P.

The affirmation of the ratings on the County's certificates of participation and pension obligation bonds reflect the County's large tax base, solid financial and liquidity position, recovering but sound long-term economic fundamentals, and slightly above average socioeconomic profile compared to similarly rated counties nationally.

COUNTY OF SOLANO, CALIFORNIA
Legal Debt Margin Information
Last Ten Fiscal Years

Fiscal Year	(1) Assessed Value of Property	(2) Debt Limit, 5% of Assessed Value	(3) Debt Applicable to the Limit	(4) Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2022-23	\$69,904,769,268	\$3,495,238,463	\$9,310,000	\$3,485,928,463	0.27%
2021-22	66,807,006,308	3,340,350,315	13,360,000	3,326,990,315	0.40%
2020-21	62,304,767,500	3,115,238,375	17,040,000	3,098,198,375	0.55%
2019-20	60,493,772,968	3,024,688,648	20,375,000	3,004,313,648	0.67%
2018-19	57,621,468,703	2,881,073,435	23,375,000	2,857,698,435	0.81%
2017-18	54,604,488,570	2,730,224,429	26,085,000	2,704,139,429	0.96%
2016-17	51,753,424,096	2,587,671,205	32,880,000	2,554,791,205	1.27%
2015-16	48,822,843,080	2,441,142,154	40,810,000	2,400,332,154	1.67%
2014-15	46,023,290,342	2,301,164,517	47,810,000	2,253,354,517	2.08%
2013-14	43,722,958,674	2,186,147,934	53,945,000	2,132,202,934	2.47%

Notes:

- (1) Assessed property value data can be found in Report "Assessed Value of Taxable Property".
- (2) California Government Code §29909 states the total amount of bonded indebtedness shall not at any time exceed 5 percent of the taxable property of the county as shown by the last equalized assessment roll.
- (3) Bonded debt financed with general governmental resources which include Pension Obligation Bonds.
- (4) The legal debt margin is the County's available borrowing authority under state finance statutes and is calculated by subtracting the debt applicable to the legal debt limit from the legal debt limit.

Source: Annual Comprehensive Financial Report Fiscal Year Ended June 30, 2023.

Phyllis S. Taynton, Auditor-Controller
Debt

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the 2021 Certificates of Participation (COP).

The 2021 COP were issued October 1, 2021, to finance the cost to acquire, install, renovate, and construct certain capital improvements for various County Facilities including, but not limited to, the installation of solar energy systems and other energy savings related projects at various County facilities such as: Beck Campus, Vallejo Campus, William J. Carroll Government Center, Downtown Campus, Fairfield Library Campus, and Juvenile Detention Facility.

The Auditor-Controller is responsible for administering the debt service on the 2021 COP through the date of redemption on October 1, 2041. Debt service payments are financed through Operating Transfers-In from the General Fund until the completion of the project. Upon completion of the project, funding source will be expanded to include the share of Health and Social Services in a form of building charge.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$1,337,965 or 65.0% in revenues and an increase of \$3,401 or 0.2% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The Recommended Budget includes revenues of \$669,548 from the Operating Transfers-In from the General Fund and \$50,000 in interest income. The excess of appropriations over revenues, or net county cost, will be funded with fund balance resulting from interest income in prior years. Upon completion, the funding source shall be from departments benefitting from the project.

Primary Costs

The appropriations reflect the principal and interest payments, and accounting and financial services due in FY2024/25.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	747,456	650	50,000	49,350	7592.3%
OTHER FINANCING SOURCES	2,052,013	2,056,863	669,548	(1,387,315)	(67.4%)
TOTAL REVENUES	2,799,469	2,057,513	719,548	(1,337,965)	(65.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	4,333	7,000	7,000	0	0.0%
OTHER CHARGES	2,052,014	2,050,513	2,053,914	3,401	0.2%
TOTAL APPROPRIATIONS	2,056,347	2,057,513	2,060,914	3,401	0.2%
NET COUNTY COST	(743,122)	0	1,341,366	1,341,366	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The General Fund's share of the 2021 COPs debt service payment is reduced in FY2024/25 due to interest income earned in prior years, decreasing the need for General Fund support.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Pension Debt Service Fund is the conduit for the principal and interest payments for the Pension Obligation Bonds (POB) Series 2005. The proceeds from the POB were used to reduce the County’s obligation with the California Public Employees’ Retirement System (CalPERS) for the Unfunded Accrued Actuarial Liability for retirement benefits.

The POBs were issued to reduce the future interest rate risk and to stabilize retirement contribution rates through defined fixed rates and fixed maturity terms, thereby allowing the County to predict trends and manage the retirement program. Funding for this debt is collected through regular bi-weekly deductions from all County departments and the Solano County Fair.

The Auditor-Controller is responsible for administering the debt service of the POBs through the date of redemption: January 15, 2025.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$7,095,285 or 68.1% in revenues and an increase of \$357,104 or 5.9% in appropriations when compared to the FY2023/24 Adopted Budget.

The primary factors contributing to the significant changes in revenues are:

- Increase of \$10,500 in interest income due to the increase in interest rates, which benefits the County’s investment pool.
- Increase of \$6,979,079 in Other Revenue due to an increase in estimated savings from the prepayment of the FY2024/25 CalPERS Unfunded Accrued Liability (UAL).
- Increase of \$105,706 in Operating Transfers-In due to higher wages subject to pension contribution from County departments.

Significant changes in appropriations include:

- Increase of \$150,000 in interest expense on County’s investment Pool is due to increasing interest rates and higher negative average cash balance resulting from the advance payment of FY2024/25 CalPERS UAL.
- Increase of \$430,000 in Bond Redemption charges.
- Decrease of \$228,807 in Interest on Long-Term Debt per the 2005 POB debt service amortization schedule.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	72,966	65,000	75,500	10,500	16.2%
MISC REVENUE	7,392,614	4,080,191	11,059,270	6,979,079	171.0%
OTHER FINANCING SOURCES	4,908,587	6,276,076	6,381,782	105,706	1.7%
TOTAL REVENUES	12,374,166	10,421,267	17,516,552	7,095,285	68.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	479,420	503,000	503,000	0	0.0%
SERVICES AND SUPPLIES	2,953	6,000	6,000	0	0.0%
OTHER CHARGES	5,171,128	5,538,045	5,895,149	357,104	6.4%
OTHER FINANCING USES	5,638,498	0	0	0	0.0%
TOTAL APPROPRIATIONS	11,292,000	6,047,045	6,404,149	357,104	5.9%
CHANGE IN FUND BALANCE	(1,082,166)	(4,374,222)	(11,112,403)	(6,738,181)	154.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the 2017 Certificates of Participation (COP).

The 2017 COP were issued to refund the 2007 COP at a lower rate of interest, resulting in interest savings to the County of approximately \$16.2 million in present value dollars over the term of the bonds. The Certificates of Participation were issued to finance the construction of the County Administration Center, the Probation Facility, improvements to the Central Utility Plant and the Library in Fairfield.

The Auditor-Controller is responsible for administering the debt service on the 2017 COP through the date of redemption on November 1, 2030. Debt service payments are financed through Operating Transfers-In from Public Facilities Fees, the Accumulated Capital Outlay Fund, the General Fund, the Courthouse Temporary Construction Fund, and the depreciation charged to the departments occupying offices in the County Administration Center and the Probation building.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$2,420 or 0.0% in revenues and appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Source

The Recommended Budget includes revenues of \$7,354,762, a decrease of \$2,420 when compared to FY2023/24.

The primary funding sources include the following:

- The \$4,325,584 Operating Transfers-In are as follows:
 - \$723,211 from the Public Facilities Fees - Public Protection.
 - \$575,637 from the Public Facilities Fees - General Government.
 - \$235,868 from the Courthouse Temporary Construction Fund.
 - \$900,000 from the Accumulated Capital Outlay Fund.
 - \$1,890,868 from the General Fund.
- \$2,907,253 from a depreciation charge allocated to departments occupying the County Administration Center and the Probation building.
- \$89,000 in interest income due to higher interest yield.
- \$32,925 from the Solano Local Agency Formation Commission (LAFCo) for the lease of office space in the County Event Center.

Primary Costs

The FY2024/25 appropriations reflect the principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2024/25.

Phyllis S. Taynton, Auditor-Controller

Debt

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	88,676	57,644	121,925	64,281	111.5%
CHARGES FOR SERVICES	2,907,934	2,905,170	2,907,253	2,083	0.1%
OTHER FINANCING SOURCES	4,437,114	4,394,368	4,325,584	(68,784)	(1.6%)
TOTAL REVENUES	7,433,724	7,357,182	7,354,762	(2,420)	(0.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	6,333	8,510	8,500	(10)	(0.1%)
OTHER CHARGES	7,360,212	7,348,672	7,346,262	(2,410)	(0.0%)
TOTAL APPROPRIATIONS	7,366,545	7,357,182	7,354,762	(2,420)	(0.0%)
CHANGE IN FUND BALANCE	(67,179)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the 2013 Certificates of Participation (COP).

The 2013 COP were issued on April 17, 2013 to finance the Animal Care Expansion Project at 2510 Clay Bank Road in Fairfield. The Project includes the installation of a new pre-engineered kennel (12,500 square feet), and the renovation of the 2,600 square-foot portion of the existing 13,000 square-foot Animal Shelter Building.

The source of funding for the debt is the General Fund, the Sheriff’s Office (BU 6550), and the seven cities within the County. The County entered into a Memorandum of Understanding (MOU) with all of the cities in the County in which each city agrees to pay its share of debt service.

The Auditor-Controller is responsible for administering the debt service on the 2013 COP through maturity on November 15, 2027.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$2,258 or 0.5% in revenue and a decrease of \$155 or 0.0% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The Recommended Budget includes revenues of \$419,314 from the seven cities in accordance with the MOU and \$10,132 from the Sheriff’s Office for their share of debt service. The County General Fund contribution is \$44,970.

Primary Costs

The appropriations reflect the principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2024/25.

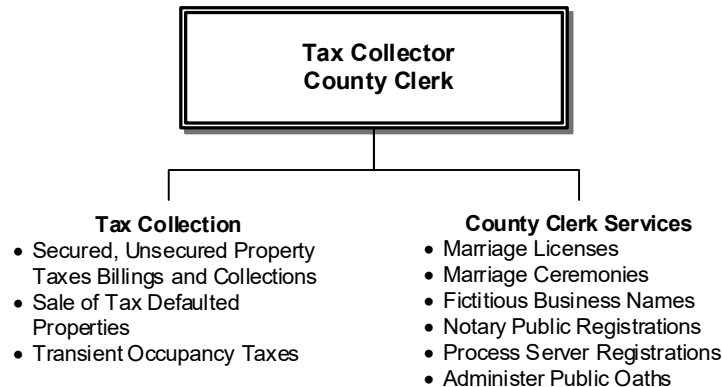
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	637	1,000	1,500	500	(50.0%)
INTERGOVERNMENTAL REV OTHER	417,211	419,314	419,314	0	0.0%
OTHER FINANCING SOURCES	0	12,890	10,132	(2,758)	21.4%
GENERAL FUND CONTRIBUTION	44,970	44,970	44,970	0	0.0%
TOTAL REVENUES	462,818	478,174	475,916	(2,258)	(0.5%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	3,245	3,500	3,500	0	0.0%
OTHER CHARGES	472,451	472,571	472,416	(155)	0.0%
TOTAL APPROPRIATIONS	475,696	476,071	475,916	(155)	(0.0%)
CHANGE IN FUND BALANCE	12,878	(2,103)	0	2,103	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

Headed by an elected official, the Divisions of the Tax Collector and of the County Clerk are mandated by Sections 24000 and 24009 of the California Government Code. The duties and responsibilities of the Divisions are further mandated by sections 27400 - 27401 and 26801 - 26863 of the California Government Code. In Solano County, the Divisions of the Tax Collector, County Clerk and Treasurer are a combined countywide elected position.

The Tax Collector collects real and personal property taxes for various tax-levying entities in Solano County. This revenue is then distributed to the tax-levying agencies as a funding source they can use to provide services to the residents of Solano County.

The County Clerk has a four-fold mission:

- Issue a variety of official public records, including marriage licenses and fictitious business names;

- Register all professional photocopiers, process servers, unlawful detainer assistants and legal document assistants;
- Administer public notary oaths of office and deputy oaths of office; and
- File, maintain and verify a variety of documents, schedules, and official reports for public view.

In addition, the County Clerk conducts wedding ceremonies.

Budget Summary:	
FY2023/24 Midyear Projection:	2,851,207
FY2024/25 Recommended:	2,942,705
County General Fund Contribution:	1,526,705
Percent County General Fund Supported:	51.9%
Total Employees (FTEs):	11

FUNCTION AND RESPONSIBILITIES

The Tax Collector is responsible for billing and collecting secured, supplemental, unsecured, and transient occupancy taxes. The division carries out these responsibilities primarily through its property tax bill issuance and collection process, a process that provides all taxing agencies fully or partially within Solano County one of their primary sources of discretionary revenues. The division’s activities are partially funded through property tax administration fees paid by the local taxing agencies for tax collection.

The County Clerk is responsible for issuing marriage licenses and other non-court-related official documents. The division carries out these responsibilities through its online portal and public service counter.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- As of March 1, 2024, the County has been using a new property tax system, County Assessment and Taxation System (CATS), for one year. On April 4, 2017, the Board of Supervisors approved the replacement of the Solano County Integrated Property System (SCIPS), a multiyear project, at an estimated cost of \$10 million. The Tax Collector - County Clerk worked with the Department of Information Technology (DoIT), Assessor/Recorder, and the Auditor-Controller to implement the CATS project, the new property tax system replacing SCIPS.
- Collected in excess of \$108,000 in Transient Occupancy Taxes.

WORKLOAD INDICATORS

In FY2023/24, the Tax Collector-County Clerk:

- Expects to issue and process payments on 150,000 property tax bills.
- Expects to issue 1,500 marriage licenses, 2,000 fictitious business name statements, 450 notary oaths, and to conduct 300 marriage ceremonies, along with providing a variety of other clerk-related functions and services. Projections for FY2024/25 include the issuance of approximately 1,300 marriage licenses, 2,000 fictitious business names, 400 notary oaths, and to conduct 300 marriage ceremonies, along with providing a variety of other clerk-related functions and services.
- Answered approximately 25,000 requests for additional information received via phone and e-mail.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAX COLLECTOR	1,256,953	1,322,500	1,156,000	(166,500)	(12.6%)
COUNTY CLERK	252,672	270,000	260,000	(10,000)	(3.7%)
TOTAL REVENUES	1,509,625	1,592,500	1,416,000	(176,500)	(11.1%)
APPROPRIATIONS					
TAX COLLECTOR	2,211,117	2,681,254	2,567,896	(113,358)	(4.2%)
COUNTY CLERK	267,997	338,258	374,809	36,551	10.8%
TOTAL APPROPRIATIONS	2,479,114	3,019,512	2,942,705	(76,807)	(2.5%)
NET COUNTY COST					
TAX COLLECTOR	954,163	1,358,754	1,411,896	53,142	3.9%
COUNTY CLERK	15,325	68,258	114,809	46,551	68.2%
NET COUNTY COST	969,488	1,427,012	1,526,705	99,693	7.0%

STAFFING					
TAX COLLECTOR	11	10	9	(1)	-10.0%
COUNTY CLERK	2	2	2	0	0.0%
TOTAL STAFFING	13	12	11	(1)	-8.3%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$176,500 or 11.1% in revenues and a decrease of \$76,807 or 2.5% in appropriations when compared to FY2023/24 Adopted Budget. As a result, Net County Cost increased by \$99,693 or 7.0%.

The department has two major functions, Tax Collection and County Clerk Services.

Primary Funding Sources

The primary funding sources for the department are the General Fund, which is comprised of \$1,526,705 or 51.9%, Charges for Services, which is \$1,028,000 or 34.9%, and Taxes and Licenses, which has a combined total of \$388,000 and represent 13.2% of the Recommended Budget.

- The Recommended Budget includes a decrease of \$176,500 or 11.1% in revenues primarily due to decreases in assessments and tax collection fees.

Primary Costs

The Recommended Budget includes a \$76,807 or 2.5% decrease in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect a decrease of \$188,290 primarily due to the deletion of the Tax Collection Manager position as approved by the Board on March 12, 2024 as part of the Midyear Financial Report, offset by increases resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs and workers' compensation rates.
- Services and Supplies reflect an increase of \$135,562 primarily due to an upgrade of the County Clerk software application suite, increase in SCIPS services costs, and insurance costs.
- Other Charges reflect an increase of \$11,265 due to an increase in Countywide Administrative Overhead costs.
- Intrafund Transfers decreased by \$31,680 as the mandated redemption audit conducted by the Auditor-Controller's Office was completed in FY2023/24. This audit is conducted every three years.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$85,000 for lockbox services.

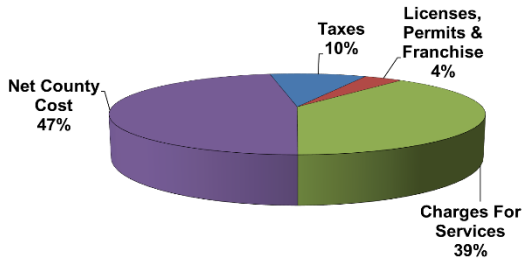
Fixed Assets

None.

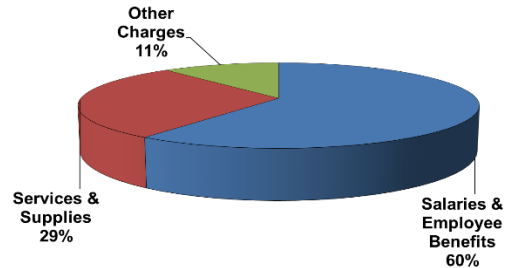
DEPARTMENT COMMENTS

The Tax Collector – County Clerk anticipates that with the successful completion of the CATS project, departmental focus will shift to enhanced public engagement and improved online experiences.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	287,440	297,000	278,000	(19,000)	(6.4%)
LICENSES, PERMITS & FRANCHISE	103,331	120,000	110,000	(10,000)	(8.3%)
CHARGES FOR SERVICES	1,089,139	1,175,500	1,028,000	(147,500)	(12.5%)
MISC REVENUE	8,185	0	0	0	0.0%
OTHER FINANCING SOURCES	21,530	0	0	0	0.0%
TOTAL REVENUES	1,509,625	1,592,500	1,416,000	(176,500)	(11.1%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,531,647	1,760,215	1,571,925	(188,290)	(10.7%)
SERVICES AND SUPPLIES	717,699	851,477	987,039	135,562	15.9%
OTHER CHARGES	187,488	326,278	333,293	7,015	2.2%
LEASES	2,028	0	4,250	4,250	100.0%
OTHER FINANCING USES	14,009	15,812	12,148	(3,664)	(23.2%)
INTRA-FUND TRANSFERS	26,242	65,730	34,050	(31,680)	(48.2%)
TOTAL APPROPRIATIONS	2,479,113	3,019,512	2,942,705	(76,807)	(2.5%)
NET COUNTY COST	969,488	1,427,012	1,526,705	99,693	7.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

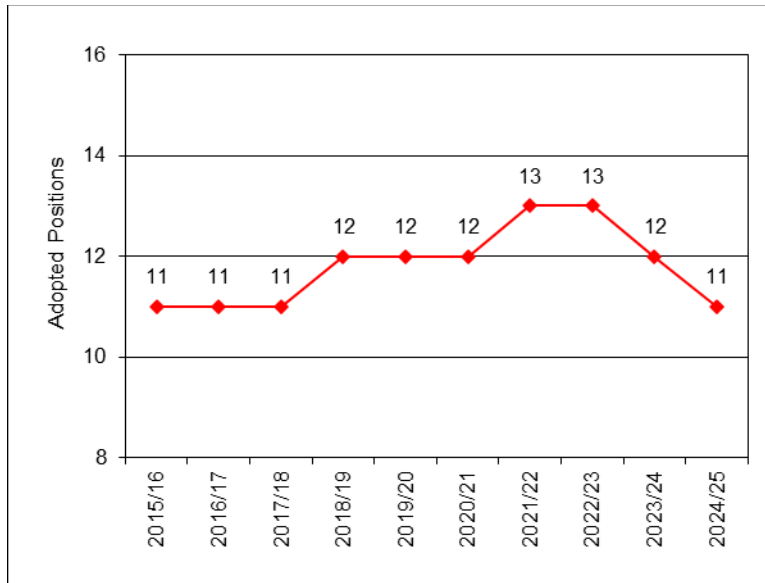
Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On March 12, 2024, the Midyear Financial Report included the following position change:

- Deleted 1.0 FTE Tax Collections Manager.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

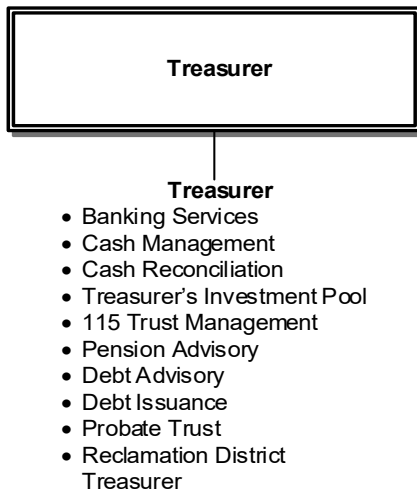
The Treasurer-Tax Collector-County Clerk is anticipating the need for an upgrade of the County Clerk suite of applications and is actively working toward improvements in the overall online public experience.

Summary of Other Administered Budgets

**1300 – Fund 001-Tax Collector/County Clerk
Charles Lomeli, Tax Collector/County Clerk
Finance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1350 TREASURER	1,233,758	1,370,294	1,889,236	518,942	37.9%
APPROPRIATIONS					
1350 TREASURER	1,233,758	1,370,294	1,889,236	518,942	37.9%
NET CHANGE					
1350 TREASURER	0	0	0	0	0.0%

A summary of the budgets administered by the Tax Collector/County Clerk’s Office is provided on the following pages.



DEPARTMENTAL PURPOSE

Headed by the elected County Treasurer as prescribed in Government Code (GC) §27000, the division of the Treasurer is responsible for managing funds not needed for immediate use, as mandated by GC §24000 and §24009. The duties and responsibilities are further mandated by GC §27000 - §27137. In Solano County, the County Treasurer function is combined with the County Tax Collector-County Clerk as one countywide elected position.

Budget Summary:	
FY2023/24 Midyear Projection:	1,446,308
FY2024/25 Recommended:	1,889,236
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	4

FUNCTION AND RESPONSIBILITIES

The Treasurer is responsible for receiving and safely investing all funds belonging to the County, school districts, and special districts within the County and all other monies directed by law to be paid out of the Treasury. The Treasurer is also designated as the County’s fiduciary expert in the area of debt issuance. The division manages over \$1.9 billion in funds not immediately needed for use by the County, local school districts, and other local agencies participating in the County investment pooled funds.

The Treasurer serves on the County’s Debt Advisory Committee and Pension Oversight Committee and provides fund management on all debt proceeds.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Provided local school districts the tools and support needed to implement remote image deposit and new location branch depositing that will reduce or eliminated unnecessary travel and paper usage by the districts while reducing Treasury costs. This is an ongoing effort.
- Actively managed more than \$1.9 billion in pooled deposits.
- Processed approximately 105,000 inbound payments, 225,000 deposited items, and 350,000 outbound payments. This includes deposits of cash, checks, Automated Clearing House (ACH) credits, book transfers, and related inbound funds; and withdrawals of cash, checks, ACH-originated debits, book transfers, federal wires, and related outbound funds as directed.
- Provided reconciliation information to schools and other pool participants daily to afford them the ability to independently verify all Treasury activity.
- Arranged the provision of up to \$145.6 million in constitutionally mandated advances to the six school districts in Solano County.
- Managed \$27.3 million in Vallejo City Unified School District nontaxable investments.
- Managed the County’s PARS 115 \$33.6 million investment trust to provide additional income above pool rates.

WORKLOAD INDICATORS

During FY2024/25, the Treasurer anticipates processing 10,000 deposit permits.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$518,972 or 37.9% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. In accordance with GC §27013, the Treasurer’s Division is funded by a portion of the interest earnings from funds under management; therefore, it has no Net County Cost.

Primary Funding Sources

The primary funding source for the division is Charges for Services which comprises \$1,888,736 or 100.0% of the Recommended Budget.

Primary Costs

The Recommended Budget includes a \$518,942 or 37.9% increase in appropriations primarily due to the following:

- Salaries and Employee Benefits increased by \$309,235 due to the addition of the Investment Officer position on March 12, 2024 as part of the Midyear Financial Report, and increases resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs and workers’ compensation rates.
- Services and Supplies increased by \$235,643 due to an increase in contracted services for banking and securities trust services and for investment advisory services.
- Other Charges decreased by \$42,425 due to decreased Countywide Administrative Overhead costs.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$271,800 for banking and securities trust services.
- \$250,000 to secure investment advisory services upon completion of a Request for Proposal process.

Fixed Assets

None.

DEPARTMENT COMMENTS

With the successful migration to cloud based accounting solutions, Treasury’s focus will shift toward the completion of ongoing projects including remote image depositing and merchant services migration.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	1,224,899	1,369,794	1,888,736	518,942	37.9%
MISC REVENUE	2,400	500	500	0	0.0%
OTHER FINANCING SOURCES	6,459	0	0	0	0.0%
TOTAL REVENUES	1,233,758	1,370,294	1,889,236	518,942	37.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	597,972	636,046	945,281	309,235	48.6%
SERVICES AND SUPPLIES	388,680	448,144	683,787	235,643	52.6%
OTHER CHARGES	57,200	97,025	54,600	(42,425)	(43.7%)
LEASES	481	0	1,600	1,600	100.0%
OTHER FINANCING USES	5,931	6,579	9,218	2,639	40.1%
INTRA-FUND TRANSFERS	183,493	182,500	194,750	12,250	6.7%
TOTAL APPROPRIATIONS	1,233,758	1,370,294	1,889,236	518,942	37.9%
NET CHANGE	0	0	0	0	0.0%

STAFFING					
TREASURER	3	3	4	1	33.3%
TOTAL STAFFING	3	3	4	1	33.3%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

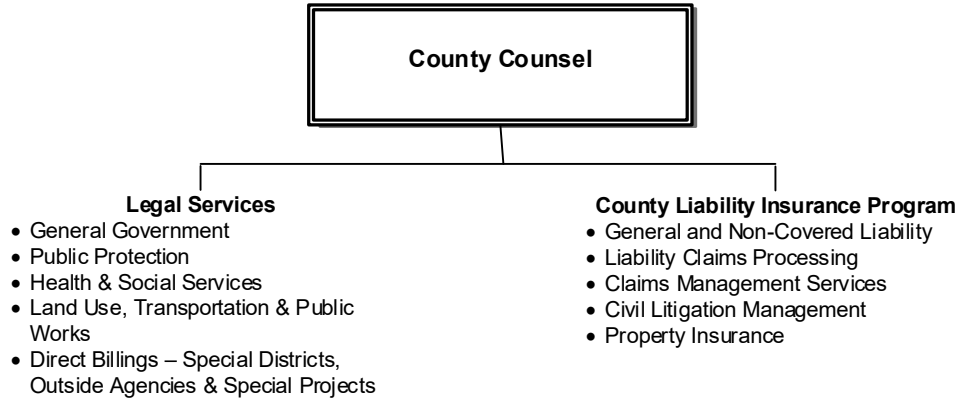
On March 12, 2024, the Midyear Financial Report included the following position change:

- Added 1.0 FTE Investment Officer (TBD).

There are no changes in position allocation in the FY2024/25 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Global inflation and an ongoing banking crisis have created market turmoil as the conflicting economic pressures sway policymakers and investors in a multitude of directions at once. Treasury remains focused on providing a safe and stable investment pool that provides participants additional revenue as the market allows.



DEPARTMENTAL PURPOSE

The Office of County Counsel was created by statute under Government Code §26526, §26529 and §27640. The office provides both discretionary and mandated legal services to more than 150 separate areas of County responsibility, including all its elected and appointed officials, officers, departments, boards, commissions, and committees. It also serves several special districts and agencies within the County, including the Rural North Vacaville Water District, the Solano Transportation Authority, Solano County Transit (SolTrans), the Fairfield Suisun Sewer District, the Collinsville Levee and Maintenance District, the Solano

County Office of Education, and some school, cemetery, fire, resource conservation, and reclamation districts.

Budget Summary:	
FY2023/24 Midyear Projection:	6,109,128
FY2024/25 Recommended:	6,581,230
County General Fund Contribution:	247,015
Percent County General Fund Supported:	3.8%
Total Employees (FTEs):	21

FUNCTION AND RESPONSIBILITIES

The broad scope of the office’s duties involves all areas of County government which includes such diverse areas as labor and employment, real estate development, purchasing and contracting, public works projects, criminal justice, planning and environmental matters, water law and groundwater regulation, public finance, tax assessment and collection, child and older adult protection, public health and safety, civil litigation, and other matters of great interest to the citizens of Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

- Significant litigation matters include the settlement of a multi-year litigation related to material contractual differences, filing of an amicus curiae request to the California Supreme Court resulting in not only the publication but a review of an ancient map case.
- Successful advocating for the passage of the Residential Exclusive Listing Agreements Act Assembly Bill (AB) 1345.
- Worked with Code Enforcement on 26 cases that resulted in fines and administrative penalties in excess of \$265,000.
- Continued to actively participate in multiple lawsuits challenging the Department of Water Resources’ Delta Conveyance Project, known as the Delta Tunnel Project.
- Office attorneys Chaired or Co-Chaired County Counsels’ Association of California conferences to include Probate and Mental Health and Environmental Law.
- An attorney continues to serve as a member of the Solano County Bar Association (SCBA) Board of Directors, and another serves on the Public Law Executive Committee of the California Lawyer’s Association. In addition, the claims and civil litigation manager was selected to serve on the Public Risk Innovation, Solutions, and Management (PRISM)’s Board of Director’s and Claims Review Committee.

WORKLOAD INDICATORS

The office currently provides legal services to all County departments and 36 external clients.

- In FY2022/23, the office’s attorneys logged a total of 26,884 billable legal service hours to internal and external clients, an increase of 1,046 hours or 4% from the previous year.
- The office provided trainings and workshops on subjects including purchasing policy and contract law, personnel policies and procedures, Introduction to Public Sector Employment Law, Brown Act and parliamentary procedures, Legal Update training for Child Welfare Services, general policy and emerging areas of law related to Public Guardian, Health Information Portability and Accountability Act (HIPAA) requirements, records and subpoenas, First Amendment Audits, Robert’s Rules for Remote Meetings, conflicts of interest, and personal liability. Training audiences included County personnel and appointed and elected members of various public boards, commissions, and committees, as well as professional organizations.
- The office represents the Child Welfare Services Division (CWS) of the Health and Social Services (H&SS) Department in all juvenile court dependency proceedings, from the initial petition seeking to protect a child through family reunification or permanency planning and any subsequent appeal.
 - On average, the attorneys representing CWS appeared in court 230 times each month in different courtrooms. Each of those cases represent the County’s considerable efforts to protect and serve its most vulnerable residents.
 - Juvenile dependency cases continue to be complex and challenging. Attorneys spend considerable time working with CWS assisting staff in preparing court cases to aid in the mission of protecting children and to assure compliance with state and federal law. This past year, the attorneys opened 145 new juvenile dependency cases, appeared on 232 contested juvenile dependency matters, and 31 juvenile dependency appeals. In addition to carrying full juvenile caseload, CWS attorneys provided training and policy and procedure advice to H&SS.
- The office also represents the Public Guardian/Public Conservator Division (PG) of H&SS in conservatorship and guardianship matters and other proceedings involving members of the County’s population who require these County services. Recent changes in State law seeking to expand mental health services to felon and misdemeanor clients have impacted the number of referrals for investigations of Lanterman Petris Short (LPS) conservatorships and mental health diversion increasing the attorneys’ appearances in criminal court as well as requiring the office’s participation in assisting in securing suitable placement for persons conditionally released pursuant to the Sexually Violent Predator Statue Act.
- Legal support staff assisted the attorneys in the processing and maintenance of several hundred cases, the majority of which relate to Child Welfare Services and LPS/Probate Conservatorships. Staff is also responsible for maintaining, processing and accounting for several programs to include subpoenas, personnel files, the law library, and various administrative tasks. To assist staff, the law office manager continues to maintain the bail bond recovery program, which includes summary judgement accounting and distribution functions of forfeited bail bonds.
- With the increase in self-insured retention deductible in the County’s Self-Insured General Liability Program and the addition of the claims and civil litigation manager, the office has a greater role to coordinate litigation defense and related services, including increasing the number of cases litigated by the office and decreasing the number of smaller cases referred to outside counsel.

Functional Area Summary

**1400 – Fund 001-County Counsel
Bernadette Curry, County Counsel
General Counsel**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LEGAL SERVICES	4,340,268	5,612,754	6,334,215	721,461	12.9%
TOTAL REVENUES	4,340,268	5,612,754	6,334,215	721,461	12.9%
APPROPRIATIONS					
LEGAL SERVICES	5,816,162	6,387,817	6,581,230	193,413	3.0%
TOTAL APPROPRIATIONS	5,816,162	6,387,817	6,581,230	193,413	3.0%
NET COUNTY COST					
LEGAL SERVICES	1,475,894	775,063	247,015	(528,048)	(68.1%)
NET COUNTY COST	1,475,894	775,063	247,015	(528,048)	(68.1%)

STAFFING					
LEGAL SERVICES	21	21	21	0	0.0%
TOTAL STAFFING	21	21	21	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget reflects an increase of \$721,461 or 12.9% in revenues and increase of \$193,413 or 3.0% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net County Cost decreased by \$528,048 or 68.1%.

Primary Funding Sources

The primary funding source for the office are charges for legal services provided to County departments that are reimbursed through the Countywide Cost Allocation Plan, fees directly billed to outside agencies, and certain non-General Fund County departments. Expenditures that are not offset by direct billed revenues become General Fund costs. Although as a central services department, County Counsel recovers net operating costs from user departments through the Countywide Cost Allocation Plan, there are certain legal services provided to County departments, such as the Board of Supervisors, that are non-reimbursable under the provisions of the Code of Federal Regulations (CFR) part 225 (formerly OMB Circular A-87).

The Recommended Budget includes a \$721,461 or 12.9% increase in revenues due to the following:

- Interfund Legal Services reflect an increase of \$322,100 for legal services provided to non-General Fund County departments based on anticipated activity.
- Countywide Administrative Overhead reflects an increase of \$284,958 for legal services provided to County departments.
- Legal Fees and Other Charges for Services billed to outside agencies reflect an increase of \$114,403.

Primary Costs

The Recommended Budget includes a \$193,413 or 3.0% increase in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$128,986, or 2.2% primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect an increase of \$69,628 or 14.3% primarily due to increased insurance and central data processing costs.

Fixed Assets

None.

DEPARTMENT COMMENTS

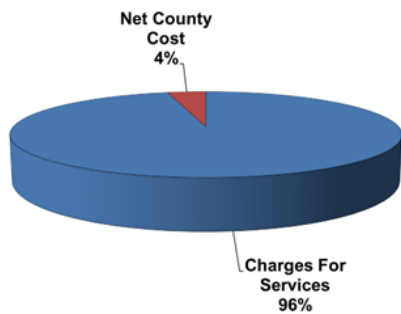
The matters handled by the office are varied and span from land use, economic development, behavioral health, workplace safety and labor issues.

The office works proactively to provide innovative legal solutions to address on-going public and behavioral health issues such as homelessness, legislation impacting behavioral health service delivery, and Community Assistance, Recovery, and Empowerment (CARE) Court. Our extensive work with and for the County’s most vulnerable populations continues in the identification of ways to provide care of those in need. In addition, the office has responded to and continues to address legal issues arising from a ballot initiative to rezone agricultural lands to allow the development of a new community. A continued focus on local issues includes attention on County’s code enforcement matters and expanding the tools with which county staff can address code compliance issues, while continuing to provide legal direction to facilitate strategic land use development in accordance with Board-approved policies. Additionally, the office has assumed control of the County’s General Liability and Property Insurance Programs (BU 1800) and continues to identify ways to contain costs in a volatile liability insurance market.

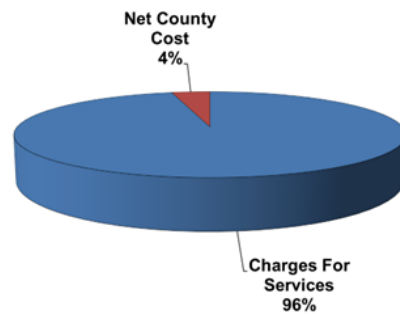
In addition to providing legal representation to all County departments, the office continues to offer its expertise and legal services to outside governmental agencies. The office currently provides legal representation and hearing officer services to 36 external clients which are direct billed for services. These clients include transportation entities, levee, sewer and water districts, and resource conservation, reclamation, fire, and school districts.

The Productive Hourly Rate (PHR) recommended amount is \$240 per hour, a 4% increase. The increase in the PHR is due primarily to the previously discussed increases in salaries and employee benefits.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**1400 – Fund 001-County Counsel
Bernadette Curry, County Counsel
General Counsel**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	4,296,801	5,612,754	6,334,215	721,461	12.9%
OTHER FINANCING SOURCES	43,467	0	0	0	0.0%
TOTAL REVENUES	4,340,268	5,612,754	6,334,215	721,461	12.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	5,222,814	5,748,827	5,877,813	128,986	2.2%
SERVICES AND SUPPLIES	451,098	487,283	556,911	69,628	14.3%
OTHER CHARGES	87,034	87,271	86,904	(367)	(0.4%)
OTHER FINANCING USES	52,586	60,436	59,402	(1,034)	(1.7%)
INTRA-FUND TRANSFERS	2,631	4,000	200	(3,800)	(95.0%)
TOTAL APPROPRIATIONS	5,816,162	6,387,817	6,581,230	193,413	3.0%
NET COUNTY COST	1,475,894	775,063	247,015	(528,048)	(68.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

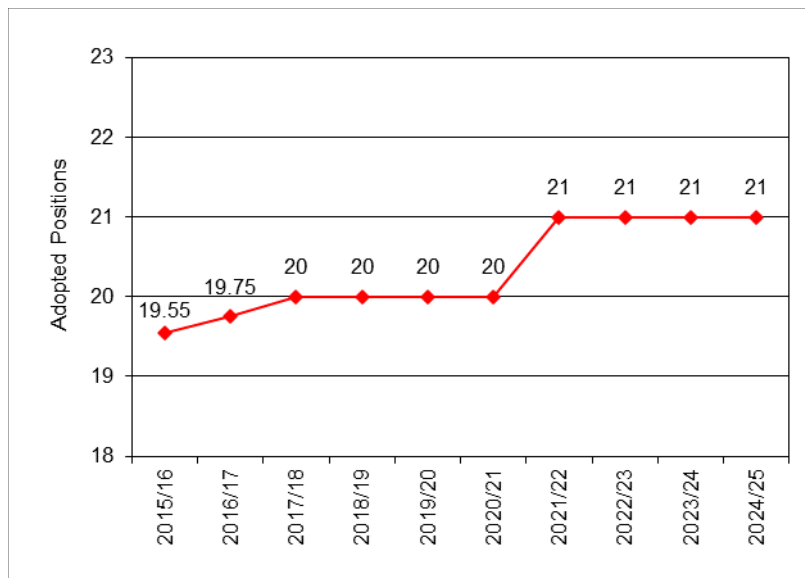
None.

SUMMARY OF POSITION CHANGES

The FY2024/25 Recommend Budget includes the following proposed position changes:

- Add 1.0 FTE Office Assistant II (C) based on current administrative needs of the office.
- Delete 1.0 FTE vacant Legal Procedures Clerk (C).

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

**1400 – Fund 001-County Counsel
Bernadette Curry, County Counsel
General Counsel**

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1800 COUNTY LIABILITY	14,756,838	17,295,244	23,357,705	6,062,461	35.1%
APPROPRIATIONS					
1800 COUNTY LIABILITY	13,012,628	18,506,738	23,686,608	5,179,870	28.0%
NET CHANGE					
1800 COUNTY LIABILITY	(1,744,210)	1,211,494	328,903	(882,591)	(72.9%)

A summary of the budgets administered by the County Counsel Department is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The Office of County Counsel administers the County’s General Liability Insurance and Property Insurance Programs through the Public Risk Innovation, Solutions, and Management (PRISM) The General Liability Insurance Program provides liability claims processing and claims management services; oversees all civil litigation involving the County. The Property Insurance Program ensures that all County property is covered by adequate property casualty, boiler and machinery, and earthquake insurance policies and works on behalf of and with departments to recover losses from the County’s insurer.

Budget Summary:	
FY2023/24 Midyear Projection:	20,323,272
FY2024/25 Recommended:	23,686,608
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	0

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The County participates in the Public Risk Innovation, Solutions, and Management (PRISM) General Liability and Property Insurance Programs. On December 14, 2021, the Board approved the transfer of responsibility for the County’s General Liability Program to County Counsel from the Director of Human Resources. This transfer coincided with a change to the Solano County self-insured general liability (GL) program self-insured retention (SIR), increasing the per claim/occurrence deductible from \$10,000 to \$200,000 based on an actuarial study that anticipated significant savings in program costs. Due to subsequent significant increases to premiums, another actuarial study was performed in the Fall 2023 which indicated additional cost-savings could be realized by further increasing the SIR from \$200,000 to \$500,000. The Board approved that SIR increase on March 12, 2024.

There are a few exceptions to the new SIR amount, including cases the County is now seeing based on a recent change in law that expanded the statute of limitations on lawsuits filed that allege abuse in foster care that occurred decades ago. The SIR that applies to any given case depends on the date of loss; thus, the policy that applies to these dates of loss had a \$300,000 SIR.

On April 9, 2024, the Board approved the transfer of responsibility for the County’s Property Insurance Program to County Counsel from the Human Resources Department. This transfer will achieve greater operational efficiencies and improve the County’s overall risk management functions.

Challenges:

Although the County purchases General Liability insurance coverage, there are certain types of claims and some expenses that insurance will not cover, such as injunctive relief, contractual liability and litigation initiated by the County such as those relating to the Delta water issues. These costs, which include attorneys’ fees and settlement costs, are not submitted under the General Liability coverage but are managed separately and recovered through charges allocated to departments to alleviate pressure on the County’s insurance premium.

Accomplishments:

- Continued proactive claims and litigation management and oversight to alleviate pressure on the County’s insurance premium, thereby resulting in savings to departments for their allocated share of liability insurance costs.
- Successfully obtained required information from various countywide sources to submit the General Liability, Cyber, Pollution, Special Liability Insurance Policy (SLIP) and Medical Malpractice Renewal Applications before the deadline.
- Updated the cost allocation plan to more appropriately reflect County department vehicle usage.

WORKLOAD INDICATORS

During FY2022/23, the Office:

- Received 92 separate Government Tort Claim Act claims filed against the County of which 60 were resolved without payment or liability to the County, 10 were settled pre-litigation, six are currently open awaiting expiration of suit filing statute, and 16 resulted in litigation.
- Actively managed 42 open lawsuits, of which 17 were dismissed or settled.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$6,062,461 or 35.1% in revenues and an increase of \$5,179,870 or 28.0% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, use of Fund Balance decreased by \$882,591.

1831 General Liability

The Recommended Budget represents an increase of \$2,135,583 or 16.8% in revenues and an increase of \$1,464,389 or 10.9% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, use of Fund Balance decreased by \$671,494.

Primary Funding Sources

The primary funding source for the General Liability program are the charges allocated to departments based on their share of liability insurance costs.

The Recommended Budget includes \$14,849,389 in revenues including the following:

- Charges for Services of \$13,670,389 reflect an increase of 1,960,583 or 16.7% when compared to the FY2023/24 Adopted Budget. Charges for Services include the charges allocated to departments based on their share of liability insurance costs.
- Miscellaneous Revenues of \$1,151,000 reflect an increase of \$157,000 or 15.8% when compared to the FY2023/24 Adopted Budget and includes State reimbursement for Malpractice Insurance from the Health and Social Services Department (H&SS).
- Other Revenue of \$28,000 reflect an increase of \$18,000 or 180.0% when compared to the FY2023/24 Adopted Budget due to higher interest yield.

Primary Costs

The Recommended Budget includes \$14,849,389 in appropriations including the following:

- Services and Supplies of \$14,304,551 reflect an increase of \$1,990,745 or 16.2% when compared to the FY2023/24 Adopted Budget primarily due to the following:
 - Insurance – Other of \$10,409,622 reflect an increase of \$609,022 or 6.2% overall due to an increase in the preliminary rates received from PRISM, which includes coverage for General Liability, which decreased by 1% due to the change in the SIR amount, Cyber Liability, which increased by 50%, and Pollution Liability, which increased by 100% from PRISM's FY2023/24 premium costs.
 - Insurance Claims of \$2,520,000 reflect an increase of \$1,217,000 or 93.4% for general liability claims costs under the \$500,000 SIR. This significant increase is based on claim history and cost as indicated in the most recent actuarial report.
 - Medical Malpractice Insurance of \$1,151,000 increased by \$157,000 or 15.8%. Malpractice Insurance costs are offset 100% by State reimbursement via H&SS.
 - Professional services of \$221,679 reflect an increase of \$7,723 or 3.6% to reimburse increased costs for the claims and litigation manager based on the percentage of time dedicated to the General Liability program.
- Other Charges of \$544,838 reflect a decrease of \$526,656 or 49.2% due to a decrease in Countywide Administrative Overhead costs.

Fixed Assets

None.

Summary of Other Administered Budgets

**1800 – Fund 065-County Liability
Bernadette Curry, County Counsel
County Liability**

1824 Property

The Recommended Budget represents an increase of \$3,926,878 or 85.7% in revenues and an increase of \$3,715,781 or 72.6% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, use of Fund Balance decreased by \$211,097.

Primary Funding Sources

The primary funding source for the Property Insurance program are the charges to user departments for their allocated share of property insurance expenses. Revenues of \$8,508,316 are estimated to increase by \$3,926,878 or 85.7%.

Primary Costs

The Recommended Budget includes \$8,837,219 in appropriations including the following:

- Insurance – Other of \$8,712,219 reflects an increase of \$3,800,062 or 77.4% due to higher projected insurance rates which includes the following:
 - Property Insurance of \$8,660,319.
 - Bond Insurance of \$42,400.
 - Airport Liability insurance of \$5,700.
 - Watercraft Insurance of \$3,800.
- Insurance Claims of \$125,000 reflect no change to reimburse Fleet Management for the costs of repairing County-owned vehicles damaged in accidents or vandalism and to reimburse County departments for deductibles for property insurance claims.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	100,279	15,000	43,000	28,000	186.7%
CHARGES FOR SERVICES	13,247,746	16,286,244	22,163,705	5,877,461	36.1%
MISC REVENUE	1,408,813	994,000	1,151,000	157,000	15.8%
TOTAL REVENUES	14,756,838	17,295,244	23,357,705	6,062,461	35.1%
APPROPRIATIONS					
SERVICES AND SUPPLIES	12,005,616	17,350,963	23,141,770	5,790,807	33.4%
OTHER CHARGES	938,360	1,071,494	544,838	(526,656)	(49.2%)
INTRA-FUND TRANSFERS	68,652	84,281	0	(84,281)	(100.0%)
TOTAL APPROPRIATIONS	13,012,628	18,506,738	23,686,608	5,179,870	28.0%
NET GAIN(LOSS)	1,744,210	(1,211,494)	(328,903)	882,591	(72.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

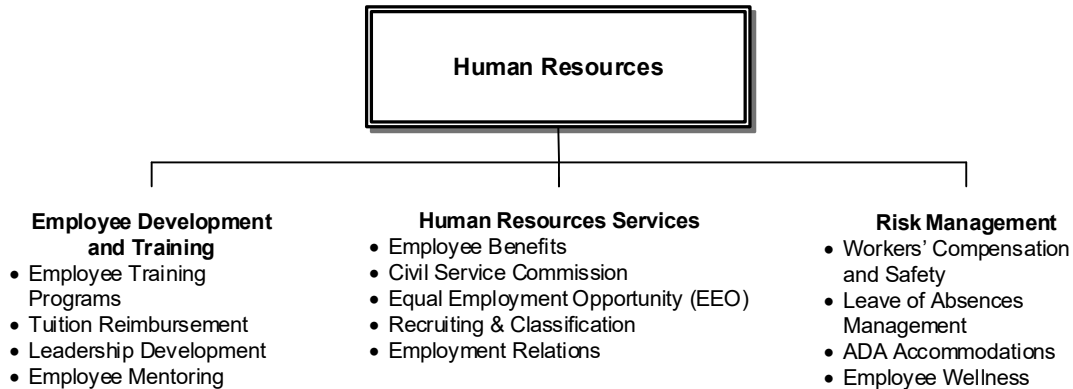
With the exception of the workers' compensation program which remains under the control of the Human Resources Department, as of July 1, 2024, all other general liability functions including general liabilities, property, pollution, cyber property, airport, watercraft, and master crime (Bond Insurance) will be under the control and oversight of County Counsel.

SUMMARY OF POSITION CHANGES

There are no positions directly allocated in this budget. Staffing is provided by a position that is allocated to County Counsel and billed to the Programs for actual time spent.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

The Human Resources Department provides centralized administrative support services to assist County departments in addressing the Board’s priorities in relation to the County’s workforce.

Budget Summary:	
FY2023/24 Midyear Projection:	5,112,253
FY2024/25 Recommended:	6,932,579
County General Fund Contribution:	1,022,398
Percent County General Fund Supported:	14.7%
Total Employees (FTEs):	26

FUNCTION AND RESPONSIBILITIES

The Human Resources Department’s mission is to be a strategic partner who provides internal customers with high quality services and fosters an environment where a well-qualified and trained workforce succeeds. The department aims to be a trusted and credible partner, providing quality human resources programs and services which meet the ever-changing needs of the County and its employees. The department has three principal units:

Human Resources (HR) (BU 1500) provides centralized human resources services in all areas including personnel and civil service administration, recruitment and selection, equal employment opportunities, employee and labor relations, classification, and benefits administration.

Employee Development and Training (BU 1103) provides skill development and supervisory training, oversees a leadership development program, funds the County’s tuition reimbursement program, and provides recognition to employees for exceptional service contributions to the County.

Risk Management (BU 1830) administers workers’ compensation safety programs and manages the disability and disabled employee leave programs.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The County continues to experience a high vacancy rate in some allocated positions due to workforce shortages in certain sectors, retirements, and employee turnover.
- Ongoing implementation of 19 collective bargaining unit agreements.
- Continued reliance on manual processing of personnel transactions until more up-to-date/modern technological solutions come online.

Accomplishments:

- The County’s vacancy rate declined by 2% from April 2023 to April 2024.

1500 – Fund 001-Human Resources
Niger Edwards, Director of Human Resources
Personnel

Functional Area Summary

- Implemented new applicant tracking system (NeoGov) which is anticipated to reduce recruitment timelines and improve the recruitment experience for both applicants and hiring managers.
- Began implementation of new NeoGov onboarding system which is anticipated to streamline onboarding and offboarding of employees throughout all County departments.
- Continued to expand recruitment outreach using social media (e.g., Indeed and LinkedIn) to increase diversity outreach and target industry-specific outlets to seek potential applicants. HR staff attended an in-person job fair at Cal State University Maritime Academy.

WORKLOAD INDICATORS

During the period July 1, 2023 – February 28, 2024, the department:

- Processed 507 requisitions to fill vacancies compared to 563 during the same period in FY2022/23.
- Opened 174 recruitments compared to 180 during the same period in FY2022/23.
- Reviewed 7,223 job applications compared to 7,547 during that same period in FY2022/23.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
HUMAN RESOURCES SERVICES	4,699,016	4,772,058	5,910,181	1,138,123	23.8%
TOTAL REVENUES	4,699,016	4,772,058	5,910,181	1,138,123	23.8%
APPROPRIATIONS					
HUMAN RESOURCES SERVICES	4,783,085	6,193,605	6,932,579	738,974	11.9%
TOTAL APPROPRIATIONS	4,783,085	6,193,605	6,932,579	738,974	11.9%
NET COUNTY COST					
HUMAN RESOURCES SERVICES	84,069	1,421,547	1,022,398	(399,149)	(28.1%)
NET COUNTY COST	84,069	1,421,547	1,022,398	(399,149)	(28.1%)

STAFFING					
HUMAN RESOURCES SERVICES	25	26	26	0	0.0%
TOTAL STAFFING	25	26	26	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,138,123 or 23.8% in revenues and an increase of \$738,974 or 11.9% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, Net County Cost decreased by \$399,149 or 28.1%.

Primary Funding Sources

The primary funding source for the department is Countywide Administrative Overhead of \$5,772,631 for reimbursements from County departments for their allocated share of costs for recruiting, classification, benefits administration, and other HR functions provided by the department. In addition, the department receives Departmental Administrative Overhead revenue for the HR Assistant Director’s time spent in Risk Management, and other revenue for the administrative allowances received from the County’s 457 Deferred Compensation Plan provider.

Functional Area Summary

1500 – Fund 001-Human Resources Niger Edwards, Director of Human Resources Personnel

The Recommended Budget includes an increase of \$1,138,123 or 23.8% in revenues primarily due to an increase in Countywide Administrative Overhead reimbursement.

Primary Costs

The Recommended Budget represents an increase of \$738,974 or a 11.9% net increase in appropriations primarily due to:

- Salaries and Employee Benefits reflect an increase of \$383,001 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect an increase of \$353,806 primarily due to increases in insurance, contracted services, software maintenance costs, computer hardware, and central data processing charges.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$172,777 for new and existing software.
- \$165,000 for insurance administration fees.
- \$150,000 for contracted services.

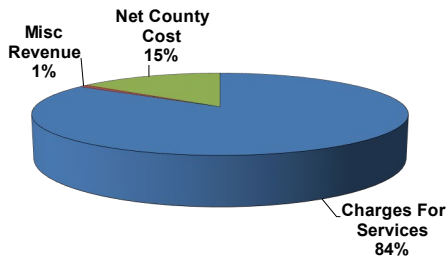
Fixed Assets

None.

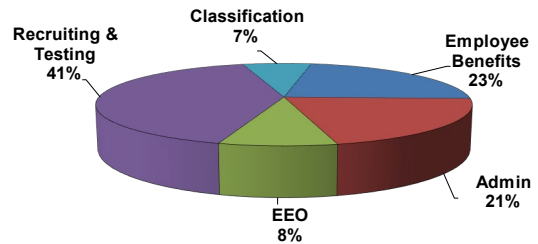
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



1500 – Fund 001-Human Resources
Niger Edwards, Director of Human Resources
Personnel

Functional Area Summary

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	4,565,811	4,720,008	5,850,131	1,130,123	23.9%
MISC REVENUE	92,298	52,050	60,050	8,000	15.4%
OTHER FINANCING SOURCES	40,907	0	0	0	0.0%
TOTAL REVENUES	4,699,016	4,772,058	5,910,181	1,138,123	23.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,568,316	4,805,223	5,188,224	383,001	8.0%
SERVICES AND SUPPLIES	1,076,299	1,235,177	1,588,983	353,806	28.6%
OTHER CHARGES	94,931	94,287	96,317	2,030	2.2%
OTHER FINANCING USES	32,473	48,368	48,805	437	0.9%
INTRA-FUND TRANSFERS	11,066	10,550	10,250	(300)	(2.8%)
TOTAL APPROPRIATIONS	4,783,085	6,193,605	6,932,579	738,974	11.9%
NET COUNTY COST	84,069	1,421,547	1,022,398	(399,149)	(28.1%)

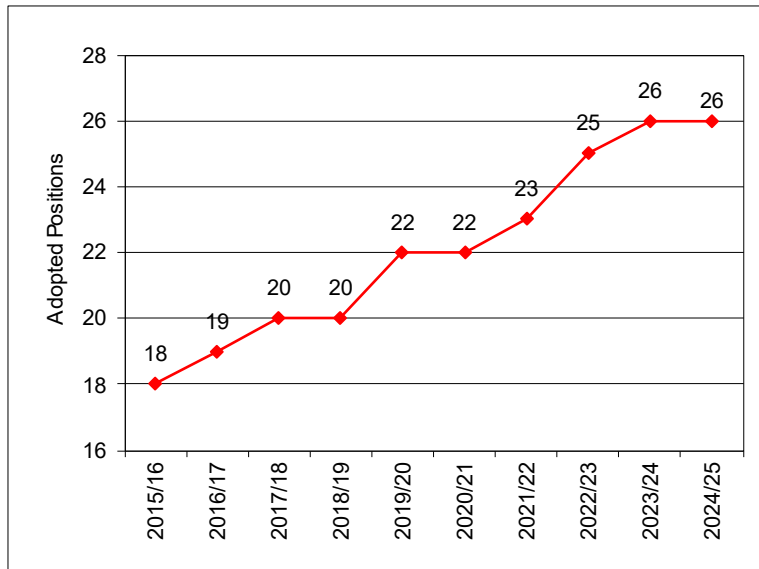
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The department is developing recommended amendments to County policies and the Civil Service Rules that would streamline employee recruitment and selection.

In April 2023, the Board conducted a priority-setting workshop and identified its highest priorities for the coming years. This department is a lead in implementing the following Board's priorities under the category of County Workforce Development:

- Update job classifications to allow for experience in lieu of formal education where feasible under the category of County Workforce Development. The department has requested appropriations to contract for classification update services in FY2024/25.
- Provide professional development opportunities and incentives to encourage employees to gain new skills and capacities for advancing their careers within the County organization. The department continues to develop and offer new and existing trainings to further employees' career development.

1500 – Fund 001-Human Resources
Niger Edwards, Director of Human Resources
Personnel

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1103 EMPLOYEE DEVELOPMENT & TRAININ	604,932	747,939	845,330	97,391	13.0%
1830 RISK MANAGEMENT	9,466,430	10,095,000	13,906,167	3,811,167	37.8%
APPROPRIATIONS					
1103 EMPLOYEE DEVELOPMENT & TRAININ	736,756	927,415	935,474	8,059	0.9%
1830 RISK MANAGEMENT	10,392,589	13,061,588	15,275,377	2,213,789	16.9%
NET CHANGE					
1103 EMPLOYEE DEVELOPMENT & TRAININ	131,824	179,476	90,144	(89,332)	(49.8%)
1830 RISK MANAGEMENT	926,159	2,966,588	1,369,210	(1,597,378)	(53.8%)

A summary of the budgets administered by the Human Resources Department is provided on the following pages.

Summary of Other Administered Budgets 1103 – Fund 001-Employee Development & Training
Niger Edwards, Director of Human Resources
Legislative & Administration

FUNCTION AND RESPONSIBILITIES

The Employee Development and Training Program provides skill development and supervisory training, funds the County's tuition reimbursement program, and provides recognition to employees for exceptional service contributions to the County.

Budget Summary:	
FY2023/24 Midyear Projection:	899,593
FY2024/25 Recommended:	935,474
County General Fund Contribution:	90,144
Percent County General Fund Supported:	9.6%
Total Employees (FTEs):	3

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Assisting County departments with coordinating and monitoring department and County mandated training. NeoGov was implemented in FY2023/24 as the County's applicant tracking system and exploration of NeoGov's Learning Management System module will occur in FY2024/25.

Accomplishments:

- Assisted DoIT with updating the Phishing Foundation Training for County Employees to help prevent phishing/hacking e-mails.
- Partnered with the Sheriff's Office to provide Dog Safety Training for Health and Social Services (H&SS) and the Department of Agriculture staff who work in the field.
- Added new training classes to the Target (Vector) Solutions course library on: Communication Essentials: Crafting Clear Verbal and Written Communication; Communicating with Your Team Members and Managers; An Effective Leader's Guide to Time Management; Smart Customer Service – Handling Customer Complaints; and Narcan Training.
- Partnered with Anthem, the County's Employee Assistance Plan (EAP) vendor, to provide virtual trainings on: Business Writing for Managers; Emotional Intelligence; Manager's Guide to Prevent Burnout; Manager's Guide to Check-In Conversations; Mental Health Guide for Managers; Productivity Skills; Respect for All in the Workplace; Stress Reduction Tool Bag for Employees; and Using Your EAP Program for Employees.
- Added seven new in-person Conflict Resolution training sessions for line staff, supervisors, and managers.
- Hosted two management cohorts to participate in the National Association of Counties (NACo) Academy.
- Hosted four supervisory trainings from Liebert, Cassidy, and Whitmore (LCW) on: Legal Issues Regarding Hiring; Public Service: Understanding the Roles and Responsibilities of Public Employees; Maximizing Supervisory Skills for the First Line Supervisor Part 1 and 2; and Workplace Bullying: A Growing Concern, Difficult Conversations, Navigating Common Legal Risks for the Front-Line Supervisor.
- Revised the online and in-person County Workplace Violence Prevention course.

WORKLOAD INDICATORS

- 29,962 training spaces were utilized by employees from July 1, 2023 through February 24, 2024, compared to 33,144 training spaces during that same period in FY2022/23.
- Offered 109 professional development/training sessions, excluding County mandated sessions, to County employees compared to 82 sessions during that same period in FY2022/23.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$97,391 or 13.0% in revenues and an increase of \$8,059 or 0.9% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, Net County Cost decreased by \$89,332 or 49.8%.

1103 – Fund 001-Employee Development & Training Summary of Other Administered Budgets
Niger Edwards, Director of Human Resources
Legislative & Administration

Primary Funding Source

The primary funding source for this division is Charges for Services of \$845,330, which primarily reflects Countywide Administrative Overhead for reimbursements from County departments for their allocated share of costs for training services provided by the division.

The Recommended Budget includes an increase of \$97,391 or 13.0% in revenues due to an increase in Countywide Administrative Overhead reimbursements.

Primary Costs

The Recommended Budget represents an increase of \$8,059 or a 0.9% net increase in appropriations primarily due to:

- Salaries and Employee Benefits reflect an increase of \$11,799 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect a net decrease of \$4,135 primarily due to a decrease in education and training, offset by increases in insurance costs and tuition reimbursement.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	598,473	747,939	845,330	97,391	13.0%
OTHER FINANCING SOURCES	6,459	0	0	0	0.0%
TOTAL REVENUES	604,932	747,939	845,330	97,391	13.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	462,702	570,841	582,640	11,799	2.1%
SERVICES AND SUPPLIES	254,444	333,538	329,403	(4,135)	(1.2%)
OTHER CHARGES	13,906	13,470	14,316	846	6.3%
OTHER FINANCING USES	4,504	5,266	5,315	49	0.9%
INTRA-FUND TRANSFERS	1,200	4,300	3,800	(500)	(11.6%)
TOTAL APPROPRIATIONS	736,756	927,415	935,474	8,059	0.9%
NET COUNTY COST	131,824	179,476	90,144	(89,332)	(49.8%)

STAFFING					
EMPLOYEE DEV. & TRAINING	4	3	3	0	0.0%
TOTAL STAFFING	4	3	3	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

Summary of Other Administered Budgets 1103 – Fund 001-Employee Development & Training
Niger Edwards, Director of Human Resources
Legislative & Administration

PENDING ISSUES AND POLICY CONSIDERATIONS

The division continues to develop and add new trainings to support employees in furthering their career goals and developing and enhancing their leadership skills. These efforts remain critical as public sector employers continue to face a demographic change of an aging workforce with mid, senior, and executive managers in the County nearing retirement.

FUNCTION AND RESPONSIBILITIES

The Risk Management Division administers workers' compensation and safety programs and manages the disability and disabled employee leave programs.

Budget Summary:	
FY2023/24 Midyear Projection:	11,009,964
FY2024/25 Recommended:	15,275,377
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7.7

1821 Administration

This program oversees and directs the administration and management of the workers' compensation and the occupational health programs; coordinates employee wellness programs, pre-appointment physical examinations, Americans with Disabilities Act (ADA) accommodations and disability leave management.

1823 Workers' Compensation and Safety

This program monitors and directs administration of the workers' compensation program through the County's self-insurance program and excess coverage through PRISM; provides disability management services; implements Cal/OSHA mandated loss prevention and safety programs; administers the County's Occupational Health and Safety Program; staffs the Countywide Safety Committee; and administers the County's Employee Wellness Program.

1825 Unemployment

This program provides unemployment insurance coverage for all County employees on a self-insured basis.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Healthcare provider and service shortages faced in workers' compensation and pre-employment programs create delays in leave administration and employee onboarding.
- Reducing workers' compensation costs and implementing programs to effectively reduce the County's overall program expenses.
- Expansion of presumption laws that continue to broaden the responsibility scope for the workers' compensation industry.
- Maintaining a drug-free workplace and ensuring the safety of all employees as a result of the January 1, 2024 California law which prohibits pre-employment testing for cannabis use.
- Increasing employee participation in the Solano County Wellness Program and incorporating activities which address physical, mental, and emotional wellbeing.
- Effectively coordinating leave administration due to challenges with monitoring key data held in separate County systems and managed by different County departments.

Accomplishments:

- Solano County received the Silver Award from the American Heart Association's "Workplace Well-being Score Card" recognition in 2023. This is the eighth consecutive year an award has been received.
- Five wellness challenges and promotions on various wellness topics were conducted through the "My Well Site" app, with active use increasing 36% over FY2022/23.
- The County's Employee Assistance Plan (EAP) utilization increased by 10% in FY2023/24.
- Testing for the Hearing Conservation Program was held from October 16, 2023 to October 20, 2023 with 315 employees participating.

- Risk Management facilitated and participated in the following trainings: New Employee Orientation; Effective Leave Administration; and Principles of Safety and Risk.

WORKLOAD INDICATORS

During the period July 1, 2023 – February 28, 2024:

- The number of reported workers' compensation claims was 250 compared to 251 during the same period in FY2022/23.
- Closed 155 workers' compensation claims compared to 225 during the same period in FY2022/23.
- Processed 3,146 FMLA/Discretionary/Labor Code 4850 leave of absence letters compared to 3,465 in FY2022/23.
- Completed 72 in-person ergonomic evaluations compared to 273 in FY2022/23.
- Solano County's Wellness Ambassador program continues with volunteer employees who promote employee wellness in their departments. The Wellness Ambassador program is active with 47 ambassadors, compared to 46 last year.
- Active users on the County's "My Well Site" increased from 159 users to 180 users.
- Completed 415 ADA interactive meetings/accommodations compared to 360 in FY2022/23.
- Coordinated 177 pre-appointment physicals and drug screens compared to 198 in FY2022/23.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,811,167 or 37.8% in revenues and an increase of \$2,213,789 or 16.9% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, use of Fund Balance decreased by \$1,597,378 or 53.8%.

1821 Administration

Primary Funding Source

The Administration program is funded through Intrafund Transfers of \$1,521,943. These charges are estimated to decrease by \$163,672 or 9.7% when compared to FY2023/24 Adopted Budget. This decrease is largely due to the transfer of responsibilities for the Property Insurance Program from the Department of Human Resources, Risk Management Division to County Counsel as approved by the Board on April 9, 2024.

Primary Costs

The primary costs for the Administration Program are:

- Salaries and Employee Benefits of \$903,005 reflect an increase of \$168,124 primarily due to increases resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies of \$342,553 reflect an increase of \$34,157 primarily due to increases in controlled assets, insurance, software maintenance costs, and central data processing charges.
- Other Charges of \$268,106 reflect a decrease of \$365,120 primarily due to reduced Countywide Administrative Overhead costs.

Fixed Assets

None.

1823 Workers' Compensation and Safety

The Recommended Budget represents an increase of \$3,803,167 or 37.7% in revenues and an increase of \$2,078,000 or 16.2% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Source

The primary funding source for the Workers' Compensation Program is from charges to user departments for their allocated share of workers' compensation insurance. These revenues are estimated to increase by \$3,503,167 or 35.2% when compared to the FY2023/24 Adopted Budget.

Primary Costs

The primary costs for the Workers' Compensation and Safety program are:

- Insurance – Other of \$4,794,000 reflects an increase of \$74,000 in appropriations primarily due to an increase in the preliminary insurance rates received from PRISM. Included are:
 - Excess Workers' Compensation Insurance of \$4,444,000.
 - Department of Industrial Relations of \$350,000.
- Insurance Claims of \$7,225,754 reflect an increase of \$2,021,039 due to an increase in anticipated payouts for workers' compensation insurance claims.
- Other Professional Services of \$888,907 reflect an increase of \$46,151 due to an increase for workers' compensation claims third-party administration services and non-industrial ergonomic evaluation fees.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$522,209 for workers' compensation third party claims administration fees.
- \$160,698 for occupational medicine and examination services, including pre-employment physicals.
- \$150,000 for pre-employment physicals through Kaiser Permanente.

Fixed Assets

None.

1825 Unemployment

Primary Funding Source

The primary funding source for the Unemployment Insurance program is cost recovery from departments through rates allocated based on a percentage of payroll. For FY2024/25, the Unemployment program built up an excess reserve that allows the program to provide a rate holiday to user departments.

Primary Costs

The primary costs for the Unemployment program are Insurance Claims of \$251,683 which reflects an increase of \$65,875.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

Summary of Other Administered Budgets

**1830 – Fund 060-Risk Management
Niger Edwards, Director of Human Resources
Other General**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	436,745	155,000	463,000	308,000	198.7%
CHARGES FOR SERVICES	9,015,003	9,940,000	13,443,167	3,503,167	35.2%
MISC REVENUE	257	0	0	0	0.0%
OTHER FINANCING SOURCES	14,425	0	0	0	0.0%
TOTAL REVENUES	9,466,430	10,095,000	13,906,167	3,811,167	37.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,050,989	1,156,963	1,407,990	251,027	21.7%
SERVICES AND SUPPLIES	8,965,519	11,344,350	13,586,422	2,242,072	19.8%
OTHER CHARGES	434,964	633,226	268,106	(365,120)	(57.7%)
OTHER FINANCING USES	9,769	11,330	12,859	1,529	13.5%
INTRA-FUND TRANSFERS	(68,652)	(84,281)	0	84,281	(100.0%)
TOTAL APPROPRIATIONS	10,392,589	13,061,588	15,275,377	2,213,789	16.9%
NET GAIN(LOSS)	(926,159)	(2,966,588)	(1,369,210)	1,597,378	(53.8%)

STAFFING					
RISK MANAGEMENT	7.7	7.7	7.7	0	0.0%
TOTAL STAFFING	7.7	7.7	7.7	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

Controlling workers' compensation costs will be an ongoing challenge. The costs of workers' compensation have shown a steady increase in recent years, largely influenced by factors such as an aging workforce, rising medical expenses and wages, and higher occurrence of catastrophic injuries. Additionally, the interpretation and implementation of workers' compensation presumption laws pertaining to COVID-19 may impact the County's overall workers' compensation costs. Since these new laws recently took effect, the Risk Management Division will monitor for long-term fiscal impacts.



Elections

- Voter Registration
- Election Administration
- Redistricting Coordination
- Voter Information
- Candidate Information
- Campaign Disclosures
- Economic Interest
- Initiatives / Petitions

DEPARTMENTAL PURPOSE

The Registrar of Voters (ROV) is a Division of the Department of Information Technology charged with conducting fair and impartial federal, State, local, and school elections as mandated by the Constitutions of the United States and the State of California, the State of California Elections Code, Government Code, Education Code, Health & Safety Code, and the Water Code.

Budget Summary:	
FY2023/24 Midyear Projection:	7,821,190
FY2024/25 Recommended:	7,619,696
County General Fund Contribution:	6,568,196
Percent County General Fund Supported:	86.2%
Total Employees (FTEs):	9

FUNCTION AND RESPONSIBILITIES

There are six established election dates over a two-year election cycle. Elections are scheduled in Solano County in November every year, March or June in even years. Additional elections may be scheduled in April in even years, and March in odd years. Mail ballot elections may be conducted in May and August of each year as well as in March of even-numbered years. Special, initiative, referendum, recall, and school bond elections are not limited to the regular election dates.

Costs for federal, State, and County elections are borne by the County, while the other jurisdictions (cities, schools, and special districts) reimburse the County for the cost of conducting their elections. State special elections may be reimbursed at the discretion of the Legislature and Governor.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- ROV continues to successfully conduct elections with multiple options for voters. During the previous year, ROV Conducted three elections. Significant challenges included:
 - Continuing to provide safety and security of staff and over 1,100 poll workers.
 - Managing expectations regarding timing of final election results when ballots are returned later in the election calendar.
 - Continued with expanded ballot drop-off locations for voters and picked up ballots daily from all locations.
- Continued to work closely with the Secretary of State in 2023 and 2024 to implement business process improvements to the statewide voter registration system known as “VoteCal.” Solano County continues to chair the VoteCal Business Process Committee providing direction on business process decisions to all 58 counties and helping the State to implement new business processes. ROV continues to work with the Secretary of State to improve duplicate match criteria to help reduce potential duplicate voters within the statewide voter registration system.
- Continued to work with election partners to increase “adopted” polling places by groups and organizations. 100% of polling locations were adopted in the 2024 Presidential Primary Election.
- Election preparations allowed staff to maintain a same-day processing schedule for all ballots received prior to election day. This allowed for faster results released on election night, and fewer ballots to count post-election compared to other California Counties.

- Continued to experience an increase in voter registrations and re-registrations through the automatic Department of Motor Vehicles (DMV) registration process.

WORKLOAD INDICATORS

- ROV staff processed a total of 112,980 voter file transactions in FY2023/24. Of this number, 107,006 transactions were voters re-registering through DMV, National Change of Address (NCOA), or online voter registration forms. ROV maintains significant efficiencies through the increased use of online voter registration and the statewide VoteCal system. More than 98% of all voter registration transactions are now handled via automated processing versus manual entry.
- Consistent with previous years, 2023 Vote-by-Mail (VBM) turnout continued at a high level and comprises a significant portion of the work for the ROV office. All voters are now considered vote by mail voters through State law. Turnout of in-person voting now represents only 8% of the overall turnout. Due to these changes, ROV increased services for vote by mail voters, providing more 30-day locations to drop off ballots, plus more five-day curbside locations, and one 24-hour secure ballot box.
- ROV continues to experience a significant increase in VBM returns on election day. Over 50% of VBM returns are typically dropped off on election day. ROV continues to improve efficiency in processing the increased VBM on election day.
- ROV implemented cross-training of staff between major election cycles which has required conducting multiple test or mock elections to ensure procedures are updated and the system works according to legislative requirements. In FY2023/24, ROV conducted a scheduled Presidential Primary Election plus two Vacaville Unified School District vacancy elections.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ELECTIONS	1,352,400	164,345	1,051,500	887,155	539.8%
TOTAL REVENUES	1,352,400	164,345	1,051,500	887,155	539.8%
APPROPRIATIONS					
ELECTIONS	6,410,204	7,455,509	7,619,696	164,187	2.2%
TOTAL APPROPRIATIONS	6,410,204	7,455,509	7,619,696	164,187	2.2%
NET COUNTY COST					
ELECTIONS	5,057,804	7,291,164	6,568,196	(722,968)	(9.9%)
NET COUNTY COST	5,057,804	7,291,164	6,568,196	(722,968)	(9.9%)

STAFFING	2022/23	2023/24	2024/25	FROM	PERCENT
ELECTIONS	9	9	9	0	0.0%
TOTAL STAFFING	9	9	9	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$887,155 or 539.8% in revenues and an increase of \$164,187 or 2.2% in appropriations when compared to FY2023/24 Adopted Budget. As a result, the Net County Cost decreased by \$722,968 or 9.9%.

Primary Funding Sources

The primary funding sources for the division is General Fund, which is comprised of \$6,568,196 or 86.2% of the Recommended Budget.

The Recommended Budget of \$1,051,500 reflects a \$887,155 or 539.8% increase in revenues primarily due to the following:

- Anticipated revenue of \$990,500 for election services which includes billing to applicable districts for election services related to participating in the 2024 General Election, copies for files/maps, and reimbursement from the State for mailings.
- Anticipated grant revenue in the amount of \$50,000 from the California Secretary of State for security improvements.

Primary Costs

The Recommended Budget of \$7,619,696 reflects a \$164,187 or 2.2% net increase in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$175,625 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect an increase of \$177,057 primarily due to increases in election material and processing costs (paper, envelopes, forms, postage) and central data processing charges for additional Geographic Information Systems (GIS) services required to maintain additional district boundaries for upcoming elections.
- Other Charges reflect a decrease of \$152,807 primarily due to a decrease in Countywide Administrative Overhead costs. Countywide Administrative Overhead costs for ROV fluctuate based on election cycles.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$464,530 for election equipment and supply deployment and retrieval.
- \$153,545 for annual maintenance and support services.
- \$127,750 for electronic poll book annual maintenance and support.

Fixed Assets

None.

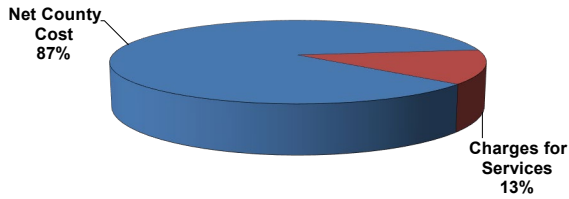
DEPARTMENT COMMENTS

The FY2024/25 Recommended Budget includes a slightly increase in services and supplies related to having one countywide election in the fiscal year. The division continues to review business process improvements to further streamline services and reduce operating costs where possible.

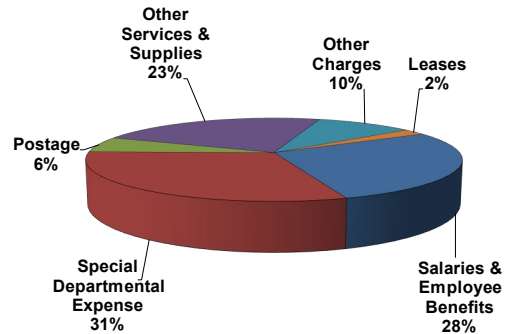
The ROV continues to manage a significant increase in district boundaries due to cities and school districts dividing into district-based elections versus former at-large elections. New or updated district boundaries requires verification to ensure the ROV has the correct information before conducting the next scheduled election for each district. This increased workload and subsequent election complexities has required the division to implement additional support from county GIS to manage the street updates, annexations, and perform an independent validation of correct assignment of voters within each district.

ROV continues to meet with stakeholders throughout the calendar year to discuss election process changes and how these changes may impact the citizens of Solano County.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	8,727	9,000	59,000	50,000	555.6%
CHARGES FOR SERVICES	1,306,859	155,345	992,500	837,155	538.9%
MISC REVENUE	127	0	0	0	0.0%
OTHER FINANCING SOURCES	36,687	0	0	0	0.0%
TOTAL REVENUES	1,352,400	164,345	1,051,500	887,155	539.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,888,045	1,952,503	2,128,128	175,625	9.0%
SERVICES AND SUPPLIES	3,453,171	4,375,143	4,552,200	177,057	4.0%
OTHER CHARGES	897,726	898,436	745,629	(152,807)	(17.0%)
F/A EQUIPMENT	0	45,301	0	(45,301)	(100.0%)
LEASES	154,847	160,217	169,462	9,245	5.8%
OTHER FINANCING USES	13,227	14,509	14,877	368	2.5%
INTRA-FUND TRANSFERS	3,188	9,400	9,400	0	0.0%
TOTAL APPROPRIATIONS	6,410,204	7,455,509	7,619,696	164,187	2.2%
NET COUNTY COST	5,057,804	7,291,164	6,568,196	(722,968)	(9.9%)

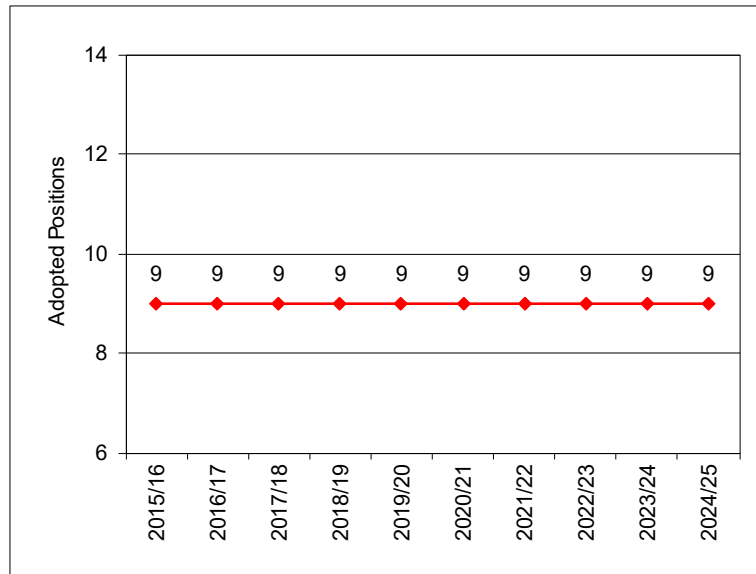
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes a decrease in Net County Cost which is the result of anticipated reimbursements from participating districts for costs associated with the November General Election.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND

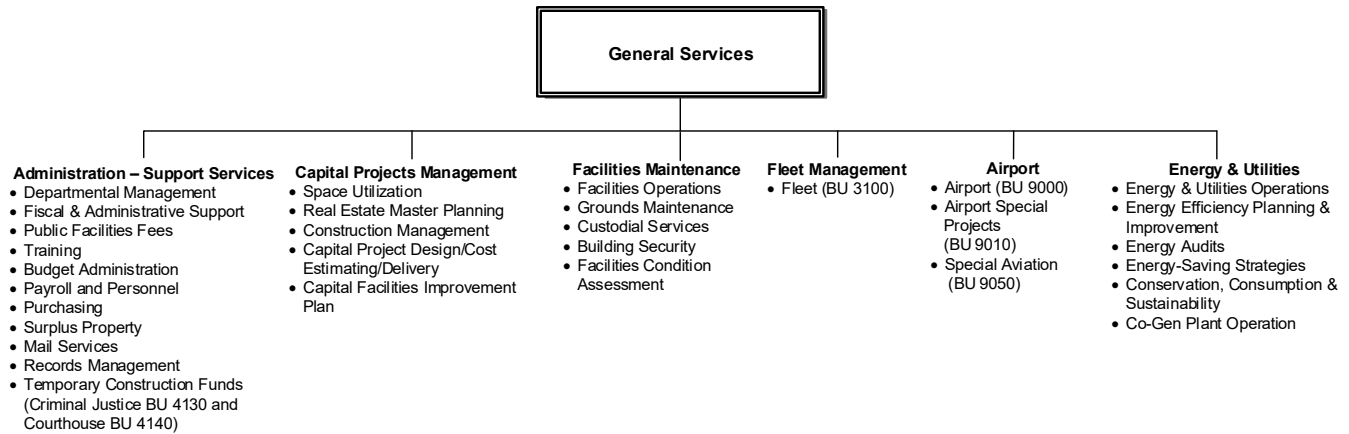


PENDING ISSUES AND POLICY CONSIDERATIONS

ROV will continue to have additional election costs for administrative changes required by the State Legislation for the 2024 elections and beyond. Specifically, ROV will continue to cover the cost of postage for all returned VBM ballots, allow for same-day registrations to take place at all polling places in the county, increase VBM return locations, and provide additional countywide notices to inform voters of any upcoming election process changes.

ROV monitors State and federal legislation related to election administration and VBM processing. Many counties in California have removed neighborhood polling locations in favor of regional voting centers (Voters Choice Act Model). ROV will continue to research the cost and long-term impact of this alternative method while continuing to monitor costs related to reduced turn-out at polling locations.

ROV will continue to provide additional protective equipment for staff and poll workers for in-person voting, increase use of VBM options, and encourage voting from home or from vehicles at poll locations when possible.



DEPARTMENTAL PURPOSE

The purpose of the Department of General Services is to provide County departments with reliable, quality, innovative support services in the areas of facilities management, capital projects management and central services that promote a clean, safe, and healthy place to live, learn, work, and play.

Budget Summary:	
FY2023/24 Midyear Projection:	30,298,731
FY2024/25 Recommended:	32,107,939
County General Fund Contribution:	4,824,256
Percent County General Fund Supported:	15.0%
Total Employees (FTEs):	98

FUNCTION AND RESPONSIBILITIES

Administration - Support Services

Sets and administers departmental policies and procedures and monitors for compliance; provides financial administration and fiscal control; manages personnel and payroll; provides administrative support for the department; provides support services to County departments, including purchasing, surplus property disposal, mail and courier services, and central records storage; and administers the County’s capital projects and departmental budgets.

Capital Projects Management

Leads capital improvement planning, development, real estate management (BU 1640) and facility renewal of new and existing County facilities, providing comprehensive project management services. Capital Projects funding is included in Accumulated Capital Outlay (BU 1700).

Facilities Management

- **Building Maintenance**
 Provides a comprehensive facilities operations and management program including project support services, heating ventilation, and air conditioning (HVAC), electrical, life safety, building security services, and plumbing systems maintenance for the County’s over 2 million square feet of buildings and associated grounds, including parking lots.
- **Grounds Maintenance**
 Provides a comprehensive landscaping program to include maintaining turf, shrubs, trees, gardens, irrigation systems and weed/litter control on County-owned property.
- **Custodial Services**
 Provides a comprehensive custodial program to include daily cleaning, floor and carpet care, window washing, floor restoration, and recycling and composting of food waste.

Energy and Utilities

Energy and Utilities oversees the County’s energy management functions, which include operating and maintaining a cogeneration plant, solar arrays, monitoring of utility usage, and developing and implementing utility efficiency measures and projects.

The Department of General Services also oversees Fleet Management (BU 3100) and the Airport (BU 9000, 9010, and 9050).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Continue to coordinate the comprehensive County energy conservation project through completion, plan facility updates for adjusted services for adult and youth detention and continue to pursue real estate acquisition opportunities with prior Board-approved master plans for County campuses. (*Capital Projects Management*)
- Continued planning for operational impacts from the negotiated land transfer for and construction of the new downtown Fairfield Hall of Justice, identifying appropriate temporary and permanent relocation space for affected County agencies and departments. (*Capital Projects Management*)
- Monitor, maintain, and/or prioritize renewal of buildings and systems that are aging, requiring increased maintenance and repairs and increased possibilities of equipment failures, based on observation and on information from the 2023 Facilities Condition Assessment. Currently, County’s facilities maintenance teams maintain 130,878 square feet of space per staff person, which is over the State industry standard. (*Facilities Management/Capital Projects Management*)
- Facilities staff address critical equipment failures at multiple County buildings, with some equipment failures resulting in facility damage and the temporary inability to utilize space during repairs. The facilities maintenance teams work to address these critical equipment repairs with limited staffing due to vacancies. (*Facilities Management*)
- The grounds maintenance staff currently maintain 130+ acres or approximately 30 acres per staff, which limits efforts for general maintenance and reduces available time to work on other projects. In addition, the grounds maintenance staff must manage the cleanup of debris and hazardous waste from a growing unhoused population around County facilities which further limits their ability to complete routine maintenance. (*Facilities Management*)
- The energy management team addressed critical equipment failures on all three CoGeneration generators and continue to deal with part scarcity and limited vendor support. (*Energy and Utilities*)

Accomplishments:

- Developed a draft Records and Information Management Governance Policy and revised the Countywide Records Retention Schedules to be presented to the Board at a later date, improving records management practices and procedures to ensure consistent records retention compliance and public access to County records. (*Administration – Support Services*)
- Contracted with OpenGov to provide an integrated procurement web-based platform and solutions for the County’s procurement processes that incorporate procurement regulations in the evaluation and acquisition of goods, services, and construction. (*Administration – Support Services*)
- Introduced United States Postal Service (USPS) Certified Electronic Return Receipt (ERR) program to Mail Services, improving turnaround, operational efficiencies, and creating savings countywide. (*Administration – Support Services*)
- Automated the Capital Facilities Improvement Plan process and reporting. (*Administration – Support Services/Capital Projects Management*)
- Completed the Agriculture Commissioner Building B office space reconfiguration. (*Administration – Support Services/Capital Projects Management*)
- Completed the Health and Social Services (H&SS) Dental Clinic (Fairfield) flooring replacement. (*Capital Projects Management*)
- Progressed hazmat remediation toward case closure at 701 Texas Street. (*Capital Projects Management*)

- Completed Phase 1 of space utilization and security improvements at the County Administration Center that included temporary relocation of LAFCo and expansion of County Counsel offices; completed 2nd Floor security improvements for the Registrar of Voters; completed design and bidding for 6th Floor security improvements; and completed design work for permanent relocation of LAFCo and conference center improvements on the 6th Floor. (*Capital Projects Management*)
- Completed the 2023 update of the Facilities Condition Assessment of almost 2 million square feet of County-owned facilities. (*Capital Projects Management*)
- Completed the reroofing of the County Family Justice Center. (*Capital Projects Management*)
- Substantially progressed the Countywide Energy Conservation and Resiliency Project with installation of solar photovoltaic arrays at H&SS campuses in Vacaville, Fairfield, and Vallejo, and at downtown Fairfield Library. (*Capital Projects Management*)
- Completed final security electronic systems upgrades at Animal Care Services Facility. (*Capital Projects Management*)
- Responded to a flood event at the health clinics at 2201 Courage and through teamwork between the Building Trades, Custodial, and H&SS teams, there was limited impact to the public and the clinic has been fully restored. (*Facilities Management*)
- Continued to support multiple projects including the Energy Conservation and Resiliency project, Facility Condition Assessment, and Electric Car Charging Project. (*Facilities Management*)
- Completed urgent building maintenance projects that include underground sewage line replacement, hot water storage tank replacement, fire alarm panels replacements, repaired multiple air handling units across the County which also includes the replacement of obsolete units at multiple facilities, including the Library. (*Facilities Management*)
- Ongoing water conservation efforts are in place. Continued to replace plumbing fixtures with low flow or sensor cut-offs to reduce water waste. Landscaping is being changed to low water use plants along with updating irrigation systems to smart systems to reduce the amount of water used. (*Facilities Management*)
- Custodial team completed afterhours detailed floor cleaning of carpets and hard flooring totaling approximately 600,000 square feet in the past 12 months. (*Facilities Management*)
- Continued monitoring energy efficiency and resiliency measures in countywide property portfolio to prepare for future Public Safety Power Shutoff (PSPS) events. The department has managed two major power interruptions to the downtown Fairfield campus. (*Facilities Management*)
- Continued to monitor and repair aging CoGeneration generators and source scarce parts. (*Energy and Utilities*)
- Monitored the rise in natural gas and Pacific Gas & Electric (PG&E) rates and the cost of goods and services and their impact on County operations and budget. (*Energy and Utilities*)

WORKLOAD INDICATORS

Administration - Support Services

- Responsible for the oversight and fiscal management of 11 departmental budgets totaling approximately \$57.5 million. These departmental budgets include 138 individual budgets requiring direct oversight and fiscal management.
- Processed over 9,200 invoices totaling over \$48 million in FY2022/23 payments. Responsible for tracking 135 utility accounts (53 Gas/Electric, 18 Garbage and 64 Water).
- From March 2023 through February 2024, processed 266 personnel actions, audited 100 employees' time studies each pay-period to ensure accurate documentation of time for billing purposes, and scheduled/completed 486 mandated trainings for over 100 employees.
- Processed 1,944 purchase orders and processed 66 bids and Request for Proposals (RFP) from March 2023 through February 2024.

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- Provided oversight and support for Countywide records storage services (including 57 accounts at offsite storage) to ensure retention period compliance in accordance with County retention schedules and policies.
 - Conducted surplus auctions which generated \$96,890 in revenues from March 2023 to February 2024.
 - Reached 43,000 people through the Solano County Surplus Facebook page between March 2023 and February 2024.
 - Processed and metered 1,032,834 individual pieces of USPS and Inter-office mail between March 2023 and February 2024.
 - Responsible for the financial oversight of over 90 capital projects with a total estimated value of approximately \$109 million in FY2023/24.

Capital Projects Management

- Managed over 90 separately funded projects and studies with supporting consultants and contractors.
- In FY2023/24, processed over 300 work orders for furniture and 15 approved small projects for County departments.
- Maintained space utilization and document databases for 2.5 million square feet of County facilities.

Facilities Management

- In FY2023/24, received, planned, and scheduled 4,465 work orders from County departments for maintenance and repairs of County facilities, of which 3,930 have been completed.
- As of March 2024, created 141 purchase orders for services and supplies in support of Facilities Management and processed 2,972 invoices for payments pertaining to facilities services, supplies, and equipment.

Energy and Utilities

- Produced over 9,733,177 kilowatt hours of electricity from the County's CoGeneration Plant.

Functional Area Summary

1117 – Fund 001-General Services
Megan M. Greve, Director of General Services
Other General

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	871,402	1,250,413	1,572,392	321,979	25.7%
ARCHITECTURAL SERVICES	2,495,273	3,238,973	3,216,949	(22,024)	(0.7%)
CENTRAL SERVICES	1,885,036	2,234,196	2,585,020	350,824	15.7%
FACILITIES MAINTENANCE	<u>13,533,891</u>	<u>16,769,697</u>	<u>19,909,322</u>	<u>3,139,625</u>	<u>18.7%</u>
TOTAL REVENUES	18,785,602	23,493,279	27,283,683	3,790,404	16.1%
APPROPRIATIONS					
ADMINISTRATION	2,339,479	1,114,720	1,494,599	379,879	34.1%
ARCHITECTURAL SERVICES	2,730,402	3,858,124	4,092,412	234,288	6.1%
CENTRAL SERVICES	1,889,781	3,798,378	4,178,009	379,631	10.0%
FACILITIES MAINTENANCE	<u>18,651,666</u>	<u>20,402,750</u>	<u>22,342,919</u>	<u>1,940,169</u>	<u>9.5%</u>
TOTAL APPROPRIATIONS	25,611,328	29,173,972	32,107,939	2,933,967	10.1%
NET COUNTY COST					
ADMINISTRATION	1,468,077	(135,693)	(77,793)	57,900	(42.7%)
ARCHITECTURAL SERVICES	235,128	619,151	875,463	256,312	41.4%
CENTRAL SERVICES	4,745	1,564,182	1,592,989	28,807	1.8%
FACILITIES MAINTENANCE	<u>5,117,775</u>	<u>3,633,053</u>	<u>2,433,597</u>	<u>(1,199,456)</u>	<u>(33.0%)</u>
NET COUNTY COST	6,825,725	5,680,693	4,824,256	(856,437)	(15.1%)

STAFFING					
ADMINISTRATION	14	13	13	0	0.0%
ARCHITECTURAL SERVICES	7	7	7	0	0.0%
CENTRAL SERVICES	9	10	10	0	0.0%
FACILITIES MAINTENANCE	<u>67</u>	<u>67</u>	<u>68</u>	<u>1</u>	<u>1.5%</u>
TOTAL STAFFING	97	97	98	1	1.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,790,404 or 16.1% in revenues and an increase of \$2,933,967 or 10.1% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, Net County Cost decreased by \$856,437 or 15.1%.

Primary Funding Sources

The primary funding source for the department is Charges for Services which comprises \$26,440,877 or 96.9% of total revenue recovered through detailed cost accounting.

The Recommended Budget includes a \$3,790,404 or 16.1% net increase in revenues primarily due to reimbursements of operational costs from County departments for their share of facilities maintenance, custodial services, grounds maintenance, project management, and administrative support services and are recovered through Countywide Administrative Overhead and direct charges.

Megan M. Greve, Director of General Services
Other General

Primary Costs

The Recommended Budget includes a \$2,933,967 or 10.1% net increase in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$1,434,703 primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates, as well as the addition of 1.0 FTE Groundskeeper as approved by the Board as part of the Midyear Financial Report.
- Services and Supplies reflect an increase of \$1,360,369 primarily due to increases in insurance, utilities, building maintenance and improvements, purchases for resale, software purchases, education and training, and central data processing charges.
- Other Charges reflects a decrease of \$143,257 primarily due to a decrease in Countywide Administrative Overhead costs.

Fixed Assets

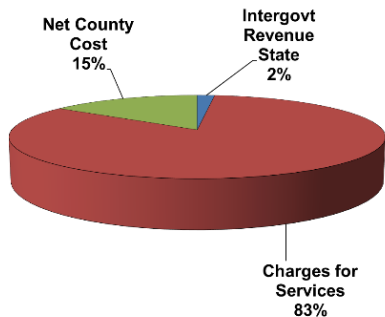
The FY2024/25 Recommended Budget includes the following fixed asset:

- \$350,000 for project management software for Capital Projects Management Division.

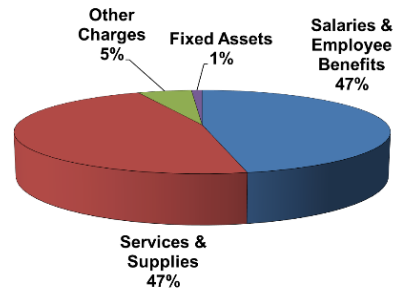
DEPARTMENT COMMENTS

In FY2023/24 the department established the Energy and Utilities Division to reflect appropriate realignment of function, staff, and budget. Energy and Utilities oversees the County’s energy management functions, which includes operating and maintaining a cogeneration plant, solar arrays, monitoring of utility usage, and developing and implementing utility efficiency measures and projects. The planned realignment is led by the Energy Utility Manager, who directly reports to the Assistant Director of General Services, and supervises two Stationary Engineers, and one Cogen Industrial Engine Mechanic.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

1117 – Fund 001-General Services
Megan M. Greve, Director of General Services
Other General

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	14,721	10,000	14,500	4,500	45.0%
INTERGOVERNMENTAL REV STATE	706,913	560,000	560,000	0	0.0%
CHARGES FOR SERVICES	17,442,108	22,653,472	26,440,877	3,787,405	16.7%
MISC REVENUE	293,034	173,807	173,306	(501)	(0.3%)
OTHER FINANCING SOURCES	328,827	96,000	95,000	(1,000)	(1.0%)
TOTAL REVENUES	18,785,603	23,493,279	27,283,683	3,790,404	16.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	12,107,535	13,677,328	15,112,031	1,434,703	10.5%
SERVICES AND SUPPLIES	12,202,597	13,749,384	15,109,753	1,360,369	9.9%
OTHER CHARGES	1,389,607	1,900,007	1,756,750	(143,257)	(7.5%)
F/A EQUIPMENT	101,186	0	0	0	0.0%
F/A - INTANGIBLES	0	0	350,000	350,000	100.0%
LEASES	0	42,378	44,549	2,171	5.1%
OTHER FINANCING USES	106,870	146,386	134,505	(11,881)	(8.1%)
INTRA-FUND TRANSFERS	(296,468)	(341,511)	(399,649)	(58,138)	17.0%
TOTAL APPROPRIATIONS	25,611,328	29,173,972	32,107,939	2,933,967	10.1%
NET COUNTY COST	6,825,725	5,680,693	4,824,256	(856,437)	(15.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

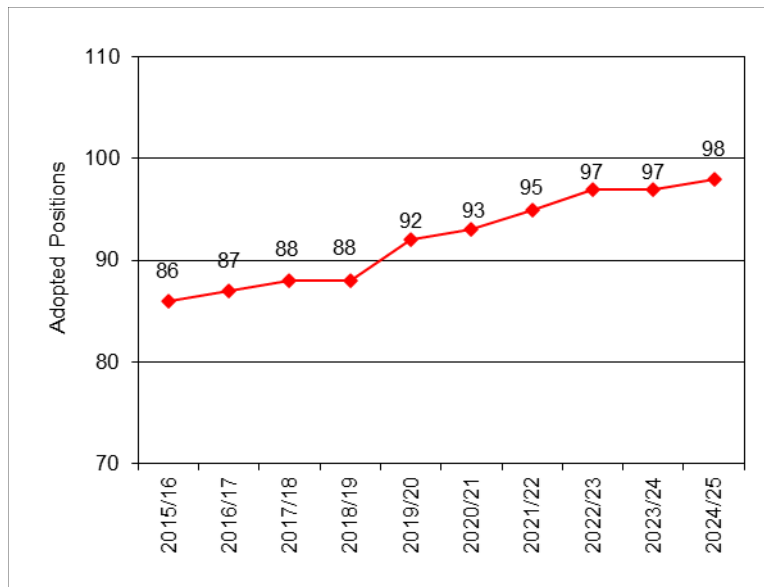
Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On March 12, 2024, as part of the Midyear Financial Report, the Board approved the following position change:

- Added 1.0 FTE Groundskeeper.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Increasing supply chain issues (e.g., inability to get parts, gas, microchips, etc.) and inflation creates economic uncertainties. These factors are influencing construction, maintenance, and fleet costs and turnaround times. At this time, it is unclear how the budget will be additionally impacted by price increases on fuel and other necessary supplies. Department staff will continue to evaluate the impacts of inflation and will provide necessary revisions when verified.

Increasing regulation from the federal and State Legislatures related to Greenhouse Gas emissions requires diligence in continuing to address energy usage and alternate sources as we construct or refurbish facilities. Concerns related to Public Safety Power Shutoff (PSPS) events has led to increased concerns regarding resiliency for our campuses providing much needed services to the county population.

Summary of Other Administered Budget

1117-General Services
Megan M. Greve, Director of General Services
Other General

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1640 REAL ESTATE SERVICES	1,176,864	1,160,415	1,193,409	32,994	2.8%
3100 FLEET MANAGEMENT	8,306,664	8,045,048	9,241,000	1,195,952	14.9%
9000 AIRPORT	2,499,899	2,488,673	2,542,200	53,527	2.2%
9010 AIRPORT SPECIAL PROJECTS	66,734	692,284	0	(692,284)	(100.0%)
9050 SPECIAL AVIATION	221,028	220,916	220,916	0	0.0%
APPROPRIATIONS					
1640 REAL ESTATE SERVICES	737,110	1,000,976	1,609,960	608,984	60.8%
3100 FLEET MANAGEMENT	8,534,515	9,934,796	9,538,970	(395,826)	(4.0%)
9000 AIRPORT	2,613,367	3,167,371	2,839,414	(327,957)	(10.4%)
9010 AIRPORT SPECIAL PROJECTS	50,080	732,575	338,175	(394,400)	(53.8%)
9050 SPECIAL AVIATION	220,915	220,916	220,916	0	0.0%
NET CHANGE					
1640 REAL ESTATE SERVICES	(439,754)	(159,439)	416,551	575,990	(361.3%)
3100 FLEET MANAGEMENT	227,851	1,889,748	297,970	(1,591,778)	(84.2%)
9000 AIRPORT	113,468	678,698	297,214	(381,484)	(56.2%)
9010 AIRPORT SPECIAL PROJECTS	(16,654)	40,291	338,175	297,884	739.3%
9050 SPECIAL AVIATION	(113)	0	0	0	0.0%

A summary of the budgets administered by the General Services Department is provided on the following pages.

DEPARTMENTAL PURPOSE

The Real Estate Services Office provides real estate and property management services in support of the County's operational needs.

FUNCTION AND RESPONSIBILITIES

Real Estate Services manages the County's portfolio of real estate assets to evaluate disposition and development potential, adaptive reuse, and to minimize operating expenses and maximize revenues, including, but not limited to, the acquisition, sale, and lease of real properties. In addition, Real Estate Services administers the franchise agreements with service providers for the collection of garbage, recyclables, and yard waste in the unincorporated areas of the County. Real Estate Services is also responsible for the management of the County Events Center (CEC) and the County Administration Center (CAC) common conference rooms.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- CEC rentals to the public continue to require significant time to manage with limited staff resources, involving pre-reservation showings, arranging security, confirming furniture set-ups, calling for cleanings, and with recurring evening and weekend communication with user groups and/or county staff necessary to resolve issues.
- A total of 19 leases requires ongoing property management and contract negotiation.

Accomplishments:

- New contracts executed: The new 675 Texas AT&T Cellular antenna to provide improved cell signal coverage as well as additional rental revenue to the County; the 2220C Boynton expansion of the adjacent 709 Beck Avenue Youth Services Office; and the purchase of 460 Union Avenue for additional Probation Department client support services.
- CEC and CAC audio-visual upgrades for larger common conference rooms are funded and in the design phase, with final installations due in FY2024/25. Installation of new equipment in smaller conference rooms has begun, with completion anticipated by early summer 2024. Upgrades will reduce the cost and staff time to troubleshoot and repair outdated equipment.
- Vallejo Veterans Hall improvements: The initial scoping study is complete and funding appropriated. Final design and subsequent contractor selection will extend into FY2024/25.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$32,994 or 2.8% in revenues and an increase of \$608,984 or 60.8% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, Net County Cost increased by \$575,990 or 361.3%.

Primary Funding Sources

The primary funding source for Real Estate Services is Revenue from Use of Money/Property which reflects an increase of \$35,610 or primarily due to an increase in building rental revenues. Licenses, Permits and Franchise reflect a decrease of \$7,071 due to an anticipated decrease in garbage lien processing fees.

Primary Costs

The Recommended Budget represents an increase of \$608,984 or 60.8% in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$13,636 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect an increase of \$311,107 primarily due to increases in insurance, conference room refurbishment costs, and wastewater and storm drainage fees.
- Other Charges reflect an increase of \$229,875 due to an increase in Countywide Administrative Overhead costs.

Fixed Assets

None.

Summary of Other Administered Budgets

1640 – Fund 001-Real Estate Services
Megan M. Greve, Director of General Services
Property Management

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	175,949	214,820	207,749	(7,071)	(3.3%)
REVENUE FROM USE OF MONEY/PROP	936,877	884,493	920,103	35,610	4.0%
CHARGES FOR SERVICES	61,885	61,102	65,557	4,455	7.3%
OTHER FINANCING SOURCES	2,153	0	0	0	0.0%
TOTAL REVENUES	1,176,864	1,160,415	1,193,409	32,994	2.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	184,137	187,932	201,568	13,636	7.3%
SERVICES AND SUPPLIES	252,462	402,994	714,101	311,107	77.2%
OTHER CHARGES	284,930	276,867	506,742	229,875	83.0%
LEASES	0	48,370	49,116	746	1.5%
OTHER FINANCING USES	1,713	1,835	1,827	(8)	(0.4%)
INTRA-FUND TRANSFERS	13,867	82,978	136,606	53,628	64.6%
TOTAL APPROPRIATIONS	737,110	1,000,976	1,609,960	608,984	60.8%
NET COUNTY COST	(439,754)	(159,439)	416,551	575,990	(361.3%)

STAFFING					
REAL ESTATE	1	1	1	0	0.0%
TOTAL STAFFING	1	1	1	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

Fleet Management provides comprehensive fleet management and transportation services to County departments, the City of Dixon, the City of Fairfield Police Department, and three special districts within Solano County.

FUNCTION AND RESPONSIBILITIES

Fleet Management is responsible for providing the following services: monthly and daily vehicle rentals; equipment maintenance and repair; management of five fuel sites; and acquisition and disposal of vehicles and equipment. Fleet Management is a division within the General Services Department.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Fleet continues to pursue renewable sources of diesel and gasoline, as well as electric and other types of alternative fuel vehicles, with the goal of reducing the County's carbon footprint.
- Fleet has renewed an annual revenue contract with the City of Fairfield Police Department to provide fueling services, with three one-year options to extend.
- There are 50 vehicles on the replacement plan for FY2024/25.

WORKLOAD INDICATORS

- Maintains and services 533 County fleet vehicles, with 61 of those vehicles leased to outside agencies.
- Maintains and services over 140 department-owned vehicles and heavy equipment including road graders, loaders, and other public works type heavy equipment.
- During calendar year 2023, completed 2,447 work orders comprised of 6,685 mechanic hours.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget reflects an increase of \$1,195,952 or 14.9% in revenues and an increase of \$1,516,561 or 18.9% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Source

The primary funding source is Charges for Services with revenues of \$9,016,000 representing an increase of \$1,702,000 or 23.3% when compared to the FY2023/24 Adopted Budget. This revenue is primarily comprised of vehicle rental fees, other charges for services, and fuel and oil delivery. Additionally, Fleet Management contracts to provide fleet management and transportation services for Solano County Community College, Solano County Office of Education, North Bay Schools Insurance Authority, the City of Fairfield Police Department, and the City of Dixon.

Primary Costs

The Recommended Budget represents an increase of \$1,516,561 or 18.9% in appropriations primarily due to:

- Salaries and Employee Benefits of \$1,651,042 reflect an increase of \$107,774 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies of \$3,407,033 reflect an increase of \$14,486 primarily due to increases in purchases for resale related to fuel and maintenance equipment purchases, offset by a decrease in costs related to building improvements and maintenance.
- Other Charges of \$647,793 represent an increase of \$97,611 due to increased Countywide Administrative Overhead costs.
- Fixed Assets of \$3,818,401 represent an increase of \$1,296,853 due to an increase in the number of replacement vehicles and the recommended purchase of fuel tank monitoring systems and dispensers.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$3,100,000 for 50 vehicle purchases.

Summary of Other Administered Budgets

- \$175,000 for seven fuel dispensers at four fuel sites.
- \$125,000 for five fuel tank monitoring systems.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	116,582	4,500	50,000	45,500	1011.1%
INTERGOVERNMENTAL REV STATE	50,000	0	0	0	0.0%
CHARGES FOR SERVICES	7,226,206	7,314,000	9,016,000	1,702,000	23.3%
MISC REVENUE	199,904	65,000	80,000	15,000	23.1%
OTHER FINANCING SOURCES	713,972	661,548	95,000	(566,548)	(85.6%)
TOTAL REVENUES	8,306,664	8,045,048	9,241,000	1,195,952	14.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,422,014	1,543,268	1,651,042	107,774	7.0%
SERVICES AND SUPPLIES	2,796,395	3,392,547	3,407,033	14,486	0.4%
OTHER CHARGES	383,277	550,182	647,793	97,611	17.7%
F/A EQUIPMENT	2,007,855	2,521,548	3,818,401	1,296,853	51.4%
OTHER FINANCING USES	12,588	14,864	14,701	(163)	(1.1%)
TOTAL APPROPRIATIONS	6,622,129	8,022,409	9,538,970	1,516,561	18.9%
NET GAIN(LOSS)	1,684,536	22,639	(297,970)	(320,609)	(1416.2%)

STAFFING					
FLEET	10	10	10	0	0.0%
TOTAL STAFFING	10	10	10	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation in the FY2024/25 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

With State initiatives to reduce petroleum powered vehicle emissions, Fleet Management will continue to explore ways to adapt the vehicle portfolio to include hybrid, plug-in hybrid, and electric vehicles where appropriate. In addition, Fleet Management is working with the Facilities and Capital Projects Management Divisions of General Services, and the Solano Transportation Authority to identify opportunities to install charging stations within the current infrastructure and for funding to expand infrastructure and charging stations around the county.

The Recommended Budget for FY2024/25 was prepared during an inflationary period. At this time, it is unclear if the budget will be additionally impacted by price increases on fuel and other necessary supplies in managing the Fleet. Fleet Management staff will continue to evaluate the impacts of inflation and will provide necessary revisions when verified.

DEPARTMENTAL PURPOSE

The General Services Department (GSD) is responsible for providing a safe, convenient, well-maintained regional airport for general aviation and business aviation use.

FUNCTION AND RESPONSIBILITIES

The Nut Tree Airport is located in Vacaville and serves both businesses and residents of Solano County and the surrounding region by providing a safe and well-maintained airport which includes a runway, taxiways, tie-down areas, helicopter parking, County-owned hangars, ground lease space for privately-owned hangars, and office space for airport customers, businesses, and events. The Airport Manager is responsible for planning and implementing airport capital projects funded primarily by federal and State grants in addition to administering the day-to-day maintenance and operation of the Airport.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- All office and hangar spaces at the Airport are at full occupancy. The Airport’s waiting list for hangar space has increased considerably over the last five years. The waiting list is approximately one and a half to two years long.
- Aviation fuel prices remain volatile, causing a lower demand for fuel which has ultimately impacted Airport revenues. Volatile prices and minimal storage capacity of Airport fuel tanks have also combined to create challenges for staff in maintaining fuel availability for tenants and other airport users.
- The underground storage tanks (UST) at the self-service island are 28 years old and nearing the end of their useful lifespan. The airport needs to find a way to finance replacement tanks, which will include removal of the existing tanks and finalizing a new location of the fuel island to better serve the tenants and aviation community.

Accomplishments:

- The Airport was awarded a \$281,822 Federal Aviation Administration (FAA) grant to fund an update to the Airport Layout Plan (ALP) which is the master plan for the Airport for the next 10 years. The Airport was also awarded a \$14,091 Matching Grant from the California Department of Transportation (DOT) to offset local match requirements for this ALP update.
- The Airport was awarded a \$302,843 FAA grant to fund the design of the next phase of the Hangar Taxilane Reconstruction and Drainage Project. The Airport was also awarded a \$15,142 Matching Grant from the California DOT to offset local match requirements for the design of this reconstruction project.
- Airport Management and GSD administrative support staff worked diligently to develop and implement internal procedures to address the findings of the November 8, 2022 Solano County Auditor-Controller’s Office Internal Control Review of the Nut Tree Airport.
- Airport staff, in partnership with the Fire Marshall from the Vacaville Fire Protection District, conducted hangar inspections of approximately 125 of 139 County and privately owned hangars - the first such Airport-wide inspections in almost 10 years. The remaining hangars will be inspected in coming months and follow up will be done to ensure that all hangars are kept in compliance with their lease agreement as well as fire safety codes.

WORKLOAD INDICATORS

- The Airport manages, rents, and maintains 84 County hangars, 14 corporate and 35 private hangars, over seven office spaces (including pilots’ lounge), three private ground leases, two storage spaces, and three other aircraft storage spaces.
- The Airport maintains 286 acres of Airport property and operates infrastructure and airport systems including runway and taxiway lighting and navigation systems; water, sewer, and storm drainage systems; storm water pollution prevention; weed control and abatement; and repair and maintenance of airfield facilities.
- The Airport manages, operates, and maintains the airport fuel system and provides fuel services and retail sales of aviation fuel to the flying public, including approximately 120,000 gallons of fuel sold in almost 6,000 customer transactions during FY2023/24. Fuel sales for FY2024/25 are estimated to generate over \$800,000 in Airport operating revenue.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$53,527 or 2.2% in revenues and an increase of \$197,083 or 7.5% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

- Property Taxes of \$599,315 represent an increase of \$11,771 due to an estimated increase of 3% in assessed values.
- Revenue from Use of Money/Property of \$1,063,155 represent an increase of \$65,980 due to an increase in interest income and income from leases, hangar, office and building rentals.
- Charges for Services of \$825,000 represent a decrease of \$24,208 due to a decrease in fuel and oil revenues.

Primary Costs

The Recommended Budget represents an increase of \$197,083 or 7.5% in appropriations primarily due to:

- Salaries and Employee Benefits of \$508,630 represent an increase of \$37,470 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies of \$1,382,737 represent an increase of \$24,860 primarily due to increases in insurance and utility costs, offset by decreases in fuel purchases and contract services.
- Other Charges of \$685,186 represent an increase of \$131,597 due to increases in Countywide Administrative Overhead costs, offset by decreases in interest for long-term debt.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed asset:

- \$5,000 for the purchase of a people lift for use in hangars.

DEPARTMENT COMMENTS

None.

9000 – Fund 047-Airport

Summary of Other Administered Budgets

**Megan M. Greve, Director of General Services
Public Ways**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	580,670	587,544	599,315	11,771	2.0%
REVENUE FROM USE OF MONEY/PROP	977,807	997,175	1,063,155	65,980	6.6%
INTERGOVERNMENTAL REV STATE	3,445	3,731	3,730	(1)	(0.0%)
INTERGOVERNMENTAL REV FEDERAL	52	15	0	(15)	(100.0%)
INTERGOVERNMENTAL REV OTHER	818	0	0	0	0.0%
CHARGES FOR SERVICES	899,856	849,208	825,000	(24,208)	(2.9%)
MISC REVENUE	20,791	41,000	41,000	0	0.0%
OTHER FINANCING SOURCES	16,459	10,000	10,000	0	0.0%
TOTAL REVENUES	2,499,899	2,488,673	2,542,200	53,527	2.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	405,154	471,160	508,630	37,470	8.0%
SERVICES AND SUPPLIES	1,150,798	1,357,877	1,382,737	24,860	1.8%
OTHER CHARGES	244,191	553,589	685,186	131,597	23.8%
F/A EQUIPMENT	47,443	5,000	10,000	5,000	100.0%
LEASES	0	39,100	37,203	(1,897)	(4.9%)
OTHER FINANCING USES	222,671	215,605	215,658	53	0.0%
TOTAL APPROPRIATIONS	2,070,256	2,642,331	2,839,414	197,083	7.5%
NET GAIN(LOSS)	429,643	(153,658)	(297,214)	(143,556)	93.4%
STAFFING					
AIRPORT	3	3	3	0	0.0%
TOTAL STAFFING	3	3	3	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

At this time, it is unclear if the budget will be impacted by price increases on fuel and other supplies necessary in running the Airport. Airport staff will continue to evaluate the impacts of inflation and will provide necessary revisions when verified.

Airport staff is closely monitoring Senate Bill (SB) 1193 which would prohibit airports in California from selling any type of leaded aviation fuel at an airport in advance of there being adequate supply of a replacement fuel. Because most of the fixed wing aircraft at the Nut Tree Airport use the 100 low lead fuel, this would prevent ready access to fuel. If passed, SB 1193 would have a negative impact on the Airport’s flying community as well as significant loss of one of the Airport’s vital sources of revenue. SB 1193 would require airports to begin implementation on or before November 1, 2025.

FUNCTION AND RESPONSIBILITIES

This budget is used for Airport improvement projects at the County Nut Tree Airport of which a percentage is funded through State and Federal Aviation Administration (FAA) grants.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Airport’s FY2024/25 FAA Airport Capital Improvement Program includes completing an Airport Layout Plan (ALP) Update and Narrative, Airport Geographical Information System (AGIS) improvements, and an Aviation Activity Forecast (FCST) Report. These updates and reports will help the Airport plan for capital projects that will support future aviation activities.
- The Airport has applied for a \$78,222 grant to fund the Pavement Management System (APMS) Study to assess the condition of the pavement for both Airport-owned and FAA-funded pavement at the Nut Tree Airport. The grant is expected to be awarded in early fall 2024.
- The Airport has applied for a \$1.8 million FAA grant to fund the next phase of construction of the Northeast Hangar Taxilane Reconstruction and Drainage project. If funded, the project is expected to go to construction in Spring of 2025. The work will address decaying pavement and longstanding drainage issues between hangar buildings.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no revenues and a decrease of \$394,400 or 53.8% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in a decrease of \$338,175 in Fund Balance.

Primary Funding Sources

The primary funding sources for Airport Special Projects includes State and FAA grants. No grants are included in the Recommended Budget. Should any grants be received, the Airport will bring forward any necessary budget adjustments as part of the Midyear Financial Report.

Primary Funding Costs

The primary costs for the Airport Special Projects are for construction related improvements to the Nut Tree Airport. There are currently four multi-year capital projects in various phases including Runway/Taxiway Apron Electrical Assessment, ALP Update, AGIS, and Aviation Activity Forecast, Airport Taxiway Rehabilitation, and Pavement Management Plan Update. These costs are reflected in Fixed Assets Buildings and Improvements in the Recommended Budget.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

9010 – Fund 047-Airport Special Projects
Megan M. Greve, Director of General Services
Public Ways

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	0	32,967	0	(32,967)	(100.0%)
INTERGOVERNMENTAL REV FEDERAL	57,445	659,317	0	(659,317)	(100.0%)
CHARGES FOR SERVICES	4,205	0	0	0	0.0%
MISC REVENUE	5,084	0	0	0	0.0%
TOTAL REVENUES	66,734	692,284	0	(692,284)	(100.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	735	732,575	0	(732,575)	(100.0%)
F/A BLDGS AND IMPRMTS	49,346	0	338,175	338,175	0.0%
TOTAL APPROPRIATIONS	50,080	732,575	338,175	(394,400)	(53.8%)
NET GAIN(LOSS)	16,654	(40,291)	(338,175)	(297,884)	739.3%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget is used to record receipt of the annual California Aid to Airports program including loans and grants provided by Caltrans. Funds received from Caltrans under these programs are restricted and may only be used to fund Nut Tree Airport operations and/or capital projects.

In FY2018/19 the Airport Special Aviation Fund entered into the following loan agreements:

- In August 2018, the Airport Special Aviation Fund entered into a loan agreement with Caltrans to fund the Airport T-Hangar Construction Project (BU 9019) in the amount of \$1,857,313. The loan is amortized over 17 years at an annual interest rate of 3.91%, maturing in February 2035. In FY2024/25, payment is due in September 2024 for a principal payment of \$95,683 and interest of \$55,915.
- In March 2019, the Airport Special Aviation Fund entered into a loan agreement with Caltrans to fund Airport office building improvements (BU 9016) in the amount of \$759,924. The loan is amortized over 17 years at an annual interest rate of 3.34%, maturing in March 2036. In FY2024/25, payment is due in March 2025 for a principal payment of \$39,983 and interest of \$19,335.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The annual \$10,000 grant from Caltrans will be applied to airport operations.
- The Airport continues to pay loans that were provided by Caltrans to fund the completed T-hangars and office building renovations at the Nut Tree Airport.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues and appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Source

The primary funding source is an Operating Transfers-In from the Airport Operating Budget (BU 9000) of \$210,916, which is comprised of revenue from hangar and administrative building lease/space rental payments to fund the annual payment of the Caltrans loans. Additional funding in this budget includes an annual airport operation grant from Caltrans of \$10,000.

Primary Costs

The Special Aviation Project budget includes the annual payment of the Caltrans loans and an Operating Transfers-Out of the Caltrans grant funds to the Airport Operating Budget to fund Airport operations.

Fixed Assets

None.

DEPARTMENT COMMENTS

Loan payments to Caltrans are required to be accounted for and paid out of the Airport Special Aviation Fund. Accordingly, the Airport Operating Budget (BU 9000) will transfer funds for annual principal and interest due on the Caltrans loans to the Airport Special Aviation Budget (BU 9050).

9050 – Fund 310-Special Aviation
Megan M. Greve, Director of General Services
Public Ways

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	113	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	10,000	10,000	10,000	0	0.0%
OTHER FINANCING SOURCES	210,915	210,916	210,916	0	0.0%
TOTAL REVENUES	221,028	220,916	220,916	0	0.0%
APPROPRIATIONS					
OTHER CHARGES	210,915	210,916	210,916	0	0.0%
OTHER FINANCING USES	10,000	10,000	10,000	0	0.0%
TOTAL APPROPRIATIONS	220,915	220,916	220,916	0	0.0%
NET GAIN(LOSS)	113	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

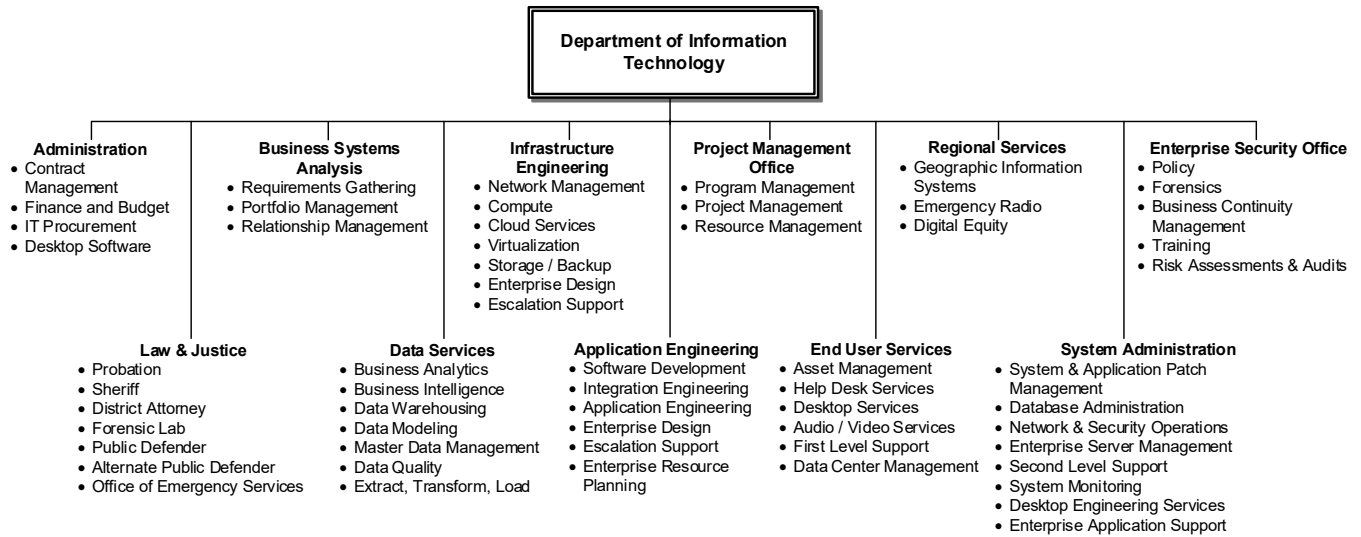
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

The mission of the Department of Information Technology (DoIT) is to make Solano County departments better at what they do using technology. DoIT develops, implements, and supports a wide variety of IT services in support of the County’s business processes. DoIT seeks to be a strategic partner to all County departments in automating and improving the delivery of programs and services to the public.

Budget Summary:	
FY2023/24 Midyear Projection:	48,057,356
FY2024/25 Recommended:	48,415,311
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	73

FUNCTION AND RESPONSIBILITIES

DoIT plays a crucial role in ensuring the smooth functioning of technological systems and services. DoIT is responsible for a wide range of tasks, from maintaining computer systems to ensuring the security of data. Functions and responsibilities include:

- **Infrastructure Management:** Oversight of the physical and virtual infrastructure including servers, networks, data centers, and cloud services, including installing, maintaining, and updating hardware and software, ensuring uptime, and managing storage and connectivity.
- **Cybersecurity and Data Protection:** Implementation of critical security protocols, managing firewalls and antivirus software, conducting regular security audits, and ensuring compliance with data protection laws.
- **Technical Support and Helpdesk Services:** Provision of support to County departments for all technology-related needs, including troubleshooting, maintaining PCs, mobile devices, and peripherals, and offering training and assistance for using various software and systems.
- **System Administration:** Managing and maintaining various operating systems, ensuring efficient and secure operation of all systems and applications, including user accounts, permissions, and access controls.
- **Database Management:** Ensuring the integrity and availability of databases that store vital County data, including public records, financial data, and other sensitive information.
- **Application Development and Maintenance:** Developing and maintaining custom applications tailored to the specific needs of the County, and managing off-the-shelf software used by different departments.
- **Project Management:** Overseeing IT projects, from planning and budgeting to implementation and evaluation; coordinating with various departments to ensure technology projects align with County goals.

Timothy P. Flanagan, Chief Information Officer

Other General

- **Telecommunications and Network Services:** Managing the County's telecommunication systems, such as phones, voicemail, and video conferencing systems, along with the internal and external networks.
- **Public Safety Radio Systems:** Maintaining and improving radio communications for internal use and building capabilities for interoperability with regional public safety partners.
- **Disaster Recovery and Business Continuity:** Preparing for and responding to IT emergencies, including data breaches or natural disasters, to ensure continuity of operations and data recovery.
- **Vendor Management and Business Administration:** Effective planning and use of County resources to support the IT delivery teams with fiscal planning, operational policy, procurement management, and personnel administration.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Demand for IT services from County departments remains high.
- Filling vacant positions has been challenging, as the skill sets are in demand in the broader hiring marketplace making it difficult to compete for talent. The department is partnering with a professional recruiter to help locate candidates with the experience and skill sets that are needed.
- The County radio system has limited funding for planned upgrades, deferred maintenance, and unanticipated failures. This past year, funding was prioritized for necessary emergency repairs.

Accomplishments:

Information Security:

- Together with Health and Social Services' (H&SS) Compliance and Quality Assurance Unit, developed HIPAA Security Rule policies to ensure compliance with regulatory requirements and safeguard protected health information (PHI) against unauthorized access, disclosure, and breaches; Conducted a HIPAA risk assessment to evaluate potential vulnerabilities and ensure adherence to HIPAA regulatory requirements for PHI.
- Implemented passwordless authentication privileged accounts to enhance security by utilizing cryptographic keys for seamless and secure access to systems; Implemented Microsoft Privileged Identity Management (PIM) to streamline access to control processes, enforce least privilege principles, and enhance overall security by tightly managing and monitoring privileged accounts and access rights.

Information Technology Service Management:

- Migrated Solano County's 40-year-old on-premises Property Taxation System (SCIPS), with Aumentum a modernized cloud-based property taxation system.
- Implemented a multi-tenant phased approach to migrating the on-premise Accela system to orchestrate both environmental and land management functions, including a system gap and needs assessment, migration to a modernized cloud-based platform, consolidation of disparate system environments, and decommission of the legacy system.

Business Automation:

- Partnered with Solano Courts to implement the new Journal Technologies eCourts module, including decommissioning of legacy systems and replacing them with a modernized information management system for accessing pertinent Courts data used by dependent Solano Justice departments; Upgraded eProbation and eDefender Journal Technologies eSuite platform designed to orchestrate critical operations/processes for Probation and Public/Alternate Defender Department functions.
- Implemented a Records Information Management System and Property Room Barcoding Software, an evidence chain of custody software management system to ensure continued Department of Justice (DOJ) adherence to regulations.

Infrastructure and Network Improvements:

- Upgraded the County's core data center distributed backbone to fiber optics to increase performance and bandwidth for critical systems used by County staff and increase our network capabilities to simplify and accelerate application delivery, interdependency, and security.
- Upgraded network firewalls used by the County's internet, state, and wide-area network (WAN) connections aimed to improve the performance, resiliency, and security of the County's network.
- Upgraded WAN circuit bandwidth at the County Administration Center, Law and Justice, Beck, Vallejo, and Executive Court facilities to increase the services that can be delivered to these locations.

Application Systems:

- Implemented California Statewide Automated Welfare System (CalSAWS) cloud-based case management system for county eligibility staff to streamline functions and provide system users with a seamless experience that is secure and easily accessible.

Radio Services:

- Removed old TDM-based 6GHz microwave backhaul equipment and installed new Eclipse native-IP equipment for Mount Vaca to Rio Vista radio site link, vastly improving link stability and uptime.
- Installed security fencing around two vulnerable buildings at Cement Hill site; Implemented networking and security upgrades at Cement Hill site to support additional alarm and surveillance capabilities and upgraded the site networking that supports the Radio Communications System; Installed upgraded video and security equipment at additional Public Safety Communication sites.
- Partnered with Fleet Services in support of the radio mobile vehicle upgrade project, providing mobile subscriber radio programming, PM/FCC verification, and antenna sweep verification checks on 90 vehicles prior to being put into service, ensuring 100% of newly installed mobile radios meet all performance specifications.

Geographic Information Systems (GIS):

- Began project with Federal United States Geological Survey (USGS) for Solano County's inclusion in the 3-Dimensional Elevation Program (3DEP) which provides USGS quality control measures of the highest order for Solano data along with free perpetual access of Light Detection and Ranging (LIDAR) elevation data. The 3DEP program award makes Solano County eligible to apply for 3-Dimension Hydrography funding to develop a data model for how water flows through Solano County.
- Organized GIS software training sessions for 33 staff across County and City departments, including fire and law enforcement; Working with 10 partner organizations to increase GIS technical capacity among staff regionally.

WORKLOAD INDICATORS

- During the period of March 1, 2023, to February 28, 2024, there were a total of 25,610 work orders and trouble tickets received by the Helpdesk.
- A total of 669 servers were hosted on 70 physical servers, and over 1 petabyte of data were maintained in operation and exceeded the 99.9% system availability service level threshold.
- Over 4,357 computers, 4,415 telephones, and 768 printers are supported across the County's area network locations with 1,667 mobile devices connected to 307 cloud applications.
- DoIT supports 19 departments across the County and LAFCo.

Timothy P. Flanagan, Chief Information Officer

Other General

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
DOIT-ADMINISTRATION	1,827,894	2,052,447	2,297,254	244,807	11.9%
INFRASTRUCTURE	16,935,263	18,121,897	21,038,929	2,917,032	16.1%
LAW & JUSTICE APPLICATION SYSTEMS	1,570,687	1,947,030	1,929,419	(17,611)	(0.9%)
H&SS APPLICATION SYSTEMS	2,607,508	4,565,030	4,861,788	296,758	6.5%
MANAGEMENT INFORMATION SYSTEMS	1,802,448	4,419,373	2,730,878	(1,688,495)	(38.2%)
LAND INFORMATION MANAGEMENT SYSTEMS	1,538,489	0	2,172,403	2,172,403	100.0%
WEB APPLICATION SYSTEMS	1,044,970	1,101,400	1,097,639	(3,761)	(0.3%)
GEOGRAPHIC INFORMATION SYSTEMS	2,232,405	2,442,299	2,517,955	75,656	3.1%
TELECOMMUNICATIONS	1,797,054	1,926,971	1,731,490	(195,481)	(10.1%)
PUBLIC SAFETY RADIO COMMUNICATION	857,355	1,804,548	5,876,247	4,071,699	225.6%
TOTAL REVENUES	32,214,073	38,380,995	46,254,002	7,873,007	20.5%
APPROPRIATIONS					
DOIT-ADMINISTRATION	1,845,593	2,050,947	2,300,545	249,598	12.2%
INFRASTRUCTURE	14,365,844	19,357,268	21,097,615	1,740,347	9.0%
LAW & JUSTICE APPLICATION SYSTEMS	1,555,616	1,944,530	1,930,857	(13,673)	(0.7%)
H&SS APPLICATION SYSTEMS	2,573,006	4,561,030	4,859,281	298,251	6.5%
MANAGEMENT INFORMATION SYSTEMS	1,342,208	3,116,486	2,730,295	(386,191)	(12.4%)
LAND INFORMATION MANAGEMENT SYSTEMS	1,533,151	0	916,631	916,631	100.0%
WEB APPLICATION SYSTEMS	876,524	1,096,400	1,099,115	2,715	0.2%
GEOGRAPHIC INFORMATION SYSTEMS	1,899,326	2,441,298	2,518,740	77,442	3.2%
TELECOMMUNICATIONS	1,436,208	1,576,970	1,731,490	154,520	9.8%
PUBLIC SAFETY RADIO COMMUNICATION	1,049,482	2,147,363	9,230,742	7,083,379	329.9%
TOTAL APPROPRIATIONS	28,476,958	38,292,292	48,415,311	10,123,019	26.4%
NET GAIN (LOSS)					
DOIT-ADMINISTRATION	(17,699)	1,500	(3,291)	(4,791)	100.0%
INFRASTRUCTURE	2,569,419	(1,235,371)	(58,686)	1,176,685	(95.2%)
LAW & JUSTICE APPLICATION SYSTEMS	15,071	2,500	(1,438)	(3,938)	100.0%
H&SS APPLICATION SYSTEMS	34,502	4,000	2,507	(1,493)	100.0%
MANAGEMENT INFORMATION SYSTEMS	460,240	1,302,887	583	(1,302,304)	100.0%
LAND INFORMATION MANAGEMENT SYSTEMS	5,338	0	1,255,772	1,255,772	0.0%
WEB APPLICATION SYSTEMS	168,446	5,000	(1,476)	(6,476)	100.0%
GEOGRAPHIC INFORMATION SYSTEMS	333,079	1,001	(785)	(1,786)	100.0%
TELECOMMUNICATIONS	360,846	350,001	0	(350,001)	100.0%
PUBLIC SAFETY RADIO COMMUNICATION	(192,127)	(342,815)	(3,354,495)	(3,011,680)	878.5%
NET GAIN (LOSS)	3,737,115	88,703	(2,161,309)	(2,250,012)	(2536.6%)
STAFFING					
DOIT-ADMINISTRATION	9	9	9	0	0.0%
INFRASTRUCTURE	13	18	18	0	0.0%
LAW & JUSTICE APPLICATION SYSTEMS	10	9	9	0	0.0%
H&SS APPLICATION SYSTEMS	16	17	17	0	0.0%
MANAGEMENT INFORMATION SYSTEMS	5	7	7	0	0.0%
LAND INFORMATION MANAGEMENT SYSTEMS	8	0	0	0	0.0%
WEB APPLICATION SYSTEMS	4	4	4	0	0.0%
GEOGRAPHIC INFORMATION SYSTEMS	5	5	5	0	0.0%
TELECOMMUNICATIONS	0	0	0	0	0.0%
PUBLIC SAFETY RADIO COMMUNICATION	4	4	4	0	0.0%
TOTAL STAFFING	74	73	73	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$7,873,007 or 20.5% in revenues and \$10,123,019 or 26.4% in appropriations when compared to the FY2023/24 Adopted Budget.

The increase in appropriations is primarily due to needs in the County public safety radio system, including maintaining the current Very High Frequency (VHF) public safety radio system to prevent system failures in the near term, and a multi-year project to update the County's public safety radio system to Project 25 (P25) standards. The Recommended Budget includes \$7.1 million to address this need of which \$2.75 million in State appropriations was awarded to the County in FY2023/24.

Primary Funding Sources

The department is an Internal Service Fund and as such its primary funding source is through charges for services to County departments and other agencies. The department's cost plan assumes that revenues will equal expenses within the accounting period with an allowance for working capital and except for capital asset expenditures, which are charged to departments based on standard depreciation schedules. There is no expected change in Fund Balance.

Primary Costs

The department's three primary cost centers include:

- Infrastructure/Network/IT Security which is comprised of DoIT Administration and Infrastructure.
- Applications Development Management and Support, which is comprised of Law & Justice Applications Systems, H&SS Application Systems, Management Information Systems, Land Information Management Systems, Web Application Systems, and Geographic Application Systems.
- Communications which is comprised of Telecommunications, and Public Safety Radio Communication.

The Recommended Budget continues to focus on maintenance and support of current systems with limited development of new systems to support high-priority department objectives and State and federal mandates. The Recommended Budget reflects some increases in expenses to enhance IT security needs, maintaining hardware and software support of critical systems, and investing in tools to improve both IT and end-user's productivity.

Infrastructure/Network/IT Security:

Total appropriations for Infrastructure/Network are \$23,398,160 which primarily consists of \$5,294,429 in Salaries and Employee Benefits, \$506,061 in Countywide Administrative Overhead, Building Use, and Insurances, \$7,002,000 for contracted services through Avenu, and \$9,164,000 for software licenses, hardware, operating, and communications services. Infrastructure/Network/IT Security functions include data communications, computer operations, help desk, desktop support, database and operating systems administration, data storage management, and backup and recovery.

Applications Development Management and Support:

Total appropriations for Applications Development Management and Support are \$14,054,919 which primarily consists of \$9,200,152 in Salaries and Employee Benefits, \$1,004,642 in Countywide Administrative Overhead, Building Use, and Insurances, \$568,000 in contracted services through Avenu, and \$4,732,000 for hardware, software and other third-party services. Applications Development Management and Support provides software application development and management, contract management, project management, support for production processes, implementations of software patches and upgrades, business systems process improvement, and public access to information and services.

Communications:

Total appropriations for Communications are \$10,962,232 which consists primarily of \$2,488,000 as pass-through telephone usage, voicemail, and other charges, \$1,064,000 for hardware, software, and vendor services, and \$6,750,000 for a radio system upgrade from VHF to P25. This cost center also includes \$742,327 in Salaries and Employee Benefits, and \$85,649 in County Administrative Overhead, Building Use, and Insurances. Communications provides telecommunications installation, programming, and support for phone systems, voice mail, and interactive voice response systems; and engineering, installation, programming, and support of the public safety radio system.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$7,915,000 for managed IT services.
- \$1,805,000 for Microsoft Office 365.
- \$601,000 for Property Tax System Maintenance and Hosting.
- \$573,000 for security tools.
- \$500,000 for VHF radio system upgrades.
- \$403,000 for GIS consulting services.
- \$340,000 for Peoplesoft software maintenance.
- \$315,000 for aerial imagery for GIS.
- \$308,000 for communications contracted services.
- \$267,000 for broadband.
- \$265,000 for security services.
- \$240,000 for Azure application development.
- \$240,000 for Finance Enterprise annual maintenance.
- \$225,000 for Adobe software products.
- \$200,000 for Cisco SmartNet.
- \$200,000 for Microsoft premier services.
- \$200,000 for H&SS IT engineering.
- \$160,000 for GIS cloud service Axim Geospatial.
- \$156,000 for ServiceNow consulting.
- \$154,000 for ServiceNow subscription renewal.
- \$140,000 for software database monitoring tools.
- \$135,000 for data center fiber infrastructure upgrade.
- \$124,000 for GIS software maintenance.
- \$110,000 for IT subscription based research.
- \$100,000 for VM Ware ESX-Per-Processor annual maintenance.
- \$93,000 for NextGen Electronic Health Records.
- \$92,000 for GIS derivative products.
- \$85,000 for Presidio networked solutions call recording system.
- \$82,000 for IntelliTime annual maintenance.
- \$78,000 for Intrado 911 emergency routing service.
- \$75,000 for security professional services consulting.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$6,750,000 for equipment upgrade from VHF to P25 standard.
- \$678,400 for Public Safety Radio System infrastructure equipment.
- \$500,000 for data center storage standardization.
- \$400,000 for Solano County website re-platform.
- \$250,000 for data center archive storage for backups.
- \$80,000 for Cisco infrastructure refresh, spare switches and routers for break/fix, server replacement/maintenance.
- \$30,000 for WAN Routers for Solano County ASE Circuits.

DEPARTMENT COMMENTS

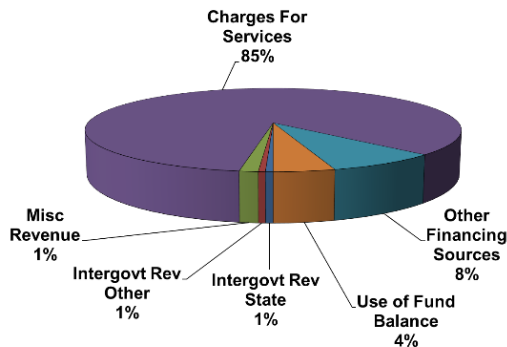
For the Recommended Budget, DoIT outlined priorities focused on establishing fundamentals that enable operational efficiencies and achieve greater return for County funds. The Recommended Budget strives to address:

- Delivering the most secure, stable, and reliable IT platform for the County to maximize productivity and minimize disruption within the limits of resources available.
- Working with County business partners to automate predictable and repeatable work to enable the organization to focus resources on new innovation.
- Continue the business transformation of DoIT to organize the work according to industry best practices.
- Providing career development opportunities and advanced training opportunities to all staff to provide better service to the County.

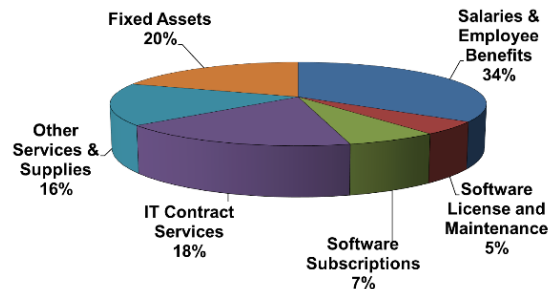
Many ongoing and planned projects seek to meet these priorities. They address areas such as network security, IT infrastructure refresh, updated County website, technologies to aid in disaster recovery, and implementing software solutions for process improvements. DoIT continues to look for ways to partner with departments to find greater efficiencies, ensure data is secure, and ensure continuity of County services to the public.

Additionally, the emerging technology commonly described as Artificial Intelligence (AI) will be a key focus area in the coming year as use cases and advancements make this technology practical to deploy at scale to County staff. Early priorities will include efficiency improvements and advanced analytical capabilities to empower County staff to produce high quality outputs and services to the public.

SOURCE OF FUNDS



USE OF FUNDS



Timothy P. Flanagan, Chief Information Officer

Other General

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	225,934	67,719	211,317	143,598	212.0%
INTERGOVERNMENTAL REV STATE	0	498,950	267,000	(231,950)	(46.5%)
INTERGOVERNMENTAL REV FEDERAL	0	0	73,950	73,950	100.0%
INTERGOVERNMENTAL REV OTHER	148,880	148,881	245,505	96,624	64.9%
CHARGES FOR SERVICES	30,560,316	37,278,163	40,792,730	3,514,567	9.4%
MISC REVENUE	498,125	387,282	663,500	276,218	71.3%
OTHER FINANCING SOURCES	780,818	0	4,000,000	4,000,000	100.0%
TOTAL REVENUES	32,214,073	38,380,995	46,254,002	7,873,007	20.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	10,795,170	13,165,760	15,236,908	2,071,148	15.7%
SERVICES AND SUPPLIES	15,142,232	20,306,244	20,368,625	62,381	0.3%
OTHER CHARGES	1,451,715	1,307,224	3,952,977	2,645,753	202.4%
F/A BLDGS AND IMPRMTS	0	0	6,750,000	6,750,000	100.0%
F/A EQUIPMENT	939,357	2,948,800	1,538,400	(1,410,400)	(47.8%)
F/A - INTANGIBLES	0	400,000	400,000	0	0.0%
LEASES	0	11,055	11,188	133	1.2%
OTHER FINANCING USES	169,560	153,209	157,213	4,004	2.6%
INTRA-FUND TRANSFERS	(21,076)	0	0	0	0.0%
TOTAL APPROPRIATIONS	28,476,957	38,292,292	48,415,311	10,123,019	26.4%
NET GAIN(LOSS)	3,737,115	88,703	(2,161,309)	(2,250,012)	(2536.6%)

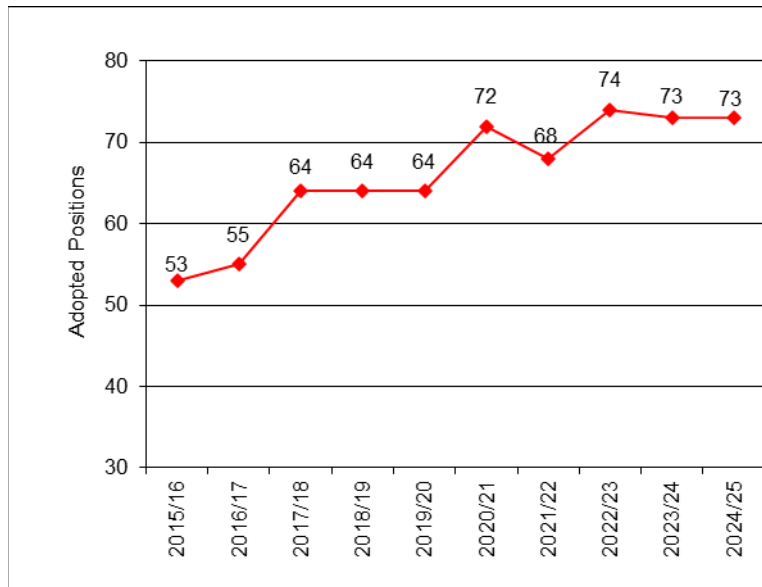
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2024/25 includes a \$6.75 million increase in appropriations due to a multi-year project to update the County’s public safety radio system to Project 25 (P25) standards. The includes \$2.75 million in State appropriations was awarded to the County in FY2023/24.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Significant effort is recommended to re-imagine the staffing model for IT services in recognition of a multi-year challenge to hire and retain new talent. It is recommended that the approach to hiring recognize the difficulties that face all organizations trying to hire in the IT profession and make appropriate adjustments up to and including examination of the civil service hiring rules to bring new efficiency to the process. Furthermore, an examination of the classification system in place for IT classifications is recommended to determine if Solano County is offering regionally competitive salary and benefits to IT staff.

In April 2023, the Board conducted a priority-setting workshop and identified its highest priorities for the coming years. This department is a partner in implementing the Board's priority of updating the County's website to make it more user friendly to assist web visitors in accessing county services under the category of County Services – Regulations and Policies. This budget includes \$400,000 for implementation of the new Content Management System which is expected to occur in FY2024/25. An update on the current status and next steps on the Board's Priorities will be provided with the Supplemental Budget.

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1878 SCIPS REPLACEMENT PROJECT	0	1,805,099	717,764	(1,087,335)	(60.2%)
APPROPRIATIONS					
1878 SCIPS REPLACEMENT PROJECT	2,993,468	1,922,570	717,764	(1,204,806)	(62.7%)
NET CHANGE					
1878 SCIPS REPLACEMENT PROJECT	2,993,468	117,471	0	(117,471)	0.0%

A summary of the budgets administered by the Department of Information Technology is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This budget was been established to track separately the costs for the replacement of the Solano County property tax system which was initially created in 1982. The technology platform of the original system reached obsolescence over 21 years ago and it was re-architected with a combination of modern components and emulation technologies that allow much of the system to mimic the way the old technology worked. The re-architected system was placed in production use in 2010. In 2017, the Board approved a loan for the County General Fund to fund a multi-year multi department project to replace the Solano County Integrated Property Systems (SCIPS).

Implementation of the new property tax system, County Assessment and Taxation System (CATS), was planned over a three-year period and across fourteen phases of work and went live on March 1, 2023. While the system went live in FY2022/23, there is ongoing work related to the build out of the system which is being captured via this budget.

Costs related to the SCIPS replacement project have been funded by the Board approved loan and will begin to be recovered via user charges in FY2024/25. On an annual basis, as costs are incurred, the Department of Information Technology (DoIT) submits a summary of costs eligible for funding by the General Fund loan to the Auditor-Controller’s Office (ACO) and the County Administrator for review and approval. Upon approval, ACO prepares a journal entry to transfer cash from the loan to the DoIT Fund.

The following shows the current and upcoming drawdowns from this loan:

Project Funding:	\$10,000,000
Actual Cost Through FY2022/23:	\$7,508,502
Mid-Year Projection FY2023/24:	\$1,773,734
<u>Recommended Budget FY2024/25:</u>	<u>\$ 717,764</u>
Balance Remaining:	\$ 0

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

While the new CATS system went live in March 2023, there is outstanding functionality that is required by user departments, including reporting which is still in development.

Accomplishments:

In March 2023, the County went “live” on the new property tax system, the County Assessment and Taxation System (CATS) Project. The County Assessor’s Office worked with the Department of Information Technology (DoIT), the Tax Collector, and the Auditor-Controller to implement the CATS project, replacing the Solano County Integrated Property System (SCIPS). The CATS Project is a more integrated and efficient property tax system.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an decrease of \$1,087,335 or 60.2% in revenues and a decrease of \$1,204,806 or 62.7% in appropriations when compared to the FY2023/24 Adopted Budget. The remaining General Fund loan balance will be utilized to continue post go-live activities of the new property tax system.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	0	1,805,099	717,764	(1,087,335)	(60.2%)
TOTAL REVENUES	0	1,805,099	717,764	(1,087,335)	(60.2%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	842,900	1,000,357	717,764	(282,593)	(28.2%)
OTHER CHARGES	867,645	594,418	0	(594,418)	(100.0%)
F/A - INTANGIBLES	1,144,376	210,324	0	(210,324)	(100.0%)
INTRA-FUND TRANSFERS	21,076	0	0	0	0.0%
OTHER EXPENDITURES (NON BUDGET)	117,471	117,471	0	(117,471)	(100.0%)
TOTAL APPROPRIATIONS	2,993,467	1,922,570	717,764	(1,204,806)	(62.7%)
NET CHANGE	(2,993,467)	(117,471)	0	117,471	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Approximately 42.5% of the total cost or an estimated \$4.3 million will be recovered from cities and other agencies through the property tax administrative fee. The balance of \$5.7 million will be a General Fund cost charged to the County Assessor, the Auditor-Controller, and the Tax Collector based on a loan repayment schedule approved by the County Debt Advisory Committee.

DEPARTMENTAL PURPOSE

The Accumulated Capital Outlay (ACO) budget reflects funding used to administer capital projects, acquire real property, plan for capital improvements, construct new facilities, and repair/improve existing County facilities.

Budget Summary:	
FY2023/24 Midyear Projection:	114,061,811
FY2024/25 Recommended:	13,612,147
County General Fund Contribution:	5,955,700
Percent County General Fund Supported:	43.8%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

Responsibilities include overseeing construction projects, tracking and monitoring expenditures and revenues associated with approved projects, recommending use of available funds for new capital projects, performing planning studies, acquiring real property, and improving existing County facilities. The Department of General Services oversees this budget.

Job Order Contracting

General Services uses a Job Order Contracting (JOC) program, when available. A JOC agreement is an indefinite quantity construction contract pursuant to which the County may accomplish a series of projects at different locations and facilities with a single, competitively bid contract awarded. The JOC program provides the County with a catalogue of pre-priced work items, known as the Construction Task Catalog®, based on local labor, material, and equipment costs. Work is subsequently authorized by issuing job orders to the awarded JOC contractors on an as-needed basis. Each job order is assigned to a JOC contractor based upon the type of work and the JOC contractor’s qualifications and ability to perform the work. The benefits of using a JOC program include shorter project delivery times and earlier project start times, greater transparency, quicker reduction of deferred maintenance backlog, and more efficient use of project funding. Projects are under JOC contract or that are eligible for delivery via JOC are noted below.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In FY2023/24, projects and studies completed or anticipated to be completed by June 30, 2024, include:

- 1706 - Health & Social Services (H&SS) Dental Clinic Flooring Replacement 2101 Courage Drive, Fairfield
- 1707 - JDF Bldg. 1 Door Locks and Wiring Assessment 740 Beck Avenue, Fairfield
- 1708 - Countywide Facilities Condition Assessment Various
- 1716 - H&SS E&ES Kiosks Installation Various
- 1740 - Claybank Jail Perimeter Fence Replacement 2500 Claybank Road, Fairfield
- 1973 - CAC Space Utilization Study and Implementation (3/6 Projects) 675 Texas Street, Fairfield
- 1976 - Family Justice Center Reroofing (JOC) 604 Empire Street, Fairfield
- 1994 - Public Health Specimen Window Modification (JOC) 2201 Courage Drive, Fairfield

WORKLOAD INDICATORS

Previously approved and funded projects to be carried into FY2024/25, include:

- 1663 - Solano Avenue Parking Vallejo 1500 Solano Avenue, Vallejo
- 1664 - Security Camera Replacement Main Jail (Phases 3 & 4) 500 Union Avenue, Fairfield
- 1668 - County Administration Center (CAC) Public Area Recarpeting (JOC) 675 Texas Street, Fairfield
- 1669 - Solano Comprehensive Energy Services Various

1700 – Fund 006-Accumulated Cap. Outlay (ACO)

Megan M. Greve, Director of General Services
Plant Acquisition

Functional Area Summary

• 1673 - Human Resources, Room 1022 Conversion (JOC Eligible)	675 Texas Street, Fairfield
• 1675 - Juvenile Detention Facility (JDF) Shower Renovation (JOC)	740 Beck Avenue, Fairfield
• 1679 - Agriculture Building B Additional Conditioned Work Area (JOC)	2453 Cordelia Road, Fairfield
• 1680 - JCDF Elevator Cab Upgrades (JOC)	500 Union Avenue, Fairfield
• 1681 - Claybank Detention Shower Replacement	2500 Claybank Road, Fairfield
• 1685 - Claybank Detention Air Handling Unit Replacement	2500 Claybank Road, Fairfield
• 1687 - Public Defender Additional Workstations (JOC Eligible)	675 Texas Street, Fairfield
• 1688 - JCDF Forensic Laboratory Improvements (JOC Eligible)	500 Union Avenue, Fairfield
• 1691 - Stanton Visitor Control Station Ballistic Upgrade (JOC Eligible)	2450 Claybank Road, Fairfield
• 1694 - Claybank Valve and Hydronic Piping Replacement	2500 Claybank Road, Fairfield
• 1696 - Sheriff Holding Cells Hot Water Supply	321 Tuolumne Street, Vallejo
• 1697 - Lake Solano Water System Improvement	8686 Pleasants Valley Road, Winters
• 1704 - Alternate Public Defender Room Expansion (JOC Eligible)	675 Texas Street, Fairfield
• 1705 - H&SS Headquarters Security Upgrade	275 Beck Avenue, Fairfield
• 1709 - 701 Texas Street Building HazMat Remediation	701 Texas Street, Fairfield
• 1718 - JDF Walk-In Freezer & Refrigerator Replacement (JOC Eligible)	740 Beck Avenue, Fairfield
• 1722 - CAC and County Events Center (CEC) Security Camera Upgrades (JOC Eligible)	675/601 Texas Street, Fairfield
• 1725 - Communication Vehicle Bay Additional Heating Ventilation & Air Conditioning (HVAC) (JOC Eligible)	500 Clay Street, Fairfield
• 1726 - H&SS Suite 1400 Carpet Replacement (JOC Eligible)	355 Tuolumne Street, Vallejo
• 1727 - District Attorney & Public Health HVAC Assessment	2201 Courage Drive, Fairfield
• 1728 - JDF Bldg. 1 Modification Phase 1	740 Beck Avenue, Fairfield
• 1730 - 1634 Rockville Road Study	1634 Rockville Road, Fairfield
• 1731 - 1328 Virginia Street Reuse Study	1328 Virginia Street, Vallejo
• 1736 - Sandy Beach Day Use Access Improvements (JOC)	2333 Beach Drive, Rio Vista
• 1738 - Countywide Electric Vehicle (EV) Charging Master Plan	Various
• 1743 - 701 Texas Exterior Painting (JOC Eligible)	701 Texas Street, Fairfield
• 1745 - JCDF Housing Cell Improvements	740 Beck Avenue, Fairfield
• 1747 - H&SS Fumes Safety Study	2201 Courage Drive, Fairfield
• 1772 - H&SS Negative Pressure Airflow (JOC Eligible)	2201 Courage Drive, Fairfield
• 1775 - Downtown Jail Intake Area Study	500 Union Avenue, Fairfield
• 1777 - JDF Sports Quad Shade Structure (JOC Eligible)	740 Beck Avenue, Fairfield
• 1778 - JDF Temporary Pre-fab Courtroom (JOC)	740 Beck Avenue, Fairfield
• 1781 - Lake Solano Waterfront and Boater Access Improvement	8685 Pleasants Valley Road, Winters

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Megan M. Greve, Director of General Services
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- 1788 - Justice Campus Site Assessment
Downtown Fairfield Justice Campus
- 1790 - COGEN Boiler Exhaust Support & Roof Assessment
501 Delaware Street, Fairfield
- 1791 - Justice Campus Asset Protection
Downtown Fairfield Justice Campus
- 1792 - Solano Justice Center HVAC Controls & Equip Replacement (JOC)
321 Tuolumne Street, Vallejo
- 1793 - JDF Covered Walkway Replacement (JOC Eligible)
740 Beck Avenue, Fairfield
- 1795 - Lighting Control Assessment
Various
- 1796 - CAC and CEC - Countywide Audio-Visual Upgrades (JOC)
Various
- 1798 - H&SS Public Reception Updates - Phase 2 (JOC Eligible)
Various
- 1799 - Law & Justice Sheriff - Sanitary Sewer Replacement (Phase 3)
500 Union Avenue, Fairfield
- 1971 - County Regional Health Services Study
1119 E. Monte Vista Avenue, Vacaville
- 1973 - CAC Space Utilization Study and Implementation (3/6 Projects) (JOC)
675 Texas Street, Fairfield
- 1974 - Adult Board & Care Facility Solar Panel
2251/2261/2271 S. Watney Way, Fairfield
- 1979 - CAC Parking Structure Security
501 Union Avenue, Fairfield
- 1980 - New Health Services and Clinic Facility (Design)
Beck Campus
- 1981 - Law and Justice Fairfield Campus Security
Downtown Fairfield Justice Campus
- 1983 - JCDF HVAC Reheat Coil Replacement
500 Union Avenue, Fairfield
- 1984 - Rio Vista Vets Reroofing (JOC Eligible)
610 Saint Francis Street, Rio Vista
- 1985 - Dixon Vets Drainage Improvement & Building Assessment
1305 North First Street, Dixon
- 1986 - 701 Texas Bldg. Re-Use Improvements Ph. 1 (JOC Eligible)
701 Texas Street, Fairfield
- 1987 - Justice Center Chilled/Heating Water Piping Assessment
321 Tuolumne Street, Vallejo
- 1988 - Concrete Wall & Walkway Joint Resealing (JOC Eligible)
Various
- 1989 - JDF Exterior Repainting (JOC Eligible)
740 Beck Avenue, Fairfield
- 1990 - Auditor-Controller Space Reconfiguration (JOC Eligible)
675 Texas Street, Fairfield
- 1991 - New Fleet Modular Building
3255 North Texas Street, Fairfield
- 1992 - Heavy Fleet Electrical Panel Assessment
3255 North Street, Fairfield
- 1993 - JCDF Sanitary Sewer Upgrades
530 Union Avenue, Fairfield
- 1995 - Vallejo Veterans Continued Improvements (JOC Eligible)
420 Admiral Callaghan Lane, Vallejo
- 1996 - Downtown Campus Master Plan Refresher Phased Development
Downtown Fairfield Campus

1700 – Fund 006-Accumulated Cap. Outlay (ACO)

Functional Area Summary

**Megan M. Greve, Director of General Services
Plant Acquisition**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CAPITAL PROJECTS	19,858,900	32,308,954	12,168,830	(20,140,124)	(62.3%)
TOTAL REVENUES	19,858,900	32,308,954	12,168,830	(20,140,124)	(62.3%)
APPROPRIATIONS					
CAPITAL PROJECTS	31,010,199	33,259,229	13,612,147	(19,647,082)	(59.1%)
TOTAL APPROPRIATIONS	31,010,199	33,259,229	13,612,147	(19,647,082)	(59.1%)
NET CHANGE					
CAPITAL PROJECTS	11,151,299	950,275	1,443,317	493,042	51.9%
NET CHANGE	11,151,299	950,275	1,443,317	493,042	51.9%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$20,140,124 or 62.3% in revenues and a decrease of \$19,647,082 or 59.1% in appropriations when compared to the FY2023/24 Adopted Budget.

Each year, any funded projects which are not completed are carried forward or are re-budgeted in the succeeding year increasing the total appropriation and revenue in the Working Budget.

Primary Funding Sources

The primary funding sources for capital projects are:

- \$4,003,775 from property taxes. The Recommended Budget reflects an increase of \$37,225 or 0.9% when compared to FY2023/24 Adopted Budget.
- \$2,184,000 from Revenue from Use of Money for interest income and building rental from Department of Child Support Services. The Recommended Budget reflects an increase of \$1,374,000 or 169.6% when compared to the FY2023/24 Adopted Budget related to the increase in interest income.
- \$5,955,700 in Transfer-In - County Contribution from Capital Renewal Reserve to fund several recommended capital projects for FY2024/25.

Primary Costs

The primary costs include the direct and indirect costs for each facility improvement project. The projects are driven by the need for construction of new County facilities for new or evolving programs, renovations, major repairs, and other improvements to support delivery of County services, major repairs, and major equipment replacements that add value or extend the useful life of real property assets.

The Recommended Budget includes the following new appropriations for administration and capital projects, which were presented to the Board as part of the 5-Year Capital Facilities Improvement Plan (CFIP) on March 12, 2024. Projects eligible for delivery via Job Order Contracting (JOC) are noted.

1701- Other Financing Uses

Appropriations of \$1,835,825 include the following significant costs:

- Transfer-out of \$900,000 to cover the Accumulated Capital Outlay (ACO) Fund obligation for the repayment of the 2002 Certificate of Participation (COP). This is an annual payment covering principal and interest payments.
- Countywide Administrative Overhead of \$893,262.

1690 - Stanton Correctional Facility Acoustical Implementation

- Additional \$451,000 funded from Capital Renewal Reserve Fund to move the project into the construction phase at 2450 Claybank Road in Fairfield.

1698 - Animal Care Dog Run Access Study

- \$25,000 funded from Capital Renewal Reserve Fund to perform a study with cost and schedule estimates of options for improved access to exterior dog run area at 2510 Claybank Road in Fairfield.

1702 - Government Campus Master Plan

- \$200,000 funded from Capital Renewal Reserve Fund to support an analysis of space needs and impacts from new Hall of Justice. Countywide.

1703 - JDF Youth Room Anti-Slip Flooring (JOC Eligible)

- \$600,000 funded from Capital Renewal Reserve Fund to apply new epoxy flooring to 80 youth rooms in Building 1 of the JDF. The application of textured epoxy flooring will improve the overall aesthetic of the youth rooms at 740 Beck Avenue in Fairfield.

1710 - CAC Wayfinding Signage Improvements (JOC Eligible)

- \$560,000 funded from Capital Renewal Reserve Fund to support improved wayfinding experience for both public and staff through a combination of digital kiosks and updated static signage at 675 Texas Street in Fairfield.

1713 - County Buildings – Add Electronic Building Integration System

- \$900,000 funded from Capital Renewal Reserve Fund to add Electronic Building Integration system (EBI) to Fire Panels and Connected Life Safety Service (CLSS) to Fire Alarm Control Panel (FACP) for Electronic Building Integration system access (31 Buildings in total). Countywide.

1714 - Cordelia Campus Parking Lot Expansion (JOC Eligible)

- \$300,000 funded from Capital Renewal Reserve Fund to provide additional parking stalls in the Cordelia campus to maximize space. Restripe within existing parking lots and install new parking stalls in the north campus at 2543 Cordelia Road in Fairfield.

1715 - CAC Fountain Leak Assessment

- \$108,000 funded from Capital Renewal Reserve Fund to perform a study to assess leaks at the CAC fountain, variable frequency drives (VFDs), pumps, and timers. The study will include recommendations for repair with cost estimates and construction timelines at 675 Texas Street in Fairfield.

1719 - Resource Management Lobby Reconfiguration

- \$86,000 funded from Capital Renewal Reserve Fund to perform phase 1 - code analysis and schematic-level design options for a more efficient front counter / public lobby area at 675 Texas Street, Suite 5500, in Fairfield.

1724 - 460 Union Reuse Plan

- \$125,000 funded from Capital Renewal Reserve Fund for a reuse study to evaluate the recently acquired facility to accommodate Probation programs in anticipation of requesting future design and construction funding at 460 Union Avenue in Fairfield.

1734 - Beck Campus Wayfinding Signage Replacement (JOC Eligible)

- \$227,000 funded from Capital Renewal Reserve Fund to replace and improve existing exterior wayfinding signage at Beck Campus, located at 275 Beck, 2101/2201 Courage, and 2251/2261/2271 S. Watney Way in Fairfield.

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1744 - Coroner's Walk-in Freezer and Cooler Replacement

- \$580,000 funded from Capital Renewal Reserve Fund to remove and replace the aging cooler and freezer with new energy-efficient units, to be connected to the Building Management System (BMS) for monitoring at 520 Clay Street in Fairfield.

1784 - County Veterans Building Signage Update (JOC Eligible)

- \$490,000 funded from Capital Renewal Reserve Fund for signage updates for six Solano County Veteran's Halls. Includes replacement of existing signage with new. Countywide.

1789 - Detention Facility Privacy Booths Scoping Study

- \$135,200 funded from Capital Renewal Reserve Fund to support a scoping study to provide privacy booths at three detention facility locations. The study will look at providing private spaces for inmates to meet with attorneys and conduct remote access. New privacy booths will increase staff efficiency while providing improved access to attorney services and remote court access for inmates at 500 Union Avenue, 2450 Claybank Road & 2500 Claybank Road in Fairfield.

1798 - H&SS Public Reception Updates (JOC Eligible)

- Additional \$720,000 funded from Capital Renewal Reserve Fund to support additional project management and construction costs for the Adult Mental Health (AMH) and Children's Mental Health (CMH) programs at 2101 Courage, as part of Phase 2 (which includes E&ES at WJC and WIC at 2101 Courage), allowing a single construction contract for all the spaces and for more efficient delivery at reduced overall cost.

1984 - Rio Vista Veterans Reroofing (JOC Eligible)

- Additional \$448,500 funded from Capital Renewal Reserve Fund to support additional ductwork costs related to the reroofing project at 610 Saint Francis Way in Rio Vista.

Contracts

Significant contracts are appropriated in each project recommended for FY2024/25. The department seeks Board approval during the year prior to awarding the contracts.

Fixed Assets

Fixed Assets are appropriated in each project recommended for FY2024/25.

Job Order Contracting

The FY2024/25 Recommended Budget includes the following projects eligible to be delivered via Job Order Contracting (JOC):

- 1673 - HR Room 1022 Conversion - \$340,748 to convert existing unneeded storage space to training/meeting space and staff breakroom.
- 1687 - Public Defender Additional Workstations - \$753,035 to reconfigure existing Investigations room, Library, and Storage to provide additional workstations and improve space usage.
- 1688 - JCDF Forensic Laboratory Improvements - \$414,408 for improvements to provide adequate and sterile workspace with proper ventilation to effectively complete forensic analysis.
- 1691 - Stanton Visitor Control Station Ballistic Upgrade - \$722,986 to upgrade visitor control station that will provide additional protection and safety for staff and public at Visitor's Lobby.
- 1703 - JDF Youth Room Anti-Slip Flooring - \$600,000 to apply new epoxy flooring to 80 youth rooms in Building 1 of the JDF.
- 1704 - Alternate Public Defender Room Expansion - \$190,062 to reconfigure three existing rooms to address Alternate Public Defender's group meeting space needs.
- 1710 - CAC Wayfinding Signage Improvements - \$560,000 for improved wayfinding experience for both public and staff through a combination of digital kiosks and updated static signage.

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Megan M. Greve, Director of General Services
Plant Acquisition

-
- 1714 - Cordelia Campus Parking Lot Expansion - \$300,000 to provide additional parking stalls to maximize space and restripe within existing parking lots and install new parking stalls.
 - 1718 - JDF Walk-In Freezer & Refrigerator Replacement - \$460,000 to replace existing walk-in freezer and refrigerator to help maintain safety and food quality in the Facility and comply with Environmental Health regulations.
 - 1722 - CAC - CEC Security Camera Upgrades - \$1,350,408 to provide improved and augmented security cameras and video management systems at the County Administration Center (CAC), CAC Parking Structure and County Events Center.
 - 1725 - Communication Vehicle Bay Additional HVAC - \$80,000 for a new unit to provide additional heating and cooling at the existing Vehicle Bay workspace.
 - 1726 - H&SS Suite 1400 Carpet Replacement - \$74,000 to replace worn carpets at Behavioral Health's public intensive use areas such as the client waiting room, staff reception desk area and hallways.
 - 1734 - Beck Campus Wayfinding Signage Replacement - \$227,000 to replace and improve existing exterior wayfinding signage.
 - 1743 - 701 Texas Exterior Painting - \$476,179 to design and paint the exterior of the building.
 - 1772 - H&SS Negative Pressure Airflow - \$52,000 to repair negative pressure monitoring system for the public health lab at 2201 Courage in Fairfield.
 - 1777 - JDF Sports Quad Shade Structure - \$70,000 to install additional prefabricated structure to provide shade for exterior activities and protection from inclement weather.
 - 1778 - JDF Temporary Prefab Courtroom - \$3,000,000 for the purchase, transfer, and re-installation of six modular units from Willows, CA to the JDF campus.
 - 1784 - County Veterans Building Signage Update - \$490,000 for signage updates for six Solano County Veteran's Halls.
 - 1793 - Juvenile Detention Covered Walkway Replacement - \$140,000 to replace the existing aging covered walkway linking the existing Building 2 and 3 to Building 1, which will extend and complete the secured walkway currently in place at the JDF. Select security cameras will also be relocated due to new construction. Construction cost will be determined when design is finalized.
 - 1798 - H&SS Public Reception Updates - Phase 2 - \$2,136,198 to enhance and improve security and accessibility of the public transaction counters at various H&SS facilities. Phase 2 includes 1119 E. Monte Vista, Vacaville (1st floor - E&SS) and 2101 Courage Drive, Fairfield (WIC, AMH, and CMH).
 - 1973 - CAC Space Utilization Study and Implementation – \$3,911,720 for Phase 2: Construction/remodeling from study findings.
 - 1984 - Rio Vista Vets Reroofing - \$902,500 to remedy problems resulting from deferred maintenance and general age-related degradation of the building. Work to be done will replace entire roofing system with new roof system.
 - 1986 - 701 Texas Bldg. Re-Use Improvements Ph. 1 - \$104,500 to provide exterior improvements for watertight envelope and aesthetic enhancement. Phase 1: Design and Estimate. Separately, the building will be assessed for possible additional County support space/program and update to current code and regulatory compliance. Upgrades to exterior sealing, painting, roofing, mechanical, plumbing, electrical and elevator will be the priority work, ahead of tenant specific improvements.
 - 1988 - Concrete Wall & Walkway Joint Resealing - \$715,000 to provide protection from moisture penetration and prevent future cracks on concrete walkways and exterior walls.
 - 1989 - Juvenile Detention Facility Exterior Repainting - \$815,000 to renew exterior building envelope protective barrier against moisture penetration for Bldgs. 1, 2, & 3.
 - 1990 - Auditor-Controller Space Reconfiguration - \$1,200,000 to improve security, accessibility, and staff workflow.
 - 1995 - Vallejo Vets Continued Improvements - \$800,000 to evaluate existing kitchen, bar, parking lot, and other building systems for code compliance.

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 Plant Acquisition

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	3,940,390	3,966,550	4,003,775	37,225	0.9%
REVENUE FROM USE OF MONEY/PROP	1,390,984	810,000	2,184,000	1,374,000	169.6%
INTERGOVERNMENTAL REV STATE	2,360,553	22,213	22,205	(8)	(0.0%)
INTERGOVERNMENTAL REV FEDERAL	356	150	150	0	0.0%
INTERGOVERNMENTAL REV OTHER	516,637	5,000	3,000	(2,000)	(40.0%)
CHARGES FOR SERVICES	95	0	0	0	0.0%
MISC REVENUE	0	4,039,160	0	(4,039,160)	(100.0%)
OTHER FINANCING SOURCES	1,596,967	6,573,931	0	(6,573,931)	(100.0%)
GENERAL FUND CONTRIBUTION	10,052,917	16,891,950	5,955,700	(10,936,250)	(64.7%)
TOTAL REVENUES	19,858,900	32,308,954	12,168,830	(20,140,124)	(62.3%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,846,409	3,323,817	3,343,822	20,005	0.6%
OTHER CHARGES	679,372	694,313	1,095,825	401,512	57.8%
F/A BLDGS AND IMPRMTS	26,233,416	28,339,942	3,692,500	(24,647,442)	(87.0%)
F/A EQUIPMENT	351,001	0	580,000	580,000	100.0%
OTHER FINANCING USES	900,000	901,157	4,900,000	3,998,843	443.7%
TOTAL APPROPRIATIONS	31,010,199	33,259,229	13,612,147	(19,647,082)	(59.1%)
NET CHANGE	11,151,299	950,275	1,443,317	493,042	51.9%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County supports legislation (AB 1957 – Wilson) extending best value contracting under Public Contract Code (PCC) §20155 to attract a more qualified and stronger contractor bidding pool during the contractor selection process than under the traditional low-bid process.

The County’s application for Federal Emergency Management Agency (FEMA) / California Office of Emergency Services (Cal OES) hazard mitigation grant funding continues to advance for consideration. If successful, these funds will offset capital expenditures for certain planned hazard mitigation projects.

The State of California has approved a project to replace the Solano County Hall of Justice (Solano County Superior Court) located at 550/600 Union Street in Fairfield. County staff continue working with the Judicial Council of California and the Solano Superior Court to assist in identifying feasible siting options for the new Hall of Justice, as well as related impacts to County operations.

Summary of Other Administered Budgets 1700 – Fund 006-Accumulated Capital Outlay (ACO)
Megan M. Greve, Director of General Services
Plant Acquisition

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1630 PUBLIC ART	978	1,557	800	(757)	(48.6%)
1820 FAIRGROUNDS DEVELOPMENT PROJ	5,537,942	8,240,956	8,240,956	0	0.0%
1760 PUBLIC FACILITIES FEES	8,167,364	6,861,400	6,641,600	(219,800)	(3.2%)
4130 CJ FAC TEMP CONST FUND	271,526	261,000	223,000	(38,000)	(14.6%)
4140 CRTHSE TEMP CONST FUND	266,061	257,000	212,000	(45,000)	(17.5%)
APPROPRIATIONS					
1630 PUBLIC ART	1,095	45,834	45,955	121	0.3%
1820 FAIRGROUNDS DEVELOPMENT PROJ	236,845	9,983,107	9,922,776	(60,331)	(0.6%)
1760 PUBLIC FACILITIES FEES	2,503,435	1,997,214	1,594,936	(402,278)	(20.1%)
4130 CJ FAC TEMP CONST FUND	602,680	1,678	(1,238)	(2,916)	(173.8%)
4140 CRTHSE TEMP CONST FUND	237,302	326,735	237,633	(89,102)	(27.3%)
NET CHANGE					
1630 PUBLIC ART	117	44,277	45,155	878	2.0%
1820 FAIRGROUNDS DEVELOPMENT PROJ	(5,301,097)	1,742,151	1,681,820	(60,331)	(3.5%)
1760 PUBLIC FACILITIES FEES	(5,663,929)	(4,864,186)	(5,046,664)	(182,478)	3.8%
4130 CJ FAC TEMP CONST FUND	331,154	(259,322)	(224,238)	35,084	(13.5%)
4140 CRTHSE TEMP CONST FUND	(28,759)	69,735	25,633	(44,102)	(63.2%)

A summary of the budgets administered by the Accumulated Capital Outlay (ACO)'s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The purpose of the Public Art Projects Fund is to account for the purchase or commission of public art and the maintenance of public art within designated public areas owned by the County (Ordinance No. 1639, Chapter 5, and Section 5.5-5.6). The County budgets for public art in County facilities to promote the arts and culture in Solano County. For capital construction projects in excess of \$1 million, 1.5% of construction costs, at the time of the initial contract award (excluding maintenance projects), is allocated for public art. In addition, 5% of the 1.5% is to be reserved for maintenance of the public art projects.

Appropriations to this Fund will be used for: design services of artists; selection, acquisition, purchase, commissioning, installation, examination and/or display of artworks; maintenance of artworks; education concerning the artwork; and administrative costs of the Art Committee in connection with the Art Program.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

Identification of a sufficient funding source for maintenance of public art is needed. Also, longer-term restoration costs for certain deteriorating works and associated logistical challenges of performing restoration under the supervision of the original artist remains challenging.

Accomplishments:

No activities occurred in FY2023/24 because the approved capital projects did not include public art components.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$757 or 48.6% in revenues and an increase of \$121 or 0.3% in appropriations when compared to the FY2023/24 Adopted Budget.

There is no funding for new public art projects in FY2024/25. The appropriations represent Countywide Administrative Overhead credits and maintenance costs for existing public art. The revenues reflect estimated interest income.

Fixed Assets

None.

See related Budget Unit 9402 – Fund 106 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	978	400	800	400	100.0%
OTHER FINANCING SOURCES	0	1,157	0	(1,157)	(100.0%)
TOTAL REVENUES	978	1,557	800	(757)	(48.6%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	813	44,677	46,027	1,350	3.0%
OTHER CHARGES	282	1,157	(72)	(1,229)	(106.2%)
TOTAL APPROPRIATIONS	1,095	45,834	45,955	121	0.3%
NET COUNTY COST	117	44,277	45,155	878	2.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

1820 – Fund 107-Fairgrounds Development Project Summary of Other Administered Budgets

Bill Emlen, County Administrator

Plant Acquisition

FUNCTION AND RESPONSIBILITIES

This budget unit is designed to cover the costs of the redevelopment of the Solano County Fairgrounds, the “Solano360 Project” or “Project”, that will revitalize and redevelop the 149.1-acre site. It is recommended that this budget unit be used to pay for the initial design permitting process and site preparation started in FY2017/18. This multiyear project is a cooperative effort between the County, City of Vallejo, and the Solano County Fair Association (SCFA) that began in 2008.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Background:

In FY2008/09, the County entered into a Memorandum of Understanding with the City of Vallejo regarding the redevelopment of the Fairgrounds. The Board initially established an Ad Hoc Fairgrounds Committee and authorized the Auditor-Controller to establish an initial loan of \$2.0 million from the County General Fund for the development of a Vision for the site which became known as the Solano360 Vision.

In FY2009/10, the Board increased the loan for the Project to an amount not to exceed \$4.4 million, and in coordination with the Vallejo City Council, authorized the Project team to proceed with Phase II of the Project. Phase II included the preparation of a Specific Plan for the site with associated studies and reports and the preparation of an environmental document.

The Board approved a Project Budget in February 2010, and in May 2010, authorized the first of several professional service agreements to advance the planning effort.

In FY2010/11, the Project team was modified to bring in a new Project Manager to coordinate the Project consultants, and staff from both the County and the City of Vallejo, to focus on the work required for a Specific Plan, Environmental Impact Report (EIR), Development Agreement and Tentative Map for the Project known as the Solano360 Specific Plan.

The Notice of Preparation (NOP) for the EIR was issued on September 9, 2011, and the comment period on the NOP was extended through October 26, 2011. The Draft Specific Plan, Draft EIR, Draft Public Facilities Financing Plan and Draft Fiscal Impact Analysis were released for public review on November 9, 2012, and the comment period on the Draft EIR ended on January 10, 2013.

In FY2012/13, the Solano360 Committee, which served as the project oversight and consisted of two Board members, three city council members, and three Solano County Fair Board members met periodically to review and take public comment on the consultant work. The Solano360 project was reviewed in 19 public meetings and there have been five presentations before the Vallejo City Council, a joint Vallejo City Council-Planning Commission meeting held on January 7, 2013 to receive public input on the project, and a public workshop on the financial aspects of the project on February 7, 2013. There have been over 40 Fair Board meetings at which the project was discussed. Staff has also been before this Board 14 times on various project-related issues and has maintained a County website on the project.

The Board conducted a public hearing on the draft Specific Plan, associated studies, and draft EIR/EIS documents at a joint session with the Solano County Fair Board on December 11, 2012. The Vallejo City Council held a joint meeting with its Planning Commission on January 7, 2013 to receive feedback on the documents. Based on concerns raised at that meeting, the City of Vallejo facilitated a community workshop on February 7, 2013 to further discuss the fiscal impact of the Project in Vallejo.

On February 26, 2013, the Board certified the Final Environmental Impact Report (FEIR) for the Project and approved the Solano360 Specific Plan and recommended that application be sent to the City of Vallejo for the Development Agreement and Tentative Map. On April 29, 2013, the Vallejo City Planning Commission approved the Tentative Map for the Project and recommended approval of the Specific Plan, Development Agreement, Vallejo General Plan Amendments and Zoning Amendments to the Vallejo City Council. The Vallejo City Council approved the Solano360 Specific Plan, a tentative map, and the Development Agreement on May 14, 2013.

In FY2013/14, the Project team, after engaging the services of three consultants (MacKay & Soms, ENGEO, and First Carbon Solutions), began the preliminary design of Phase 1A of the Project which included the preparation of the required environmental surveys and wetland delineations, the geotechnical analysis, and the preliminary engineering for the Project.

In FY2014/15, the County received a Conditional Letter of Map Revision from the Federal Emergency Management Agency which is the first milestone in removing the Phase 1 work from a flood plain.

Summary of Other Administered Budgets 1820 – Fund 107-Fairgrounds Development Project

Bill Emlen, County Administrator Plant Acquisition

The inaugural Solano360 Implementation Committee, which consists of two Board members and two city council members, was convened pursuant to the Project's Development Agreement. In consultation with the Implementation Committee, a Request for Qualifications for the development of Solano360 was issued on December 23, 2014, and proposals were submitted on March 13, 2015 and presented to the committee. The committee recommendation was forwarded to the Board on April 14, 2015. Staff was directed to proceed with negotiating an Exclusive Right to Negotiate (ERN) Agreement with the selected proposer, Solano Community Development, LLC (SCD). The ERN was executed in May 2015 with an initial term of nine months.

In FY2015/16, staff worked with SCD on development of their proposed land plan for utilization of all or a portion of the 149.1-acre project site. SCD proposes to develop uses consistent with the Solano360 Specific Plan, which initially included an Exposition Hall, Retail Shops, Amphitheatre, Hotel, Sports Fields, and Fair of Future venues organized along an iconic water feature that includes a public promenade. On January 26, 2016, the Board agreed to a 2-month extension of the ERN to allow SCD to further refine their land plan and develop a market study. On March 22, 2016, the Board, upon receipt of the updated land plan and market study granted a second extension through October 25, 2016 to allow the developer to finalize the land plan and coordinate with the County on a project phasing plan, facilities financing plan and Lease Disposition and Developer Agreement. The project team provided progress updates to the City of Vallejo and the Solano360 Implementation Committee as well as pursuing jurisdictional and permitting requirements through the County's engineering and environmental consultants.

In FY2016/17, staff continued discussions with SCD under the ERN for their proposed utilization of the 149.1-acre project site. Staff and its consultants analyzed SCD's proposed land concepts, uses and phasing; proposed financial models; and development of key terms to validate compliance with the Specific Plan and County goals for the Solano360 project. The Board provided two extensions to the ERN with SCD, including an extension to expire on June 27, 2017. On a concurrent path, staff continued with environmental and engineering evaluations to pursue jurisdictional clearance of the entire project site as well as development of bid documents for demolition of the grandstands, horse barns and ancillary structures. Staff worked with Solano Transportation Authority (STA) and the City of Vallejo on an amended and restated funding agreement for the Solano360 project share of offsite improvements identified as mitigation measures in the Specific Plan FEIR for the Redwoods Parkway and Fairgrounds Drive Improvement project.

In FY2017/18, the County entered into an amended and restated funding agreement with the STA and the City of Vallejo and agreed to provide \$750,000 to begin pre-design and design documentation for the Redwoods Parkway and Fairgrounds Drive Improvement project.

The Board made the determination to not renew the Exclusive Right to Negotiate with SCD, LLC. The County continued to evaluate its options with regards to the future implementation of the Solano360 Specific Plan which included demolition/clean-up of specific areas of the site, targeted upgrades to existing facilities and potential solicitation of a new developer(s) for the 149.1-acre project site.

In April of 2018, the County solicited and received bids for the demolition of grandstands, horse barns and ancillary structures and awarded the contract for demolition in June 2018.

In FY2018/19, demolition of the grandstands, horse barns and ancillary structures was completed and site grading to collect site storm water was performed including installation of associated storm water conveyance infrastructure. The Project experienced some delays from wildfires in neighboring counties, which impacted PG&E abilities to demolish utility infrastructure and is anticipated to issue a Notice of Completion in early FY2019/20.

In FY2019/20, the Board issued the Notice of Completion for the demolition of the grandstands, horse barns and ancillary structures and improvements for site grading to collect site storm water was performed including installation of associated storm water conveyance infrastructure. In January of 2020, the County, in conjunction with the City of Vallejo, issued a Request for Qualifications (RFQ) for development of the Solano360 Specific Plan. Four responses were received, but due to operational impacts as a result of COVID-19, the review process of the four developer submittals continued into FY2020/21.

In FY2020/21, County Staff, City of Vallejo Staff, and a representative from the Solano Economic Development Corporation reviewed responses to the Request for Proposals for development of the 149.1 acre Fairgrounds site and after evaluation the Solano360 Implementation Committee, comprised of Solano County Board of Supervisors Erin Hannigan and Jim Spering, and Vallejo City Councilmembers Pippen Dew and Hermie Sunga, selected IRG/JLL as the preferred development team for the Solano360 development and recommended that the Board enter into an Exclusive Right to Negotiate (ERN) Agreement with IRG/JLL. The committee recommendation was forwarded to the Board on November 17, 2020 and Staff was directed to proceed

1820 – Fund 107-Fairgrounds Development Project Summary of Other Administered Budgets

Bill Emlen, County Administrator

Plant Acquisition

with negotiating an ERN with the selected proposer, IRG/JLL. The ERN was fully executed in January 2021 with an initial term of nine months. Staff continued to work with IRG/JLL on their proposed land uses with the goal of entering a long-term ground lease for the site. Concurrently, staff worked with STA on proposed infrastructure improvements to Fairgrounds Drive and the Highway 37 Interchange which will bring benefit to the future Solano360 development. Staff aimed to bring forward an updated land plan and a Lease Disposition and Development Agreement (LDDA) and other associated agreements to the Board in Fall of 2021.

In FY2021/22, County Staff continued working with IRG/JLL under the ERN agreement approved in 2020, amending this agreement through September 30, 2022 to allow for completion of work. IRG filed a Specific Plan amendment with the City of Vallejo, which was under review, then placed on hold. Staff continued to work with IRG/JLL on entering into a long-term ground lease for the site. Staff continued discussions with PG&E on relocation of a gas line, and with the Vallejo Flood and Wastewater District on water, sewer, and storm drainage needs.

In FY2022/23, County Staff engaged in ongoing negotiations with IRG under the ERN agreement approved in 2020, amending this agreement through August 1, 2023 to allow for completion of work. IRG worked towards a revised project description and Specific Plan update with the City of Vallejo. Staff continued to work with IRG on finalizing a long-term ground lease and development agreement for the site. Staff continued discussions with PG&E on relocation of a gas line, and with the Vallejo Flood and Wastewater District on water, sewer, and storm drainage needs. The County approved American Rescue Plan Act (ARPA) funds totaling \$5.0 million toward implementation of creek restoration work around the perimeter of the site. Staff continued pursuing transit improvements with STA.

In FY2023/24, County Staff continued to work with IRG under the ERN agreement approved in 2020, amending this agreement through December 31, 2023 to allow for completion of work. The County and IRG ERN discussions have slowed to allow time for the County to receive a determination from California Department of Housing and Community Development (HCD) regarding the impact of recent legislation changes related to the Surplus Lands Act. While the HCD determination is pending, County staff continues to make progress in the area with the ARPA-funded channel improvement project and is working with STA on the SR-37/Fairgrounds Drive improvement project. The County, through Public Works is also proceeding with the Mobility Hub project including a new parking area, electric vehicle charging stations, and a transit stop near the northern portion of the Fairgrounds property along Sage Street consistent with improvements anticipated in the Specific Plan. IRG is still working to finalize a revised project description and Specific Plan update with the City of Vallejo. Pending resolution with HCD, Staff will resume discussions with IRG on finalizing a long-term ground lease and development agreement for the site. Staff is still in discussions with PG&E on relocation of a gas line, and with the Vallejo Flood and Wastewater District on water, sewer, and storm drainage needs.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change to revenues and a decrease of \$60,331 or 0.6% in appropriations when compared to the FY2023/24 Adopted Budget. The appropriations will be used for continued coordination of the Solano360 project, consultant services, permit fees, infrastructure/site improvements and demolition costs for unused/obsolete facilities on an as needed basis as determined by the Board. The total General Fund loan for the Solano360 project remains at \$8.2 million.

Fixed Assets

None.

Summary of Other Administered Budgets 1820 – Fund 107-Fairgrounds Development Project
Bill Emlen, County Administrator
Plant Acquisition

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	0	40,000	40,000	0	0.0%
CHARGES FOR SERVICES	37,942	0	0	0	0.0%
OTHER FINANCING SOURCES	0	8,200,956	8,200,956	0	0.0%
GENERAL FUND CONTRIBUTION	5,500,000	0	0	0	0.0%
TOTAL REVENUES	5,537,942	8,240,956	8,240,956	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	213,406	5,835,600	5,820,600	(15,000)	(0.3%)
OTHER CHARGES	23,440	4,147,507	4,102,176	(45,331)	(1.1%)
TOTAL APPROPRIATIONS	236,845	9,983,107	9,922,776	(60,331)	(0.6%)
NET CHANGE	(5,301,097)	1,742,151	1,681,820	(60,331)	(3.5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Long-Term Debt Proceeds revenue will remain at \$8.2 million to cover anticipated project costs for implementation of the Solano360 Specific Plan, and for repair, demolition, and renovation of existing fair structures. These funds are part of the overall General Fund loan to the project approved in FY2017/18.

PENDING ISSUES AND POLICY CONSIDERATIONS

Discussions with IRG have slowed while the HCD issue is addressed. The County will need to enter into a new agreement upon HCD determination and depending on the nature of the determination, some adjustment to the project may be required. Additional challenges include negotiations with PG&E regarding the relocation of a gas pipeline, and further need to work with Vallejo Flood and Wastewater District on water, sewer, and storm drainage maintenance needs. The City of Vallejo is an active partner to the Solano360 Development under the executed Development Agreement between the County and the City (June 27, 2013).

**Bill Emlen, County Administrator
Plant Acquisition**

FUNCTION AND RESPONSIBILITIES

The Public Facilities Fee (PFF) budget is the conduit for receipt and distribution of Public Facilities Fees collected and is used for capital project expenses. The fee is imposed on all new non-exempt construction within all incorporated and unincorporated areas of Solano County. The fee, set under the authority of Government Code (GC) §66000-66009, was implemented through County Ordinance 1466 adopted on February 9, 1993. The purpose of the fee is to provide funding for expansion and/or new construction of County facilities required to accommodate new demands for facilities needed to house government services in the County. Fees collected under the Ordinance provide funding for needs assessments, planning, designing, construction, lease-purchase, acquisition, improvements, fixed assets and furnishings for County services, including jails, justice services, general administration, public and mental health services, public assistance services, regional transportation, County parks, libraries and animal shelters.

The Department of General Services oversees the PFF program budget and is responsible for administering the disbursement of funds. The County Administrator’s Office acts as the liaison between the County and the incorporated cities that collect the fees for the County related to all construction within city limits.

In FY2019/20, Solano County completed a 5-year Public Facilities Fee Study required by the Mitigation Fee Act (GC §66000, et. seq), resulting in an update to the Public Facilities Fee rates. The County is working with a consultant on a new 5-year Public Facilities Fee Study for FY2024/25. The amounts in this Recommended Budget are based on the FY2019/20 Study.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Solano County collects PFF in six categories: Countywide Public Protection (including Courts), Health and Social Services, Library, General Government, and Regional Transportation Part A and Part B.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$219,800 or 3.2% in revenues and a decrease of \$402,278 or 20.1% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease in revenues is the result of a projected decrease in fee collections due to a projected decrease in construction; primarily offset by an increase in interest income. The decrease in appropriations is primarily due to a decrease in contracted services as the contract for a new 5-year Public Facilities Fee Study was executed in FY2023/24 and a decrease in contributions from PFF Vacaville Library District Division (BU 1764) to the Vacaville Library District based on available Fund Balance.

Appropriations include:

- \$723,211 Transfers-Out from the PFF Public Protection Division (BU 1761) to COP Debt Service (BU 8037) used to finance the Probation Facility and improvements to the Central Utility Plant.
- \$575,637 Transfers-Out to COP Debt Service (BU 8037) used to finance the County Administration Center (CAC) and improvements to the Central Utility Plant.
- \$235,000 from PFF Vacaville Library District Division (BU 1764) to the Vacaville Library District for facility expansion and related debt.
- \$61,088 for accounting, auditing, Countywide Administrative Overhead, legal, and other professional services.

Fixed Assets

None.

See related Budget Unit 9124 – Fund 296 Contingencies (refer to Contingencies section of the Budget).

Summary of Other Administered Budgets

**1760 – Fund 296-Public Facilities Fee
Bill Emlen, County Administrator
Plant Acquisition**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	1,050,041 <u>7,117,322</u>	733,900 <u>6,127,500</u>	1,828,600 <u>4,813,000</u>	1,094,700 <u>(1,314,500)</u>	(149.2%) 21.5%
TOTAL REVENUES	8,167,364	6,861,400	6,641,600	(219,800)	(3.2%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	46	120,550	550	(120,000)	99.5%
OTHER CHARGES	830,026	576,837	295,538	(281,299)	48.8%
OTHER FINANCING USES	<u>1,673,363</u>	<u>1,299,827</u>	<u>1,298,848</u>	<u>(979)</u>	0.1%
TOTAL APPROPRIATIONS	2,503,435	1,997,214	1,594,936	(402,278)	(20.1%)
NET CHANGE	(5,663,929)	(4,864,186)	(5,046,664)	(182,478)	3.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

Several bills have been introduced in the California State Legislature over the past few years seeking to limit local government's ability to impose impact fees and/or to make modifications to reduce fees or increase reporting requirements. Staff will continue to monitor these bills and their potential impact on Solano County's Public Facilities Fee.

DEPARTMENTAL PURPOSE

The Criminal Justice (CJ) Facility Temporary Construction Fund receives and distributes funds originating from surcharges on fines and vehicle violations, which have been set aside for criminal justice facility needs.

FUNCTION AND RESPONSIBILITIES

The Board established this Fund under Resolution No. 81-256, pursuant to California Government Code (GC) §76101, authorizing counties to establish a CJ Facility Construction Fund to assist in the construction, reconstruction, expansion, improvement, operation or maintenance of county criminal justice and court facilities. Eligible facilities include jails, women's centers, detention facilities, juvenile halls, and courtrooms. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$38,000 or 14.6% in revenues and a decrease of \$2,916 or 173.8% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease in appropriations reflects reduced Countywide Administrative Overhead costs. The primary funding sources in this Fund are surcharges on fines and vehicle violations.

Fixed Assets

None.

See related Budget Unit 9119 - Fund 263 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	9,926	7,000	15,000	8,000	114.3%
REVENUE FROM USE OF MONEY/PROP	8,729	4,000	8,000	4,000	100.0%
CHARGES FOR SERVICES	252,871	250,000	200,000	(50,000)	(20.0%)
TOTAL REVENUES	271,526	261,000	223,000	(38,000)	(14.6%)
APPROPRIATIONS					
OTHER CHARGES	2,680	1,678	(1,238)	(2,916)	(173.8%)
OTHER FINANCING USES	600,000	0	0	0	0.0%
TOTAL APPROPRIATIONS	602,680	1,678	(1,238)	(2,916)	(173.8%)
NET CHANGE	331,154	(259,322)	(224,238)	35,084	(13.5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

The State Legislature, over the past few years, has proposed and passed legislation to reduce or eliminate many Court-ordered fees, thereby reducing the surcharge revenue that can be collected. This affects the ability of this fund to help support capital improvement projects associated with the criminal justice and court facilities.

Summary of Other Administered Budgets 4140 – Fund 264-Courthouse Temp. Const. Fund
Megan M. Greve, Director of General Services
Justice/Detention & Corrections

DEPARTMENTAL PURPOSE

The Courthouse Temporary Construction Fund receives and distributes revenues received from surcharges on fines and vehicle violations, which have been set aside for facilities necessary to the operation of the courts.

FUNCTION AND RESPONSIBILITIES

The Board established this Fund under Resolution No. 83-266, pursuant to California Government Code (GC) §76100, authorizing counties to establish a Courthouse Temporary Construction Fund to assist in the acquisition, rehabilitation, construction, and financing of facilities necessary or incidental to the operation of the courts or the justice system. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

The Department of General Services administers and disburses Fund monies, with concurrence of the Administrative Office of the Courts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$45,000 or 17.5% in revenues and a decrease of \$89,102 or 27.3% in appropriations when compared to the FY2023/24 Adopted Budget. Appropriations in this Fund include Countywide Administrative Overhead costs and an Operating Transfers-Out for a payment toward principal and interest on the 2017 Certificates of Participation issued for, among other purposes, improvements to the Central Utility Plant. The primary funding sources in this Fund are surcharges on fines and vehicle violations.

Fixed Assets

None.

See related Budget Unit 9120 - Fund 264 Contingencies (refer to Contingencies section of the Budget).

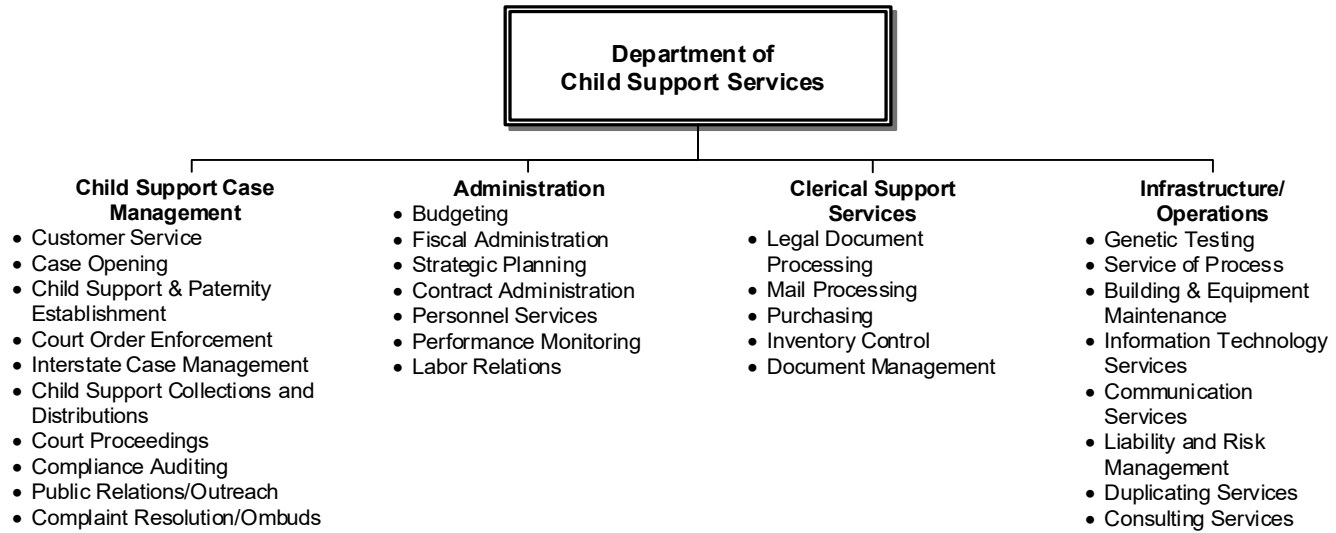
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	9,926	7,000	12,000	5,000	71.4%
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	3,328	0	0	0	0.0%
	<u>252,807</u>	<u>250,000</u>	<u>200,000</u>	<u>(50,000)</u>	<u>(20.0%)</u>
TOTAL REVENUES	266,061	257,000	212,000	(45,000)	(17.5%)
APPROPRIATIONS					
OTHER CHARGES	2,677	3,892	1,765	(2,127)	(54.7%)
OTHER FINANCING USES	<u>234,625</u>	<u>322,843</u>	<u>235,868</u>	<u>(86,975)</u>	<u>(26.9%)</u>
TOTAL APPROPRIATIONS	237,302	326,735	237,633	(89,102)	(27.3%)
NET CHANGE	(28,759)	69,735	25,633	(44,102)	(63.2%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In FY2024/25, the Fund is not anticipated to generate enough revenue, combined with Fund Balance, to fund the full contribution of \$235,828 to the 2017 Certificates of Participation (COP). The County may need to supplement with General Fund contributions as part of the Midyear Financial Report if revenues do not improve.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County Administrator is closely monitoring ongoing revenues from Court fines and vehicle violations. The State decision to repeal certain fees levied by Courts is resulting in reduced fines on which the surcharge can be applied, thereby reducing revenue in this budget. If revenues do not continue to improve, the County may be required to use General Fund to satisfy debt service payments.



DEPARTMENTAL PURPOSE

Under provisions of Title IV-D of the Federal Social Security Act, Solano County Department of Child Support Services (DCSS) enriches our community by promoting parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support.

Budget Summary:	
FY2023/24 Midyear Projection:	12,847,355
FY2024/25 Recommended:	13,950,392
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	73

FUNCTION AND RESPONSIBILITIES

DCSS works closely with parents and guardians to ensure families needing child support services receive them. A wide variety of activities are undertaken by the department to achieve these objectives, including: establishing paternity, which may include genetic testing, locating parents and their income and assets, obtaining court-ordered child support and health insurance coverage, enforcing monthly and past due child support utilizing appropriate enforcement tools, modifying existing child support orders, working with the State Disbursement Unit to collect and distribute child support payments, and conducting complaint resolution and formal hearings. DCSS partners with parents and guardians to set realistic child support orders that allow steady and reliable income for the child and family. For underemployed or unemployed parents, services are available to assist parents in finding sustainable work through a partnership with the Workforce Development Board.

In keeping with a program recognized for providing economic stability for low-income families, all parents, and guardians, regardless of income or immigration status, are eligible for child support services. Research has shown that the child support program is among the most effective means of reducing child poverty and improving outcomes for children.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

On January 10, 2024, Governor Newsom released his preliminary FY2024/25 State Budget. Given the significant State Budget deficit, there was no funding augmentation included in next fiscal year’s State Budget for the California Child Support Program. The California Department of Child Support Services budget allocation methodology for all Local Child Support Agencies (LCSAs), which was codified in statute (Family Code 17306.1.a) in 2020, was updated for FY2024/25. The updated allocation calculation reflects that additional funds should be allocated to Solano DCSS; however, due to the fact that there is no additional State funding for the California Child Support Program in Governor Newsom’s FY2024/25 State Budget, the department will not receive any additional funding next fiscal year. Of the 47 LCSAs within California, eighteen LCSAs are considered “underfunded,” with Los

Angeles County leading the “underfunded” by \$52 million for FY2024/25. The Solano County DCSS is considered underfunded by approximately \$1.6 million.

Accomplishments:

- Distributed \$40,222,424 in child support payments in the Federal Fiscal Year (FFY) 2022/23.
- Achieved an establishment rate of 94% on cases with support orders established, a collection rate of 67% on cases with past due child support, a collection rate of 64% on cases with current child support owed, and an overall cost effectiveness of \$3.41 which is nearly \$1.00 above the Statewide average of \$2.68.
- DCSS’ Flexible Case Management approach, which works to address the everchanging needs of the families served by providing a more personalized approach to case management, has been shared with CA DCSS and modeled in other counties based on the department’s success.
- Established a collaborative partnership with the Family Justice Center by provisioning on site and virtual access to our shared customers to provide a more holistic approach to the variety of services each organization offers.

WORKLOAD INDICATORS

- During FFY2022/23, DCSS opened and administered 1,540 new child support cases through referrals from Health and Social Services or from applications received via the internet, mail, or in person. While this is a 17% decrease from the prior FFY, this decrease was anticipated due to the implementation of the California Assembly Bill (AB) 1686, which resulted in the termination of foster care referrals to the department. Even with this decline in referrals, DCSS managed to maintain a caseload of 13,521, which is only a 1% decrease from the prior FFY and remains less than the statewide average caseload decline of 4%. This can be attributed to the department’s Flexible Case Management program and an increase in media and internet outreach.
- During the same 12-month period, the department:
 - Collected \$28,803,360 through income withholding orders in cooperation with employers which accounted for almost 72% of overall collections and collected \$2,516,380 of past due child support owed through federal and State tax intercepts.
 - Attended 1,280 court hearings to establish, modify, or enforce child support on behalf of children and families.
 - Reviewed 1,493 requests to review court ordered child support obligations due to a change in circumstances. Of those requests, 470, or 31% resulted in a modification of the monthly child support obligations that better reflected the parents’ ability to pay.

Functional Area Summary

**2480 – Fund 369-Department of Child Support Services
Liane Peck, Director of Department of Child Support Services
Judicial**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHILD SUPPORT CASE MANAGEMENT	122,721	0	0	0	0.0%
ADMINISTRATION	4,306	0	0	0	0.0%
CLERICAL SUPPORT SERVICES	27,989	0	0	0	0.0%
OPERATIONS	11,936,468	13,426,516	13,950,392	523,876	3.9%
TOTAL REVENUES	12,091,484	13,426,516	13,950,392	523,876	3.9%
APPROPRIATIONS					
CHILD SUPPORT CASE MANAGEMENT	8,167,517	9,092,681	9,246,244	153,563	1.7%
ADMINISTRATION	525,564	564,784	604,676	39,892	7.1%
CLERICAL SUPPORT SERVICES	1,449,345	1,828,483	1,797,738	(30,745)	(1.7%)
OPERATIONS	1,949,379	2,187,336	2,301,734	114,398	5.2%
TOTAL APPROPRIATIONS	12,091,805	13,673,284	13,950,392	277,108	2.0%
CHANGE IN FUND BALANCE					
CHILD SUPPORT CASE MANAGEMENT	8,044,796	9,092,681	9,246,244	153,563	1.7%
ADMINISTRATION	521,258	564,784	604,676	39,892	7.1%
CLERICAL SUPPORT SERVICES	1,421,356	1,828,483	1,797,738	(30,745)	(1.7%)
OPERATIONS	(9,987,089)	(11,239,180)	(11,648,658)	(409,478)	3.6%
CHANGE IN FUND BALANCE	321	246,768	0	(246,768)	(100.0%)

STAFFING					
CHILD SUPPORT CASE MGMT	66	65	60	(5)	(7.7%)
ADMINISTRATION	2	2	2	0	0.0%
CLERICAL SUPPORT SERVICES	17	12	11	(1)	(8.3%)
TOTAL STAFFING	85	79	73	(6)	(7.6%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$523,876 or 3.9% in revenues and an increase of \$277,108 or 2.0% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

DCSS receives 34% of its intergovernmental funding from the State and 66% from the federal government. Based on the department’s funding, represented in the FY2024/25 allocation letter issued by CA DCSS on January 10, 2024, the department has created a balanced budget to incorporate all known costs at this time.

The current budget allocation methodology, which governs the distribution of additional State funding to LCSAs is based on a case to Full Time Equivalent (FTE) ratio. The current ratio sets 181 cases per FTE as a threshold to determine which LCSAs in California are eligible for additional funding. According to this methodology, the department is determined to maintain a higher ratio when compared to other LCSAs across the State to remain eligible for additional funding.

DCSS will utilize the State’s Budget Allocation Request process to leverage a drawdown of \$986,710 in federal and state monies to bridge the deficit between the department’s allocation versus its projected expenditures. The department will continue to utilize this process in upcoming years, so long as the funds remain available through CA DCSS. The State has forecasted, for the next few fiscal years, a surplus of unspent funding which is not utilized by other LCSAs will remain available for underfunded counties to expend. Once those funds have been exhausted, the department will utilize Fund Balance to leverage a drawdown in federal

monies as part of the Federal Financial Participation (FFP) Match Program. For future fiscal years, it is recommended that the County General Fund again provide bridge funding to continue the drawdown of these federal monies.

Primary Costs

The Recommended Budget includes an increase of \$277,108 or 2.0% in appropriations primarily due to:

- Salaries and Employee Benefits reflect a net increase of \$166,270 primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect a net decrease of \$18,461 primarily due to reductions in travel and training costs, and advertising/marketing as the department has partnered with the State to provide less expensive program advertisement costs. These decreases are offset by increased central data processing charges and insurance costs.
- Other Charges reflect an increase of \$126,121 due to increased Countywide Administrative Overhead costs.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$80,000 for the service of legal documents to customers.

Fixed Assets

None.

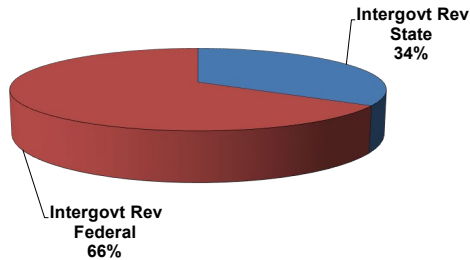
DEPARTMENT COMMENTS

Funding issues continue to impact the child support program; however, it should be noted that even without additional funding, increased costs, and increased workloads due to legislative and policy changes, DCSS continues to meet the needs of customers and performs very well compared to other LCSAs in California. This is reflective through Federal Performance Measures, metrics the State uses to evaluate overall program performance, noted above.

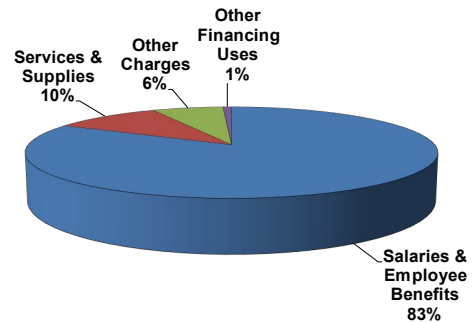
The department is joining the CA DCSS in supporting their recently communicated vision for the "Transformation of the Child Support Program" in the State. The vision presents specific overarching initiatives whose impacts should modernize the California Child Support Program and offer improved relevance for today's co-parents. CA DCSS is working with each LCSA on redesigning the child support program around equity, including equitable access and equitable outcomes, as core values and commitments statewide.

The vision includes a new program focus where resources are shifted from pursuing enforcement actions to offering individualized services and building a shared path to success based on each family's needs. DCSS realized this vision early on by implementing the Flexible Case Management team, nearly a year ago, to meet this new service delivery process. The goal is to provide more relevant and customized services to both parents and limit enforcement actions only to those situations where enforcement is necessary, helpful, and not in conflict with the receiving parent's wishes. The current highly automated, one-size-fits-all approach to child support enforcement does not meet the needs of modern families and is increasingly cited as one of the largest barriers disincentivizing and preventing parents from utilizing services.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	23,028	20,000	40,000	20,000	100.0%
INTERGOVERNMENTAL REV STATE	4,230,492	4,394,052	4,729,533	335,481	7.6%
INTERGOVERNMENTAL REV FEDERAL	7,682,948	9,012,464	9,180,859	168,395	1.9%
OTHER FINANCING SOURCES	155,016	0	0	0	0.0%
TOTAL REVENUES	12,091,484	13,426,516	13,950,392	523,876	3.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	10,039,955	11,360,779	11,527,049	166,270	1.5%
SERVICES AND SUPPLIES	1,384,549	1,416,865	1,398,404	(18,461)	(1.3%)
OTHER CHARGES	572,637	783,615	909,736	126,121	16.1%
LEASES	0	0	5,692	5,692	100.0%
OTHER FINANCING USES	94,663	112,025	109,511	(2,514)	(2.2%)
TOTAL APPROPRIATIONS	12,091,804	13,673,284	13,950,392	277,108	2.0%
CHANGE IN FUND BALANCE	321	246,768	0	(246,768)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

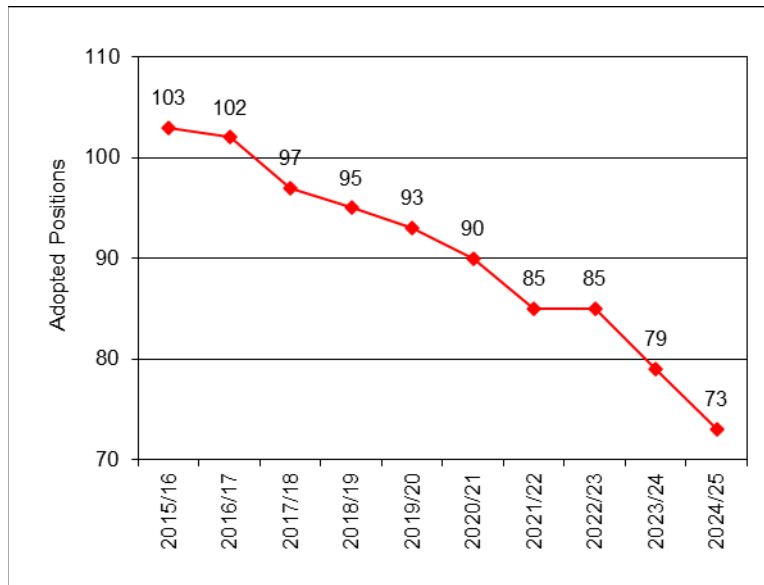
Changes in the position allocation since the adoption of the FY2023/24 Budget include:

On March 12, 2024, the Board approved the following position changes as part of the Midyear Financial Report:

- Deleted 5.0 FTE Child Support Specialist.
- Deleted 1.0 FTE Legal Secretary.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND

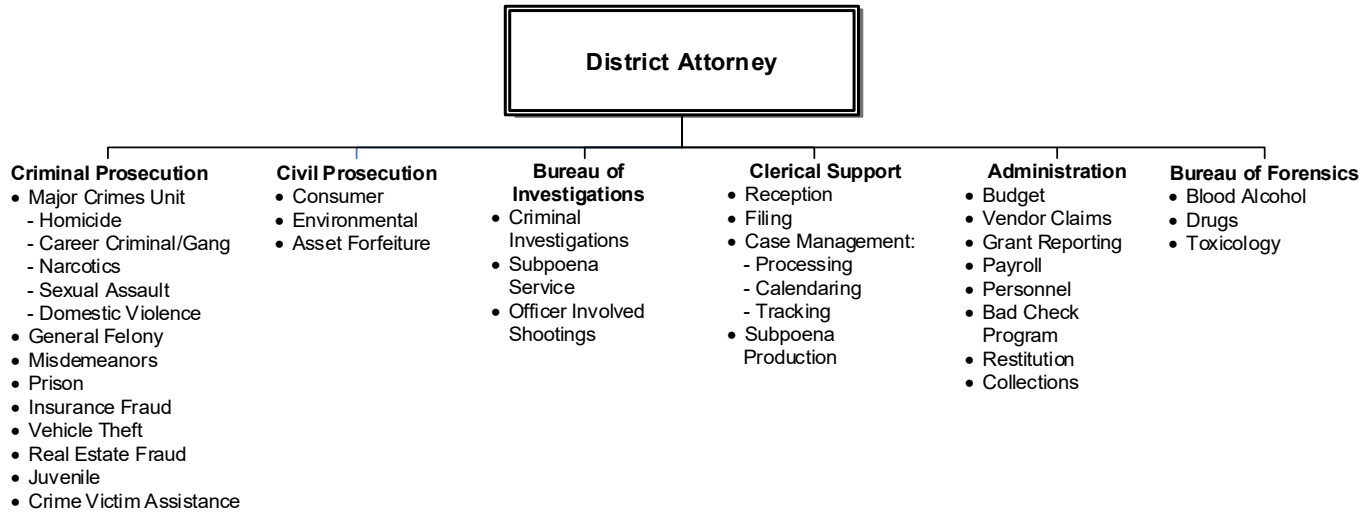


PENDING ISSUES AND POLICY CONSIDERATIONS

Assembly Bill 207 (Committee on Budget) Chapter 573 effective September 27, 2022, in compliance with the federal Flexibility, Efficiency, and Modernization in Child Support Final Rule of 2016 (FEM Final Rule), requires the following amongst other provisions:

- Consideration of specific circumstances of the parent, including assets, educational attainment, health, and other factors when determining earning capacity of a parent in lieu of the parent’s income by the courts.
- Provides for full pass-through of child support for formerly assisted families in the CalWORKs program, instead of it going to the County for reimbursement of public aid expended. Implementation is scheduled for 2024.
- Specifies legislative intent that, commencing January 1, 2025, the California Department of Social Services and CA DCSS will provide full pass-through of child support for families currently receiving CalWORKs benefits.

Currently, the total impact of these changes to the program is unknown, both in workload and cost of implementation. CA DCSS and the Child Support Director’s Association (CSDA) are working with a variety of committees comprised of child support staff to analyze the impacts of these changes.



DEPARTMENTAL PURPOSE

The District Attorney is the County's public prosecutor and chief law enforcement official, initiating and conducting, on behalf of the people, all prosecutions for public offenses.

Budget Summary:	
FY2023/24 Midyear Projection:	36,691,845
FY2024/25 Recommended:	39,170,376
County General Fund Contribution:	24,129,039
Percent County General Fund Supported:	61.6%
Total Employees (FTEs):	140.75

FUNCTION AND RESPONSIBILITIES

Headed by the elected District Attorney, as set forth in both the California Constitution and Government Code (GC) §26500, the District Attorney's Office is responsible for assisting law enforcement and other public agencies in the prosecution of those cases that can be proven beyond a reasonable doubt. The District Attorney carries out these responsibilities through various bureaus, located in the cities of Fairfield and Vallejo, including homicide, family protection, general felony, misdemeanors, Driving Under the Influence (DUI) prosecutions, auto theft prosecutions, fraud prosecutions, prison crimes, and civil prosecutions. The Office also provides county law enforcement agencies with forensic laboratory services and evidence collection and storage in support of criminal offense prosecution. Additionally, the District Attorney may sponsor, supervise, or participate in any project or program to improve the administration of justice. Through these efforts, the District Attorney's Office pursues its mission to seek and do justice for victims of crime.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

Over the past several years, the District Attorney's Office has had a substantial increase in prosecutorial responsibilities including, but not limited to, changes in post-conviction laws, court mandates, collaborative courts, restorative justice programs, outreach in the community, and the addition of the Solano Major Crimes Task Force. These mandates and initiatives have stressed existing staff resources.

Accomplishments:

- Cold Case Unit: Reinstated in 2015, the Cold Case Unit seeks to solve homicide cases that have gone cold over the years to hold offenders accountable, seek long awaited justice, and bring closure for all the victims' families that have been greatly impacted. In October 2022, Cold Case investigators started reviewing a 1987 case involving a 6-year-old child who had been abducted near his home in the City of Vallejo. Four days after the child went missing, his body was discovered on Sherman Island in Sacramento County. An autopsy revealed that the child victim had been sexually assaulted. A suspect was arrested,

charged, and ultimately dismissed. The advances in DNA technology have since exonerated this suspect and implicated another person responsible for the young child's death. On September 18, 2023, District Attorney investigators, with the assistance of the Jackson County Sheriff's Office, arrested a suspect. The District Attorney is thankful to have dedicated cold case investigators that remain steadfast in their commitment to solving such cases.

- Solano County Major Crimes Task Force: On November 12, 2020, the District Attorney announced the establishment of the Solano County Major Crimes Task Force (SCMCTF), one of the first of its kind in the State. The task force is responsible for conducting independent investigations into the use of deadly force by law enforcement officers in the county. The SCMCTF, which is comprised of experienced investigators from local police agencies, works under the supervision of the District Attorney's Office. The task force is proving to be successful in that every investigation is conducted independently, thoroughly, in a timely fashion, and most importantly instills public trust in the outcome. The SCMCTF also responds and assists law enforcement agencies in the investigations of major crimes occurring throughout Solano County.
- Bureau of Investigations: On January 22, 2024, the District Attorney's Bureau of Investigations welcomed Jim Barnes as the new Chief. Chief Barnes has devoted his career to public service. Prior to joining the Office, Chief Barnes had a long and successful law enforcement career with the Sacramento County Sheriff's Office. The District Attorney's Office is very appreciative of the efforts and contributions by Interim Chief Investigator Matt Lydon to the Bureau of Investigations prior to Chief Barnes' arrival, as Chief Lydon was responsible for leading the efforts to upgrade the Bureau's evidence room, its case management system, and supporting the Major Crimes Task Force.
- Consumer and Environmental Crimes Unit-*People v. Primal Force*: In May 2023, the District Attorney's Office, in conjunction with several other District Attorney's Offices participating in a statewide Dietary Supplement, Food, Drug and Medical Device Task Force, was able to secure a significant civil enforcement settlement in the case of *People v. Primal Force*. The lawsuit alleged that defendants made false or misleading advertising claims regarding various dietary supplements sold under the product names of Assure II Heart Tonic, Ultra Accel II, and Primal Force Recovery. The settlement terms included \$50,000 in restitution to consumers who requested refunds, \$10,000 in total costs to plaintiffs, and civil penalties totaling \$625,000. Further, the defendants are subject to a permanent injunction against making false or misleading advertising claims and, going forward, defendants are required to maintain competent and reliable scientific evidence that substantiates advertising claims for a period of five years. The District Attorney's Consumer and Environmental Crimes Unit received \$62,500 in civil penalties and \$1,000 for costs incurred in this case.
- Victim Witness Assistance Program: The District Attorney's Office continued to operate its Victim Witness Assistance Program as part of its commitment to obtaining justice for crime victims. The program's staff, including a Victim Witness Program Coordinator, nine Victim Witness Assistants, and two Office Assistant II positions assigned to both the Fairfield and Vallejo offices, provided victims of crime with direct services. For 2023, the Program received 2,673 new cases, a 5% decrease from 2022. The Program provided support for 1,451 victims of domestic violence in 2023, an increase of 25% from 2022. The Program supported 192 families of homicide victims, 89 adult victims of sexual assault, and 167 child victims of sexual assault and their families. The program also assisted 1,327 victims in completing Victim Compensation Board claims, accompanied 628 victims to court, and assisted 150 victims with restitution claims.

WORKLOAD INDICATORS

The Workload at the District Attorney's Office has significantly increased in recent years due to the recent changes in criminal law in California. This includes Senate Bill (SB) 1437 (Felony Murder), Assembly Bill (AB) 1950, (Shortening of Probation), Proposition 57 (Early Release from Prison), AB 1793 (Marijuana), AB 2542 (Racial Justice Act), AB 965 (Franklin Hearings), AB 600 (Judicial initiated resentencing on any case), AB 1310 (Resentencing Gun Enhancements), and AB 1540 (Resentencing Prison Prior Enhancements).

- As of March 2024, the District Attorney's Major Crimes Unit had 70 active homicide cases.
- In 2023, the District Attorney received and reviewed 12,516 cases, which is a 1,281 decrease from the preceding year.
- In 2023, the District Attorney's Office filed 1,118 felony cases and 2,966 misdemeanor cases.
- In FY2022/23, the Auto Theft Prosecution Unit prosecuted 206 cases.

Functional Area Summary

**6500 – Fund 900-District Attorney
Krishna A. Abrams, District Attorney
Judicial**

- During 2023, the forensic laboratory received the following submissions:
 - Alcohol: 843 requests for analysis (decrease of 11.5% from 2022)
 - Controlled Substances: 531 requests for analysis (increase of 20.8% from 2022)
 - Toxicology Screening: 261 requests for analysis (decrease of 25.9% from 2022)
 - Toxicology Confirmation: 275 requests for analysis (decrease of 6.8% from 2022)

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CRIMINAL PROSECUTION	30,296,701	35,485,431	36,278,502	793,071	2.2%
CIVIL PROSECUTION	1,375,069	1,727,019	1,969,085	242,066	14.0%
INVESTIGATIONS	0	0	0	0	0.0%
CLERICAL SUPPORT	0	0	0	0	0.0%
ADMINISTRATION	2,145	1,000	500	(500)	(50.0%)
BUREAU OF FORENSICS	445,052	146,071	96,000	(50,071)	(34.3%)
TOTAL REVENUES	32,118,967	37,359,521	38,344,087	984,566	2.6%
APPROPRIATIONS					
CRIMINAL PROSECUTION	18,728,104	23,497,397	24,448,956	951,559	4.0%
CIVIL PROSECUTION	1,375,069	1,704,619	1,969,085	264,466	15.5%
INVESTIGATIONS	4,200,925	4,810,357	5,006,716	196,359	4.1%
CLERICAL SUPPORT	4,200,925	4,388,769	4,726,286	337,517	7.7%
ADMINISTRATION	969,444	995,877	1,078,081	82,204	8.3%
BUREAU OF FORENSICS	2,840,343	1,962,502	1,941,252	(21,250)	(1.1%)
TOTAL APPROPRIATIONS	32,314,811	37,359,521	39,170,376	1,810,855	4.8%
NET CHANGE					
CRIMINAL PROSECUTION	(11,568,597)	(11,988,034)	(11,829,546)	158,488	(1.3%)
CIVIL PROSECUTION	0	(22,400)	0	22,400	100.0%
INVESTIGATIONS	4,200,925	4,810,357	5,006,716	196,359	4.1%
CLERICAL SUPPORT	4,200,925	4,388,769	4,726,286	337,517	7.7%
ADMINISTRATION	967,299	994,877	1,077,581	82,704	8.3%
BUREAU OF FORENSICS	2,395,291	1,816,431	1,845,252	28,821	1.6%
NET CHANGE	195,844	0	826,289	826,289	100.0%

STAFFING					
CRIMINAL PROSECUTION	70.75	69.75	68.75	(1.00)	(1.4%)
CIVIL PROSECUTION	6.00	6.00	6.00	0.00	0.0%
INVESTIGATIONS	20.50	20.50	21.00	0.50	2.4%
CLERICAL SUPPORT	32.00	32.00	32.00	0.00	0.0%
ADMINISTRATION	6.00	6.00	6.00	0.00	0.0%
BUREAU OF FORENSICS	7.00	7.00	7.00	0.00	0.0%
TOTAL STAFFING	142.25	141.25	140.75	(0.50)	(0.4%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$984,566 or 2.6% in revenues and \$1,810,855 or 4.8% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the General Fund Contribution increased by \$1,079,741 or 4.7%. A Fund Balance carryforward of \$826,289 reflects the amount of General Fund rebudgeted from FY2023/24 for a case management software system.

Primary Funding Sources

The primary funding source for the department is the General Fund, which comprises \$24,129,039 or 61.6% of the Recommended Budget. The department continues to seek alternative ways to meet mandated service requirements while decreasing General Fund Contributions by seeking grants and other funding sources.

The Recommended Budget of \$38,344,087 includes an increase of \$984,566 or 2.6% in revenues primarily due to the following:

- The General Fund Contribution of \$24,129,039 increased by \$1,079,741 or 4.7% when compared to the FY2023/24 Adopted Budget. The increase is primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers' compensation rates, and increased Countywide Administrative Overhead costs. Note: The General Fund Contribution and related increase in FY2024/25 does not include the \$826,289 in General Fund rebudgeted from FY2023/24 for the case management software system.
- Intergovernmental Revenue, which includes federal and State grants as well as State allocations, totals \$11,163,462, a decrease of \$60,311 or 0.5%, which primarily includes the following:
 - State allocation of \$6,998,628 from the Public Safety Augmentation Fund, which is funded from the public safety-dedicated ½ cent sales tax (Proposition 172), reflects an increase of \$21,778 when compared to the FY2023/24 Adopted Budget.
 - State Grant Revenue of \$1,704,696 for the Crime Victim Assistance Program, DUI Vertical Prosecution Program, CalOES UV Unserved/Underserved Victim Advocacy, Vehicle License Fees for the prosecution of vehicle theft cases, Victim Compensation Board (VCB) funds for the recovery of restitution owed to VCB by a defendant, Coverdell Forensic Science Improvement Program for education and training, Workers' Compensation Fraud Program, and Auto Insurance Fraud Program. A decrease of \$145,012 or 7.8% in State Grant Revenue is primarily related to a decrease in the Crime Victim Assistance Program.
 - State 2011 Realignment of \$1,177,452 for parole revocation, prosecution of cases related to the Post-Release to Community Supervision (PRCS), and other program services under AB 109 reflects an increase of \$62,923 or 5.6%.
 - State reimbursement of \$1,000,000 for the prosecution of crimes committed within California State Prison (CSP) Solano and California Medical Facility under Penal Code §4700, reflect no change when compared to FY2023/24.
- Charges for Services of \$846,001 reflect a decrease of \$276,930 due to reduced recording fee collections based on the current real estate market. Salaries and Employee Benefits costs in the Real Estate Fraud Unit have been adjusted to compensate for the reduction in revenue as one DA investigator position transitioned to the Criminal Investigation Unit.
- Other Financing Sources of \$1,994,085 reflect an increase of \$242,066 related to an Operating Transfer-In from the DA Consumer Protection Fund (BU 4102) to fund staffing costs for the Consumer Protection Division and costs related to the case management software system.

Primary Costs

The department's primary cost centers are the Criminal Prosecution Division, Clerical, Investigations, Civil Division, and Bureau of Forensics Services. The Recommended Budget of \$39,170,376 includes an increase of \$1,810,855 or 4.8% in appropriations primarily due to the following:

- Salaries and Employee Benefits of \$30,836,029 reflect an increase of \$1,465,499 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies of \$4,700,214 reflect an increase of \$186,058 primarily due to increases in consulting services costs for assistance with the Racial Justice Act and an increase in central data processing charges.
- Other Charges of \$2,632,388 (which includes Leases of \$71,777) reflect an increase of \$176,121 primarily due to an increase in Countywide Administrative Overhead costs offset by a decrease in Interfund Services related to project management for the case management software system (eProsecutor).
- Fixed Assets of \$603,500 reflect a decrease of \$25,793 due to the completed purchase of forensic lab equipment under the California Highway Patrol Cannabis Tax Grant Program in FY2023/24.

Functional Area Summary

**6500 – Fund 900-District Attorney
Krishna A. Abrams, District Attorney
Judicial**

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

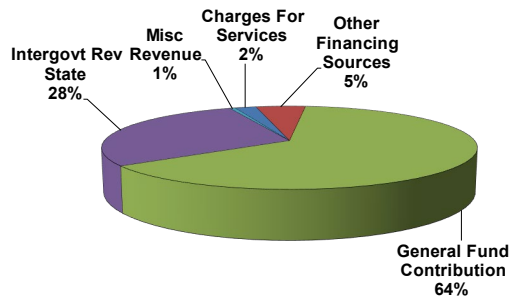
- \$130,000 with American Forensic Nurses for phlebotomy services on suspects accused of driving under the influence of alcohol and/or drugs.

Fixed Assets

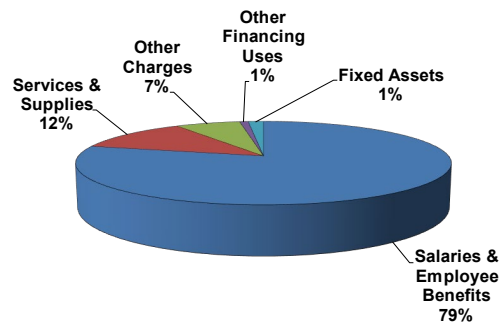
The FY2024/25 Recommended Budget includes the following fixed asset:

- \$603,500 for a case management software system (eProsecutor). This allocation is rebudgeted from FY2023/24 and is funded primarily with General Fund.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	111,851	96,500	96,500	0	0.0%
INTERGOVERNMENTAL REV STATE	11,719,969	11,223,773	11,163,462	(60,311)	(0.5%)
CHARGES FOR SERVICES	682,677	1,122,931	846,001	(276,930)	(24.7%)
MISC REVENUE	170,233	115,000	115,000	0	0.0%
OTHER FINANCING SOURCES	1,535,010	1,752,019	1,994,085	242,066	13.8%
GENERAL FUND CONTRIBUTION	17,899,227	23,049,298	24,129,039	1,079,741	4.7%
TOTAL REVENUES	32,118,967	37,359,521	38,344,087	984,566	2.6%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	24,558,320	29,370,530	30,836,029	1,465,499	5.0%
SERVICES AND SUPPLIES	4,402,224	4,514,156	4,700,214	186,058	4.1%
OTHER CHARGES	1,942,744	2,388,107	2,560,611	172,504	7.2%
F/A BLDGS AND IMPRMTS	312,911	0	0	0	0.0%
F/A EQUIPMENT	755,455	25,793	0	(25,793)	(100.0%)
F/A - INTANGIBLES	0	603,500	603,500	0	0.0%
LEASES	38,017	68,160	71,777	3,617	5.3%
OTHER FINANCING USES	256,783	335,875	340,340	4,465	1.3%
INTRA-FUND TRANSFERS	48,358	53,400	57,905	4,505	8.4%
TOTAL APPROPRIATIONS	32,314,811	37,359,521	39,170,376	1,810,855	4.8%
NET CHANGE	195,844	0	826,289	826,289	100.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On October 31, 2023, the following position allocation changes occurred:

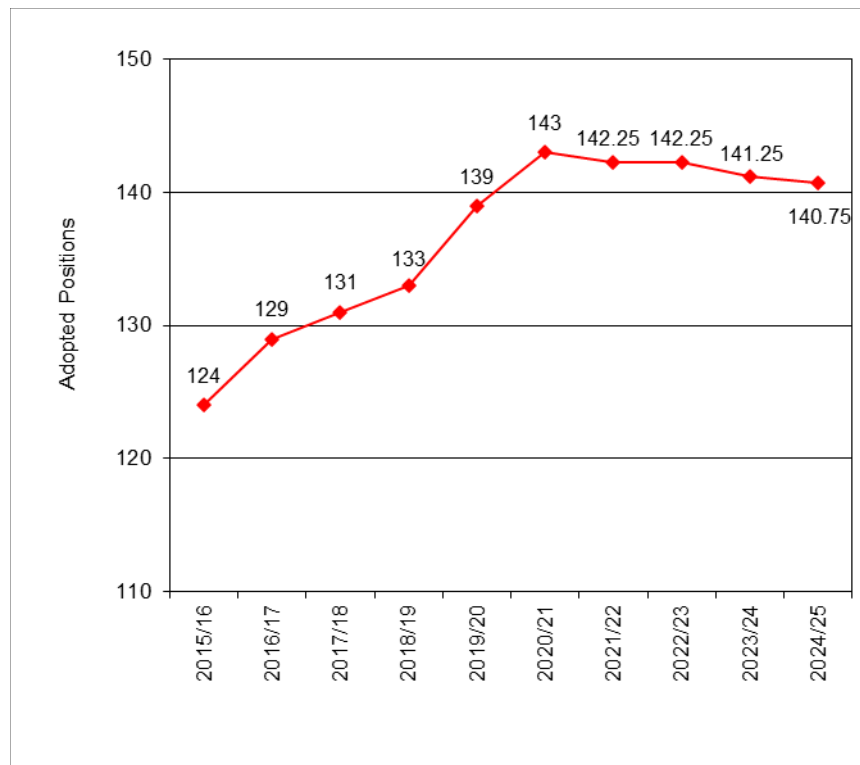
- Deleted 1.0 FTE vacant District Attorney Investigator, Limited Term that expired.

On March 12, 2024, as part of the Midyear Financial Report, the Board approved the following position changes:

- Extended 1.0 FTE Legal Secretary, Limited-Term to June 30, 2025, funded by 1991 Realignment for the Juvenile Prosecution Unit.
- Extended 1.0 FTE Deputy District Attorney IV, Limited-Term to June 30, 2025, assigned to the Consumer and Environmental Crimes Unit.
- Extended 1.0 FTE Deputy District Attorney IV, Limited-Term to June 30, 2025, assigned to Auto Theft Unit and funded with Vehicle License Fee revenue.
- Extended 2.0 FTE Deputy District Attorney IV, Limited-Term to September 30, 2025, assigned to the DUI Vertical Prosecution Unit.
- Extended 1.0 FTE DA Investigator, Limited-Term to June 30, 2025, assigned to the General Criminal Unit.
- Increased 0.5 FTE Investigative Assistant to 1.0 FTE Investigative Assistant for the Discovery Unit.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Revenue from the Proposition 172, ½ cent sales tax for public safety, is projected to plateau, and potentially decline, which could impact the department’s ability to add staffing in the future. Since the budget reductions in FY2011/12, increases in Proposition 172 revenues have allowed the District Attorney’s Office to restore previously eliminated positions. While the department continues to make efficient use of current staff and resources, future increases in caseloads and changes to the law may result in the need for additional staff.

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
4100 DA SPECIAL REVENUE	1,503,072	302,000	302,000	0	0.0%
APPROPRIATIONS					
4100 DA SPECIAL REVENUE	1,280,935	1,752,565	1,994,788	242,223	13.8%
NET CHANGE					
4100 DA SPECIAL REVENUE	(222,137)	1,450,565	1,692,788	242,223	16.7%

A summary of the budgets administered by the District Attorney’s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This special revenue fund provides a funding source for the investigation, detection, and prosecution of crime, including drug use and gang activity, consumer protection, and environmental protection.

This budget is under the direction of the District Attorney (DA) and is divided into three principal budgetary divisions:

Division 4101 – DA Narcotic Asset Forfeiture Fund - Pursuant to the California Health and Safety Code §11489, the sources of revenue for this fund are cash and proceeds from the sale of seized property that has been used or obtained through illegal narcotics trafficking, including vehicles, boats, and real estate. Asset forfeiture proceeds provide a source of funding for general investigation, training, and all aspects of the prosecution of crimes.

Division 4102 – DA Consumer Protection Fund – Pursuant to the provisions of the California Business and Professions Code, court-ordered fines and forfeitures accrue to this fund for the support of general investigation and all aspects of the prosecution of consumer protection cases. This division reimburses the DA’s operating budget (Fund 900 - BU 6500).

Division 4103 – DA Environmental Protection Fund – California Health and Safety Code §25192 provides that a percentage of fines levied against the commission of environmental offenses be provided to the prosecuting agency bringing the action. The District Attorney has established this division of the DA Special Revenue Fund to provide a funding source in support of general investigation and all aspects of the investigation and prosecution of environmental crimes.

The Fund Balance in this Fund is restricted by funding source for each of the applicable divisions above.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues and a \$242,223 or 13.8% increase in appropriations when compared to the FY2023/24 Adopted Budget. Budgeted revenues and appropriations may vary depending on the status and outcomes of various cases. The difference between the budgeted revenues and appropriations is funded by available Fund Balance. Any unused Fund Balance is appropriated in Contingencies (BU 9116).

Division 4101 – The District Attorney’s Narcotic Asset Forfeiture Fund Recommended Budget of \$2,000 in revenue reflects no change when compared to the FY2023/24 Adopted Budget. Revenues are primarily related to Forfeitures and Penalties income. The division’s budget reflects \$100,703 in appropriations which includes a rebudget of \$100,000 in Operating Transfer-Out to the District Attorney’s operating budget (BU 6500) to partially offset a new case management software system.

Division 4102 – The District Attorney’s Consumer Protection Fund Recommended Budget funds the Consumer Protection Unit of the District Attorney’s operating budget (BU 6500) via an Operating Transfer-Out. The division’s budgeted revenues of \$300,000 have been consistent since FY2019/20. Appropriations of \$1,894,085 reflect an increase of \$242,066 or 14.7% when compared to the FY2023/24 Adopted Budget primarily due to increases in Salaries and Employee Benefits due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers’ compensation rates and an increase in the estimated cost of the new case management software system.

Division 4103 – The District Attorney’s Environmental Protection Fund does not budget any revenue or appropriations until funds are actually received.

Fixed Assets

None.

See related BU 9116 – Fund 233 Contingencies (refer to Contingency section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	1,415,301	302,000	302,000	0	0.0%
REVENUE FROM USE OF MONEY/PROP	75,706	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	12,064	0	0	0	0.0%
TOTAL REVENUES	1,503,072	302,000	302,000	0	0.0%
APPROPRIATIONS					
OTHER CHARGES	187	546	703	157	28.8%
OTHER FINANCING USES	1,280,748	1,752,019	1,994,085	242,066	13.8%
TOTAL APPROPRIATIONS	1,280,935	1,752,565	1,994,788	242,223	13.8%
NET CHANGE	(222,137)	1,450,565	1,692,788	242,223	16.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

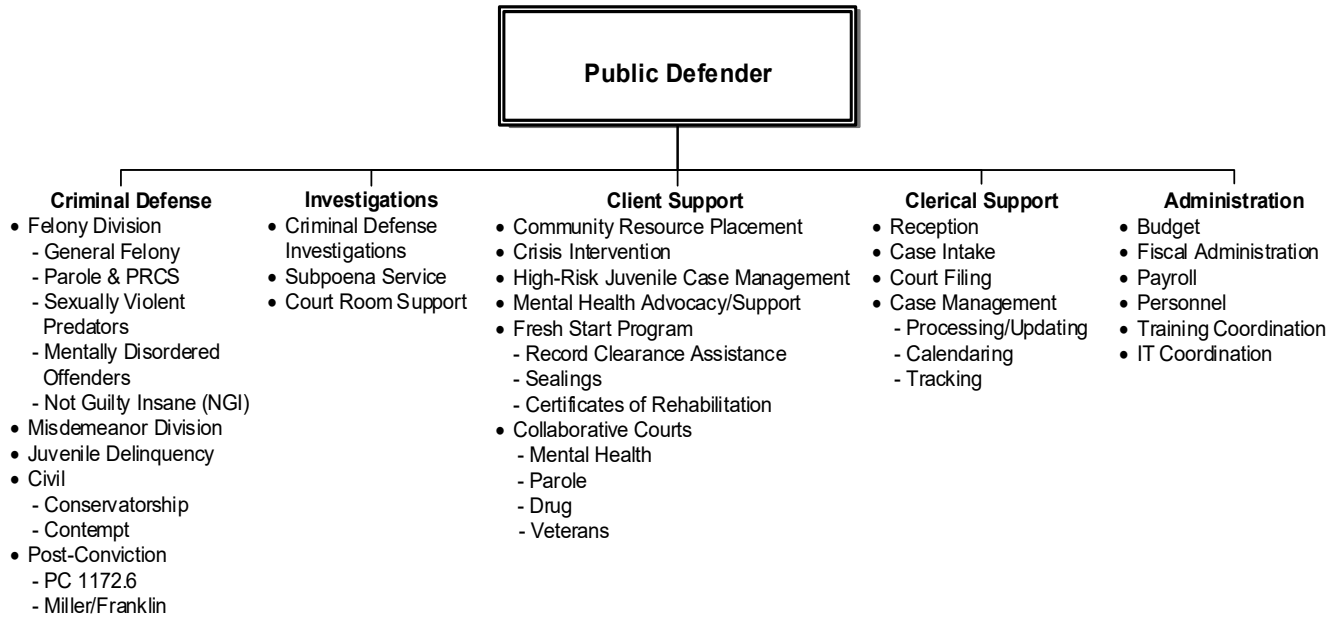
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issue or policy considerations at this time.



DEPARTMENTAL PURPOSE

The Public Defender’s Office provides legal representation for indigents accused of criminal conduct, or who are in danger of losing a substantial right. In its 1963 decision, *Gideon v. Wainwright*, the United States Supreme Court found a Constitutional, Sixth Amendment right to counsel for criminal defendants unable to afford their own attorney. Subsequent United States Supreme Court cases extended this right to persons in danger of losing a substantial right.

Budget Summary:	
FY2023/24 Midyear Projection:	18,942,933
FY2024/25 Recommended:	21,487,726
County General Fund Contribution:	19,650,820
Percent County General Fund Supported:	91.5%
Total Employees (FTEs):	74

FUNCTION AND RESPONSIBILITIES

Like most California counties, Solano County fulfills its Constitutional mandate by means of a Public Defender’s Office, established in 1968, pursuant to Government Code (GC) §27700-27712 and Penal Code (PC) §987.2.

The Public Defender maintains offices in Fairfield and Vallejo where Superior Court proceedings are held. The scope of representation includes all phases of criminal litigation from arraignment through some post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Most of the Public Defender’s clients are adults and juveniles accused of criminal offenses ranging from misdemeanors to serious felonies, including capital offenses. The Civil Unit provides competent legal representation to individuals threatened with conservatorship proceedings.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Starting in January 2019, PC §1001.36 significantly expanded the availability of pre-trial diversion to defendants charged with either felonies or misdemeanors who suffer from a mental disorder that was a significant factor in the commission of the crime. The law requires that the Public Defender’s Office investigate and pursue this option for all clients who may be eligible for diversion in order to provide effective assistance of counsel. While this assists clients with mental illness access treatment, which results in improved outcomes and reduced incarceration, there are significantly increased costs in obtaining psychological assessments and treatment plans, and an increased workload on the department’s social workers.

-
- Several recent sentencing laws have increased the information judges are required to consider at sentencing. For clients under the age of 26 who are facing lengthy sentences, the Public Defender’s Office is required to complete a mitigation investigation which increases the workload for investigators, lawyers, and clerical staff and requires the retention of experts in different fields. New rules applicable to sentencing in almost all felony cases requires that the department present evidence, when appropriate, that a defendant has experienced trauma or was the victim of intimate partner violence or human trafficking. These requirements add to the tasks that must be completed by attorneys to meet their professional obligations, increase the workload on social workers and investigators, and may also require psychological evaluations to be presented in court.
 - Body-worn and dash video cameras continue to require a significant consumption of time, and department attorneys are required to review anything disclosed prior to litigation or plea bargain in order to provide effective assistance of counsel. These files also significantly impact the department’s volume of data storage. The department, in conjunction with the Department of Information Technology, are investigating technological solutions to alleviate the workload.

Accomplishments:

- The Public Defender’s Office provided representation in over 8,000 new and ongoing cases to almost 6,000 clients. 46% of misdemeanor cases were dismissed outright, while another 19% were dismissed for successful completion of diversion. For felony cases, 25% were dismissed outright. Public Defender attorneys conducted 77 jury trials, which is close to pre-COVID levels.
- The department’s robust record clearing program continues to help community members remove barriers to employment and educational opportunities due to past arrests and convictions. The department held its first Clean Slate record clearing event in April 2023 in Vallejo and plans to have one in Fairfield later this year. Staff continues to collaborate with Health and Social Services and other local organizations to inform the community of the availability of services to expunge criminal records.
- In FY2024/25, the Public Defender’s Office will continue to utilize grant funds from the Board of State and Community Corrections (BSCC) to increase access to post-conviction litigation. Grant funds have enabled the department to expand litigation on behalf of individuals serving lengthy sentences who may be eligible for parole including Youthful Offender Parole Hearings (*Franklin/Miller*) and felony murder resentencing (PC §1172.6). Grant funds are providing additional staffing as well as paying costs for expert evaluations for these clients.

WORKLOAD INDICATORS

- In 2023, the Public Defender’s Office opened approximately 2,300 felony cases, 3,700 misdemeanor cases, 124 juvenile petitions, and 340 civil and other client cases.
- While the number of new cases the Public Defender is appointed on remains flat, the resources required to provide effective assistance of counsel, even in misdemeanor cases, continues to climb. New laws and court opinions require staff to complete a full mitigation work up in an increasing array of case types. As discussed above, staff is required to investigate and advocate for mental health diversion in any case where it could be applicable, which requires substantial record collection, a psychological evaluation and report, as well as litigation. Adding to the workload, the prosecution continues to file the most serious charges and enhancements available, including filing second and third strikes. As of March 2024, the Public Defender is representing three clients who are facing the death penalty. These cases require significantly more resources than other serious felony cases.
- Mental Health Diversion will provide needed services to clients who, as a result of their mental illness, committed crimes. For these clients, the department is required to conduct psychological assessments to determine the nexus and the level of treatment, with increased costs for experts and consultants. These costs are expected to be offset by decreased incarceration and recidivism.

Functional Area Summary

**6530 – Fund 900-Public Defender
Elena D’Agustino, Public Defender
Judicial**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PUBLIC DEFENDER	16,931,762	20,401,307	21,487,726	1,086,419	5.3%
TOTAL REVENUES	16,931,762	20,401,307	21,487,726	1,086,419	5.3%
APPROPRIATIONS					
PUBLIC DEFENDER	16,978,491	20,401,307	21,487,726	1,086,419	5.3%
TOTAL APPROPRIATIONS	16,978,491	20,401,307	21,487,726	1,086,419	5.3%
NET CHANGE					
PUBLIC DEFENDER	46,729	0	0	0	0.0%
NET CHANGE	46,729	0	0	0	0.0%

STAFFING					
PUBLIC DEFENDER	77	74	74	0	0.0%
TOTAL STAFFING	77	74	74	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,086,419 or 5.3% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. As a result, the General Fund Contribution increased by \$1,214,465 or 6.6% when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for the department is General Fund Contribution, which comprises \$19,650,820 or 91.5% of the Recommended Budget.

The Recommended Budget includes a \$1,086,419 or 5.3% net increase in revenues primarily due to the following:

- Intergovernmental Revenues reflect a decrease of \$128,046 due to the completion of the Indigent Defense Grant from the Board of State and Community Corrections (BSCC) offset by an anticipated increase in 2011 Public Safety Realignment (AB 109) funding due to increases in Salaries and Employee Benefits.
- Other Financing Sources of \$19,650,820 represent the General Fund Contribution, an increase of \$1,214,465 when compared to the FY2023/24 Adopted Budget. The increase in the General Fund Contribution is primarily the result of the increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contracts, CalPERS retirement costs, and changes in health benefit costs, in addition to increases in psychological and other professional services costs. The Public Defender focuses on services and programs that are constitutionally mandated and seeks grant funding when available to offset the General Fund Contribution. However, there are a limited number of grants and other sources of funding for the department to enhance its revenues for criminal defense work.

Primary Costs

The Recommended Budget includes a \$1,086,419 or 5.3% net increase in appropriations primarily due to the following:

- Salaries and Employee Benefits of \$17,488,193 reflect an increase of \$647,276 primarily due to negotiated and approved labor contracts, CalPERS retirement and health costs, and workers’ compensation rates. This increase is offset by decreased costs related to the expiration of one vacant limited-term position.
- Services and Supplies of \$2,641,463 reflect an increase of \$301,294 primarily due to increases in psychological services, other professional services, central data processing charges, and insurance costs.

- Other Charges of \$1,129,195 reflect an increase of \$140,638 primarily due to an increase in Countywide Administrative Overhead.
- Other Financing Uses of \$174,112 reflect a decrease of \$7,495 due to lower pension obligation bond costs resulting from the expiration of limited-term positions.
- Intrafund Services of \$36,119 reflect an increase of \$3,261 for Sheriff security services at the Vallejo campus.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$86,291 for an annual software maintenance/license with Journal Technologies, the department’s new case management system. The cost represents 75% of the annual contract amount as 25% of software maintenance/license cost is budgeted in the Alternate Defender’s Recommended Budget (BU 6540).
- \$62,000 for Lawyers for America to support a Legal Fellowship.

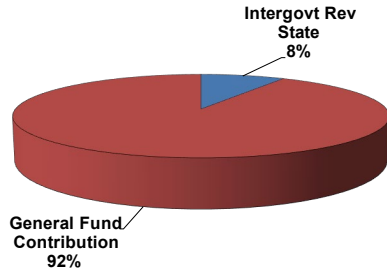
Fixed Assets

None.

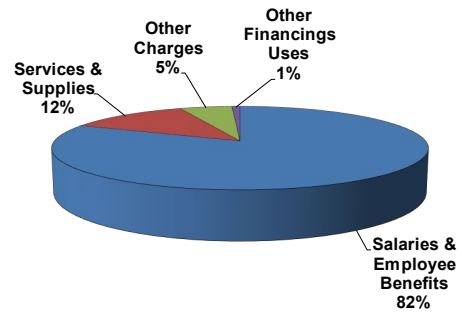
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**6530 – Fund 900-Public Defender
Elena D’Agustino, Public Defender
Judicial**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	1,176,819	1,952,952	1,824,906	(128,046)	(6.6%)
CHARGES FOR SERVICES	14,887	12,000	12,000	0	0.0%
OTHER FINANCING SOURCES	135,650	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	15,604,406	18,436,355	19,650,820	1,214,465	6.6%
TOTAL REVENUES	16,931,762	20,401,307	21,487,726	1,086,419	5.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	13,729,066	16,840,917	17,488,193	647,276	3.8%
SERVICES AND SUPPLIES	2,268,496	2,340,169	2,641,463	301,294	12.9%
OTHER CHARGES	818,286	988,557	1,129,195	140,638	14.2%
LEASES	0	17,199	18,644	1,445	8.4%
OTHER FINANCING USES	132,491	181,607	174,112	(7,495)	(4.1%)
INTRA-FUND TRANSFERS	30,154	32,858	36,119	3,261	9.9%
TOTAL APPROPRIATIONS	16,978,491	20,401,307	21,487,726	1,086,419	5.3%
NET CHANGE	46,729	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2023/24 Budget are provided below:

Effective July 9, 2023, the following positions allocation changes were approved by the Board:

- Extended 1.0 FTE Limited-Term Deputy Public Defender IV through March 1, 2025, funded with the BSCC Public Defender Pilot Project Grant.
- Added 1.0 FTE Limited-Term Deputy Public Defender IV through March 1, 2025, funded with the BSCC Public Defender Pilot Project Grant.

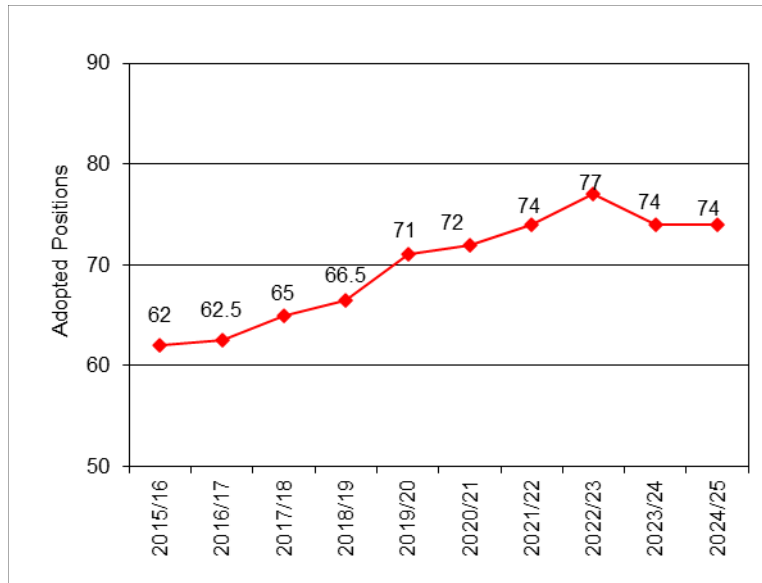
On March 12, 2024, as part of the Midyear Financial Report, the following position allocation changes were approved:

- Extended 2.0 FTE Limited-Term Deputy Public Defender IV through June 30, 2025.
- Extended 1.0 FTE Limited-Term Process Server through June 30, 2025.
- Extended 1.0 FTE Limited-Term Office Assistant II positions through June 30, 2025.

The FY2024/25 Recommended Budget includes the following position allocation changes:

- Delete 1.0 FTE vacant Limited-Term Office Assistant II expiring effective June 30, 2024.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The department continues to see increased costs due to evaluations for Mental Health Diversion and the requirement to conduct a full mitigation investigation for clients under the age of 26 who are facing lengthy sentences.

In December 2023, a National Public Defender Workload Study was released which contains a rubric for evaluating the caseloads of public defender attorneys. In 2021, the Legislature passed Assembly Bill (AB) 625, directing California to undertake a public defender workload study. The expected completion date of the State study is early 2025 and it is anticipated that it will include non-attorney core staff and other issues left unaddressed by the national study.

Effective January 2024, AB 256, known as the “Racial Justice Act for All,” allowed individuals serving life sentences to request a new trial or sentencing hearing if they can prove that racial, ethnic, or other types of impermissible discrimination impacted their proceedings. It is unknown how many individuals will seek to take advantage of this legislation; however, it is anticipated to be significant.

Starting in December 2024, CARE Court, the Governor’s new program to address homelessness, provides counsel to those against whom petitions are filed. If legal aid lawyers do not agree to provide this representation, that obligation would fall to the Public Defender. This would likely have a significant impact on workload, depending on the number of clients who will be served.

Summary of Other Administered Budgets

6530 – Fund 900-Alternate Public Defender

Elena D’Agustino, Public Defender

Judicial

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
6540 ALTERNATE PUBLIC DEFENDER	5,462,297	6,700,356	6,857,542	157,186	2.3%
APPROPRIATIONS					
6540 ALTERNATE PUBLIC DEFENDER	5,462,297	6,700,356	6,857,542	157,186	2.3%
NET CHANGE					
6540 ALTERNATE PUBLIC DEFENDER	0	0	0	0	0.0%

A summary of the budgets administered by the Public Defender’s Office is provided on the following pages.

Elena D’Agustino, Public Defender
Judicial

DEPARTMENTAL PURPOSE

The Alternate Public Defender provides Court-appointed legal representation to indigents for whom the Public Defender is unable to provide representation due to a conflict of interest or unavailability.

Budget Summary:	
FY2023/24 Midyear Projection:	5,847,749
FY2024/25 Recommended:	6,857,542
County General Fund Contribution:	6,668,917
Percent County General Fund Supported:	97.2%
Total Employees (FTEs):	23.25

FUNCTION AND RESPONSIBILITIES

The Constitutions of both the State of California and the United States of America extend the right of appointed legal representation to indigents accused of criminal conduct or in danger of losing a substantial right. Most counties in California, including Solano County, fulfill their Constitutional duty by establishment of a Public Defender’s Office. In certain cases, however, the Public Defender may have a conflict of interest, commonly occurring when a single case involves multiple indigent defendants, or some prior relationship exists with a party to the case. In these instances, the Public Defender must decline appointment, and the County’s obligation to provide counsel are met by the Alternate Public Defender’s Office, unless a conflict of interest exists there as well. If both the Public Defender and the Alternate Defender are unable to provide representation, the case is assigned to private counsel under Other Public Defense (BU 6730).

The Office of the Alternate Public Defender maintains separate offices in Fairfield and Vallejo, where the Superior Courts hear cases. The Office provides representation at all phases of criminal litigation, from arraignment through post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Since approximately June 2000, the Alternate Public Defender’s Office has operated under the administrative authority of the Public Defender. The Office’s duties and characteristics are similar to those of the main Public Defender’s Office (BU 6530). However, pursuant to California Penal Code (PC) §987.2 and the case law, the Alternate Public Defender’s Office is organized as a separate division of the Public Defender’s Office, under the direct supervision of a Chief Deputy Public Defender.

The majority of the clients represented by the department are adults and juveniles accused of criminal offenses. The offenses range from traffic misdemeanors to serious felonies, including capital offenses. A small portion of the cases involve advising witnesses, whose testimony could be incriminating, and conservatorships.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Starting in January 2019, PC §1001.36 significantly expanded the availability of pre-trial diversion to defendants charged with either felonies or misdemeanors who suffer from a mental disorder that was a significant factor in the commission of the crime. The law requires that the Public Defender’s Office investigate and pursue this option for all clients who may be eligible for diversion in order to provide effective assistance of counsel. While this assists clients with mental illness access treatment, which results in improved outcomes and reduced incarceration, there are significantly increased costs in obtaining psychological assessments and treatment plans, and an increased workload on the department’s social workers.
- Several recent sentencing laws have increased the information judges are required to consider at sentencing. For clients under the age of 26 who are facing lengthy sentences, the Public Defender’s Office is required to complete a mitigation investigation which increases the workload for investigators, lawyers, and clerical staff and requires the retention of experts in different fields. New rules applicable to sentencing in almost all felony cases requires that the department present evidence, when appropriate, that a defendant has experienced trauma or was the victim of intimate partner violence or human trafficking. These requirements add to the tasks that must be completed by attorneys to meet their professional obligations, increase the workload on social workers and investigators, and may also require psychological evaluations to be presented in court.
- Body-worn and dash video cameras continue to require a significant consumption of time, and department attorneys are required to review anything disclosed prior to litigation or plea bargain in order to provide effective assistance of counsel.

These files also significantly impact the department’s volume of data storage. The department, in conjunction with the Department of Information Technology, are investigating technological solutions to alleviate the workload.

Accomplishments:

- The Alternate Public Defender’s Office provided representation in approximately 1,600 new and ongoing cases to over 1,000 clients.
- The department’s robust record clearing program continues to help community members remove barriers to employment and educational opportunities due to past arrests and convictions.
- In FY2024/25, the Alternate Public Defender’s Office will continue to utilize grant funds from the Board of State and Community Corrections (BSCC) to increase access to post-conviction litigation. These grant funds have enabled the department to expand litigation on behalf of individuals serving lengthy sentences who may be eligible for parole including Youthful Offender Parole Hearings (*Franklin/Miller*) and felony murder resentencing (PC §1172.6). Grant funds are providing additional staffing as well as paying costs for expert evaluations for these clients.

WORKLOAD INDICATORS

- In 2023, the Alternate Public Defender’s Office opened approximately 450 felony cases, 700 misdemeanor cases, 3 civil and other cases, and 30 juvenile petitions.
- While the number of clients and cases being assigned to the Alternate Public Defender declined in 2023, the resources required to provide effective assistance of counsel, even in misdemeanor cases, is significant. The prosecutor continues to file the most serious charges and enhancements available, including filing second and third strikes. These cases require considerable use of expert witnesses and consultants in order to provide constitutionally effective assistance of counsel. In addition, the time required to review the increasing volume of body camera footage is significant. Attorneys must review all recordings prior to conducting hearings or advising a client whether to accept a plea bargain or move forward with litigation.
- Mental Health Diversion will provide needed services to clients who, as a result of their mental illness, committed crimes. For these clients, the department is required to conduct psychological assessments to determine the nexus and the level of treatment, with increased costs for experts and consultants. These costs are expected to be offset by decreased incarceration and recidivism.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$157,186 or 2.3% in revenues and appropriations when compared to the FY2023/24 Adopted Budget. As a result, the General Fund Contribution increased by \$331,350 or 5.2% when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for the department is the General Fund Contribution, which comprises \$6,668,917 or 97.2% of the Recommended Budget.

The Recommended Budget includes a \$157,186 or 2.3% net increase in revenues primarily due to the following:

- Intergovernmental Revenues of \$188,625 reflect a decrease of \$174,164 primarily due to the completion of the Indigent Defense Grant from the Board of State and Community Corrections (BSCC), partially offset by the anticipated increase in 2011 Public Safety Realignment (AB 109) funding due to increases in Salaries and Employee Benefit costs.
- Other Financing Sources of \$6,668,917 represents the General Fund Contribution, an increase of \$331,350 when compared to the FY2023/34 Adopted Budget. The increase in the General Fund Contribution is primarily the result of the increase in Salaries and Employee Benefits primarily attributed to negotiated and approved labor contract wage increases, CalPERS retirement costs, and changes in health benefit costs. The Alternate Public Defender focuses on services and programs that are constitutionally mandated and seeks grant funding when available to offset General Fund Contribution. However, there are very few grants and other sources of funding for the department to enhance its revenues for criminal defense work.

Primary Costs

The Recommended Budget includes a \$157,186 or 2.3% net increase in appropriations primarily due to the following:

- Salaries and Employee Benefits \$5,668,315 reflect an increase of \$62,644 primarily attributed to negotiated and approved labor contracts, CalPERS retirement costs, and changes in health benefit costs.
- Services and Supplies of \$706,091 reflect an increase of \$53,700 primarily due to increases in Insurance costs and Psychological Services.
- Other Charges of \$415,807 reflect an increase of \$43,079 primarily due to an increase in Countywide Administrative Overhead costs.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	107,056	362,789	188,625	(174,164)	(48.0%)
OTHER FINANCING SOURCES	43,598	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	5,311,643	6,337,567	6,668,917	331,350	5.2%
TOTAL REVENUES	5,462,297	6,700,356	6,857,542	157,186	2.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	4,506,404	5,605,671	5,668,315	62,644	1.1%
SERVICES AND SUPPLIES	581,321	652,391	706,091	53,700	8.2%
OTHER CHARGES	318,895	366,995	410,074	43,079	11.7%
LEASES	0	5,733	5,733	0	0.0%
OTHER FINANCING USES	45,273	58,227	54,865	(3,362)	(5.8%)
INTRA-FUND TRANSFERS	10,404	11,339	12,464	1,125	9.9%
TOTAL APPROPRIATIONS	5,462,297	6,700,356	6,857,542	157,186	2.3%
NET CHANGE	0	0	0	0	0.0%

STAFFING					
ALTERNATE PUBLIC DEFENDER	24.25	23.25	23.25	0.00	0.0%
TOTAL STAFFING	24.25	23.25	23.25	0.00	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On December 12, 2023, the Board approved the following changes:

- Extended 1.0 FTE Limited-Term Office Assistant II through June 30, 2025.
- Deleted 1.0 FTE vacant Office Supervisor.
- Added 1.0 FTE Clerical Operations Supervisor.

There are no position changes included in the FY2024/25 Recommended Budget.

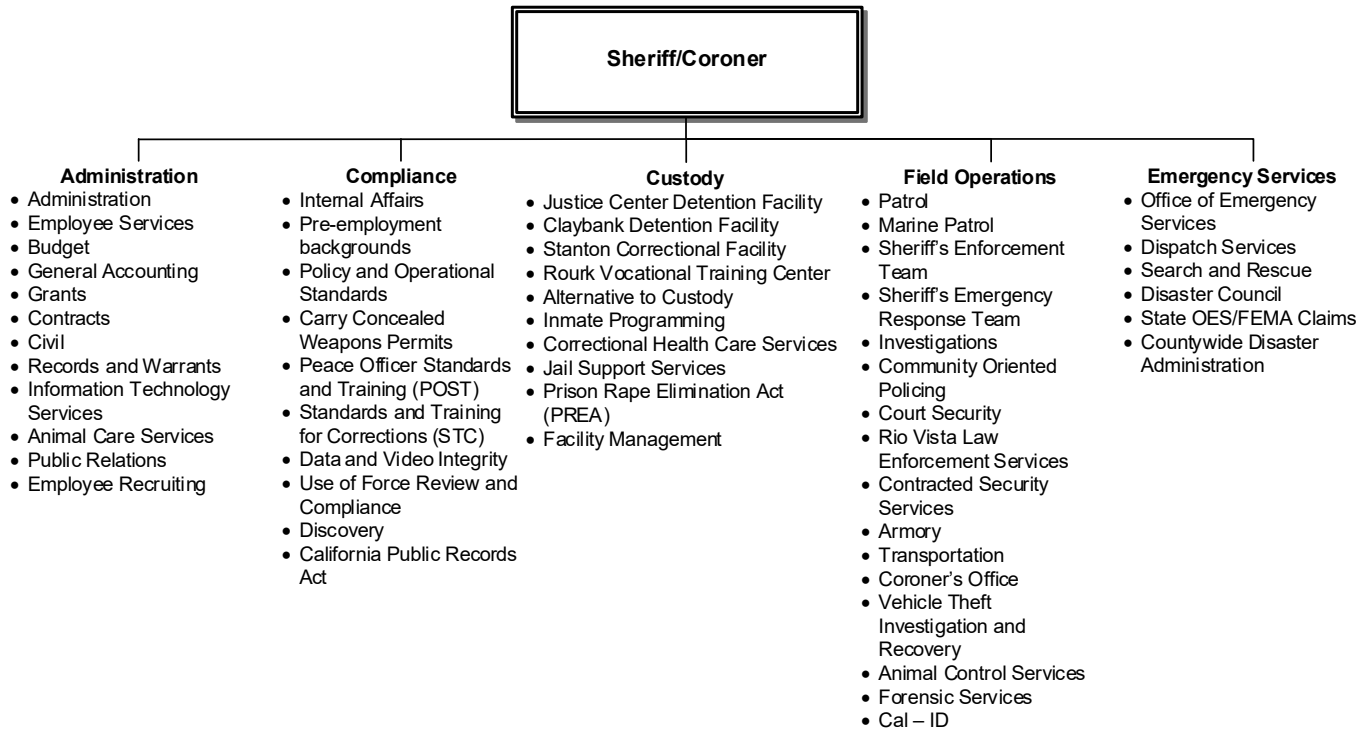
PENDING ISSUES AND POLICY CONSIDERATIONS

The department continues to experience increased costs due to evaluations for Mental Health Diversion and the requirement to conduct a full mitigation investigation for clients under the age of 26 who are facing lengthy sentences.

In December 2023, a National Public Defender Workload Study was released which contains a rubric for evaluating the caseloads of public defender attorneys. In 2021, the Legislature passed Assembly Bill (AB) 625, directing California to undertake a public defender workload study. The expected completion date of the State study is early 2025 and it is anticipated that it will include non-attorney core staff and other issues left unaddressed by the national study.

Effective January 2024, AB 256, known as the “Racial Justice Act for All,” will allow individuals serving life sentences to request a new trial or sentencing hearing if they can prove that racial, ethnic, or other types of impermissible discrimination impacted their proceedings. It is unknown how many individuals will seek to take advantage of this legislation; however, it is anticipated to be significant.

Starting in December 2024, CARE Court, the Governor’s new program to address homelessness, provides counsel to those against whom petitions are filed. If legal aid lawyers do not agree to provide this representation, that obligation would fall to the Public Defender. This would likely have a significant impact on workload, depending on the number of clients served.



DEPARTMENTAL PURPOSE

Headed by the elected Sheriff as prescribed in Government Code §24000(b), the Sheriff's Office is responsible for providing public safety services in the County, including patrol, investigations, and custody of adult offenders, and overseeing the Coroner's Office, Animal Care/Control, and the Office of Emergency Services (OES). The Sheriff's Office also provides a variety of support services including dispatch of public safety personnel and maintenance of criminal records.

Budget Summary:	
FY2023/24 Midyear Projection:	151,753,010
FY2024/25 Recommended:	165,158,870
County General Fund Contribution:	89,609,354
Percent County General Fund Supported:	54.3%
Total Employees (FTEs):	555

FUNCTION AND RESPONSIBILITIES

The Sheriff's Office:

- Administration function provides a variety of administrative and support services including strategic planning; fiscal administration; payroll and extended leave administration; employee wellness; peer support; maintenance of criminal records; crime reporting; service of legal notices such as restraining orders, actions of divorce, and eviction notices; and collection and distribution of civil judgments.
- Custody function provides for the custodial care of the inmates housed at the jail facilities, including both sentenced and pre-trial inmates, through supervision of the inmate population and provision of clothing and meals, and medical, mental health, and dental services; restoration of offenders deemed incompetent to stand trial; preparation of the inmate for return to the community through provision of substance abuse treatment services, case management re-entry services, and vocational services; offering alternatives such as work release and electronic monitoring programs for court-ordered low-level offenders; and maintenance of the jail facilities.
- Compliance function provides for the implementation of operational standards; pre-employment background investigations; internal investigations; responses to public records requests; oversight of employee training and standards; and carry concealed weapons permitting.

-
- Field Operations function provides for the protection of county residents in unincorporated areas and their property through prevention and detection of criminal activity and apprehension of those responsible for the crime; safety and enforcement of Solano County waterways; crime scene investigations; evidence collection and storage; cold-case investigations; narcotics investigations; management of the automated biometrics identification system; maintenance and implementation of its automated systems; compliance checks of post-release community supervision clients; mutual aid response; building and perimeter security services to the Courts; law enforcement and security services to the City of Rio Vista and other County departments; transportation of inmates to and from court, State prison facilities, other County jail facilities, and medical appointments; and death investigations and autopsies.
 - Emergency Services function provides for the central coordination in all County disaster events, establishment of an emergency operations plan, provision of direction to first responders, and enlistment of aid from various State and local agencies; coordination of local search and rescue efforts; dispatch of Field Operations personnel to calls for service, and dispatch of local fire personnel and equipment through the consolidated fire dispatch center.
 - At the direction of the County Administrator and approval of the Board of Supervisors, the Sheriff's Office is responsible for the operation and management of the County's animal care shelter and provision of animal control services to the unincorporated areas, and oversight of indigent burials. Specifics regarding the budget and functions of the animal care shelter and control services are described under its own narrative (BU 2850).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Staffing and Recruitment: Staffing continues to be a concern at the Sheriff's Office. As of April 2024, the Sheriff's Office has over 59 vacancies, including 19 Correctional Officers, 12 Deputy Sheriffs, 10 Sheriff's Security Officers, and 6 Legal Procedures Clerks, a 10.1% vacancy rate. Additionally, contractor staffing levels for inmate medical, inmate food, inmate mental health and substance use disorder services also continues to inhibit the service level provided to inmates in custody. The high vacancy rate is attributed to many factors including, but not limited to, increased number of employees reaching retirement age, as well as employees leaving the Sheriff's Office for lateral positions in other agencies, a lower number of applicants wishing to work for law enforcement, coupled with a competitive job market including in some cases hiring incentives. The Sheriff's Office has also seen an increase in candidates who lack the necessary qualification or are unable to pass a pre-employment background investigation. Efforts to reduce this trend have included weekly meetings with the Department of Human Resources (HR), reassigning staffing resources, and contracting with a local company to assist with pre-employment background investigations to accelerate potential onboarding of new hire candidates. The Sheriff's Office has increased awareness of job opportunities through advertising and recruitment efforts at local events, job fairs, and through partnering with community groups.
- Aging of County Facilities and Need for Continued Maintenance: The Sheriff's downtown campus was built in 1989 and the Claybank campus in 1979. Both campuses and auxiliary buildings need infrastructure renewal. The Sheriff's Office is currently working with the County Administrator and the Department of General Services on efforts to plan, fund, schedule, and efficiently complete the necessary work. Numerous County-approved capital projects such as the jail cell reconfiguration project, jail intake area reconfiguration, and elevator replacement projects in the Justice Center Detention Facility are underway and are expected to continue into FY2024/25.
- Changes to Title 15 for Adult Detention Facilities: Effective January 1, 2023, California Board of State and Community Corrections (BSCC) approved changes to the regulations governing the operations of local detention facilities. Among other various updates, the changes expanded the number of hours from seven to ten hours weekly dedicated to "out of cell time" to include a minimum of three hours of exercise in a seven-day period. The concern is for inmates in restrictive areas, as they have been administratively separated due to gang affiliations or other issues. It has been challenging to provide restricted inmates with "out of cell" hours and placing them together has led to increased inmate-on-inmate and inmate-on-staff assaults.

Accomplishments:

- Community Wildfire Protection Plan: The Board approved Solano County's Community Wildfire Protection Plan (CWPP) in October 2023. The CWPP represents a comprehensive effort to enhance the safety and resilience of our communities against

the threat of wildfires. Solano OES collaborated with local, State, federal, and community partners to identify and address vulnerabilities while emphasizing the protection of lives, property, and our natural resources.

- **CitizenRIMS:** The Sheriff’s Office launched a live and historical crime information mapping website for the citizens of Solano County in early 2023. This website interactive tool allowing the public increased access to calls for service, crime mapping, submitting a request for a vacation house watch, and registering security cameras.
- **Vocational Training:** In 2023, the Sheriff’s Office identified two additional vocational training programs to provide to inmates at Solano County jail facilities. These programs include a carpentry readiness class offered by the Carpenter’s Training Trust Fund for Northern California and a tire maintenance and repair class offered by Sheriff’s Correctional Officers. The carpentry readiness class is a four-week session in which inmates learn about the construction industry, familiarization of hand and power tools, use of basic math to calculate project needs, job site safety and the class project culminates with the building of a storage shed. Two Correctional Officers attended an automotive tire service certification training to prepare them to teach tire maintenance and repair at a level that will allow inmates to be employable upon release and completion of the course. 12 vocational training courses were held at the Rourk Vocational Training Facility in 2023 serving 81 inmates.

WORKLOAD INDICATORS

Administration	2019	2020	2021	2022	2023
Total annual civil papers received for processing	7,480	4,165	5,320	7,201	8,986
Number of restraining orders processed	1,734	1,487	1,847	2,426	2,524
Number of warrants processed	9,224	6,054	7,543	7,139	6,084

Compliance	2019	2020	2021	2022	2023
Number of background investigations processed	562	466	453	400	426
Number of CCW permit applications (new/renewal/modified)	1,536	1,943	1,700	1,967	2,079
Number of public records requests processed	1,212	921	1,379	1,770	1,994
Number of training hours provided to staff	31,465	27,000	24,120	29,134	32,309

Custody	2019	2020	2021	2022	2023
Number of bookings	13,238	10,509	9,968	9,444	9,748
Felonies	5,789	5,030	4,945	4,583	4,796
Misdemeanors	7,175	4,890	4,509	4,356	4,679
Other	272	588	514	504	571
Average daily population	733	540	630	550	501
Average stay (days)	20.3	18.8	21.9	21.3	18.7

Emergency Services	2019	2020	2021	2022	2023
Number of Emergency Operations Center Activations	6	3	4	0	1
Number of search and rescue operations	11	14	20	15	8
Number of calls for service - Dispatch	92,262	101,728	94,833	91,278	88,850

Functional Area Summary

**6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

Law Enforcement and Investigative Services	2019	2020	2021	2022	2023
Number of calls for service - Patrol	46,159	46,382	43,725	43,077	45,615
Number of arrests	2,180	2,041	2,082	1,795	2,233
Number of Sheriff Emergency Response Team call-outs	31	36	30	17	32
Number of illegal dumping cases investigated	361	317	285	212	223
Number of calls for service – Court Security	1,693	1,036	773	892	517
Number of prisoners transported - Court and other facilities	12,749	7,505	7,878	7,883	8,500
Number of prisoners transported – Medical & hospitalizations	469	172	307	220	250
Number of crime investigations	1,132	1,381	1,108	1,502	1,326
Number of Forensic Services’ crime scene call-outs	29	44	53	55	36
Number of property items processed	3,638	6,862	7,403	7,509	8,043
Number of suspect fingerprints analyzed	343	260	198	188	73
Number of felony sexual assault offender sweeps	8	3	5	6	6
Number of vessel inspections	577	483	608	354	246
Number of vessel assists	34	82	133	134	153
Number of Sheriff Enforcement Team compliance checks	385	347	365	285	314
Number of decedents received by Coroner	1,201	1,400	1,564	1,442	1,285
Number of autopsies	240	266	306	318	375

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	109,136,954	123,153,889	127,742,254	4,588,365	3.7%
COMPLIANCE	424,447	374,518	503,761	129,243	34.5%
CUSTODY	9,928,579	9,049,449	16,517,751	7,468,302	82.5%
EMERGENCY SERVICES	1,144,416	953,379	1,255,460	302,081	31.7%
FIELD OPERATIONS	17,410,822	18,638,209	19,139,644	501,435	2.7%
TOTAL REVENUES	138,045,218	152,169,444	165,158,870	12,989,426	8.5%
APPROPRIATIONS					
ADMINISTRATION	27,127,435	30,985,399	37,549,556	6,564,157	21.2%
COMPLIANCE	4,551,875	5,439,060	5,918,295	479,235	8.8%
CUSTODY	60,233,863	67,878,082	70,127,308	2,249,226	3.3%
EMERGENCY SERVICES	5,317,136	5,679,142	6,102,824	423,682	7.5%
FIELD OPERATIONS	41,384,880	42,187,761	45,460,887	3,273,126	7.8%
TOTAL APPROPRIATIONS	138,615,189	152,169,444	165,158,870	12,989,426	8.5%
NET CHANGE	569,971	0	0	0	0.0%

STAFFING					
ADMINISTRATION	52.0	54.0	54.0	0.0	0.0%
COMPLIANCE	14.0	14.0	14.5	0.5	0.0%
CUSTODY	287.0	283.0	285.5	2.5	0.9%
EMERGENCY SERVICES	29.0	29.0	29.0	0.0	0.0%
FIELD OPERATIONS	173.0	174.0	172.0	(2.0)	(1.1%)
TOTAL STAFFING	555.0	554.0	555.0	1.0	0.2%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$12,989,426 or 8.5% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. As a result, the General Fund Contribution is increased by \$4,488,540 or 5.3%. The increase is largely attributed to Salaries and Employee Benefits, which reflect an increase of \$6,485,129 or 6.3% primarily due to negotiated and approved labor contracts, CalPERS retirement costs, insurance rates, and overtime costs. Property and liability insurance rates, communication and central data processing charges, County Fleet charges, inmate medical and food costs, inmate off-site security costs, replacement of computers, upgrade to the jail management system, and one-time purchases of fixed assets including a software gateway upgrade for the Cal-ID program also contributed to the increases.

The primary funding source for the Sheriff’s Office is County General Fund Contribution of \$89,609,354 or 54.3% of the Recommended Budget. The primary source of non-county revenue is Proposition 172 Public Safety Tax: \$37,742,422 or 22.9% of total revenues. The Public Safety Tax is tied to State sales tax revenue and is directly impacted by the State’s economy. The Sheriff’s Office is projecting an increase of \$117,443 or 0.3% in Proposition 172 tax revenues over the current year’s Adopted Budget as the State’s economy has been impacted by inflationary measures and a potential economic downturn. Other principal funding sources include State payments for providing court security services, \$8,606,217 or 5.2% of total revenues; and State allocations under the 2011 Public Safety Realignment of \$9,765,825 or 5.9% of total revenues.

Administration and Support (BU 6551)

The primary programs for Administration and Support are Administrative Services and Employee Services. Other programs include Records and Warrants, Civil, and Technology Services.

The Recommended Budget for Administration is \$127,742,254 in revenues and \$37,549,556 in appropriations. These represent an increase of \$4,588,365 or 3.7% in revenues and an increase of \$6,564,157 or 21.2% in appropriations when compared to the FY2023/24 Adopted Budget. The increase in revenues is primarily due to increases in General Fund Contribution. Administration's Recommended Budget assumes Transfers-In from the Sheriff's Other Administered Funds will continue to offset costs of the Civil program. The net increase in expenditures is primarily due to increases in Salaries and Employee Benefits which reflect an increase of \$1,752,517 or 14.9% due to negotiated and approved labor contracts. Other significant cost increases are related to Services and Supplies which reflect an increase of \$3,028,954 or 22.2%, which is primarily due to increased communication, insurance, information technology, and Countywide Administrative Overhead costs. Additionally, the Recommended Budget includes \$667,652, an increase of \$384,082 or 135.4%, in Fixed Assets primarily related to an upgrade to Version 2 of the jail management system and Network Attached Storage (NAS) Video Storage and Server Replacement for both the Claybank Detention Facility and the Stanton Correctional Facility.

The Administration and Support Recommended Budget funds 54.0 FTE positions.

Compliance (BU 6555)

The primary programs for Compliance are Professional Standards and Training. Other programs include Internal Investigations and Carry Concealed Weapons Permitting Services.

The Recommended Budget for Compliance is \$503,761 in revenues and \$5,918,295 in appropriations. This represents an increase of \$129,243 or 34.5% in revenues and an increase of \$479,235 or 8.8% in appropriations when compared to the FY2023/24 Adopted Budget. The increase in revenues is primarily due to increased State funding allocations and reimbursements for mandated and other training. Other significant revenue increases are due to an increase in anticipated carry concealed weapons permit revenue and reimbursement from the City of Rio Vista for consolidation of the City's Axon contract. Compliance's Recommended Budget assumes State funding from Standards and Training for Corrections and Peace Officer Standards and Training will continue to offset training costs for Correctional Officers and Deputies. The increase in expenditures is primarily due to increases in contracted equipment rentals of \$88,676 primarily related to the Axon contract as well as Salaries and Employee Benefits which reflect an increase of \$504,947 or 13.9% due to negotiated and approved labor contracts.

The Compliance Recommended Budget funds 14.5 FTE positions.

Custody (BU 6552)

The primary programs for Custody are the Justice Center Detention Facility, the Claybank Detention Facility, and the Stanton Correctional Facility. Other programs include Alternative to Custody, Inmate Health Care, Inmate Programming, and the Rourk Vocational Training Center.

The Recommended Budget for Custody is \$16,517,751 in revenues and \$70,127,308 in appropriations. This represents an increase of \$7,468,302 or 82.5% in revenues and an increase of \$2,249,226 or 3.3%. The increase in revenues is primarily due to housing Sonoma County justice-involved persons and increased State funding from 2011 Public Safety Realignment and Jail-Based Competency Treatment (JBCT). Other significant revenue increases are from new State funding from the Early Access and Stabilization Services (EASS) program and reimbursement from the Inmate Welfare Fund. These increases are somewhat offset by reductions to Medicated Assisted Treatment (Cal-MMET) grant funding and monies received related to the Medical County Inmate Program (MCIP). Custody's Recommended Budget assumes State Supplemental Law Enforcement Services Fund (SLESF) monies will continue to fund maintenance projects and equipment; State funding for JBCT and EASS will continue to fund mental health services to return offenders to competency to stand trial; 2011 Public Safety Realignment funding, State Criminal Alien Assistance Program, and State booking allocation will continue to support Custody operations and inmate programming; and Inmate Welfare Funds will continue to fund vocational training and supplies and the requested Mental Health Specialist II position. Custody's Recommended Budget further assumes County Mental Health Services Act monies from Health and Social Services will continue to fund re-entry services for mentally ill offenders. The net increase in expenditures is primarily due to increases in Salaries and Employee Benefits which reflect an increase of \$2,105,794 or 4.5% due to negotiated and approved labor contracts. Other significant cost increases are for contracted inmate food service costs, contracted medical, mental

health, and dental services, and for contracted JBCT services. Additionally, the Recommended Budget includes \$43,409, a decrease of \$195,740 or 81.8%, in Fixed Assets primarily related to the replacement of five walk-through metal detectors.

The 2011 Public Safety Realignment funding for Community Corrections is \$6,558,753 for FY2024/25. These funds help to offset some of the costs of housing Public Safety Realignment (AB109) inmates, such as staff Salaries and Employee Benefits, operational costs including medical and food costs, and programming costs.

The Custody Recommended Budget funds 285.5 FTE positions.

Emergency Services (BU 6554)

The primary programs for Emergency Services are the Office of Emergency Services (OES) and Dispatch. Other volunteer programs within OES include Search and Rescue, the Dive Team, and the Cadet program.

The Recommended Budget for Emergency Services is \$1,255,460 in revenues and \$6,102,824 in appropriations. This represents an increase of \$302,081 or 31.7% in revenues and an increase of \$423,682 or 7.5% in appropriations when compared to the FY2023/24 Adopted Budget. The increase in revenues is primarily due to reimbursements for grant-funded extra-help positions and one-time monies from the State Supplemental Law Enforcement Services Fund (SLESF). Emergency Services' Recommended Budget assumes all other agencies will continue to use dispatch services at or near the same number of calls as in prior years; SLESF funding will support the drone program; County Coordinator grant funding will offset extra-help costs, and Emergency Management Performance Grants and Homeland Security Grants will continue to support limited OES administrative activities. The net increase in expenditures is primarily due to increased Salaries and Employee Benefits which reflect an increase of \$133,242 or 2.8% due to negotiated and approved labor contracts. Other significant cost increases are for maintenance/service contracts, consulting services, and education and training. Additionally, the Recommended Budget includes \$33,000, an increase of \$15,154 or 84.9%, in Fixed Assets primarily related to the replacement of unmanned aircraft vehicles (UAV).

The Emergency Services Recommended Budget funds 29.0 FTE positions.

Field Operations (BU 6553)

The primary programs for Field Operations are Patrol, Court Services, and Security Services. Other programs include Marine Patrol, Community Policing, Transportation, Investigations, Forensic Identification Services, the Sheriff's Emergency Response Team, the Armory, and the Coroner's Office.

The Recommended Budget for Field Operations is \$19,139,644 in revenues and \$45,460,887 in appropriations. This represents an increase of \$501,435 or 2.7% in revenues and an increase of \$3,273,126 or 7.8% in appropriations when compared to the FY2023/24 Adopted Budget. The increase in revenues is primarily from contracted security services provided to County departments to recover higher costs for Salaries and Employee Benefits and a Transfer-In from the Automated Fingerprint Identification Fund to offset Cal-ID hardware and software upgrades. These increases are somewhat offset by a reduction to Trial Court Security revenue. The Recommended Budget assumes State Trial Court Security monies will continue to support court security activities, Cal-MMET funding will continue to support narcotics investigations, Transfers-In from the Sheriff's Other Administered Funds will continue to offset costs of the Cal-ID program, and 2011 Public Safety Realignment funding will continue to support the Sheriff's Enforcement Team. The increase in expenditures is primarily due to increases in Salaries and Employee Benefits which reflect an increase of \$1,988,629 or 5.5% due to negotiated and approved labor contracts. Other significant cost increases include contracted inmate off-site security services, contracted forensic pathology services, County fleet charges, and increased insurance costs. These increases are partially offset by a decrease of \$324,050 in Other Financing Uses primarily related to a one-time cost to upgrade the forensic lab. Additionally, the Recommended Budget includes \$191,331, an increase of \$156,796 or 454.0%, in Fixed Assets primarily related to the purchase of a software gateway that will enable the County's Automated Fingerprint Identification System to share evidence with DOJ and FBI databases and the replacement of a FARO 3D scanner.

The 2011 Public Safety Realignment program budget allocation for Community Corrections is \$1,467,327 for FY2024/25. The Realignment funding pays for the Salaries and Employee Benefit costs for 5.0 FTE positions, including: 1.0 FTE Sergeant-Sheriff and 4.0 FTE Deputy Sheriffs, and certain operating costs associated with these positions, such as County fleet services, fuel, communications, and office expenses.

The Field Operations Recommended Budget funds 172.0 FTE positions.

Contracts

Contract services (excluding lease agreements and software maintenance and support agreements) represent a significant portion of the services and supplies section of the budget with a total of \$20.9 million. Ten services with significant appropriations represented by individual and/or multiple service contracts are listed below. Several contracts are revenue-offset.

- \$13,902,016 for medical, dental, and mental health care to inmates.
- \$2,754,473 for food service to inmates.
- \$1,319,508 for Jail-Based Competency Treatment for defendants.
- \$675,000 for forensic pathology services.
- \$513,825 for re-entry services for mentally ill offenders.
- \$449,986 for case management service to inmates.
- \$481,800 for the monitoring of inmates hospitalized in offsite facilities.
- \$156,000 for training Emergency Operations Center staff.
- \$132,300 for security guard services necessary for Sheriff to meet contracted obligations.
- \$104,000 for body transport services of decedents.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$583,297 for an upgrade to Version 2 of the jail management system.
- \$132,000 for a software gateway that will enable the County’s Automated Fingerprint Identification System to share evidence with DOJ and FBI databases, funded with CAL-ID funds.
- \$60,000 to refresh NAS video storage nearing end-of-warranty for Stanton Correctional Facility and Claybank Detention Facility, funded with County General Fund and Proposition 172.
- \$59,331 to replace a FARO 3D scanner used by Forensic Services with a newer model that is compliant with industry standards and can assist with documenting crime scenes, funded with County General Fund and Proposition 172.
- \$43,409 to replace five walk-through metal detectors nearing end-of-life to be installed at the Justice Center Detention Facility, Claybank Detention Facility, Stanton Correctional Facility, and Rourk Vocational Training Center, funded with SLESF funds.
- \$33,000 to replace two older, non-operational unmanned aircraft vehicles (UAV) with newer models that have enhanced capabilities to assist with search and rescue, disaster response, and other operational events, funded with SLESF funds.
- \$24,355 to replace two hardware servers used to route video from security cameras to the NAS video storage and to operate Custody view stations as the servers have exceeded their lifespan, funded with County General Fund and Proposition 172.

DEPARTMENT COMMENTS

Public Safety Realignment for Community Corrections (AB 109)

The 2023 calendar year indicates little change as the combined average daily population (ADP) at the three detention facilities was 114 AB 109 inmates, a slight increase from 108 inmates for the 2022 calendar year. Using the 2023 ADP and the FY2024/25 Board-approved daily bed rate of \$401.00, approximately \$16.7 million in costs may be attributed to Public Safety Realignment inmates. Although the Sheriff’s Office anticipates receiving \$6.5 million of the County’s share of Public Safety Realignment for custody operations, the revenue is insufficient to cover the full program costs. County General Fund makes up the difference.

Inmate Population

The inmate population has fluctuated slightly over the past 12 months. The Sheriff's Office anticipates an average daily population of 550 inmates for FY2024/25, equal to the FY2023/24 estimated average. The Recommended Budget reflects appropriations for inmate food service, inmate medical, mental health and dental services, and inmate supplies.

Rourk Vocational Training Center

The Rourk Vocational Training Center provides vocational training to eligible low-risk inmates and probationers. Approximately \$550,000 in vocational training supplies and instructor expenses are being purchased through the Inmate Welfare Fund.

Sonoma County Custody Services

On November 7, 2023, the Board approved a new agreement through June 30, 2025 with Sonoma County for the Sheriff's Office to provide housing and associated services for up to 75 adult inmates. The Recommended Budget includes \$4,644,323 in contractual revenue to fund continued services to Sonoma inmates housed at the Solano Justice Center Detention Facility and the Claybank Detention Facility through June 30, 2025.

Court Security

Under the 2011 Public Safety Realignment, counties receive Trial Court Security funds to offset the costs of providing mandated bailiff services and building perimeter security services to the State Courts within their jurisdiction. Although the Sheriff's Office anticipates receiving \$8.4 million in Trial Court Security funds, the revenue is insufficient to fully cover program costs. County General Fund dollars make up the difference.

Rio Vista Law Enforcement Services

On June 8, 2021, the Board approved a new two-year agreement with the City of Rio Vista for the Sheriff's Office to provide law enforcement services to the City. The Recommended Budget includes \$3,566,306 in appropriations and offsetting revenue to fund continued law enforcement services through June 30, 2025.

Training

Corrections staff are required to complete 24 hours of training annually to comply with BSCC Standards and Training for Corrections mandate. The Deputies and other sworn staff as well as Dispatchers are required to complete 24 hours of training every two years to comply with the California Peace Officer Standards and Training mandate. Additional training of soft skills and general topics are offered to all department employees including professional and administrative staff. The Recommended Budget includes \$1,248,403 in appropriations for training and related expenses. These appropriations are partially offset by State revenues and other funding sources.

Corrections Academy

According to the standards set by the BSCC, newly recruited correctional staff are required to undergo CORE training within the first year of their employment. The CORE training program is an intensive five-week course (with a minimum of 176 hours) covering essential modules and topics necessary for performing job duties effectively. The Solano County Corrections Academy has been very successful, and the Sheriff's Office anticipates offering three Corrections Academy sessions in FY2024/25. Each session can accommodate up to 20 participants and the Sheriff's Office will continue to accept applicants sponsored by other agencies whenever space permits. The Recommended Budget includes \$43,531 in appropriations to cover instructor fees and operational expenses to include providing each participant with program clothing and supplies. These appropriations are partially offset by State revenues and Academy registration fees from outside agencies. Moreover, the cost for the Corrections Academy is lower than the cost to send staff to another academy.

Citizens' Academy

The Sheriff's Citizens' Academy is for adult residents of Solano County who wish to learn more about the Sheriff's Office and its function. The Academy hosts up to 30 participants for approximately 10 weeks, offering weekly sessions for instruction and observation opportunities. The Citizens' Academy helps the Sheriff's Office to connect and strengthen relationships and communicate accountability and transparency. The Citizens' Academy has been well received, with some participants returning

to volunteer their time. The Recommended Budget includes \$4,100 in appropriations to provide participants with polo shirts, mugs, padfolios, class photos, and refreshments.

Youth Academy

The Sheriff's Youth Academy is designed for pre-teens and teens (ages 12 to 16 years old). The one-week summer camp hosts up to 35 participants. Participants will learn about the Sheriff's Office and its function through instruction, demonstrations, and games. The Youth Academy helps the Sheriff's Office connect and build relationships with young individuals in the community. It is anticipated that some participants may express interest in joining the Cadet Program following their experience at the academy. The Recommended Budget includes \$2,600 in appropriations to provide participants with t-shirts, class photos, and lunches and snacks.

Recruitment Efforts

With expected high vacancy rates, the Sheriff's Office is continuing its recruitment efforts through advertising in print ads, social media posts, QR-codes, various association publications, the use of online media such as Facebook and LinkedIn, and attending career fairs and other events to share opportunities that are available within the Sheriff's Office. The Sheriff's Office is also updating its online presence and is working to increase search engine results. The Recommended Budget includes \$27,374 in appropriations for advertising and to purchase promotional items such as notebooks, lanyards, and pens for career fairs.

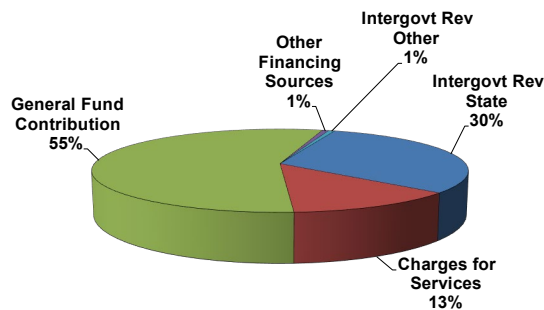
Public Relations

The Sheriff's Office often attends community events such as parades, picnics, car shows, trade shows, and visits the local schools to promote community engagement. The Sheriff's Office also arranges events such as "Coffee with the Sheriff" and "Reading to Kids." The Recommended Budget includes \$10,000 in appropriations to purchase promotional items including, but not limited to, stickers, coloring books and crayons, pens, pencils, lanyards, lip balm, flashlights, and frisbee flyers.

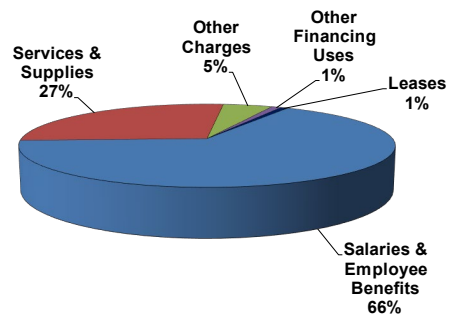
Departmental Fees

Department-wide fee increases are primarily due to County-approved wage increases from merit/step increases and cost-of-living adjustments. The Recommended Budget anticipates a small increase in fee revenue.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	137,614	131,555	148,475	16,920	12.9%
FINES, FORFEITURES, & PENALTY	153,921	229,348	243,296	13,948	6.1%
INTERGOVERNMENTAL REV STATE	48,079,036	48,143,281	50,674,457	2,531,176	5.3%
INTERGOVERNMENTAL REV FEDERAL	345,116	269,300	330,250	60,950	22.6%
INTERGOVERNMENTAL REV OTHER	1,129,171	973,479	1,013,677	40,198	4.1%
CHARGES FOR SERVICES	14,958,364	15,919,507	21,410,655	5,491,148	34.5%
MISC REVENUE	1,066,488	549,557	639,187	89,630	16.3%
OTHER FINANCING SOURCES	1,432,858	832,603	1,089,519	256,916	30.9%
GENERAL FUND CONTRIBUTION	70,742,651	85,120,814	89,609,354	4,488,540	5.3%
TOTAL REVENUES	138,045,219	152,169,444	165,158,870	12,989,426	8.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	92,410,752	102,613,467	109,098,596	6,485,129	6.3%
SERVICES AND SUPPLIES	35,138,886	39,667,882	44,928,444	5,260,562	13.3%
OTHER CHARGES	7,116,381	7,029,772	8,190,182	1,160,410	16.5%
F/A EQUIPMENT	2,077,618	575,100	220,095	(355,005)	(61.7%)
F/A - INTANGIBLES	0	0	715,297	715,297	100.0%
LEASES	953,763	1,118,843	1,209,411	90,568	8.1%
OTHER FINANCING USES	1,398,358	1,934,779	1,634,697	(300,082)	(15.5%)
INTRA-FUND TRANSFERS	(480,571)	(770,399)	(837,852)	(67,453)	8.8%
TOTAL APPROPRIATIONS	138,615,188	152,169,444	165,158,870	12,989,426	8.5%
NET CHANGE	569,969	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$6,485,129 net increase in Salaries and Employee Benefits primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates.
- \$4,644,323 increase in contract revenue for housing Sonoma inmates under a new agreement approved by the Board on November 7, 2023.
- \$2,000,000 increase in 2011 Public Safety Realignment – Community Corrections revenue allocated by the Solano Community Corrections Partnership Committee.
- \$568,431 increase in State funding for the Jail-Based Competency Treatment program under a new agreement approved by the Board on October 3, 2023.
- \$481,800 increase in contracted services to monitor justice-involved persons hospitalized in offsite facilities.
- \$459,688 increase in contracted inmate medical, mental health, and dental services as part of an annual price adjustment per the contract.
- \$400,000 increase in State funding associated with the Easy Access Stabilization Services program.
- \$574,193 increase in radio communication charges to replace interoperability equipment.
- \$450,956 increase in departmental administrative overhead revenue primarily to offset Salaries and Employee Benefits related to OES grant activities.

Significant changes in allocated Share of County Costs:

- \$1,399,214 increase to Countywide Administrative Overhead costs.

- \$1,526,915 increase to liability insurance.
- \$1,183,005 increase to risk management/property insurance.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2023/24 Budget are provided below:

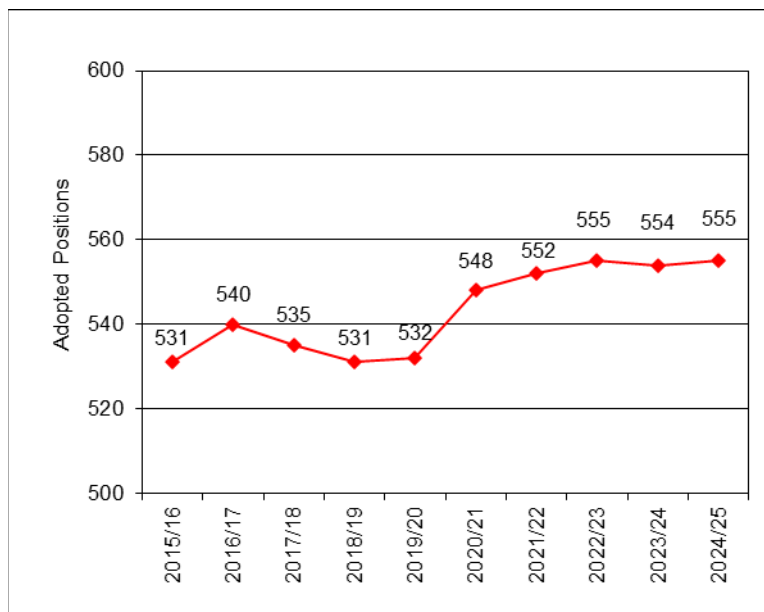
On March 12, 2024, as part of the Midyear Financial Report the Board approved the following position changes:

- Extended 1.0 FTE Mental Health Specialist II, Limited-Term to June 30, 2025.
- Extended 1.0 FTE Custody Sergeant, Limited-Term to June 30, 2025.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 1.0 FTE Mental Health Specialist II to provide re-entry services under the Women’s Re-entry Achievement Program, funded by the Inmate Welfare Fund.
- Convert 1.0 FTE Mental Health Specialist II – Limited-Term to permanent to provide re-entry services under the Women’s Re-entry Achievement Program, funded with Public Safety 2011 Realignment.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

CalAIM

California Advancing and Innovating Medi-Cal (CalAIM) is a far-reaching, multi-year plan to transform California’s Medi-Cal program and enable it to work more seamlessly with other social services. Led by the California Department of Health Care Services (DHCS), the goal of CalAIM is to improve outcomes for the millions of Californians covered by Medi-Cal, including those with the most complex needs such as those transitioning from jail or prison back to the community who also have complex physical or behavioral health needs. The Sheriff’s Office and Health and Social Services (H&SS) will partner to implement services at least 90 days pre-release so that medical and behavioral health services are identified, and individuals are connected into these services upon re-entry. The Sheriff’s Office is currently in the process of developing an implementation plan which must be submitted to DHCS for approval and then approved by the Board.

National Commission on Correctional Health Care (NCCHC) Accreditation

NCCHC is a third-party, objective assessment and is the organization that writes the standard for correctional health care. Accreditation is based on the NCCHC Standards for Health Services, which come in separate manuals for jails, prisons, and juvenile detention and confinement facilities. Accreditation covers compliance with standards in the following general areas: governance and administration, safety, personnel and training, health care services and support, inmate care and treatment, health promotion, special needs and services, health records, and medical-legal issues. Although currently not a State requirement, accreditation is desirable as it demonstrates jail operations are following medical and mental health best practices, thereby reducing and/or preventing certain lawsuits. NCCHC accreditation may require the Sheriff's Office to enhance contracted medical services and a cost-benefit analysis will need to be completed for Sheriff's Office staffing at booking and in the jail facilities to provide medical escort and security. Additionally, the intake booking of JCDF will need to be remodeled, which is part of a pending capital project, to allow for private interview booths for the contracted medical staff to conduct assessments.

Summary of Other Administered Budgets

**6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
4110 CIVIL PROCESSING FEES	153,058	148,751	162,835	14,084	9.5%
4120 SHERIFF ASSET SEIZURE	74,909	25,556	42,738	17,182	67.2%
2530 COUNTY COORDINATORS GRANT PROG	48,432	105,000	0	(105,000)	(100.0%)
2531 CA FIRE PREVENTION GRANTS	354,344	363,611	0	(363,611)	(100.0%)
2532 CA WILDFIRE MITIGATION GRANTS	18,689	750,017	730,017	(20,000)	(2.7%)
2533 HIGH FREQUENCY COMMS EQUIPMENT	30,359	14,522	0	(14,522)	(100.0%)
2535 EMERGENCY MGMT PERFORM GRANTS	223,282	194,950	241,602	46,652	23.9%
2536 FLOOD EMERGENCY RESPONSE GRANT	52,827	0	0	0	0.0%
2537 HAZARD MITIGATION GRANTS	24,722	0	0	0	0.0%
2538 URBAN AREAS SEC INITIATIVE	250,985	76,759	126,351	49,592	64.6%
2539 HOMELAND SECURITY GRANTS	78,971	927,562	1,259,641	332,079	35.8%
3250 CA-AIM INITIATIVE GRANTS	26,068	0	726,895	726,895	0.0%
3254 OFFICER WELLNESS/MENTAL HEALTH	0	0	77,098	77,098	0.0%
3258 BOATING SAFETY ENFRM EQUIP GRANT	8,883	39,643	148,788	109,145	275.3%
3259 SURRENDER ABANDON VESSEL EXCH GRANT	362,000	927,562	1,259,641	332,079	35.8%
4050 AUTOMATED IDENTIFICATION	492,071	506,760	499,407	(7,353)	(1.5%)
4052 VEHICLE THEFT INVEST/RECOVERY	518,679	523,415	522,847	(568)	(0.1%)
2850 ANIMAL CARE SERVICES	3,542,309	4,068,273	4,758,917	690,644	17.0%
5460 IND BURIAL VETS CEM CARE	10,016	10,000	12,000	2,000	20.0%
APPROPRIATIONS					
4110 CIVIL PROCESSING FEES	121,651	108,455	114,249	5,794	5.3%
4120 SHERIFF ASSET SEIZURE	27,917	20,238	20,034	(204)	(1.0%)
2530 COUNTY COORDINATORS GRANT PROG	48,432	105,000	0	(105,000)	(100.0%)
2531 CA FIRE PREVENTION GRANTS	354,344	363,611	0	(363,611)	(100.0%)
2532 CA WILDFIRE MITIGATION GRANTS	1,154,983	765,017	776,990	11,973	1.6%
2533 HIGH FREQUENCY COMMS EQUIPMENT	30,359	14,522	0	(14,522)	(100.0%)
2535 EMERGENCY MGMT PERFORM GRANTS	224,905	194,950	241,602	46,652	23.9%
2536 FLOOD EMERGENCY RESPONSE GRANT	52,827	0	0	0	0.0%
2537 HAZARD MITIGATION GRANTS	0	0	0	0	100.0%
2538 URBAN AREAS SEC INITIATIVE	250,985	76,759	126,351	49,592	200.0%
2539 HOMELAND SECURITY GRANTS	79,048	927,562	1,259,641	332,079	35.8%
3250 CA-AIM INITIATIVE GRANTS	19,754	0	687,993	687,993	0.0%
3254 OFFICER WELLNESS/MENTAL HEALTH	0	0	74,898	74,898	0.0%
3258 BOATING SAFETY ENFRM EQUIP GRANT	0	39,643	157,671	118,028	297.7%
3259 SURRENDER ABANDON VESSEL EXCH GRANT	362,177	927,562	1,259,641	332,079	35.8%
4050 AUTOMATED IDENTIFICATION	327,537	433,920	688,423	254,503	58.7%
4052 VEHICLE THEFT INVEST/RECOVERY	560,657	676,473	648,734	(27,739)	(4.1%)
2850 ANIMAL CARE SERVICES	4,625,285	5,601,713	6,611,941	1,010,228	18.0%
5460 IND BURIAL VETS CEM CARE	38,373	39,510	43,101	3,591	9.1%

6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
NET CHANGE					
4110 CIVIL PROCESSING FEES	(31,407)	(40,296)	(48,586)	(8,290)	20.6%
4120 SHERIFF ASSET SEIZURE	(46,992)	(5,318)	(22,704)	(17,386)	326.9%
2530 COUNTY COORDINATORS GRANT PRI	0	0	0	0	0.0%
2531 CA FIRE PREVENTION GRANTS	0	0	0	0	0.0%
2532 CA WILDFIRE MITIGATION GRANTS	1,136,294	15,000	46,973	31,973	213.2%
2533 HIGH FREQUENCY COMMS EQUIPMENT	0	0	0	0	0.0%
2535 EMERGENCY MGMT PERFORM GRANT	1,623	0	0	0	0.0%
2536 FLOOD EMERGENCY RESPONSE GRAI	0	0	0	0	0.0%
2537 HAZARD MITIGATION GRANTS	(24,722)	0	0	0	0.0%
2538 URBAN AREAS SEC INITIATIVE	0	0	0	0	0.0%
2539 HOMELAND SECURITY GRANTS	77	0	0	0	0.0%
3250 CA-AIM INITIATIVE GRANTS	(6,314)	0	(38,902)	(38,902)	(100.0%)
3254 OFFICER WELLNESS/MENTAL HEALTH	0	0	(2,200)	(2,200)	(100.0%)
3258 BOATING SAFETY ENFRM EQUIP GRANT	(8,883)	0	8,883	8,883	100.0%
3259 SURREND ABAND VESSL EXCH GRAN	177	0	0	0	0.0%
4050 AUTOMATED IDENTIFICATION	(164,534)	(72,840)	189,016	261,856	(359.5%)
4052 VEHICLE THEFT INVES/RECOVERY	41,978	153,058	125,887	(27,171)	(17.8%)
2850 ANIMAL CARE SERVICES	1,082,976	1,533,440	1,853,024	319,584	20.8%
5460 IND BURIAL VETS CEM CARE	28,357	29,510	31,101	1,591	5.4%

A summary of the budgets administered by the Sheriff's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

Under authority of Government Code (GC) §26720 et seq., the Sheriff collects certain fees related to services provided through the department’s Civil Bureau (i.e., service of process, etc.). The specific code sections cited below provide for portions of fees collected to be deposited into a special fund to be used for specified purposes.

Recommended Budget revenues are driven by GC §26731 (Portion of Civil Fees Collected) and GC §26746 (Debtor Processing Assessment Fee):

- GC §26731 – \$22 of any fee collected by the Sheriff’s Civil Division is deposited into a special fund. Ninety-five percent (95%) of revenue in this special fund supplements costs for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings necessary for the Sheriff’s Civil Division. The remaining five percent (5%) of revenue in the special fund supplements expenses of the Sheriff’s Civil Division in administering the funds.
- GC §26746 – A \$15 processing fee is assessed for certain specified disbursements. Monies collected and deposited pursuant to this section supplement the cost for civil process operations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$14,084 or 9.5% in revenues and an increase of \$5,794 or 5.3% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in an increase in Fund Balance of \$48,586. The increase in revenues is primarily due to an increase in interest income and civil assessments. The increase in expenditures is related to an increase in Other Financing Uses which includes an Operating Transfer-Out of \$114,249 to the Sheriff’s operating budget (Fund 900 - BU 6550) to offset costs within the Civil Program. No County General Fund dollars are included in this budget.

Fixed Assets

None.

See related Budget Unit 9117 – Fund 241 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Automation, Equipment and Furnishings

Revenue from GC §26731 is limited in how funds can be expended with ninety-five percent (95%) restricted for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings. These funds are not available for operations. The Recommended Budget includes \$68,009 of restricted funds in Operating Transfers-Out to offset costs for the maintenance and support of Civil’s case management system and credit card processing.

Interest Income

Fund 241 is projected to earn interest income of \$27,235 in FY2024/25. Interest income is attributable to the carryforward balance of restricted funds and therefore may only be used for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings.

4110 – Fund 241-Civil Processing Fees

Summary of Other Administered Budgets

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	93,294	93,280	94,600	1,320	1.4%
REVENUE FROM USE OF MONEY/PROP	24,810	17,781	27,235	9,454	53.2%
CHARGES FOR SERVICES	34,954	37,690	41,000	3,310	8.8%
TOTAL REVENUES	153,058	148,751	162,835	14,084	9.5%
APPROPRIATIONS					
OTHER FINANCING USES	121,651	108,455	114,249	5,794	5.3%
TOTAL APPROPRIATIONS	121,651	108,455	114,249	5,794	5.3%
CHANGE IN FUND BALANCE	(31,407)	(40,296)	(48,586)	(8,290)	20.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

GC §26731 restricts 95% of funds for implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems for the Sheriff’s Civil Division and only 5% can be used for operations. It would be advantageous for Solano County to pursue a legislative change to modify these percentages.

FUNCTION AND RESPONSIBILITIES

The Sheriff’s Office, in its role as a law enforcement agency, arrests and assists other local law enforcement agencies with the arrests of suspected drug dealers. Personal property associated with illegal drug activity is often seized by the arresting agencies, declared “forfeited” by a court order, and then sold. The Sheriff’s Office’s portion of any applicable sale proceeds is deposited in a special revenue fund and expended to support programs in the Sheriff’s operating budget for the investigation, detection, and prosecution of criminal activities, and to combat drug abuse and gang activity.

Health and Safety Code §11489 authorizes the distribution of net sale proceeds from the sale of forfeited property seized from illegal drug activity. Sixty-five percent of the net sale proceeds are distributed to the agencies that participated in the seizure, on a proportionate contribution basis, with 15% of the 65% distributed into a special fund administered by the County District Attorney for the sole purpose of funding programs designed to combat drug abuse and divert gang activity, and shall, wherever possible, involve educators, parents, community-based organizations, local businesses, and uniformed law enforcement officers. Further distributions include 24% to the State of California General Fund, and 10% to the County District Attorney for reimbursement of the costs of publication and agreed upon deposition costs. The remaining 1% is distributed to the State Asset Forfeiture Distribution Fund for the Environmental Enforcement and Training Account.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$17,182 or 67.2% in revenues and a decrease of \$204 or 1.0% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in an increase in Fund Balance of \$22,704. The increase in revenues is due to an increase in Countywide Administrative Overhead Revenue and interest income. The decrease in appropriations reflects a decrease in Operating Transfers-Out totaling \$20,034 to the Sheriff’s operating budget (Fund 900 – BU 6550) to support the Narcotics Canine Program. No County General Fund dollars are included in this budget.

Fixed Assets

None.

See related Budget Unit 9118 – Fund 253 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Budget Requirements

The U.S. Department of Justice budgetary guidelines state that revenues should not be budgeted before they are received. The Recommended Budget assumes Fund Balance can continue to fund the Sheriff’s canine program.

Interest Income

Fund 253 is projected to earn interest income of \$4,082 in FY2024/25. Interest income is attributable to the carryforward balance of local asset forfeitures and therefore may be used for the Sheriff’s canine program or other allowable expenditures.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	70,514	0	0	0	0.0%
REVENUE FROM USE OF MONEY/PROP	4,043	2,807	4,082	1,275	45.4%
CHARGES FOR SERVICES	352	22,749	38,656	15,907	69.9%
TOTAL REVENUES	74,909	25,556	42,738	17,182	67.2%
APPROPRIATIONS					
OTHER FINANCING USES	27,917	20,238	20,034	(204)	(1.0%)
TOTAL APPROPRIATIONS	27,917	20,238	20,034	(204)	(1.0%)
CHANGE IN FUND BALANCE	(46,992)	(5,318)	(22,704)	(17,386)	326.9%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The County Coordinator Grant budget is used to track grant dollars received from the California Fire Safe Council that supports wildfire protection and prevention related efforts. The Solano County Office of Emergency Services (OES), together with the Department of Resource Management and the County Administrator’s Office, coordinates countywide efforts to protect life and property from wildfires and establish prevention practices. The collective grant funds received are administered by the County Administrator’s Office and OES and are expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$105,000 in revenues and appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget represents no revenues and no appropriations for FY2024/25 as the grant period ended December 31, 2023.

Fixed Assets

None.

DEPARTMENT COMMENTS

The County Coordinators Grant Program grant period ended on December 31, 2023.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	48,432	105,000	0	(105,000)	(100.0%)
TOTAL REVENUES	48,432	105,000	0	(105,000)	(100.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	48,432	105,000	0	(105,000)	(100.0%)
TOTAL APPROPRIATIONS	48,432	105,000	0	(105,000)	(100.0%)
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITIES

The California Fire Prevention Grant budget is used to track grant dollars received from the California Department of Forestry and Fire Protection that supports County activities to address the risk of wildfire, reduce wildfire potential, and increase community resiliency. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to update fire prevention planning, improve fire prevention education, and hazardous fuels reduction. The collective grant funds received are administered by OES and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$363,611 or 100% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget represents no revenues and no appropriations for FY2024/25 as the grant period ended on March 15, 2024.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2021 CalFire Fire Prevention Grant Program grant period ended on March 15, 2024.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	354,344	363,611	0	(363,611)	(100.0%)
TOTAL REVENUES	354,344	363,611	0	(363,611)	(100.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	245,798	219,735	0	(219,735)	(100.0%)
OTHER CHARGES	108,546	143,876	0	(143,876)	(100.0%)
TOTAL APPROPRIATIONS	354,344	363,611	0	(363,611)	(100.0%)
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The California Wildfire Mitigation budget is used to track legislative earmark dollars secured by California State Senator Dodd in the amount of \$1.9 million to improve countywide fire prevention and suppression efforts. The Solano County Office of Emergency Services (OES) together with the Solano County Department of Resource Management and the County Administrator’s Office coordinates countywide efforts related to fuels reduction, alert warning systems, fire preparedness, and public engagement and education. The collective earmark funds received are jointly administered by the County Administrator’s Office and OES and expended in accordance with an agreed upon expenditure plan.

The majority of this funding, approximately \$1 million, was allocated, and has been spent, on portable radios. In September 2023, the Board approved funding allocations for the remaining funding to include fuels reduction services, outreach materials, signage, extra help staffing, and community wildfire events.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$20,000 or 2.7% in revenues and an increase of \$11,973 or 1.6% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in a decrease to Fund Balance of \$46,973.

Revenues represents a rebudget of the remaining balance of the California Wildfire Mitigation earmark, and anticipated interest income.

The appropriations support the remaining California Wildfire Mitigation legislative earmark funded projects which include:

- \$766,990 for contracted fuels reduction services.
- \$10,000 for road signage for emergency response and evacuations.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$766,990 for contracted fuels reduction services.

Fixed Assets

None.

See related Budget Unit 9256 – Fund 256 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Earmark funds were received in advance and are projected to earn interest income of \$15,000 in FY2024/25. Interest income is treated as program income and will be used to offset program costs once all California Wildfire Mitigation legislative earmark funds are fully expended. The Sheriff’s Office anticipates completing the projects in FY2024/25.

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP INTERGOVERNMENTAL REV STATE	22,745 (4,056)	5,000 745,017	15,000 715,017	10,000 (30,000)	200.0% (4.0%)
TOTAL REVENUES	18,689	750,017	730,017	(20,000)	(2.7%)
APPROPRIATIONS					
SERVICES AND SUPPLIES OTHER CHARGES	0 1,154,983	765,017 0	776,990 0	11,973 0	1.6% 0.0%
TOTAL APPROPRIATIONS	1,154,983	765,017	776,990	11,973	1.6%
CHANGE IN FUND BALANCE	1,136,294	15,000	46,973	31,973	213.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The High-Frequency Communications Equipment Program (HFCEP) Grant budget is used to track grant dollars received from the California Office of Emergency Services that supports procurement of high frequency communications equipment, installation of and training to use the equipment. The Solano County Office of Emergency Services (OES) coordinates countywide emergency response efforts and applied for HFCEP Grant program funds. The collective grant funds received are administered by OES and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$14,522 or 100% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget represents no revenues and no appropriations for FY2024/25 as the grant period ended on October 31, 2023.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2021 High-Frequency Communications Equipment grant period ended on October 31, 2023.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	30,359	14,522	0	(14,522)	(100.0%)
TOTAL REVENUES	30,359	14,522	0	(14,522)	(100.0%)
APPROPRIATIONS					
F/A EQUIPMENT	30,359	14,522	0	(14,522)	(100.0%)
TOTAL APPROPRIATIONS	30,359	14,522	0	(14,522)	(100.0%)
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Emergency Management Performance Grants (EMPG) budget is used to track grant dollars received from the U.S. Federal Emergency Management Agency (FEMA) via the California Governor’s Office of Emergency Services (CalOES) that supports countywide emergency management activities that prevent, prepare for, mitigate against, respond to, and recover from emergencies and natural and manmade disasters. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to improve preparedness, mitigation, response, and recovery efforts of all hazards. OES participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health and Social Services) to apply for federal EMPG program funds. The collective grant funds received are administered by OES and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$46,652 or 23.9% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget, resulting in no change to Fund Balance. The net increases in revenue and appropriations are the result of the carryforward balances from the 2022 EMPG grant and the 2023 EMPG grant.

The appropriations support the remaining 2022 and 2023 EMPG funded projects which include:

- \$87,365 for an annual subscription for the mass alert and warning software supporting Alert Solano.
- \$45,000 to purchase and maintain a community awareness software tool alerting fire and medical calls in the community.
- \$39,029 for office furniture and cubicles for the Emergency Operations Center (EOC).
- \$27,797 for advertising emergency preparedness as required by CalOES and community outreach advertisements.
- \$22,300 to continue funding a part-time Emergency Services Technician to assist with the maintenance, movement, and inventory of grant-funded equipment.
- \$11,614 to support Management and Administrative costs to administer the accounting and fiscal activities of the grants.
- \$5,073 for a subscription renewal of the grant inventory tracking system.
- \$2,000 to replace the EOC plotter printer to print large scale area maps.
- \$1,424 for office supplies to support the EOC.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2022 EMPG grant period was extended through August 30, 2024, and the 2023 EMPG grant period ends June 30, 2025. The 2024 EMPG grant is expected to be awarded in October 2024, and the Sheriff’s Office will return to the Board to recognize the revenue and related project expenditures based on the grant award.

Summary of Other Administered Budgets

2535 – Fund 256-Emergency Mgmt Perf Grants

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	223,282	194,950	241,602	46,652	23.9%
TOTAL REVENUES	223,282	194,950	241,602	46,652	23.9%
APPROPRIATIONS					
SERVICES AND SUPPLIES	180,415	177,235	207,688	30,453	17.2%
OTHER CHARGES	44,490	7,715	33,914	26,199	339.6%
F/A EQUIPMENT	0	10,000	0	(10,000)	(100.0%)
TOTAL APPROPRIATIONS	224,905	194,950	241,602	46,652	23.9%
CHANGE IN FUND BALANCE	1,623	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

2536 – Fund 256-Flood Emergency Response Grants Summary of Other Administered Budgets

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

FUNCTION AND RESPONSIBILITIES

The Flood Emergency Response Grant budget is used to track grant dollars received from the State Department of Water Resources that supports County activities to improve local flood emergency response and contribute to increased public safety. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to enhance catastrophic incident planning, preparedness, response, and recovery, and strengthen public safety communication capabilities. OES participates with other members of the Solano County Operational Area Working Group, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health and Social Services) to apply for Flood Emergency Response Grant program funds. The collective grant funds received are administered by OES and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in both revenues and appropriations when compared to the FY2023/24 Adopted Budget and contains no revenues or appropriations for FY2024/25 as the grant period ended on June 30, 2023.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	52,827	0	0	0	0.0%
TOTAL REVENUES	52,827	0	0	0	0.0%
APPROPRIATIONS					
OTHER CHARGES	52,827	0	0	0	0.0%
TOTAL APPROPRIATIONS	52,827	0	0	0	0.0%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Hazard Mitigation Grant (HMG) budget is used to track grant dollars received from the Federal Emergency Management Agency (FEMA) via the California Governor’s Office of Emergency Services that supports countywide hazard mitigation planning activities. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to identify hazards, determine likely impacts, set mitigation goals, and determine and prioritize appropriate mitigation strategies. These efforts culminate in a local hazard mitigation plan to serve as a blueprint for hazard mitigation planning to better protect the people and property of the Solano Operational Area from the effects of future natural hazard events such as wildfires, flooding, earthquakes, landslides, severe weather storms, and drought. The Office of Emergency Services participates with other members of the Solano County Operational Area, consisting of representatives from the cities and special districts within the County boundaries, and neighboring counties. The collective grant funds received are administered by OES and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget represents no revenues and no appropriations for FY2024/25 as the grant period ended on June 20, 2022.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2020 Hazard Mitigation grant period ended on June 20, 2022.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	24,722	0	0	0	0.0%
TOTAL REVENUES	24,722	0	0	0	0.0%
CHANGE IN FUND BALANCE	(24,722)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITIES

The Urban Area Security Initiative (UASI) Grant budget is used to track grant dollars received from the U.S. Department of Homeland Security via the California Governor’s Office of Emergency Services and the City and County of San Francisco that supports countywide homeland security activities. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism. OES participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health and Social Services) to apply for federal Urban Area Security Initiative Grant program funds. The collective grant funds received are administered by OES and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$49,592 or 64.6% in both revenue and appropriations when compared to the FY2023/24 Adopted Budget. The net increase in revenue and expenditures are due to the expected completion of the 2022 UASI grant award and the result of the carryforward balance from the 2023 UASI grant awarded in FY2023/24.

The appropriations support the 2023 UASI funded projects, which include:

- \$126,351 to purchase portable radios.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$126,351 to purchase up to sixteen portable radios to support the Interoperability Communications Project.

DEPARTMENT COMMENTS

The 2023 UASI grant period ends December 31, 2024. The 2024 UASI grant is expected to be awarded to the Bay Area UASI group in October 2024, and if sub-awarded, the Sheriff’s Office will return to the Board with an Appropriations Transfer Request to recognize the unanticipated revenue and related project expenditures based on the sub-grant award. The Sheriff’s Office anticipates completing the 2022 UASI projects in FY2023/24.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	250,985	76,759	126,351	49,592	64.6%
TOTAL REVENUES	250,985	76,759	126,351	49,592	64.6%
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,819	0	0	0	0.0%
OTHER CHARGES	0	15,850	0	(15,850)	(100.0%)
F/A EQUIPMENT	248,166	60,909	126,351	65,442	107.4%
TOTAL APPROPRIATIONS	250,985	76,759	126,351	49,592	64.6%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are not pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Homeland Security Grants (HSG) budget is used to track grant dollars received from the U.S. Department of Homeland Security via the California Governor's Office of Emergency Services that supports countywide homeland security activities. The Solano County Office of Emergency Services (OES) coordinates countywide efforts to address high-priority preparedness gaps where a nexus to terrorism exists to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. OES participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health, and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health and Social Services) to apply for federal Homeland Security Grant program funds. The collective grant funds received are administered by OES and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$332,079 or 35.8% in revenues and appropriations when compared to the FY2023/24 Adopted Budget. The net increase in revenues and expenditures are the result of the carryforward balances from the 2021, 2022, and 2023 HSGs.

The appropriations support the remaining 2021, 2022 and 2023 HSG-funded projects which include:

- \$142,943 for grant management and public outreach.
- \$102,956 for a Fourier-Transform Infrared Analyzer (FTIR) for the HazMat team to identify, verify, or quantify materials.
- \$91,582 for urban search and rescue equipment for the Fairfield Fire Department.
- \$86,589 for training materials and contracts with consultants to assist with cybersecurity exercises.
- \$59,744 for Artificial Intelligence aided software and Facial Recognition software for the Vacaville Police Department.
- \$44,768 for the renewal of sixteen Automated License Plate Reader subscriptions for the Solano Sheriff's Office.
- \$43,260 for cybersecurity encryption software for the Solano Sheriff's Office.
- \$38,498 to support trainings in the operational area.
- \$25,081 for detection equipment for the HazMat team.
- \$25,081 for Community Emergency Response Team (CERT) training materials.
- \$15,750 for rescue equipment for the Vallejo Fire Department.
- \$14,526 for personal protective equipment for the Mobile Field Force (MFF) Team.
- \$1,000 for a portable radio bank charger for Solano OES.

Contracts

The FY2024/25 Recommended Budget includes \$68,779 for consultant services to manage cybersecurity exercises.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$145,100 for up to twenty-one portable radios.
- \$126,380 for a radio patch console for dispatch.
- \$106,235 for a microwave link system (Juvenile Center Detention Facility to Red Top).
- \$62,720 for fourteen cellular cameras to be used during deployments.
- \$46,325 for an underwater remote operated vehicle for the OES Dive Team.
- \$34,674 for an unmanned ground vehicle for the Sheriff's Crisis Negotiation Team.
- \$25,000 for up to three mobile radios which will be installed in Solano Sheriff vehicles.

- \$11,000 for a network management client to allow staff to maintain, configure, monitor, and access radio sites remotely.
- \$10,429 for a generator load bank for testing of generators.

DEPARTMENT COMMENTS

The 2021 HSG grant period was extended through May 31, 2025, the 2022 HSG grant periods end May 31, 2025, and the 2023 HSG grant period ends May 31, 2026. The 2024 HSG grant is expected to be awarded around November 2024, and the Sheriff's Office will return to the Board with an Appropriations Transfer Request to recognize the unanticipated revenue and related project expenditures based on the grant award.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	84,696	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	277,304	927,562	1,259,641	332,079	35.8%
TOTAL REVENUES	362,000	927,562	1,259,641	332,079	35.8%
APPROPRIATIONS					
SERVICES AND SUPPLIES	26,042	122,682	145,375	22,693	18.5%
OTHER CHARGES	118,637	475,562	501,635	26,073	5.5%
F/A EQUIPMENT	217,497	329,318	567,863	238,545	72.4%
LEASES	0	0	44,768	44,768	0.0%
TOTAL APPROPRIATIONS	362,177	927,562	1,259,641	332,079	35.8%
CHANGE IN FUND BALANCE	177	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes:

- \$263,887 increase in grant revenue and appropriations due to re-budget of the 2021 HSG projects.
- \$494,139 increase in grant revenue and appropriations due to re-budget of the 2022 HSG projects.
- \$501,615 increase in grant revenue and appropriations due to re-budget of the 2023 HSG projects.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The CalAIM Providing Access and Transforming Health-Justice Involved (PATH-JI) Initiative budget is used to track funding dollars received from the California Department of Health Care Services (DHCS) that supports the implementation of statewide justice-involved initiatives, including pre-release Medi-Cal enrollment and suspension processes and the delivery of Medi-Cal services in the 90 days prior to release. CalAIM PATH-JI funding is available in three funding streams: Round 1, Round 2, and Round 3.

- PATH JI Round 1: \$125,000 to support collaborative planning with county departments and other enrollment implementation partners to identify processes, protocols, and IT modifications necessary to support implementation of pre-release enrollment and suspension processes.
- PATH JI Round 2: \$1,173,174 to support the implementation processes, protocols, and IT system modifications identified during the Round 1 planning phase.
- PATH JI Round 3: \$3,500,000 to support both planning and implementation of justice-involved re-entry services developed in Round 2, including investments in capacity and IT systems needed to effectuate Medi-Cal justice-involved re-entry services.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Correctional facilities are mandated to go-live with pre-release services no sooner than April 1, 2024, and no later than March 31, 2026. California statute (Assembly Bill [AB] 133 Chapter 143, Statutes of 2021) mandated all counties begin implementation of pre-release Medi-Cal enrollment processes by January 1, 2023. Existing referral processes between the Sheriff’s Office, Probation Department, and the Department of Health and Social Services (H&SS) met the initial implementation requirement; however, the existing process does not meet the full criteria for pre-release Medi-Cal enrollment as mandated by AB 133. The Sheriff’s Office will continue to work with the Department of Information Technology (DoIT), H&SS, and Probation to develop and implement data-sharing and procedures to help ensure justice-involved persons receive Medi-Cal coverage upon re-entry into the community.

Accomplishments:

- Solano County’s CalAIM PATH-JI implementation plan for correctional facilities was submitted to the DHCS to meet State requirements.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$726,895 or 100.0% in revenues and an increase of \$687,993 or 100.0% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Fund Balance increased by \$38,902 due to interest income. The net increases in revenue and expenditures are the result of the available carryforward balances of Round 1, Round 2, and Round 3 and interest income.

The appropriations support the Round 1, Round 2, and Round 3 funded projects, which include:

- \$267,670 to enhance inmate case management re-entry services to add Medi-Cal assistance.
- \$179,950 to assist with CalAIM PATH-JI implementation plan.
- \$101,700 for software maintenance and support.
- \$60,000 for DoIT, H&SS, and Sheriff staff time associated with Round 1.
- \$52,707 for Sheriff staff time associated with Round 2.
- \$25,966 for subscription software licensing for Microsoft Power BI, Microsoft SQL Server, and Azure Platform.

Summary of Other Administered Budgets

3250 – Fund 325 CalAIM PATH-JI Grants

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$267,670 for enhanced inmate case management re-entry services to complete preliminary Medi-Cal applications and manage medical coverage status.
- \$179,950 for continued assistance with planning and the rollout of the County’s state-approved implementation plan.

Fixed Assets

None.

See related Budget Unit 9325 - Fund 325 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Grant Funding

The CalAIM PATH-JI initiative is funded through December 31, 2026. DHCS releases advance funding for county-approved program budgets based on percentages of the total program budget when milestones are reached. The Sheriff’s Office has received 100% of Round 1 funding, 80% of Round 2 funding, and 10% of Round 3 funding. The Sheriff’s Office anticipates receiving the remaining Round 2 funds and 40% of Round 3 funds in FY2024/25. The Sheriff’s Office received DHCS’ approval to use remaining Round 1 funding for Round 2 activities.

Interest Income

A portion of grant funds were received in advance and are projected to earn interest income of \$38,902 in FY2024/25. Interest income is treated as program income for each CalAIM PATH-JI Round and will be used to offset program costs once all CalAIM PATH-JI Round 1, 2 and 3 funds are fully expended.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	2,089	0	38,902	38,902	100.0%
INTERGOVERNMENTAL REV STATE	23,979	0	687,993	687,993	100.0%
TOTAL REVENUES	26,068	0	726,895	726,895	100.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	3,323	0	327,616	327,616	100.0%
OTHER CHARGES	4,226	0	345,377	345,377	100.0%
OTHER FINANCING USES	12,205	0	15,000	15,000	100.0%
TOTAL APPROPRIATIONS	19,754	0	687,993	687,993	100.0%
CHANGE IN FUND BALANCE	(6,314)	0	(38,902)	(38,902)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes:

- \$60,000 increase in grant revenue and appropriations due to re-budget of PATH-JI Round 1 projects.
- \$448,043 increase in grant revenue and appropriations due to re-budget of PATH-JI Round 2 projects.
- \$179,950 increase in grant revenue and appropriations due to re-budget of PATH-JI Round 3 projects.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Officer Wellness and Mental Health (Officer Wellness) Grant budget is used to track grant dollars received from state agencies such as the California Board of Community Corrections that support officer wellness directly benefitting peace officers defined under Penal Code §830.1 by providing programs and services. Grant funds may be used for establishing and/or expanding officer wellness units and peer support units, expanding multi-agency mutual aid officer wellness programs, contracted licensed mental health services, and/or other officer wellness programs and services that are evidenced-based. The collective grant funds received are administered by the Sheriff’s Office and used in accordance with a predefined expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$77,098 or 100.0% in revenues and an increase of \$74,898 or 100.0% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, there is an increase in Fund Balance of \$2,200 related to interest income. The increases in revenue and expenditures are the result of rebudgeting the carry forward balance from the 2022 Officer Wellness Grant from the Sheriff’s Operating Budget (Fund 900 - BU 6550) and interest income.

The appropriations support the 2022 Officer Wellness and Mental Health grant funded projects, which primarily include:

- \$35,648 for peer support and other training including travel expense.
- \$30,000 for an annual subscription of an agency-specific mobile wellness application.

Fixed Assets

None.

See related Budget Unit 9325 - Fund 325 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Grant Status

The 2022 Officer Wellness grant period ends December 31, 2025.

Interest Income

Grant funds were received in advance and are projected to earn interest income of \$2,200 in FY2024/25. Interest income is treated as program income and will be used to offset program costs once all Officer Wellness funds are fully expended.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	0	0	2,200	2,200	100.0%
INTERGOVERNMENTAL REV STATE	0	0	74,898	74,898	100.0%
TOTAL REVENUES	0	0	77,098	77,098	100.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	0	0	74,898	74,898	100.0%
TOTAL APPROPRIATIONS	0	0	74,898	74,898	100.0%
CHANGE IN FUND BALANCE	0	0	(2,200)	(2,200)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 3258 – Fund 325- Boating Safety Equipment Grant
Thomas A. Ferrara, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITIES

The Boating Safety Enforcement and Equipment (BSEE) Grant budget is used to track grant dollars received from the U.S. Coast Guard via the California Department of Parks and Recreation that supports procurement of boating equipment used for safety. The Solano County Sheriff’s Office provides public safety and resources to recreational boaters and commercial vessels operating on the 150 miles of navigable waterways of Solano County. The Sheriff’s Marine Patrol applies for federal BSEE Grant program funds. The collective grant funds received are administered by the Sheriff’s Marine Patrol and used in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$109,145 or 275.3% in revenue and an increase of \$118,028 or 297.7% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in a decrease to Fund Balance of \$8,883. The net increases in revenue and expenditures are the result of the carryforward balance from the 2021 BSEE grant; offset by the closeout of the 2022 BSEE grant.

The appropriations support the 2021 BSEE funded project, which includes:

- \$157,671 to purchase a shallow water vessel and trailer, of which \$148,788 is grant funded with the remaining \$8,883 funded by Fund Balance.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed asset:

- \$157,671 to purchase a shallow water vessel and trailer to support the 2021 BSEE funded project.

DEPARTMENT COMMENTS

The 2021 and 2022 BSEE grant periods were both extended through November 30, 2024, and the 2023 BSEE grant period ends September 30, 2024. The Sheriff’s Office anticipates completing the 2022 and 2023 BSEE projects in FY2023/24.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	0	39,643	148,788	109,145	275.3%
OTHER FINANCING SOURCES	8,883	0	0	0	0.0%
TOTAL REVENUES	8,883	39,643	148,788	109,145	275.3%
APPROPRIATIONS					
F/A EQUIPMENT	0	39,643	157,671	118,028	297.7%
TOTAL APPROPRIATIONS	0	39,643	157,671	118,028	297.7%
CHANGE IN FUND BALANCE	(8,883)	0	8,883	8,883	100.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

FUNCTION AND RESPONSIBILITIES

The Surrendered Abandoned Vessel Exchange (SAVE) Grant budget is used to track grant dollars received from the California Department of Parks and Recreation that combines the Abandoned Watercraft Abatement Fund (AWAF) program and the Vessel Turn-In Program (VTIP) described below. The Sheriff’s Marine Patrol applies for State SAVE Grant program funds. The collective grant funds received are administered by the Sheriff’s Marine Patrol and used in accordance with an agreed upon expenditure plan.

- In October 1997, Senate Bill 172 created the AWAF which provides funds to public agencies to remove, store and dispose of abandoned, wrecked, or dismantled vessels or any other partially submerged objects which pose a substantial hazard to navigation in navigable waterways, adjacent public property, or private property with the owner’s consent.
- In January 2010, Assembly Bill 166 (Chapter 416, Statutes 2009) established the VTIP to prevent abandoned vessels by providing an easy and free alternative for boat owners to surrender their unwanted vessels.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$68,500 or 75.7% in both revenue and appropriations when compared to the FY2023/24 Adopted Budget, resulting in no change to Fund Balance. The decrease in revenue and expenditures is the result of rebudgeting the carry forward balance from the 2022 SAVE Grant.

The appropriations support the 2022 SAVE grant funded projects which include:

- \$20,000 to remove and destroy vessels abandoned in Solano County waterways.
- \$2,000 to tow owner-surrendered vessels delivered or picked up by the Sheriff’s Office to a local landfill for disposal and destruction.

Contracts

The FY2024/25 Recommended Budget includes \$20,000 for contracted vessel and/or partially submerged hazard removal and disposal services.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2022 SAVE grant period ends September 30, 2024. The SAVE Grant Program requires a 10% cash or in-kind match. The Sheriff’s Office will continue to use existing appropriations from Sheriff Marine Patrol salaries to meet the match obligation.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	11,243	90,500	22,000	(68,500)	(75.7%)
TOTAL REVENUES	11,243	90,500	22,000	(68,500)	(75.7%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	12,080	90,500	22,000	(68,500)	(75.7%)
TOTAL APPROPRIATIONS	12,080	90,500	22,000	(68,500)	(75.7%)
CHANGE IN FUND BALANCE	837	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Automated Identification budget was established to enable accounting for receipt of special revenues accruing from add-on vehicle registration fees approved by the Board of Supervisors and levied by the California Department of Motor Vehicles in accordance with State statutes. Each of the special revenues within Fund 326 maintains its own dedicated Fund Balance. The specific special revenue streams cited below provide for fees collected to be deposited into a special fund to be used for specified purposes as designated by statute.

- Automated Fingerprint Fees. Under the authority of Government Code §76102 and California Vehicle Code §9250.19(f), the County Automated Fingerprint Identification Fund is intended to assist the County in the implementation of an Automated Fingerprint Identification System (AFIS), including the purchase, lease, operation, maintenance, or replacement of automated fingerprint equipment. The source of revenue is assessments on criminal and traffic fines collected by the Court, and a fee of \$1 tied to the State vehicle registration fee. Expenditures are approved by a seven-member Remote Access Network (RAN) Board as required by the California Penal Code.
- Cal-ID Auto Fees Fingerprint. The California Identification System (Cal-ID), as described in Penal Code §11112.2, is the automated system maintained by the State Department of Justice for retaining fingerprint files and identifying latent fingerprints. This special revenue funds the conduct of automated fingerprint searches and fingerprint identification services for Solano County and the surrounding allied law enforcement agencies.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$7,353 or 1.5% in revenues and an increase of \$254,503 or 58.7% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in a decrease to Fund Balance of \$189,016. The decrease in revenues reflect a lower projected number of vehicles to be registered in the county and a decrease in court assessments; partially offset with interest income. The increase in expenditures is primarily due to an increase in Other Financing Uses which includes an Operating Transfer-Out of \$680,465 to the Sheriff’s operating budget (Fund 900 - BU 6550) to offset costs within the Cal-ID Program.

Fixed Assets

None.

See related Budget Unit 9125 – Fund 326 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

The budget is developed and approved by the local, seven-member Remote Access Network (RAN) Board as required by California Penal Code. The special revenue funds automated fingerprint searches and fingerprint identification services for Solano County and the surrounding allied law enforcement agencies.

Interest Income

The Automated Identification budget, within Fund 326, is projected to earn interest income in FY2024/25 of \$14,177. Interest income is attributable to the carryforward balance of program funds and therefore will be used to support program operations.

Summary of Other Administered Budgets

4050 – Fund 326-Automated Identification

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	479,309	501,788	485,230	(16,558)	(3.3%)
REVENUE FROM USE OF MONEY/PROP	12,752	4,972	14,177	9,205	185.1%
CHARGES FOR SERVICES	10	0	0	0	0.0%
TOTAL REVENUES	492,071	506,760	499,407	(7,353)	(1.5%)
APPROPRIATIONS					
OTHER CHARGES	10,159	11,298	7,958	(3,340)	(29.6%)
OTHER FINANCING USES	317,378	422,622	680,465	257,843	61.0%
TOTAL APPROPRIATIONS	327,537	433,920	688,423	254,503	58.7%
CHANGE IN FUND BALANCE	(164,533)	(72,840)	189,016	261,856	(359.5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Previous legislation, Senate Bill 720 (1997), originally authorized the imposition of a \$1 fee to be added to vehicle registration fees for the automation of fingerprinting systems under the fingerprint identification program (Cal-ID). On August 25, 2014, Assembly Bill 2393, was signed into law allowing counties to increase the \$1 fee to \$2 to help fund technology advances; however, the County chose not to increase the fee. With the advancement of biometric science and technology, equipment costs have risen over time. Solano County’s current Automated Fingerprint Identification System was purchased in 2019 and is projected to reach end of life in or around 2027. The cost for a new system is estimated to be over \$1.5 million and without an increase to the vehicle registration fees, the Sheriff’s Office anticipates Fund Balance will be insufficient.

FUNCTION AND RESPONSIBILITIES

The Vehicle Theft Investigation and Recovery budget was established to enable accounting for receipt of special revenues accruing from add-on vehicle registration fees approved by the Board of Supervisors and levied by the California Department of Motor Vehicles in accordance with State statutes that have restricted uses. Under the authority of Government Code §76102 and California Vehicle Code (VC) §9250.14, funds are accrued from a \$2 State vehicle registration fee assessment for the enhancement of programs to investigate and prosecute vehicle theft crimes. The Auto Theft Task Force is a proactive investigative unit consisting of undercover detectives from the Sheriff’s Office and the California Highway Patrol. Detectives devote their full efforts to combat and reduce auto thefts. To achieve its goal of reducing vehicle theft in Solano County, the task force conducts surveillance in high theft areas, seeks out possible “chop-shop” operations, and conducts probation and parole searches on persons previously convicted of vehicle theft.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments:

In 2023, the task force recovered 178 stolen vehicles valued at \$2,785,313 and made 46 vehicle theft arrests during the course of their investigations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$568 or 0.1% in revenues and a decrease of \$27,739 or 4.1% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in a decrease to Fund Balance of \$125,887. The decrease in revenues reflect a lower projected number of vehicles to be registered in the County; partially offset with interest income. The decrease in expenditures is primarily due to a decrease in central data processing charges; partially offset by an increase in Salaries and Employee Benefits. No County General Fund dollars are included in this budget.

Contracts

The FY2024/25 Recommended Budget includes \$36,000 in Contributions to Other Agencies for vehicle theft investigation and recovery assistance provided by the California Highway Patrol.

Fixed Assets

None.

See related Budget Unit 9125 – Fund 326 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Shared Revenue

Revenue from VC §9250.14 registration add-on fees fund programs to investigate and prosecute vehicle theft crimes. The Sheriff’s Office and the District Attorney’s Office share this special revenue based on a formula approved by the Board.

Interest Income

The Vehicle Theft Investigations and Recovery budget within Fund 326, is projected to earn interest income of \$2,433 in FY2024/25. Interest income is attributable to the carryforward balance of program funds and therefore will be used to support program operations.

Summary of Other Administered Budgets

4052 – Fund 326-Vehicle Theft Inves/Recovery

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	494,663	522,307	520,414	(1,893)	(0.4%)
REVENUE FROM USE OF MONEY/PROP	2,441	1,108	2,433	1,325	119.6%
MISC REVENUE	17,517	0	0	0	0.0%
OTHER FINANCING SOURCES	4,058	0	0	0	0.0%
TOTAL REVENUES	518,679	523,415	522,847	(568)	(0.1%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	420,664	460,886	485,469	24,583	5.3%
SERVICES AND SUPPLIES	109,909	171,266	119,408	(51,858)	(30.3%)
OTHER CHARGES	18,322	36,000	36,000	0	0.0%
F/A EQUIPMENT	5,148	0	0	0	0.0%
OTHER FINANCING USES	6,613	8,321	7,857	(464)	(5.6%)
TOTAL APPROPRIATIONS	560,657	676,473	648,734	(27,739)	(4.1%)
CHANGE IN FUND BALANCE	41,978	153,058	125,887	(27,171)	(17.8%)

STAFFING					
VEHICLE THEFT INVES/RECOVERY	1	2	2	0	0.0%
TOTAL STAFFING	1	2	2	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

Assembly Bill 2536 would expand the definition of vehicle theft crimes to include the theft of vehicle parts or components. The Sheriff's Office anticipates the change will increase the number of reported vehicle theft crimes and the need for investigative hours.

Fund balance carryover is expected to be mostly expended by the end of FY2024/25. The Sheriff's Office will review the goals and effectiveness of the program and look for ways to reduce future program cost.

DEPARTMENTAL PURPOSE

Animal Care Services is organized into two distinct functions: Animal Care and Animal Control. The Animal Care Division provides countywide shelter services, which includes the seven cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. The Animal Control Division provides services for the unincorporated areas of the County and for the Cities of Benicia, Rio Vista, and Vallejo through service contracts.

FUNCTION AND RESPONSIBILITIES

Animal Care

Under the authority of Chapter 4 of the Solano County Ordinances and Memorandum of Understanding (MOU) with the seven cities, Animal Care is responsible for providing animal care services through the following activities: care, shelter, and placement of stray and/or abandoned animals; spay and neutering of adoptable animals; and countywide dog licensing. In addition, Animal Care provides the public with low-cost spay/neuter and low-cost vaccination services.

Animal Control

Animal Control is responsible for providing animal control services and promoting responsible animal ownership through education and enforcement to the City of Vallejo and the unincorporated areas through patrols in areas of jurisdiction, enforcement of animal codes and regulations, and investigation of charges of animal abuse. Animal Control administers the countywide rabies control program that is legally mandated by the California Code of Regulations (CCR), Title 17 (Public Health), and CCR §2606 (Rabies, Animal) and associated State regulations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- *Staffing:* Retention of experienced office staff remains a constant challenge as most County office staff work Monday through Friday 8:00 a.m. to 5:00 p.m.; however, for public convenience, Animal Care office staff work Tuesday through Saturday 9:30 a.m. to 6:30 p.m. Poor retention is often attributed to the difference in work schedules. When there is a vacancy, the Sheriff's Office adjusts the Animal Care clinic hours, remaining open for selected days and times. This closure impacts the revenue streams for vaccinations and spay/neuter surgeries and reduces services to the community for low-cost spay and neuter procedures. Additionally, retention and hiring of experienced Registered Veterinary Technicians (RVT's) has been an ongoing challenge. Per the Business and Professions Code, only a licensed veterinarian or RVT can induce anesthesia; therefore, maintaining or increasing spay-neuter surgeries is hindered when there are RVT vacancies.
- *Volunteer Program:* Staff needs approximately 80 to 100 volunteers to help with adoption events, outreach opportunities, fundraising, animal transports, office assistance, clinic support, shelter upkeep, and with providing enrichment to the animals. Animal Care has 34 volunteers, 10 of which are active volunteers. The animal care outreach and volunteer coordinator has broad responsibilities that not only include fundraising, public relations, coordinating a variety of community outreach activities and events, but also recruiting, managing, and maintaining the Animal Care Volunteer and Foster Program. These vast duties limit the time available for increasing and strengthening the volunteer program. The Sheriff's Office continues to search for dedicated volunteers to assist Animal Care Services.
- *Public Spay-Neuter Services:* Animal Care has a contract with two part-time veterinarians. The workload for these part time employees includes balancing public spay-neuter surgeries, shelter surgeries, and the medical program. In 2023, there were 1,887 shelter surgeries, a 7.8% increase compared to 2022, and 1,222 public surgeries, a 22.2% increase compared to 2022. This is in addition to examining sick or injured animals, animals being placed up for adoption, and animals that were sent to foster. Animal Care Services is recruiting for an additional part-time veterinarian to help keep up with the spay-neuter demand and community requests to provide low-cost spay and neuter services.

Accomplishments:

The Shelter live release rate continues to increase from 39% in 2011 to 78% in 2023.

- *Life Saving Measures:* Animal Care has implemented several services and programs that have drastically reduced the euthanasia rate in the County. These efforts include the community cat program and the dedication and passion of the Animal Care Services Team to promote adoptions and live releases of all the animals entrusted in their care. This dedication has led

to strengthened partnerships with rescue organizations and increased opportunities to transfer animals to other shelters to fill adoption demand opportunities elsewhere by partnering with other California counties, as well as shelters in other states and Canada. As a result, the number of animals euthanized has dramatically declined from 6,013 in 2011 to 1,196 in 2023, an 80.1% reduction.

- *Community Cat Program:* Community cats are free-roaming, unowned cats that live outdoors and in our neighborhoods. Community members often care for these cats hence the name “community cats.” A community cat program, or a trap-neuter-vaccinate-return (TNVR), program is the most humane and effective way to reduce the cat population while saving cats lives, increasing public health benefits, and minimizing nuisance cat behaviors like spraying, fighting, and yowling. Animal Care does not believe in euthanizing healthy cats for behavior reasons and the community cat program has increased our Live Release Rate in cats exponentially every year since the pilot program began.
- *Community Outreach and Education:* Animal Care believes in working side by side with the community to provide education and resources. There are numerous offsite adoption events throughout the year that aids in helping pets find new homes and educating the public on Animal Care processes and lifesaving programs. The Sheriff’s Office recognizes the need for compassionate response to homelessness. We have a team of dedicated employees from Animal Care and Control who are overseen by a deputy, who engage and provide pet food, vaccines, microchips, and spay-neuter services to improve the quality of life for the pets and people who are unhoused. This Homeless Outreach Team also collaborates with other agencies in the county to provide services for the humans.
- *Dog Training:* Animal Care has been able to contract with a dog behaviorist to try and increase lifesaving in our large dogs. There has been an increase of large dogs being surrendered for “behavioral issues” and the trainer has been looking at ways to address these behaviors by implementing an enrichment program and trying to keep the dogs mentally sound. Training shelter dogs can potentially increase their adoptability by teaching them behaviors that make them more desirable to potential adopters. The trainer also provides animal behavior training to the staff and the volunteers.

WORKLOAD INDICATORS

Animal Care Services	2019	2020	2021	2022	2023
Number of animals received for processing	7,516	4,846	4,539	5,468	6,438
Number of animals adopted	1,743	820	1,060	999	1,068
Number of animals returned to their owner	954	942	520	685	632
Number of animals rescued by nonprofits	1,071	704	787	980	1,000
Number of animals transferred to other shelters	1,298	957	505	732	884
Number of public clinic vaccinations	1,222	31	387	354	488

Animal Control Services	2019	2020	2021	2022	2023
Number of call outs for animal bites	919	810	692	739	658
Number of animals quarantined	632	771	574	600	772
Number of animal abuse investigations conducted	40	39	43	42	40

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$690,644 or 17.0% in revenues and an increase of \$1,010,228 or 18.0% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$319,584 or 20.8%. The increase is largely attributed to increases in Salaries and Employee Benefits resulting from negotiated and approved labor contracts, increases in contract veterinarian costs, workers’ compensation and liability insurance costs, central data processing charges, and Countywide Administrative Overhead costs.

Primary Funding Sources

The primary funding sources are Charges for Services and Intergovernmental Revenues which represent \$4,591,689 or 96.5% of total revenues. Intergovernmental Revenues - Other of \$3,205,339 reflect cost-recovery of prior year expenditures from the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville, and Vallejo in accordance with the prevailing Memorandum of Understanding. Charges for Services of \$1,312,616 include City of Vallejo, Benicia and Rio Vista payments totaling \$921,332 (19.4% of total revenue) for providing animal control services in their respective city limits, and fees charged to the public for services such as spay/neuter procedures and dog licensing totaling \$375,924 (7.9% of total revenues).

Animal Care (BU 2851)

The Recommended Budget for Animal Care is \$3,793,725 in revenues and \$5,288,916 in appropriations. This represents an increase of \$512,329 or 15.6% in revenues and an increase of \$742,071 or 16.3% in appropriations when compared to the FY2023/24 Adopted Budget. The revenue increase is primarily due to an increase in Intergovernmental Revenues related to a higher share-of-cost due from city partners. The annual payment is proportional and based on intake from the cities in the previous fiscal year. As city payments are billed a year in arrears, payments are anticipated to increase next fiscal year. It is anticipated that city payments will continue to support shelter operations.

The increase in expenditures is attributed to increases in Salaries and Employee Benefits due to negotiated and approved labor contract wage increases, increased costs for contract veterinarians to provide shelter and public services, and workers' compensation and liability insurance. Also included is \$61,800 for a Spay/Neuter and/or Trap-Neuter-Return (TNR) Project.

The Animal Care Recommended Budget funds 24.0 FTE positions, including 1.0 FTE Animal Control Officer providing rabies services under the Animal Care MOU with the cities.

Animal Control (BU 2852)

The Recommended Budget for Animal Control is \$965,192 in revenues and \$1,323,025 in appropriations. This represents an increase of \$178,315 or 22.7% in revenues and an increase of \$268,157 or 25.4% in appropriations when compared to the FY2023/24 Adopted Budget. The increase in revenues is primarily due to an increase in Charges for Services to provide animal control services to the City of Vallejo and the addition of revenue to provide services to the Cities of Benicia and Rio Vista. The Recommended Budget assumes services will be renewed for FY2024/25.

The increase in expenditures is primarily due to increases in Salaries and Employee Benefits resulting from negotiated and approved labor contracts, increases in contract veterinarian costs, workers' compensation and liability insurance costs, central data processing charges, and Countywide Administrative Overhead costs.

The Animal Control Recommended Budget funds 5.0 FTE positions.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$621,000 for veterinary services (performed by Contract Employees).
- \$72,000 for animal licensing (County and cities).
- \$61,800 for TNR services twice weekly at the University of California, Davis Koret Shelter Medicine Program.

Fixed Assets

None.

DEPARTMENT COMMENTS

Spay/Neuter and Vaccination Clinic

Due to staff level shortages, the clinic was open to the public for spay/neuter services two days per week via appointments only. With the filling of vacant positions, spay/neuter services are expected to expand to three days per week in FY2024/25. The clinic was open for low-cost vaccine and microchip services once a month but was able to provide the same number of services that were previously spread out throughout the month. The Recommended Budget includes a projection for revenue of \$122,350 from

Summary of Other Administered Budgets

2850 – Fund 001-Animal Care Services

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection/Protection & Inspect**

spay/neuter and vaccination services; however, this revenue stream is not guaranteed and will fluctuate based on the need of county residents.

City Payments for Animal Shelter Services

The MOU requires the cities to make payments covering the prior year net shelter costs based on the percentages of animals received from each city to the total animals received by the shelter. Because the recovery method is in arrears, General Fund Contribution fluctuates.

Donations

Donations are received at the counter, through the mail, and online and reached \$78,000 for the 2023 calendar year. As a practice, the Sheriff’s Office does not budget for donations as they are deposited into a deferred revenue account. Donation revenue is recognized only when funds are used to offset discounted costs for adoptions, spay/neuters, and microchipping, and for occasional third-party surgical procedures.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	36,840	35,540	33,733	(1,807)	(5.1%)
INTERGOVERNMENTAL REV STATE	11,173	0	73,734	73,734	100.0%
INTERGOVERNMENTAL REV OTHER	2,325,203	2,765,848	3,205,339	439,491	15.9%
CHARGES FOR SERVICES	941,266	1,130,276	1,312,616	182,340	16.1%
MISC REVENUE	184,111	136,609	133,495	(3,114)	(2.3%)
OTHER FINANCING SOURCES	43,717	0	0	0	0.0%
TOTAL REVENUES	3,542,309	4,068,273	4,758,917	690,644	17.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,088,973	3,857,662	4,467,504	609,842	15.8%
SERVICES AND SUPPLIES	1,147,231	1,149,831	1,453,109	303,278	26.4%
OTHER CHARGES	357,190	538,274	639,049	100,775	18.7%
LEASES	1,844	4,261	4,311	50	1.2%
OTHER FINANCING USES	27,362	49,921	46,176	(3,745)	(7.5%)
INTRA-FUND TRANSFERS	2,686	1,764	1,792	28	1.6%
TOTAL APPROPRIATIONS	4,625,285	5,601,713	6,611,941	1,010,228	18.0%
NET COUNTY COST	1,082,976	1,533,440	1,853,024	319,584	20.8%

STAFFING					
ANIMAL CARE	21	24	24	0	0.0%
ANIMAL CONTROL	5	5	5	0	0.0%
TOTAL STAFFING	26	29	29	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

Chapter 4 of the County Code requires updating and should cover some topics such as licensing and adoptions more fully. The County Code still refers to General Services as having oversight of Animal Care and Animal Control even though the Sheriff’s Office has been responsible for oversight since July 2011. In addition, the Code currently reflects that license tags will be issued

every year; however, to reduce costs and increase efficiency, the Sheriff's Office, after consultation with the cities, County Counsel, and County Administrator's Office, have proposed to revisit this practice. The Sheriff's Office will be working with County Counsel and the County Administrator's Office to propose changes to Chapter 4. These changes will be brought to the Board for approval.

FUNCTION AND RESPONSIBILITIES

This budget is administered by the Sheriff/Coroner and provides for the cost of indigent burials. According to Government Code §27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge against the County.

Pursuant to Health and Safety Code §103680, \$2.00 of the fee for the issuance of a permit for the disposition of human remains shall be paid to the County Treasury for indigent burial.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$2,000 or 20.0% in revenues and an increase of \$3,591 or 9.1% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in an increase of \$1,591 or 5.4% in General Fund support for the State mandated functions for costs not supported by available fee revenue collected. The increase in appropriations is primarily related to increases in cremation and burial service costs and Countywide Administrative Overhead charges.

Contracts

Contract services represent a significant portion of the FY2024/25 Recommended Budget with a total of \$41,155 for indigent cremation/burial services.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
MISC REVENUE	10,016	10,000	12,000	2,000	20.0%
TOTAL REVENUES	10,016	10,000	12,000	2,000	20.0%
APPROPRIATIONS					
OTHER CHARGES	38,373	39,510	43,101	3,591	9.1%
TOTAL APPROPRIATIONS	38,373	39,510	43,101	3,591	9.1%
NET COUNTY COST	28,357	29,510	31,101	1,591	5.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

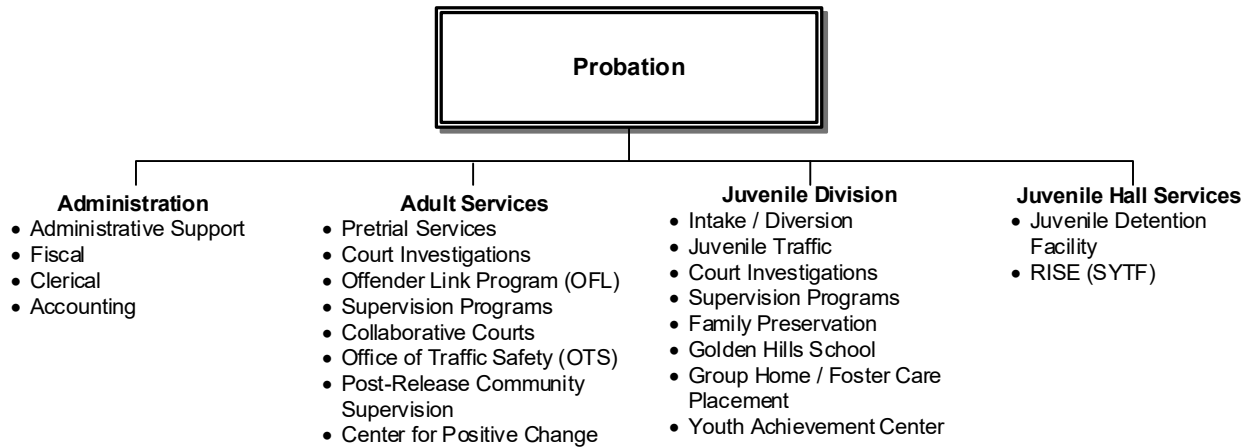
SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Dean J. Farrah, Chief Probation Officer
Public Protection/Detention & Corrections



DEPARTMENTAL PURPOSE

Under the direction of the Chief Probation Officer as prescribed in the California Welfare and Institutions Code (WIC) §270 and California Penal Code (PC) §1203.5 and PC §1203.6, the department provides community protection by providing treatment services and interventions to justice involved adults and juveniles. WIC §850 establishes the requirement for a Juvenile Hall, and WIC §854 places the appointment of the staff assigned to a Juvenile Hall under the direction of the Chief Probation Officer. As outlined in PC §1230, the Chief Probation Officer (CPO) serves as the Chair of the County Community Corrections Partnership (CCP) who oversees the County Public Safety Realignment Plan.

Pursuant to WIC §749.33, the CPO also serves as the Chair of the County Juvenile Justice Coordinating Council (JJCC), who oversees the County Juvenile Justice Action Plan.

Budget Summary:	
FY2023/24 Midyear Projection:	58,853,816
FY2024/25 Recommended:	62,906,896
County General Fund Contribution:	29,547,223
Percent County General Fund Supported:	47.07%
Total Employees (FTEs):	228

FUNCTION AND RESPONSIBILITIES

The Probation Department is responsible for providing safe and secure juvenile detention and evidence based/evidence informed treatment programs, conducting investigations for the Court, holding clients accountable through enforcement and supervision, addressing treatment needs, and supporting victim restoration efforts. The department consists of four divisions: Administration Services, Adult Field Services, Juvenile Field Services, and the Juvenile Detention Facility (JDF). The department’s goal is public protection through the rehabilitation of clients by reducing their recidivism through positive behavioral change. The department employs staff who are firm, fair, and care about the community and the clients under their jurisdiction. The department provides a variety of support services including the maintenance of criminal records, fiscal administration, grant administration, and victim restitution. The department supervises and provides services for adult clients under Pretrial Supervision, Post Release Community Supervision (PRCS), Mandatory Supervision, and/or Formal Probation. The department provides diversion services and supervision services to youth, as well as support to youth in out of home placement. Additionally, the department provides treatment, rehabilitation, and restorative justice services to youth detained at the JDF. In FY2024/25, the department will continue to enhance treatment services offered through the Centers for Positive Change (CPC), the Youth Achievement Centers (YAC), and the Reaching into Successful Endeavors (RISE) program. In addition, the department will continue to enhance and implement services for youth impacted by Senate Bill 823 (SB 823) which outlines the closure of the California Department of Corrections and Rehabilitation, Division of Juvenile Justice (DJJ). Lastly, the department will focus on staff development to include training opportunities and support for overall staff wellness and health.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The department filled a Probation Services Manager, Supervising Deputy Probation Officer and four Senior Deputy Probation Officer positions in FY2023/24. These recently promoted staff created learning gaps, training opportunities, and the need to backfill vacated positions. Months of specialized training and leadership courses will be required to support the newly transitioned staff.
- The Adult Division’s probation officers continue to face lack of housing and resources for transient clients, which in turn results in warrant requests for clients that are unable to be reached and ultimately served by probation officers. There appears to be an increase in clients that exhibit mental health related issues, requiring probation officers to spend significant amount of time in locating clients and coordinating with community-based partners for assessments and services.
- The JDF is nearly twenty years old, which has facilitated a need to replace industrial strength appliances to include washers and dryers in the laundry room, equipment like full-body scanners to ensure safety, and other appliances such as ovens, ranges, and steamers in the kitchen.
- Legislation, such as Proposition 47 (The Reduced Penalties for Some Crimes Initiative), Assembly Bill (AB) 1950 (Termination of Probation), and PC §1001.36 (Mental Health Diversion) continue to have unintended consequences on areas of probation supervision such as disincentivizing participation in Collaborative Courts, limitations on providing evidence-based programs during the period of supervision, and limited sanctions for violations of terms of supervision. Careful adjustment to, and study of, the impacts will be required over the next several years.
- AB 505 went into effect on January 1, 2024, and authorizes an ombudsperson from the Office of Youth and Community Restoration (OYCR) to access juvenile facilities at any time without prior notice to the operator of the facility. AB 505 requires the ombudsperson to have access to, review, receive, and make copies of all records of JDF. This bill also authorizes the ombudsperson to meet or communicate privately with any youth, personnel, or volunteer in the facility, as well as interview any sworn personnel.

Accomplishments:

- The department continues to educate the community on the various services that Probation provides clients that help to reduce recidivism and increase public safety. To help accomplish this, the Probation Awareness and Compliance Team (PACT) has participated in various county fairs, National Night Out events, and assisted with other events such as career fairs. The department continually strives to promote community engagement by expanding participation in events and social media presence to educate the community.
- The department established a Barber Apprenticeship Program in the JDF to further expand the available educational and vocational options to the youth population. There is an increased need for additional vocational and program options as the average length of stay and the age and number of youths earning high school diplomas increases.
- The Yocha Dehe Wintun Nation’s invaluable supports have enabled the department to provide meaningful services to our youth and their families increasing their opportunity for success. This partnership supported Youth Development, Engagement, Mentoring Services, Educational Support, Professional Attire and Barrier Removal services. The partnership ultimately allowed for the creation of culturally relevant experiences with a focus on building resiliency in the lives of youth in transition toward success.
- The department created and implemented the Resource and Barrier Removal (RBR) unit to quickly connect clients to services and supports needed for a successful re-entry after incarceration. RBR staff assess, plan, intervene, monitor, and meet client needs during critical transition periods, such as release from incarceration. Clients often experience homelessness or other social and economic factors that challenge their ability to report and comply with court ordered requirements. RBR staff works with clients and goes out to the community, when necessary, to remove identified barriers that prevent or hinder client compliance.

WORKLOAD INDICATORS

- The Professional Standards Unit has made a concentrated effort in filling the high number of vacancies in the department, participating in 12 career fairs to showcase the different job opportunities and share the vision that we embrace diversity and have a common shared commitment to serve the community. Additionally, implementation of on-boarding training with 24 new hires this fiscal year to support the new staff in acclimating to their new work environment, improved retention, and supported staff success.
- In our commitment to provide all staff with the most advanced, evidenced-based, and skills enhancing trainings, Probation staff completed approximately 8,000 hours of internal and external instruction this fiscal year. 56 in house trainers provided internal trainings, reducing contract costs for this instruction, and creating internal experts in numerous training areas.
- 12 youth received Wraparound service support from our contracted provider Seneca. This intervention allows for direct service delivery to the youth in lieu of removal from their families into out of home placements with an 83% success rate. Due to their success, the youth avoided removal from their homes and significantly reduced out of home placement costs.
- With the funding from Yocha Dehe Wintun Nation, 12 youth successfully participated in the Hidden Genius Program, which is an “intensive immersion program designed to teach youth about technology creation, entrepreneurship and leadership,” while 10 youth successfully completed the Motivating Individual Leadership for Public Advancement (MILPA) - El Joven Noble program, which is an Evidence-Based, culturally relevant youth development program for LatinX youth in the community and in JDF.
- There were 3,636 referrals for pretrial services during the year that received services.
- Within a short amount of time since the inception of the Resource and Barrier Removal (RBR) unit in September 2023, RBR has served over 100 clients, providing assistance in overcoming barriers ranging from clients obtaining birth certificates to in-depth system advocacy to achieve successful resolution to a complicated child support issue.
- In the Collaborative Court Unit, there were 40 clients that successfully completed the mandated 52-week domestic violence program and 20 clients who successfully completed either drug court or veterans’ court.
- The department has been able to strengthen access to prevention, treatment, and recovery services for youth and their families challenged by opioid and stimulant use disorders, with the assistance of the Youth Opioid Response (YOR) Grant. With this program, the department has collaborated with the Probation Medication Assisted Treatment Education Committee (P-MATE) and Drug Safe Solano to offer a Probation-wide and partner agency training in evidence-based practices and programs in substance abuse disorder treatment. Department staff hosted and/or participated in 14 events to engage and provide community education including community fairs and 1st Aid/CPR/Narcan training to youth leaders, screened 115 youth, and provided navigation supports and connection to treatment services, facilitated 196 unique encounters for harm reduction and intervention services, and completed 432 contacts of direct service for youth at risk of or with an Opioid and/or Stimulants use Disorders (OUD/STUD) diagnosis.

Functional Area Summary

**6650 – Fund 900-Probation
Dean J. Farrah, Chief Probation Officer
Public Protection/Detention & Corrections**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	25,945,579	28,318,924	30,709,144	2,390,220	8.4%
ADULT SERVICES	10,802,325	13,922,594	15,454,567	1,531,973	11.0%
JUVENILE DIVISION	10,197,085	11,852,178	12,359,177	506,999	4.3%
JUVENILE HALL SERVICES	2,545,026	4,183,702	4,384,008	200,306	4.8%
TOTAL REVENUES	49,490,015	58,277,398	62,906,896	4,629,498	7.9%
APPROPRIATIONS					
ADMINISTRATION	4,852,597	5,187,414	6,904,940	1,717,526	33.1%
ADULT SERVICES	18,255,769	22,346,103	25,848,721	3,502,618	15.7%
JUVENILE DIVISION	11,805,714	14,207,015	13,481,481	(725,534)	(5.1%)
JUVENILE HALL SERVICES	14,799,853	16,536,866	16,671,754	134,888	0.8%
TOTAL APPROPRIATIONS	49,713,933	58,277,398	62,906,896	4,629,498	7.9%
NET CHANGE					
ADMINISTRATION	(21,092,981)	(23,131,510)	(23,804,204)	(672,694)	2.9%
ADULT SERVICES	7,453,444	8,423,509	10,394,154	1,970,645	23.4%
JUVENILE DIVISION	1,608,629	2,354,837	1,122,304	(1,232,533)	(52.3%)
JUVENILE HALL SERVICES	12,254,827	12,353,164	12,287,746	(65,418)	(0.5%)
NET CHANGE	223,919	0	0	0	0.0%

STAFFING					
ADMINISTRATION	16.0	18.0	18.0	0	0.0%
ADULT SERVICES	99.0	99.0	99.0	0	0.0%
JUVENILE DIVISION	43.0	43.0	43.0	0	0.0%
JUVENILE HALL SERVICES	69.0	68.0	68.0	0	0.0%
TOTAL STAFFING	227.0	228.0	228.0	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$4,629,498 or 7.9% in both revenues and appropriations over the FY2023/24 Adopted Budget. There is an increase in the General Fund Contribution of \$2,382,762 or 8.8% when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding sources for the department are the General Fund and Intergovernmental Revenues, which account for \$62,559,880 or 99.4% of total revenues. The Recommended Budget includes a net increase of \$4,629,498 in revenues primarily due to the following:

- Intergovernmental Revenue, which includes federal and State grants as well as State allocations, includes \$33,012,657, an increase of \$2,443,447 based on the following significant funding sources:
 - \$18,091,568 in Public Safety Realignment Funding - These revenues support the Post Release Community Supervision (PRCS) and the Center for Positive Change (CPC) programs under AB 117 / AB 109, the Juvenile Justice Crime Prevention Act (JJCPA), Juvenile Probation and Camps Funds (JPCF), and the Youthful Offender Block Grant (YOBG).

**Dean J. Farrah, Chief Probation Officer
Public Protection/Detention & Corrections**

- \$6,137,517 in the State Public Safety Augmentation Fund – These revenues are funded by the public safety dedicated ½ cent sales tax (Proposition 172) and tied to State sales tax revenues, which are directly impacted by the State’s economy.
- \$5,761,645 in State Other revenues – These revenues are comprised of reimbursements for the department’s costs for mandated training for peace officers, efforts to reduce prison overcrowding and enhance public safety under SB 678, Pretrial funding, Juvenile Reentry, and DJJ realignment under SB 823.
- \$1,670,606 in other Federal funding – These revenues include funding for the Office of Traffic and Safety (OTS) grant and Office of Youth and Safety Grant.
- \$390,944 in State Grant Revenue – These revenues include funding for the Mobile Probation Grant.
- \$380,156 from the Title IV-E Grant – These revenues pay for services provided to youth who are “at imminent risk” of entering foster care/group home placement.
- \$344,206 in State Sales Tax 1991 Realignment – These revenues are allocated to the department through the 1991 Realignment Sales Tax receipts used to fund Social Services. The funds are used to support juvenile programs.
- \$112,730 in 2011 Realignment Foster Care Assistance – These revenues support the State’s share of placement costs for youth in foster care/group home placement.
- \$118,816 in Charges for Services, an increase of \$1,750 which reflects Family Preservation Program funding from Health and Social Services.
- \$226,000 in Miscellaneous Revenues, a decrease of \$197,161 which includes the following significant funding sources:
 - \$45,000 in other revenue for Juvenile Court School Program funding from Solano County Office of Education (SCOE).
 - \$100,000 in donations and contributions from Yocha Dehe Wintun Nation.
 - \$65,000 in insurance proceeds related to workers’ compensation.

Primary Costs

The Recommended Budget includes a \$4,629,498 or 7.9% net increase in appropriations due to the following:

- \$38,288,716 in Salaries and Employee Benefits, which reflect an increase of \$2,370,946 primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates.
- \$16,260,886 in Services and Supplies, which reflects an increase of \$2,755,662. This includes \$9,806,290 in contracts to provide mental health, medical, dental, and substance abuse treatment services at the Juvenile Detention Facility and other services (see list of significant contracts), which reflect an increase of \$1,833,433. Central data processing charges of \$2,702,382 and insurance costs of \$1,134,969 reflect an increase of \$486,515.
- \$6,888,934 in Other Charges, which reflects an increase of \$181,854 primarily due to increases in Countywide Administrative Overhead, custodial and building trade mechanic services costs, and transitional housing services for adult clients.
- \$60,000 in Fixed Assets to replace kitchen ovens at JDF.
- \$74,369 in Leases, which reflects an increase of \$74,369 related to the transfer of leased copiers and printers from Services and Supplies to a separate account.
- \$602,627 in Other Financing Uses, which reflects a decrease of \$871,895 primarily related to completed transfers to the Accumulated Capital Outlay Fund and the Fleet Fund for capital projects and vehicle purchases in FY2023/24.
- \$731,364 in Intrafund Transfers, which reflects an increase of \$58,562 primarily for security services, dispatch services, and the maintenance of live scan machines through the Sheriff’s Office.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$2,181,067 for mental health, medical, and dental services at the JDF.
- \$867,761 for family engagement services for youth/families and electronic monitoring services for both adults and youth.
- \$498,232 for mental health and substance abuse services to include cognitive behavioral therapy for youth under supervision.
- \$350,000 for food services at the JDF.
- \$265,000 for drug testing services.

Fixed Assets

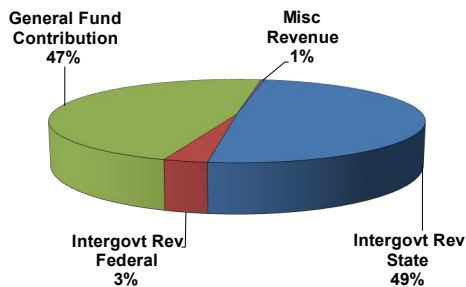
The FY2024/25 Recommended Budget includes the following fixed assets:

- \$60,000 for replacement ovens at JDF.

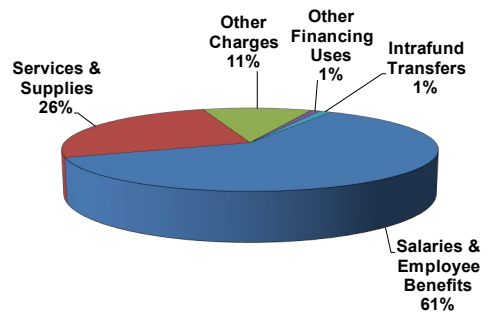
DEPARTMENT COMMENTS

The department continues to strive to offer needed programming and services to clients to help reduce recidivism and make the community safer. During FY2023/24, the department continued to work on filling critical vacancies and training new staff on the various skills needed to assist with behavior change. There continues to be an emphasis on learning opportunities for staff in leadership skills, such as outward mindset, which focuses on the needs of others and creating a positive, collaborative environment to help the department, as well as clients. The department continues to address housing needs, resources for behavioral wellness needs, as well as continued strong emphasis on cognitive behavior programs provided by department supervision and program deputy probation officers. Another primary focus is on prevention and early intervention with youth to help address youth and family behavioral and mental health needs with the goal of preventing the youth from entering the justice system. The department continues to find innovative ways to improve outcomes, help clients, and ensure staff have the resources and support they need to be successful.

SOURCE OF FUNDS



USE OF FUNDS



Dean J. Farrah, Chief Probation Officer
Public Protection/Detention & Corrections

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	2,618	3,500	2,200	(1,300)	(37.1%)
INTERGOVERNMENTAL REV STATE	23,164,958	29,282,497	30,973,895	1,691,398	5.8%
INTERGOVERNMENTAL REV FEDERAL	671,591	1,286,713	2,038,762	752,049	58.4%
CHARGES FOR SERVICES	132,171	117,066	118,816	1,750	1.5%
MISC REVENUE	411,210	423,161	226,000	(197,161)	(46.6%)
OTHER FINANCING SOURCES	374,610	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	24,732,857	27,164,461	29,547,223	2,382,762	8.8%
TOTAL REVENUES	49,490,015	58,277,398	62,906,896	4,629,498	7.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	30,703,414	35,917,770	38,288,716	2,370,946	6.6%
SERVICES AND SUPPLIES	11,069,498	13,505,224	16,260,886	2,755,662	20.4%
OTHER CHARGES	6,400,193	6,707,080	6,888,934	181,854	2.7%
F/A BLDGS AND IMPRMTS	33,155	0	0	0	0.0%
F/A EQUIPMENT	36,252	0	60,000	60,000	100.0%
LEASES	0	0	74,369	74,369	100.0%
OTHER FINANCING USES	1,079,766	1,474,522	602,627	(871,895)	(59.1%)
INTRA-FUND TRANSFERS	391,655	672,802	731,364	58,562	8.7%
TOTAL APPROPRIATIONS	49,713,933	58,277,398	62,906,896	4,629,498	7.9%
NET CHANGE	223,919	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

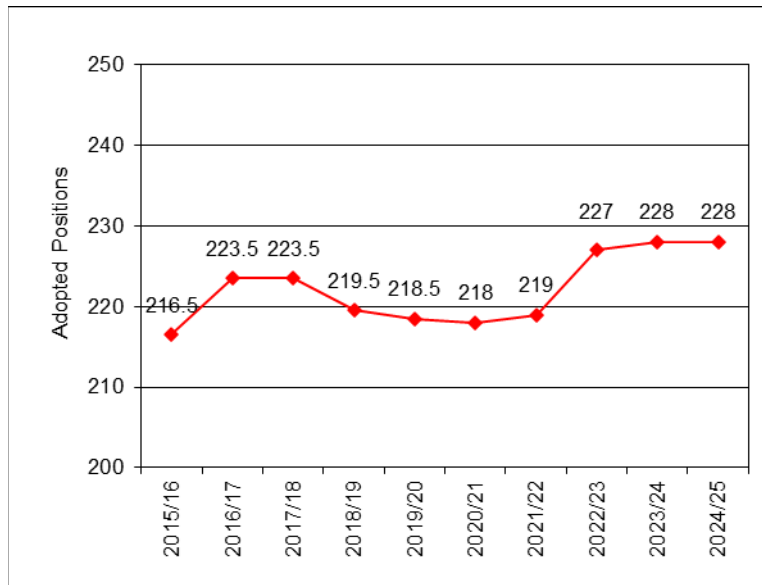
Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On March 12, 2024, as part of the Midyear Financial Report, the Board approved the following position changes:

- Converted 1.0 FTE Limited-Term Project Manager to regular full-time.
- Extended 1.0 FTE Limited-Term Social Services Worker to June 30, 2025.
- Extended 1.0 FTE Limited-Term Deputy Probation Officer to September 30, 2025.
- Extended 1.0 FTE Limited-Term Deputy Probation Officer, Sr. to September 30, 2025.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

On July 1, 2021, the legislation creating Secure Youth Treatment Facilities (SYTFs), Senate Bill (SB) 92, also gave courts the ability to commit youth to less restrictive programs to facilitate safe and successful reintegration of youth into the community. The department will be contracting with a provider for a less restrictive program for our appropriate youth in our Reaching into Successful Endeavors (RISE) program, our County SYTF. The department continues to assess the needed programming and services required to promote the successful reentry of these youth to the community. The SB 823 funding formula is in the process of being reviewed by the Office of Youth and Community Restoration (OYCR) and resulting changes may impact services and staff of the SYTF program.

The California Department of Health Care Services (DHCS) launched California Advancing and Innovating Medi-Cal (CalAIM) in January 2022. This initiative intends to improve outcomes for Medi-Cal enrollees, who often have complex health and social needs. With the implementation of CalAIM comes the need for adequate funding and resource allocation to support new programs, interventions, and initiatives. It is crucial for the County to closely monitor funding streams, budgetary allocations, and resource distribution to ensure sufficient support for CalAIM implementation at the local level.

There are numerous proposed legislative changes to address retail theft in response to Proposition 47. As a central hub of the criminal justice system, any changes will have impacts for the department.

AB 3222 (Drug Court Success Incentives Pilot Program) would authorize Solano County to conduct a pilot program to provide specific supportive services to adult defendants who participate in the County’s drug court. The bill would require the Judicial Council to administer the program and would authorize the council to establish guidelines and reporting requirements for the participating drug courts. This bill would require a participating drug court to enroll eligible defendants in specific supportive services unless a defendant refuses or is already enrolled in those services.

6650 – Fund 900-Probation
Dean J. Farrah, Chief Probation Officer
Public Protection/Detention & Corrections

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
8035 JH REC HALL - WARD WELFARE	2,833	500	4,818	4,318	863.6%
APPROPRIATIONS					
8035 JH REC HALL - WARD WELFARE	0	1,000	1,000	0	0.0%
NET CHANGE					
8035 JH REC HALL - WARD WELFARE	(2,833)	500	(3,818)	(4,318)	(863.6%)

A summary of the budgets administered by the Probation Department is provided on the following pages.

Summary of Other Administered Budgets 8035 – Fund 035-Juv. Hall Rec.-Ward Welfare Fund
Dean J. Farrah, Chief Probation Officer
Detention & Corrections

FUNCTION AND RESPONSIBILITIES

Pursuant to Welfare and Institutions Code §873, the source of revenue for this fund was from the telephone company that facilitated collections attributable to collect calls made by youth detained at the Juvenile Detention Facility (JDF). In March 2017, the Probation Department revised its contract with the telephone company providing collect call services to the youth detained at JDF to reduce the amount of transaction fees charged and eliminated commissions received for these services in order to encourage youths to contact their families. As a result, there will be no new revenue in the future. The department maintains a fund balance from prior years’ collections and is utilizing those funds as the primary funding source for the department. Interest Income on the balance of the funds continues to accrue.

The money in the Ward Welfare Fund must be expended by the Probation Department for the benefit, education, and welfare of the youth detained within the JDF or other juvenile facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$4,318 or 863.6% in revenues and no change in appropriations when compared to the FY2023/24 Adopted Budget. The appropriations reflect anticipated expenditures for the education, benefit, and welfare of youth detained in JDF. The increase in revenue reflects higher interest income based on interest yield.

Fixed Assets

None.

See related Budget Unit 9151 – Fund 035 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	2,659	500	4,818	4,318	863.6%
MISC REVENUE	173	0	0	0	0.0%
TOTAL REVENUES	2,833	500	4,818	4,318	863.6%
APPROPRIATIONS					
OTHER CHARGES	0	1,000	1,000	0	0.0%
TOTAL APPROPRIATIONS	0	1,000	1,000	0	0.0%
CHANGE IN FUND BALANCE	(2,833)	500	(3,818)	(4,318)	(863.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

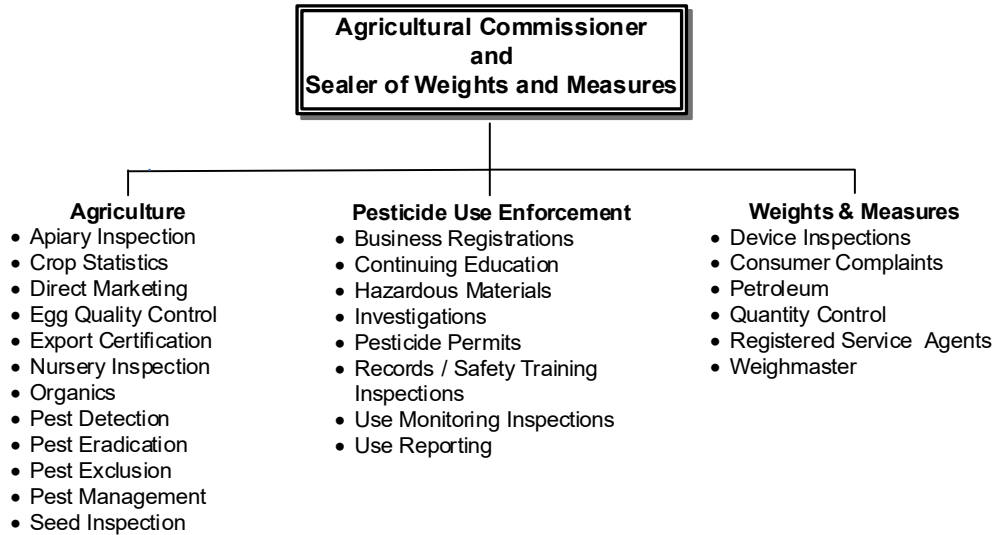
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

The Department of Agriculture combines the functions of the County Agricultural Commissioner and County Sealer of Weights and Measures into a consolidated unit. The Agricultural Commissioner / Sealer of Weights and Measures is licensed by the Secretary of the California Department of Food and Agriculture (CDFA) and is appointed by the Board of Supervisors. Specific duties and responsibilities of the department are enumerated in the provisions of the Food and Agricultural Code and the Business and Professions Code. The department is responsible for the implementation and enforcement of specified State laws and regulations, and

local ordinances; as well as other duties as assigned or directed by the Board.

Budget Summary:	
FY2023/24 Midyear Projection:	6,657,873
FY2024/25 Recommended:	7,647,716
County General Fund Contribution:	3,163,404
Percent County General Fund Supported:	41.4%
Total Employees (FTEs):	28

FUNCTION AND RESPONSIBILITIES

The Agricultural Commissioner’s Office is responsible for protecting and promoting agriculture in the county. This is accomplished through its Pesticide Use Enforcement, Pest Prevention, Export Certification, and Inspection Services programs.

The Sealer of Weights and Measures verifies equity in commercial transactions through device, weighmaster, petroleum products, quantity control, and point-of sale (price scanner) inspections.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Assembly Bill (AB) 203 and AB 719 (2022) updated State apiary law and caused a temporary suspension of apiary registration fees until CDFA and the California Apiary Board approve a new fee schedule. As a result, CDFA has not issued apiary protection contracts to county agriculture departments since FY2021/22, resulting in an annual loss of approximately \$50,000 in offsetting program revenue. The new fee schedule is expected to be adopted in 2024 and apiary protection contracts will resume in FY2024/25; however, funding is expected to be at a significantly reduced rate based only upon apiary registration fees with no additional State general fund support. This reduction is limiting department apiary protection to pesticide application notifications, pest clearance inspections of beehives entering the county from out-of-State, incidental surveillance for unregistered hives, and complaint response.
- The department is continuing to work toward complete eradication of the glassy-winged sharpshooter in Vacaville’s Browns Valley neighborhood. Sharpshooter detections dropped from 77 in 2022 to 13 in 2023. Surveys, trapping, insecticide treatments, and biocontrol releases are ongoing in 2024. The infestation remains confined to the originally established quarantine boundary. Complete eradication remains challenging because the Browns Valley area has an abundance of host

**Functional Area Summary 2830 – Fund 001-Agricultural Commissioner/Weights & Measures
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect**

plants like crepe myrtle and citrus trees favored by the glassy-winged sharpshooter and some property owners are refusing access for surveys and treatments. CDFA is preliminarily committed to fully funding eradication activities in FY2024/25, although statewide fruit fly quarantines have depleted CDFA's emergency pest response fund which has supported most of the sharpshooter eradication treatment work to date.

- 2023 marked a record-setting year for invasive fruit fly detections in California. County Agricultural Commissioners typically trap 75 fruit flies statewide per year. In 2023, nearly 950 flies were trapped resulting in establishment of seven quarantine areas, including nearby in Contra Costa and Sacramento, restricting movement of commercial and residential fruit. In 2024, the department deployed fruit fly traps in April and will follow a bimonthly monitoring schedule until November.

Accomplishments:

- In December 2023, the California Strategic Growth Council awarded the department a Sustainable Agricultural Lands Conservation Program grant in the amount of \$500,000 to develop agricultural economic and infrastructure plans consistent with the Board's priorities supportive of local agriculture. Grant project work began in spring 2024.
- The department surveyed over 500 properties and made treatments to 960 parcels in efforts to eradicate the glassy-winged sharpshooter from Vacaville during 2023.
- In FY2022/23, biologists intercepted 33 high-risk invasive pests in incoming packages destined for Solano and neighboring county communities at local shipping terminal facilities and issued 119 notices of rejection for shipments containing pests or failing to meet import requirements.
- Following Board adoption of the Agricultural Pass Program (Ag Pass) in March 2023, the department, in cooperation with the Sheriff's Office - Office of Emergency Services, held four Ag Pass program training classes in FY2023/24 and issued 85 Ag Passes to commercial farmers and ranchers to conditionally access evacuation areas to tend to crops and livestock during natural disasters.
- For the eleventh consecutive year, the County met eligibility requirements to receive disbursement of unrefunded gasoline tax funds paid on fuel used for off-highway agricultural purposes by maintaining County General Fund support for agricultural programs at least equal to the average amount expended for the five preceding years resulting in \$1,275,000, or an estimated 35%, of the department's revenue in FY2023/24.

WORKLOAD INDICATORS

During FY2022/23, Agricultural Biologists / Weights and Measures Inspectors accomplished the following work:

- Issued 412 pesticide permits, conducted 355 pesticide use and safety inspections, issued 32 violation notices and warning letters and closed 12 pesticide use administrative penalties.
- Inspected 355 agricultural fields covering 4,980 acres for phytosanitary certifications.
- Issued 581 federal export certificates of inspection for commodity shipments to 36 different countries and issued 278 inter- and intra-State commodity inspection certifications.
- Inspected 8,300 incoming shipments for pests of concern and completed 28,763 monitoring checks of 2,673 pest detection traps.
- Completed 7,605 weighing and measuring device inspections at 664 commercial locations, 4 weighmaster audits, 227 petroleum inspections, 32 price verification inspections and issued 516 violation notices.

2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	3,309,399	3,202,924	4,484,312	1,281,388	40.0%
TOTAL REVENUES	3,309,399	3,202,924	4,484,312	1,281,388	40.0%
APPROPRIATIONS					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	5,660,242	6,702,208	7,647,716	945,508	14.1%
TOTAL APPROPRIATIONS	5,660,242	6,702,208	7,647,716	945,508	14.1%
NET COUNTY COST					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	2,350,842	3,499,284	3,163,404	(335,880)	(9.6%)
NET COUNTY COST	2,350,842	3,499,284	3,163,404	(335,880)	(9.6%)

STAFFING					
AGRICULTURE COMMISSIONER/ WEIGHTS & MEASURE	28	28	28	0	0.0%
TOTAL STAFFING	28	28	28	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,281,388 or 40.0% in revenues and an increase of \$945,508 or 14.1% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net County Cost decreased by \$335,880 or 9.6%.

Primary Funding Sources

The primary funding sources for the department are County General Fund and Intergovernmental Revenues. Intergovernmental Revenues are mainly received from the State and are associated with various contracted agricultural inspection services, other mandated and subvented agricultural activities and pesticide use enforcement work, grants, and unrefunded gasoline tax used for off-highway agricultural purposes. These contract and gasoline tax revenues are driven by workloads and associated staffing levels.

The department's other significant funding sources are: (1) Licenses, Permits and Franchise revenue received in the form of user fees for weights and measures device registration, pest control business registrations and other inspections and certifications provided by the department, and (2) Charges for Services, which are received for various agricultural and weights and measures inspections.

The Recommended Budget includes a net increase of \$1,281,388 or 40.0% in revenues primarily due to increases in the overall amount of unrefunded gas tax funds available to county agricultural commissioners and recent changes to weights and measures device registration fees, increases in pest eradication revenue, and the addition of Sustainable Agricultural Lands Conservation program grant revenue. Revenues from fees include the following:

- Licenses, Permits and Franchise revenues, inclusive of weights and measures device registration fees and pest control business registration fees, reflect an increase of \$87,570.
- Intergovernmental Revenues reflect an increase of \$1,186,880 due to increases in unclaimed gas tax reimbursement, CDFA pest detection and direct marketing agreements, and the Sustainable Agricultural Lands Conservation (SALC) grant.
- Charges for Services reflect an increase of \$5,938 due primarily to a slight projected increase in phytosanitary field inspections for certified seed users.

**Functional Area Summary 2830 – Fund 001-Agricultural Commissioner/Weights & Measures
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect**

Primary Costs

The Recommended Budget includes a net increase of \$945,508 or 14.1% in appropriations due to the following:

- Salaries and Employee Benefits reflect an increase of \$396,022 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect an increase of \$434,145 primarily due to in insurance rates, USDA Wildlife Services, glassy-winged sharpshooter pest control treatment, and Sustainable Agricultural Lands Conservation grant contracted services.
- Other Charges reflect an increase of \$49,933 due to an increase in Countywide Administrative Overhead charges.
- Fixed Assets reflect an increase of \$65,000 for the purchase of a vehicle and an upgrade of an existing vehicle.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$431,032 for glassy-winged sharpshooter pest eradication.
- \$220,000 for Sustainable Agricultural Lands Conservation grant contracted services.
- \$181,200 for USDA Wildlife Services.

Fixed Assets

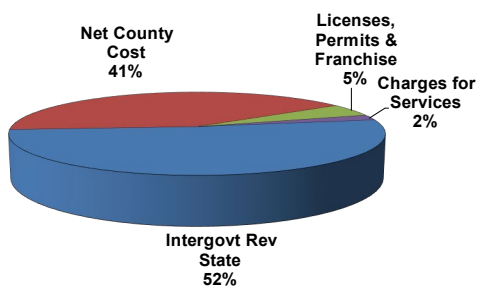
The FY2024/25 Recommended Budget includes the following fixed assets:

- \$65,000 for one new vehicle purchase and an additional upgrade of an existing vehicle.

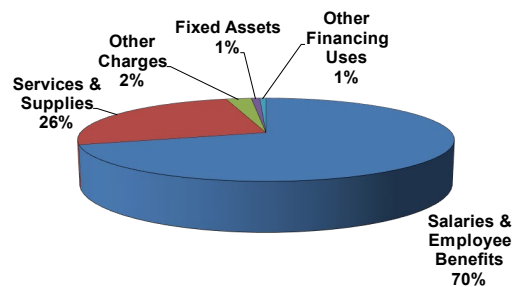
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	273,505	283,130	370,700	87,570	30.9%
FINES, FORFEITURES, & PENALTY	14,843	14,000	15,000	1,000	7.1%
INTERGOVERNMENTAL REV STATE	2,816,443	2,755,768	3,942,648	1,186,880	43.1%
CHARGES FOR SERVICES	151,828	150,026	155,964	5,938	4.0%
OTHER FINANCING SOURCES	52,781	0	0	0	0.0%
TOTAL REVENUES	3,309,399	3,202,924	4,484,312	1,281,388	40.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	4,136,635	4,971,574	5,367,596	396,022	8.0%
SERVICES AND SUPPLIES	1,262,977	1,516,494	1,950,639	434,145	28.6%
OTHER CHARGES	215,120	146,962	194,595	47,633	32.4%
F/A EQUIPMENT	0	0	65,000	65,000	100.0%
LEASES	0	0	2,300	2,300	100.0%
OTHER FINANCING USES	37,902	47,928	48,336	408	0.9%
INTRA-FUND TRANSFERS	7,608	19,250	19,250	0	0.0%
TOTAL APPROPRIATIONS	5,660,242	6,702,208	7,647,716	945,508	14.1%
NET COUNTY COST	2,350,842	3,499,284	3,163,404	(335,880)	(9.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

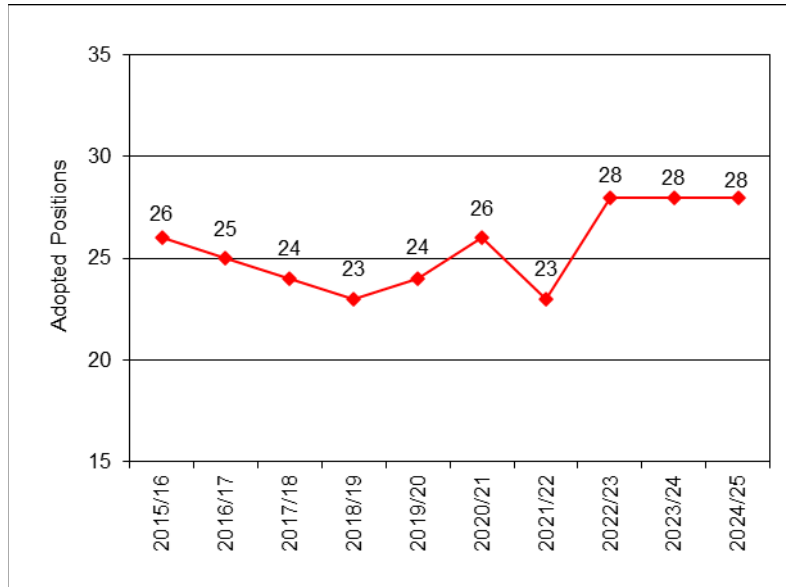
Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On March 12, 2024, the Midyear Financial Report included the following position changes:

- Extended 2.0 FTE Senior Agricultural Biologist/Weights and Measure Inspectors, Limited-Term to June 30, 2025 to assist with the State declared emergency project to eradicate the glassy-winged sharpshooter from Vacaville’s Browns Valley neighborhood.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Unrefunded gasoline tax paid on fuel used for off-highway agricultural purposes is the department’s single largest revenue source outside County General Fund. The Agricultural Commissioner’s Association is reviewing future options to replace this funding stream as California gradually transitions away from gasoline-powered vehicles and equipment. Despite steady increases in alternative fuels, unrefunded gasoline tax payments to county agriculture departments in FY2024/25 are forecast to be consistent with FY2023/24 amounts.

CDFA and the Pierce’s Disease Control Board are funding the department’s Vacaville glassy-winged sharpshooter eradication project with emergency pest response funds and grape grower assessment fees; however, a record-setting number of invasive fruit fly detections and resultant quarantines in 2023 have depleted CDFA’s emergency pest response fund. The department’s current Pierce’s Disease-Glassy-winged Sharpshooter funding agreement expires on June 30, 2024. At this time, CDFA is preliminarily committed to fully funding ongoing eradication activities in FY2024/25. Eradication progress in FY2024/25 will determine the necessary scope of project activities and funding needs for FY2025/26. A previous smaller-scale Vacaville glassy-winged sharpshooter infestation took five years to eradicate between the years of 2004 – 2008.

The Governor’s FY2024/25 budget recommends an increase to the pesticide mill assessment—fees paid on the first point of sale of pesticides in California—to fund an expansion of California Department of Pesticide Regulation (CDPR) activities including its Sustainable Pest Management initiative. The department is expecting to receive \$375,000 in mill revenue from CDPR for pesticide use enforcement activities in FY2024/25.

CDPR, CDFA, and Cal EPA identified pest prevention as a top priority for advancing safer pesticide use and pest management tools in California. The Agricultural Commissioner’s Association is supporting this priority by sponsoring a comprehensive study of California’s pest prevention system with CDFA, and UC and CSU researchers. The study, scheduled to be completed in late 2024, will evaluate ways to strengthen California’s pest exclusion and detection systems including increased funding to county agriculture departments who act as the State’s first line of defense against introduction and spread of harmful invasive pests. CDFA is currently funding county high-risk pest exclusion programs at \$3.1 million per year which is \$2.4 million below the statutory mandated funding amount of \$5.5 million annually. In FY2022/23, the department’s pest exclusion workload exceeded available CDFA high-risk pest exclusion cooperative agreement funding by nearly \$93,000; a balance that had to be supported by County General Fund and unclaimed gas tax reimbursement.

The Agricultural Commissioners and Sealers Association (CACASA) is sponsoring AB 2037 (Papan) to establish County Sealer jurisdiction over electric vehicle fueling systems owned or operated by a city or county. This legislation is necessary to clarify a 1977 attorney general opinion that restricts Sealer authority over municipally owned commercial weighing and measuring devices.

2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Ed King, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

In April 2023, the Board conducted a priority-setting workshop and identified its highest priorities for the coming years. This department is a partner in implementing the following Board's priorities under the category of Agriculture Preservation and Development:

- Strengthen the County's "Right to Farm" policy.
- Support housing development to accommodate the broad range of agricultural workers.
- Create an agricultural economic development plan.

This department is a partner in implementing the following Board priority under the category of Economic Development:

- Initiate a Utility Master Plan (UMP) to address County infrastructure needs for water, sewer, electricity, and broadband.

An update on the current status and next steps on the Board's Priorities will be provided with the Supplemental Budget.



DEPARTMENTAL PURPOSE

The Department of Resource Management consists of seven organizational divisions that receive general direction from the Office of the Director and provide a variety of legally mandated and non-mandated programs and services summarized below.

Budget Summary:	
FY2023/24 Midyear Projection:	18,130,075
FY2024/25 Recommended:	18,009,503
County General Fund Contribution:	6,826,081
Percent County General Fund Supported:	37.9%
Total Employees (FTEs):	58

FUNCTION AND RESPONSIBILITIES

Planning Services Division has administrative authority over land use within the unincorporated areas of the County. Its primary responsibilities are to:

- Oversee the County's General Plan for land use; implement policy planning activities including General Plan amendments and updates; prepare specific plans and neighborhood plans; provide staff support to special projects; and function as County liaison to other planning efforts and organizations.
- Implement the functions associated with land use planning, including the application of zoning regulations, processing of subdivision maps, conducting environmental review of proposed projects, facilitating the public review process, and implementing the Surface Mining and Reclamation Act (SMARA) requirements.
- Provide technical support for various long-range and regional planning-related projects, including the Housing Element, the Decennial Census, the Association of Bay Area Government's (ABAG) Regional Housing Needs Allocation (RHNA) process, and Priority Conservation Area (PCA) programs.
- Support the Board and Planning Commission in developing land use policy and assisting in the decision-making process on land use matters.
- Provide technical and staff support to the Solano County Airport Land Use Commission (ALUC) and Solano Open Space (Tri-city and County Cooperative Planning Group).
- Operate the Integrated Waste Management Program that prepares, maintains, administers, and implements the Countywide Integrated Waste Management Plan (CIWMP) to ensure locally generated solid and hazardous wastes are managed based on the established hierarchy prioritizing of source reduction first, then recycling and composting, before environmentally safe transformation and land disposal in compliance with the California Integrated Waste Management Act of 1989 (Assembly Bill (AB) 939), as amended. This Program also assists in ensuring organics diversion and recovery to comply with Senate Bill (SB) 1383 requirements, effective January 1, 2022.

Building and Safety Services Division has administrative authority over the unincorporated areas of the County and County-owned buildings within the various cities. Its primary responsibilities are to:

- Administer State and federal codes and County ordinances related to all functions of construction, including the California codes for building, plumbing, electrical, mechanical, fire prevention, accessibility, energy, and addressing.
- Implement the functions associated with the responsibility of being the County Flood Plain Administrator for construction and development.
- Administer the County's Code Enforcement program in the areas of zoning, construction, inoperable and abandoned vehicles, and business licenses.
- Perform assessment of fire, flood, and earthquake damage.

Environmental Health Services Division has a mission to protect public health and the environment by ensuring compliance with environmental laws and regulations by providing training, permitting, and inspection services to businesses and residents throughout Solano County. Various programs within this division include:

- Consumer Protection programs, which include retail food protection, ensuring safety and sanitation of public pools, and implementing minimum health standards for housing and institutions, vector management, and body art and massage practitioners and facilities. Consumer Protection also assists Public Health by assessing and abating environmental lead hazards for children via the Childhood Lead Poisoning Prevention Program and utilizing settlement funds to implement a Lead-based Paint Abatement Program.
- Water Protection and Waste Management programs, which include land development standards for sewage disposal, landfill operations and refuse disposal, land application of biosolids, State small public water systems, water wells, and large confined animal facilities; participation in activities related to the Solano Subbasin Groundwater Sustainability Agency and other regional water supply issues, including facilitating the Solano County Drought Task Force, and continuing to assist and coordinate with property owners rebuilding their private property as a result of the LNU Lightning Complex Fire.
- Hazardous Materials programs that ensure compliance with Health and Safety codes pertaining to the handling and storage of hazardous materials and hazardous waste, treatment of hazardous wastes, underground and aboveground petroleum storage tank operations, health and safety inspections at the refinery, technical assistance, and oversight of the cleanup of hazardous materials spills, and proper storage and reporting of waste tires.

Administrative Support Division:

- Provides administrative support to all department divisions, including handling incoming phone calls and public inquiries; maintaining and assisting with inspection recordkeeping; maintaining equipment inventories; performing accounting functions, including invoicing permit fees, accounts payable, fiscal reporting, audits, payroll, contract administration, grant reporting and monitoring, and budgeting; performing imaging processing and implementing retention schedules; maintaining and updating data information systems; and coordinating recruitments, hiring, and other personnel matters.
- Administers the County Business License Program.

Public Works Divisions:

- Public Works Divisions are described under the narrative for BU 3010 because it is not part of the General Fund. The division includes Engineering Services and Public Works operations.

Parks and Recreation Division:

- The Parks and Recreation Division is described under the narrative for BU 7000 because it is not part of the General Fund.

Water Resources and Delta Water Activities:

- The Water Resources and Delta Water Activities Division is described under the narrative for BU 1450.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The department continued to respond to a high demand for plan check, permit processing and inspection, and complaint investigation services for various programs. This demand occurred while the department had significant staff vacancies, creating additional pressure for service delivery on existing staff and additional time demands associated with recruitment and training of newly hired staff.
- Newer State mandated requirements and local initiatives, such as those related to State Responsibility Areas (SRA's per CalFire), Accessory Dwelling Units, update of the County's Housing Element and Climate Action plan, update of Chapter 29 – Surface Mining and Reclamation (SMARA), implementation of SB 1383 requirements, Zoning Text and General Plan amendments to promote Economic Development Initiatives, improve regulation of short term rentals, protect Travis Air Force Base from wind turbine impacts, Homeacres neighborhood rehabilitation program, staff participation in State Route 37 resiliency planning, and Solano 360 Fairground Development projects placed additional time demands on existing staff.
- The pending potential California Forever voter initiative has required unanticipated time above and beyond the department's existing work plan. This effort to date has required staff time of the director as well as from the Planning Services Division and the Water Resources and Delta Water Activities Division. Additional staff resources will be utilized to manage the impact of the initiative should it be qualified for the November 2024 ballot.

Accomplishments:

- The Large Lot Final Subdivision Map for the Middle Green Valley Specific Plan (MGVSP) was recorded. This is a significant step in the implementation of the Specific Plan which has been a long-term project for the Planning Services Division. The MGVSP provides for specific neighborhoods with various home styles and densities while preserving agricultural land and open space.
- The Planning Services Division continued to implement the Suisun Valley Strategic Plan through processing of use permits for agritourism uses, which either the Planning Commission or Board approved.
- The Board adopted the 6th Cycle Housing Element update (Years 2023 - 2031). The development of the updated Housing Element has been a multi-year effort and was certified by the State on April 9, 2024.
- The Building and Safety Division plan checked and permitted large commercial projects, including the final phases of the Solano County solar and energy system, a private industrial facility upgrade, a private four-story self-storage facility, and a private commercial office tenant improvement for a total valuation of \$36.8 million.
- The department implemented SolarAPP+, a semi-automated software platform that allows customers to apply for and obtain building permits for certain types of residential roof-mounted photovoltaic (solar) systems instantaneously. The division received a grant from the California Energy Commission to offset implementation costs.
- In February 2023, the Consumer Protection Program implemented a new permitting and inspection protocol for mobile food facilities (food trucks). Rather than invoicing throughout the year and locating food trucks at various locations in the County for inspection, the Environmental Health Services staff organized inspection events in February at the Public Works corporation yard in Fairfield. Food truck operators scheduled inspections, and the permitting/inspection process was made more efficient for both the operators and staff. In February 2024, 140 mobile food facilities were inspected via this new protocol.
- The Building and Safety Division was recertified by FEMA and the Community Rating System Program for properly enforcing flood-resistant construction standards in flood zones, maintaining a 15% discount on flood insurance for County residents.
- The Environmental Health Services division received a \$40,310 MEHKO AB 178 Grant Award to assist local health departments with implementation of the Micro Enterprise Home Kitchen Operation (MEHKO) program to further develop the program, provide public outreach, offsetting permit fees, and to assist with enforcement.
- The department successfully consolidated all permitting and enforcement systems, resulting in significant cost savings, greater efficiency, and improved communication between divisions.

WORKLOAD INDICATORS

During the period of July 1, 2022 - June 30, 2023:

- Building staff performed 4,134 building permit inspections, including 1,284 inspections for new dwelling units, and 220 inspections for photovoltaic (solar) systems. The division issued 1,032 building permits, of which 44 were for new single-family dwellings.
- Code compliance staff received 134 requests to investigate complaints for building violations, land use violations, junk and debris, overgrown vegetation, inoperative vehicles, and businesses operating without a license.
- Environmental health consumer protection staff completed 2,632 routine inspections throughout Solano County for the food program, housing program, recreational health program, and body art, including 1,868 routine inspections at 1,803 permanent retail food establishments to ensure safe food handling practices were being used, and responded to 338 initial complaints concerning the areas of food protection, housing, and waste management programs.
- Planning Services staff evaluated 11 use permits, eight minor use permits, five administrative permits, eight lot line adjustments, six minor subdivision, one sign permit, one policy plan overlay, one rezoning petition, seven waivers, one agricultural preserve, two major subdivision, two marsh development permits, one variance, two zoning clearances, an estimated 45 address assignments, 27 business license applications, an estimated 600 building permit plan checks, and 298 business license reviews to ensure compliance with zoning regulations.
- Hazardous materials staff performed 826 inspections of businesses in Solano County that handle reportable quantities of hazardous materials to ensure that their chemical inventories were accurate and that their emergency response plans were complete. Staff also conducted 174 inspections of underground fuel tanks to ensure they were not leaking (these are now counted by facility and not by individual tanks), 462 hazardous waste inspections, three CalARP inspections (sites with extremely hazardous materials), 40 APSA inspections for aboveground petroleum storage, and 130 routine inspections at businesses that generate or haul waste tires to ensure compliance with State requirements for the Waste Tire Enforcement Program.
- During the period of July 1, 2022 – June 30, 2023, Environmental Health Services staff issued 10 State Small Water System permits, 178 Water Well permits, and 83 Onsite Wastewater Treatment System permits. Staff conducted 227 inspections at 36 permitted solid waste facilities including open and closed landfills, compost facilities, material transfer/processing stations, and refuse vehicles.
- Environmental Health Services staff, through a contract with the Fairfield-Suisun Sewer District, performed stormwater inspections at 136 retail food establishments and businesses handling reportable quantities of hazardous materials to ensure that grease traps were being maintained and hazardous chemicals were not discharged into the sewer system within the district's boundaries.
- 27 new and 298 renewal business licenses were issued.

Functional Area Summary

**2910 – Fund 001-Resource Management
James Bezek, Director of Resource Management
Other Protection**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	577,290	624,936	621,518	(3,418)	(0.5%)
PLANNING SERVICES	366,816	793,360	793,478	118	0.0%
CODE ENFORCEMENT	30,928	43,005	43,090	85	0.2%
BUILDING & SAFETY SERVICES	1,610,793	1,730,300	1,625,300	(105,000)	(6.1%)
ENVIRONMENTAL HEALTH SERVICES	4,850,182	4,649,534	6,451,297	1,801,763	38.8%
HAZARDOUS MATERIALS PROGRAM	2,020,839	1,790,317	0	(1,790,317)	(100.0%)
INTEGRATED WASTE MANAGEMENT	812,938	1,013,325	976,705	(36,620)	(3.6%)
LEAD-BASED PAINT ABATEMENT	54,548	1,115,533	672,034	(443,499)	(39.8%)
TOTAL REVENUES	10,324,334	11,760,310	11,183,422	(576,888)	(4.9%)
APPROPRIATIONS					
ADMINISTRATION	2,457,792	2,763,876	3,018,526	254,650	9.2%
PLANNING SERVICES	2,584,124	3,397,078	3,817,459	420,381	12.4%
CODE ENFORCEMENT	573,616	931,883	919,471	(12,412)	(1.3%)
BUILDING & SAFETY SERVICES	1,408,317	1,642,512	1,623,149	(19,363)	(1.2%)
ENVIRONMENTAL HEALTH SERVICES	4,163,807	5,236,529	6,984,631	1,748,102	33.4%
HAZARDOUS MATERIALS PROGRAM	1,869,619	2,127,910	0	(2,127,910)	(100.0%)
INTEGRATED WASTE MANAGEMENT	812,938	1,013,325	975,469	(37,856)	(3.7%)
LEAD-BASED PAINT ABATEMENT	133,943	1,115,533	670,798	(444,735)	(39.9%)
TOTAL APPROPRIATIONS	14,004,156	18,228,646	18,009,503	(219,143)	(1.2%)
NET COUNTY COST					
ADMINISTRATION	1,880,502	2,138,940	2,397,008	258,068	12.1%
PLANNING SERVICES	2,217,309	2,603,718	3,023,981	420,263	16.1%
CODE ENFORCEMENT	542,688	888,878	876,381	(12,497)	(1.4%)
BUILDING & SAFETY SERVICES	(202,476)	(87,788)	(2,151)	85,637	(97.5%)
ENVIRONMENTAL HEALTH SERVICES	(686,375)	586,995	533,334	(53,661)	(9.1%)
HAZARDOUS MATERIALS PROGRAM	(151,220)	337,593	0	(337,593)	(100.0%)
INTEGRATED WASTE MANAGEMENT	0	0	(1,236)	(1,236)	(100.0%)
LEAD-BASED PAINT ABATEMENT	79,394	0	(1,236)	(1,236)	(100.0%)
NET COUNTY COST	3,679,822	6,468,336	6,826,081	357,745	5.5%

STAFFING					
ADMINISTRATION	8	7	7	0	0.0%
PLANNING SERVICES	10	10	11	1	10.0%
CODE ENFORCEMENT	3	3	3	0	0.0%
BUILDING & SAFETY SERVICES	7	7	7	0	0.0%
ENVIRONMENTAL HEALTH SERVICES	21	21	21	0	0.0%
HAZARDOUS MATERIALS PROGRAM	7	7	7	0	0.0%
INTEGRATED WASTE MANAGEMENT	1	1	1	0	0.0%
LEAD-BASED PAINT ABATEMENT	0	1	1	0	0.0%
TOTAL STAFFING	57	57	58	1	1.8%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$576,888 or 4.9% in revenues and a decrease of \$219,143 or 1.2% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$357,745 or 5.5%.

Primary Funding Sources:

The primary funding source for the department are fees charged for permits and services with the remaining funding coming from grants, contracts, and the General Fund.

The Recommended Budget includes a \$576,888 or 4.9% decrease in revenues primarily due to the following:

- Taxes-Special Assessment of \$116,748 reflect an increase \$116,748 to record Green Valley Open Space Maintenance District (GVOSMD) tax apportionment revenue. This restricted funding can only be used for costs associated with GVOSMD.
- Licenses, Permits and Franchises revenue of \$8,188,469 reflect a net increase of \$132,340 due primarily from increases in fees and permits related to food facilities, solid waste facilities, and penalties from past due accounts. This is offset by a decrease in building permit revenues resulting from fewer anticipated large construction projects and slower than anticipated LNU fire rebuilding.
- Intergovernmental Revenues of \$661,177 reflect an increase of \$132,934 due to an increase in State Grants for the Bay Regional Energy Network program.
- Charges for Services of \$2,167,028 reflect a decrease of \$958,910 primarily due to a decrease in expenditures not reimbursed by another funding source for the lead abatement, integrated waste, biosolids, and hazmat programs. This decrease in revenue corresponds to a \$930,155 decrease in expenditures for these purposes.

Primary Costs

The Recommended Budget includes a \$219,143 or 1.2% decrease in appropriations primarily due to the following:

- Salaries and Employee Benefits reflect an increase of \$771,010 primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies reflect a decrease of \$1,426,753 primarily due to decreases in liability insurance, contracted services, software, and central data processing charges.
- Other Charges reflect a net increase \$420,511 primarily due to an increase in Countywide Administrative Overhead costs and the anticipated write-off of uncollectable receivables from 2010 through 2012.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

Contractual and Other Professional Work that is revenue offset includes:

- \$418,677 for work to implement energy efficiency programs countywide, paid by the Association of Bay Area Governments as part of the BayRen Program.
- \$400,000 for lead abatement work, reimbursed by lead paint settlement funds.
- \$300,000 for environmental impact report work, paid by applicants.
- \$192,727 for Accela support and enhancement, reimbursed by permit fee revenue.
- \$82,000 for a contractor to assist with K-12 educational fieldtrips and community cleanups, paid from integrated waste revenues.
- \$74,000 for building inspection/permitting and plan check services, as needed, paid through fees.

Contractual and Other Professional Work that is General Fund supported includes:

- \$150,000 to update the Travis Air Force Base Land Use Compatibility Plan.

- \$100,000 to initiate the General Plan Update.
- \$175,000 for assistance with various Planning projects.

Fixed Assets

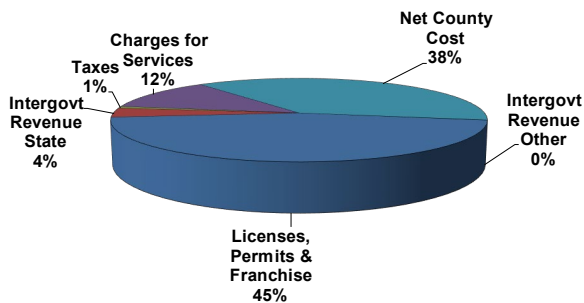
None.

DEPARTMENT COMMENTS

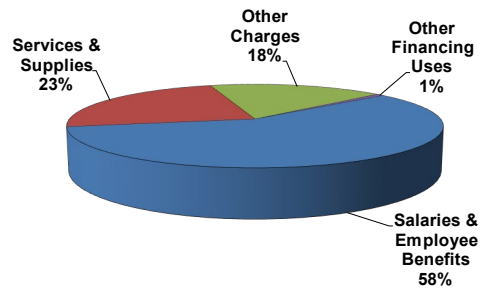
The department is driven largely by permit activity, special projects to address Board directives, and work to meet State requirements. During FY2024/25, the department will be involved in several ongoing and new projects at the request of the Board or in response to new State laws. These include staff participation in State Route 37 resiliency and Solano 360 Fairground of the Future projects, update of the Integrated Waste Management Plan and the County’s Climate Action Plan, initial work to begin the process of updates to the General Plan, implementation of the Lead-based Paint Abatement Work Plan, involvement in economic development activities and Board approved American Rescue Plan Act (ARPA) projects, implementation of the priorities identified in the Board Priority Setting Session, and continued work to assist in implementation of the Middle Green Valley Specific Plan and Suisun Valley Strategic Plan. The department will also be involved with continued review of Williamson Act contracts and efforts to implement the new SB 1383 organics diversion and recovery mandates from the State.

The department is monitoring impacts resulting from higher interest rates and the pending economic uncertainty it creates. Currently, the department continues to experience a high-level of permit activity, resulting in additional demands from the public and businesses for assistance and service, which must be balanced with meeting mandated State inspection or program implementation requirements. These requirements continue to place increased demands on staff and the department is shifting available staff based on current workload as well as implementing a variety of technology improvements, from electronic plan review to computer-to-computer data transfers with State agencies to help increase staff efficiencies. The department continues its involvement in more regional activities, such as review of affordable housing opportunities to help underserved populations. At the same time, there has been significant turnover in staff and staff vacancies experienced during periods of high work demand. The department will explore methods to retain and attract staff through training and outreach. As the costs for providing these services and implementing these programs increases, the department will continue to balance its mission to provide services to the public and business community and to protect public health and safety, while also evaluating methods to generate additional revenue and implement control costs to limit impacts to businesses and the General Fund.

SOURCE OF FUNDS



USE OF FUNDS



2910 – Fund 001-Resource Management
James Bezek, Director of Resource Management
Other Protection

Functional Area Summary

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	0	0	116,748	116,748	100.0%
LICENSES, PERMITS & FRANCHISE	8,515,758	8,056,129	8,188,469	132,340	1.6%
INTERGOVERNMENTAL REV STATE	404,076	497,243	646,177	148,934	30.0%
INTERGOVERNMENTAL REV FEDERAL	14,678	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	11,822	31,000	15,000	(16,000)	(51.6%)
CHARGES FOR SERVICES	1,234,090	3,125,938	2,167,028	(958,910)	(30.7%)
MISC REVENUE	48,652	50,000	50,000	0	0.0%
OTHER FINANCING SOURCES	95,259	0	0	0	0.0%
TOTAL REVENUES	10,324,335	11,760,310	11,183,422	(576,888)	(4.9%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	8,469,204	9,736,671	10,507,681	771,010	7.9%
SERVICES AND SUPPLIES	3,359,253	5,659,757	4,233,004	(1,426,753)	(25.2%)
OTHER CHARGES	2,032,504	2,766,814	3,187,325	420,511	15.2%
LEASES	0	0	4,000	4,000	100.0%
OTHER FINANCING USES	150,051	139,130	139,683	553	0.4%
INTRA-FUND TRANSFERS	(6,856)	(73,726)	(62,190)	11,536	(15.6%)
TOTAL APPROPRIATIONS	14,004,156	18,228,646	18,009,503	(219,143)	(1.2%)
NET COUNTY COST	3,679,822	6,468,336	6,826,081	357,745	5.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

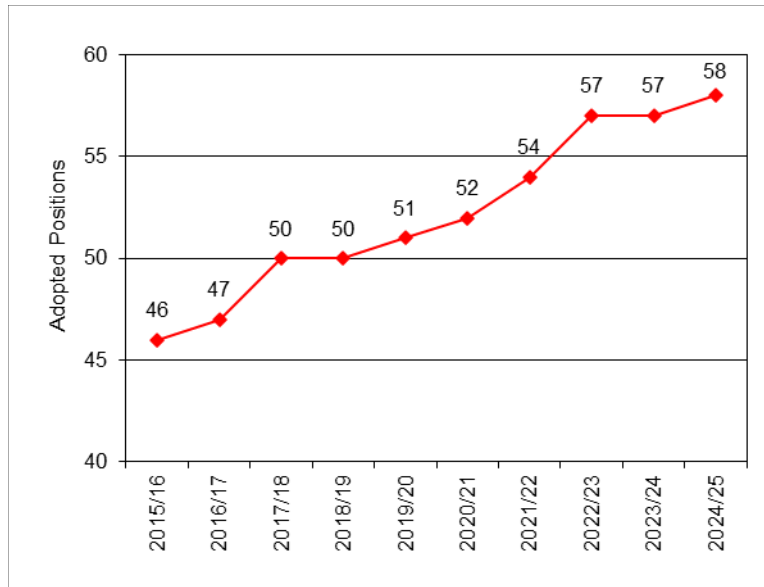
None.

SUMMARY OF POSITION CHANGES

The FY2024/25 Recommended Budget includes the following position change:

- Add 1.0 FTE Associate Planner position to provide assistance for expanded program implementation and management of the BayREN program. The cost of this position is fully offset by program revenue.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

An update to the General Plan’s Public Health and Safety Chapter is anticipated to be completed by summer/fall 2024. The update focuses on bringing the Chapter up to date with recent statutory requirements relating to climate change vulnerabilities, resilience, and natural hazards. The department is also exploring options to incentivize construction of secondary or accessory dwelling units with Board direction.

The department’s Building and Safety and Environmental Health Services divisions will continue to be involved in the recovery and rebuilding of the LNU Lightning Complex Fire impacted properties. Rebuilding has been incentivized in this area through a Board approved 30% reduction in most development-related permit fees charged by the department, which expired on March 2, 2024. However, other factors such as private insurance reimbursement, cost of materials, homeowner insurance costs, availability of homeowners insurance in high fire danger areas and other economic factors appear to be constraining the rebuilding process in the area. The department will continue to evaluate the effectiveness of this fee reduction in incentivizing rebuilding efforts and is allowed to extend the fee reduction for one-year through March 1, 2025 on a case by case basis through requests received through the department. The State has also implemented a grant program to assist households with rebuilding, so this program may result in an increase in interest.

The County continues implementation of the Lead-Based Paint Abatement program from a settlement award (approximately \$4.9 million) from a joint lawsuit filed against the paint industry by the Solano County and nine other counties and cities. This funding is being used for implementing an outreach, education, and abatement program with the goal of mitigating lead-impacted homes with young children throughout the County. Several recipient jurisdictions of the settlement funds are experiencing delays and difficulties with assessment and abatement based upon shortages of qualified and available contractors to perform remediations. Staff, in coordination with the General Services Department, proposed a unique approach to use on-call contractors and the newly reinstated Job Order Contracting platform in a pilot project test to carry out the remediation and lead abatement of the lead-impacted properties. Based upon the results of this pilot project, either full rollout will commence, or staff will need to find alternative methods for remediation which may impact the total number of remediations completed and extend the timeline for full completion of the program.

The department will begin several significant, long-term, countywide planning updates including an update to the Countywide Integrated Waste Management Plan which is due by January 2025 to plan for the next 15-year disposal period of municipal solid waste. The update will require community meetings and approval by resolution from each local governing authority within the county.

The Board approved changes to Chapter 10 - Abatement of Public Nuisance, Chapter 14 – Business Licenses and Chapter 28 -

Zoning to improve compliance with County Codes. These changes have resulted in a greater degree of compliance with code violations, as well as an increased need for the hearing officer due to an increase in appeals.

Planning Services staff are finalizing the Short-Term/Vacation House Rental (STR/VHR) Ordinance program. A new website and a 24/7 complaint hotline have been created for the public's ease of use. Many new protocols and forms have been created to aid customers through the STR/VHR permitting process. Staff will soon be sending initial warning of violation letters to county property owners who are currently operating vacation house rentals without the benefit of permit. The 2023 approval of Chapter 10 Abatement of Public Nuisance penalties allows for significant penalties to be imposed for chronic non-compliance. Staff will work diligently with property owners to minimize imposing penalties with the goal of receiving timely actions towards compliance.

Staff conducted a three-day workshop in the Homeacres/Benicia Road area to work with property owners, tenants, elected officials and other key stakeholders to help provide a clear, community-supported vision for the area. The goal is to plan for a safer, more walkable neighborhood along Benicia Road that includes a variety of new housing options, to provide improvements to support existing businesses, and to promote new business opportunities. Many professionals will volunteer their time to work with residents and business owners. Staff has received significant interest from multiple business owners to relocate to this up and coming corridor. The corridor plan meets the number one and two priorities established by the Board of Supervisors in their April 2023 Priority Setting Session: 1) economic development; and 2) establishment of additional housing.

Planning staff utilized a portion of Board directed ARPA funding toward a consolidated, Countywide Accessory Dwelling Unit (ADU) website created by the Napa Sonoma ADU Center, a nonprofit entity which is in the process of expanding to more of the North Bay. This website will guide unincorporated county residents through the ADU construction process. The website will include: a list of "pre-approved" floor plans, one on one assistance to homeowners, educational and reference materials, opportunities for proactive community engagement, and ongoing updates to the comprehensive toolkit of ADU resources and information for local Solano County residents. Staff hopes to inform homeowners of ADU opportunities, which may increase housing options for the community and meet Board priorities by launching this website.

Enforcement of CalRecycle's SB 1383 regulations became effective January 1, 2024. It requires the County provide organic waste recycling services to all sectors to reduce landfill climate pollution and address food insecurity through rescue of currently disposed surplus edible food. This will continue to result in an increasing workload for staff, specifically those in the Integrated Waste and Environmental Health programs, as the cities consider contracting with the County to conduct SB 1383 edible food facility education, outreach, and inspections on their behalf.

Countywide promotion of the BayREN Program aims to incentivize county residents, businesses, the agricultural community, K-12 schools, special districts, and government agencies in achieving long-term utility savings through energy and water efficiency upgrades. A new four-year funding agreement includes additional programs that will require 1.0 FTE to administer the program with a background in integrated resource planning and policy.

In April 2023, the Board conducted a priority-setting workshop and identified its highest priorities for the coming years. This department is a lead in implementing the following Board's priorities under the category of Housing:

- Partner with cities to develop a regional housing plan which addresses housing affordability, housing the unhoused, workforce housing, supportive housing, equitable and inclusionary housing, etc., utilizing regional partnerships to pursue additional housing and homeless resources.
- Identify existing housing resources and services across County departments, and the next steps in the creation and funding of new housing programs and projects.

This department is a lead in implementing the following Board's priorities under the category of Agricultural Preservation and Development:

- Strengthen the County's "Right to Farm" policy.
- Support housing development to accommodate the broad range of agricultural workers.
- Create an agricultural economic development plan.

This department is a lead in implementing the following Board's priorities under the category of Economic Development:

- Update the County General Plan to identify potential areas for economic development within the jurisdiction of the County.

Functional Area Summary

2910 – Fund 001-Resource Management
James Bezek, Director of Resource Management
Other Protection

- Initiate a Utility Master Plan (UMP) to address County infrastructure needs for water, sewer, electricity, and broadband.
- Support opportunities for quality parks, recreational facilities, trails, and open spaces, etc.
- Protect Travis Air Force Base and ensure its long-term future viability.

An update on the current status and next steps on the Board's Priorities will be provided with the Supplemental Budget.

2910 – Fund 001-Resource Management
James Bezek, Director of Resource Management
Other Protection

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1450 DELTA WATER ACTIVITIES	111,565	300,187	340,000	39,813	13.3%
1904 SURVEYOR/ENGINEER	59,504	40,800	60,800	20,000	49.0%
1950 SURVEY MONUMENT	10,142	10,600	8,250	(2,350)	(22.2%)
8215 HOME 2010 PROGRAM	3,937	2,500	4,800	2,300	92.0%
8220 HOMEACRES LOAN PROGRAM	46,742	35,000	55,902	20,902	59.7%
1510 HOUSING & URBAN DEVELOPMENT	3,252,923	3,300,000	3,800,000	500,000	15.2%
2950 FISH/WILDLIFE PROPAGATION PROG	5,236	4,000	5,480	1,480	37.0%
7000 PARKS & RECREATION	2,378,631	2,522,114	2,817,079	294,965	11.7%
APPROPRIATIONS					
1450 DELTA WATER ACTIVITIES	850,581	1,099,406	1,308,583	209,177	19.0%
1904 SURVEYOR/ENGINEER	149,472	221,306	301,260	79,954	36.1%
1950 SURVEY MONUMENT	2,000	1,154	32,646	31,492	2728.9%
8215 HOME 2010 PROGRAM	0	0	0	0	0.0%
8220 HOMEACRES LOAN PROGRAM	24,385	241,614	258,380	16,766	6.9%
1510 HOUSING & URBAN DEVELOPMENT	3,252,923	3,300,000	3,800,000	500,000	15.2%
2950 FISH/WILDLIFE PROPAGATION PROG	8,693	12,202	11,544	(658)	(5.4%)
7000 PARKS & RECREATION	2,219,720	2,677,676	2,946,756	269,080	10.0%
NET CHANGE					
1450 DELTA WATER ACTIVITIES	739,016	799,219	968,583	169,364	21.2%
1904 SURVEYOR/ENGINEER	89,968	180,506	240,460	59,954	33.2%
1950 SURVEY MONUMENT	(8,142)	(9,446)	24,396	33,842	(358.3%)
8215 HOME 2010 PROGRAM	(3,937)	(2,500)	(4,800)	(2,300)	92.0%
8220 HOMEACRES LOAN PROGRAM	(22,357)	206,614	202,478	(4,136)	(2.0%)
1510 HOUSING & URBAN DEVELOPMENT	0	0	0	0	0.0%
2950 FISH/WILDLIFE PROPAGATION PROG	3,457	8,202	6,064	(2,138)	(26.1%)
7000 PARKS & RECREATION	(158,911)	155,562	129,677	(25,885)	(16.6%)

A summary of the budgets administered by the Department of Resource Management is provided on the following pages.

Summary of Other Administered Budgets 1450 – Fund 001-Water Res & Delta Water Activities

James Bezek, Director of Resource Management
Legislative & Administration

DEPARTMENT PURPOSE

The Water Resources and Delta Water Activities program is a Division of the Department of Resource Management and the budget funds monitoring, engagement, and proactive actions related to Delta and other water related plans, programs, and projects at the federal, State, and local levels that have potential to impact the County. Staff provide support to the Board of Supervisors, the Board's Legislative Committee, and County departments in evaluating water-related legislation and bond initiatives, regulations, and policy and project development.

FUNCTION AND RESPONSIBILITIES

This budget unit addresses federal, State, and local water-related planning and project proposals with potential impacts to Solano County. These include the ever-changing Delta Water Tunnel plan to convey water supplies south via a new, single, large-scale tunnel infrastructure, posing significant impacts to the Delta region, including Solano County. State and federal proposed flood infrastructure improvements and habitat restoration programs, such as those in the Cache Slough and the Yolo Bypass region, have direct and indirect impacts on agricultural lands within the County's jurisdictional area, if implemented. Division staff provides technical support to various water/Delta-related committees including the Solano Subbasin Groundwater Sustainability Agency, Delta Counties Coalition, Yolo Bypass Partnership, and the Solano Water Agency Commission. The division is staffed with a program manager and a hydro-geological analyst position, with support from other technical professionals in the Department of Resource Management, as well as utilization of consultants and contractors.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- The level of activity in FY2023/24 continues to warrant commitment of significant staff resources on behalf of the County including completing the Cache Slough Habitat Conservation Plan (HCP) to provide endangered species incidental take permits for continued water intake capabilities for agricultural operations in the Cache Slough region. The administrative draft HCP was submitted to federal and State wildlife agencies for review in November 2022. Throughout FY2024/25, division staff, in coordination with the California Department of Water Resources (DWR), will continue negotiations with the US Fish and Wildlife Service (USFWS), US National Marine Fisheries Service (NMFS), and the California Department of Fish and Wildlife (CDFW), collectively referred to as "Agencies" to finalize the HCP. Upon successful completion of the HCP, staff and DWR will develop associated environmental documents to comply with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) and apply for 30-year incidental take permits. Upon permit issuance, staff will initiate long-term implementation of HCP mitigation actions. As part of the Lookout Slough settlement agreement in 2020, DWR is to provide up to \$200,000 per year for 10 years for staff to oversee the HCP implementation. The division is coordinating with DWR to secure additional resources to progress the HCP toward completion.
- Staff coordinated with the DWR, local reclamation districts, and flood management engineers on overseeing state-funded flood risk reduction projects in the Cache Slough Region. Staff continued to coordinate with lead agencies in FY2023/24 as part of completing and implementing flood management projects including assisting local agencies in securing funding for ongoing priority levee project work.
- Staff participated in various technical advisory and ad hoc work groups for the Solano Subbasin Groundwater Sustainability Agency (GSA) to implement the long-term goals of the DWR-approved Solano Subbasin Groundwater Sustainability Plan (GSP). Staff also assisted the various GSAs in developing annual and five-year updates to the GSP.
- Staff oversee and/or coordinates with other County departments and local agencies on additional ongoing and proposed water, wastewater, and drainage projects and programs throughout the County, including: participation on the Solano Water Advisory Commission; assisted other staff in Water Resources and Delta Water Activities and working groups; continued monitoring of the proposed Delta Conveyance Project (AKA Delta Tunnel); participated in meetings, media outreach, and messaging of the Delta Counties Coalition; and engaged with State and federal agencies on large-scale ecosystem and flood planning efforts in the Yolo Bypass/Cache Slough region. This work has evolved and will continue to include ongoing interactions on several levels to obtain a suite of regional protection assurances for agriculture, property owners, businesses, and residents. The many potential large-scale ecosystem projects with clear impacts to agriculture will require staff efforts and add urgency for solutions involving collaborative approaches and new programs to address potential impacts in FY2024/25 and beyond.

1450 – Fund 001-Water Res & Delta Water Activities Summary of Other Administered Budgets

James Bezek, Director of Resource Management Legislative & Administration

- In February 2024, California Forever submitted a proposed ballot initiative which may be placed on the November 2024 ballot for voters to decide. The proposal includes development of a new community in eastern Solano County. In coordination with other County departments, staff, along with consultant teams, will be evaluating the water related issues of the proposed community.

Accomplishments:

- American Rescue Plan Act (ARPA) - Continued coordination with County departments and other local agencies toward progressing priority water, wastewater, and drainage infrastructure projects to completion. In 2022, the Board directed \$7,595,500 in ARPA funds toward eleven water resources infrastructure projects. Staff will continue to work with consultants to implement the projects through FY2025/26.
- Delta Conveyance “Tunnel” Project - In July 2022, DWR released the draft environmental documents on the Delta Conveyance “Tunnel” Project. Staff, in coordination with consultants and other agencies, submitted comments to the State and federal agencies regarding impacts to Solano County and Delta communities associated with the Tunnel project. In December 2023, the DWR released, then certified, the final EIR. On February 22, 2024, the State Water Resources Control Board received DWR’s request to change the water rights to implement the Tunnel project. Staff continues to coordinate with counsel and other Delta County agencies on evaluating the potential impacts the project would have on the County and Delta region.
- Groundwater Sustainably Plan (GSP) Implementation - In 2024, the GSP was accepted by DWR. Additionally, the GSA agencies were awarded a grant for \$4,411,000 to continue GSP implementation work including conducting annual and five-year updates and identifying priority management actions toward meeting long-term water management sustainability goals. Staff continues to coordinate with representatives of the Solano Subbasin Groundwater Sustainability Agency (GSA) on GSP implementation.
- Water Resources Master Plan - Through ARPA funding, staff hired a consulting team to develop an integrated water resources framework (One Water Framework) to support the development of goals, objectives, and actions for the Solano County Utilities Master Plan. The Utilities Master Plan will include multi-benefit projects that support all existing water systems in unincorporated Solano County, with a focus on water systems which support vulnerable, underserved, or disadvantaged communities and/or advance the agricultural economy, including farmland, agriculture-supported businesses, agricultural worker housing, and agricultural tourism. Development of the One Water Framework will continue through FY2024/25. Development of the Water Resources component of the Utilities Master Plan depends on available funding and staff resources. Staff is actively pursuing grants and other funding opportunities to initiate the development of the Utilities Master Plan.
- Western Solano County Bayshore Region and Sea Level Rise Resilience effort - In coordination with local and State agencies and stakeholders, staff is coordinating on a Regional Resilience Planning and Implementation effort to evaluate actions on reducing sea level rise-induced impacts in the western Solano County area. Funding for this effort is partially offset through a grant received by the Fairfield Suisun Sewer District (FSSD) to initiate a Bayshore Resiliency Project aimed at developing a Sea Level Rise Vulnerability Assessment and Action Plan, through FY2025/26.
- Yolo Bypass Cache Slough Partnership – Throughout FY2023/24, staff participated in Partnership subcommittees toward furthering the goals of flood risk reductions, and agriculture vitality development of the HCP, among other goals for the Yolo Bypass Cache Slough region.

DEPARTMENT BUDGET SUMMARY

The Recommended Budget represents an increase of \$39,813 or 13.3% in revenues and an increase of \$209,177 or 19.0% in appropriations when compared to FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$169,364 or 21.2%. This division is funded primarily by the General Fund.

The increase of \$39,813 in revenue is primarily for grant funded water analysis along the Suisun shoreline as part of the Solano Bayshore Resiliency Project, offset by a decrease in Charges for Services which reflect a decrease in Countywide Administrative Overhead reimbursement.

Summary of Other Administered Budgets 1450 – Fund 001-Water Res & Delta Water Activities
James Bezek, Director of Resource Management
Legislative & Administration

Primary Costs

The Recommended Budget increased primarily due to the following:

- Salaries and Employee Benefits increased by \$42,633 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies increased by \$163,764 due primarily to an increase in professional services for contract work to conduct water analysis along the Suisun seashore, which is reimbursable by the Regional Resilience Planning and Implementation Grant Program, along with other water resources consultant contracts.
- Other Charges increased by \$14,524 due to an increase in Countywide Administrative Overhead costs.
- Intrafund Transfers decreased by \$11,836 primarily due to a decrease in reimbursable staff time spent by other divisions on Water Resources and Delta Activities work.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$200,000 ICF Jones & Stokes contract to continue negotiations with wildlife agencies as part of phases two and three of the Cache Slough Habitat Conservation Plan and initiate programmatic environmental review, which is reimbursed by DWR.
- \$100,000 contract for water analysis along the Suisun seashore as part of the Solano Bayshore Resiliency Project, funded by a grant through the State Office of Planning and Research.
- \$100,000 for Consero to assist with Cache Slough outreach, the implementation of a public access MOU, Yolo Bypass Partnership coordination, outreach for the County's water master plan development, and assist with grant research and applications.
- \$50,000 for continued work by Soluri Meserve to assist Solano, Contra Costa, and San Joaquin as part of the Delta Counties Coalition coordination.
- \$50,000 for additional Cache Slough, Yolo Bypass, and water-related assistance.
- \$37,620 for Shaw/Yoder/Antwih Associates to provide legislative and regulatory advocacy services specific to water issues.
- \$35,000 for the County's share of the Delta Counties Coalition Coordinator. Due to the level of expertise necessary to effectively negotiate the political and technical environment of Delta issues, there is funding of shared resources between Contra Costa, Sacramento, San Joaquin, and Yolo Counties with Sacramento County providing the administrative lead as the coordinator.
- \$25,000 for an MOU with Contra Costa County.
- \$25,000 for Luhdorff & Scalmanini to conduct a water supply analysis for the California Forever project.

Fixed Assets

None.

DEPARTMENT COMMENTS

The Water Resources and Delta Water Activities Division continues to support an increasing number of complex water-related issues and is overseeing long-term projects that will have lasting effects on Solano County. Staff monitor various commissions, councils and committees, and coordinate with contractors and other professional experts to respond to issues involving the Delta. Manager-led work teams utilizing staff from other divisions in the department and within the County have been utilized in the past to accomplish goals. There is an increasing level of technical oversight work under the Water and Natural Resources Program, along with monitoring, coordinating, and interacting with various flood and delta-centric agencies, programs, and projects. The division is in the process of implementing several long-term and complex projects, plans and agreements that will need additional support to fully oversee and implement. Specifically, coordinating with GSAs toward implementation of management actions identified in the GSP, completing of the Cache Slough Habitat Conservation Plan, and overseeing completion of the 11 ARPA-funded water infrastructure projects.

1450 – Fund 001-Water Res & Delta Water Activities Summary of Other Administered Budgets
James Bezek, Director of Resource Management
Legislative & Administration

The Department of Resource Management has been successful in establishing partnerships with other local agencies to accomplish tasks and shared costs to achieve mutually beneficial outcomes. While the department believes the Recommended Budget can address work demands to protect County interests in the Delta, it may be necessary to request additional funding once State and federal projects are better delineated and the extent of our partner agencies' involvement corresponding with County interests are known.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	60,426	229,430	220,000	(9,430)	(4.1%)
INTERGOVERNMENTAL REV OTHER	0	0	100,000	100,000	100.0%
CHARGES FOR SERVICES	46,833	70,757	20,000	(50,757)	(71.7%)
OTHER FINANCING SOURCES	4,306	0	0	0	0.0%
TOTAL REVENUES	111,565	300,187	340,000	39,813	13.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	492,347	515,668	558,301	42,633	8.3%
SERVICES AND SUPPLIES	323,487	526,453	690,217	163,764	31.1%
OTHER CHARGES	918	1,500	16,024	14,524	968.3%
OTHER FINANCING USES	4,861	5,334	5,426	92	1.7%
INTRA-FUND TRANSFERS	28,968	50,451	38,615	(11,836)	(23.5%)
TOTAL APPROPRIATIONS	850,581	1,099,406	1,308,583	209,177	19.0%
NET COUNTY COST	739,016	799,219	968,583	169,364	21.2%
STAFFING					
DELTA WATER ACTIVITIES	2	2	2	0	0.0%
TOTAL STAFFING	2	2	2	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

With ongoing and increasing volatility of climatic impacts, from longer droughts to increased risks from fire and floods, staff has been collaborating with other local, State, and federal agencies to identify near-term and long-term actions to help meet the county's water resource and infrastructure needs by identifying priority project and policy considerations to ensure long-term water supply reliability throughout the county.

The State's proposed Delta Conveyance "Tunnel" Project will continue to require continued consultant expertise and staff time as well as legal support to monitor and provide timely comments on the various permits and permissions proposed for the project.

FUNCTION AND RESPONSIBILITIES

The Surveyor/Engineer Budget exists to fund non-road-related surveying and engineering services provided to the public. Services funded include map checking of parcel maps, subdivision maps and records of survey; the reproduction of maps on file; parcel map indexing for records of survey; map amendment correction and survey filing; and filing of corner records. Map checking services are performed for the cities of Benicia, Dixon, and Suisun City on a reimbursable basis. In addition, the division maintains a central repository and source of information on non-road surveying and engineering matters and responds to public requests for information and service. The work is performed by Public Works Engineering Division employees on a reimbursable basis through fees for services, or the General Fund.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a \$20,000 or 49.0% increase in revenues and an increase of \$79,954 or 36.1% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net County Cost increased by \$59,954 or 33.2%. The increase in revenues reflects increased Charges for Services for map check services. The increase in appropriations is primarily due to increased engineering staff time for performing map checks, development reviews, and services provided to the public.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$65,000 for traffic studies related to California Forever.
- \$35,000 for land surveyor services to perform map check and development review.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	59,504	40,800	60,800	20,000	49.0%
TOTAL REVENUES	59,504	40,800	60,800	20,000	49.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	17,323	100,000	100,000	0	0.0%
OTHER CHARGES	132,150	121,306	201,260	79,954	65.9%
TOTAL APPROPRIATIONS	149,472	221,306	301,260	79,954	36.1%
NET COUNTY COST	89,968	180,506	240,460	59,954	33.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Department of Resource Management experienced a general decline in land use development and map check services for small developments. However, there have been several very large development projects that continue to require extensive service and review. The department continues to retain some contracted land surveying and specialty land development review services

at a significant cost and has modified fees, requesting larger deposits, and making administrative adjustments to recover a larger percentage of the Surveyor/Engineer's costs.

FUNCTION AND RESPONSIBILITIES

The Survey Monument Preservation Budget exists to account for and fund the establishment of survey monuments at critical points in the County, including within the cities. Survey monuments are markers of known location and elevation set at key points throughout the County for use as reference points when entities survey property for land development and public works construction projects. The work is funded by a small fee imposed on recorded deeds and is performed by Public Works Engineering Division employees on a reimbursable basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$2,350 or 22.2% in revenues and an increase of \$31,492 or 2728.9% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease in revenues is the result of decreased grant deed recordings, and the increase in appropriations is for planned survey monument repair and replacement work.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$20,000 for survey monument replacement and repair throughout the county.

Fixed Assets

None.

See related Budget Unit 9123 – Fund 281 Contingencies (refer to Contingences section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	2,102 8,040	1,200 9,400	1,750 6,500	550 (2,900)	45.8% (30.9%)
TOTAL REVENUES	10,142	10,600	8,250	(2,350)	(22.2%)
APPROPRIATIONS					
SERVICES AND SUPPLIES OTHER CHARGES	1,464 536	0 1,154	21,500 11,146	21,500 9,992	100.0% 865.9%
TOTAL APPROPRIATIONS	2,000	1,154	32,646	31,492	2728.9%
CHANGE IN FUND BALANCE	(8,142)	(9,446)	24,396	33,842	(358.3%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Resource Management Department will be installing approximately 10 new survey monuments in FY2024/25 utilizing Public Works Engineering Division staff and contracted services.

FUNCTION AND RESPONSIBILITIES

The HOME 2010 Program is part of Fund 105, which includes past housing rehabilitation programs funded under Community Development Block Grants (CDBG) and the State Housing and Community Development (HOME) program that provided low-interest loans to income-qualified homeowners to conduct housing rehabilitation work to address health and safety problems and bring structures up to current building codes. While grant programs have closed (CDBG 1999, CDBG 2000, HOME 2006, HOME 2010), funds return to the County as program income when property owners sell or refinance their homes. Each funding source maintains its own dedicated Fund Balance. The program income from the repayment of loans is made available to loan to other qualified homeowners, based on the lending guidelines of the originating grant program, as part of a revolving loan fund. Fund 105 represents approximately \$1 million in loans from four programs, with repayment schedules primarily linked to the sale or refinancing of residences.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$2,300 or 92.0% in revenues from interest on the HOME and CDBG program fund balance when compared to the FY2023/24 Adopted Budget, with no appropriation in FY2024/25.

There is no County Contribution for this program. The primary funding sources for Fund 105 are repayment of loans when property owners refinance or sell their homes, and interest earned on the Fund Balance.

Fixed Assets

None.

See related Budget Unit 9165 – Fund 105 Contingencies (refer to Contingencies section in the Budget), which reflects funds available for qualified low-interest loans to income-qualified homeowners.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	3,937	2,500	4,800	2,300	92.0%
TOTAL REVENUES	3,937	2,500	4,800	2,300	92.0%
NET COUNTY COST	(3,937)	(2,500)	(4,800)	(2,300)	92.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Homeacres Loan Program was funded by initial housing set-aside funds from the Southeast Vallejo Redevelopment Project, interest earned over time on those set-aside funds, and from interest payments and loan payoffs made by loan recipients on existing loans. The services offered by this program have included housing rehabilitation/reconstruction loans, relocation grants and exterior lead-based paint abatement grants.

In 2019, the County entered a contract with NeighborWorks Homeownership Center Sacramento Region (NeighborWorks) to update the Solano County Owner-Occupied Loan Program Guidelines and conduct initial marketing and outreach for the housing rehabilitation program to generate interest and use of this fund. Due to the COVID-19 pandemic, this work was delayed, but resumed in FY2022/23 and the Homeacres Community Home Rehabilitation and Neighborhood Safety Program is now underway with 23 safety cameras to be installed at key entry and exit points of the neighborhood during the Spring 2024, and a home rehabilitation component which targets entering into 16 low interest home loans for projects up to \$80,000 each, with completion of the program by June 2026.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$20,902 or 59.7% in revenues and an increase of \$16,766 or 6.9% in appropriations when compared to the FY2023/24 Adopted Budget. There is no County Contribution to this fund.

Primary Funding Sources

The primary source of revenue to the fund is interest earnings and loan payoffs when they occur. Additional unanticipated revenue from loan repayments may be received during the fiscal year. Interest Income reflects an increase of \$20,902 or 59.7% when compared to FY2023/24 due to the increase in interest rates, which benefits the County’s Investment pool.

Primary Costs

The Recommended Budget includes \$258,380 in appropriations which includes \$188,900 for consultants to implement and administer a new housing rehabilitation program including actively advertising/marketing the availability of the program, gauging community interest, serving as a liaison between homeowners and building contractors as needed, and tracking individual project costs and reimbursements, and \$69,000 to lease license plate readers.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$163,900 for consulting services to implement and administer the new housing rehabilitation loan program.

Fixed Assets

None.

See related Budget Unit 9129 – Fund 120 Contingencies (see Contingencies section in the Budget), which reflects funds available for qualified low-interest loans to income-qualified homeowners.

8220 – Fund 120-Homeacres Loan Program
James Bezek, Director of Resource Management
Other Protection

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	46,742	35,000	55,902	20,902	59.7%
TOTAL REVENUES	46,742	35,000	55,902	20,902	59.7%
APPROPRIATIONS					
SERVICES AND SUPPLIES	24,290	240,000	188,900	(51,100)	(21.3%)
OTHER CHARGES	95	1,614	480	(1,134)	(70.3%)
LEASES	0	0	69,000	69,000	100.0%
TOTAL APPROPRIATIONS	24,385	241,614	258,380	16,766	6.9%
CHANGE IN FUND BALANCE	(22,356)	206,614	202,478	(4,136)	(2.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Housing Authority budget unit was established to encompass programs funded directly from the U.S. Department of Housing and Urban Development (HUD), and where other public agencies are tasked with the administration of programs through contracts or agreements. For these programs, funds are passed through the County to the administration agencies. Each Division within the budget unit maintains its own dedicated Fund Balance.

1517 Housing Authority

The Solano County Housing Authority (SCHA), under an agreement with the U.S. Department of Housing and Urban Development (HUD), provides housing assistance through the Section 8 Housing Assistance Program for the unincorporated areas of Solano County and the cities of Dixon and Rio Vista. From inception in 1978, SCHA has contracted out for the day-to-day administration and financial management of the Section 8 Housing Assistance Program and its companion Family Self-Sufficiency Program (Programs). In July 2002, the Solano County Housing Authority entered into a contractual agreement with the City of Vacaville Housing Authority (VHA) for the administration and financial management of the Programs.

The Board of Supervisors serve as the SCHA Board. The Department of Resource Management, as staff to the SCHA, is responsible for the administration of contracts with HUD and the contractual agreements for housing program administration with the City of Vacaville.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$500,000 or 15.2% in both revenue and appropriations when compared to the FY2023/24 Adopted Budget. As a result, there is no impact to Fund Balance. The increase reflects the anticipated allocation from HUD to SCHA based on the federal allocation as well as voucher utilization.

The Housing Authority budget tracks the pass-through of up to \$3,800,000 in federal revenue for the Section 8 Housing Program for the unincorporated areas of Solano County and the cities of Rio Vista and Dixon. As of January 2024, 243 families are using vouchers and have obtained housing, 29 families are qualified for vouchers and are actively searching for housing, and 96 vouchers are unused primarily due to the lack of housing and landlord participation in Dixon, Rio Vista, and unincorporated Solano County. The City of Vacaville, which administers the program for the County, will continue outreach to increase the number of rental property owners enrolled in the program allowing more residents to be served.

There is no County Contribution for this program.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$3,800,000 for an existing agreement with the City of Vacaville to serve as the administrator of the SCHA program.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	3,252,923	3,300,000	3,800,000	500,000	15.2%
TOTAL REVENUES	3,252,923	3,300,000	3,800,000	500,000	15.2%
APPROPRIATIONS					
SERVICES AND SUPPLIES	3,252,923	3,300,000	3,800,000	500,000	15.2%
TOTAL APPROPRIATIONS	3,252,923	3,300,000	3,800,000	500,000	15.2%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget. The Housing Authority is staffed by the City of Vacaville Housing Authority through an approved agreement. General program oversight is conducted by Department of Resource Management staff.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 2950 – Fund 012-Fish/Wildlife Propagation Program
James Bezek, Director of Resource Management
Other Protection

FUNCTION AND RESPONSIBILITIES

The Fish and Wildlife Propagation Program budget is used to account for the program responsible for distributing fine monies collected within the County from violation of Fish and Game laws and mitigation funds collected from settlements involving wetlands. Funds collected are distributed through a competitive grant process to local applicant organizations and agencies for the improvement of wildlife habitat and propagation, environmental education and wildlife rescue. Grant awards are distributed via the Fish and Wildlife Propagation Fund (FWPF) Grant Program administered by the Department of Resource Management, Parks and Recreation Division. The division solicits and receives grant applications and forwards them to the Solano County Park and Recreation Commission for evaluation. After evaluation, the Commission recommends grant awards to the Board of Supervisors for approval.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,480 or 37.0% in revenues and a decrease of \$658 or 5.4% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in a \$2,138 decrease in Fund Balance.

Primary Funding Sources

The primary funding sources are fines collected within the County from violation of Fish and Game laws and mitigation funds collected from settlements involving wetlands. Vehicle Code Fines are anticipated to total \$4,000 and interest income of \$1,480, resulting in a total revenue increase of \$1,480 when compared to the FY2023/24 Adopted Budget.

Primary Costs

The Recommended Budget includes a \$658 or a 5.4% decrease in appropriations primarily due to utilizing County press releases to advertise the grant program. The FY2024/25 Recommended Budget includes the use of \$10,000 for grant awards.

Fixed Assets

None.

See related Budget Unit 9312 – Fund 012 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Interest in grant awards for the betterment of the environment was higher than normal during the FY2023/24 competitive grant cycle. The change in outreach strategies implemented by staff was effective in reaching a wider audience resulting in the request for funds exceeding budgeted amounts, making this a competitive grant cycle. The division will continue to monitor use of the Fund to ensure adequate awards can be provided during each grant cycle. If the Fund Balance is not sufficient in subsequent fiscal years, then the division will refrain from opening the competitive grant cycle until the Fund Balance is sufficient for projects to be awarded grant funding.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	4,317	3,500	4,000	500	14.3%
REVENUE FROM USE OF MONEY/PROP	919	500	1,480	980	196.0%
TOTAL REVENUES	5,236	4,000	5,480	1,480	37.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	314	650	0	(650)	(100.0%)
OTHER CHARGES	8,379	11,552	11,544	(8)	(0.1%)
TOTAL APPROPRIATIONS	8,693	12,202	11,544	(658)	(5.4%)
CHANGE IN FUND BALANCE	3,457	8,202	6,064	(2,138)	(26.1%)

2950 – Fund 012-Fish/Wildlife Propagation Program Summary of Other Administered Budgets
James Bezek, Director of Resource Management
Other Protection

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

The Parks and Recreation Division is responsible for providing park services to the public at Solano County's five parks, Sandy Beach County Park, Lake Solano County Park, Belden's Landing Water Access Facility, Lynch Canyon Open Space Park, and Patwino Worrta Kodoi Dihi Open Space Park.

FUNCTION AND RESPONSIBILITIES

The functions of the Parks and Recreation Division include promoting a high quality outdoor experience and ensuring excellent customer service and safety for park patrons; park revenue fee collection; park maintenance and repairs; and being responsible stewards of our parks' resources so the parks remain available for public use and enjoyment. The division is responsible for public access, public safety, and maintenance operations of three campgrounds, two picnic areas, one sand beach, two motorized and one small craft boat launches, two fishing piers, two trail access and staging areas, and the Lake Solano Nature Center. Additional responsibilities include ongoing cleaning and maintenance of over 200-acres of turf, landscaping, 20-miles of multi-use trails, paved roads and parking lots, restrooms and shower buildings, a fishing pond, water wells, sewage systems, exhibits, and other park facilities, assets, and equipment.

The division, with the assistance of two contracted volunteer coordinators, administers a Park Volunteer Program that provides camp hosts, docent tours, environmental education programs, and volunteer labor for trail and environmental restoration projects. The division also manages contracts and ensures completion of work to improve fish and wildlife education and habitat restoration efforts awarded through the County's Fish and Wildlife Propagation Fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Attendance levels at the four open County parks continue to exceed pre-pandemic levels. These high attendance levels (over 240,000 yearly visitors to the four parks) directly increase the amount of maintenance and customer service activities performed by staff at a time when recruitments for extra help Park Aides yields varying levels of interest. Ultimately, the additional workload impacts staff retention, customer service, and protection and maintenance of the parks. The division continues to evaluate staffing models to improve recruitment and retention.
- Increased attendance outside of the traditional peak season has resulted in increased difficulties in scheduling some of the smaller projects to maintain and improve the parks.
- Lake Solano Park was impacted by the LNU Lightning Complex Fire and continues to move forward with rebuilding efforts, which includes the replacement of the park residence, maintenance shop and yard, and habitat restoration. The division continues recovery efforts while adapting public access to areas where it is safe for the public and appropriate for natural resource recovery.
- The waste vaults systems at Lake Solano have continued to present operational challenges consuming significant staff and contractor time for repairs. The system was evaluated in FY2022/23 and design work was completed this fiscal year. Project work is expected to commence in FY2024/25. The work is an American Rescue Plan Act (ARPA) funded project approved by the Board in Spring 2022.

Accomplishments:

- The division continues to participate with partners such as California Department of Fish and Wildlife and the Audubon Society for wildlife habitat and migratory wildlife studies.
- Staff continue to exhibit their dedication to the public. Staff regularly adapt park operations to meet the needs of the visiting public. Working with partners such as Solano Resource Conservation District and the Putah Creek Council, staff continue the targeted native plant revegetation of Lake Solano Park. This effort will be ongoing as plant and tree species that were not destroyed, but were significantly stressed, succumb to the damaging effects of fire activity.
- Staff have continued efforts at Sandy Beach County Park of introducing native plantings and habitat restorations. These efforts are coordinated with Solano Resource Conservation District and include environmental education field trips linking stewardship work with watershed program content, staff cooperative learning workdays, and extensive study into identification of appropriate native plantings which will provide the best options for sustainably improving the variety of flora and fauna.

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- In FY2022/23, the division began coordinating multiple priority capital projects, including electrical and plumbing infrastructure improvements, launch facility upgrades, and paving surface upgrades. These projects are supported by a variety of funding sources, including the Consolidated Appropriations Act, US Department of Transportation Federal Lands Highway program, ARPA, and other grant programs. These projects were in various stages of progress throughout FY2023/24 and are anticipated to result in significant site work in FY2024/25.
 - In July 2023, the Board entered into a contract with Solano Land Trust for public access operations of the Patwino Worrtila Kodoi Open Space Park, a new open space location. Division staff have been coordinating with Solano Land Trust staff on asset installation and overall readiness for public access, anticipated for Summer 2024.

WORKLOAD INDICATORS

- Multiple projects are either in design or fully underway at the parks, ranging from routine asset maintenance and installation to multimillion-dollar capital improvement projects, all of which are anticipated to require additional staff time. These projects and activities, coupled with the introduction of operations for a new park, and regular maintenance and public access operations, will occupy the division and result in a temporary reduction in future planning efforts while staff concludes these efforts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$294,965 or 11.7% in revenues, and an increase of \$269,080 or 10.0% in appropriations when compared to FY2023/24 Adopted Budget. As a result, the net fund cost is decreased by \$25,885 and the Parks Fund Balance is decreased by \$129,677. The General Fund Contribution remains the same as FY2023/24.

Primary Funding Sources

The primary funding sources for the division are fees charged for services, property tax revenues, other governmental agencies for offsetting revenue for park management services, and ABX1 26 pass-through revenues (formerly redevelopment passthrough revenues), with the remaining funding coming from the General Fund and grants.

The Recommended Budget includes an increase of \$294,965 or 11.7% in revenues primarily due to the following:

- Revenue from taxes, including property taxes and ABX1-26 pass-through revenues, reflects a net increase of \$60,146 or 6.0%.
- Intergovernmental Revenue is projected to increase by \$235,699 or 827.0% primarily due to funding from the Solano Land Trust for ranger services at Patwino Worrtila Kodoi Open Space Park.
- Charges for Services is expected to increase by \$30,000 or 4.1% primarily due to the opening of Patwino Worrtila Kodoi Open Space Park.
- Miscellaneous Revenue is projected to decrease by \$50,000 or 45.5% due to a decrease in anticipated insurance proceeds related to the LNU fire. Claims related to lost revenue and staffing costs have already been processed.

The Recommended Budget includes an increase of \$269,080 or 10.0% in appropriations due to the following:

- Salaries and Employee Benefits increased by \$241,600 or 19.0% due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates, and the addition of 1.0 FTE Park Ranger position two extra help Park Aides to support Patwino Worrtila Kodoi Open Space Park as approved by the Board on July 25, 2023.
- Services and Supplies increased by \$11,217 or 1.1% primarily due to increased central data processing and county garage charges, partially offset by decreased insurance costs.
- Other Charges increased by \$84,911 or 27.3% primarily due to increased Countywide Administrative and Departmental Overhead costs.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$30,000 for two utility vehicles for maintenance and upkeep of Lake Solano Park and Sandy Beach County Park.

Summary of Other Administered Budgets

**7000 – Fund 016-Parks & Recreation
James Bezek, Director of Resource Management
Recreation Facility**

See related Budget Unit 9316 – Fund 016 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

The Recommended Budget continues the division’s current initiatives to maintain quality park facilities and open space resources, ensure adequate staffing levels to meet public demands for park operating hours and a 365-day per year schedule, expand public outreach and promotional efforts to improve revenues, and enhance park stewardship and environmental education by working with partners.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	987,957	996,865	1,057,011	60,146	6.0%
FINES, FORFEITURES, & PENALTY	177	750	750	0	0.0%
REVENUE FROM USE OF MONEY/PROP	34,885	29,500	48,620	19,120	64.8%
INTERGOVERNMENTAL REV STATE	7,804	26,559	26,461	(98)	(0.4%)
INTERGOVERNMENTAL REV FEDERAL	35,107	40	51	11	27.5%
INTERGOVERNMENTAL REV OTHER	1,392	1,900	237,686	235,786	12409.8%
CHARGES FOR SERVICES	741,170	731,500	761,500	30,000	4.1%
MISC REVENUE	50,395	110,000	60,000	(50,000)	(45.5%)
OTHER FINANCING SOURCES	17,525	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	502,219	625,000	625,000	0	0.0%
TOTAL REVENUES	2,378,631	2,522,114	2,817,079	294,965	11.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,007,334	1,242,738	1,484,338	241,600	19.4%
SERVICES AND SUPPLIES	800,022	1,013,648	1,024,865	11,217	1.1%
OTHER CHARGES	324,497	310,820	395,731	84,911	27.3%
F/A BLDGS AND IMPRMTS	0	100,000	0	(100,000)	(100.0%)
F/A EQUIPMENT	32,000	0	30,000	30,000	100.0%
OTHER FINANCING USES	55,867	10,470	11,822	1,352	12.9%
TOTAL APPROPRIATIONS	2,219,720	2,677,676	2,946,756	269,080	10.0%
CHANGE IN FUND BALANCE	(158,911)	155,562	129,677	(25,885)	(16.6%)

STAFFING					
PARKS & RECREATION	8	8	9	1	12.5%
TOTAL STAFFING	8	8	9	1	12.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

On July 25, 2023, the Board approved the following position change:

- Added 1.0 FTE Park Ranger.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

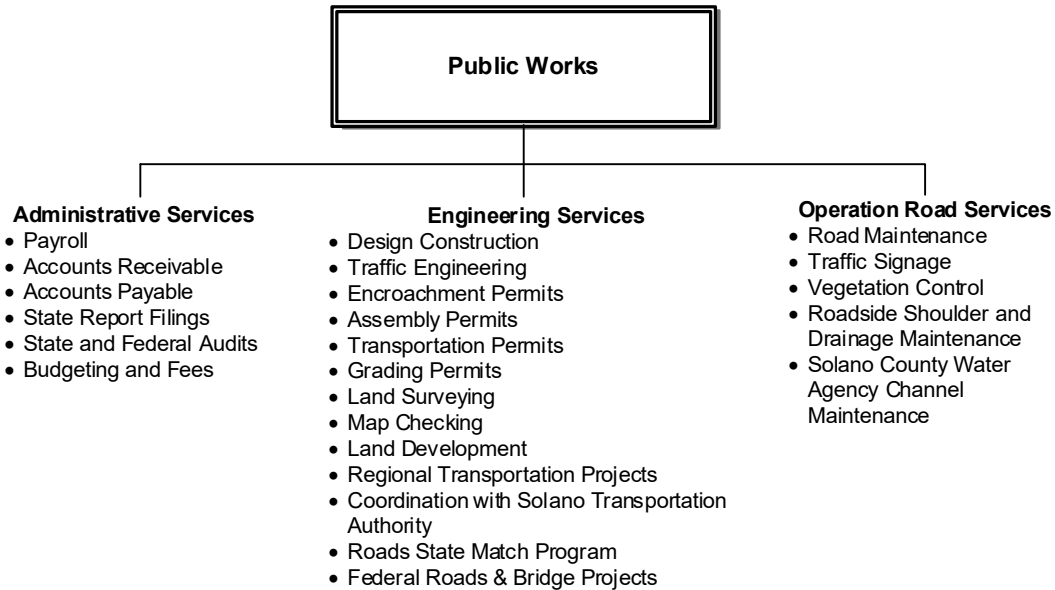
Fire continues to be a concern in the hills around Lake Solano Park. The level of fire activity is an ongoing concern and has caused staff to increase fire prevention activities including maintaining fire breaks along property lines, trimming vegetation to reduce fire

7000 – Fund 016-Parks & Recreation
James Bezek, Director of Resource Management
Recreation Facility

Summary of Other Administered Budgets

fuel loads, and raising the tree canopy height to allow for fire equipment response within the park. For this reason, included in the Recommended Budget are funds to operate an on-call tree service contract for the four county parks to thin the aging canopy and reduce the fuel load and to assist in the maintenance of tree canopies to CAL FIRE standard heights for emergency access.

The division continues to work with various partner agencies to explore opportunities to enhance existing, and create additional, outdoor recreational opportunities for the public. Continued discussions with Solano Land Trust and the City of Fairfield regarding potential coordination of operation activities at Patwino Worrtila Kodoi Dihi Open Space Park and Rockville Hills Regional Park, and ongoing contracts for docent, stewardship and environmental education programs remain at the core of these efforts.



DEPARTMENTAL PURPOSE

Public Works is responsible for providing and maintaining a safe, reliable roadway network and associated infrastructure in unincorporated Solano County for the benefit of the traveling public and many sectors of our community.

Budget Summary:	
FY2023/24 Midyear Projection:	31,328,994
FY2024/25 Recommended:	28,609,860
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	73

FUNCTION AND RESPONSIBILITIES

The Public Works Budget of the Department of Resource Management consists of two organizational Divisions – Operations and Engineering. These units receive general direction from the Director of Resource Management, have administrative authority over the unincorporated areas of the County, and provide a variety of legally mandated and non-mandated programs and services as summarized below:

Public Works Operations’ primary responsibilities are to:

- Maintain 576 miles of County roads and bridges, including pavement surfaces, roadside drainage ditches and culverts, vegetation management, signing and striping, sidewalks, curbs, gutters, and gravel roads.
- Maintain 93 bridges and 52 large drainage culverts, including the bridge/culvert structures, the roadway surfaces, and the associated drainage channels within the road right-of-way.
- Perform maintenance work on road, airport, parking lot, and drainage facilities for County departments, cities, and other agencies on a reimbursable basis.
- Maintain 58 miles of drainage channels under contract with the Solano County Water Agency.

Public Works Engineering’s primary responsibilities are to:

- Design and construct County roads and bridges, including major road and bridge rehabilitation and reconstruction projects.
- Participate in regional transportation planning and the development of regional transportation projects as a member agency of the Solano Transportation Authority (STA).

**James Bezek, Director of Resource Management
Public Ways**

- Provide traffic engineering services, including traffic orders and signage.
- Issue various permits, including transportation, encroachment, grading and assembly permits.
- Provide engineering, surveying and construction work on road, airport, parking lot, and drainage facilities for County departments, cities, and other agencies on a reimbursable basis.
- Contract with local public agencies to maintain Solano County's three traffic signals.
- Contract with local contractors to maintain Solano County's 590 existing streetlights and install additional lights as needed. Costs are reimbursed from the Consolidated County Service Area budget (BU 9746).
- Administer the County's storm water pollution prevention program.

Federal Roads and Bridge Projects:

Public Works Engineering uses federal funds to pay for the replacement and rehabilitation of deficient bridges, the paving of federally eligible roads, and the construction of road improvement projects. The funds come from a variety of federal programs and reimburse the County for project costs at a rate ranging from 80 to 100 percent, depending on the specific program.

Administrative Support:

Administration supports the operations and engineering divisions by handling incoming phone calls and inquiries, accounting, budgeting, payroll, recordkeeping, inventory, fees, State reporting, State and federal audits, image processing and retention schedules, and data processing information system operations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- In FY2023/24 Public Works spent a substantial amount of time and resources repairing roads, slopes, and culverts that were damaged during the January 2023 atmospheric river event and subsequent disaster declaration. Extensive cleanup and slope repairs were required on Mix Canyon, Gates Canyon, and Pleasants Valley Roads. Work will continue into FY2024/25 for dead tree removal as well as other anticipated slope failure and erosion impacts from the Lighting Complex fire (LNU) burn scar area. The County continues the challenging work of obtaining substantial reimbursement from the Federal Emergency Management Agency (FEMA) and the Federal Highway Administration for these costs.
- Hiring and retaining experienced staff with the qualifications to perform higher level work continues to be a challenge due to retirements and a tighter job market for civil engineers and technicians.
- The cleanup of illegally dumped roadside solid waste continues to impact the availability of road crews to perform other road repair and maintenance projects. Over the past five years, the cost to Public Works continues to increase, with an expected annual cost of approximately \$275,000. The Resource Management Department is collaborating across its divisions and with the Sheriff's Office to address this issue, including more robust investigation and enforcement of illegal dumping. The required time commitment to collect and dispose of roadside solid waste led to the formation of an illegal dumping crew in FY2019/20 to address the problem countywide. An increasing number of homeless encampments require additional staff training and personal protective equipment. One of the biggest cleanup challenges Public Works faces is an increase in abandoned boats, travel trailers, and recreational vehicles in the County's right-of-way. Public Works crews also partner with Integrated Waste Management staff within the department and other providers to recycle items and reduce the amount of waste sent to disposal at the landfill.
- Securing bridge funding to rehabilitate and reconstruct the County's aging bridges is becoming more challenging. The federal bridge funding system is oversubscribed, with increased competition for funding. Public Works will continue to work with Caltrans to move the Stevenson Road Bridge and Maine Prairie Bridge projects forward with currently secured funds. Public Works is working on funding plans for Pedrick Road Bridge and Bunker Station Road Bridge. Although the County's culverts are not eligible for federal funds, Public Works is working on small grant applications to fill funding gaps.
 - The pending potential California Forever voter initiative has required time above and beyond staff's existing work efforts, requiring staff time of the director as well as engineering staff.

Functional Area Summary

3010 – Fund 101-Public Works James Bezek, Director of Resource Management Public Ways

Accomplishments:

- Achieved a pavement condition index of 81, which is an average of the County’s road pavement conditions. This ranking places Solano County roads in the “very good” category and among the highest ranked jurisdictions in the Bay Area.
- Delivered a significant number of road improvement projects including Pedrick Road, Kildeer Road, Lambie Road, and Scally Road, and ongoing projects include Benicia Road Complete Streets project and Cantelow Road Bridge.
- Various small contracts were ongoing for on-call services which included lighting repairs, guardrail replacements, and dead tree removal.

WORKLOAD INDICATORS

- Road Operations chip-sealed 33.6 miles on 20 County roads, and 1.6 miles of Communication Road (Cement Hill) to extend the life of paved surfaces.
- Engineering staff completed work on three moderate to large size road improvement projects and completed design on four moderate to large size upcoming road and bridge projects.
- Engineering staff processed 433 encroachment permits, 40 grading permits, 928 single transportation permits, 113 annual transportation permits, 39 record of surveys, 5 parcel maps, 46 corner records, and reviewed 60 land use permits.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ENGINEERING SERVICES	4,924,677	4,004,976	5,171,681	1,166,705	29.1%
OPERATION ROAD SERVICES	1,314,847	1,241,556	1,201,516	(40,040)	(3.2%)
ADMINISTRATIVE SERVICES	19,865,060	22,583,516	22,236,663	(346,853)	(1.5%)
TOTAL REVENUES	26,104,584	27,830,048	28,609,860	779,812	2.8%
APPROPRIATIONS					
ENGINEERING SERVICES	9,526,943	15,979,130	19,249,788	3,270,658	20.5%
OPERATION ROAD SERVICES	10,625,467	12,292,156	13,127,220	835,064	6.8%
ADMINISTRATIVE SERVICES	2,120,446	2,506,174	2,690,133	183,959	7.3%
TOTAL APPROPRIATIONS	22,272,856	30,777,460	35,067,141	4,289,681	13.9%
NET CHANGE					
ENGINEERING SERVICES	4,602,266	11,974,154	14,078,107	2,103,953	17.6%
OPERATION ROAD SERVICES	9,310,620	11,050,600	11,925,704	875,104	7.9%
ADMINISTRATIVE SERVICES	(17,744,614)	(20,077,342)	(19,546,530)	530,812	(2.6%)
NET CHANGE	(3,831,728)	2,947,412	6,457,281	3,509,869	119.1%

STAFFING					
ENGINEERING SERVICES	21	21	22	1	4.8%
OPERATION ROAD SERVICES	46	46	46	0	0.0%
ADMINISTRATIVE SERVICES	5	5	5	0	0.0%
TOTAL STAFFING	72	72	73	1	1.4%

James Bezek, Director of Resource Management
Public Ways

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a net increase of \$779,812 or 2.8% in revenues and an increase of \$4,289,681 or 13.9% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the Net Road Fund Cost is increased by \$3,509,869 or 119.1%, and the Net Road Fund Balance is decreased by \$6,457,281.

Primary Funding Sources

The primary funding sources for Public Works are the Highway Users Tax Account (HUTA), commonly referred to as the gas tax, Senate Bill (SB) 1, and property taxes.

HUTA – There are two components of HUTA, often referred to as old HUTA and new HUTA. Old HUTA consists of Solano County's portion of the federal gas tax which was established at 18 cents per gallon in 1995. Due to the passage of SB 1, inflationary adjustments to this rate have increased HUTA funding significantly. New HUTA represents Solano County's portion of the State's gas tax established in 2010 which, prior to SB 1, was indexed on the price of gas and included an inflation factor. However, effective July 1, 2019, SB 1 eliminated the annual rate adjustment and reset the rate to July 1, 2010 levels, or 17.3 cents per gallon. This is a significant increase over the FY2018/19 rate of 11.7 cents per gallon. This rate is annually indexed to adjust for the price and volume of gas, making this funding source variable from year to year. HUTA funding decreased by \$874,166 or 7.7% in FY2024/25, resulting in total HUTA FY 2024/25 funding of approximately \$10.5 million.

SB 1 – Passed into law in 2017, the Road Repair and Accountability Act provided new revenues for maintenance, repairs and safety improvements on California's roadways. Local agencies began receiving funding in early 2018, and the County is anticipating approximately \$9.7 million in revenue in FY2024/25 from the Road Maintenance and Rehabilitation Account (RMRA).

Property Taxes - Public Works expects to receive approximately \$1.3 million in property taxes.

The Recommended Budget includes a net increase of \$779,812 or 2.8% in revenues primarily due to the following:

- Intergovernmental Revenues of \$22,104,758 reflects a net decrease of \$2,033,558 primarily due to a decrease in gas tax (SB 1) revenue, no anticipated FEMA reimbursement, and no State grants. This is partially offset by an increase in reimbursement for federal projects.
- Charges for Services of \$1,705,947 increased by \$135,770 primarily for staff time reimbursed by other departments.
- Other Financing Sources of \$2,637,000 increased by \$2,400,000 which reflects an Operating Transfer-In from the Public Works Improvements Fund (Fund 278 BU 3020) for Hay Road and Lewis Road construction projects.

Primary Costs

The Recommended Budget includes an increase of \$4,289,681 in appropriations due to the following:

Salaries and Employee Benefits of \$11,864,614 reflect an increase of \$1,246,671 due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers' compensation rates and the addition of one position.

- Services and Supplies of \$7,573,106 reflect an increase of \$1,839,325 primarily due to increased insurance rates, hazardous waste disposal, road maintenance contracts, training, and central data processing charges.
- Other Charges of \$1,394,759 reflect an increase of \$64,685 primarily due to increases in Countywide Administrative Overhead and interest expenses on long-term debt.
- Fixed Assets of \$14,124,000 reflect an increase of \$1,135,500 primarily due to increases in construction-related improvements on Hay Road and Foothill Drive, Vallejo Area Sidewalk Improvements, Rio Vista Garage Facilities, Bucktown Road Culvert Replacement, Rockville Hills Park Crossing, and Pavement Improvement Project 2024.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$3,500,000 for Pavement Improvement Project 2024.
- \$2,500,000 for Hay Road improvements.

- \$2,000,000 for Vallejo Area Sidewalk improvements.
- \$1,400,000 for Foothill Drive Safety improvements.
- \$1,300,000 for Rio Vista Garage Facilities.
- \$650,000 for Bucktown Road Culvert Replacement.
- \$650,000 for Rockville Hills Park Crossing.
- \$650,000 for Bridge Methacrylate Project Phase I.
- \$585,000 for environmental, geotechnical and materials testing, structural, electrical, traffic, and design consultant services.
- \$275,000 for large tree removal.
- \$250,000 for the Flood Control Small Grant Program.
- \$200,000 for encroachment inspection services.
- \$150,000 for on call guardrail repair.
- \$100,000 for Individual Home Raising Program.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$540,000 Two Axle Dump Trucks (3) for hauling materials.
- \$500,000 Three Axle Dump Trucks (2) for hauling materials.
- \$150,000 Transport Trailer to move heavy equipment.
- \$150,000 Flatbed Paint Truck for striping.
- \$100,000 Flatbed Trailer to transport equipment.
- \$100,000 Crack Seal Pot (2) to prevent water intrusion under the roadway.
- \$100,000 Brush Chipper for vegetation management.
- \$70,000 Power Boom (2) to remove debris from roadways.
- \$36,000 Foam Fire Suppressant System (3) for mowing fire mitigation.
- \$15,000 Door Locks for keyless access.
- \$10,000 Trench Shoring Jacks for excavation projects.
- \$8,000 K-Rail Grabber to move barriers.

See related Budget Unit 9401 – Fund 101 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

Due to the passage of RMRA (SB 1), State revenue to the Road Fund has doubled since FY2017/18 and is projected to increase in FY2024/25. This has allowed Public Works to significantly increase its project road work to address road maintenance and safety needs.

In addition to road and bridge repair, the County began focusing on its culvert system in FY2018/19, implementing the Culvert Inventory GIS Project to establish a framework for inspecting and assessing the remaining life of medium and large culverts. The County has approximately 2,000 aging culverts that will need replacement, and this inspection process will aid in prioritizing these culvert projects. The replacement of the larger Cantelow culverts will take place in FY2024/25, as well as repair and replacement of approximately 50 smaller culverts.

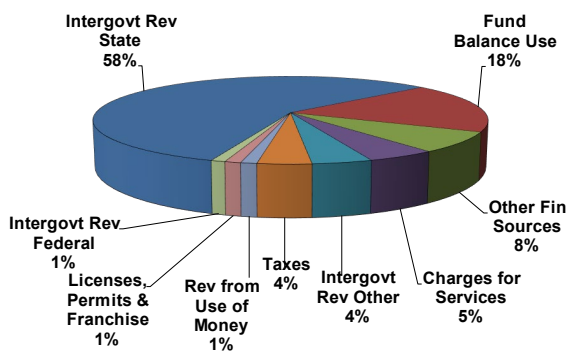
James Bezek, Director of Resource Management
Public Ways

Since FY2019/20, Public Works began taking general inventory of its bridges, roads, signs, streetlights, striping, and traffic signals, tracking their location, condition, size, material type, and age using GIS software and existing staff resources. This data will be used to assist with infrastructure needs assessments, planning future projects, scheduling of traffic-related asset replacement, and real-time web-based road closure reporting. GIS is also being used to track illegal dumping locations, improving enforcement efforts by the Sheriff’s Department. Public Works will continue to expand the use of GIS mapping as well as implement asset management options by expanding use of existing software systems.

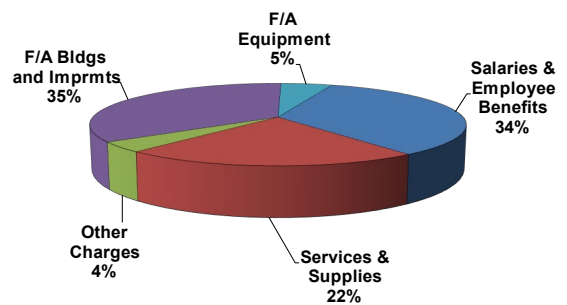
Public Works owns corporation yards in Fairfield, Vacaville, Rio Vista, and Dixon. Most of the buildings at these locations were constructed in the 1950s and 1960s and have not undergone major renovations since originally constructed. These aging facilities will need to be replaced or renovated in the near future. Public Works is working with the County Administrator’s Office and General Services to evaluate potential facility upgrades, consolidation, and relocation to determine a short and long-term plan for these facilities.

Public Works will continue to seek opportunities to collaborate with the cities and regional agencies to pool resources, seek collaborative grants, and complete mutually beneficial projects. Such collaboration increases available funding for these regional road projects, which attracts quality contractors and results in more competitive bids. In FY2023/24 Public Works worked with several local agencies for regional projects, including safety improvements around Travis Air Force Base, coordination on flood control opportunities, and signing/striping improvements in the Dixon and Vacaville areas.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**3010 – Fund 101-Public Works
James Bezek, Director of Resource Management
Public Ways**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	1,249,608	1,261,039	1,321,139	60,100	4.8%
LICENSES, PERMITS & FRANCHISE	370,918	350,000	392,500	42,500	12.1%
REVENUE FROM USE OF MONEY/PROP	297,116	222,016	397,016	175,000	78.8%
INTERGOVERNMENTAL REV STATE	18,170,361	21,129,839	20,279,578	(850,261)	(4.0%)
INTERGOVERNMENTAL REV FEDERAL	3,756,921	1,554,487	350,180	(1,204,307)	(77.5%)
INTERGOVERNMENTAL REV OTHER	300,000	1,453,990	1,475,000	21,010	1.4%
CHARGES FOR SERVICES	1,633,136	1,570,177	1,705,947	135,770	8.6%
MISC REVENUE	42,737	51,500	51,500	0	0.0%
OTHER FINANCING SOURCES	283,787	237,000	2,637,000	2,400,000	1012.7%
TOTAL REVENUES	26,104,584	27,830,048	28,609,860	779,812	2.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	9,276,685	10,617,943	11,864,614	1,246,671	11.7%
SERVICES AND SUPPLIES	6,178,278	5,733,781	7,573,106	1,839,325	32.1%
OTHER CHARGES	998,022	1,330,074	1,379,509	49,435	3.7%
F/A LAND	0	174,000	200,000	26,000	14.9%
F/A INFRASTRUCTURE	159,197	0	0	0	0.0%
F/A BLDGS AND IMPRMTS	4,461,527	10,900,000	12,100,000	1,200,000	11.0%
F/A EQUIPMENT	1,074,257	1,914,500	1,824,000	(90,500)	(4.7%)
LEASES	0	0	15,250	15,250	100.0%
OTHER FINANCING USES	124,890	107,162	110,662	3,500	3.3%
TOTAL APPROPRIATIONS	22,272,856	30,777,460	35,067,141	4,289,681	13.9%
NET CHANGE	(3,831,728)	2,947,412	6,457,281	3,509,869	119.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Contracts are increasing by \$2,560,000 for several construction and road maintenance projects.
- Federal revenue is decreasing by \$1,434,307 for FEMA reimbursement of past disaster events.
- Operating Transfers In is increasing by \$2,400,000 for reimbursement from the Public Works Improvement Fund using Recology road damage fees for construction on Hay Road and Lewis Road.

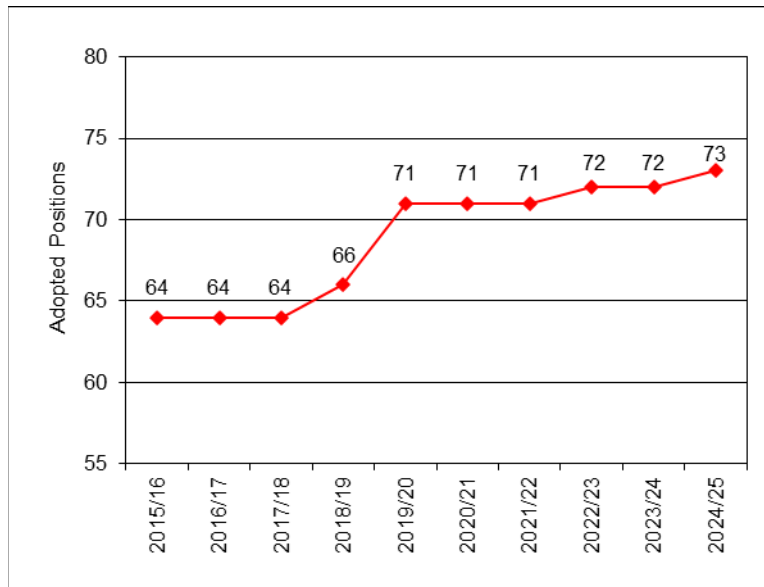
SUMMARY OF POSITION CHANGES

FY2024/25 Recommended Budget includes the following position change:

- Add 1.0 FTE Engineering Services Supervisor to expand project delivery capabilities and provide Public Works with the skills and abilities necessary for the federal aid process: design review, environmental clearance for CEQA and NEPA, traffic engineering, and supervision over all aspects of the Public Works Engineering Division. This position is fully funded by the Road Fund.

James Bezek, Director of Resource Management
Public Ways

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

SB 1 revenues are impacted by fluctuations in fuel consumption (the primary source of SB 1 revenue), inflation, and vehicle registrations. While fuel consumption has been declining in recent years and will likely continue to decline due to improved fuel efficiency and electric vehicle conversion, the State does project increases in revenue due to growth and inflation. In addition, because gasoline prices are no longer directly tied to tax rates, SB 1 revenues are more stable, and will continue to increase due to the rate of inflation outpacing the rate of decline in fuel consumption.

Public Works expanded the 5-Year Public Works Capital Improvement Plan (CIP) due to the Board’s interest in regional flood control projects as well as transportation enhancements around Travis AFB. Flood control grant funding is limited, and these projects will take significant cooperation with the Solano County Water Agency. Projects around Travis AFB may be eligible for a variety of grant funding opportunities but will take some years to develop and deliver. The CIP contains \$90 million in unfunded project costs, and therefore, Public Works will seek all reasonable grant opportunities to complete these mutually beneficial projects.

The California Air Resources Board (CARB) has established phased requirements for electric vehicle and equipment purchases over the next decade. In order to operate an expanded electric vehicle fleet, Public Works will need to install significant electric charging and grid supply improvements in the corporation yards to service these upcoming operational needs. The costs for the vehicles, equipment, charging, and supply is expected to escalate, making CARB mandates a significant issue for future budget cycles.

Summary of Other Administered Budgets

3010 – Fund 101-Public Works
James Bezek, Director of Resource Management
Public Ways

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
3030 REGIONAL TRANSPORTATION PROJ	371,597	16,000	0	(16,000)	(100.0%)
3020 PUBLIC WORKS IMPROVEMENT	663,517	515,000	652,312	137,312	26.7%
APPROPRIATIONS					
3030 REGIONAL TRANSPORTATION PROJ	24,324	16,000	0	(16,000)	(100.0%)
3020 PUBLIC WORKS IMPROVEMENT	0	100,000	2,500,000	2,400,000	2400.0%
NET CHANGE					
3030 REGIONAL TRANSPORTATION PROJ	(347,273)	0	0	0	0.0%
3020 PUBLIC WORKS IMPROVEMENT	(663,517)	(415,000)	1,847,688	2,262,688	(545.2%)

A summary of the budgets administered by the Public Works Division is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This Budget has been used to track funds for regional transportation projects. Regional transportation projects typically consist of local roads that provide major points of access to the State highway system or provide regional connections between communities and key transportation facilities and are typically coordinated with the Solano Transportation Authority (STA).

In FY2006/07, the Board approved a loan of up to \$3 million from the General Fund to support regional transportation projects, with the goal of repaying the loan with future transportation impact fees. The current principal loan balance outstanding as of June 30, 2024 is \$509,097.

On December 3, 2013, the Board adopted a resolution as part of the County Public Facilities Fee (PFF) update which included a transportation fee component. This fee was established to address the impact of growth on the county regional road system. The transportation fee has two parts: The first part of the fee, Part A, is designed to generate fair-share funding from new development to recover County debt service obligations on the Vanden Road segment of the Jepson Parkway and Suisun Parkway in the unincorporated area. The second part, Part B, is the Regional Transportation Impact Fee (RTIF), which was included at the request of the Solano Transportation Authority (STA) in consultation with the STA's RTIF Policy Committee, composed of the seven City Managers, the Mayors, County Administrator, and one County Supervisor. The County completed a 5-year Public Facilities Fee update which was approved by the Board in FY2019/20. Based on the update, the County will continue to receive approximately 5% of all RTIF fee revenue for County road projects. This revenue is reflected in the Public Facilities Fund (Fund 296).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$16,000 or 100.0% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. This Budget (BU 3030) will no longer be used to record the quarterly interest accrual for the General Fund loan. To improve efficiency and aid in State reporting, it will instead be accounted for in the Public Works Budget of the Department of Resource Management (BU 3010).

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	371,597	16,000	0	(16,000)	(100.0%)
TOTAL REVENUES	371,597	16,000	0	(16,000)	(100.0%)
APPROPRIATIONS					
OTHER CHARGES	24,324	16,000	0	(16,000)	(100.0%)
TOTAL APPROPRIATIONS	24,324	16,000	0	(16,000)	(100.0%)
NET CHANGE	(347,273)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

There are currently no new projects planned for FY2024/25.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Public Works Improvement Fund Budget exists to fund the construction of roads and other public works improvements in certain areas of the County. Property owners who make an application to develop their property, such as a subdivision or building permit, are required in some locations to pay for road improvements. The payments are placed in this fund as a holding account until the road improvements are made, at which time the funds are used to reimburse the actual cost of the work performed. The improvements are restricted to the area where the property development occurred. The largest sources of such payments are the English Hills Zone of Benefit, Green Valley Zone of Benefit, and the Recology Hay Road, Road Damage Agreement. The work is performed by Public Works Division employees on a reimbursable basis.

The Recommended Budget represents an increase of \$137,312 or 26.7% in revenues and an increase of \$2,400,000 or 2400.0% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, the net fund cost increased by \$2,262,688 and the Public Works Improvement Fund Balance decreased by \$1,847,688.

Primary Funding Sources

Funding sources include \$575,000 in impact fees from the Recology Road Damage Agreement and English Hills and Middle Green Valley Road impact fees, an increase of \$100,000 or 21.1%, and \$77,312 in interest income, an increase of \$58,312 or 306.9%.

Primary Costs

The primary costs include reimbursements of \$2,500,000 for Hay Road and Lewis Road construction projects.

Fixed Assets

None.

See related Budget Unit 9122 - Fund 278 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	40,670	19,000	77,312	58,312	306.9%
CHARGES FOR SERVICES	570,344	475,000	575,000	100,000	21.1%
MISC REVENUE	52,503	21,000	0	(21,000)	(100.0%)
TOTAL REVENUES	663,517	515,000	652,312	137,312	26.7%
APPROPRIATIONS					
OTHER FINANCING USES	0	100,000	2,500,000	2,400,000	2400.0%
TOTAL APPROPRIATIONS	0	100,000	2,500,000	2,400,000	2400.0%
NET CHANGE	(663,517)	(415,000)	1,847,688	2,262,688	(545.2%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

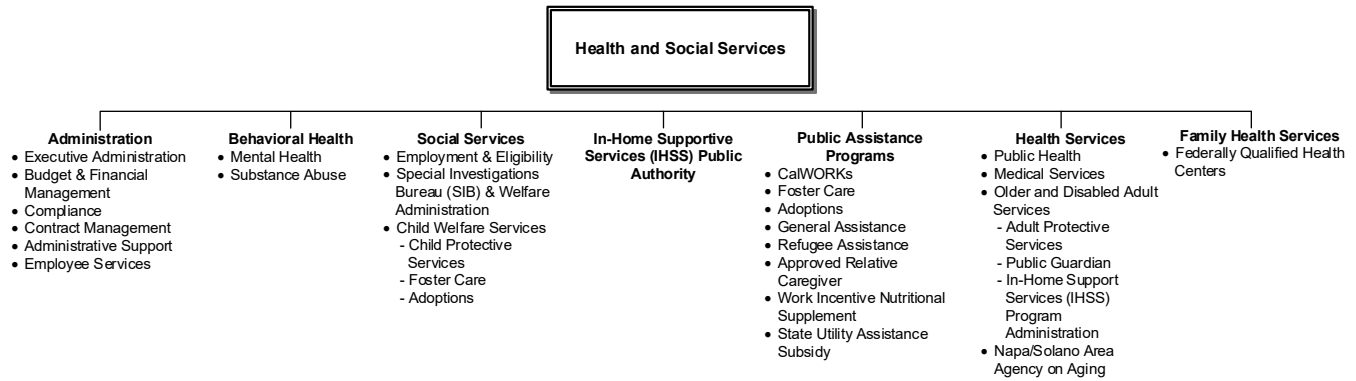
SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

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DEPARTMENTAL PURPOSE

The Department of Health and Social Services (H&SS) provides cost-effective services that promote self-reliance and safeguard the physical, emotional, and social well-being of the residents of Solano County. The department administers Health, Behavioral Health, and Social Service programs that counties are mandated to provide under State and federal law.

Budget Summary:	
FY2023/24 Midyear Projection:	466,411,713
FY2024/25 Recommended:	514,823,262
County General Fund Contribution:	46,136,720
Percent County General Fund Supported:	9.0%
Total Employees (FTEs):	1,432.70

FUNCTION AND RESPONSIBILITIES

H&SS is divided into seven financial divisions for budget reporting purposes: Administration, Behavioral Health, Social Services, In-Home Supportive Services (IHSS) – Public Authority Administration, Public Assistance Programs, Family Health Services, and Health Services.

Administration Budget (BU 7501) provides day-to-day executive management and direction, budget and fiscal management, compliance activities, contract management, payroll, recruitment, and departmental training.

Behavioral Health Services Budget (BU 7780) includes the Mental Health Plan and Substance Abuse programs. The Division provides treatment, case management, rehabilitation, and community support services to seriously emotionally disturbed youth and mentally ill adults. The programs include emergency psychiatric services and involuntary hospitalizations. Proposition 63, the Mental Health Services Act (MHSA) (see glossary for definition), provides a large portion of the funds for intensive case management for high-risk clients and funds a variety of early intervention and prevention services, information technology projects to assist with this work, and supportive housing. The Substance Abuse program provides assessment, authorization, and treatment services through a subcontract with the Partnership HealthPlan of California (PHC) under a federally approved Organized Delivery Services (ODS) regional model. Substance Abuse also provides case management and sober living housing for clients through the federal Substance Abuse Block Grant (SABG) previously funded under the Proposition 47 grant program which expired in September 2021.

Social Services Budget (BU 7680) includes Employment and Eligibility Services, Welfare Administration, Child Welfare Services, and Older and Disabled Adult Services, which includes the Public Guardian’s Office, Napa/Solano Area Agency on Aging (AAA) serving Planning Service Area (PSA) 28, and In-Home Supportive Services (IHSS) Public Authority.

Employment and Eligibility Services (E&ES) promotes self-sufficiency by assisting low-income families and individuals with obtaining employment, access to health care, and food and cash assistance.

Welfare Administration (WA) includes Fiscal Issuance and the Special Investigations Bureau (SIB).

Older and Disabled Adult Services (ODAS) focuses on comprehensive, integrated assistance for older and disabled adults, including domestic and personal in-home care services (In-Home Supportive Services [IHSS]), the investigation and prevention of elder abuse and neglect, and assistance accessing Medi-Cal (see glossary for definition), CalFresh (see glossary for definition)

and cash assistance programs. ODAS IHSS staff provide coordinated case management services which include program eligibility, intake assessments, annual reassessments, community referral resources, payroll assistance, and referrals to the IHSS Public Authority - Administration for recipient – provider matching services. The Public Guardian's Office serves as the County's guardian/conservator. Appointed by the Courts for individuals who are unable to care for themselves and/or manage their own affairs, the Public Guardian also serves as the Public Administrator when the decedent has no next of kin. The Public Administrator directs the disposition of remains and decedents' estate, as needed. ODAS integrated under the Public Health Division in 2015.

In September 2018, the California Department of Aging (CDA) designated Solano County as the lead agency for the Napa/Solano Area Agency on Aging (AAA) for PSA 28. ODAS provides program management and administrative support to the AAA.

IHSS Public Authority-Administration Budget (BU 7690) includes H&SS staff and operating expenditures needed to fulfill the requirements for administering the IHSS Public Authority responsibility under a Memorandum of Understanding with the IHSS Public Authority Board (provider payments are not included in the County budget; wages are paid directly to the provider by the State).

Public Assistance Programs Budget (BU 7900) includes federal, State and County funding for all of the welfare cash assistance programs administered by H&SS. Programs include California Work Opportunity and Responsibility to Kids (CalWORKs) (see glossary for definition), Refugee Resettlement, Adoptions Assistance Program, Foster Care Assistance, General Assistance (GA) funding, Approved Relative Caregiver (ARC) funding, Work Incentive Nutritional Supplement (WINS), and State Utility Assistance Subsidy (SUAS). H&SS also administers the CalFresh (see glossary for definition) program eligibility; however, CalFresh (food subsidy) benefits are issued directly to the recipient via a debit card from the State; thus, these costs are not included in the County budget.

Family Health Services Budget (BU 7580) includes operations of the Federally Qualified Health Center (FQHC) medical and dental clinics in Fairfield, Vacaville, and Vallejo. These are comprised of three primary care clinics and a pediatric clinic, three dental clinics, as well as mobile dental and mobile primary care services. The majority of patients served by Family Health Services (FHS) are Medi-Cal recipients; however, there are a number of uninsured, vulnerable, underinsured, and homeless patients served by the clinics as mandated by Welfare and Institutions Code §17000.

Health Services Budget (BU 7880) includes Public Health and Medical Services. The Public Health Division provides mandated community health services to promote a healthy environment for all county residents. The services include support to Public Health Laboratory testing, Public Health Nursing and home visiting, Communicable Disease surveillance, Maternal, Child and Adolescent Health programs, and Emergency Medical Services (EMS). The Medical Services budget provides funds for the County's medically indigent adult services through participation in the County Medical Services Program (CMSP).

Functional Area Summary

**7500 – Fund 902-H&SS-Department Summary
Gerald Huber, Director of Health & Social Services
Health & Public Assistance**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION DIVISION	4,851,312	3,719,460	7,099,340	3,379,880	90.9%
BEHAVIORAL HEALTH DIVISION	111,609,390	141,493,887	174,078,788	32,584,901	23.0%
SOCIAL SERVICES DIVISION	136,768,961	152,263,277	163,758,298	11,495,021	7.5%
IHSS - PA ADMINISTRATION	854,782	1,037,107	1,069,366	32,259	3.1%
PUBLIC ASSISTANCE PROGRAMS	64,838,200	66,780,787	72,359,754	5,578,967	8.4%
FAMILY HEALTH SERVICES DIVISION	27,522,297	34,874,560	37,500,519	2,625,959	7.5%
HEALTH SERVICES DIVISION	48,983,195	55,166,026	51,659,333	(3,506,693)	(6.4%)
TOTAL REVENUES	395,428,135	455,335,104	507,525,398	52,190,294	11.5%
APPROPRIATIONS					
ADMINISTRATION DIVISION	5,151,312	3,719,460	7,099,340	3,379,880	90.9%
BEHAVIORAL HEALTH DIVISION	109,842,424	140,994,517	174,643,371	33,648,854	23.9%
SOCIAL SERVICES DIVISION	136,792,862	152,263,277	163,758,298	11,495,021	7.5%
IHSS - PA ADMINISTRATION	854,782	1,037,107	1,069,366	32,259	3.1%
PUBLIC ASSISTANCE PROGRAMS	64,838,200	66,780,787	72,359,754	5,578,967	8.4%
FAMILY HEALTH SERVICES DIVISION	27,522,297	34,874,560	37,500,519	2,625,959	7.5%
HEALTH SERVICES DIVISION	47,303,177	61,178,403	58,392,614	(2,785,789)	(4.6%)
TOTAL APPROPRIATIONS	392,305,053	460,848,111	514,823,262	53,975,151	11.7%
NET CHANGE	(3,123,082)	5,513,007	7,297,864	1,784,857	32.4%

STAFFING					
ADMINISTRATION DIVISION	108.00	109.00	111.00	2.00	1.8%
BEHAVIORAL HEALTH DIVISION	229.25	241.05	253.55	12.50	5.2%
SOCIAL SERVICES DIVISION	694.50	697.50	727.50	30.00	4.3%
IHSS - PA ADMINISTRATION	5.00	5.00	4.00	(1.00)	(20.0%)
PUBLIC ASSISTANCE PROGRAMS	0.00	0.00	0.00	0.00	0.0%
FAMILY HEALTH SERVICES DIVISION	156.40	158.40	157.40	(1.00)	(0.6%)
HEALTH SERVICES DIVISION	176.00	182.25	179.25	(3.00)	(1.6%)
TOTAL STAFFING	1,369.15	1,393.20	1,432.70	39.50	2.8%

Primary Funding Sources

The primary funding sources for H&SS are federal and State program revenues of approximately \$246.0 million (48.5% of total); 1991 Realignment (see glossary for definition) a Statewide (sales tax based) revenue - \$60.7 million; 2011 Public Safety Realignment (see glossary for definition) a Statewide (VLF and sales tax based) revenue - \$76.3 million; and Charges for Services estimated at \$26.7 million in reimbursements for services. The County General Fund Contribution of \$46.1 million represents 9.0% of H&SS funding and includes the required local (County) maintenance of effort (MOE) for several State and federal program areas.

Program Revenue

Program revenues are earned primarily by two methods. The first method is through reimbursement for actual costs from the State and federal government based upon time studies in which staff document hours worked in each program/activity, cost reports, or other methods of documenting actual program costs. The second method is through fee for service revenue as a result of billing various third-party payers, primarily Medi-Cal, on either a unit-of-service basis, a capitated payment, or a per-visit payment.

County overhead and departmental administrative costs are distributed to all programs in H&SS and are included in each program's budget. The administrative costs include fixed operational expenses such as: utilities, Department of Information Technology (DoIT), and Countywide Administrative Overhead charges that are incorporated into the department's federal/State claims for cost reimbursement and are used in calculating H&SS billing rates paid by third parties. As a result, the majority of revenues received by H&SS include reimbursement for both the direct costs associated with the individual employee providing specific service as well as departmental administrative costs and direct charges from other County departments providing support

services to H&SS. In FY2024/25, direct charges from other County departments plus Countywide Administrative Overhead total \$35.8 million of which 91.0%, or approximately \$32.6 million in federal, State and realignment funds are used to offset the County General Fund costs for various County central service departments that provide services to H&SS programs.

COVID-19 Related Funds

The FY2024/25 Recommended Budget includes \$465,423 in COVID-19 related funds compared to \$9.3 million in the FY2023/24 Adopted Budget, a net decrease of \$8.9 million or 95.0%.

Realignment Revenue

The State Budget Act of 2011 included a major realignment of public safety programs from the State to local governments with the majority of human services programs receiving State General Fund allocations realigned to counties. 2011 Realignment shifted the funding and program responsibility for Adoption Services, Foster Care, Child Welfare Services, Adult Protective Services, Substance Abuse, Early Periodic Screening Diagnostic and Treatment (EPSDT), and Managed Care from the State to local governments (county) and redirected specified tax revenues to fund this effort. The State share of funding for realigned programs has been replaced by funding based on a percentage of realignment funds (State sales tax and vehicle license fees) collected. However, the County still receives State allocations for a few programs that are matched 50% by federal funds, which includes the administration of the CalFresh, Medi-Cal, and CalWORKs programs. Federal revenues are often matching funds for programs where the State and local governments share costs; however, the federal portions are based upon the actual cost of providing the service. Federal revenues included in the budget are developed using a number of factors: caseload; number of filled positions each quarter; the cost for each position; and overhead and other costs associated with each filled position; productivity rates; and interim, estimated or approved, reimbursement rates.

1991 Realignment

1991 Realignment, a dedicated percentage of State sales tax and VLF, is the second major funding source for H&SS. The distribution of funds amongst counties is based upon formulas established in 1991. Funds are designated for specified human services programs, mostly federal, which the State and the County have traditionally shared the “local” costs to draw down federal matching funds. In order to continue to receive 1991 Realignment funds, the County is obligated to fund the State share of program costs, and/or has a fixed maintenance of effort (MOE) amount. Regardless of actual 1991 Realignment revenues received, the County’s share of costs for the realigned programs is a fixed percentage.

Since realignment funds are generated by sales tax and VLF, the funding can fluctuate based on economic conditions; the amount of State collected and distributed revenues substantially declined from \$46.2 million in FY2006/07 to \$34 million in FY2009/10. However, since FY2011/12 these revenues have been slowly trending upward but continue to fall short of the increased costs associated with providing mandated services. The FY2024/25 Recommended Budget includes \$60.7 million in 1991 Realignment funds that will be drawn down and recognized as revenues.

1991 Realignment funds are allocated to three main areas:

- Health Services – a portion of the Health Realignment funding (approximately \$6.87 million) previously set aside for the County Medi-Cal Services Program (CMSP) for indigent health care is being redirected at the State level to fund Social Services programs. The balance is available to support uncompensated costs in the Family Health Services budget and to fund the realigned Public Health programs.
- Social Services – funds are dedicated for Child Welfare Services, Foster Care and IHSS programs. By statute, any growth (funding above the established base amount) in overall 1991 Realignment Revenue is first used to fund caseload growth for Social Services statewide.
- Mental Health – funds are used to pay the 50% local share for services for adult Medi-Cal clients (the balance is reimbursed by federal funds) and for the full costs of services provided to indigents and other low-income clients. Under 2011 Realignment, and following the federal approval of the ACA (see glossary for definition) and State adoption of the Medi-Cal expansion and Healthcare Exchange, the funds previously allocated to this account have been shifted to pay for the County’s increased share of costs for the CalWORKs assistance programs (approximately \$9.7 million); however, the State is required to fully replace the 1991 Realignment funds shifted from Mental Health to CalWORKs and is responsible for any shortfall in funding.

A portion of the 1991 Realignment funds previously set aside for the County's obligation to pay for indigent health care (WIC §17000) has been redirected at the State level to fund Social Services programs with enactment of AB 85, January 1, 2014, including increases in CalWORKs grants. With the implementation of the Affordable Care Act in 2010, the State anticipated that County costs and responsibilities for health care services for the indigent population would decrease because a majority of this population, previously uninsured, would now be eligible for Medi-Cal or Covered California. The enactment of AB 85 provided the mechanism for redirecting these realignment funds.

AB 85, effective January 2014, also changed the growth distribution within the three areas of 1991 Realignment. Specifically, Social Services receives first call on growth in funds (to fund caseload growth) but no longer receives general growth. Health Services receives significantly less from general growth, from approximately 52% to 18.5%, while Mental Health remains the same at approximately 40%.

AB 130 and Senate Bill (SB) 90 created a new County IHSS MOE, effective July 1, 2017. The State increased In-Home Supportive Services (IHSS) costs to counties partially by redirecting VLF growth from the Health, Mental Health, and CMSP accounts to Social Services. Social Services received the sales tax growth due to the IHSS caseload increase resulting in Health and Mental Health's sales tax bases being flat funded. Health and Mental Health lost funding of \$613,283 in FY2017/18 and \$509,458 in FY2018/19 as a result of the redirected growth funds. On July 1, 2019, SB 80 was enacted into law to create a more sustainable IHSS MOE structure which included rebasing counties' MOE to a lower amount, ceasing the redirection of VLF growth revenues, reducing the MOE inflation factor from 7% to 4%, and enacting changes to wage and benefit bargaining.

2011 Realignment

The major portion of the 2011 Public Safety Realignment funding is dedicated to human service programs and substantially changed how those programs are funded in California. H&SS estimates \$76.3 million in 2011 Realignment funds for FY2024/25. These funds are dedicated to Child Welfare Services, Foster Care, Mental Health, and Substance Abuse programs. Previously, under the 1991 Realignment, counties were required to fund a certain percentage of the program costs; starting in 2011, counties are fully responsible for funding the non-federal share of these programs using the 2011 Realignment revenue.

Both realignment funding streams (1991 and 2011) are heavily dependent upon economic conditions since the source is sales tax and VLF. During periods of economic downturn, funding declines while demand for human services programs increases. The increased risk of revenue loss during periods of peak demand requires H&SS to monitor cash receipts, project future revenues based on economic indicators, track service level demand, and develop cost-effective service delivery systems.

County General Fund Contribution

The Recommended Budget includes a County General Fund Contribution in the amount of \$46,136,720, an increase of \$7,638,732 or 20.0% when compared to the FY2023/24 Adopted Budget. This County General Fund Contribution includes \$4,708,209 in ARPA-SLFRF to primarily fund the ongoing structural deficit in Family Health Services due to insufficient revenues. The above amount excludes \$124,975 in additional transfers to H&SS – Administration representing the General Fund Contribution to Non-County Agencies contracted through H&SS.

The increase is comprised of the following:

- \$4,108,068 increase in Behavioral Health to fund negotiated and approved wage increases for all non-MHSA behavioral health programs.
- \$2,001,661 increase in Social Services primarily due to increase in spending in the administration of Medi-Cal, CalWORKs, CalFresh, and Child Welfare Services resulting from increases due to negotiated and approved wage increases and increases in other countywide and departmental administration costs.
- \$942,804 increase primarily representing increase in Public Guardian and General Assistance program administration costs.
- \$809,548 decrease representing waiver of the CMSP annual participation fee.
- \$576,533 increase in Health Services to fund increases due to negotiated and approved wage increases for all health services programs.
- \$456,727 increase in Assistance primarily to fund increase in General Assistance program costs.
- \$222,181 increase in Family Health Services to fund ongoing structural deficit in the primary care and dental clinics.

-
- \$78,730 increase in Maintenance of Effort in Health Services Division.
 - \$48,065 increase to support various County General Fund funded programs and initiatives.
 - \$13,511 increase in non-claimable costs.

The County General Fund Contribution of \$46,136,720 is appropriated with \$4,465,196 funding the Assistance Programs, and \$41,671,524 funding the following operations in H&SS:

- \$15,186,437 in mandatory match or County share of costs for federal/State programs for Child Welfare Services, CalWIN, and administration of CalWORKs, CalFresh, Medi-Cal and IHSS programs (see glossary for definitions). It also includes County General Fund for the administration of mandated programs when federal and State allocations are not sufficient to cover the costs.
- \$11,926,355 for mandated substance abuse and adult psychiatric outpatient and inpatient services.
- \$4,993,665 to fund some programs at the minimum level necessary. These programs include Public Health Laboratory, Public Guardian, General Assistance eligibility determination and administration. In most cases, these programs are supplemented by outside sources of funding including competitive grants and charges for services.
- \$4,708,209 to support the Family Health Services primary care and dental clinics.
- \$1,548,019 for mandated public health services.
- \$1,166,341 to support H&SS integration, homeless outreach and community services efforts, SSI advocacy, and Nurse Family Partnership, and CalFresh Verification programs.
- \$1,110,756 for required Maintenance of Efforts for Public Health, California Children’s Services, and Mental Health.
- \$1,031,742 for administrative costs that are non-claimable.

Primary Operational Expenditures

Primary costs included in the Health and Social Services Department (Fund 902) allocated by division:

- Administration (BU 7501) includes \$7,099,340 in appropriations which recovers most costs through Administrative Overhead Intrafund Transfers.
- Family Health Services (BU 7580) includes \$37,500,519 in appropriations which includes primary and dental care clinics, including mobile vans.
- Social Services (BU 7680) includes \$163,758,298 in appropriations which includes Employment and Eligibility Services, Welfare Administration, Child Welfare Services, Older and Disabled Adult Services.
- IHSS Public Authority - Administration (BU 7690) includes \$1,069,366 in appropriations which includes H&SS staff support and operating costs for the administration of the IHSS-Public Authority covered under a Memorandum of Understanding (MOU) between the County and the IHSS Public Authority.
- Behavioral Health (BU 7780) includes \$174,643,371 in appropriations which includes Mental Health and Substance Abuse Services.
- Health Services (BU 7880) includes \$58,392,614 in appropriations which includes Public Health and Medical Services.
- Assistance Programs (BU 7900) includes \$72,359,754 in appropriations which includes above referenced assistance programs.

Other Administered Budgets not part of Fund 902 includes \$23,524,766 for the IHSS Public Authority (Fund 152 - BU 1520), \$7,204,773 Napa/Solano Area Agency on Aging (Fund 216 – BU 2160), \$530,222 for Tobacco Prevention and Education (Fund 390 - BU 7950), and a Transfers-Out of \$34,017,766 from the Mental Health Services Act (Fund 906 - BU 9600) to Behavioral Health Services (Fund 902 - BU 7780). Additional details on the program costs can be found in the H&SS Divisions and Other Administered Budget sections of the Recommended Budget for Health and Public Assistance.

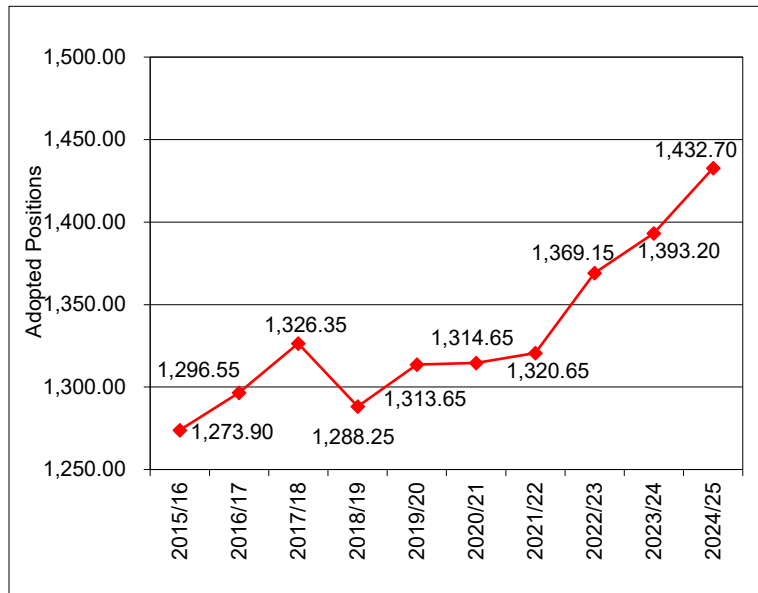
DEPARTMENT COMMENTS

None.

SUMMARY OF POSITION CHANGES

Details on position changes are described in each H&SS division in the subsequent pages of the budget section writeup.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Details on Pending Issues and Policy Considerations are described in each H&SS division.

DEPARTMENTAL PURPOSE

Health and Social Services Administration Division provides day-to-day management and direction of support functions needed for the Health and Social Services Department (H&SS) to promote self-reliance and safeguard the physical, emotional, and social well-being of Solano County residents.

FUNCTION AND RESPONSIBILITIES

The Administration Division provides managerial leadership and support to the six H&SS divisions in various program areas. The Administration Division includes Executive Administration, Administrative Support Bureau, Budget and Financial Management, Compliance and Quality Assurance, Contracts Management, and Employee Services.

Executive Administration

Executive Administration provides leadership and support to H&SS divisions in fulfilling organizational goals, strategic planning, and developing effective partnerships with organizations and stakeholders within the community, as well as coordinating and implementing department initiatives.

Administrative Support Bureau

The Administrative Support Bureau (ASB) is responsible for the department’s purchasing and receiving, asset inventory management, including cellular and multi-function devices, records management, courier services, workspace utilization, vehicle management for H&SS assigned vehicles, logistics and coordination of facilities maintenance, and general operations.

Budget and Financial Management

Budget and Financial Management is responsible for financial services functions including budgeting, accounting, revenue claiming, billing and collections, and financial oversight.

Compliance and Quality Assurance

The Compliance and Quality Assurance Unit provides an integrated system for the department’s compliance oversight. The unit is responsible for identifying and analyzing regulatory requirements, developing the Annual Compliance Work Plan, and operating a continuous risk assessment (CRA) model whereby adjustments are made throughout the year to meet priorities and respond to emerging issues. In addition, the Compliance Unit is responsible for maintaining the online reporting system, investigating privacy breaches and security incidents, and working in collaboration with County partners in the implementation of various projects with compliance implications.

Contracts Management

Contracts Management is responsible for coordinating the administration and monitoring of more than 530 contracts and service agreements with a value of approximately \$240 million.

Employee Services

Employee Services oversees H&SS employee hiring, coordinates department-wide County mandated training for H&SS employees, and is responsible for department-wide payroll, which includes processing of time reporting, extended leave, and documentation of personnel processes such as new hires, terminations, and promotions. Additionally, Employee Services leads the coordination of departmental equity initiatives, which works to align federal and State cultural competency requirements across programs and services and to promote an equity framework in the development and implementation of programs, services, policies, and procedures across the department.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Budget and Financial Management Unit continues to experience significant challenges in the recruitment and retention of fiscal staff that support the department’s budgetary, financial reporting, and day-to-day accounting operations due to the complexity of the work and the associated work demands.
- Coordinated the annual Single Audit for all federally funded programs managed by H&SS. The federally required single audit is a rigorous audit of an entity that expends \$750,000 or more of federal funds. H&SS manages approximately \$115 million in federal expenditures.

- ASB coordinated with the Department of Information Technology (DoIT) for the centralized purchase of 281 refresh computers and peripherals, upgraded and deployed 67 multi-function devices throughout the department, and implemented an Amazon net account reducing Cal card purchases by 50%.

WORKLOAD INDICATORS

- Administrative Support Bureau (ASB) facilitated over 2,500 purchase transactions (through purchase orders, credit cards, Office Depot) with expenditures totaling approximately \$8 million across the department.
- ASB completed the annual physical inventory of approximately 7,752 fixed assets assigned to H&SS.
- Budget and Financial Management Unit managed approximately \$725 million in funds: \$496 million which includes: Administration cost, Assistance and In-Home Supportive Services Program for provider wages, benefits and Public Authority Administration and Napa/Solano Area Agency on Aging administration and direct services; \$128 million in client benefits paid by the State; \$18 million in client assets; and \$83 million in other funds (including restricted trust funds).
- The Billing and Collections Units processed approximately \$44 million in Medi-Cal, Medicare, and private insurance claims.
- Accounts Payable and Contracts Units processed approximately 10,188 vendor claims totaling \$213 million.
- The Compliance Unit reviewed over 385 contracts and MOUs, ensuring that the appropriate contract exhibits were included.
- The Employee Services Unit coordinated the processing of 384 new hires, promotions, and transfers, 162 separations, 5,642 personnel action requests (ePARs), and monitored and troubleshot the timecard reporting of approximately 1,200 employees in the IntelliTime payroll system.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$3,379,880 or 90.9% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The County General Fund Contribution in the Recommended Budget increased \$1,984.

Primary Funding Sources

The primary sources of funding for Administration include Intrafund Transfers representing reimbursement of allowable administrative costs from various H&SS program divisions, Operating Transfers-In and General Fund Contribution to fund Board approved contributions to non-County agencies and non-reimbursable costs, and grant revenues with department-wide benefit or impact.

The Recommended Budget includes \$3,379,880 or 90.9% net increase in revenues primarily due to the following:

- Increase of \$3,562,149 in interest income resulting from higher interest rates benefitting the County’s investment pool.
- Increase of \$1,984 in County General Fund due to increase of cost of lobbyist and contribution to Community Action Partnership (CAP) Solano JPA offset by decrease in homeless assistance expenses.
- Decrease of \$184,253 in Other Revenue primarily due to union reimbursement ending for a Limited-Term Social Worker III position that expired on January 31, 2024.

Primary Costs

The Recommended Budget includes a \$3,379,880 or 90.9% net increase in appropriations primarily due to the following:

- Increase of \$1,000,515 in Salaries and Employee Benefits due to additional position allocations, negotiated and approved wage increases, CalPERS retirement and health benefit costs, workers’ compensation rates, and accrued leave costs, offset by an increase in budgeted salary savings.
- Increase of \$1,422,125 in Services and Supplies due to increases in insurance, central data processing and DoIT time study charges, professional services, and education and training.
- Increase of \$3,588,401 in Other Charges primarily due to increases in interest expense and Countywide Administrative Overhead, offset by a decrease in audit services.
- Increase of \$63,556 in Fixed Assets to replace a forklift that is beyond its useful life in the Administrative Support Bureau.

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Summary of Division Budget

- Increase of \$2,699,699 in Intrafund services (resulting in more costs reimbursed) primarily due increases in H&SS administrative costs and staff that support other divisions/programs and that are claimable to federal and State programs.

Contracts

The FY2024/25 Recommended Budget includes a total of \$345,064 in contracted and professional services. H&SS will return to the Board in June 2024 with a master list of contracts for the Board’s consideration.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$71,000 to replace an electric Forklift.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	2,971,272	1,674,825	5,236,974	3,562,149	212.7%
CHARGES FOR SERVICES	(91)	0	0	0	0.0%
MISC REVENUE	147,412	480,890	296,637	(184,253)	(38.3%)
OTHER FINANCING SOURCES	293,949	124,975	124,975	0	0.0%
GENERAL FUND CONTRIBUTION	1,438,770	1,438,770	1,440,754	1,984	0.1%
TOTAL REVENUES	4,851,312	3,719,460	7,099,340	3,379,880	90.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	12,070,589	16,793,536	17,794,051	1,000,515	6.0%
SERVICES AND SUPPLIES	2,978,993	3,777,900	5,200,025	1,422,125	37.6%
OTHER CHARGES	4,357,928	3,581,834	7,170,235	3,588,401	100.2%
F/A EQUIPMENT	0	7,444	71,000	63,556	853.8%
LEASES	2,905	7,068	8,568	1,500	21.2%
OTHER FINANCING USES	403,863	167,706	171,188	3,482	2.1%
INTRA-FUND TRANSFERS	(14,662,966)	(20,616,028)	(23,315,727)	(2,699,699)	13.1%
TOTAL APPROPRIATIONS	5,151,312	3,719,460	7,099,340	3,379,880	90.9%
NET CHANGE	300,000	0	0	0	0.0%

STAFFING					
ADMINISTRATION DIVISION	108	109	111	2	1.8%
TOTAL STAFFING	108	109	111	2	1.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the division’s position allocations since the adoption of the FY2023/24 Budget are provided below:

On September 12, 2023, the Board approved reclassifying 3.0 FTE Policy and Financial Managers to 3.0 FTE Directors of Administrative Services to align with the duties performed, which include a full range of highly complex analytical, budgetary, fiscal, program, legislative, intergovernmental and policy analysis for major H&SS programs/divisions within H&SS. The positions are funded with various federal and State grants and allocations and 1991 Realignment.

Summary of Division Budget

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Effective July 18, 2023, transferred 1.0 FTE Policy and Financial Analyst from Family Health Services Division to Administration Division. The position supports fiscal administration and is funded with various federal and State grants and allocations and 1991 Realignment.

On January 31, 2024, 1.0 FTE Limited-Term Social Worker III expired.

On February 4, 2024, 2.0 FTE H&SS Planning Analysts were transferred in from Public Health Services to the Administration Division to assist with fiscal administration.

On March 12, 2024, the Midyear Financial Report included the following position changes:

- Extended 1.0 FTE Limited-Term (project) Accounting Technician through June 30, 2025. The position provides financial reporting and budgeting support for federal and State allocations and grants. The position is funded with the Epidemiology and Laboratory Capacity (ELC) grant allocation through an Intra-Fund Transfer to the Public Health division.
- Added 1.0 FTE Accounting Technician to support the Accounts Payable unit in processing monthly transactions, reconciliation journals and invoice entry transactions and approvals. The position is funded with various federal and State grants and allocations and 1991 Realignment.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 1.0 FTE Administrative Services Manager (TBD) to support the fiscal team assigned to Behavioral Health due to the expansion of programs, including CalAIM payment reform, client services and supports, adult and children's services, and substance abuse treatment and prevention. The position is funded with 1991/2011 Realignment and MHSA revenues.
- Delete 1.0 FTE Staff Analyst that supported the fiscal team assigned to Behavioral Health. This position is currently vacant and a classification with higher analytical skills and fiscal oversight is needed due to the expansion of programs in Behavioral Health.
- Add 1.0 FTE Office Assistant II to provide clerical/administrative support to the compliance and payroll. The addition of this position results in a decrease in the use of extra-help. The position is funded with federal, State and Realignment revenues.
- Add 1.0 FTE Office Assistant III (TBD) to provide complex administrative support and coordinate clerical operations in the Employee Services Unit.
- Delete 1.0 FTE Office Assistant II in the Employee Services Unit.
- Delete 1.0 FTE Administrative Services Administrator (TBD). This position was added as part of the 2019 H&SS reorganization approved by the Board. In 2023, a Chief Deputy – Administration classification was added and the reclassification of 3.0 FTE Policy and Financial Managers to Directors of Administrative Services which modified the organizational structure envisioned in 2019, strengthening cross-functional leadership infrastructure, replacing the need for this position.
- Delete 1.0 FTE Grant Writer (TBD). As of April 24, 2024, the department has 10.0 FTE H&SS Planning Analysts whose job duties include developing grant applications and program proposals.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

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DIVISION PURPOSE

The Department of Health and Social Services - Behavioral Health Division includes the Mental Health Plan (MHP) agreement with the State; Substance Use Disorder services, contracted through a State waiver to Partnership HealthPlan of California managing Drug Medi-Cal (DMC) under a Regional Model; and oversight of the Mental Health Services Act (MHSA) funding. Integration of these funding sources and programs allows the Department of Health and Social Services (H&SS), Behavioral Health Division to efficiently monitor and manage programs and expenses as a comprehensive behavioral health system of care.

FUNCTION AND RESPONSIBILITIES

The Behavioral Health Division provides specialty mental health services (SMHS) in accordance with Title 9, California Code of Regulations, sections 1820.205, 1830.205, and 1830.210. Substance Use Disorder services are delivered under the authority of Title 45, Code of Federal Regulations and California Health and Safety Code §11750-§11997. Behavioral Health provides integrated co-occurring care (Mental Health and Substance Use Disorder) for those who meet medical necessity for services under the MHP. Annually, Behavioral Health receives Mental Health Block Grant (MHBG) and Projects for Assistance in Transition from Homelessness (PATH) funding through the federal government, under the Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA). Behavioral Health also receives various other State grants to support special populations and initiatives.

Substance Use Disorder services are provided, since July 2020, through a contract with Partnership HealthPlan of California (PHC) under the Organized Delivery System (ODS) State waiver for Drug Medi-Cal (DMC) services, as well as services for those that do not have Medi-Cal under the Substance Abuse Block Grant (SABG), and also through SAMHSA.

The Behavioral Health Division provides a continuum of care across all ages for individuals who qualify for specialty mental health services, which include individuals with moderate to high mental health disorders, as defined under the Medi-Cal Mental Health Plan and the indigent and uninsured. Federal law requires that service must be provided in the least restrictive setting, appropriate to individualized needs. The County operates as a managed care plan under contract with the State Department of Health Care Services (DHCS), providing both direct services and contracting with community-based providers to provide services. The Behavioral Health Quality Assurance and Performance Improvement Unit oversees compliance with the contractual obligations associated with the MHP as well as quality of care. Services are primarily funded by Medi-Cal, which has federal, State, and local funding components. The Mental Health Services Act – Proposition 63 (MHSA) provides a funding structure designed to expand and transform the mental health system beyond those services traditionally billed to Medi-Cal. In March 2024, the voters approved Proposition 1 which changes the MHSA to the Behavioral Health Services Act (BHSA), decreases county funding from 91% to 85.5% of total BHSA revenues and changes how the funding may be used. See Pending Issues section below for additional information.

Specialty mental health service provisions within the mental health programs of the Behavioral Health Division include:

- A 24-hour toll-free access line to obtain mental health care operated by a team of County licensed clinicians during the day and the Crisis Stabilization Unit after hours. Access staff screen callers for both mental health and substance use needs and eligibility and offer connection to the right place for assessment and ongoing treatment.
- Mobile crisis services provide rapid response, individual assessment and community-based stabilization to Medi-Cal beneficiaries who are experiencing a behavioral health crisis. Mobile crisis services are designed to provide relief to beneficiaries experiencing a behavioral health crisis through de-escalation and stabilization techniques to reduce the immediate risk of danger and subsequent harm, and to avoid unnecessary emergency department care, psychiatric inpatient hospitalizations, and law enforcement involvement.
- Recovery oriented treatment, rehabilitation, and community support services to children and youth with serious emotional disorders and adults with serious mental illnesses. Youth and adults are served through County outpatient clinics in Vallejo, Fairfield, and Vacaville, as well as through community-based organizations located in all the cities.
- A contracted network augments the County's outpatient capacity and includes adult case management, full-service partnership, and specialized services for youth such as the 0-5 programs, counseling for youth at school sites, and therapeutic behavioral services (TBS) which is an intensive behavior-focused program for youth and families.

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- Crisis intervention, crisis stabilization, and inpatient services for youth or adults with acute needs. The County is responsible for funding psychiatric inpatient hospitalizations for any Solano County Medi-Cal beneficiary or uninsured Solano resident who is admitted to a hospital in a psychiatric emergency.
 - Community-Based Multidisciplinary service teams, or Full-Service Partnerships (FSPs) utilizing evidence-based practices for youth and adults which can include psychiatrists, nurse practitioners (NP), physician assistants (PA), nurses, mental health clinicians, specialists, and peers in recovery; these programs serve the entire county. Programs partner with clients to provide care including:
 - Supportive case management services geared to promote mental health recovery for clients who live in long-term care facilities (locked and unlocked), board and care homes, foster homes, and youth group homes in order to support successful transitions to the community.
 - Intensive community-based services to adults, older adults, forensic, homeless adults, transition age youth, commercially sexually exploited youth, and families.
 - Outreach, supportive housing/homeless services, peer support, and employment services offer linkage, psychiatric rehabilitation, recovery planning, and independent living supports to maintain clients in the least restrictive settings.
 - Care provided in the State Hospital. Often, individuals enter the State Hospital through a forensic felony pathway, determined not guilty by reason of insanity or incompetent to stand trial (IST). The County is responsible for the care to misdemeanants.
 - Collaborative services provided by field-based or onsite behavioral health staff at the Courts, Probation Department, County jail facilities, law enforcement community teams, homeless shelters, and Child Welfare Services locations. Collaborating across systems has also been a key aspect of outreach, engagement, and service delivery to the homeless population.
 - Intensively coordinated community and residential services to youth and families involved with the Child Welfare system under the Katie A. (see glossary for definition) court mandate. AB 403, Continuum of Care (CCR) (see glossary for definition), and Family First Prevention Services Act (FFPSA) (P.L. 115-123, 2018), which all expand services previously required to include other youth who qualify for a more intensive level of care.
 - Administrative functions include quality assurance and performance improvement; utilization management; beneficiary related issue resolution; authorization and denial of services; maintenance of financial records, policies and procedures, and electronic health records; and assurance of cultural competency in the provision of services.
 - MHPA funded programs which may include prevention and early intervention, community services and supports, information technology, innovative programs, and capital housing projects. The County, through the Behavioral Health Division, completes a Three-Year Plan that is county organized but community driven, and an annual report of delivered services which is provided to the Board of Supervisors and posted online. Proposition 1 will change the funded programs and substantially modify the County planning process for this and other funding sources.
 - Access to drug Medi-Cal or specialty mental health services for California Work Opportunity and Responsibility to Kids (CalWORKs) participants with moderate to severe level of care behavioral health issues that interfere in their ability to obtain employment toward self-sufficiency.
 - Administration of grants which provide supplemental services, including housing and supportive case management and other specialty treatment services through various levels of care.

Substance Use Disorder (SUD) services provide prevention, intervention, treatment, and recovery services for alcoholism and other drug addictions for youth and adults, including probationers and parolees, and include:

- Service linkage through referral to Carelon (formerly known as Beacon) call center and maintenance and growth of the provider network, managed by Partnership HealthPlan of California.
- Use of the American Society of Addiction Medicine (ASAM) assessment to determine level of care and needs. This includes oversight of services and monitoring/authorization of County funded services for those who are not Medi-Cal eligible.
- Administration of drug diversion services through Penal Code §1000, Substance Abuse and Crime Prevention Act of 2000 – Proposition 36 (SACPA) (see glossary for definition), and Adult and Dependency Drug Courts.

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- Oversight of services for driving under the influence (DUI) programs operated at contract agencies.
- Federally mandated Primary Prevention Services, administered by the Public Health Division and contractors, to delay or prevent the early onset of substance misuse among youth and prevention of overdoses across the lifespan.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Behavioral Health prioritizes identifying the most appropriate service delivery with assertive engagement to promote mental wellness at the onset of an illness or episode of care to prevent or reduce the need for acute inpatient services or long-term care.

- The California State Department of Health Care Services (DHCS) launched a system redesign plan in January 2022 after an approved Medicaid Waiver from the federal Center for Medicaid Services. California Advancing and Innovating Medi-Cal (CalAIM) intends to improve quality of life and health outcomes by implementing a statewide person-centered approach to providing services and payment reform for the Medi-Cal program. To meet the requirements of this effort, staff have developed a steering committee and implementation team to adhere to requirements as outlined in the Behavioral Health Quality Improvement Program (BHQIP) implementation plan required by DHCS for incentive payments, which was submitted Spring 2022. Behavioral Health completed all deliverables tied to program milestones.
- Integration of substance use and mental health has been successful and continues to support new initiatives. Along with implementing the Drug Medi-Cal Organized Delivery System (ODS), Behavioral Health implemented a co-occurring integrated model for care through reassignment of substance use disorder staff as liaisons to each of the three adult outpatient Integrated Care Clinic sites and various youth/adult FSP programs to provide American Society of Addiction Medicine (ASAM) assessments and link clients to Drug Medi-Cal ODS services while maintaining mental health services as needed with the goal of treating both mental health and substance use disorders concurrently. Data from 2023 showed that out of a total of 3,603 adult clients with mental health diagnoses, 992 or 28% of the clients also had a co-occurring substance use disorder, which often affects their ability to fully engage in mental health treatment. Historically, mental health and substance use services have not been provided concurrently, resulting in underreporting diagnoses. In 2023, there were 115 overdose deaths in Solano County compared to 63 in 2022. This highlights a continued need for integrated care, early identification, and treatment capacity. This is also an integral part of the Opioid Settlement Fund mandates and CalAIM system redesign which requires mental health and substance use administrative integration by 2027.
- Reform around jail and reentry continues to grow and expand as a result of new mandates and statutory changes around justice involved populations with behavioral health needs. These changes bring partners together from the Sheriff's Office/Jails, Probation Department, local law enforcement, H&SS' Employment and Eligibility Services Division, Behavioral Health and others to reduce unnecessary incarceration for those with mental health and substance use issues and intervene earlier with services. These efforts also guide the development of Community Assistance, Recovery and Empowerment (CARE) Court and the Lanterman-Petris-Short (LPS) Act reform new mandates.
 - Behavioral Health was awarded a cohort 3 Proposition 47 grant through the Board of State and Community Corrections to create a multiagency jail discharge planning coalition for individuals exiting jails; to expand forensic housing and services; and to create a competency restoration training for individuals with misdemeanor charges who are best diverted to service programs.
 - On January 10, 2023, the Board of Supervisors approved an allocation of \$150,000 of federal American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Fund (SLFRF) revenue to support and enhance coordination for people with mental health and substance use challenges navigating the justice system by retaining a consultant to assist with improving and expanding policy and procedures related to the Courts and Behavioral Health over two years. Behavioral Health facilitated the Sequential Intercept Model (SIM) mapping in February 2024, with over 58 people in attendance, to identify the continuum in relation to the jails and Courts to reduce entry into the justice system. This effort will also inform other Justice Initiatives.
 - In February 2023, Behavioral Health was invited to join and awarded participation in the national MacArthur Foundation's Safety and Justice Challenge (SJC) to expand forensic services and support strategic planning and coordination with the Courts and jails across all forensic initiatives. This two-year behavioral health focused expansion of the SJC will engage in a peer-to-peer learning model to accelerate behavioral health reform and diversion across the criminal legal/criminal

justice system, with an emphasis on local jails, and a commitment to pursue community-driven race-conscious solutions to reduce harm to populations overrepresented in, or disparately impacted by, the criminal legal system.

- PATH grant: In the Fall of 2023, Solano County Behavioral Health received a provisional award of \$1,191,233 from the Department of Health Care Services (DHCS) under the Providing Access and Transforming Health (PATH) Justice-Involved Capacity Building Round 3 grant program to support collaborative planning with the Sheriff's Office on behavioral health service linkage for individuals with mental health and substance use disorder challenges being released from the jails. As a result of federal approval under CalAIM and AB 133 (establishes a mandate for data sharing), this grant supports initiation of pre-release and reentry services in the 90 days prior to an individual's release into the community.
- Solano County's Assisted Outpatient Treatment (AOT) initiative, or Laura's Law, began in Solano County in 2019 as a new intervention strategy adopted by the Solano County Board of Supervisors for local implementation. AOT is a civil (not criminal) legal procedure that can be requested by concerned family members, caregivers, and other qualified referral sources for people who may be too ill to recognize the need for services. In 2023, Solano received 15 unduplicated referrals (compared to 19 in 2022), no referral was court-ordered to the Department of State Hospitals (DSH), four were supported through treatment linkage and treatment re-engagement, and two were unable to be located or "out of county's jurisdiction."
- The Diversion Community Treatment (DCT) program was funded with a Department of State Hospitals (DSH) grant from July 1, 2020 through June 30, 2024. The DCT program provided intensive services to people on mental health diversion. Services included intensive case management, housing subsidies, vocational rehabilitation, therapy, individual rehabilitation, coordination with mental health court, and linkage to supports. The program served 32 individuals in 2023. DSH has informed counties that there is expansion funding available based on remaining grant funds. Behavioral Health has opted in to receive additional funding to expand competency and housing options and is awaiting an award notification from DSH. If awarded, all funds will need to be expended by June 30, 2028.
- Crisis Intervention Team (CIT) training for law enforcement and first responders started in October 2022. To date, 57 officers have completed the program. The training provides law enforcement with information on various diagnoses and includes panels and presentations from people and families with lived experience, a hearing voices simulation exercise, de-escalation techniques, suicide prevention, cultural humility, vicarious trauma, and self-care for officers, as well as an overview of the array of services and resources available through Behavioral Health. The goal is to increase the number of trained CIT officers throughout the county with crisis intervention strategies and techniques to address a mental health crisis, and coordinate with mobile crisis teams.
- Mobile Crisis Services:
 - In April 2022, community-based mobile crisis services became available countywide; however, the program was paused in September 2022 due to staffing gaps. Mobile crisis was relaunched in May 2023 and available countywide in February 2024. As of April 15, 2024, mobile crisis is available 24/7, 365 days/year. A community number will be launched on May 15, 2024 as part of Mental Health Awareness Month through a marketing campaign with social media, video, television, and radio ads, bus wraps, and posters throughout the community. Mobile Crisis became a Medi-Cal entitlement as of January 2023 and counties had until December 2023 to become fully operational (with new requirements). Behavioral Health submitted its implementation plan to the State and is pending approval as of April 2024 which will allow for a higher encounter bundled billing rate. For 2023, the Mobile Crisis Team responded to 465 callers. Of these callers, 76% were stabilized in the community and thus diverted from emergency rooms, jails, and hospitals; others utilized Crisis Stabilization Unit services.
 - School based mobile crisis was implemented on July 27, 2021 with the Solano County Office of Education (SCOE) utilizing Mental Health Student Services Act (MHSSA) grant funds. SCOE serves all students, regardless of insurance or immigration status, with the mission of de-escalating situations, linking families to necessary services, and supporting the coordination of care. In 2023, 232 students were served, 52 (23%) were placed on an involuntary hold and 77% responded to de-escalation intervention and safety planning.
- Creation of the Crisis Aftercare and Recovery Engagement (CARE) Team to support new and/or unconnected clients. Brief, short-term case management of between 30-60 days is provided to ensure successful engagement of adults in ongoing treatment services with the goal of increasing engagement in services post-crisis. In 2023, the CARE Team received 264 referrals.

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- Behavioral Health staff continue to work closely with Child Welfare Services (CWS) and the Probation Department on the implementation of the federal Family First Prevention Services Act (FFPSA). The FFPSA enhances support services for families to help children remain at home and reduce the use of congregate care placements by increasing options for prevention services and increased oversight and requirements for placements. Youth placed by CWS or the Probation Department in Short-Term Residential Treatment Programs (STRTPS) are to receive a qualified individual assessment and presented with wraparound aftercare services. In 2023, there were 21 referrals (3 from Probation and 18 from CWS). Behavioral Health staff coordinate regularly with CWS, Probation and the County’s wraparound provider to offer six months of wraparound aftercare to youth discharged from a STRTP.
- Solano County was invited by the California Department of Public Health, Injury and Violence Prevention Branch (CDPH/IVPB) recently to participate in the Youth Suicide Prevention Reporting and Crisis Response Pilot Program. This Pilot Program goes through June 2025 and is intended to develop and test models for activities related to rapid reporting and comprehensive crisis response at the local level related to youth suicide and suicide attempts in youth 25 years of age and under. On June 27, 2023, the Board approved participation in the pilot program and a revenue agreement for \$2,074,074 to fund Behavioral Health and Public Health activities related to the program.
- The Children and Youth Behavioral Health Initiative (CYBHI) is a five-year initiative to support behavioral health and wellness for all California’s children, youth, and their families. In November 2023, Behavioral Health submitted a grant proposal in collaboration with Aldea, Inc. to the Mental Health Services Oversight and Accountability Commission (MHSOAC) for Round 5: Early Intervention Programs and Practices. In March 2024, Behavioral Health received a notice of a \$750,000 grant award. Aldea, Inc. is the only provider of Supportive Outreach and Access to Resources (SOAR) First Episode Psychosis program, an evidence based early intervention program that was done in conjunction with University of California at Davis and University of California at San Francisco. The Aldea SOAR program began as an MHSA Innovation Project and ends June 30, 2024. This new grant award provides funding to implement Cognitive Behavioral Therapy for Psychosis (CBT-P) evidence-based treatment services for clinically eligible youth and young adults (up to age 25) to improve access to critical behavioral health interventions to youth who do not fully meet the criteria for the SOAR First Episode Psychosis program fidelity, but still need similar services.
- The HOPE Team (Homeless Outreach Partnership and Engagement) increased outreach to the homeless across the county to screen for behavioral health needs. The team started a psychiatric street medicine, an evidence-based program in 2019 that offers engagement and psychiatry to people in homeless encampments and shelters, supported by a team of community service coordinators, specialists, nursing/medical, and clinicians. The team collaborates with law enforcement to find and intervene with people who may also be in crisis. In 2023, the HOPE Team made 442 visits to encampments and served 248 individuals, and 47 of those received street medicine services. Street medicine is increasingly requested by law enforcement, however, resources for this discretionary program are limited. Housing options continue to be the main barrier to continuous engagement in services.
- Behavioral Health selected, and the Board approved, a new housing and homeless services provider to expand services as a result of new grants which will support Behavioral Health with the following service priorities: support for the No Place Like Home (NPLH) development in Vallejo, Blue Oak Landing (Eden); forensic respite funded with Proposition 47 grant that supports a 30-day stay at a sober living or recovery home for individuals exiting jail; rental subsidy, management of Behavioral Health’s MHSA and SABG funded subsidy program; phasing-in of remaining services such as housing navigation, landlord engagement and rental subsidy expansion, and street outreach. Through a contract the County will continue to offer permanent supported housing (PSH) at the No Place Like Home Fair Haven Commons (MidPen) in Fairfield.
- Affordable supportive housing is critical to the service continuum and Behavioral Health has received several grants to address the needs of the behavioral health population:
 - No Place Like Home (NPLH) Round 1 funding: Fair Haven Commons in Fairfield is a housing development that provides 72 affordable apartment homes for families and individuals, of which 34 of the units are permanent supportive housing for those who are homeless and with mental health needs. The 34 permanent supportive units were all occupied as of Summer 2023. Funding contribution from Behavioral Health, including Whole Person Care funds, totaled \$6,341,141.
 - No Place Like Home (NPLH) Round 2 funding: A 75-unit apartment complex, called Blue Oak Landing located on Sacramento Street in Vallejo, was completed in Summer 2022 and provides 23 permanent supportive housing units for

those who are homeless and have mental health needs. The 23 permanent supportive housing units were occupied as of Spring 2023. Funding contribution from Behavioral Health was \$6,056,211.

- Homeless Housing Assistance and Prevention (HHAP) Rounds 2, 3 and 4 funding: Total funding of \$5,043,052 across several years and will be used to offset staffing costs to support individuals residing in the NPLH units and to create housing navigation and landlord support systems to find more housing units. The application for a HHAP Round 5 allocation being coordinated with the Community Action Partnership Solano (CAP Solano) Joint Powers Authority (JPA).
- The Mental Health residential treatment facility located on the Beck Avenue, Fairfield, campus, is completed. The facility is now fully licensed as an Adult Residential Board and Care. The Board and Care Residential program has 16 beds for individuals with justice involvement, and 16 beds for individuals who are homeless or have homeless risk/histories. As of April 2024, there are 21 individuals residing at the facility.
- Under the CalAIM initiative, Partnership HealthPlan of California, the County's managed care plan, has allocated \$7,978,564 in Housing and Homelessness Incentive Program (HHIP) grant funding to Behavioral Health. The HHIP goals are to reduce and prevent homelessness and ensure that Medi-Cal managed care plans develop the necessary capacity and partnerships to connect their members to needed housing services. Behavioral Health's goals are to strengthen and expand street medicine, housing navigation and scattered site residential units, and support clients with tenancy supports and wraparound services. Funding will be distributed as milestones and measures are met, based on regular reports submitted by Partnership HealthPlan in coordination with Solano County to the Department of Health Care Services (DHCS) for services from FY2022/23 through FY2026/27.
- Behavioral Health received a noncompetitive allocation of \$8,352,207 in Behavioral Health Bridge Housing (BHBH) program funding. The BHBH program was signed into law in September 2022 under Assembly Bill 179 (Ting, Chapter 249, Statutes of 2022), and provides funding through June 30, 2027. These funds will support bridge housing settings to address the immediate and sustainable housing needs of people experiencing homelessness who have serious behavioral health conditions, including a serious mental illness (SMI) and/or substance use disorder (SUD). These funds are connected to the CARE Act to support enhancements of different types of housing to support CARE Court recipients and others.
- Walk-In psychiatry services restarted March 2023 in Vacaville for new or returning clients and has now expanded to all cities. Previously, services were appointment only due to the COVID-19 pandemic; however, offering walk-in services supports the post-pandemic increased demand for services and need for more in-person care to reduce crisis symptoms or situations.
- There is a continued need for a specialized medical case management community team as the number of people receiving services that have high complex medical needs, such as eating disorders, is increasing. Many clients are remaining on case management but would benefit from a program that is community-based with more emphasis on complex medical concerns; however, finding and contracting with agencies for these services has proven difficult.
- The expanded Internship Program provides workforce development opportunities for students and stipends to students completing master's degree level programs in the fields of counseling and social work, and doctoral interns in the field of psychology. Stipends are awarded to students providing services to the unserved/underserved communities throughout Solano County. The interns are placed in county operated programs and provided clinical supervision and support. The Internship Program Coordinator focuses on bilingual/bicultural recruitment with the goal of building an ongoing relationship with institutions of higher learning to build a culturally and linguistically competent workforce. As of March 2024, there are 16 active memorandums of understanding with master's degree level and nurse practitioner programs.
- The Internship Program has achieved full membership with the Association of Psychology Postdoctoral and Internship Centers (APPIC) and is participating in a mentorship program. Incumbents receive training and hours, a prerequisite for moving into regular clinical psychologist positions and a requirement for accreditation for the American Psychological Association (APA). Four clinical psychologist positions to support the Behavioral Health internship program were added as part of the FY2023/24 Midyear Financial Report.

Substance Use Disorders

- Services continue to be expanded through the Organized Delivery System (ODS) Drug Medi-Cal (DMC) waiver through Partnership HealthPlan of California (PHC) under the seven county regional model, which includes prevention, intervention,

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treatment, and recovery services for substance use for youth and adults, including probationers and parolees; residential treatment for adults, with preferential placement given to pregnant and postpartum women and IV drug users; withdrawal management, or detox; Medication Assisted Treatment, and recovery supports. This year, Behavioral Health worked with PHC to add a new provider focused on serving youth substance use treatment that did not previously exist in the county and advocated for expanded specialty SUD services within the county.

- Behavioral Health is coordinating efforts with the Public Health Division's prevention team and Drug Safe Solano, the county opioid coalition, to administer funds received through opioid settlement judgements.
- On December 5, 2023, the Board of Supervisors adopted a resolution adding the oversight of substance use services under the Mental Health Advisory Board and renaming it to the Behavioral Health Advisory Board, thereby, consolidating the functions of the Alcohol and Drug Advisory Board into the new Behavioral Health Advisory Board. Proposition 1 (a statewide initiative approved by the voters in March 2024) and SB 326, the Behavioral Health Services Act (signed by the Governor of October 12, 2023 and effective immediately) renamed MHSA to the Behavioral Health Services Act (BHSA) and expanded it to include treatment of substance use disorders. Counties are now required to have a "behavioral health board" instead of a "mental health board."

WORKLOAD INDICATORS

The following workload indicators cover calendar year 2023:

- Behavioral Health provided mental health services to approximately 5,878 severely mentally ill adults and youth through county programs, contract programs and the Managed Care Provider Network. The county adult outpatient clinic services served 3,473 adults, a 6% increase from 2022. Programs served 1,465 youth, with many served in both contract programs and county programs, as youth often receive case management and therapy services from a contractor and their psychiatric medication services, if needed, from a county provider.
- Approximately 1,330 Solano County residents were served by 68 providers in the regional model. Behavioral Health staff managed 257 of these clients. Service linkage continues through referral to the Carelon (formerly known as Beacon) call center, substance use disorder providers, or Behavioral Health staff who complete American Society of Addiction Medicine (ASAM) assessments to determine level of care and needs.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$32,584,901 or 23.0% in revenues and \$33,648,854 or 23.9% in appropriations when compared to the FY2023/24 Adopted Budget. The balance of \$564,583 reflects revenues from the restricted Department of State Hospitals (DSH) fund. The County General Fund reflects an increase of \$4,108,068 or 48.0% to offset the impact of the negotiated and approved wage increases and new mandates for Behavioral Health.

Primary Funding Sources

Federal revenues are a primary funding source for Behavioral Health services. Federal revenue provides 50% reimbursement for adult mental health and Drug Medi-Cal services provided to traditional Medi-Cal recipients. Children's mental health services are also primarily reimbursed at 50%. For the Medi-Cal recipients that became eligible under the Affordable Care Act (ACA), the federal reimbursement is 90%. To ensure that counties receive 100% reimbursement for the ACA population, State General Fund provides the 10% difference. In addition to federal Drug Medi-Cal revenues, services that are not Medi-Cal billable are funded with a federal Substance Use Block Grant (SUBG) (previously referred to as Substance Abuse Block Grant or SABG).

Billing for Mental Health Medi-Cal services changed on July 1, 2023 ("payment reform") from a cost per unit basis to a service rate based on Current Procedure Terminology (CPT) and Healthcare Common Procedure Coding System (HCPCS) by provider type. Previously, county interim rates were claimed to DHCS and cost settled to actual costs through a lengthy cost settlement process. Under the new system, reimbursement is driven by direct service provision and not cost settled. Counties bear more fiscal risk as they will be responsible for managing the behavioral health system with revenues generated through direct service billing. Another major change is how counties will receive Medi-Cal reimbursement. Medi-Cal revenues will be received through an Intergovernmental Transfer (IGT) process with DHCS. Counties will be responsible for providing the non-federal share funding to DHCS. DHCS will then claim the services to the federal government and return both the nonfederal and federal share to the

counties. H&SS continues to troubleshoot claiming issues in implementing payment reform and reimbursement has been delayed, impacting cash flow.

The Drug Medi-Cal Organized Delivery System (DMC-ODS) was implemented July 1, 2020. Partnership HealthPlan administers the Drug Medi-Cal services on behalf of the County. The County pays Partnership HealthPlan an interim per utilizer per month rate. Federal and State reimbursement is provided after the County pays Partnership HealthPlan. An annual reconciliation process to actual allowable costs between the County, Partnership HealthPlan, and the Department of Healthcare Services (DHCS) is supposed to occur; however, the reconciliations for FY2020/21, FY2021/22, and FY2022/23 are still pending.

MHSA is the primary State funding source for mental health services. MHSA funding provides cost reimbursement for mental health community support services, prevention and early intervention, and mental health workforce education. MHSA funding also provides the non-federal match for MHSA programs that include Medi-Cal billable services.

1991 and 2011 Realignment are the other significant funding sources for Behavioral Health. Counties receive a guaranteed amount of 1991 Realignment for Mental Health. In addition, counties may receive additional revenue after the guaranteed amount statewide is met. Once the guarantee is met, funding is distributed up to an established base amount. If funding exceeds the base, growth is distributed and added to the base in the next fiscal year.

In 2011, State General Funds for children’s mental health services, substance abuse treatment services, drug court activities, and substance abuse Drug Medi-Cal (DMC) were realigned to the County. Proposition 30 constitutionally protected this funding in 2012. H&SS receives an established percentage of the State’s determined base amount for 2011 Realignment yearly. Any growth above the State’s base amount is distributed among counties. Growth is added to the base to establish a new base for the next fiscal year.

2011 and 1991 Realignment are principal funding sources for core services and the primary non-federal match for Medi-Cal along with MHSA funding. Realignment funding, however, is subject to fluctuations based on economic conditions because it is primarily based on the State’s sales tax revenues. Realignment growth revenues have not kept pace with costs and concerns remain that the growth in sales tax revenues will continue to be outpaced by the cost of realigned programs.

Mental Health also receives County General Fund to support program operations, primarily for the Integrated Care Clinics (ICCs), indigent inpatient stays, Institutes for Mental Disease (IMDs), and Augmented Board and Care (ABC) costs.

The Recommended Budget includes a \$32,584,901 or 23.0% net increase in revenues primarily due to the following:

- Increase of \$24,821,019 in the use of 2011 Realignment primarily due to budgeting \$12,377,164 for cash flow purposes for Medi-Cal and DMC reimbursement through the IGT process. The remaining increase of \$12,443,855 is due to the transfer of the Crisis Stabilization Unit (CSU) and Mobile Crisis program budgets into the Adult Bureau resulting in 2011 Realignment funding the operating and non-federal Medi-Cal share costs for those programs; increases in staffing costs for Mental Health Administration, Quality Assurance, and Internship programs; increased inpatient hospital costs due to higher bed usage and the transition of Kaiser specialty mental health clients to Behavioral Health effective July 1, 2024; and increases in DMC reimbursements and substance abuse costs not reimbursed by other funding sources. The Recommended Budget includes prior year 2011 Realignment anticipated rollover and projected FY2024/25 receipts to fund ongoing operations.
- Increase of \$4,953,369 in State grant revenues due to the implementation of the Behavioral Health Bridge Housing (BHBH) program; Homeless Housing, Assistance and Prevention (HHAP) Rounds 3 and 4; and Housing and Homeless Incentive Program (HHIP) grants. Also, included is funding for the California Department of Public Health (CDPH) Youth Suicide Prevention grant; the Crisis Care Mobile Unit grant (CCMU); and the CalAIM Providing Access and Transforming Health (PATH) Justice Involved (JI) Initiative.
- Increase of \$4,108,068 in County General Fund Contribution primarily to offset the impact of negotiated and approved wage increases and new mandates on Behavioral Health.
- Increase of \$2,858,648 in the use of 1991 Realignment due to more bed days and rate increases for clients in Institutions for Mental Disease (IMD), board and care, and inpatient/state hospital facilities. The Recommended Budget includes prior year 1991 Realignment anticipated rollover and projected FY2024/25 receipts to fund ongoing operations.
- Decrease in MHSA funding of \$2,604,415 primarily due to the transfer of the Crisis Stabilization Unit (CSU) and Mobile Crisis program budgets into the Adult Bureau, resulting in 2011 Realignment, instead of MHSA, funding operating costs and the

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non-federal Medi-Cal match. Offsetting the decrease is an increase in MHSA revenues for cash flow for the IGT and funding for subcontracted housing programs.

- Decrease of \$1,570,785 in Operating Transfers In for the County American Rescue Plan Act (ARPA) revenue reflecting a reduction in the remaining amount available for the Beck Residential Facility in FY2024/25 and full expenditure in FY2023/24 of the funding for the Internship Program.
- Increase of \$1,455,349 in Opioid Settlement funding to implement opioid prevention campaigns and programs.
- Decrease of \$608,242 in federal SUBG funding primarily due to discretionary SUBG ARPA funding ending and over estimating SUBG revenues in FY2023/24, and a decrease in budgeted prevention and Friday Night Live revenues in FY2024/25.
- Decrease of \$486,591 in Federal/State Short Doyle Medi-Cal revenues primarily due to a decrease in specialty mental health Medi-Cal revenues as original estimates under payment reform may have been too high for the first year of payment reform implementation. Partially offsetting the reduction is an increase in DMC reimbursement as more clients are receiving services; however, limited Medi-Cal and DMC claiming has occurred due to challenges with payment reform implementation and further adjustments may be required at FY2024/25 Midyear.
- Decrease of \$226,609 in Federal Other revenues primarily due to less Mental Health Block Grant (MHGB) ARPA funding available in FY2024/25 to support the first episode psychosis program.
- Decrease of \$211,870 due to Behavioral Health Quality Improvement Program (QIP) reimbursement ending in FY2023/24.
- Decrease of \$124,604 in Charges for Services primarily due to fewer third-party payer revenues projected resulting from delays with implementing payment reform.
- Increase of \$104,415 in Federal Short Doyle Administration revenue primarily due to increases in staffing and auditing costs.
- Increase of \$53,876 in Federal Quality Assurance revenues primarily due to increases in staffing costs.
- Increase of \$15,167 in State 2011 Realignment revenues (AB 109) due to more reimbursed costs.
- Decrease of \$6,897 in Forfeitures and Penalties due to less fees projected to be received from Probation for drug and alcohol offenses.

Primary Costs

Primary costs for Behavioral Health are: \$43,428,954 for Salaries and Employee Benefits; \$10,423,274 for Services and Supplies; \$113,428,963 for Other Charges; \$744,454 for Other Financing Uses; and \$6,617,726 for Intrafund Transfers.

The recommended appropriations for the Behavioral Health Division include \$143,246,148 for Mental Health (BU 7700), \$15,388,294 for Substance Abuse (BU 7560) and \$16,008,929 for Intergovernmental Transfer (BU 7598).

The FY2024/25 Recommended Budget includes \$33,648,854 or 23.9% net increase in appropriations primarily due to the following:

- Increase of \$3,802,792 in Salaries and Employee Benefits primarily due to the addition of new positions in Mental Health during FY2023/24 and FY2024/25, negotiated and approved wage increases, offset by an increase in budgeted salary savings.
- Increase of \$2,785 in Services and Supplies primarily due to increases in education and training, central data processing charges, liability insurance, interpreters, drugs/pharmaceutical supplies, software subscriptions, ambulance services, county garage, and utilities. These increases are partially offset with a decrease in contracted services primarily due to lower funding projected for a MHSA Innovation project, DoIT time study costs, and advertising and marketing.
- Increase of \$27,386,981 in Other Charges due to an increase in appropriations to provide DHCS with the non-federal share for the IGT process, net increases in bed days and rates for inpatient hospital, Institutions of Mental Disease (IMD) facilities, Augmented Board and Care (ABC), Board and Care facilities and State hospital beds, and increases in permanent supported housing services, street outreach, forensic respite, landlord engagement and subsidy administration, rapid rehousing and supportive services for adults. Costs for per utilizer per month (PUPM), substance abuse residential bed days, and recovery residences also increased. Appropriations also include new contracts for opioid settlement activities and Countywide

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Administrative Overhead costs increased. These increases are partially offset with reductions in costs associated with the Community Care Expansion (CCE) Preservation grant as funding will be expended by December 2024, fewer locum tenens costs due to fewer psychiatrist hours projected based on trends, and a decrease in first episode psychosis and substance abuse services contracts due to ARPA funding ending or being reduced in FY2024/25.

- Decrease of \$58,895 in Other Financing Uses primarily due to a reduction in transfer out to Fleet as no vehicle purchases are budgeted for FY2024/25, offset by an increase in pension obligation bonds.
- Increase of \$2,517,355 in Intrafund Transfers due to increases in Health and Social Services departmental overhead, the transfer of the Chief Deputy Behavioral Health and administrative support’s salary and benefits costs to Behavioral Health from the Administration Division, and the termination of funding from Employment and Eligibility Services for the CalWORKs Successful Mental Health and Addiction Recovery Treatment (SMART) program.

Contracts

The recommended appropriations for Behavioral Health include \$91,465,340 or 52.4% in contracted services for the provision of an array of substance abuse and mental health services. H&SS will return to the Board in June 2024 with a master list of contracts for the Board’s consideration.

Fixed Assets

None.

DIVISION COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	25,325	30,921	24,024	(6,897)	(22.3%)
INTERGOVERNMENTAL REV STATE	43,132,433	52,692,970	84,732,310	32,039,340	60.8%
INTERGOVERNMENTAL REV FEDERAL	34,695,287	36,683,356	35,917,198	(766,158)	(2.1%)
INTERGOVERNMENTAL REV OTHER	55,000	0	55,000	55,000	0.0%
CHARGES FOR SERVICES	597,772	562,346	437,745	(124,601)	(22.2%)
MISC REVENUE	921,457	0	1,455,349	1,455,349	0.0%
OTHER FINANCING SOURCES	24,918,894	42,956,898	38,781,698	(4,175,200)	(9.7%)
GENERAL FUND CONTRIBUTION	7,263,222	8,567,396	12,675,464	4,108,068	48.0%
TOTAL REVENUES	111,609,390	141,493,887	174,078,788	32,584,901	23.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	32,478,501	39,626,162	43,428,954	3,802,792	9.6%
SERVICES AND SUPPLIES	6,031,973	10,420,489	10,423,274	2,785	0.0%
OTHER CHARGES	67,158,698	86,017,839	113,404,820	27,386,981	31.8%
LEASES	6,206	26,307	24,143	(2,164)	(8.2%)
OTHER FINANCING USES	672,298	803,349	744,454	(58,895)	(7.3%)
INTRA-FUND TRANSFERS	3,494,748	4,100,371	6,617,726	2,517,355	61.4%
TOTAL APPROPRIATIONS	109,842,424	140,994,517	174,643,371	33,648,854	23.9%
NET CHANGE	(1,766,965)	(499,370)	564,583	1,063,953	(213.1%)

STAFFING					
BEHAVIORIAL HEALTH	229.25	241.05	253.55	12.50	5.2%
TOTAL STAFFING	229.25	241.05	253.55	12.50	5.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the division's position allocations since the adoption of the FY2023/24 Budget are provided below.

On March 12, 2024, the Midyear Financial Report included the following position changes:

- Extended 1.0 FTE Limited-Term (project) Mental Health Clinician (Licensed) through June 30, 2026. The position provides assessments and triage for Mental Health diversion clients. The position is funded with a DSH grant allocation.
- Added 1.0 FTE H&SS Planning Analyst to assist with the Behavioral Health Bridge Housing (BHBH) grant program that addresses individuals facing homelessness with serious behavioral health conditions. The position is funded with Behavioral Health Bridge Housing (BHBH) grant funds.
- Added 1.0 FTE Health Education Specialist to assist with implementation of the Youth Suicide Prevention project, including technical assistance for key stakeholders and the community. The position is funded with a Suicide Prevention Grant allocation.
- Added 2.0 FTE Limited-Term Clinical Psychologist through June 30, 2025. These positions support the Behavioral Health internship program (approved by the Board on January 10, 2023) where incumbents receive training and hours, a prerequisite for moving into regular Clinical Psychologist positions, and a requirement for accreditation with the American Psychological Association. The positions are funded with federal, State and MHSA revenues.
- Added 2.0 FTE Clinical Psychologist to support the Behavioral Health internship program and a requirement for accreditation with the American Psychological Association. The positions are funded with federal, State and MHSA revenues.
- Increased 0.5 FTE Office Assistant II to 1.0 FTE Office Assistant II to provide additional clerical and office support needed to comply with CalAIM at the Fairfield Adult Outpatient Clinic. The position is funded with 1991/2011 Realignment and MHSA revenue.
- Added 1.0 FTE Project Manager to assist with countywide coordination, regulatory oversight, contracts and reporting of opioid treatment services. The position is funded with the Opioid Settlement Fund.
- Added 1.0 FTE Clinical Services Associate to serve as the medication assisted treatment (MAT) coordinator and providing clinical linkages and case management support. The position is funded with the Opioid Settlement Fund.
- Added 1.0 FTE Medical Assistant (Lead) to manage client psychiatric supports, assist medical assistants and psychiatrists, and linkages to Family Health Services' clinics. The position is funded with the Opioid Settlement Fund.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 1.0 FTE Behavioral Health Services Administrator to provide oversight and support with implementation of CalAIM and Proposition 1 required reform elements, including managing complex policy and fiscal requirements and data reporting mandates to meet managed care requirements. The position is funded with Federal Administration and 2011 Realignment.
- Add 1.0 FTE H&SS Planning Analyst to address increase in workload resulting from CalAIM and Proposition 1 required reform elements, including data and reporting requirements. The position is funded with Federal Administration and MHSA revenue.
- Add 1.0 FTE Project Manager to address increase in workload resulting from CalAIM and Proposition 1 required reform elements, including contract development, monitoring, and evaluating deliverables. The position is funded with Federal Administration and 2011 Realignment.
- Add 1.0 FTE Senior Staff Analyst (TBD) to address increase in workload resulting from CalAIM and Proposition 1 required reform elements, including managing the development and monitoring of contracts and data reporting. The position is funded with Federal Administration and 2011 Realignment.
- Add 1.0 FTE Office Assistant II to provide clerical/administration support to Behavioral Health administration. The position is funded with Federal Administration and 2011 Realignment.

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- Add 1.0 FTE Office Supervisor to assist with expansion of services at the adult outpatient clinics and meeting Kaiser Carve In, CalAIM and other mandate requirements. The position is funded with 2011 Realignment.
 - Add 1.0 FTE Limited-Term Behavioral Health Peer Support Specialist through December 31, 2026 to provide 'lived' experience and support, and mentoring to individuals involved in the justice system and CARE Court. The position is funded with Providing Access and Transferring Health (PATH) Justice-Initiative grant.
 - Add 1.0 FTE Limited-Term Mental Health Specialist II through December 31, 2026. The position provides outreach and coordination services to individuals in the criminal justice system seeking treatment. The position is funded with PATH Justice-Initiative grant.
 - Delete 3.0 FTE Mental Health Clinician (Licensed).
 - Delete 2.0 FTE Psychology PHD Intern TBD that are not recommended for extension.

PENDING ISSUES AND POLICY CONSIDERATIONS

Behavioral Health programs rely significantly on 1991 and 2011 Realignment and MHSA revenues to fund the nonfederal share for Medi-Cal services and operating costs for programs if no other funding source is available. Realignment funding relies on sales tax generation and MHSA on personal income taxes on higher income taxpayers. However, any fluctuations in the economy will impact what the County receives for these revenues.

Included in CalAIM is a requirement to standardize specialty mental health services (SMHS) for all counties, which means that current Kaiser Medi-Cal specialty mental health services' clients will transition to County Behavioral Health caseload. DHCS has submitted transition guidance on the process for transitioning the clients from Kaiser to Solano County. Kaiser is working collaboratively with Solano County to develop a joint plan that includes methods for identifying members, screening and assessment needed, service types, documentation exchange, staffing/contracts needed, etc. There will be a phased in transition with the planning period going through June 2024 and the transition of clients beginning July 1, 2024 and concluding December 31, 2024.

- The total number of persons transitioning to the Behavioral Health from Kaiser is still being finalized; however, the current initial estimate is 644 individuals with approximately 390 adults and 170 children/youth for Full-Service Partnership and intensive outpatient levels and approximately 70 adults/children in subacute/residential placements. Although this is lower than the original estimate of 2,091 individuals, the most significant impact to funding will be those in inpatient care, who are largely not known until they enter crisis. Clients receiving inpatient or residential care, admitted prior to July 1, 2024 by Kaiser will remain the responsibility of Kaiser throughout their entire stay to avoid disruption until January 2025.
- As of January 2024, Kaiser is now a managed care plan (MCP), serving the mild/moderate behavioral health population, similar to Partnership HealthPlan, requiring Behavioral Health to now coordinate with two managed care plans.

New initiatives and mental health reform legislation has overwhelmed county behavioral health systems. Since 2022, just over 50 new initiatives, programs, or compliance mandates from new laws have been added to MHP requirements pertaining to the following categories: New Medi-Cal benefits, program/quality reforms, children/youth behavioral health initiatives, infrastructure (treatment and housing), LPS/crisis continuum, housing/homelessness, Department of State Hospital coordination, mandates around equity and diversity planning, new Healthcare Effectiveness Data and Information Set (HEDIS) standardized measures that compare the quality of health plans in coordination with managed care plans and hospitals, coverage parity and others. This workload has become a crisis for county behavioral health systems to manage concurrent and constant changes, update policies and practices, while experiencing workforce shortages.

Senate Bill (SB 43) expands California's Lanterman-Petris-Short (LPS) conservatorship law by updating the criteria for determining if a person is "gravely disabled," the standard for LPS conservatorship eligibility. The new definition allows for consideration of whether a person fails to provide for their own medical care or personal safety and includes not just mental illness, but also severe substance use disorder and chronic alcoholism. There is currently an insufficient number of treatment beds to support those with mental health and even fewer beds for those needing SUD residential or withdrawal management/detox. On December 15, 2023, the Board approved deferring implementation until January 2026 to provide time for reviewing and updating policies, 5150 training for staff and peace officers, development of workflows and data tracking of involuntary holds, increasing treatment beds for crisis

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and inpatient services. A priority in the next year will be to develop or expand inpatient, sobering centers, and crisis and residential placements for the increasingly eligible group of people.

SB 1338 (Chapter 319, Statutes of 2022) established the Community Assistance, Recovery, and Empowerment (CARE) Act, which created a new civil court process designed to connect individuals with certain mental health diagnoses over a one-to-two-year process with County Behavioral Health services under the oversight of the Courts. Concerns continue to be highlighted around civil rights, clarity for eligibility, roles between County Behavioral Health services and Courts, fines and penalties which may be imposed by the Court, and lack of housing stock to meet the requirements of the required client plan. Behavioral Health is working toward implementation by December 1, 2024 and has received \$250,000 in planning funds; however, no additional funds have been identified for ongoing treatment with the State asserting that CARE Court clients are already a county responsibility and should be absorbed into the network. Data reporting and exchange will be critical to develop with information technology supports in the next year.

Payment reform, under the CalAIM initiative, was implemented in July 2023, and has significantly changed Medi-Cal reimbursement rates, billing and fiscal operations, and contractual obligations. Due to significant changes with payment reform and the fiscal risk shifted to counties, counties continue to assess the impact of DHCS provided rates on County operations and continue to seek guidance on appropriate claiming. Behavioral Health has experienced delays in receiving claims data from providers and has limited data with which to develop financial projections and make adjustments to contractor rates to ensure viability in the programming and business models. Behavioral Health and the H&SS fiscal team are working with a consultant to support the division in rolling out Payment Reform (CPT codes, rates for contractors, IGT payments, etc.).

The Healthcare Effectiveness Data Information Set (HEDIS) initiative, also included under the CalAIM Behavioral Health Quality Improvement Program (BHQIP) per Behavioral Health Information Notice No: 23-005 in February 2023 provides performance rates for Medi-Cal managed care health plans. DHCS instituted nine priority behavioral health measures as part of a Comprehensive Quality Strategy (CQS). The county plan priority measures (under MHP and DMC-ODS) are a way of measuring different aspects of care quality like effectiveness of care and access / availability of care. These national measures are best practices under the National Committee for Quality Assurance (NCQA) standards. Many of these metrics have required negotiating with hospitals and managed care plans to access data; and to date, Behavioral Health has been unable to access the full necessary data due to insufficient data exchange processes across plans and systems. This data exchange and resulting data reporting are a priority for receiving incentive payments and meeting compliance requirements.

Proposition 1, approved by voters in March 2024, contained two broad components: 1) changes the Mental Health Services Act (MHSA) to the Behavioral Health Services Act (BHSA) and adjusts funding and funding categories; and 2) approves a \$6.4 billion bond to build more facilities for mental health care and drug or alcohol treatment, and more housing for people with mental health, and drug or alcohol challenges. While Proposition 1 makes no changes to the amount of revenue collected through the tax, it does reduce the amount available to counties and how counties may use the funding. Most significantly, BHSA creates a requirement that one-third (30%) of the funds allocated to each county must be spent on housing. It also shifts 10% of the funding (versus 5%) from counties to the State for workforce initiatives and prevention. Another significant change will be made to the planning process for BHSA requiring an Integrated Plan for all behavioral health services that includes budget and outcome information across all funding sources. Implementation is to begin July 1, 2026.

BH-CONNECT provides new Medi-Cal benefits under a demonstration waiver that counties can opt-in starting in 2025. On October 20, 2023, DHCS submitted an application for a new Medicaid Section 1115 Demonstration to increase access to and improve mental health services for Medi-Cal members statewide. The Behavioral Health Community-Based Organized Networks of Equitable Care and Treatment (BH-CONNECT) Demonstration takes advantage of Centers for Medicare and Medicaid Services' 2018 guidance and associated federal funding aimed at improving care for Medi-Cal members living with significant behavioral health needs. This process will support better funding models for evidence-based practices, expansion of '9-8-8' emergency response call system and crisis services, services for CARE Court recipients and others. This also establishes a county option to receive Federal Fund Participation (FFP) for services provided during short-term stays in institutions for mental disease (IMDs). Additional details are pending on requirements and implementation processes.

The Providing Access and Transforming Health (PATH) Justice-Involved Initiative allows eligible individuals who are incarcerated to enroll in Medi-Cal and receive a targeted set of services in the 90 days before their release. On January 26, 2023, California became the first state in the nation approved to offer a targeted set of Medicaid services to youth and eligible adults in state prisons, county jails, and youth correctional facilities for up to 90 days prior to release. This initiative aims to ensure continuity of

health care coverage and services between the time individuals are incarcerated to when they are released. It also provides people who are reentering the community with the prescribed medications and durable medical equipment they need, and access to programs and services to support the transition.

PATH planning and implementation efforts are requiring a significant level of collective and close working partnerships between all entities involved, including but not limited to Behavioral Health, Public Health, Social Services, Probation, Sheriff's Office, community-based organizations, managed care plans, and communities at large. Significant policy and operational changes are required and requiring substantial time to fully implement. The initiative will require significant support from DoIT around data exchange between the jails, Probation, Courts, Behavioral Health, and Employment and Eligibility. Behavioral Health and the Sheriff's Office are working closely together on their respective PATH implementation plans and coordination to ensure people are identified and supported in the right systems, including managed care plans for mild/moderate behavioral health needs, prior to exiting jails.

According to DHCS, PATH funding is designed to support the planning and implementation of the Justice-Involved Initiative but is not intended as a long-term funding source to support the ongoing operating costs beyond the start-up phase.

Behavioral Health continues to face a mental health workforce crisis unlike any other in recent history; this is a statewide and national trend. Staffing issues are impacting service delivery for the County, County contract providers, and the State system. Due to the mental health workforce crisis, County programs may accrue waitlists, and contractors are requesting rate increases, limiting services, or not able to operate or expand their services in some areas to meet client demand. With contract adjustments, County contract providers have been able to adjust to the hiring demands more nimbly by adjusting salaries and offering sign on and retention bonuses. However, such adjustments are more challenging for county-operated services.

The Board approved Internship Program has been successful, creating a structured training environment for the Mental Health workforce to recruit students, offer opportunities for students and new hire required practicum and graduate experience hours. Once minimum qualifications are met, these interns are eligible to apply for positions within the County. Behavioral Health began implementation of this new program in Spring 2023. Since that time, 21 graduate level intern applications were received; seven applicants were accepted and started their internship with Behavioral Health. From that group, three interns became registered and then applied for permanent full-time registered mental health clinician positions within Behavioral Health. New students starting their 2024-2025 school year have submitted applications and seven were selected to begin their internship with Behavioral Health in the Fall 2024.

Additionally, two current psychology interns are now completing their post-Doctorate hours in June 2024 to sit for the State exam and become licensed; they intend to apply for our permanent psychology positions, as two new psychology interns start in July 2024.

The 2022 Budget Act provided expansion funding to the Department of State Hospitals (\$535.5 million for FY2022/23) to implement strategies/solutions to address the increasing number of individuals with serious mental illness who become justice-involved and deemed Incompetent to Stand Trial (IST) on felony charges. Components of the solutions included providing early stabilization, care coordination, expand community-based treatment and diversion options of felony ISTs by 5,000 beds over four years. Senate Bill (SB) 184 (Chapter 47, Statutes of 2022) created Welfare and Institutions Code (WIC) §4336 which establishes a growth cap for each county for felony IST determinations and includes a county penalty if a county exceeds its growth cap. Beginning in FY2022/23, if a county's total number of annual felony IST determinations exceeds the county's baseline, the county will be subject to a penalty payment. Beginning December 31, 2022, and quarterly thereafter, DSH will provide counties with a progress report. The impact of the penalties charged to Solano County for this expanded mandate are yet to be determined as the Court may refer to County Behavioral Health if resources are available; however, the law still charges the County penalties if the number of referrals are above the State determined baseline, leading to the County being penalized for law enforcement arrests and subsequent Court determinations. Behavioral Health is working with its partners and utilizing feedback from the Justice Initiative reforms to evaluate how persons are deemed IST and focus on early screening, treatment and prevention of IST determinations.

Broader behavioral health reforms for Medi-Cal Managed Care Plans (MCP) and commercial insurance align behavioral health benefits across all health plans in California so all Californians enjoy access to care. This will require close partnership with both Medi-Cal and commercial health plans to address opportunities to build needed programs and capacity. This would significantly increase accountability for services provided and outcomes achieved for all Californians through greater reporting expectations and transparency around access, quality, equity, and cost/revenue data applied to all county behavioral health plans.

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Medi-Cal cost report audits continue to be delayed. DHCS is currently auditing the FY2014/15 Short Doyle cost report and FY2018/19 Substance Abuse cost report. Counties continue to be concerned about the lag in timing of audits and the lack of consistency in how costs are treated. Counties are also unable to submit the FY2022/23 Medi-Cal cost report that was due December 31, 2022 as DHCS has been delayed in issuing the templates for county submissions. DHCS also continues to indicate their intent to recoup from counties previous DHCS errors related to State withholds for the nonfederal share of some inpatient bed days and State claims for services not federally eligible due to unsatisfactory immigration status. Timing and how the recoupment will occur remain unknown. Total statewide recoupment for both is \$63.5 million.

DIVISION PURPOSE

The mission of the Department of Health and Social Services – Family Health Services Division is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES

The Family Health Services (FHS) Division operates fixed-site, Federally Qualified Health Center (FQHC) (see glossary for definition) medical and dental clinics in Fairfield, Vacaville, and Vallejo, as well as mobile clinics that provide medical services, dental services, and limited mental health services. The majority of patients served by FHS are Medi-Cal recipients; however, there are a number of uninsured, vulnerable underinsured, and homeless patients served by the clinics as mandated by Welfare and Institutions Code §17000.

The key functional areas in Family Health Services include primary care, dental care, and behavioral health care.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In December 2023, Solano Family Health Services' membership was 25,375 Medi-Cal enrollees assigned through Partnership HealthPlan of California (PHC).

- Due to the shortage of providers, the Fairfield Adult Primary clinic remains closed to new member assignments from PHC; however, the Vacaville Primary and Fairfield Pediatric clinics were reopened to new member assignments from PHC on March 1, 2024.
- Provider recruitment continues to be an ongoing challenge. In addition to recruitment efforts through the County Department of Human Resource Services, FHS works with a specialized recruiting firm to recruit providers. In 2023, progress was made, and all supervising physician and health service management positions were filled.
- In May 2023, OCHIN EPIC was selected to replace Family Health Services' current outdated electronic health record system. Project implementation began in February 2024 with a projected "Go Live" date of September 2024. It is anticipated that once implementation is completed, provider performance and client throughput, as well as access to quality data, will substantially improve, which can improve overall patient outcomes as well as generate encounter-based revenue. The new system is funded with \$2.57 million in one-time American Rescue Plan Act (ARPA) - Coronavirus State and Local Fiscal Recovery Funds (SLFRF) commitment by the Board of Supervisors and \$1.0 million that was jointly secured by Representative Garamendi and Senator Padilla through the federal Community Project Funding initiative that allows members of Congress to request direct funding for projects that benefit the communities they represent.
- In accordance with audit instructions received from a Health Resources and Services Administration (HRSA) Operational Site Visit in 2023, Family Health Services updated the Co-Applicant Agreement between Solano County and the Community Health Board to better define the role of each party in the governance of the FQHC Community Health Care Centers in Solano County and align with HRSA requirements.

WORKLOAD INDICATORS

- In 2023, the We're All Family! Mobile Food Pharmacy (MFP) program, sponsored by the Yocha Dehe Wintun Nation, saw an increase of 42.6% in the average total pounds of healthy and nutritious produce distributed; however, the number of Food Rx Prescriptions redeemed by clients (food boxes) decreased by 39%. Since the official launch of the program, the MFP has provided more than 1,200 tons of free and fresh produce to low-income families.
- In 2023, FHS provided primary care and dental health services to 17,180 patients, a decrease of 1,417 patients from 2022. There was a total of 54,196 patient visits, which represents a decrease of 7% from the prior year.
- In 2023, of the 17,180 FHS patients reporting, 38% of FHS patients lived below 100% of the Federal Poverty Line (FPL) and 91.3% of FHS patients had Medi-Cal Managed Care as their primary insurance or are dually enrolled in Medicare and Medi-Cal. Uninsured patients represented 6.8% of patients and the remaining 0.5% were enrolled with a private insurer.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$2,625,959 or 7.5% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget includes a combination of \$4,327,740 in 1991 Public Health Realignment and an ARPA-SLFRF contribution in the amount of \$4,708,209 to fund the structural deficit in FY2024/25.

Primary Funding Sources

The primary funding source for the Family Health Services (FHS) Division is the Federally Qualified Health Center (FQHC) funds and reimbursements for eligible clients. Primary care and dental clinics are designated as FQHC sites through the Healthcare for the Homeless grant administered by the Health Resources and Services Administration (HRSA). FQHCs are non-profit or public entities that serve designated medically underserved populations/areas or special medically underserved populations comprised of migrant and seasonal farmworkers, the homeless or residents of public housing. The FQHC designation allows clinics to bill a bundled rate per visit (PPS – prospective payment system) instead of a fee-for-service rate.

FQHC reimbursement is based on a site-specific encounter rate with an interim encounter rate established during a designated rate setting year. The California Department of Health Care Services (DHCS) conducts an audit of the interim rate at a much later date in order to set a permanent rate. H&SS has already received permanent rates for all sites: 365 Tuolumne in Vallejo in FY2010/11, 2101 Courage in Fairfield in FY2005/06, 2201 Courage in Fairfield in FY2010/11, 1119 E. Monte Vista in Vacaville in FY2013/14, dental van in FY2012/13 and the Primary Care van retroactively to FY2016/17. Other important funding sources for Family Health Services include the Health Care for the Homeless grant and the Ryan White (HIV/AIDS) grant.

FHS continues to experience operating losses due to insufficient FQHC revenues partly caused by circumstances beyond the clinics' control such as reimbursement rates not keeping up with rising costs to operate the clinics, and provider vacancies.

Previously, H&SS redirected 1991 Public Health Realignment to cover 100% of the FHS structural deficit, i.e., funding gap. However, 1991 Public Health Realignment is a primary source of county funding for the provision of Public Health services. The continued use of 1991 Public Health Realignment in FHS negatively impacts Public Health's ability to sustain, on a long-term basis, the core functions of Public Health that are primarily funded with 1991 Public Health Realignment. As a result, the FY2024/25 Recommended Budget includes a combination of \$4.3 million in 1991 Public Health Realignment and the utilization of \$4.7 million in ARPA-SLFRF revenue replacement/recovery funds to support the FHS clinics. The ARPA-SLFRF revenue will not be available to support the FHS clinics in FY2025/26.

The Recommended Budget for Family Health Services includes a \$2,625,959 or 7.5% net increase in revenues compared to the FY2023/24 Adopted Budget primarily due to the following:

- Increase of \$222,818 in ARPA-SLFRF to partially fund the ongoing structural deficit within the clinics.
- Decrease of \$558,626 in FQHC revenues under Charges for Services due to a projected decrease in encounters resulting from ongoing challenges in meeting daily encounter targets.
- Decrease of \$886,784 in Federal Other as the majority of the \$1 million in federal Community Project Funding secured by Representative Garamendi and Senator Padilla for the electronic health record system upgrade was utilized in FY2023/24. The federal funding for the upgrade expires July 2024.
- Decrease of \$602,948 in Federal Direct – COVID-19 due to one-time COVID-19 related grants received and fully expended in FY2023/24.
- Increase of \$4,184,172 in 1991 Public Health Realignment for a total of \$5,714,646 for FY2024/25. The Recommended Budget reflects the use of \$1,386,906 to fund the cost of care of the uninsured and underinsured (under WIC §17000) that cannot be covered by the (HRSA) Section 330 grant and for the cost of Public Health services being provided at the FHS clinics, such as immunization, viral and tuberculosis care. An additional \$4,327,740 of 1991 Public Health Realignment is utilized to partially fund the structural deficit.
- Decrease of \$10,000 in Federal Aid primarily due to a projected decrease in one-time funding from Ryan White Part C Capacity grant which expired August 31, 2023.
- Increase of \$277,964 in Miscellaneous Revenues due to an increase in estimated quality incentive revenues from Partnership HealthPlan.

Summary of Division Budget

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Contracts

The FY2024/25 Recommended Budget for Family Health Services includes a total of \$2,218,365 or 5.9% in contracted services. H&SS will return to the Board in June 2024 with a master list of contracts for the Board's consideration.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets for the dental clinics, funded with FQHC revenues or, if a no-cost extension is approved, HRSA Capital Grant revenue:

- \$20,000 for two Dexis/x-ray sensors.
- \$18,000 for three x-ray sensors.
- \$5,000 for a dental x-ray chair.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	2,762,266	1,530,474	5,714,646	4,184,172	273.4%
INTERGOVERNMENTAL REV FEDERAL	5,415,580	3,604,330	2,104,598	(1,499,732)	(41.6%)
CHARGES FOR SERVICES	15,454,605	23,916,292	23,357,666	(558,626)	(2.3%)
MISC REVENUE	2,314,664	1,337,436	1,615,400	277,964	20.8%
OTHER FINANCING SOURCES	237,745	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	1,337,437	4,486,028	4,708,209	222,181	5.0%
TOTAL REVENUES	27,522,297	34,874,560	37,500,519	2,625,959	7.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	17,566,937	20,971,466	23,932,227	2,960,761	14.1%
SERVICES AND SUPPLIES	5,254,355	7,692,306	6,534,915	(1,157,391)	(15.0%)
OTHER CHARGES	2,200,424	2,980,225	3,640,491	660,266	22.2%
F/A EQUIPMENT	25,138	184,100	43,000	(141,100)	(76.6%)
LEASES	4,356	0	6,200	6,200	0.0%
OTHER FINANCING USES	169,513	251,670	252,738	1,068	0.4%
INTRA-FUND TRANSFERS	2,301,574	2,794,793	3,090,948	296,155	10.6%
TOTAL APPROPRIATIONS	27,522,297	34,874,560	37,500,519	2,625,959	7.5%
NET CHANGE	0	0	0	0	0.0%

STAFFING					
FAMILY HEALTH SVS	156.40	158.40	157.40	(1)	(0.6%)
TOTAL STAFFING	156.40	158.40	157.40	(1)	(0.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

For several years H&SS used 1991 Public Health Realignment, which is a primary funding source for the County to provide Public Health services, to fund the structural deficit (i.e., funding gap) in FHS. In FY2022/23, the \$2,862,255 structural deficit was funded with a combination of 1991 Public Health Realignment and County General Fund. In FY2023/24, \$4,486,028 in ARPA-SLFRF and \$602,948 in federal COVID-19 grants funded the gap. The FY2024/25 structural deficit for FHS will be funded with a combination of \$4,327,740 in 1991 Public Health Realignment and \$4,708,209 in ARPA-SLFRF funds.

SUMMARY OF POSITION CHANGES

Changes in the division's position allocations since the adoption of the FY2023/24 Budget are provided below.

Effective July 18, 2023, transferred 1.0 FTE Policy and Financial Analyst from Family Health Services Division to the Administration Division to support fiscal administration.

There are no changes in position allocation in the FY2024/25 Recommended Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Family Health Services continues to focus on operational, quality and process improvements in order to optimize client services, quality outcomes and revenue generation and anticipates implementing a number of changes, including provision of a patient portal, improved communication with clients using telehealth, and more robust appointment scheduling. It is anticipated that once OCHIN EPIC health record system implementation is completed, provider performance and client throughput as well as access to quality data will substantially improve, which can improve overall patient outcomes as well as generate encounter-based revenue.

DIVISION PURPOSE

The mission of the Department of Health and Social Services - Health Services Division is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES

Public Health

Public Health is responsible for monitoring, understanding, and helping to address health concerns facing the community. Public Health performs surveillance for communicable diseases, chronic diseases and injuries, and risk factors for health conditions, and it responds to emerging disease threats and outbreaks. It provides services to vulnerable populations and focuses on prevention of disease, disability, and harmful health outcomes. Public Health collaborates with the healthcare community and community partners to inform and coordinate on issues of importance and communicates with the public to provide residents with sufficient information to make healthy choices. Public Health is in the forefront of fostering and participating in community coalitions and professional networks, as well as in developing public health policies, and it is responsible for enforcing public health laws and regulations. Public Health also assists with emergency planning and response activities.

Key functional areas in Public Health include communicable disease control, surveillance and epidemiology, health promotion and community wellness, emergency services, public health laboratory, maternal, child and adolescent health, nutrition services, and vital statistics. In 2015, the Older and Disabled Adult Services Bureau (ODAS) operationally merged with Public Health including services provided through In-Home Supportive Services (IHSS), Adult Protective Services, Public Administrator / Public Guardian / Public Conservator, and the IHSS Public Authority (PA). In 2019, the Napa/Solano Area Agency on Aging (N/S AAA) was established in the Older and Disabled Adult Services Bureau. For financial purposes, the budget and metrics for ODAS, the IHSS PA and the N/S AAA are included in Budget Unit 7680, Social Services.

In 2022, the Solano County Board of Supervisors approved a reorganization of Public Health to create the Emergency Services, Preparedness, Immunizations and Communicable Disease (EPIC) Bureau to integrate the Emergency Services Bureau and Communicable Disease Program under one public health bureau. The EPIC Bureau was formed to integrate and coordinate efforts across disciplines that need to respond during a public health emergency, including a pandemic. In addition to overseeing the timely detection, prevention and control for all reportable diseases, the EPIC Bureau is comprised of Emergency Medical Services (EMS), Emergency Preparedness and Response, and the Immunization Program. In a public health emergency, the bureau works closely with the health care community to monitor hospital capacity, reduce the spread of disease, conduct contact tracing and case investigations to reduce spread of disease, provide support for emergency operations, distribute critical supplies (e.g., personal protective equipment), coordinate emergency medical services (EMS) resources, distribute vaccines and therapeutic agents as needed and operate vaccination clinics.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

On June 30, 2022, Public Health received notification from the California Department of Public Health (CDPH) that Solano County would receive \$2,060,478 in Future of Public Health (FoPH) funding provided through the California Budget Act of 2022. This new ongoing annual State funding is to be used to build the capacity for local health jurisdictions to respond to current and future emergencies through strengthening and expanding the local public health workforce. With this funding, Public Health expanded its workforce to include public health nurses, health education specialists, a public health microbiologist, a communicable disease investigator, a health equity coordinator, health assistants, and clerical and fiscal staff.

The Future of Public Health funding provided Public Health the opportunity to continue successful strategies developed during the COVID-19 pandemic response, including:

- The Infection Prevention Team was developed to evaluate and train high-risk locations to decrease the spread of the influenza, coronavirus, and other transmissible diseases in these settings.
- The Case Investigation and Contact Tracing Team was expanded with a new communicable disease investigator and a public health nurse, and investigates all communicable diseases in Solano County, including sexually transmitted diseases and Tuberculosis.

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- The Public Health Laboratory continues to serve four counties (Napa, Solano, Yolo, and Marin) and secured laboratory equipment that helps to operate the laboratory more efficiently.
- The Epidemiology Unit expanded its workforce and continues to take a lead role in coordinating and providing technical assistance to healthcare providers, partner agencies and other stakeholders in preventing additional deaths and illnesses due to influenza, coronavirus, and other transmissible diseases. With the end of the COVID-19 pandemic, this unit has returned to analyzing data related to health equity issues.
- Home visiting programs were expanded in the Maternal, Children, and Adolescent Health program with the addition of a public health nurse and health assistants.
- A position was added to function as a health equity coordinator and to oversee the FoPH workplan, as well as multiple community-based contracts. The position will work with the Medi-Cal managed care plans, health care partners, and the community to develop strategic plans to address health equity issues.

Additional Highlights:

- The Oral Health Education Program of the Health Promotion and Community Wellness Bureau provided 269 children with free fluoride varnish application/dental screening and 2,711 children received oral health education.
- In 2023, Public Health became accredited by the Public Health Accreditation Board (PHAB). In 2023 and 2024, Public Health worked with community agencies and partners to update and develop the Community Health Assessment, Community Health Improvement Plan (CHIP) and Public Health's Strategic Plan. The reports provide data to the community about the health status of Solano County, as well as action plans on how the community and the local health department will address health issues within the community. The reports are required to maintain PHAB accreditation status and maintain Future of Public Health funding. With CalAIM implementation, Medi-Cal managed care plans and health care agencies will be required to work with local health jurisdictions to develop the plans.
- Public Health continued its partnership with Trauma Transformed to implement a Trauma Informed Systems (TIS) framework toward becoming a more healing organization. Over the past three years this has involved providing TIS 101 trainings to hundreds of H&SS staff and community partners; a trauma informed continuous quality improvement series including an organizational assessment and a Public Health Trauma Informed Leadership Team (TILT) formation; a trauma informed leadership learning series; healing circles offerings; and bi-monthly Public Health Informational Relational Meetings (PHIRM) to connect with colleagues and discuss putting TIS principles into practice.
- The Women, Infants and Children (WIC) program collaborated with the Solano County Library to provide an early literacy program through the California Department of Public Health's Books for Kids grant. WIC received just over \$52,000 to provide book bundles that are age and culturally appropriate for WIC families. The book bundles are provided by the Solano County Library to WIC clients with the option to enroll into the 1,000 Books Before Kindergarten program and get a library card. As of August 2023, a total of 390 book bundles have been distributed at libraries to Solano County WIC families.
- In 2023, Public Health launched the *"Don't Think, Know campaign."* The campaign provides free, confidential sexually transmitted disease home testing services to women 25 years of age and younger. Young women can go online or call to order a free chlamydia and gonorrhea test kit, as well as receive results and find local health clinics where they can go for free or low-cost treatment.

WORKLOAD INDICATORS

- The Women, Infants and Children (WIC) program's caseload continues to experience an increase. In July 2023, 8,972 clients, a 4.9% increase over July 2022, received WIC benefits in Solano County resulting in 99% of the funded caseload being served. As a result of the increased caseload, WIC will receive additional funding to serve more clients in FY2024/25. WIC also continued an online pre-screening form; and in 2023, 1,215 families used this service to start WIC enrollment.
- In 2023, the Communicable Diseases Bureau tracked approximately 1,400 cases of HIV and investigated and closed over 3,350 cases of sexually transmitted disease (STD). There were approximately 475 cases of syphilis, 620 cases on gonorrhea, and 2,100 cases of chlamydia.

- During 2023, Healthy Families Solano enrolled 34 new families, served a total of 101 families, and completed more than 1,652 virtual and in-person home visits.
- In 2023, a total of 136 clients were served in the Black Infant Health program.
- Nurse-Family Partnership served 189 clients in 2023; 106 new clients were enrolled, and 75 infants were born, with 98% initiating breastfeeding at birth.
- In 2022, District Nursing changed its name to Community Nursing IMPACT program and follows an evidence informed pilot project. In 2023, the IMPACT program served 575 families and made 1,268 home visits.
- In 2023, Solano Car Seat Connection distributed 139 car seats and 229 gift cards for car seats. The Bicycle Helmet Safety Program distributed 364 helmets to Solano school aged children and youth.
- The Public Health Laboratory tested more than 15,744 human, animal, tick, and environmental specimens in 2023. The highest volume tests performed on human specimens included blood lead level (13.04%), Coronavirus SARS-CoV-2 (5.58%), QuantiFERON TB Gold Plus (31.85%), and TB smear/culture (23.12%).
- In 2023, Public Health, Vital Statistics Unit issued 2,307 birth certificates, 20,469 death certificates (representing approximately 3,933 deaths in Solano County), and 5,083 death permits. The Vital Statistics Unit continues to work closely with hospitals, funeral homes, and the Sheriff's Office to collect and report important health data for Solano County.
- In 2023, there were 244 Emergency Medical Technicians certified, recertified, and/or registered in Solano County and a total of 155 Paramedics were newly accredited or recertified.

DIVISION BUDGET SUMMARY

The Recommended Budget represents a decrease of \$3,506,693 or 6.4% in revenues and a decrease of \$2,785,789 or 4.6% in appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget includes appropriations of \$8,080,531 in Public Health, \$1,002,179 in Administration and \$1,130,215 in Social Services that will be funded with Public Health-Intergovernmental Transfer (IGT) (see glossary for definition) restricted funds. The County General Fund contribution of \$3,035,438 reflects a net decrease of \$185,519.

Primary Funding Sources

Funding sources for Public Health include various federal grants; fee-for-service; revenue contracts with other counties; IGT; and federal and State allocations. Programs utilizing federal grants include Nurse-Family Partnership, Health Education and Women, Infants and Children (WIC). Programs utilizing fee-for-service and revenue contracts include the Public Health Laboratory, Vital Statistics, and Health Promotion and Community Wellness. Programs utilizing federal and State allocations include Tuberculosis Control, Communicable Disease, AIDS Surveillance, AIDS Community Education, Health Promotion and Community Wellness, Community Nursing IMPACT Program (formerly District Nursing), Childhood Lead Poisoning Prevention, Immunization, California Children's Services, Child Health and Disability Prevention, Nutrition Services, and Maternal, Child and Adolescent Health.

The funding sources for Medical Services are 1991 Realignment, Forfeitures and Penalties, and County General Fund.

The Recommended Budget for Health Services includes a \$3,506,693 or 6.4% net decrease in revenues compared to the FY2023/24 Adopted Budget. The net decrease is primarily due to the following:

- Increase of \$2,000 in Licenses, Permits and Franchise revenues due to increase in burial permits.
- Increase of \$532,276 in interest income on restricted IGT funds.
- Decrease of \$45,079 in other governmental agency revenues primarily due to Mendocino County withdrawing from the Public Health Laboratory Joint Exercise of Powers Agreement (JEPA).
- Decrease of \$8,273,972 in COVID-19 State Direct and State Pass Through primarily due to a decrease in the Epidemiology and Laboratory Capacity (ELC) grant funding, Maternal, Infant, Early Childhood Home Visiting Program (MIECHV) American Rescue Plan Act Supplemental funding and the ending of one-time COVID-19 Immunization and Government Operations revenues.

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- Net increase in federal and State grants and allocations of \$4,194,474 and \$1,875,399, respectively. The increases are largely due to an increase in prior year revenues resulting from cash flow and revenue recognition of prior year claims.
- Decrease of \$928,211 in Future of Public Health (FoPH) infrastructure funds due to the expiration of rollover funding effective June 30, 2024.
- Decrease of \$273,713 in one-time California Equitable Recovery Initiative (CERI) funds to advance health equity for disproportionately impacted racial and ethnic groups, rural populations, those experiencing socioeconomic disparities, and the underserved communities.
- Decrease of \$839,447 in 1991 Public Health Realignment primarily due to an increase in prior year revenues resulting in a lesser draw offset by increases in costs not covered by other grants or funding sources. In prior years, 1991 Public Health Realignment has been used to fill in gaps in funding due to cash flow delays in delays of payments for various allocations and grants.
- Increase of \$361,340 in Charges for Services primarily due to an increase in administrative service fees from the Solano Emergency Medical Services Cooperative (SEMSC) and recording fees, offset by a decrease in interfund professional services for the Lead Abatement Program.
- Increase of \$73,759 in Miscellaneous Revenues is mainly due to rollover funding from the Yocha Dehe Wintun Nation donation for the Vibe Solano program.
- Decrease of \$185,519 in County General Fund primarily due to the waiver of the County Medical Services Program (CMSP) annual participation fee of \$809,548.

Primary Costs

Primary costs for Health Services are \$29,222,517 for Salaries and Employee Benefits, \$11,854,727 for Services and Supplies, \$12,846,307 for Other Charges, \$75,000 for Equipment, \$12,420 for Leases, \$303,170 for Other Financing Uses, and \$4,078,473 for Intrafund Transfers.

The Recommended Budget for the Health Services Division includes \$51,261,846 in appropriations for Public Health (BU 7800) and \$7,130,768 for Medical Services (BU 7588).

The Recommended Budget includes \$2,785,789 or 4.6% net decrease in appropriations primarily due to the following:

- Decrease of \$371,816 in Salaries and Employee Benefits primarily due to a decrease in extra-help and an increase in salary savings, offset by increases due to negotiated and approved wage increases.
- Decrease of \$1,954,782 in Services and Supplies primarily due to decreases in contracted services and special departmental expenditures that were funded with one-time COVID-19 related funding sources, offset by increases in DoIT related costs and liability insurance.
- Decrease of \$792,174 in Other Charges primarily due to decreases in contracted direct services, small projects and the waiver of the CMSP annual fee, offset by increases in Countywide Administrative Overhead, interfund charges from the Department of General Services and the Auditor-Controller.
- Decrease of \$45,383 in Fixed Assets due to fewer requests for equipment this fiscal year.
- Decrease of \$153,851 in Other Financing Uses primarily due to no planned transfer outs to the Accumulated Capital Outlay fund for FY2024/25.
- Increase of \$519,797 in Intrafund Transfers due to increases in H&SS administrative costs and costs previously funded by other H&SS divisions.

Contracts

The FY2024/25 Recommended Budget for Health Services includes \$3,069,200 or 5.3% in contracted services for the provision of services to Public Health. H&SS will return to the Board in June 2024 with a master list of contracts for the Board's consideration.

Summary of Division Budget

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Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$75,000 to replace a real time Polymerase chain reaction (PCR) instrument that is obsolete to remain Clinical Laboratory Improvement Amendments (CLIA) compliant per the Centers for Disease Control (CDC) recommendation.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	26,844	28,000	30,000	2,000	7.1%
FINES, FORFEITURES, & PENALTY	265,437	275,000	275,000	0	0.0%
REVENUE FROM USE OF MONEY/PROP	548,296	157,650	689,926	532,276	337.6%
INTERGOVERNMENTAL REV STATE	36,029,704	40,475,150	32,308,919	(8,166,231)	(20.2%)
INTERGOVERNMENTAL REV FEDERAL	7,020,864	7,555,455	11,476,216	3,920,761	51.9%
INTERGOVERNMENTAL REV OTHER	942,087	977,083	932,004	(45,079)	(4.6%)
CHARGES FOR SERVICES	1,808,144	2,150,041	2,511,381	361,340	16.8%
MISC REVENUE	586,831	326,690	400,449	73,759	22.6%
OTHER FINANCING SOURCES	315,065	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	1,439,923	3,220,957	3,035,438	(185,519)	(5.8%)
TOTAL REVENUES	48,983,195	55,166,026	51,659,333	(3,506,693)	(6.4%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	23,628,420	29,594,333	29,222,517	(371,816)	(1.3%)
SERVICES AND SUPPLIES	10,233,360	13,809,509	11,854,727	(1,954,782)	(14.2%)
OTHER CHARGES	12,017,314	13,638,481	12,846,307	(792,174)	(5.8%)
F/A EQUIPMENT	226,450	120,383	75,000	(45,383)	(37.7%)
LEASES	7,369	0	12,420	12,420	0.0%
OTHER FINANCING USES	519,880	457,021	303,170	(153,851)	(33.7%)
INTRA-FUND TRANSFERS	670,384	3,558,676	4,078,473	519,797	14.6%
TOTAL APPROPRIATIONS	47,303,177	61,178,403	58,392,614	(2,785,789)	(4.6%)
NET CHANGE	(1,680,018)	6,012,377	6,733,281	720,904	12.0%

STAFFING					
HEALTH SERVICES	176.00	182.25	179.25	(3.00)	-1.6%
TOTAL STAFFING	176.00	182.25	179.25	(3.00)	-1.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the division's position allocations since the adoption of the FY2023/24 Budget are provided below.

- On February 4, 2024, 2.0 FTE H&SS Planning Analysts were transferred out from Public Health to the Administration Division to assist with fiscal administration.

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On March 12, 2024, the Midyear Financial Report included the following position changes:

- Extended 1.0 FTE Limited-Term Health Education Specialist through June 30, 2025. This position supports the Health Promotion and Community Wellness program and is funded with Substance Use Block Grant (SUBG) and 1991 Health Realignment revenues.
- Converted 1.0 FTE Limited-Term (project) Communicable Disease Investigator to 1.0 FTE Limited-Term (regular) Communicable Disease Investigator and extend through June 30, 2026. The position performs mandated investigations of reported communicable disease cases, educates clients and providers, and provides linkages to care. The position is funded with one-time Communicable Diseases grant revenues until exhausted and then to be funded with IGT revenues.
- Extended 1.0 FTE Limited-Term Project Manager through June 30, 2026. The position supports the Health Promotion and Community Wellness program and is funded with Substance Use Block Grant (SUBG) and 1991 Health Realignment revenues.
- Extended 1.0 FTE Limited-Term Epidemiologist through June 30, 2026. The position supports comprehensive needs assessment, infection prevention activities and investigations, and identifies trends in disease and data analyses. The position is funded with ELC grant revenues until exhausted and then to be funded with 1991 Realignment.
- Extended 1.0 FTE Limited-Term Health Education Specialist through June 30, 2026. The position assists with Public Health's internship program. The position is funded with CERI until exhausted and then to be funded with California Strengthening Public Health Initiative (CASPHI) allocation.
- Converted 1.0 FTE Limited-Term (project) Communicable Disease Investigator to 1.0 FTE Limited-Term (regular) Communicable Disease Investigator and extended through June 30, 2026. The position performs case investigations and contact tracing activities. This position is funded with ELC grant revenues until exhausted and then to be funded with IGT revenue.
- Extended 2.0 FTE Limited-Term Health Assistants through June 30, 2026. The positions provide screening, assessments, enrollment and case management services in the Maternal Child and Adolescent Health and California Work Opportunity and Responsibility to Kids (CalWORKs) Home Visiting Programs and are funded by CalWORKs Home Visiting Program revenues.
- Extended 1.0 FTE Limited-Term Public Health Nurse through June 30, 2026. The position is assigned to the Community Nursing IMPACT program and is funded with IGT revenues.
- Extended 1.0 FTE Limited-Term Mental Health Clinician (Licensed) through June 30, 2025. The position provides perinatal mental health services within Maternal, Child and Adolescent Health (MCAH) and is funded with MCAH Title V and Title XIX funds and MHSA revenue.
- Extended 1.0 FTE Limited-Term Project Manager through June 30, 2026. The position provides administrative oversight of federal and State grants and is funded with CASPHI grant revenue.

On May 7, 2024, 1.0 FTE Limited-Term Community Services Coordinator and 1.0 FTE Limited-Term Health Education Specialist were extended through June 30, 2025. The positions were assisting with COVID-19 response efforts and funded with ELC Enhancing Detection Expansion COVID-19 State Pass-Through funding but will now support the Behavioral Health Division in their street outreach efforts. The Health Education Specialist will provide health education around unmanaged chronic disease and reproductive health and provide case management linkages to healthcare and sexually transmitted disease (STD) screening. The Community Services Coordinator will also support case management linkages to healthcare, social services supports, rapid rehousing and permanent housing, manage contracts with local nonprofit organizations, and develop evaluation framework.

The FY2024/25 Recommended Budget includes the following position change:

- Delete 1.0 FTE Limited-Term Public Health Nurse (Senior).

PENDING ISSUES AND POLICY CONSIDERATIONS

Public Health

As of January 1, 2024, Kaiser Foundation Health Plan, Inc. contracts with DHCS under a new direct contract to provide Medi-Cal services (managed care plan) to enrollees in Solano County. DHCS requires Medi-Cal managed care plans to establish

Memorandums of Understandings (MOUs) with local health jurisdictions and WIC programs. Public Health has concerns with the proposed MOUs and will work with the Medi-Cal managed care plans to address the concerns, which require prioritizing the managed care clients over other clients and imposing unfunded mandates on local health jurisdictions.

As part of California Advancing and Innovating Medi-Cal (CalAIM) implementation, Medi-Cal managed care plans are required to work with county public health and behavioral health agencies to develop Community Health Needs Assessments. For about 20 years, Solano County Public Health has worked with health care agencies, including Kaiser Permanente, NorthBay Medical Center, and Sutter Solano Medical Center to develop the Community Health Needs Assessment. This partnership will be expanded to Solano County Behavioral Health and Partnership HealthPlan of California. Additionally, Solano County Public Health will continue to work with these partners to develop the Community Health Improvement Plan and use it as a tool for prioritizing funding and contracts with community-based organizations.

In FY2024/25, Solano Emergency Medical Services Cooperative will issue a Request for Proposals (RFP) for ambulance services within the Exclusive Operating Area.

Public Health continues to partner with Employment and Eligibility Services to strengthen the relationship and referrals between the CalFresh and WIC programs. Many WIC clients are eligible for the CalFresh program; however, only about a quarter are enrolled in the program. Additionally, Public Health and Child Welfare Services are strengthening referral processes between the Maternal, Child, and Adolescent Health Bureau's home visiting programs and Child Welfare Services. These efforts, among many others, aim to realize an integrated Health and Social Services Department and improve customer service to clients.

DIVISION PURPOSE

The Department of Health and Social Services (H&SS) – Social Services Division budget has over 18 major programs primarily providing services in the following broad categories: Child Welfare Services (CWS); Employment and Eligibility Services (E&ES), which includes Welfare Administration (WA); and Older and Disabled Adult Services (ODAS). In addition, the Social Services Division is also responsible for In-Home Supportive Services (IHSS) Public Authority Administration (BU 7690) and Napa/Solano Area Agency on Aging Administration (AAA) (BU 7685). Staff in these bureaus are responsible for issuing assistance to clients as budgeted in the Assistance Programs Division (BU 7900).

Child Welfare Services

CWS is a State supervised, county administered program. The program’s purpose is to prevent, identify and respond to allegations of child abuse and neglect. Families in the child welfare system receive services so that children can remain safely in their homes, and children who are temporarily removed from their homes can reunify with their families. For cases in which children are unable to reunify with their families, efforts are made to find a permanent home through adoption or guardianship. CWS services are mandated pursuant to State and federal laws, e.g., Title IV of the Social Security Act, and Chapter 978, California Statutes of 1982.

Employment and Eligibility Services

E&ES contributes to Solano County residents’ well-being by providing safety net public assistance, housing supports, medical insurance enrollment, and employment services. E&ES promotes healthy, safe, and stable lives by assisting low-income families and individuals with obtaining employment, access to health care, food, and cash assistance.

Welfare Administration

WA and the Special Investigations Bureau (SIB) provide overall administration and program integrity through comprehensive investigations of fraud allegations in Social Services programs, the collection of debts, and the timely hearing of appeals.

Special Projects

The Special Projects budget is used for projects that have funding sources separate from State social services funds and that are not included in the consolidated Social Services County Expense Claim for federal and State reimbursement.

Older and Disabled Adult Services

ODAS provides interdisciplinary services to the elderly and disabled who are among the County’s most isolated and vulnerable residents. ODAS focuses on comprehensive, integrated assistance through multiple programs: Adult Protective Services (APS), Napa/Solano AAA services, In-Home Supportive Services (IHSS), In-Home Supportive Services Public Authority (IHSS PA), and Public Administrator (PA) / Public Guardian (PG) / Public Conservator (PC). Although included in Social Services for budgeting purposes, ODAS is organizationally integrated under the Public Health Division. This integration provides for a preventative health focus for the aged and disabled communities in the county.

FUNCTION AND RESPONSIBILITIES

Child Welfare Services

The mission of CWS is to protect children from abuse and neglect by strengthening families or finding safe, permanent homes so that children can grow into healthy productive adults. CWS includes 24-hours a day, 7-days a week, Hotline and Emergency Response Services, Family Maintenance and Family Reunification Services, Transition to Permanency, including Adoption Services, Supportive Transition Services, and Support Services. The programs were passed by State legislation in 1982 with Senate Bill 14 to implement federal requirements under Public Law 96-272.

- Hotline/Emergency Response staff investigate allegations of neglect or abuse of children and decide whether children can safely remain in their own home. Emergency Response may initiate a service plan to reduce risk factors sufficiently to allow children to remain at home or, if this is not possible, complete the legal documentation to request the Juvenile Court to order the children into foster or relative care. Emergency Response is available 24-hours a day, 7-days a week, to respond to situations in which a child is at imminent risk of abuse or serious neglect.

- Family Maintenance and Family Reunification provides an Intensive Family Services model, which engages families, including frequent social worker contact, to address the factors that necessitated CWS involvement through a family focused service approach to support families.
- Transition to Permanency consists of Permanency, Adoptions and Non-Minor Dependency (Supportive Transition Services for young adults ages 18-21) that provide services to children/youth when reunification efforts are unsuccessful. Permanency Placement services are meant to ensure that these children grow up in a permanent, safe, and secure living arrangement. Adoption Services provides the full range of adoption and support services including concurrent planning, placement of children in adoptive homes, and post-adoptive services to the adopting family and children. For non-minor dependents, youth opt to receive supervised independent living placements and/or transitional housing programs as they work towards educational and vocational goals.
- Support Services consists of Resource Family Approval, Staff Development and Training, Family Preservation and Visitation Services, Legal Processing, and Court Support. This unit provides ancillary services to support program operations, service delivery and staff development. Support Services ensures children are placed in a safe, least restrictive environment and are provided timely reunification services and positive parent child interactions in order to reunify. This unit also supports the development of the skills and knowledge social workers need to provide safety, permanency and well-being to children and families.

Employment and Eligibility Services

E&ES provides public assistance, including nutrition, healthcare coverage, housing assistance, cash aid, and employment and training resources to Solano County residents and assists recipients in achieving financial self-sufficiency. Specifically, E&ES administers CalFresh, Medi-Cal, California Work Opportunity and Responsibility to Kids (CalWORKs), and General Assistance.

Welfare Administration and Special Investigations Bureau

WA and the SIB conduct investigations to ensure the prevention and detection of fraud cases. SIB is also responsible for the computation and collection of CalWORKs overpayments and CalFresh over issuances, as well as the collection of General Assistance debts. The Appeals Unit within SIB is responsible for the timely hearing of appeals of adverse actions filed by recipients. SIB also manages the H&SS employee identification badge access system.

Special Projects

Special Projects is used to account for appropriations related to information technology systems and special programs. Information technology projects include the California Automated Welfare System (CalSAWS). Special programs include Transitional Housing Program Plus (THP-Plus) for transition age youth and the use of the Wraparound Reinvestment Fund.

Older and Disabled Adult Services

ODAS is responsible for APS, Napa/Solano AAA services, IHSS, IHSS PA, and the PA / PG / PC. APS responds to and performs investigations of allegations of elderly or dependent adult abuse or neglect (including self-neglect) and is available 24-hours a day, 7-days a week.

The Napa/Solano AAA manages a wide array of federal and State funded services that help support older individuals to live as independently as possible in the community; promote healthy aging and community involvement; and assist family members in their vital care-giving role.

IHSS is a Medi-Cal entitlement program which provides domestic and personal care services to low-income elderly or disabled persons who, without these services, are at risk for out-of-home placement. ODAS IHSS staff provide coordinated case management services which includes program eligibility, intake assessments, annual reassessments, community referral resources, payroll assistance, and referrals to the IHSS PA for recipient-provider matching services.

The IHSS PA provides enrollment services to IHSS providers with the goal of matching IHSS recipients to an IHSS provider on the PA's provider registry. The IHSS PA is also responsible for the recruitment, screening, and training of registry providers. The PG and PC provide personal and financial services to individuals who have been conserved by the Court and who are unable to care for themselves and/or manage their own affairs. The PA's responsibilities are to search for next-of-kin, authorize the

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disposition of decedents’ remains, and oversee the distribution of decedents’ estates when they have left no direction and/or executor for that purpose.

The IHSS Public Authority is discussed in its own narrative (BU 1520) and H&SS Social Services’ IHSS Public Authority Administration Bureau in its own narrative (BU 7690).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Child Welfare Services

- In 2018, federal enactment of the Family First Prevention Services Act (FFPSA) established a new and optional opportunity for county agencies to access federal Title-IVE funds to prevent the need for foster care. The State of California created an opt-in process for counties, which Solano County elected to pursue. A Comprehensive Prevention Plan (CPP) was created with widespread stakeholder collaboration and outlines various prevention strategies, including updating the Mandated Reporter Training, expanding Healthy Families America home visiting model, and creating a Community Pathway model of prevention services. The CPP has been approved by the California Department of Social Services and is being implemented.
- Child Welfare Services received approval for its County Self-Assessment (CSA). This CSA is conducted every five years and provides a review of the child welfare system. It also analyzes the juvenile placement services provided by Solano County Juvenile Probation Services. The CSA prioritizes populations and areas of need to be addressed in the 5-year System Improvement Plan (SIP). The SIP will be finalized in 2024.
- To further improve staff retention, Child Welfare Services invested in the provision of Emotional Intelligence training and coaching for its supervisors and managers. This leadership strategy focuses on promoting self-awareness and social awareness to enhance leadership skills.
- There continues to be staffing challenges in recruiting for the Social Worker III classification. This is the classification whose primary duties include child abuse investigations and case management. Retention has improved with the implementation of retention strategies, which include tracking data, conducting listening sessions and exit interviews, and creating a trauma-informed workplace. However, workforce shortages remain, and the number of qualified applicants has decreased over time despite holding open and continuous recruitment processes.

Employment and Eligibility Services

- To continue receiving Federal Financial Participation for the Statewide Automated Welfare System in California, the Centers for Medicare and Medicaid Services and the Food and Nutrition Service required California to implement a single statewide eligibility system by the end of 2023. On July 3, 2023, Solano County successfully migrated to the California Automated Welfare System (CalSAWS), which included new document imaging, call center, task management, reporting, appointment scheduling, and lobby management functionality, as well as a new public self-service portal, called BenefitsCal. However, required ongoing data clean-up, report validation, business process modifications, configuration adjustments and the current lack of historical reporting tools continue to impact staff productivity, program reporting timeliness, and customer service.
- E&ES administers several housing assistance programs for individuals and families who meet targeted program criteria. In 2023, 464 CalWORKs families requested assistance with housing or eviction prevention services under the CalWORKs Housing Support Program. Of the requests for assistance, 198 families were permanently housed, and 48 families received eviction prevention support. Through the Housing and Disability Advocacy Program (HDAP), 33 disabled individuals were permanently housed in 2023. Funding for these programs is limited and the availability of funds for FY2024/25 may be delayed while the community need exceeds program allocations.
- The CalWORKs Outcomes and Accountability Review (Cal-OAR) was established by SB 89 (Chapter 24, Statutes of 2017) and provides a data-driven continuous quality improvement framework for counties to evaluate and improve local CalWORKs programs. In 2023, as part of the first cohort of participating counties, E&ES completed the CalWORKs System Improvement Plan informed by stakeholder feedback in the self-assessment process. State proposals to reduce future CalWORKs funding jeopardize the viability of the plan’s strategies.

Welfare Administration

- State intercepts in support of fraud investigations were placed on hold during the pandemic but re-opened midway through 2023 providing the opportunity for the County to recover fraudulent payments.
- Medi-Cal annual redeterminations began on July 1, 2023 at the conclusion of the public health emergency on March 31, 2023. The increased workload associated with individual client redeterminations continues to present significant impact to workload capacity as staff responds to increased demands. In the 2nd and 3rd quarters of 2023, there was a 68% increase in fair hearings related to Medi-Cal programs. The Special Investigations Bureau will continue to evaluate internal business process reorganizing and staffing requirements to meet the increased demands.
- The temporary CalFresh Emergency Allotments, which provided a minimum of \$95.00 for CalFresh households, ended in February 2023. These emergency allotments were authorized under the Families First Coronavirus Response Act of 2020. In April 2023, clients began receiving their regular CalFresh benefits amount, and the difference in aid for many households was significant. The State Hearings Division saw an increase in CalFresh hearings as a result. According to E&ES, Solano County had 31,396 active CalFresh cases as of March 2024 and the associated increased workload is projected to remain consistent throughout the year.

Older and Disabled Adult Services

- Staff continue to participate in the California Office of Emergency Services Victim Services Program Unit Elder Abuse (XE) program which is a multidisciplinary community agency meeting to create a larger safety net for victims of crime and connect victims to resources.
- In 2023, continued the State's Home Safe Program, administered by E&ES, which serves APS clients who are homeless or at risk of homelessness to receive housing supports and housing location services. Clients have received an array of services including, but not limited to information and referral, emergency placement in hotel rooms and provision of temporary housing in residential care facilities. As of March 2024, 111 clients have been evaluated for services with 45 cases receiving interventions to either stabilize an at-risk for homelessness or provided shelter if experiencing homelessness. The State has indicated it will discontinue funding for this program in FY2024/25.
- The IHSS client caseload was at 6,046 by the end of 2023, which is an additional 518 clients over last year. Caseloads continue to grow in IHSS, and current staff are challenged to meet both the intake and annual reassessment requirements.
- Public Guardian / Public Conservator / Public Administrator cases continue to grow in complexity, requiring more time, attention and collaboration with Behavioral Health and community partners to meet client needs, especially related to placement and behavioral health treatment goals. Currently, each Deputy Public Guardian averages 55 cases from the various PG / PC / PA clients.
- In December 2023, the Board honored 48 centenarians, people aged 100 years and older. More than 300 centenarians have been honored since the celebration's inception 17 years ago. According to the U.S. Census Bureau, for 2023 there are an estimated 101,000 centenarians in the U.S., which is the second highest number in the world. Remarkable examples of longevity and the meaning of quality of life, centenarians age with dignity and grace. In our county, centenarians come from diverse ethnic, socioeconomic, religious, and educational backgrounds.

WORKLOAD INDICATORS

Child Welfare Services

- In 2023, CWS received 5,162 reports, 240 more than in 2022 and 624 more than in 2021, for allegations of child abuse and neglect which were evaluated and addressed. Of these 5,162 reports, 2,028 led to investigations. These investigations led to 133 children being placed in out of home care. During this same period, 65 children were returned home, and 76 adoptions or guardianships were legally ordered.
- As of December 2023, CWS had 353 children and youth in out of home placement, as compared to 359 in December 2022. Of the 353 children in out of home placements, 95 were with a relative or non-related extended family member, 17 in Short Term Residential Therapeutic Placements (STRTP's) (4 in county/13 out of county), 47 in Non-Relative Solano County Resource Family/Foster homes, 112 in Foster Family Agency Certified Homes, 23 young adults in Supervised Independent

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Living placements, 57 youth in non-dependent Legal Guardianship placements, 1 dependent youth in Guardianship placement, and 1 youth in other placement types (court ordered or specialty homes).

Employment and Eligibility Services

- In 2023, E&ES successfully migrated to CalSAWS, however, due to ongoing data and report validation, and the current lack of historical reporting tools, the number of unduplicated county residents is not available.
- E&ES workload consists of accepting applications and managing active cases for safety net programs including CalWORKs cash assistance and employment readiness supports for families, CalFresh nutrition assistance, Medi-Cal health coverage, and the General Assistance loan program for indigent adults. In 2023, the average monthly caseload for each of the programs administered by E&ES grew compared to 2022 with CalWORKs caseload growing by 7% to 3,347; CalFresh growing by 8% to 31,396; Medi-Cal growing by 6% to 75,193; and General Assistance growing by 16% to 345.
- In 2023, E&ES processed 73,925 safety net program applications, a 3% increase from 2022.
- In 2023, electronic skimming of benefits grew by 219% compared to 2022. E&ES replaced more than \$2.4 million of stolen cash and food benefits in 3,692 unique skimming instances.

Welfare Administration

In calendar year 2023:

- The Special Investigations Bureau (SIB) conducted 3,933 investigations in which 1,719 of the concluded investigations resulted in the reduction, denial or discontinuance of benefits or the referral for Administrative Disqualification Hearing (ADH) or prosecution.
- The Overpayment Recovery Unit computed 535 (163 CalWORKs and 372 CalFresh) overpayments/over issuances totaling \$1,460,311.
- The Appeals Unit held 1,218 hearings from represented programs, including CalFresh, CMSP, CalWORKs, General Assistance, IHSS, and Medi-Cal.

Older and Disabled Adult Services

In calendar year 2023:

- APS investigated 2,989 reports of elderly adult and dependent adult abuse, which is a 22% increase compared to 2022. Complexity of cases as measured by number of allegations investigated have steadily increased each year with financial abuse and self-neglect being the most common.
- Public Guardian / Public Conservator managed 347 cases and closed 13 PG / PC cases.
- Public Administrator investigated 42 open cases and closed three cases.
- IHSS received 2,750 new applications for services which is a 24% increase compared to 2022. Of this total, 1,812 were assigned for intake assessments and 1,468 were denied due to program eligibility criteria not being met. As of December 31, 2023, IHSS caseload totaled 6,046 recipients.
- The IHSS Enrollment Team provided orientations to 1,618 individuals and provided phone and walk-in assistance to 5,717 individuals.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$11,495,021 or 7.5% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The County General Fund Contribution of \$19,811,659 reflects an increase of \$3,035,291 or 18.1%.

Primary Funding Sources

The primary funding sources for Social Services 23 major programs are State allocations, federal funds, 2011 Realignment (see glossary for definition), and 1991 Realignment (see glossary for definition). Federal funding includes the following: Title IV-E for

Adoptions, Commercially Sexually Exploited Children (CSEC) Program, Child Welfare Services, Independent Living Program (ILP) and Kinship Guardianship Assistance Payment Program (Kin-GAP); Title XIX for Medi-Cal and Health Related (CWS, IHSS and APS); Temporary Assistance for Needy Families (TANF – see glossary for definition) for CalWORKs and CWS Emergency Assistance; Title XX for Child Welfare Services; Title IV-B for Child Welfare Services and Promoting Safe and Stable Families (PSSF); Title IIIB, IIIB C1 and C2, and Title IIIE for Napa/Solano AAA Administration, and State Administrative matching grants for the Supplemental Nutrition Assistance Program (SNAP) from the Department of Agriculture, also known as CalFresh.

State funds are primarily used for the following programs: Napa/Solano AAA, IHSS, CalWORKs, and CalFresh administration. State funds are also allocated to support components of administering child welfare services that are not part of 2011 Realignment which include the implementation of Continuum of Care Reform (CCR). In the FY2024/25 Recommended Budget, the non-federal share of costs related to CCR activities are funded with State revenue and 1991 Realignment.

H&SS is projecting to use approximately \$25.3 million in Realignment revenues in FY2024/25. The estimated Realignment receipts are projected with 2.0% increase from the FY2023/24 base receipts. Realignment revenues, both 1991 and 2011, are funded through sales tax and Vehicle License Fees (VLF). H&SS is projecting that there will be sufficient combined 1991 and 2011 Realignment revenues to cover projected expenditures in FY2024/25.

County General Fund is used to fund 100% of the administration costs of the General Assistance, Public Guardian (net of fees collected), and SSI Advocacy programs. The County provides County General Fund for the administration of Child Welfare Services equivalent to 24% of the non-federal costs. It also provides County General Fund for the administration of CalFresh, CalWORKs, Medi-Cal, and IHSS when federal and State allocations are not sufficient to cover the costs.

Projecting revenues for Social Services continues to be a challenge due to variations in caseloads, staff time studies for programs, and available State and federal allocation information. Costs for the administration of Social Services programs are shared by federal, State, and county agencies based on ratios developed from the State Quarterly County Expense Claim (CEC) (see glossary for definition) which may vary based on time study hours and caseloads. The timing of receipt of revenues also impacts forecasts. In developing the budget, various assumptions must be made based on these factors.

The Recommended Budget for Social Services includes a \$11,495,021 or 7.5% net increase in revenues compared to the FY2023/24 Adopted Budget, primarily due to the following:

- Increase of \$5,257,702 in combined 1991 and 2011 Realignment revenues representing increased need of Realignment revenue to cover projected program costs and cash flows in Social Services.
- Increase of \$2,084,439 in combined State and federal revenues primarily due to projected increases in Medi-Cal, CalWORKs, and Child Welfare Services revenues.
- Increase of \$1,107,417 in prior year State and federal revenues due to higher revenues estimated when compared to the FY2023/24 Adopted Budget relative to revenue recognition during the fiscal year in compliance with Government Accounting Standard Board (GASB) Statement No. 33.
- Increase of \$264,530 in Operating Transfers-In from Fund 216 – Napa/Solano AAA representing reimbursement for program management and administrative support costs.
- Decrease of \$254,358 in Other Revenues primarily due to lower projected charges for services of Public Guardian Unit based on FY2023/24 year-to-date collections.
- Increase of \$3,035,291 in County General Fund Contribution primarily due to increase in spending in the administration of CalFresh, CalWORKs, Child Welfare Services, Public Guardian and IHSS.

Primary Costs

Child Welfare Services (BU 7600) – With recommended appropriations of \$38,695,859, CWS includes the costs of social workers, supervisors, eligibility workers, and administrative and clerical support staff dedicated primarily to child protective services. Other programs administered by CWS include Adoptions, Foster Care Eligibility, Supportive and Therapeutic Options, Family Preservation, Wraparound Services, Child Abuse Prevention, Transitional Housing Placement Program, Emergency Child Care Bridge Program, and contracted Community Services.

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Employment and Eligibility Services (BU 7650) – With recommended appropriations of \$90,264,177, E&ES includes the costs of staff dedicated to eligibility determination and welfare-to-work programs, eligibility workers, employment services, social workers, supervisors, and administrative and clerical support staff. Also included is the cost of employment services contracts, ancillary and transportation services provided to CalWORKs clients, and housing support services. Programs administered include CalWORKs, Medi-Cal, CMSP, CalFresh, Refugee, General Assistance, and housing support programs.

Welfare Administration (BU 7545) – With recommended appropriations of \$10,561,360, WA includes the costs of welfare fraud investigators, appeals specialists, and administrative and clerical support staff who receive reports of potential fraud in all social services programs. WA conducts investigations on these reports and hears appeals from clients regarding decisions made on benefits for assistance programs and IHSS services. Clerical and accounting staff who handle fiscal disbursement functions for the assistance programs are also included in this cost center.

Special Projects (BU 7675) – With recommended appropriations of \$3,326,570, Special Projects includes the costs for the Transitional Housing Assistance Program for emancipated foster youth, the CalSAWS database and case management system used to determine eligibility for Assistance programs and other costs covered by the CalSAWS allocation, and other grants for ODAS, E&ES, and CWS divisions.

Older and Disabled Adult Services (BU 7640) – With recommended appropriations of \$20,644,702, ODAS includes the costs of social workers, and administrative and clerical support staff dedicated to IHSS, APS, and PG functions.

Napa/Solano Area Agency on Aging (BU 7685) – With recommended appropriations of \$1,301,492, Napa/Solano AAA includes the costs of staff dedicated to Napa/Solano AAA.

Social Services Support (BU 7670) – With recommended appropriations of (\$1,035,862), this primarily represents funding from Public Health to fund new positions in ODAS.

The Recommended Budget includes a \$11,495,021 or 7.5% net increase in appropriations compared to the FY2023/24 Adopted Budget:

- Increase of \$10,218,092 in Salaries and Employee Benefits due to negotiated and approved wage increases and additional positions in ODAS, CWS, E&ES and Welfare Administration Divisions (see Summary of Position Changes for details) and an increase in salary savings.
- Increase of \$2,283,343 in Services and Supplies due to increases in liability insurance, postage charges, DoIT charges, county garage services, contracted services, and utilities. These are offset by decreases in various other line items such as computer components and data processing services.
- Decrease of \$22,251 in Other Charges due to decreases in housing assistance to clients, family stabilization expenditures and interfund services, offset by increases in CalWORKs childcare, contracted direct services, and Countywide Administrative Overhead.
- Decrease of \$264,688 in Fixed Assets as there are no planned fixed asset purchases for FY2024/25.
- Increase of \$54,181 in Other Financing Uses due to an increase in pension obligation bond rate costs.
- Decrease of \$781,010 in Intrafund Transfers primarily due to an increase in Social Services' share of H&SS Administration Division costs, offset by decreases due to termination of the MOU between E&ES and Behavioral Health Division related to the SMART program and IGT transfer in from Public Health Division to fund positions in ODAS.

Contracts

The FY2024/25 Recommended Budget for Social Services includes \$6,166,074 or 3.8% in contracted direct services for the provision of services to CWS, E&ES and ODAS. H&SS will return to the Board in June 2024 with a master list of contracts for the Board's consideration.

Fixed Assets

None.

Summary of Division Budget

7680 – Fund 902-Social Services
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DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	42,473,610	50,201,454	62,041,786	11,840,332	23.6%
INTERGOVERNMENTAL REV FEDERAL	78,756,632	83,174,003	79,783,229	(3,390,774)	(4.1%)
CHARGES FOR SERVICES	450,340	644,490	407,632	(236,858)	(36.8%)
MISC REVENUE	704,783	415,000	397,500	(17,500)	(4.2%)
OTHER FINANCING SOURCES	2,004,727	1,051,962	1,316,492	264,530	25.1%
GENERAL FUND CONTRIBUTION	12,378,869	16,776,368	19,811,659	3,035,291	18.1%
TOTAL REVENUES	136,768,961	152,263,277	163,758,298	11,495,021	7.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	86,082,758	96,335,265	106,553,357	10,218,092	10.6%
SERVICES AND SUPPLIES	12,833,239	14,842,463	17,125,806	2,283,343	15.4%
OTHER CHARGES	28,122,153	29,718,931	29,696,680	(22,251)	(0.1%)
F/A BLDGS AND IMPRMTS	0	140,000	0	(140,000)	(100.0%)
F/A EQUIPMENT	0	124,688	0	(124,688)	(100.0%)
LEASES	16,193	41,961	49,315	7,354	17.5%
OTHER FINANCING USES	1,554,580	1,000,430	1,054,611	54,181	5.4%
INTRA-FUND TRANSFERS	8,183,939	10,059,539	9,278,529	(781,010)	(7.8%)
TOTAL APPROPRIATIONS	136,792,862	152,263,277	163,758,298	11,495,021	7.5%
NET CHANGE	23,901	0	0	0	0.0%

STAFFING					
SOCIAL SERVICES DIVISION	694.50	697.50	727.50	30.00	4.3%
TOTAL STAFFING	694.50	697.50	727.50	30.00	4.3%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The County General Fund Contribution of \$19,811,659 increased by \$3,035,291 or 18.1% when compared to the FY2023/24 Adopted Budget.

Salaries and Employee Benefits reflect an increase of \$10.2 million primarily due to negotiated and approved wage increases, additional positions to address increase in caseloads, and increases in various countywide charges in allocated program costs particularly in E&ES, CWS and ODAS. The County provides County General Fund for the administration of CalFresh, CalWORKs, Medi-Cal and IHSS when federal and State allocations are not sufficient to cover the costs.

SUMMARY OF POSITION CHANGES

Changes in the division's position allocations since the adoption of the FY2023/24 Budget are provided below by program.

Child Welfare Services

On March 12, 2024, the following position changes were approved by the Board:

- Added 2.0 FTE Limited-Term Social Worker II through June 30, 2027 to support the Excellence in Family Finding, Engagement and Support (EFFES) program created by AB 179 (Statutes of 2022). Solano County, as a participating county, was allocated \$989,000 in one-time State General Fund, available for expenditure through June 30, 2027, for specialized permanency work to identify and engage persons related to the child. The allocation requires a 50% local match and

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Wraparound Reinvestment and 1991 Realignment revenues will provide the local match with no impact to the County General Fund.

- Added 2.0 FTE Limited-Term Office Assistant II through June 30, 2027 to provide clerical support to Child Welfare Services and the EFFES program. The positions will also be funded with one-time State General Fund, Wraparound Reinvestment and 1991 Realignment revenues. There will be no impact to the County General Fund.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 1.0 FTE Paralegal (Senior) to act in a lead capacity in the management of various legal processes. The position is funded with State and 1991/2011 Realignment revenues and County General Fund.
- Delete 1.0 FTE Legal Procedures Clerk.

Employment and Eligibility Services

On December 23, 2023, 1.0 FTE Limited-Term Program Analyst expired.

On February 16, 2024, 1.0 FTE Accounting Technician transferred to Welfare Administration.

On February 19, 2024, 1.0 FTE Accounting Clerk II and 1.0 FTE Office Supervisor transferred to Welfare Administration.

On March 12, 2024, as part of the Midyear Financial Report, the following position changes were approved by the Board:

- Converted 12.0 FTE Limited-Term Eligibility Benefit Specialist II to 12.0 FTE Eligibility Benefit Specialist II (regular). The positions administer Medi-Cal renewals and assist with the increase in caseloads, including addressing the growth in CalFresh caseload. The positions are funded with federal and State allocation funds.
- Added 1.0 FTE Eligibility Benefits Specialist Supervisor to oversee staff whose duties primarily focus on public assistance benefits. The position is funded with federal and State allocation funds.

The FY2024/25 Recommended Budget includes an increase of 14.0 FTE positions to address the continuing increases in caseload and applications for benefits. The average monthly Medi-Cal caseload has grown by 43% (+22,034 cases) and the average monthly CalFresh caseload has grown by 55% (+10,821 cases) compared to FY2018/19. Additionally, the continuous Medi-Cal coverage mandate enacted in response to the COVID-19 pandemic ended, resulting in increases in eligibility redeterminations at the same time caseloads are increasing. In addition to increases in ongoing caseloads, applications are up year-over-year with increases of 57% in CalWORKs, 5% in CalFresh, 41% in Medi-Cal and 14% in General Assistance. These positions are funded with federal and State allocation funds and 1991 Realignment.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 13.00 FTE Eligibility Benefits Specialist II.
- Add 2.0 FTE Eligibility Benefits Specialist III.
- Add 1.0 FTE Eligibility Benefits Specialist Supervisor.
- Delete 1.0 FTE Staff Development Trainer.
- Delete 1.0 FTE Office Assistant III.

Welfare Administration

During FY2023/24, 1.0 FTE Clerical Operations Supervisor was reclassified to 1.0 FTE Office Supervisor to align the classification with the job duties being performed. The position is funded with federal and State allocations.

On February 16, 2024, 1.0 FTE Accounting Technician transferred in from the Employment and Eligibility Services.

On February 19, 2024, 1.0 FTE Accounting Clerk II and 1.0 FTE Office Supervisor transferred in from the Employment and Eligibility Services.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 1.0 FTE Appeals Specialist to address continuing increase in caseload due to over issuances, which is compounded by a reduction in regulatory timeframes for investigating. As of February 2024, 4,012 cases are being investigated, a 52% increase from February 2021. The position is funded with 1991 Realignment.
- Add 1.0 FTE Limited-Term Accounting Technician through June 30, 2026. This position will provide fiscal support to address the increase in workload resulting from the implementation of CalSAWS. This includes reports, reconciliations, and housing transactions (processed outside of CalSAWS). The position is funded with 1991 Realignment.

Older and Disabled Adult Services

On March 12, 2024, as part of the Midyear Financial Report, the following position changes were approved by the Board:

- Added 1.0 FTE Office Coordinator (TBD) to provide support for the administration of the Napa/Solano Area Agency on Aging program. As this State mandated program continues to grow, including the Governor’s executive order to create a Master Plan for Aging, there is a corresponding increase in number of contracts for the delivery of services, and federal and State reporting requirements. Fifty percent of the position is funded with Solano County General Fund and the remaining 50% from Napa County’s contribution.
- Added 1.0 FTE Social Services Manager (TBD) to support and oversee service delivery to clients in the IHSS and Public Authority programs. The position is funded with 1991 Realignment.
- Added 2.0 FTE Social Worker II for the IHSS program as eligible clients and caseloads continue to increase, along with the annual reassessments required by the State program. The positions are primarily funded with federal and State revenues, and 1991 Realignment.

The FY2024/25 Recommended Budget includes the following position changes:

- Add 5.0 FTE Social Worker II to address the continuing increase in client caseload in the In-Home Supportive Services program. The position is funded with Public Health Intergovernmental Transfer revenue.
- Add 1.0 Social Services Supervisor to supervise a unit of social workers. The position is funded with Public Health Intergovernmental Transfer revenue.

PENDING ISSUES AND POLICY CONSIDERATIONS

Child Welfare Services

Effective January 1, 2023, Assembly Bill (AB) 2085 (Chapter 770, Statutes of 2022) and Senate Bill (SB) 1085 (Chapter 832, Statutes of 2022) became effective. These two bills have provided guidance to Child Welfare Services regarding the definition of “general neglect”. The AB 2085 amended Penal Code (PC) §11165.2, §11166, and §11167. The amendments to PC §11165.2 specify that “general neglect” does not include a parent’s economic disadvantage. SB 1085 amended Welfare and Institutions Code (WIC) §300 and §300.2 to prohibit a child from being found within the jurisdiction of the juvenile court solely based on indigence or other conditions of financial difficult.

Poverty is a risk factor for neglect, but poverty does not equate to neglect. Because the general neglect definition is broad and has the potential to be misapplied, reports alleging general neglect may disproportionately impact families experiencing poverty and in need of economic supports. This also contributes to the racial disproportionality of children of color in the Child Welfare System. Impoverished families are believed to comprise the majority of children removed from home into foster care, and neglect is a factor in more than 60 percent of all removals, per federal data.

As a result of this legislation, Child Welfare Services are encouraged to provide referrals to services, support families in economic insecurity, develop clear policies and procedures for determining when a child may be at risk of suffering serious physical harm or illness, and create community pathways for families to access services prior to a call being made to the child abuse hotline. Focusing on these strategies will ensure that families are helped in times of need and not further traumatized by the system. Additionally, this definitional change is intended to mitigate racial disproportionality of marginalized communities of color.

The Family Urgent Response System (FURS) provides foster youth and their caregivers with the immediate support they need during times of emotional crisis, and links youth and families to needed supports and services to help stabilize the situation. The

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Governor's FY2024/25 Proposed Budget eliminates funding for this program. The FY2024/25 Recommended Budget does not include funding for the FURS program; however, if the Governor's May Revision restores this funding, CWS will include the unanticipated funding in their Supplemental Budget request.

The Bringing Families Home program provides housing-related supports to child welfare involved families and those at risk of homelessness. The Governor's FY2024/25 budget proposal would delay any new funding to FY2025/26. Unless the funding is reinstated, the program will be eliminated in FY2025/26.

The 2023 Budget Act created a housing supplement to the basic rate paid for a nonminor dependent foster youth placed in a Supervised Independent Living Placements (SILP). The Governor's FY2024/25 Proposed Budget reduces the supplemental funding in FY2024/25 and ongoing.

Employment and Eligibility Services

To address the State's projected budget shortfall, the Governor's FY2024/25 Proposed Budget includes several reversions and reductions for CalWORKs programs. Reversions are 'claw backs' of unspent funds allocated for FY2022/23 and FY2023/24, and reductions apply to previously approved multi-year allocations. These include:

- CalWORKs Single Allocation – the State provides this funding to counties to administer the CalWORKs program and funds local eligibility activities, and employment and supportive services for CalWORKs recipients. The Governor's budget proposal included a reduction in funding for FY2024/25 and ongoing.
- Family Stabilization – the Governor's budget proposal includes a reduction in ongoing funding for this program, essentially eliminating the program.
- Employment Services Intensive Case Management – the Governor's budget proposal includes a reduction in ongoing funding for this program, essentially eliminating the program.
- Expanded Subsidized Employment – the Governor's budget proposal includes a reduction in ongoing funding for this program, essentially eliminating the program.

Solano County is one of 19 California performance measurement counties subject to State and federal CalFresh quality control reviews. The California Department of Social Services (CDSS) has notified the 19 performance measurement counties that the statewide CalFresh payment error rate has exceeded both the six percent federal tolerance level and the national error rate for FFY2022/23, placing the State in jeopardy of a financial sanction if the error rate again exceeds the six percent tolerance level in FFY2023/24. If there is a federal fiscal liability, both the State and performance measurement counties who exceed the federal tolerance level will share the penalty in accordance with federal sanction pass-on calculations defined in Division 15 of the California Department of Social Services Manual of Policies and Procedures. Any imposed sanctions would be applied by reducing the federal share of the County's reimbursable CalFresh administrative costs.

In response to the State's budget shortfall, the Department of Health Care Services (DHCS) is evaluating budget solutions to reduce Medi-Cal spending. While no plan has been announced, potential spending reductions could include elimination of optional patient services, reversing recent eligibility expansions or discontinuing automated eligibility determinations.

CalFresh, CalWORKs, and General Assistance benefits are delivered to eligible recipients on Electronic Benefit Transfer (EBT) cards, which function like debit cards. Electronic theft of benefits from EBT cards continues to be a significant issue, with nearly \$1.2 million stolen from Solano residents in the first quarter of 2024. In most circumstances, benefits must be replaced by Employment and Eligibility staff within 10 days of the reported theft. To combat electronic benefit theft, the State has announced that it will be replacing existing EBT cards with new Chip EMV/ Tap enabled cards beginning as soon as the summer of 2024.

The Governor's FY2024/25 budget proposes to extend the one-time augmented CalWORKs Housing Support Program (HSP) funds provided in FY2021/22. The one-time augmented funds originally had expenditure authority through the end of FY2023/24; the Governor's Proposed Budget would extend the expenditure deadline through FY2024/25. Additionally, the one-time augmented funds provided in FY2022/23, as well as the ongoing appropriation provided in FY2023/24, have an expenditure deadline through FY2024/25. The County Welfare Directors Association of California has developed a redistribution scenario for unspent augmented funds based on counties' actual expenditures. If the proposal is approved, the County will receive an augmentation of more than \$3 million in additional HSP funding to be utilized through FY2024/25.

Welfare Administration

Over payment and over issuance claim establishment rule changes mandated by the California Department of Social Services (CDSS) have impacted the number, recovery time period, and monetary value of claims established. During 2022, the establishment timeframe for CalWORKs overpayment determinations decreased from no time limitation to a maximum of two years preceding notification and CalFresh decreased from three to two years. In addition, a systemic 9-month lag in the receipt of quarterly wage information reported by the Employment Development Department (EDD), coupled with restrictions on the immediate verification of income discrepancies with the payment source and frequently uncooperative on non-responsive clients and employers further increase the demands placed upon staff and negatively impact timely claim establishment and resulting in lowered or no citable claims.

Older and Disabled Adult Services

In 2023, Medi-Cal eligibility asset limits were increased and beginning January 1, 2024, asset limitations were removed altogether. These changes have likely contributed to the 10% growth in caseloads compared to a smaller percentage in prior years.

In August 2023, California Department of Social Services (CDSS) informed program staff of the successful completion of a Quality Improvement Action Plan maintaining 90% reassessment compliance for the most fragile clients who are most at risk of out of home placement. However, CDSS administered a consecutive Quality Improvement Action Plan – corrective action – for being out of compliance in maintaining at least 80% for overall reassessments.

Medi-Cal Redeterminations began in April 2023 and approximately 200 IHSS clients lost Medi-Cal coverage in the last year. Staff are informing In-Home Supportive Services' clients about the need to maintain Medi-Cal eligibility in order to receive IHSS services.

In June 2019, Governor Newsom, recognizing California's over-65 year of age population is projected to grow to 8.6 million by 2030, signed an executive order calling for the creation of a Master Plan for Aging. Due to the COVID-19 pandemic, the Master Plan for Aging rollout was delayed until January 2021. This plan is broad, covering five key areas related to aging including housing, health care, equity and inclusion, caregiving, and affordability of aging. Stakeholder work groups, sharing best practices in these areas across counties and movement towards prioritizing aging related agendas became the norm. The plan is slated to serve as a blueprint to build healthy age friendly communities.

Additionally, the Master Plan for Aging created opportunities to enhance service delivery to seniors and people with disabilities. In 2023, ODAS received \$200,000 for the Local Aging and Disability Action Plan grant from the California Department of Aging to create a local aging and disability friendly community plan with community members and leaders working together. In addition, Napa/Solano Area Agency on Aging, in collaboration with Independent Living Resources of Solano and Contra Costa Counties, opened the Solano Aging and Disability Resource Connection (ADRC) and received "designated status" from the State, along with the ability to receive additional funding for services. The ADRC promotes integration of service delivery, one stop information and referrals for more coordination of services between aging service delivery entities, including county and community agencies.

The Governor's FY2024/25 Proposed Budget delays funding for the Home Safe Program, which may result in a pause in services in FY2024/25 if funding is delayed to FY2025/26. The Home Safe Program offers strategies to address and prevent homelessness and support ongoing housing stability for APS clients. Clients have received an array of services including, but not limited to information and referral, emergency placement in hotel rooms and provision of temporary housing in residential care facilities and permanent housing.

BUREAU PURPOSE

On March 5, 2002, the Solano County Board of Supervisors established an In-Home Supportive Services (IHSS) Public Authority (PA) to act as the Employer of Record for In-Home Supportive Services providers. In addition to serving as the employer of record for IHSS providers, the IHSS PA also provides services to IHSS consumers. Health and Social Services' (H&SS) Social Services Division, through a Memorandum of Understanding (MOU) with the IHSS PA Board, provides the administration for the IHSS PA. This budget unit was established to track revenues and expenditures for staff positions and other operating costs affiliated with the administration of the IHSS PA.

FUNCTION AND RESPONSIBILITIES

H&SS dedicates staff and operating expenditures in this budget unit to fulfill the requirements set forth in Welfare and Institutions Code §12301.6 as follows: a) operate as the employer of IHSS providers for the purposes of collective bargaining over wages, hours, and other terms of employment such as administering health benefits; b) assist IHSS consumers in finding IHSS providers through the establishment of a registry of IHSS providers and a referral system under which IHSS providers shall be referred (recipient – provider matching services); c) investigate the qualifications and background of all IHSS providers; d) provide training to IHSS providers and consumers; e) provide administrative support to the IHSS PA Advisory Committee; and f) perform any other functions as necessary for the operation of the IHSS PA.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In calendar year 2023:

- IHSS PA continued to recruit providers to the Registry, receiving 301 applications. Despite many interventions to assist applicants to complete Registry onboarding such as videoconference interviews and Registry orientation, only 46 completed the process and were added to the Registry. Many failed to complete their applications due to the availability of employment in supported living service environments at higher wages.
- The average number of active IHSS providers on the Registry was 279, with 141 already fully assigned to work for one or more consumers. The IHSS PA received 1,110 requests for caregivers in 2023. Due to limited available caregivers on the Registry, 89% of IHSS consumers were not able to get matched with a caregiver on the Registry. IHSS PA staff assist consumers with connections and resources to find alternative caregivers.
- The IHSS PA continued with implementation of the Backup Provider System (BUPS) which allows the IHSS PA to refer or dispatch an emergency caregiver to an IHSS consumer in need of an emergency or backup caregiver for up to 80 hours per fiscal year. In 2023, there were 50 requests for emergency providers.

WORKLOAD INDICATORS

In calendar year 2023:

- The IHSS PA maintained an average of 279 providers on the IHSS PA Provider Registry to serve an average of 178 IHSS consumers per month. These providers represent a subset on the 5,611 IHSS paid providers countywide as of December 2023.
- Processed 301 applications from individuals interested in being placed on the IHSS PA Provider Registry, resulting in 46 new providers added.
- Received and processed 1,110 provider list requests from IHSS recipients who requested assistance in finding a provider.
- Provided 5,339 intervention services including intake, information and assistance, mediation to resolve complex issues, and follow-up.
- IHSS PA staff administered health benefits to an average of 1,312 IHSS providers per month. All eligible IHSS providers who requested to be added to the health plan were enrolled within 30 days of receiving the request throughout the year. In addition to this benefit, IHSS PA staff issued 17,650 pairs of gloves and 1,095 masks to IHSS consumers upon request.
- Advertised the availability of First Aid and CPR classes to all IHSS providers, assisted with their enrollment in the class and the issuance of their First Aid/CPR card.

BUREAU BUDGET SUMMARY

The FY2024/25 Recommended Budget represents increases of \$32,259 or 3.1% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget.

Budget unit 7690, a Bureau of the H&SS Department Budget, is primarily comprised of the cost of H&SS dedicated staff and operating expenditures needed to administer the IHSS PA responsibilities.

Primary Funding Sources

IHSS – Public Authority Administration is primarily funded with an operating transfer-in of \$1,050,616 from the IHSS Public Authority operating fund (Fund 152, BU 1520) to reimburse H&SS for administrative support staff and operating costs.

The FY2024/25 Recommended Budget projects a \$32,259 or 3.1% increase in revenues primarily due to an increase of \$29,109 in reimbursement from Fund 152 due to an overall increase in costs.

Primary Costs

Primary costs for IHSS PA Administration are \$622,062 for Salary and Employee Benefits; \$118,210 for Services and Supplies; \$250,051 for Intra-fund Transfers; \$71,753 for Other Charges; and \$7,470 for Other Financing Uses.

The FY2024/25 Recommended Budget projects a \$32,259 or 3.1% increase in appropriations primarily due to the following:

- Decrease of \$140,951 in Salaries and Employee Benefits primarily due to the deletion of a position, offset by increases in negotiated and approved wage increases, and a decrease in salary savings.
- Increase of \$14,408 in Services and Supplies due to increases in DoIT charges, managed print services, and membership costs, offset by decreases in education, training, and travel costs.
- Increase of \$11,400 in Other Charges primarily due to an increase in Countywide Administrative Overhead costs and contracted direct services, offset by decreases in interfund services.
- Increase of \$147,402 in Intra-fund Transfers primarily due to higher transfer of salaries and benefits from Older and Disabled Adult Services (ODAS) budget unit for staff support to the IHSS Public Authority, offset by a decrease in H&SS administration costs allocated to BU 7690.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$17,180 for software licenses and maintenance services.
- \$18,750 for provider training and support services.

Fixed Assets

None.

BUREAU COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
MISC REVENUE	6,400	15,600	18,750	3,150	20.2%
OTHER FINANCING SOURCES	848,382	1,021,507	1,050,616	29,109	2.8%
TOTAL REVENUES	854,782	1,037,107	1,069,366	32,259	3.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	706,622	763,013	622,062	(140,951)	(18.5%)
SERVICES AND SUPPLIES	100,096	103,802	118,210	14,408	13.9%
OTHER CHARGES	29,115	60,173	71,573	11,400	18.9%
OTHER FINANCING USES	6,629	7,470	7,470	0	0.0%
INTRA-FUND TRANSFERS	12,320	102,649	250,051	147,402	143.6%
TOTAL APPROPRIATIONS	854,782	1,037,107	1,069,366	32,259	3.1%
NET CHANGE	0	0	0	0	0.0%

STAFFING					
IHSS - PA ADMINISTRATION	5	5	4	(1)	(20.0%)
TOTAL STAFFING	5	5	4	(1)	(20.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

On March 12, 2024, the Midyear Financial Report included the following position change:

- Deleted 1.0 FTE Public Authority Administrator as a Social Services Manager (TBD) was added to Social Services' ODAS Bureau with responsibilities divided between Public Authority activities and IHSS oversight.

PENDING ISSUES AND POLICY CONSIDERATIONS

The IHSS PA coordinates a continuous recruitment for additional IHSS providers for the Registry to meet the continued demand of referrals and needs of the clients. Recruitment and retention of providers on the Registry remains challenging as the number of new IHSS eligible clients referred to the service grows, service needs increase, and fewer applicants are following through on their Registry application.

In 2023, the California Department of Social Services (CDSS) continued to offer the IHSS Career Pathways program that provides training and stipends to IHSS caregivers who attend classes through their approved training vendors. Unfortunately, there was limited class offerings, and most Solano caregivers did not participate. The IHSS PA continues to provide outreach regarding this training program and plans to supplement this training by offering a series of non-paid IHSS-topic related virtual trainings to assist providers and consumers in using the Electronic Timesheet System, better understanding of Hourly Task Guidelines, and other topics that are not part of the IHSS Career Pathways program.

DIVISION PURPOSE

This budget unit tracks financial aid for recipients of mandated social services assistance programs.

FUNCTION AND RESPONSIBILITIES

The Assistance Programs provide mandated categorical aid to eligible persons based on federal and State criteria. These include California Work Opportunity and Responsibility to Kids (CalWORKs) (see glossary for definition), Refugee Resettlement Program, Adoptions Assistance Program (AAP), Foster Care Assistance, General Assistance (GA), Approved Relative Caregiver (ARC), Work Incentive Nutritional Supplement (WINS), and State Utility Assistance Subsidy (SUAS).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Projecting the cost of Assistance Programs is challenging, given frequent changes in federal and State regulations for eligibility, duration, and assistance program criteria, as well as court decisions and economic conditions. The Recommended Budget projections are based on current trends in caseloads. Adjustments, if needed, will be included in the FY2024/25 Midyear Financial Report.

WORKLOAD INDICATORS

Operational costs associated with assistance payments and relevant workload indicators are included in the H&SS Social Services budget.

DIVISION BUDGET SUMMARY

The Recommended Budget represents increases of \$5,578,967 or 8.4% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget. The County General Fund (CGF) contribution of \$4,465,196 represents an increase of \$456,727 or 11.4%.

Primary Funding Sources

The primary funding sources are federal entitlement funds, State funds, 1991 and 2011 Realignment (see glossary for definition), and County General Fund. Federal funds include Foster Care and Adoptions Assistance (Title IV-E), CalWORKs or Temporary Assistance for Needy Families (TANF) (see glossary for definitions), and Title XX federal funds.

Both Foster Care and Adoptions Assistance programs are also included in 2011 Realignment which redirected sales tax revenues to counties to fund the State’s share of these programs and shifted the financial responsibility to counties for 100% of the non-federal share of costs. The cost to the County General Fund will increase if sales tax revenues are not sufficient to cover the non-federal costs.

CalWORKs Assistance was realigned from the State to counties with 2011 Realignment differently from other programs. The State shifted Proposition 63 – Mental Health Services Act (MHSA) (see glossary for definition) funding on a one-time basis to fund Mental Health Programs which were, at that time, funded through 1991 Realignment. The State then shifted the 1991 Mental Health Realignment funds to pay for CalWORKs Assistance costs.

In addition, Assembly Bill (AB) 85 (see glossary for definition) changed the 1991 Realignment structure to enable counties’ indigent health care savings, resulting from California’s election to implement Medi-Cal expansion under the Affordable Care Act, to be captured and redirected to pay for CalWORKs State General Fund assistance costs, thereby freeing up State General Fund to pay for the State’s Medi-Cal expansion costs. The State added subaccounts in the 1991 Realignment structure, namely the Family Support Account, funded with 1991 Realignment Sales Tax revenues and the Child Poverty and Family Supplemental Support, funded by Vehicle License Fees.

To provide funding for the Child Poverty and Family Supplemental Support subaccount, AB 85 changed the 1991 Realignment general growth formulas, capping general growth for the Health subaccount at 18.45% and eliminating general growth funding for Social Services. The Child Poverty and Family Supplemental Support subaccount is used to fund CalWORKs Assistance grant increases and the repeal of the Maximum Family Grant (MFG) rule (see glossary for definition), effective January 1, 2017. To the extent that 1991 Realignment funds resulting from the account structure change do not cover the State’s share of cost for CalWORKs, the State is continuing to fund their share from State General Fund.

7900 – Fund 902-Assistance Programs
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Summary of Division Budget

The Recommended Budget for Assistance Programs projects a \$5,578,967 or 8.4% net increase in revenues compared to the FY2023/24 Adopted Budget primarily due to projected cost increases in Adoptions, Foster Care, CalWORKs, Refugees, and General Assistance; offset by a decrease in projected ARC Assistance costs. The changes are reflected in the following revenue sources:

- \$3,263,099 increase in State and federal revenues.
- \$1,859,141 increase in combined 1991 and 2011 Realignment revenues.
- \$456,727 increase in County General Fund Contribution.

Primary Costs

The FY2024/25 Recommended Budget for Assistance Programs projects \$5,578,967 or 8.4% net increase in appropriations compared to the FY2023/24 Adopted Budget. The projected increase is primarily the result of the following:

Adoptions Assistance Program (BU 7901) – \$1,551,299 or 13.7% net increase in appropriations due to increase in projected paid cases based on current trends.

Foster Care Assistance programs – \$359,415 or 2.3% net increase in appropriations due to the following:

- Kin-GAP (BU 7902) – Costs are projected to increase by \$207,972 or 13.5% when compared to FY2023/24 Adopted Budget.
- Foster Care (BU 7903) – Costs are projected to increase by \$129,912 or 1.0% when compared to FY2023/24 Adopted Budget.
- County Only Foster Care (BU 7908) – Costs are projected to increase by \$21,531 or 5.4% when compared to FY2023/24 Adopted Budget.

CalWORKs Assistance (BU 7904) – \$3,084,559 or 8.4% net increase in appropriations due to increase in projected paid cases based on current trends.

Refugee Assistance (BU 7906) – \$91,914 or 175.1% net increase in appropriations due to an increase in projected paid cases.

General Assistance (BU 7907) – \$740,129 or 31.6% net increase in appropriations due to increase in average grant and projected paid cases based on current trends.

Approved Relative Caregiver (BU 7909) – \$223,002 or 59.4% net decrease in appropriations due to decrease in projected paid cases based on current trends.

Work Incentive Nutritional Supplement (WINS), State Utility Assistance Subsidy (SUAS) (BU 7911) – \$25,347 or 7.0% decrease in appropriations based on current trends.

Contracts

The FY2024/25 Recommended Budget includes \$1,865,378 in contracted direct services for the provision of Adoption and Foster Care Wraparound services and \$437,062 in Emergency Child Care Bridge Program for Foster Care. H&SS will return to the Board in June 2024 with a master list of contracts for the Board's consideration.

Fixed Assets

None.

DIVISION COMMENTS

None.

Summary of Division Budget

**7900 – Fund 902-Assistance Programs
Gerald Huber, Director of Health & Social Services
Health & Public Assistance**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	40,316,224	40,045,313	44,031,996	3,986,683	10.0%
INTERGOVERNMENTAL REV FEDERAL	18,416,838	22,727,005	23,862,562	1,135,557	5.0%
GENERAL FUND CONTRIBUTION	6,105,138	4,008,469	4,465,196	456,727	11.4%
TOTAL REVENUES	64,838,200	66,780,787	72,359,754	5,578,967	8.4%
APPROPRIATIONS					
SERVICES AND SUPPLIES	489,411	777,864	651,648	(126,216)	(16.2%)
OTHER CHARGES	64,705,409	66,002,923	71,708,106	5,705,183	8.6%
OTHER FINANCING USES	(356,620)	0	0	0	0.0%
TOTAL APPROPRIATIONS	64,838,200	66,780,787	72,359,754	5,578,967	8.4%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Please see pending issues relative to the Assistance Programs which are included under Budget Unit 7680.

7900 – Fund 902-Assistance Programs
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	19,856,317	22,200,829	23,524,766	1,323,937	6.0%
9600 MHSA	20,703,432	46,475,183	31,119,021	(15,356,162)	(33.0%)
7950 TOBACCO PREVENTION & EDUCATION	475,786	473,944	530,222	56,278	11.9%
APPROPRIATIONS					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	19,856,317	22,200,829	23,524,766	1,323,937	6.0%
9600 MHSA	24,422,546	40,256,343	37,649,531	(2,606,812)	(6.5%)
7950 TOBACCO PREVENTION & EDUCATION	475,786	472,879	530,222	57,343	12.1%
NET CHANGE					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	0	0	0	0	0.0%
9600 MHSA	3,719,114	(6,218,840)	6,530,510	12,749,350	(205.0%)
7950 TOBACCO PREVENTION & EDUCATION	0	(1,065)	0	1,065	(100.0%)

A summary of the budgets administered by the Health and Social Services Department is provided on the following pages.

DEPARTMENTAL PURPOSE

The In-Home Supportive Services (IHSS) Public Authority (PA) is a distinct legal entity that serves as the Employer of Record for In-Home Supportive Services caregivers (also known as IHSS providers) in Solano County, established in accordance with California Welfare and Institutions Code §12301.6. The Solano County Board of Supervisors serves as the Governing Board for this separate legal entity. In addition to serving as the Employer of Record for IHSS, the Public Authority also provides services to IHSS consumers.

FUNCTION AND RESPONSIBILITIES

On March 5, 2002, the Solano County Board of Supervisors established the Public Authority to act as the Employer of Record for IHSS providers. The IHSS Public Authority, a governmental entity separate and distinct from Solano County, established a Memorandum of Understanding (MOU) with the County to provide staff and all administrative services for the IHSS PA.

This budget unit includes administrative costs incurred by the IHSS PA (BU 1521), IHSS Public Authority Advisory Committee (BU 1522), health benefit premium payments for IHSS providers (BU 1523), and the IHSS Maintenance of Effort (MOE) - Services (BU 1523). The required County General Fund Contribution for these functions is budgeted in this fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In 2023, the IHSS Public Advisory Committee met bimonthly to discuss issues pertinent to the In-Home Supportive Services program and to make recommendations regarding service delivery. Governor Newsom declared the end of the COVID-19 pandemic in California, which had an impact on this committee by disallowing 100% virtual meetings. Under a new law, Assembly Bill 2449, the Advisory Committee must have an in-person quorum to conduct business, and members who have special circumstances may attend virtually twice per year. As a result of re-implementing the in-person requirement, there were two meetings in 2023 where a quorum was not present, and voting could not take place to conduct business. Despite this challenge, the Advisory Committee has remained active with their advocacy, and began working with a Public Health sponsored intern to conduct an IHSS service delivery survey.

IHSS PA and SEIU 2015 completed negotiations in 2021, which fixed the IHSS provider wage at \$1.20 over the California State minimum wage. In January 2023, the California minimum wage increased to \$15.50 per hour. As a result of this increase, the Solano IHSS wage is fixed at \$16.70 per hour through June 2024. IHSS providers in Solano County who work more than 65 hours per month remain eligible for a supplemental health plan that includes prescriptions, vision, and dental care paid for by the IHSS PA.

WORKLOAD INDICATORS

Relevant workload indicators are incorporated in H&SS Social Services Division’s IHSS Public Authority Bureau (BU 7690).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$1,323,937 or 6.0% in both revenues and appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding sources are Federal Title XIX (Medi-Cal funding), State General Fund, 1991 Social Services Realignment, and County General Fund.

The Recommended Budget projects a net increase of \$1,323,937 or 6.0% in revenues primarily due to the following:

- Increase of \$1,055,313 in County General Fund due to increase in IHSS MOE.
- Increase of \$742,117 in combined State and federal revenues due to increases in projected provider health benefit costs and in IHSS Public Authority administration costs.
- Decrease of \$481,409 in 1991 Social Services Realignment revenue representing a decrease in share of the IHSS MOE funded with 1991 Realignment.
- Increase of \$7,916 in Administrative Overhead primarily representing a one-time Countywide Administrative Overhead credit.

1520 – Fund 152-IHSS Public Authority
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Summary of Other Administered Budgets

Primary Costs

Primary costs for IHSS Public Authority are \$22,462,100 in Other Charges, \$1,050,616 in Operating Transfer-Out, and \$12,050 in Services and Supplies.

The Recommended Budget projects a net increase of \$1,323,937 or 6.0% in appropriations primarily due to the following:

- Increase of \$670,122 in IHSS MOE primarily representing annualized adjustment in IHSS MOE for the 4% annual inflation increase per SB 80 (2019).
- Increase of \$643,962 in Individual Providers-IHSS costs representing the projected increase in health premium payments based on projected provider hours multiplied by \$0.55 hourly approved benefit rate.
- Increase of \$29,109 in Operating Transfer-Out due to increased costs in BU 7690 to reimburse H&SS for staff time study costs and operating support costs to administer the IHSS Public Authority program.
- Decrease of \$19,256 in Countywide Administrative Overhead.

Contracts

The FY2024/25 Recommended Budget includes a total of \$4,888,545 in contracted services for estimated health plan costs.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	27,875	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	7,941,149	10,316,582	10,248,300	(68,282)	(0.7%)
INTERGOVERNMENTAL REV FEDERAL	2,461,619	2,810,729	3,139,719	328,990	11.7%
CHARGES FOR SERVICES	177	6,897	14,813	7,916	114.8%
GENERAL FUND CONTRIBUTION	9,425,498	9,066,621	10,121,934	1,055,313	11.6%
TOTAL REVENUES	19,856,317	22,200,829	23,524,766	1,323,937	6.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	5,950	12,050	12,050	0	0.0%
OTHER CHARGES	19,010,597	21,167,272	22,462,100	1,294,828	6.1%
OTHER FINANCING USES	839,770	1,021,507	1,050,616	29,109	2.8%
TOTAL APPROPRIATIONS	19,856,317	22,200,829	23,524,766	1,323,937	6.0%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2024/25 Recommended Budget includes an increase of \$1,055,313 in County General Fund share of IHSS MOE compared to the FY2023/24 Adopted Budget. IHSS MOE adjustments remain 100% County General Fund cost.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

IHSS PA and SEIU 2015 completed negotiations in 2021, which fixed the IHSS provider wage at \$1.20 over the California State minimum wage. In January 2023, the California minimum wage increased to \$15.50 per hour. As a result of this increase, the Solano IHSS wage is fixed at \$16.70 per hour through June 2024. IHSS Providers in Solano County who work more than 65 hours per month remain eligible for a supplemental health plan that includes prescriptions, vision, and dental care paid for by the IHSS PA.

IHSS PA and SEIU 2015 labor contract will expire on June 30, 2024. When the successor contract is completed, it is anticipated that there will be changes in wages or benefits resulting in increased costs and adjustments.

DEPARTMENTAL PURPOSE

On May 7, 2013, the Solano County Board of Supervisors approved the establishment of the Mental Health Services Act (MHSA) budget unit in accordance with State Welfare and Institutions Code (WIC) §5892(f) to facilitate the MHSA County Fiscal Accountability Certification required by the State. The MHSA funding is managed under the Department of Health and Social Services, Behavioral Health Division.

FUNCTION AND RESPONSIBILITIES

MHSA was established in November 2004 with passage of Statewide Proposition 63 which placed a 1% tax on personal income in excess of \$1 million and provided the first opportunity in many years for the California Department of Mental Health (DMH) to provide increased funding for personnel and other resources to support county mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults, and families. MHSA continues under the oversight of the Mental Health Services Oversight and Accountability Commission (MHSOAC) and the Department of Health Care Services (DHCS). Programs are based upon community specific needs—as identified through a comprehensive community program planning (CPP) process—and intended to address a broad continuum of prevention, early intervention and service needs and the necessary infrastructure, technology, and training elements.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Full-Service Partnership (FSP) programs continue to provide the most intensive outpatient level of care with services provided to consumers 2-3 times per week, and more often as necessary. The adult FSPs continue to implement Assertive Community Treatment (ACT), an evidenced-based practice (EBP) model, and the child/youth FSP teams continue to implement the Transitions to Independence Process (TIP) EBP to engage and support young people experiencing emotional and/or behavioral struggles.
- The Employment Services and Support program uses the Individual Placement and Support (IPS) (EBP) model to help people get jobs in the community. In 2023, IPS served 126 consumers, of which 21% (27) were youth under 25, and 64% (81) of the consumers secured competitive employment and 47% (59) maintained employment for at least 90 days.
- The Solano County Early Psychosis (EP) Treatment program has continued to be a research pilot site for the beta testing of a new application (app) developed through the multi-county statewide Early Psychosis Learning Health Care Network Innovation (INN) project led by U.C. Davis Behavioral Health Center of Excellence. This app allows consumers and family members to self-report on progress in care and will assist in treatment planning with consumers and allow EP programs to learn from each other with a goal to develop a national network to improve care for individuals with early psychosis. This project ends June 2024; however, U.C. Davis Behavioral Health Center of Excellence will continue to support the app and data reporting.
- In 2022, the Mental Health Services Oversight and Accountability Commission (MHSOAC) contracted with the Center for Reducing Health Disparities (CRHD) and Solano County Behavioral Health to offer the statewide Interdisciplinary Collaboration and Cultural Transformation Model (ICCTM) Learning Collaborative based on the award-winning ICCTM INN project. The purpose of the ICCTM Learning Collaborative is to address health inequities in access and utilization of quality mental health services that are prevalent within many communities. This training series focused particular attention on the racial, ethnic, and economic inequities that occur in historically underserved communities, which have been exacerbated by the COVID-19 pandemic. The ICCTM project and Solano County Behavioral Health staff were supporting Los Angeles, Fresno, Kern and Marin Counties in the Learning Collaborative through September 2023. This project has now concluded and discussions to sustain efforts occurs at the County Behavioral Health Directors Association (CBHDA) Cultural Competency, Equity, and Social Justice Committee (CCESJC) in preparation for changes to the DHCS' Cultural Competency Plan requirements in 2024.
- Under the Prevention and Early Intervention (PEI) component, Behavioral Health led an effort to train community members in a new model to support mental health and suicide prevention. Two culturally responsive workshops were held using the Be Sensitive Be Brave (BSBB) curriculum which infuses culture and diversity. Each two-hour workshop (virtual or in-person) includes approximately 15-40 participants and includes interactive breakout sessions. The trainings are currently available in English, Cantonese, and Mandarin, with Spanish and other additional languages available soon.
- The mental health workshop prepares individuals to help friends and loved ones during times of distress and how to recognize mental health conditions, what to do when someone needs support, and tools for maintaining good mental health.

- The suicide prevention workshop teaches individuals to act as eyes and ears for suicidal distress and to connect individuals to help by identifying signs of suicide.
- County and community-based organization programs continue to experience staffing recruitment and retention challenges impacting the capacity of the system to manage new requests for services and providing services based on the level of care need for individual consumers.

WORKLOAD INDICATORS

Per WIC §5847 (a) and (b), counties must prepare and submit a Three-Year Program and Expenditure Plan and annual updates for MHSA programs and expenditures to the (MHSAOAC) and the (DHCS). In 2023, Behavioral Health held the required (CPP) meetings with over 249 attendees and included a presentation on the history and components of MHSA, the role of the community in the CPP process, State and local MHSA updates, and data related to MHSA funded programs and services rendered in FY2022/23. A 30-day public comment period was held and on August 15, 2023, a virtual public hearing was held in partnership with the Solano County Mental Health Advisory Board. On September 12, 2023, the Board approved the MHSA Three-Year Plan, which is a requirement of the MHSA. The approved plan was then submitted to MHSAOAC and DHCS.

Behavioral Health staff are now preparing to begin the community participation planning (CPP) process for the MHSA Annual Report for FY2023/24.

The following data indicates services rendered for FY2023/24 by MHSA component:

- Prevention and Early Intervention (PEI): 24% of the total MHSA funds received annually are allocated to PEI to provide support to prevent individuals (with 51% of the funds supporting individuals 25 years of age or younger) from developing mental health conditions and/or to serve those with mild-to-moderate mental health conditions and countywide stigma and suicide prevention efforts.
 - 5,180 people were served across various programs including mobile crisis and school-based services.
- Community Services and Supports (CSS): 68% of the total MHSA funds received annually are allocated to CSS for services to individuals of all ages with more serious mental health conditions.
 - 1,287 clients were served in high intensity programs including FSP, forensics, and others.
 - \$4.0 million or 14.8% of the CSS funds provided supported housing services.
- Innovation (INN): 5% of the total MHSA funds received annually are allocated to INN for increasing access to quality mental health services to underserved or underrepresented communities with measured outcomes and promote interagency and community collaboration related to mental health services, supports, or outcomes. Behavioral Health is currently drafting a plan focused on suicide prevention.
- Workforce Education and Training (WET): this component has not received an allocation since 2014; however, funds from the CSS component may be transferred to this component to fund programs designed to enhance the public mental health workforce, including training on evidence-based practices, stipends for interns, loan assumption, and retention programs for hard to fill positions.
 - Supported over 15 workforce and community trainings, including trainings on evidence-based practices.
 - Supported the Internship Program, including post-graduate and master’s level psychology interns and a loan-repayment program.
- Capital Facilities and Technological Needs (CF/TN): this component has not received an allocation since 2014; however, funds from the CSS component may be transferred to this component. Funds can be used for training the workforce on evidence-based practices, stipends for interns, loan assumption, and retention programs for hard to fill positions.
 - Supported implementation of a level of care tool for the children’s programs and a data interoperability software to create dashboards across all services.

- Prudent Reserve (PR): counties are permitted to allocate up to 33% of the 5-year average of incoming CSS funds to the PR account. These funds are intended to only be used in a budget crisis and counties must obtain permission from the State. Solano currently has \$5.7 million in the PR account which is 15% of the total current annual MHSA budget.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$15,356,162 or 33.0% in revenues and a decrease of \$2,606,812 or 6.5% in appropriations when compared to the FY2023/24 Adopted Budget. There is no County General Fund Contribution to this fund. MHSA revenues are directly recognized in this fund and transferred to the Health and Social Services Fund (Fund 902) to reimburse MHSA qualifying expenditures.

Fixed Assets

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	744,264	395,756	1,559,330	1,163,574	294.0%
INTERGOVERNMENTAL REV STATE	19,959,140	46,079,419	29,559,691	(16,519,728)	(35.9%)
CHARGES FOR SERVICES	28	8	0	(8)	(100.0%)
TOTAL REVENUES	20,703,432	46,475,183	31,119,021	(15,356,162)	(33.0%)
APPROPRIATIONS					
OTHER CHARGES	446	3,173	776	(2,397)	(75.5%)
OTHER FINANCING USES	24,422,100	40,253,170	37,648,755	(2,604,415)	(6.5%)
TOTAL APPROPRIATIONS	24,422,546	40,256,343	37,649,531	(2,606,812)	(6.5%)
CHANGE IN FUND BALANCE	3,719,114	(6,218,840)	6,530,510	12,749,350	(205.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The decrease of \$15,356,162 in revenues is primarily due to a projected decrease in statewide MHSA revenues when compared to the FY2023/24 Adopted Budget. The State transfers 1.76% of all personal income tax payments to the MHSA fund monthly. An annual adjustment is typically done two years later to reconcile the fund. Depending on the result, the adjustment may be either positive or negative against the State MHSA Fund.

Due to economic conditions in FY2021/22, the annual adjustment received in FY2023/24 was significantly higher than the annual adjustment expected to be received in FY2024/25. The Department of Finance has notified counties of the Statewide annual adjustment for FY2022/23 which will be received in August 2024. Also contributing to the reduction is a projected decrease in the monthly tax receipt transfers due to updated projections in the Governor’s FY2024/25 Proposed Budget. Partially offsetting the decrease is an increase in interest income as the fund is yielding higher rates of return.

The decrease of \$2,606,812 in appropriations is primarily due to a decrease in transfers out to Fund 902 for MHSA program costs to balance the draw against anticipated future revenues.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

In March 2024, California voters approved Proposition 1, which makes significant revisions to the Mental Health Services Act and authorizes a \$6.4 billion bond to finance supportive housing and behavioral health treatment settings. Proposition 1 renames the Mental Health Services Act to the Behavioral Health Services Act (BHSA), redirects up to 10%, versus 5%, of annual revenues to

the State, broadens the eligible uses of funds to include the provision of substance use disorder treatment services, revises the BHSA funding categories, and establishes extensive additional oversight, accountability, and sanction provisions.

Counties will be required to dedicate 30% of their funding for housing and other community-based residential solutions and 35% on a new Full-Service Partnership component. Additionally, the prevention component will no longer be overseen by county mental health plans but at the State level, and the planning process for the Behavioral Health Services Act requires an integrated plan for all behavioral health services that includes budget and outcome information across all funding sources.

DEPARTMENTAL PURPOSE

Tobacco Prevention and Education Program (TPEP) is a Health Promotion and Community Wellness program mandated by the California Department of Public Health (CDPH), California Tobacco Control Program (CTCP), and administered by the Public Health Division of Solano County Department of Health and Social Services (H&SS). The mission of Solano County Public Health is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES

In November 1988, California voters approved the California Tobacco Health Protection Act of 1988, also known as Proposition 99. This referendum increased the State cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. A portion of the revenue generated by the tax is deposited in the Health Education Account, which is administered by CDPH, CTCP. This program provides funds to 61 Local Lead Agencies, which operate community-based programs to prevent and reduce tobacco use. The TPEP is designated as Solano County's Local Lead Agency for tobacco control.

With the passage of Proposition 56 by California voters in November 2016, which added a \$2.00 per pack tax on cigarettes and other tobacco products, effective April 1, 2017, TPEP began receiving additional funding to implement a more robust, comprehensive tobacco control plan integrated with the Proposition 99-funded plan. Proposition 56 provided an initial boost to local funding during the 2017-2021 Tobacco Prevention Plan; however, the funding is declining, as expected, due to several factors. The additional cost of \$2.00 per pack and the implementation of local flavors sales restrictions, namely California Senate Bill (SB) 793 signed into law on August 28, 2020, but then qualified for the November 8, 2022 statewide ballot as a voter referendum (Proposition 31) where it passed, have motivated some consumers to either quit or reduce their use.

The TPEP program embarked on a new three-year plan for 2022-2025, starting January 1, 2022. The following are TPEP's three current objectives with the goal of completing by June 30, 2025:

- Collaborate with youth and youth-serving organizations to recruit, retain, develop and train at least 10 youth leaders, advocates, and spokespersons to implement program activities and advance tobacco control efforts. At least 50% of the youth will participate in at least three meetings, trainings, presentations, data collection efforts, and/or tobacco prevention activities.
- For at least one jurisdiction in Solano County to adopt and implement a policy prohibiting smoking in outdoor dining spaces, beverage and service areas of restaurants, bars, nightclubs, and mobile catering businesses and their service lines.
- For at least one jurisdiction in Solano County to adopt and implement both: 1) a policy that prohibits smoking and vaping of all tobacco products in multi-unit housing of two or more units (market-rate, public, and subsidized), including 25 feet from all doors, windows, patios, and balconies, and emphasize a graduated enforcement process; and 2) a policy eliminating the sale and/or distribution of any mentholated cigarettes and other flavored tobacco products, and paraphernalia (e.g., smokeless tobacco products, dissolvable tobacco products, flavored premium cigars such as little cigars, cigarillos, hookah tobacco, e-cigarettes, e-hookah, wrappers). The policy will not criminalize purchase, use, or possession of tobacco products by individuals.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Despite the passage of Proposition 31, which upheld SB 793 that restricts the sale of most flavored tobacco products, the tobacco industry continues to try to find loopholes to sell their addictive products by rebranding them as non-Menthol or creative names such as 'Jazz.' TPEP is looking to local communities and the State to push forward innovative policies to eliminate tobacco use and secondhand smoke exposure in significant ways and to improve grades given by the American Lung Association for key local policies offering protections in multi-unit housing, with local flavors restrictions, and in multiple outdoor settings like outdoor dining and service lines.

In FY2023/24, a major accomplishment was the implementation of a tobacco retail license (TRL) ordinance in Vallejo. This success was a collaborative of multiple groups that took the lead while TPEP provided technical assistance. The continued advocacy of youth from Club Stride and from Bay Area Community Resource (BACR) Youth Tobacco-Control Advocacy Policy Program (YTAPP) who testified at Vallejo City Council meetings, was critical in the passage of this ordinance.

Summary of Other Administered Budgets 7950 – Fund 390-Tobacco Prevention & Education
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Additionally, two CDPH - California Pathways into Public Health (Cal-PPH) college interns supporting TPEP and BACR youth collaborated to provide a presentation to the Fairfield Youth Commission on November 6, 2023. The presentation highlighted the health impacts that both TRL and smoke-free multi-unit housing (SFMUH) policies can have on their community.

WORKLOAD INDICATORS

- The first six months of FY2023/24 were dedicated to conducting public opinion polls and key informant interviews to receive local insight from residents and key informants. The work provides the needed data to set direction for which cities are ready or near ready to focus efforts on tobacco prevention, including preventing secondhand smoke and exposure to flavored tobacco products. Combined, a total of 177 smoke-free multi-unit housing and flavors restriction polls and 5 interviews were completed in Fairfield and Suisun City; and a combined total of 321 smoke-free outdoor dining polls and 10 interviews were completed in Fairfield, Suisun, Rio Vista, and Vacaville.
- As a result of the public opinion poll process, Tobacco Free Solano Coalition members identified Vacaville and Rio Vista as potential jurisdictions to begin discussions on smoke-free outdoor dining ordinances.
- The efforts of youth groups and other community members to provide input to Vallejo City Council resulted in a smoke-free multi-unit housing ordinance and a tobacco retail license ordinance. This has resulted in efforts to implement the same two ordinances in Fairfield and Suisun City. TPEP provided technical assistance and supported a media campaign on dangers of second-hand smoke exposure with a focus on those communities targeted by the tobacco industry, which included youth, persons of color and the LGBTQ community.
- Tobacco-Free Solano Coalition members and other volunteers will be conducting an adult tobacco flavored purchase survey in Fairfield and Suisun City in 2024. As noted, most flavored tobacco products are not allowed to be sold in California; however, some retailers still sell these products. Benicia is the only city in Solano County that has a tobacco retail license ordinance which holds retailers accountable through compliance checks and punitive actions if found to be in violation.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$56,278 or 11.9% in revenues and \$57,343 or 12.1% in appropriations when compared to the FY2023/24 Adopted Budget. There is no County General Fund contribution to this budget.

Primary Funding Sources

The primary funding source for Tobacco Prevention and Education Program (TPEP) is the State of California Tobacco Prevention and Education Fund Allocation from Proposition 99 and Proposition 56.

The Recommended Budget net increase in revenues of \$56,278 is primarily due to rollover funds from the prior year TPEP allocation for use in FY2024/25.

Primary Costs

- \$161,549 for Salaries and Employee Benefits, which reflect an increase of \$4,523 primarily due to negotiated and approved wage increases, CalPERs retirement and health benefit costs, and workers' compensation rates. This is offset by a decrease in extra help.
- \$118,540 in Services and Supplies, which reflect an increase of \$14,586 primarily due to an increase in contracted services, offset by decreases in advertising and marketing and liability insurance costs.
- \$248,598 in Other Charges, which reflect an increase of \$38,161 primarily due to an increase in Public Health personnel staff time for TPEP programs, offset by a decrease in Countywide Administrative Overhead costs.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

7950 – Fund 390-Tobacco Prevention & Education
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1,919	1,361	6,169	4,808	353.3%
INTERGOVERNMENTAL REV STATE	322,365	455,828	509,548	53,720	11.8%
CHARGES FOR SERVICES	148,566	16,755	14,505	(2,250)	(13.4%)
MISC REVENUE	783	0	0	0	0.0%
OTHER FINANCING SOURCES	2,153	0	0	0	0.0%
TOTAL REVENUES	475,786	473,944	530,222	56,278	11.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	263,785	157,026	161,549	4,523	2.9%
SERVICES AND SUPPLIES	35,444	103,954	118,540	14,586	14.0%
OTHER CHARGES	174,468	210,437	248,598	38,161	18.1%
OTHER FINANCING USES	2,088	1,462	1,535	73	5.0%
TOTAL APPROPRIATIONS	475,786	472,879	530,222	57,343	12.1%
CHANGE IN FUND BALANCE	0	(1,065)	0	1,065	(100.0%)

STAFFING					
TOBACCO PREVENTION & EDUCATION	2	1	1	0	0.0%
TOTAL STAFFING	2	1	1	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Restrictions on the use of Proposition 56 and Proposition 99 funding for administrative costs will require these costs to be funded with 1991 Health Realignment through interfund services provided by the Public Health Division.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

Due to successful work with the cities of Benicia and Vallejo, and their adoption of two comprehensive local tobacco control ordinances, additional cities within Solano County have indicated a desire to learn more about protections that they can potentially take to improve the health of their communities. TPEP staff will continue to provide education and offer technical assistance.

Summary of Other Administered Budgets 2160 – Fund 216-Napa/Solano Area Agency on Aging

Gerald Huber, Director of Health & Social Services Health & Public Assistance

DEPARTMENTAL PURPOSE

The Napa/Solano Area Agency on Aging for Planning and Service Area (PSA) 28 is the entity that serves as the Area Agency on Aging (AAA) in Napa and Solano Counties, established in accordance with the federal Older Americans Act and the Older Californians Act, to administer programs to older adults, adults with disabilities, family caregivers, and residents of long-term care facilities.

FUNCTION AND RESPONSIBILITIES

On September 27, 2018, the California Department Aging (CDA) designated the County of Solano as the lead agency for the Napa/Solano AAA for PSA 28, which includes Napa and Solano Counties, effective January 1, 2019. This new entity was formed following the closure of the non-profit in July 2018 that previously served as the program administrator. The Napa/Solano Area Agency on Aging operates via a Joint Exercise of Powers between Napa and Solano Counties with Solano County, as the lead entity, overseeing the Agency's administration.

This budget unit includes administrative costs incurred by the AAA (BU 2161) and direct services costs (BU 2162, 2163, and 2164) and tracks financials for the Napa/Solano Area Agency on Aging (N/S AAA), California Department of Aging (CDA). The County General Fund contribution for these functions is budgeted in this fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In calendar year 2023:

- The N/S AAA continued assisting service providers in reopening sites after COVID-19 shutdowns. Many congregate meal participants were reluctant to return to congregate settings. Likewise, volunteer visiting programs were slow to transition from calling clients to in-person visits, as volunteers and clients were reluctant to resume in-person visiting. Evidence-based exercise programs successfully transitioned to in-person. Volunteer transportation services continued delivering groceries to homebound seniors and regular transportation services to healthcare appointments resumed.
- “Designation” status was awarded to the Aging and Disability Resource Connection (ADRC) of Solano. The ADRC is a joint program with the Independent Living Resource Center of Contra Costa and Solano Counties. The newly mandated program integrates multiple resources to create a client-focused support system for services available countywide. In July 2022, the ADRC received an “Emerging” status. The “Designation” status means the ADRC fully meets all the requirements of an ADRC and will receive ongoing funding from the CDA. ADRC Solano served over 600 individuals in the first two months of operation.
- The N/S AAA Executive Director continued to co-chair the Data and Outcomes Workgroup of the statewide ADRC Advisory Committee. The 19-member committee includes four AAA directors and is tasked with identifying and implementing strategies to strengthen, sustain, and expand the ADRC and the ‘No Wrong Door’ model throughout the State.
- The N/S AAA Executive Director continued to co-chair the Communications Committee for the California Association of Area Agencies on Aging (C4A). The committee is creating a statewide communications strategy and customizable materials for local AAAs to use in local outreach efforts.
- The N/S AAA conducted two community meetings to gather feedback to finalize strategies for the fourth year of the Four-Year Area Plan (July 1, 2023 through June 30, 2024). The purpose of the Plan is to align local activities with the key funding areas established by the CDA and the Older Americans Act. Along with program recommendations, requests were made to allocate funds for outreach activities to inform seniors about available programs.
- The N/S AAA printed new Senior Resource Guides in English and Spanish. Guides were made available to Older Disabled and Adult Services’ (ODAS) staff to give to clients, and were sent to senior centers, AAA service providers and low-income senior living facilities.
- N/S AAA was asked by CDA to create a pilot Line Dance curriculum for the CalFresh Healthy Living program (SNAP-Ed) and it was accepted by the CDA. The new evidence-based curriculum includes instructor materials, videos, and class handouts. Program materials are now available to use statewide in the SNAP-Ed program.
- N/S AAA participated in a Digital Connections program offered by the CDA and distributed 1,700 iPads with 12-months of AT&T internet service. The goal of the program is to help older adults become more comfortable using electronic devices to

2160 – Fund 216-Napa/Solano Area Agency on Aging Summary of Other Administered Budgets

Gerald Huber, Director of Health & Social Services

Health & Public Assistance

stay socially connected while assisting with initial costs. The iPads were given out through the Aging and Disability Resource Connection.

- Advisory Council to the N/S AAA took on a more active role in community outreach by attending three separate community tabling events, giving out resource materials and explaining how to connect with services.
- N/S AAA participated in a workshop at the statewide Multi-Disciplinary Team (MDT) convening for the first time. The workshop showcased the myriad of services offered through the AAA and the benefits of including AAAs in local MDT groups. The N/S AAA scheduled a convening of MDT partners locally to discuss opportunities to grow local MDT meetings.
- N/S AAA is the lead project manager for a new grant to create a countywide strategy for localizing the statewide Master Plan for Aging. The Local Aging and Disability Action Planning grant program builds on local survey data and includes new community input to present a suggested plan for creating a blueprint for incorporating age-friendly focus into planning processes.

WORKLOAD INDICATORS

- The N/S AAA created and monitored 68 separate contracts and amendments with 19 different service providers supporting 68 different types of services. This is a 22% percentage increase in contract numbers compared to 2018 when Solano County assumed the role of the Napa/Solano Area Agency on Aging when there were 15 total contracts.
- Through nonprofit service providers, the N/S AAA provided over 50,000 meals to homebound seniors, connected over 12,000 older and disabled adults to services, made 36,000 phone calls to check on homebound older adults, provided over 5,000 rides by volunteers, and installed over 640 assistive devices to help reduce falls for 71 individuals.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget includes decreases of \$1,085,310 or 13.1% in revenues and \$1,119,832 or 13.4% in appropriations when compared to the FY2023/24 Adopted Budget. The decrease in Net County Cost of \$34,522 represents carry over of FY2021/22 surplus that was not closed at year-end. In FY2023/24 Adopted Budget, revenues were reduced to account for this which will bring fund balance to zero at FY2023/24 year-end. This department is primarily comprised of contracted direct services and an Operating Transfer Out (Fund 902 – BU 7685, N/S AAA Administration budget) for the cost of Health and Social Services staff and operating expenditures allocated to the administration of the N/S AAA.

Primary Funding Sources

The primary funding sources for this budget are federal revenues (Titles III B, III C-1, III C-2, III D, III E and VII), State General Fund, and required match contributions from Napa County and Solano County General Funds.

The Recommended Budget includes \$6,416,582 in combined federal and State revenues, \$253,362 in contributions from Napa County and \$554,829 in Solano County General Fund.

The Recommended Budget projects a net decrease of \$1,085,310 or 13.1% in revenues primarily due to the following:

- Decrease of \$562,993 in combined federal and State revenues primarily due to the expiration of various one-time funding.
- Decrease of \$825,492 in COVID-19 State Pass-Through revenues primarily due to expiration of various one-time American Rescue Plan Act (ARPA) funding allocated for Older Americans Act programs.
- Increase of \$127,258 in Other Revenues representing Napa County's share of the overall increase in the administration costs of N/S AAA.
- Increase of \$175,917 in Operating Transfers In representing a \$175,917 increase in share of Solano County General Fund due to the overall increase in the administration costs of N/S AAA.

Summary of Other Administered Budgets 2160 – Fund 216-Napa/Solano Area Agency on Aging
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Primary Costs

The Recommended Budget includes \$7,224,773 in appropriations, a decrease of \$1,119,832 or 13.4% when compared to the FY2023/24 Adopted Budget. Primary costs include:

- \$5,884,524 in Contracted Direct Services to provide various supportive services, home-delivered and congregate meals, nutrition counseling and education, ombudsman services, and elder abuse prevention.
- \$38,757 in Countywide Administrative Overhead costs.
- \$1,301,492 in Operating Transfers Out to Fund 902, Bureau 7685, which represents \$492,987 in Salaries and Employee Benefits and \$808,505 for other operating expenditures to administer the N/S AAA program.

Contracts

The FY2024/25 Recommended Budget includes a total of \$5,884,524 or 81.4% in contracted direct program services. H&SS will return to the Board in June 2024 with a master list of contracts for the Board’s consideration.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	2,171,271	4,662,944	2,719,627	(1,943,317)	(41.7%)
INTERGOVERNMENTAL REV FEDERAL	3,089,173	3,142,123	3,696,955	554,832	17.7%
MISC REVENUE	87,116	126,104	253,362	127,258	100.9%
OTHER FINANCING SOURCES	230,590	378,912	554,829	175,917	46.4%
TOTAL REVENUES	5,578,150	8,310,083	7,224,773	(1,085,310)	(13.1%)
APPROPRIATIONS					
OTHER CHARGES	4,866,319	7,258,121	5,923,281	(1,334,840)	(18.4%)
OTHER FINANCING USES	711,831	1,086,484	1,301,492	215,008	19.8%
TOTAL APPROPRIATIONS	5,578,150	8,344,605	7,224,773	(1,119,832)	(13.4%)
NET COUNTY COST	0	34,522	0	(34,522)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Operating Transfers Out to Fund 902 increased by \$215,008 primarily due to the addition of 1.0 FTE Office Coordinator (TBD) in ODAS-AAA Administration (BU 7685) that the Board approved as part of the FY2023/24 Midyear Financial Report. The position provides support for the administration of the N/S AAA program. As this State mandated program continues to grow, including the Governor’s executive order to create a Master Plan for Aging, there is a corresponding increase in the number of contracts for the delivery of services, and federal and State reporting requirements. The cost of the position is shared equally between Solano and Napa Counties.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

2160 – Fund 216-Napa/Solano Area Agency on Aging Summary of Other Administered Budgets
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

PENDING ISSUES AND POLICY CONSIDERATIONS

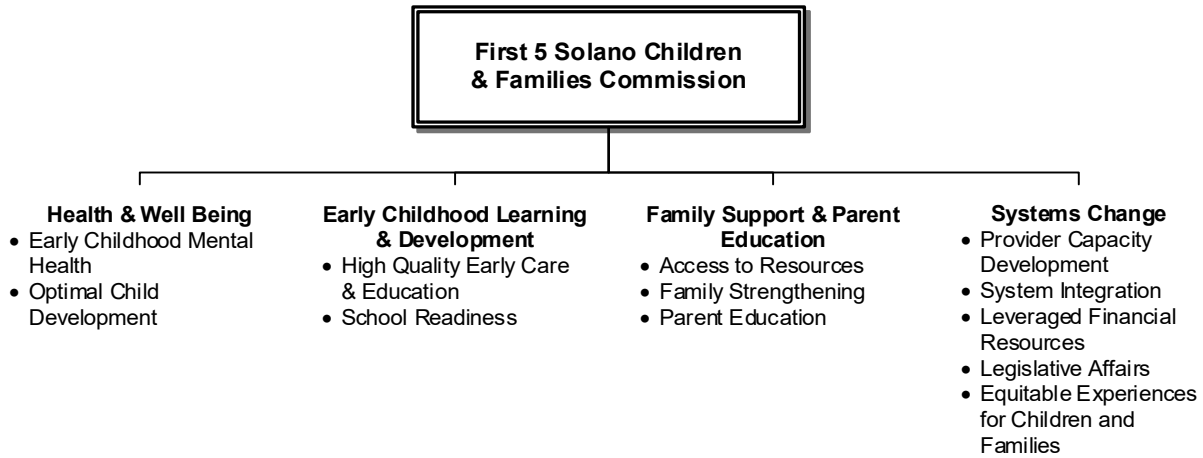
Many of the priorities included in the statewide Master Plan for Aging are being mandated locally, which includes creating Aging and Disability Resource Connections. AAAs are being tasked with reviewing the Master Plan for Aging and localizing initiatives and including in local Area Plans with limited support and funding. Staff continues to participate in discussions with the California Department of Aging and the California Association of Area Agencies on Aging (C4A) to advocate for support, local flexibility, and additional funding.

The broad-based CalAIM delivery system creates the potential opportunity for AAAs and senior services organizations to develop formal contractual partnerships with Medi-Cal managed care plans. Although the N/S AAA will not contract, some service providers may, which will require providers to separate staffing and processes from AAA-funded programs. This may require additional monitoring. Staff continues to participate in webinars and conversations about the potential impacts to AAAs.

The Coronavirus Aid, Relief, and Economic Security (CARES) Act and ARPA funding and flexibilities are ending. During the COVID-19 pandemic there was a need for cash/material aid supports for low-income seniors throughout the county. Relatively small amounts of money allowed frail adults to remain in their homes. CARES Act and ARPA funds, and the flexibility to move money where it was needed, allowed the N/S AAA to support low-income seniors to remain in their homes by paying for home repairs, medical bills, utilities, and purchasing battery back-up units and emergency packs. While the Public Health Emergency declaration has ended, the need remains but the additional funding to support the programs has also ended.

The State was providing enhanced funding for the Senior Nutrition Program; however, it is anticipated that the State will not continue the enhanced allocation from the State General Fund due to the projected State budget shortfall. This may reduce senior nutrition funding significantly in FY2025/26. Similarly, additional “Fall Prevention” service funds may be eliminated, which would significantly reduce the funding levels for the program.

The California Department of Aging continues to increase the number of required reports and level of data and details collected from AAAs and our service providers. The additional data requirements create undue burden on AAAs and providers. Each new revenue contract will need data tracked separately with little or no support from the California Department of Aging. Additionally, the ADRC “Designation” status will increase the data reporting and monitoring requirements beginning in FY2024/25.



DEPARTMENTAL PURPOSE

First 5 Solano Children and Families Commission (First 5 Solano) exists to catalyze and strategically advance innovative, prevention-focused approaches across systems that improve the lives of young children, their families, and their communities. First 5 Solano was created as a result of Proposition 10, approved by California voters in 1998, which established a dedicated funding source for services for children ages birth to five utilizing taxes on the sale of tobacco products. There is a state-level First 5 Commission as well as 58 county commissions; each county commission operates in accordance with a locally approved strategic plan. County commissioners, appointed by local Boards of Supervisors, have sole authority to allocate county commission funds. These funds, which decline over time, cannot be used to supplant existing programs and/or services. First 5 Solano provides funding for community-based services that address

the health, well-being, social, cognitive, academic, emotional, and developmental needs of expectant parents, young children, and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children from birth to five years of age. First 5 Solano’s strategic investments are used to support additional leveraged funds in local, state, federal, and foundation dollars for Solano County’s youngest children.

Budget Summary:	
FY2023/24 Midyear Projection:	12,306,098
FY2024/25 Recommended:	8,155,773
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7

FUNCTION AND RESPONSIBILITIES

First 5 Solano funds local community organizations, government agencies, and school districts which offer programs and services that align with the following Strategic Plan Priority areas and initiatives:

- Health and Well-Being, including early childhood mental health, ensuring optimal development, and access to health services.
- Early Childhood Learning and Development, including early care and education quality improvement, early literacy, and a childcare and early learning facility.
- Family Support and Parent Education, including family strengthening services, First 5 Centers, and evidence-based parent education.

In addition to direct services, First 5 Solano has a Strategic Plan Priority Area of *Systems Change* with the goal of ensuring early childhood systems are strong, integrated, sufficiently resourced, inclusive, and equitable. Activities in this priority area include cross system collaboration, increasing capacity of early childhood providers, advocating for legislative and policy changes, and expanding financial resources for the early childhood system. The systems building cross initiative approach includes funding a referral call center known as “Help Me Grow Solano” to increase the connection of young children to services and increase the number of developmental screenings for children.

Michele Harris, Executive Director
Health & Public Assistance

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Over the last year, provided services to over 7,300 Solano residents, including children, parents/caregivers and providers of services to young children.
- Continued overseeing the renovation of the shuttered Beverly Hills Elementary School in Vallejo to an Early Learning Center, supported through multiple partners including Solano County, First 5 Solano, Child Start, Inc., Solano County Office of Education (SCOE), the State of California, City of Vallejo, and others, with the goal of annually serving up to 300 children ages 0-5 and their families with child care and early learning opportunities set to open in summer 2026.
- Continued working with the City of Fairfield on the joint project to locate the Fairfield First 5 Center within the new North Texas Recreation Complex, anticipated to complete construction in December 2025.
- Implemented the first year of the Commission’s 2023-2028 Program Investment Plan to support young children and their families in the community, including:
 - Assisted over 2,000 children and parents/caregivers through the Help Me Grow Solano call center—a national model to connect young children and families to needed services in their community, including over 500 developmental screenings for children that may be at risk of developmental or behavioral concerns.
 - Worked with Solano HEALS – Aliados Health and Solano County Health & Social Services to train 14 African American doulas to provide prenatal and postpartum support to African American mothers.
 - Provided Triple P (Positive Parenting Program) to over 1,000 parents through six community partners, including workshops, brief intervention, targeted intervention, and groups.

WORKLOAD INDICATORS

- During the period of July 1, 2023 – June 30, 2024, First 5 Solano managed over 50 ongoing contracts and Memorandums of Understanding totaling approximately \$2.8 million, which provided services to over 7,300 Solano residents.
- In partnership with Child Start, Inc, and with funding from Solano County, purchased the Beverly Hills Elementary School in Vallejo and transferred the property to Child Start, Inc., for the purposes of renovating the school to become an Early Learning Center.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FIRST 5 SOLANO	3,941,221	10,265,470	3,694,817	(6,570,653)	(64.0%)
TOTAL REVENUES	3,941,221	10,265,470	3,694,817	(6,570,653)	(64.0%)
APPROPRIATIONS					
FIRST 5 SOLANO	4,227,184	13,324,963	8,155,773	(5,169,190)	(38.8%)
TOTAL APPROPRIATIONS	4,227,184	13,324,963	8,155,773	(5,169,190)	(38.8%)
CHANGE IN FUND BALANCE					
FIRST 5 SOLANO	285,963	3,059,493	4,460,956	1,401,463	45.8%
CHANGE IN FUND BALANCE	285,963	3,059,493	4,460,956	1,401,463	45.8%

STAFFING					
FIRST 5 SOLANO	7	7	7	0	0.0%
TOTAL STAFFING	7	7	7	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$6,570,653 or 64.0% in revenues and \$5,169,190 or 38.8% in appropriations when compared to FY2023/24 Adopted Budget. The projected shortfall of \$4,460,956 will come from the Commission’s Fund Balance or contingencies, as these expenditures are covered by revenues received in prior years.

The FY2024/25 Recommended Budget implements the second year of the Commission’s 2023-2028 Program Investment Plan.

Primary Funding Sources

The primary ongoing funding source for First 5 Solano is Proposition 10 Tobacco Tax, received from the statewide collection of this tax.

The Recommended Budget includes a decrease in revenue of \$6,570,653 or 64.0% primarily due to revenues received in FY2023/24 to support the one-time renovations of the Vallejo Early Learning Center from multiple State and local funding sources.

Primary Costs

The Recommended Budget includes a decrease \$5,169,190 or 38.8% in appropriations primarily due funds for the one-time renovation expenses in FY2023/24 for the Vallejo Early Learning Center. This is partially offset by an increase of \$78,376 or 6.1% in Salaries and Employee Benefits due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates.

First 5 Solano will be providing \$2.8 million to community agencies to implement services and programs in alignment with the Commission’s Strategic Plan with an additional \$2.7 million to continue renovations for the Early Learning Center in Vallejo.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$2,710,000 for Early Learning Center renovations.
- \$683,500 for family strengthening and support services.
- \$600,000 for Systems Change support activities.
- \$465,000 for Triple P parent education.
- \$380,000 for the Help Me Grow call center.
- \$160,000 for annual grants.
- \$100,000 for quality early care and education services.

Fixed Assets

None.

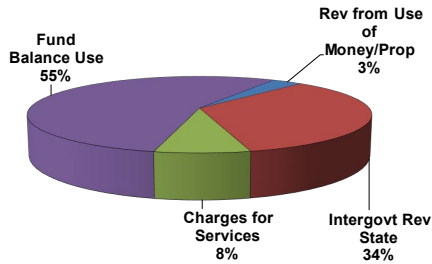
See related Budget Unit 9153 – Fund 153 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENTS COMMENTS

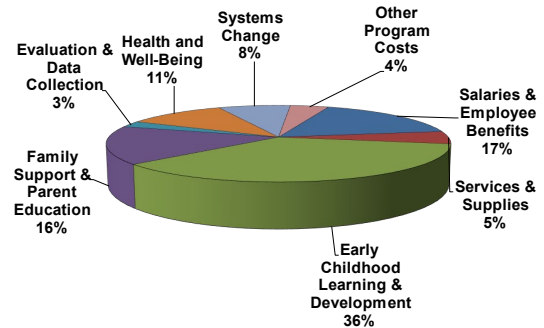
None.

Michele Harris, Executive Director
Health & Public Assistance

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	299,228	300,000	275,000	(25,000)	(8.3%)
INTERGOVERNMENTAL REV STATE	2,733,771	8,655,292	2,790,390	(5,864,902)	(67.8%)
INTERGOVERNMENTAL REV OTHER	0	610,000	0	(610,000)	(100.0%)
CHARGES FOR SERVICES	570,263	695,178	624,427	(70,751)	(10.2%)
MISC REVENUE	325,042	5,000	5,000	0	0.0%
OTHER FINANCING SOURCES	12,918	0	0	0	0.0%
TOTAL REVENUES	3,941,221	10,265,470	3,694,817	(6,570,653)	(64.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,168,368	1,274,920	1,353,296	78,376	6.1%
SERVICES AND SUPPLIES	304,754	8,909,368	423,608	(8,485,760)	(95.2%)
OTHER CHARGES	2,742,822	3,127,557	6,365,956	3,238,399	103.5%
OTHER FINANCING USES	11,239	13,118	12,913	(205)	(1.6%)
TOTAL APPROPRIATIONS	4,227,184	13,324,963	8,155,773	(5,169,190)	(38.8%)
CHANGE IN FUND BALANCE	285,963	3,059,493	4,460,956	1,401,463	45.8%

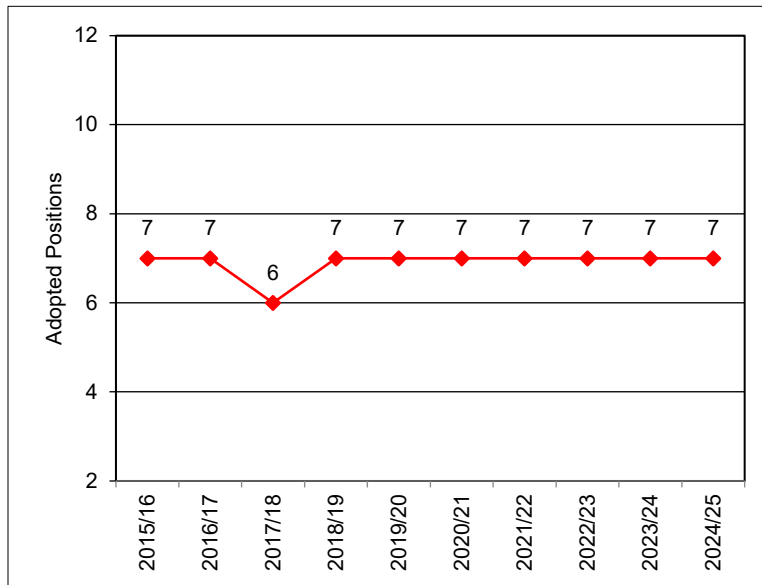
SUMMARY OF SIGNIFICANT ADJUSTMENTS

Two significant capital projects, the Fairfield First 5 Center and the Vallejo Early Learning Center are expected to be largely in process over the coming fiscal year creating a one-time significant increase in the First 5 Solano budget.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

First 5 Solano continues to seek ways in which the early childhood system can be sustained and even expanded as First 5 Solano revenues and reserves decline. First 5 Solano had been engaging in Systems Change work with its community partners to identify specific actions, such as increasing the capacity of early childhood providers, identifying new funding sources or leveraged dollars, integrating systems, and legislative and policy changes.

The two significant capital projects, the Fairfield First 5 Center and the Vallejo Early Learning Center will continue to require additional contracts for services, Requests for Proposals, and established policies and procedures to prepare for the operation of both efforts.

1530 – Fund 153-First 5 Solano Children & Families Summary of Other Administered Budgets
Michele Harris, Executive Director
Health & Public Assistance

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1570 GRANTS/PROGRAMS ADMIN	1,675,574	1,648,298	2,348,970	700,672	42.5%
APPROPRIATIONS					
1570 GRANTS/PROGRAMS ADMIN	1,557,318	1,648,298	2,938,076	1,289,778	78.2%
NET CHANGE					
1570 GRANTS/PROGRAMS ADMIN	(118,256)	0	589,106	589,106	100.0%

A summary of the budgets administered by First 5 Solano is provided on the following pages.

DEPARTMENTAL PURPOSE

This budget unit includes Board approved programs/contributions such as the Community Investment Fund, which are outside of the scope of First 5 Solano Children and Families Commission (First 5 Solano) but managed by First 5 Solano on behalf of the County.

FUNCTION AND RESPONSIBILITIES

On behalf of the Board, the County Administrator's Office initiated a Community Investment Fund (CIF) to address the greatest human services needs in the county. This effort resulted in the creation of a durable framework of desired outcomes with clearly defined indicators to support a process that directs \$2 million in General Fund resources toward the highest needs in the county.

After the initial three-year funding cycle which began in 2020, a CIF Planning Group was formed to evaluate progress toward meeting the objectives of the fund, consider new information in each area as the landscape had changed over the last three years, and present any modifications that should be made to better improve achieving outcomes within the durable framework. The CIF Planning Group reaffirmed the top priority human services needs in Solano County:

- Priority Need 1: Mental Health – Upon consultation with the Mental Health Chief Deputy Director in Health & Social Services, the planning team recommended continuing the overarching community goal to “increase access to Solano County’s mental health system of care” with dual strategies of increasing community understanding of how to access mental health services and increasing provider understanding of how to respond to residents with mental health needs.
- Priority Need 2: Affordable Housing – Since housing is primarily developed within the boundaries of cities, the recommendation is the Board continue investing in the Solano County’s Housing Trust Fund to increase the supply of affordable housing under the community goal of “reducing homelessness.”
- Priority Need 3: Homelessness – Upon consultation with the CAP Solano Administrator (the designee for homelessness issues in Solano County) the planning team recommended that the Board approve to continue the community goal to “reduce homelessness” by addressing prevention services.
- Priority Needs 4-6: Early Education, Youth Development, Safe and Stable Environments for Children – While mental health, housing, and homelessness continue to be the highest priorities, early education, youth development, and safe and stable environments for children were also identified as needs.

The Planning Group also reaffirmed the CIF’s three-pronged approach which includes:

1. Legacy Programs—Three-year commitment to sustain programs previously funded by the Board to serve a specific population.
2. Deep Programming—Three-year commitment to address the top three priority needs. Community partners are selected following the County’s Purchasing Policy, utilizing a competitive process, to implement strategies that were selected as part of an outcomes framework to evaluate progress toward the selected needs over time.
3. One-Time Investments—Smaller annual grants to address the top six priority needs. Community partners are selected by a competitive Request for Proposals process.

This budget contains \$1,500,000 of County funding to implement deep programming (with \$600,000 of additional revenue to support homeless prevention) and \$365,000 to implement one-time investments. Budgets associated with Legacy Programs are included in the budget units associated with those programs and are not included in this budget unit. The initial three-year funding cycle was extended for one additional year from FY2020/21 through FY2023/24. FY2024/25 is the start of a new three-year funding cycle.

New for FY2024/25 is the addition of \$250,000 to establish an Emergency Fund to address one-time funding for agencies who offer services addressing one or more of the six priority CIF needs. Any established nonprofit that is facing an emergency and needs bridge funding to remain operational in the county can apply for these funds. Applications will be considered by the Board after a comprehensive application review process is conducted.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

**Michele Harris, Executive Director
Health & Public Assistance**

- Five community partners with annual grants have been providing services to Solano residents in the top areas of need including mental health, housing, safe and stable environments for children, and youth development. Services included:
 - Providing 40 homeless individuals with economic stability and case management services to ensure participants were able to sustain their housing.
 - Providing 150 youth a drop-in center with educational workshops, mental health services, and social-emotional awareness campaigns.
- Continued implementation of the SolanoConnex webapp to connect residents to mental and emotional health services in the community. Also offered Be Sensitive, Be Brave training to front line workers.
- Operating My Friends House transition age youth shelter with eight beds to house youth ages 18-24.

WORKLOAD INDICATORS

- Managed 11 contracts for the Community Investment Fund.
- Worked with evaluation consultant and the CIF Planning Group to complete the three-year reassessment of the CIF and make recommendations for future funding decisions.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a \$700,672 or 42.5% increase in revenues and a \$1,289,778 or 78.2% increase in appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget includes a General Fund Contribution of \$1,718,970, an increase of \$70,672 or 4.3% when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for the budget is County General Fund. Miscellaneous Revenue of \$600,000 reflect anticipated funding from All Home to match the County’s contribution toward the Homeless Prevention Strategy.

Primary Costs

The Recommended Budget reflects \$2,938,076 in appropriations which includes the following:

- \$176,236 in Salaries and Employee Benefit costs which reflects the addition of 1.0 FTE Contract and Program Specialist that was approved by the Board on March 12, 2024 as part of the Midyear Financial Report.
- \$2,560,207 in Other Charges which reflects:
 - \$1,300,000 to implement deep programming in the areas of homelessness.
 - \$600,000 for mental health training and access via the SolanoConnex webapp.
 - \$365,000 to implement one-time annual grants in one of the top six priority areas.
 - \$250,000 to establish an Emergency Fund to address one-time funding for agencies who offer services addressing one or more of the six priority CIF needs.
 - \$32,872 in Interfund Services costs to account for First 5 Solano staff time spent managing the CIF.
 - \$12,335 in Countywide Administrative Overhead costs.
- \$200,000 in Operating Transfer-Out to the County Housing Trust Fund (BU 3230) which represents the annual allocation for affordable housing from the CIF.

Note: Funds associated with Legacy Programs are included in the budget units associated with those programs and are not included in this budget unit.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$1,300,000 to implement deep programming in the areas of mental health, affordable housing, and homelessness.

Summary of Other Administered Budgets

1570 – Fund 151-Grants/Programs Administration

**Michele Harris, Executive Director
Health & Public Assistance**

- \$600,000 for mental health training and access via the SolanoConnex webapp.
- \$365,000 for Annual Grants.

See related Budget Unit 9126 – Fund 151 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	29,137	0	30,000	30,000	100.0%
MISC REVENUE	200,000	0	600,000	600,000	100.0%
GENERAL FUND CONTRIBUTION	1,446,437	1,648,298	1,718,970	70,672	4.3%
TOTAL REVENUES	1,675,574	1,648,298	2,348,970	700,672	42.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	0	0	176,236	176,236	100.0%
SERVICES AND SUPPLIES	32,375	0	0	0	0.0%
OTHER CHARGES	1,524,943	1,648,298	2,560,207	911,909	55.3%
OTHER FINANCING USES	0	0	201,633	201,633	100.0%
TOTAL APPROPRIATIONS	1,557,318	1,648,298	2,938,076	1,289,778	78.2%
NET CHANGE	(118,256)	0	589,106	589,106	100.0%

STAFFING					
PROGRAM ADMINISTRATION	0	0	1	1	100%
TOTAL STAFFING	0	0	1	1	100%

SUMMARY OF POSITION CHANGES

Changes in the position allocation since the adoption of the FY2023/24 Budget include:

On March 12, 2024, as part of the Midyear Financial Report, the Board approved the following position change:

- Added 1.0 FTE Contract and Program Specialist.

There are no changes in the position allocation in the FY2024/25 Recommended Budget.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



Veterans Services

- Claim Activities
- Dependents Tuition Fee Waiver
- Community Outreach and Education
- Advocacy for Veterans in Most Matters

DEPARTMENTAL PURPOSE

The Solano County Veterans Services Office (CVSO) was established in 1944 by the Solano County Board of Supervisors to assist the men and women who served in the Armed Forces, their dependents, and survivors in obtaining benefits from federal, State, and local agencies administering programs for veterans.

Budget Summary:	
FY2023/24 Midyear Projection:	1,232,908
FY202/25 Recommended:	1,361,659
County General Fund Contribution:	811,659
Percent County General Fund Supported:	59.6%
Total Employees (FTEs):	8

FUNCTION AND RESPONSIBILITIES

The CVSO assists veterans in applying for Monetary Benefit Programs, Survivors Benefits, Medical Benefits, Educational Programs, Veterans Administration (VA) Life Insurance Programs, State Veterans Homes, Veterans Property Tax Exemptions, Burial Benefits and VA National Cemeteries. The Office has Veterans Benefits Counselors who are fully accredited by the U. S. Department of Veterans Affairs (VA), and therefore, able to offer comprehensive benefits counseling, claims preparation and submission, claims monitoring and follow-up, and development and submission of appeals.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano County Veteran Service Office (CVSO) serves more than 34,000 veterans, their families, and dependents in Solano County, helping them gain access to the benefits and services they have earned as part of their military service. The CVSO continues to look for ways to best serve clients, including offering them opportunities for walk-in appointments, scheduled appointments, and appointments with Benefit Counselors at Travis Air Force Base and the VA medical clinic on Mare Island. The Department filed 2,040 claims in the first 10 months of FY2023/24, resulting in \$21 million in benefits for veterans and their dependents.

WORKLOAD INDICATORS

CVSO is currently providing service to more than 100 clients per day in FY2023/24, including a mix of walk-in, virtual and scheduled appointments, phone appointments, and via email correspondence in three locations.

Functional Area Summary

5800 – Fund 001-Veterans Services
Alfred C. Sims, Director of Veterans Services
Veterans Services

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
VETERANS SERVICES	583,068	550,000	550,000	0	0.0%
TOTAL REVENUES	583,068	550,000	550,000	0	0.0%
APPROPRIATIONS					
VETERANS SERVICES	1,058,167	1,269,380	1,361,659	92,279	7.3%
TOTAL APPROPRIATIONS	1,058,167	1,269,380	1,361,659	92,279	7.3%
NET COUNTY COST					
VETERANS SERVICES	475,100	719,380	811,659	92,279	12.8%
NET COUNTY COST	475,100	719,380	811,659	92,279	12.8%

STAFFING					
VETERANS SERVICES	8	8	8	0	0.0%
TOTAL STAFFING	8	8	8	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues and an increase of \$92,279 or 7.3% in appropriations when compared to the FY2023/24 Adopted Budget, resulting in an increase in Net County Cost of \$92,279 or 12.8%.

Primary Funding Sources

The CVSO is primarily funded by the County General Fund and Intergovernmental funding from the State. Revenues are received from the State through a subvention program that helps offset costs to counties for providing services to veterans. This funding is distributed based on individual counties’ workload data. Solano County anticipates receiving \$550,000 in subvention funding in FY2024/25.

Primary Costs

Salaries and Employee Benefits represents an increase of \$76,316 resulting from negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers’ compensation rates. Services and Supplies represents an increase of \$12,264 primarily due to increases in communication, insurance, and central data processing charges.

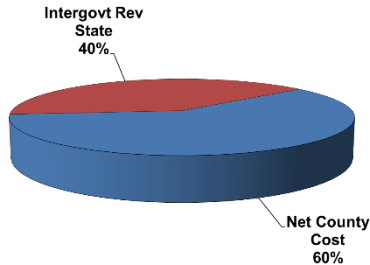
Fixed Assets

None.

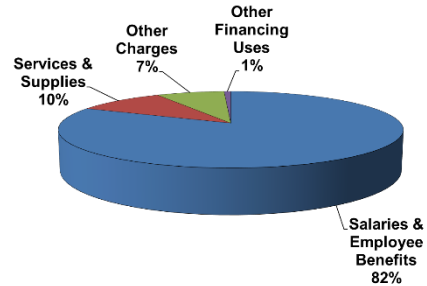
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	570,150	550,000	550,000	0	0.0%
OTHER FINANCING SOURCES	12,918	0	0	0	0.0%
TOTAL REVENUES	583,068	550,000	550,000	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	867,534	1,036,569	1,112,885	76,316	7.4%
SERVICES AND SUPPLIES	83,771	121,743	134,007	12,264	10.1%
OTHER CHARGES	96,403	100,204	102,072	1,868	1.9%
OTHER FINANCING USES	7,827	9,864	9,995	131	1.3%
INTRA-FUND TRANSFERS	2,632	1,000	2,700	1,700	170.0%
TOTAL APPROPRIATIONS	1,058,167	1,269,380	1,361,659	92,279	7.3%
NET COUNTY COST	475,100	719,380	811,659	92,279	12.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

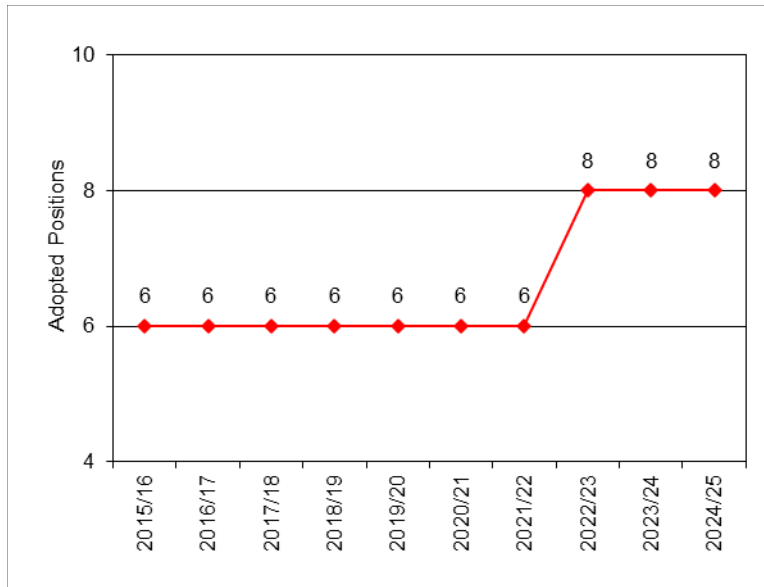
Changes in the position allocations since the adoption of the FY2023/24 Budget are provided below:

On March 12, 2024, as part of the Midyear Financial Report the following position change was approved:

- Convert 1.0 FTE Veterans Benefits Counselor Limited-Term to Regular Full Time.

There are no position allocation changes included in the FY2024/25 Recommended Budget.

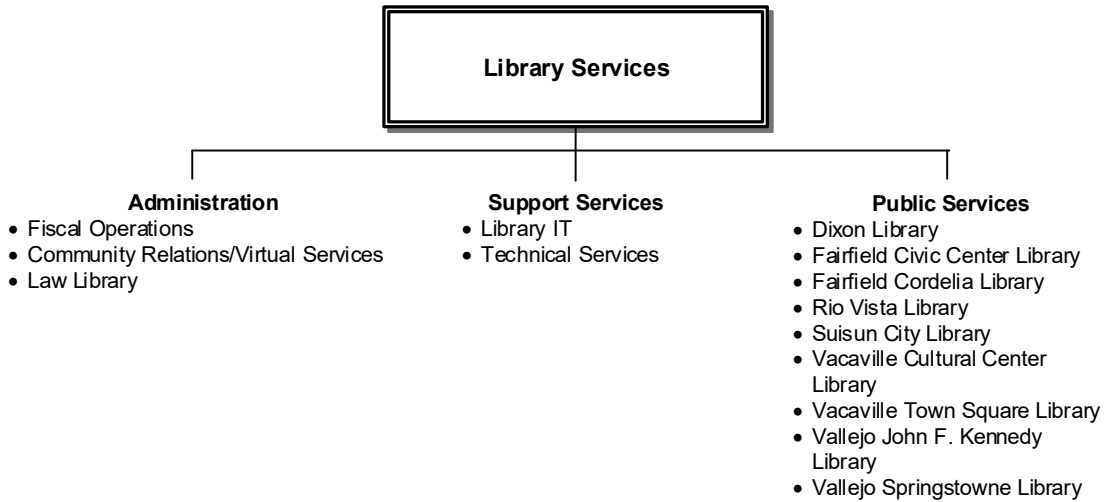
STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

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DEPARTMENTAL PURPOSE

The Solano County Library was established by the Board of Supervisors on April 6, 1914, under the County Free Library Law that was passed by the State legislature in 1909. Today, county libraries come under Education Code Title 1, Division 1, Part 11, Chapter 6, Articles 1-3, sections 19100-19180, which states, in part, that the Board of Supervisors may establish and maintain a County Free Library. There is no specific mandate related to the establishment of a County Free Library nor is a specific level of service required.

Budget Summary:	
FY2023/24 Midyear Projection:	36,327,550
FY2024/25 Recommended:	35,670,234
County General Fund Contribution:	391,361
Percent County General Fund Supported:	1.1%
Total Employees (FTEs):	129.30

FUNCTION AND RESPONSIBILITIES

The Solano County Library provides a full complement of hours, services, and programs at nine branches in the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo. In addition, the Library offers a virtual branch with online services available 24-hours a day, seven-days a week. The department also operates the County Law Library. The Library provides free use of books, magazines, newspapers, compact discs, DVDs, electronic books, government documents, and online databases and resources; staff to assist library customers looking for information and to answer their questions; staff who develop and present reading programs for children, conduct class visits and instructional tours, and offer special informational programs for all age groups; literacy tutoring for adults and families with limited reading skills and for English-as-a-Second Language (ESL) learners; a pediatric literacy program, Reach Out and Read; access to an online catalog, information and research assistance, as well as tutoring services for students and lifelong learners; access to computers for personal computing needs as well as technology assistance in the Library’s branches; and partnerships with other government agencies and community groups that directly benefit customers, including Solano County Equity Collaborative, First 5 Solano, Solano County Office of Education, Yocha Dehe Wintun Nation, Touro University, UC Cooperative Extension, Solano Land Trust, AARP Foundation, League of Women Voters of Solano County, Catalyst Kids, the Dixon, Fairfield-Suisun, Vacaville, and Vallejo City Unified School Districts, Rio Vista Care, Solano County Library Foundation, Friends of the Libraries, Solano County Health and Social Services’ divisions, Food Bank of Contra Costa and Solano, Dixon Family Services, Greater Vallejo Recreation District, and Vacaville Homelessness Roundtable. Library staff takes great care to provide expanded hours and services. The value and services provided by the Library has broad voter support as evidenced by approval of the passage of two sales tax measures dedicated to Library services over the past few decades.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSChallenges:

- The department continues to address maintenance issues at the nine library branches, such as aging equipment, water intrusion problems, energy efficiencies, and lighting. The department will coordinate with other government agencies and owner jurisdictions to address facility maintenance and infrastructure needs.

Accomplishments:

- Received a grant from the California State Library for the Sustainable California Libraries project to offer onsite programs and transportation to partner locations for participants of all ages to learn about how parks, gardening, farming, and open spaces provide both palpable and intangible benefits to the people of Solano County.
- Trained over a dozen new adult literacy volunteers; graduated 11 students from the Career Online High School program; and distributed over 5,000 books to partner medical clinics in the Reach Out and Read pediatric literacy program.
- Received a grant from the California State Library to offer the Lunch at the Library program consistent with the Summer Reading Program and distributed more than 10,500 free lunches and 6,000 books to Solano County youth.
- Expanded the “library of things” collection to include gardening tools, coding robots, and audio listening devices for children; the digital collection to include the Lote4Kids resource, which offers 2,700 bilingual picture books for children in more than 50 languages; technology lending to include 300 additional mobile hotspots and 250 tablets for circulation; and the physical collection to include bilingual children’s books in Tagalog.
- Implemented new marketing software, library newsletters, and strategic campaigns to reach target audiences and raise awareness of library services among non-users, and updated digital signage software and hardware for enhanced marketing experiences in library branches.
- Partnered with Solano County Health and Social Services Department’s Public Health - Nutrition Services Bureau: Women, Infant, and Children Supplemental Nutrition Program (WIC) to assist with the WIC Program’s early learning initiative by providing book bundles to eligible clients, offering library cards, and enrollment in an early literacy program.

WORKLOAD INDICATORS

During the period of July 1, 2022 – June 30, 2023:

- 1,489,732 library materials borrowed from the Library.
- 741,499 in-person visits received by library branches.
- 70,471 reference questions answered.
- 1,369,244 views of the Library web page at www.solanolibrary.com.
- 14,000 Facebook followers; 3,000 Twitter followers; 4,300 Instagram followers; and 10,000 TikTok followers achieved.
- 15,852 hours of time donated by volunteers.
- 9,546 hours of adult literacy tutoring provided.
- 200,212 Wi-Fi sessions used.
- 104,751 people attended 3,614 library events and programs.
- 479,777 digital downloads of e-books, music, and movies completed.
- 110,312 library computer sessions used.

Functional Area Summary

6300 – Fund 004-Library
Suzanne Olawski, Director of Library Services
Library Services

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LIBRARY ADMINISTRATION	28,734,607	28,382,895	29,951,277	1,568,382	5.5%
PUBLIC SERVICES	452,500	331,731	342,019	10,288	3.1%
SUPPORT SERVICES	166,340	960,840	960,840	0	0.0%
TOTAL REVENUES	29,353,447	29,675,466	31,254,136	1,578,670	5.3%
APPROPRIATIONS					
LIBRARY ADMINISTRATION	4,654,253	7,042,216	8,236,890	1,194,674	17.0%
PUBLIC SERVICES	12,482,796	19,532,899	19,599,822	66,923	0.3%
SUPPORT SERVICES	8,289,130	6,333,107	7,833,522	1,500,415	23.7%
TOTAL APPROPRIATIONS	25,426,179	32,908,222	35,670,234	2,762,012	8.4%
CHANGE IN FUND BALANCE					
LIBRARY ADMINISTRATION	(24,080,354)	(21,340,679)	(21,714,387)	(373,708)	1.8%
PUBLIC SERVICES	12,030,296	19,201,168	19,257,803	56,635	0.3%
SUPPORT SERVICES	8,122,790	5,372,267	6,872,682	1,500,415	27.9%
CHANGE IN FUND BALANCE	(3,927,268)	3,232,756	4,416,098	1,183,342	36.6%

STAFFING					
LIBRARY ADMINISTRATION	13.40	12.00	13.00	1.00	8.3%
PUBLIC SERVICES	97.83	97.93	98.30	0.37	0.4%
SUPPORT SERVICES	18.00	19.00	18.00	(1.00)	(5.3%)
TOTAL STAFFING	129.23	128.93	129.30	0.37	0.3%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,578,670 or 5.3% in revenues and an increase of \$2,762,012 or 8.4% in appropriations when compared to the FY2023/24 Adopted Budget. As a result, use of Fund Balance increased by \$1,183,342 or 36.6%.

Primary Funding Sources

The primary funding sources for the department are property taxes and a 1/8 cent voter-approved sales tax dedicated to library services, which are directly tied to the economy. These revenue streams have stabilized and show a slight increase after many years of decline; however, these funding sources have been impacted by rising inflation factors. The extent of the impact is ongoing and may require budget revisions in FY2024/25. The department continues to explore additional ways to minimize costs by streamlining services and programs while striving to maintain its level of services.

The Recommended Budget represents an increase of \$1,578,670 or 5.3% in revenues primarily due to the following:

- Property tax revenues of \$11,732,820 reflect an increase of \$486,980 due to an estimated increase of 3% in assessed values.
- Library sales tax – Measure B of \$6,240,720 reflect an increase of \$50,520 based on estimated statewide growth in retail sales.
- Revenue from Use of Money/Property of \$334,150 reflect an increase of \$81,935 due to an increase in interest income.
- Charges for Services of \$8,013,909 reflect an increase of \$718,896 primarily due to an increase in revenue for library services provided to the Vacaville Library District, the Dixon Public Library, and the Law Library.

-
- Other Financing Sources of \$3,624,813 reflect an increase of \$230,290 primarily due to an increase in Operating Transfers-In from the four Library Zones based on higher property tax revenue.
 - The General Fund Contribution to the Library of \$391,361 reflects an increase of \$29,711 due to an increase in Salary and Employee Benefits for the Director of Library Services position.

Primary Costs

The Recommended Budget represents an increase of \$2,762,012 or 8.4% in appropriations primarily due to the following:

- Salaries and Employee Benefits of \$18,433,971 reflect an increase of \$1,157,682 primarily due to negotiated and approved wage increases, CalPERS retirement and health benefit costs, and workers' compensation rates.
- Services and Supplies of \$10,655,038 reflect an increase of \$1,644,675 primarily due to increases in costs for insurance, library materials, software, utilities, marketing, and computer replacements for library client stations; offset by decreases in building maintenance and consulting services.
- Other Charges of \$2,751,070 reflect an increase of \$364,207 primarily due to increases in security services and Countywide Administrative Overhead costs.
- Fixed Assets of \$3,667,479 reflect a decrease of \$407,949 primarily due to a decrease in facility improvement projects.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$340,350 for inter-library borrowing and distribution of materials through Link+, a database system, and membership in a library consortium.
- \$241,620 for custodial services at eight library branches located in non-county owned buildings.
- \$200,000 rebudget for consulting services to evaluate library facilities and designs to carry out facility master plan recommendations.
- \$200,000 for continuation of the library signage upgrade project.
- \$104,000 for maintenance of the integrated library system.
- \$100,000 rebudget for strategic planning services.
- \$100,000 for digitization of local newspapers.
- \$85,684 for a marketing consultant for promotion of library services.

Fixed Assets

The FY2024/25 Recommended Budget includes the following fixed assets:

- \$1,000,000 rebudget for the continuation of space reconfiguration for the adult literacy program at the Fairfield Civic Center Library.
- \$835,000 rebudget for the roof replacement at the Fairfield Civic Center Library.
- \$500,000 rebudget for the workstation reconfiguration for the administrative offices located on the second floor of the Fairfield Civic Center Library.
- \$470,000 rebudget for parking lot and sidewalk ADA improvements at the Fairfield Civic Center Library.
- \$300,000 for a HVAC ducting upgrade at the Fairfield Civic Center Library.
- \$213,000 for a Zoom Room equipment upgrade for conference rooms.
- \$145,000 for aggregation services router and data center battery backup equipment upgrades at libraries.

- \$100,000 rebudget for carpet replacement at the Fairfield Civic Center Library.
- \$98,479 for light pole replacements at Fairfield Civic Center Library.

Reserves/Contingency

The Recommended Budget includes an equipment contingency for SPLASH (Solano Partner Libraries and Saint Helena) of \$168,195 (Fund 004 BU 9304) for upgrades to the department’s Integrated Library System (ILS).

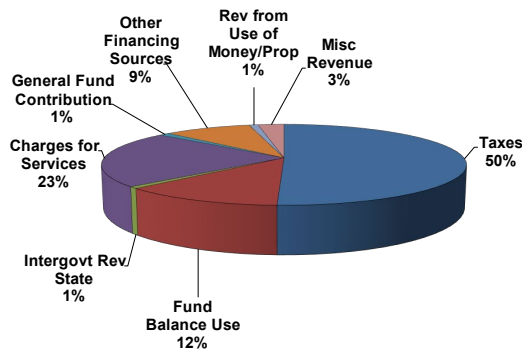
See related Budget Unit 9304 – Fund 004 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

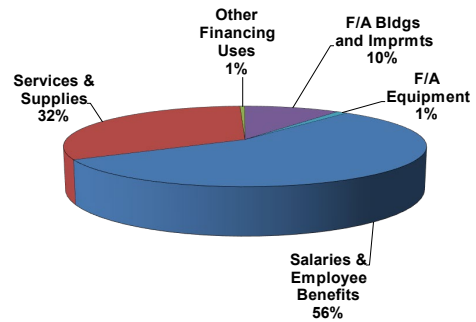
The department has implemented a new five-year strategic plan and anticipates further restructuring of its organization, functions, and program service delivery models in the context of its new strategic initiatives. The department is in the process of updating its information technology infrastructure and replacing end-of-life hardware which will streamline services and increase network speed. The department also expects to complete the exterior signage at its facilities to reflect its new brand standards.

The Recommended Budget includes 129.3 FTEs, and the department will continue to review staffing levels, delivery of library services, and ways to streamline or automate operations.

SOURCE OF FUNDS



USE OF FUNDS



Suzanne Olawski, Director of Library Services
 Library Services

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	17,735,821	17,436,040	17,973,540	537,500	3.1%
REVENUE FROM USE OF MONEY/PROP	710,958	252,215	334,150	81,935	32.5%
INTERGOVERNMENTAL REV STATE	267,198	235,933	258,827	22,894	9.7%
INTERGOVERNMENTAL REV FEDERAL	1,069	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	148,025	100,902	88,057	(12,845)	(12.7%)
CHARGES FOR SERVICES	7,107,242	7,295,013	8,013,909	718,896	9.9%
MISC REVENUE	3,477	960,840	960,840	0	0.0%
OTHER FINANCING SOURCES	3,035,438	3,032,873	3,233,452	200,579	6.6%
GENERAL FUND CONTRIBUTION	344,219	361,650	391,361	29,711	8.2%
TOTAL REVENUES	29,353,447	29,675,466	31,254,136	1,578,670	5.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	14,918,125	17,276,289	18,433,971	1,157,682	6.7%
SERVICES AND SUPPLIES	6,315,465	9,010,363	10,655,038	1,644,675	18.3%
OTHER CHARGES	1,543,011	2,386,863	2,689,484	302,621	12.7%
F/A BLDGS AND IMPRMTS	1,547,582	3,905,000	3,303,479	(601,521)	(15.4%)
F/A EQUIPMENT	921,345	170,428	364,000	193,572	113.6%
LEASES	0	0	61,586	61,586	100.0%
OTHER FINANCING USES	180,651	159,279	162,676	3,397	2.1%
TOTAL APPROPRIATIONS	25,426,179	32,908,222	35,670,234	2,762,012	8.4%
CHANGE IN FUND BALANCE	(3,927,268)	3,232,756	4,416,098	1,183,342	36.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2023/24 Budget are provided below:

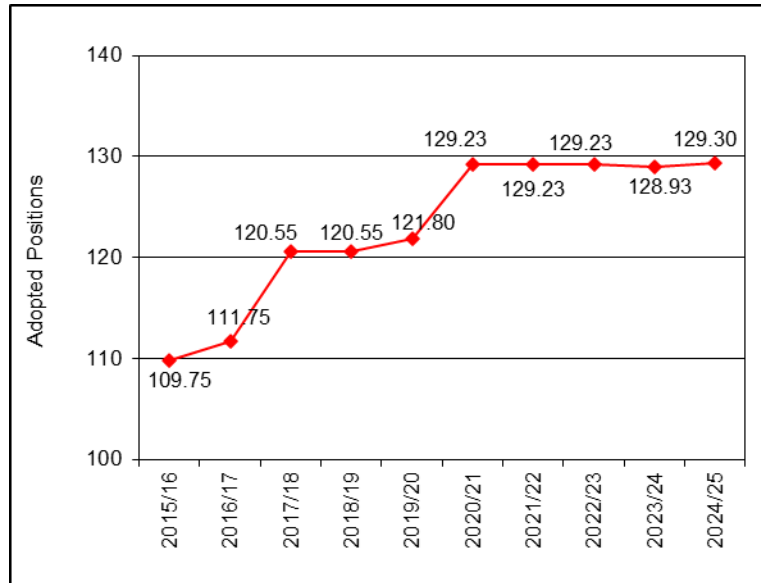
On November 14, 2023, the Board approved the following position changes:

- Added 0.375 FTE Librarian at the Dixon Library.

The FY2024/25 Recommended Budget includes the following position changes:

- Delete 1.0 FTE Library Branch Manager.
- Delete 1.0 FTE Library Associate.
- Add 1.0 FTE Librarian, Supervising in the administration division for systemwide outreach and programming oversight.
- Add 1.0 FTE Librarian in the administration division for systemwide outreach and programming planning.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The department continues to address its structural operating deficit. However, with increases in costs for personnel, library materials, supplies, as well as network upgrades, the department will need to make ongoing adjustments to balance its budget and address the structural deficit. The department continues to rely on fund balance and one-time revenues to balance its annual budget.

6300 – Fund 004-Library
Suzanne Olawski, Director of Library Services
Library Services

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
6150 LIBRARY ZONE 1	2,333,074	2,357,695	2,591,029	233,334	9.9%
6180 LIBRARY ZONE 2	53,271	52,712	55,981	3,269	6.2%
6166 LIBRARY ZONE 6	24,445	24,291	25,808	1,517	6.2%
6167 LIBRARY ZONE 7	601,600	597,175	604,748	7,573	1.3%
2280 LIBRARY - FRIENDS & FOUNDATION	183,710	107,030	143,961	36,931	34.5%
APPROPRIATIONS					
6150 LIBRARY ZONE 1	2,178,128	2,380,193	2,591,029	210,836	8.9%
6180 LIBRARY ZONE 2	48,435	56,214	55,981	(233)	(0.4%)
6166 LIBRARY ZONE 6	22,883	24,959	25,808	849	3.4%
6167 LIBRARY ZONE 7	560,198	616,969	604,748	(12,221)	(2.0%)
2280 LIBRARY - FRIENDS & FOUNDATION	152,099	174,265	150,340	(23,925)	(13.7%)
NET CHANGE					
6150 LIBRARY ZONE 1	(154,946)	22,498	0	(22,498)	(100.0%)
6180 LIBRARY ZONE 2	(4,836)	3,502	0	(3,502)	(100.0%)
6166 LIBRARY ZONE 6	(1,562)	668	0	(668)	(100.0%)
6167 LIBRARY ZONE 7	(41,402)	19,794	0	(19,794)	(100.0%)
2280 LIBRARY - FRIENDS & FOUNDATION	(31,611)	67,235	6,379	(60,856)	(90.5%)

A summary of the budgets administered by the Library is provided on the following pages.

Summary of Other Administered Budgets

6150 – Fund 036-Library Zone 1
Suzanne Olawski, Director of Library Services
Library Services

FUNCTION AND RESPONSIBILITIES

Library Zone 1 Fund provides revenue to offset expenses for services at the Solano County Civic Center Library in Fairfield.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$233,334 or 9.9% in revenues and an increase of \$210,836 or 8.9% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for this Fund is property tax revenues. The Recommended Budget includes \$2,591,029 in revenue, which reflects an increase of \$233,334 or 9.9%.

Primary Costs

The Recommended Budget of \$2,591,029 includes a \$210,836 or 8.9% net increase in appropriations. The net increase is primarily due to an increase in the Operating Transfers-Out to the County Library’s Fund 004. If there is available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library Fund (Fund 004).

Fixed Assets

None.

See related Budget Unit 9150 - Fund 036 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	2,286,819	2,333,616	2,556,961	223,345	9.6%
REVENUE FROM USE OF MONEY/PROP	25,140	10,430	20,000	9,570	91.8%
INTERGOVERNMENTAL REV STATE	14,035	13,649	14,068	419	3.1%
INTERGOVERNMENTAL REV FEDERAL	126	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	6,954	0	0	0	0.0%
TOTAL REVENUES	2,333,074	2,357,695	2,591,029	233,334	9.9%
APPROPRIATIONS					
SERVICES AND SUPPLIES	15,796	22,000	22,000	0	0.0%
OTHER CHARGES	3,161	4,769	4,593	(176)	(3.7%)
OTHER FINANCING USES	2,159,171	2,353,424	2,564,436	211,012	9.0%
TOTAL APPROPRIATIONS	2,178,128	2,380,193	2,591,029	210,836	8.9%
CHANGE IN FUND BALANCE	(154,946)	22,498	0	(22,498)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

Library Zone 2 Fund provides revenue to offset expenses for services at the Rio Vista Library.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,269 or 6.2% in revenues and a decrease of \$233 or 0.4% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for this Fund is property tax revenues. The Recommended Budget includes \$55,981 in revenue, which reflects an increase of \$3,269 or 6.2%.

Primary Costs

The Recommended Budget of \$55,981 includes a \$233 or 0.4% decrease in appropriations. The decrease is primarily due to a decrease in the Operating Transfers-Out to the County Library’s Fund 004. If there is available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library Fund (Fund 004).

Fixed Assets

None.

See related Budget Unit 9180 - Fund 037 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	52,347	52,328	55,447	3,119	6.0%
REVENUE FROM USE OF MONEY/PROP	344	96	250	154	160.4%
INTERGOVERNMENTAL REV STATE	297	288	284	(4)	(1.4%)
INTERGOVERNMENTAL REV FEDERAL	3	0	0	0	0.0%
INTERGOVERNMENTAL REV OTHER	280	0	0	0	0.0%
TOTAL REVENUES	53,271	52,712	55,981	3,269	6.2%
APPROPRIATIONS					
SERVICES AND SUPPLIES	565	800	800	0	0.0%
OTHER CHARGES	292	2,408	2,346	(62)	(2.6%)
OTHER FINANCING USES	47,578	53,006	52,835	(171)	(0.3%)
TOTAL APPROPRIATIONS	48,435	56,214	55,981	(233)	(0.4%)
CHANGE IN FUND BALANCE	(4,836)	3,502	0	(3,502)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

6166 – Fund 066-Library Zone 6
Suzanne Olawski, Director of Library Services
Library Services

FUNCTION AND RESPONSIBILITIES

Library Zone 6 Fund provides revenue to offset expenses for services at the John F. Kennedy Library in Vallejo.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,517 or 6.2% in revenues and an increase of \$849 or 3.4% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for the Fund is property tax revenues. The Recommended Budget includes \$25,808 in revenue, which reflects an increase of \$1,517 or 6.2%.

Primary Costs

The Recommended Budget of \$25,808 includes a \$849 or 3.4% net increase in appropriations. The net increase is primarily due to an increase in the Operating Transfers-Out to the County Library’s Fund 004. If there is available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library Fund (Fund 004).

Fixed Assets

None.

See related Budget Unit 9166 - Fund 066 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	24,111	24,116	25,577	1,461	6.1%
REVENUE FROM USE OF MONEY/PROP	153	45	100	55	122.2%
INTERGOVERNMENTAL REV STATE	134	130	131	1	0.8%
INTERGOVERNMENTAL REV FEDERAL	47	0	0	0	0.0%
TOTAL REVENUES	24,445	24,291	25,808	1,517	6.2%
APPROPRIATIONS					
SERVICES AND SUPPLIES	281	400	400	0	0.0%
OTHER CHARGES	217	516	468	(48)	(9.3%)
OTHER FINANCING USES	22,385	24,043	24,940	897	3.7%
TOTAL APPROPRIATIONS	22,883	24,959	25,808	849	3.4%
CHANGE IN FUND BALANCE	(1,562)	668	0	(668)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

Library Zone 7 Fund provides revenue to offset expenses for services at the Springstowne Library in Vallejo.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$7,573 or 1.3% in revenues and a decrease of \$12,221 or 2.0% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for the Fund is property tax revenues. The Recommended Budget includes \$604,748 in revenue, which reflects an increase of \$7,573 or 1.3%.

Primary Costs

The Recommended Budget of \$604,748 includes a \$12,221 or 2.0% decrease in appropriations. The decrease is primarily due to a decrease in the Operating Transfers-Out to the County Library’s Fund 004. If there is any available Fund Balance at year end, it will be applied as an Operating Transfers-Out to the Library Fund (Fund 004).

Fixed Assets

None.

See related Budget Unit 9167 - Fund 067 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	594,094	592,593	598,614	6,021	1.0%
REVENUE FROM USE OF MONEY/PROP	3,829	1,105	2,800	1,695	153.4%
INTERGOVERNMENTAL REV STATE	3,576	3,477	3,334	(143)	(4.1%)
INTERGOVERNMENTAL REV FEDERAL	101	0	0	0	0.0%
TOTAL REVENUES	601,600	597,175	604,748	7,573	1.3%
APPROPRIATIONS					
SERVICES AND SUPPLIES	6,619	9,000	9,000	0	0.0%
OTHER CHARGES	1,528	5,569	4,507	(1,062)	(19.1%)
OTHER FINANCING USES	552,051	602,400	591,241	(11,159)	(1.9%)
TOTAL APPROPRIATIONS	560,198	616,969	604,748	(12,221)	(2.0%)
CHANGE IN FUND BALANCE	(41,402)	19,794	0	(19,794)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

2280 – Fund 228-Library-Special Revenue
Suzanne Olawski, Director of Library Services
Library Services

FUNCTION AND RESPONSIBILITIES

This Library Special Revenue Fund provides revenue that is donated to the Library from five different Friends of the Library Groups and the Solano County Library Foundation. The funding is used to enhance programs for all age groups, particularly children, as well as to support literacy services. Programs include the Reach Out and Read component of the Literacy Program, annual reading programs, Adult Literacy, National Library Week, and Volunteer appreciation celebrations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$36,931 or 34.5% in revenues and a decrease of \$23,925 or 13.7% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Sources

The primary funding source for this Fund is donations and contributions from five different Friends of the Library Groups and the Solano County Library Foundation. The Recommended Budget includes \$143,961 in revenue, which reflects an increase of \$36,931 or 34.5%.

Primary Costs

The Recommended Budget of \$150,340 reflects a decrease of \$23,925 or 13.7% in appropriations based on available funds to support programs.

Fixed Assets

None.

See related Budget Unit 9228 - Fund 228 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	4,229	2,030	5,000	2,970	146.3%
INTERGOVERNMENTAL REV STATE	57,610	20,000	51,151	31,151	155.8%
MISC REVENUE	121,871	85,000	87,810	2,810	3.3%
TOTAL REVENUES	183,710	107,030	143,961	36,931	34.5%
APPROPRIATIONS					
SERVICES AND SUPPLIES	152,099	174,265	150,340	(23,925)	(13.7%)
TOTAL APPROPRIATIONS	152,099	174,265	150,340	(23,925)	(13.7%)
CHANGE IN FUND BALANCE	(31,611)	67,235	6,379	(60,856)	(90.5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

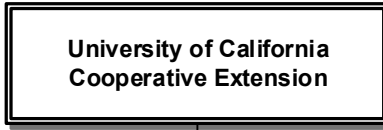
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



UC Cooperative Extension

- Master Gardener Program
- 4-H Youth Development Program
- Community Nutrition and Health
 - Master Food Preserver Program
- Agriculture Research and Extension
 - Delta Crops
 - Livestock and Natural Resource Management
 - Orchard
 - Organic Crops
 - Small Farms
 - Vegetable Crops
- Regional Food Systems
- Human Wildlife Interactions
- Urban Integrated Pest Management
- Environmental Horticulture

DEPARTMENTAL PURPOSE

The University of California Cooperative Extension (UCCE) Department in Solano County was established in 1915 by a cooperative agreement between the Department of Agriculture (USDA), the University of California (UC) and the County of Solano. The department is the primary point of access for local residents to the resources of the University of California. UCCE’s mission is to develop and share research-based knowledge to assist people in solving problems related to agriculture production, natural resources management, youth development, nutrition, and family and consumer sciences.

Budget Summary:	
FY2023/24 Midyear Projection:	356,567
FY2024/25 Recommended:	404,224
County General Fund Contribution:	404,224
Percent County General Fund Supported:	100%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The County UCCE program operates through an Interlocal Agreement between the Regents of the UC, Sacramento County, Solano County and Yolo County for a multi-county partnership formed in 2014. Through this agreement, UC provides various programs, including several agricultural, food systems, natural resource and pest management programs, 4-H youth development, Master Gardener, and the Master Food Preserver programs to the County. UCCE’s key functions and responsibilities are to 1) assess community and industry needs, 2) develop a research agenda to address those needs, and 3) extend the research-based information through a variety of educational delivery methods.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- UCCE staff in Fairfield were notified in FY2023/24 of the increasing probability of a near-term office move. At this time, a future location has yet to be determined. Staff will continue to work closely and collaboratively with the County to move this process forward.
- Staff transitions combined with impacts to enrollment from COVID-19 prevented the 4-H Military Club program from occurring in FY2023/24; however, new staff, with support of a new 4-H Regional Coordinator, are in the process of re-engaging with interested volunteers and youth to potentially re-invigorate at 4-H Military Club in the coming year. Similarly, the 4-H team in Solano is also working to put in place the resources to re-engage with afterschool STEM (Science, Technology, Engineering, and Math) programming as an extended learning component of 4-H.

Accomplishments:

- State funding for the UC Division of Agriculture and Natural Resources (ANR) was significantly bolstered in July 2021, increasing funding levels by nearly 50%, or \$34 million. In light of this funding, UCCE has been busy hiring new advisors and staff across the Capitol Corridor. Solano County benefited from the addition of 4 new advisors during FY2022/23 and one new 4-H supervisor in the following program areas: Human Wildlife Interactions, Regional Food Systems, Environmental Horticulture, and Vegetable Crops. A fifth new advisor focused on Urban Integrated Pest Management will begin July 2024.
- A UCCE Livestock & Natural Resource advisor collaborated with the Solano County Department of Agriculture and other departments in the development and launch of an Ag Pass Program, designed to grant agricultural operators conditional access to evacuated areas during emergency situations to perform critical tasks. The program was approved by the Board on March 14, 2023.
- The work of UCCE Ag advisors related to rangeland productivity was ongoing in FY2023/24 and included continued investigation of strategic perennial grass seeding practices on working rangelands to improve ecosystem services, provision of high-quality forage, increased plant biodiversity, improved water infiltration, resistance to weed invasion, and improved wildlife habitat. Investigating the use of satellite imagery to estimate rangeland forage production associated with emergency declarations during drought events also continued.
- The Climate Smart Agriculture Program supported implementation of 17 CDFA-funded soil health projects and two irrigation-efficiency projects, leveraging more than \$1.03 million to support producers in Solano County. Commonly implemented practices include compost, cover crops, whole orchard recycling, mulching, hedgerow planting, soil moisture sensors, solar pump, and micro-irrigation installation. This work was often carried out in collaboration with the Dixon Resource Conservation District (RCD), Solano County RCD, and Solano County Farm Bureau as part of the Sacramento Valley Technical Assistance Provider Hub. In partnership with the Solano County Farm Bureau, the Climate Smart Agriculture Academic Coordinator is providing ongoing technical assistance to local producers for CDFA's Healthy Soils Program (HSP) and State Water Efficiency and Enhancement Program (SWEEP) to improve soil health and reduce on-farm water-use.
- UCCE Ag advisors also engaged in research supporting adaptation and resilience to climate change as well as improvements to soil health. This work included ongoing studies related to helping walnuts adapt to warmer winters as well as to understanding how temperature affects bloom in prunes. Additional research has focused on supporting water use efficiency in orchards and improving understanding amongst almond growers regarding soil health practices that will also improve yield.
- Research and extension by UCCE Ag advisors related to sustainable pest management strategies in both crop and rangeland systems was ongoing. This included continued research with regard to managing broomrape in tomato plants as well as trials to assess efficacy of organic pesticide for control of thrips. Advisors and staff also provided training on best management practices for safe pesticide application with a focus on non-English speaking communities.
- UCCE Urban Integrated Pest Management advisor continued research on the efficacy of organic alternatives to glyphosate as well as collaborated with the City of Vacaville to provide education on pyrethroids and water quality. These trainings have been adapted into three online courses available to pest control audiences statewide. Work also continued with regard to invasive pest management training for landscape professionals, retail nurseries and Master Gardener volunteers, with particular focus on the glassy-winged sharpshooter.
- The Solano Master Gardener (MG) program provides science-based information and advice on home gardening and landscape practices. It anticipates graduating ten new certified volunteers in 2024 and training classes have returned to in-person. Solano MGs hosted 16 trainings jointly with the Yolo MGs during FY2023/24, serving approximately 32 attendees per training.
- The Master Food Preserver (MFP) program conducted 33 in-person trainings or events on a range of food preservation related topics and provided over 858 individuals with research-based information on safe home food preservation. Volunteers contributed 1,028 hours of service during FY2023/24.
- 26 4-H youth participated in the annual Presentation Day/Fashion revue and all qualified for Regional Presentation Day.

-
- Solano County 4-H partnered with Dixon USD to provide the 4-H Cooking Academy to 36 students in the After School program for all three elementary schools. Teens from Maine Prairie High School were trained to assist with delivering this healthy nutrition program to the elementary school students throughout the six lessons.

WORKLOAD INDICATORS

- Solano County 4-H certified 66 returning adult volunteer leaders and 28 new adult volunteer leaders.
- Solano County 4-H included seven community clubs in FY2023/24 and served 256 youth with the help of 94 adult volunteers.
- Through March 2024, 147 Master Gardener volunteers contributed a total of 3,988 hours of service to their communities, at an in-kind value of \$133,574. This has provided Solano County residents with science-based information on soil health, integrated pest management, tree pruning, weed identification and control, irrigation, water-wise landscaping, and other horticultural practices.
- The Master Food Preserver program graduated seven certified volunteers in August 2023 who completed their MFP training and anticipates two additional graduates for 2024.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$47,657 or 13.4% in appropriations when compared to the FY2023/24 Adopted Budget.

Primary Funding Source

The funding source for the service agreement with UC Cooperative Extension, Davis, is the County General Fund.

Primary Costs

The Recommended Budget includes a \$30,000 increase in professional services and an increase of \$16,951 in Countywide Administrative Overhead costs.

Contracts

The Recommended Budget includes \$345,000 to the University of California for providing University of California Cooperative Extension (UCCE) programs to Solano County through June 30, 2025, and in-kind costs of \$59,224 for a facility in Fairfield to house program operations, custodial and grounds keeping services, telephone, and print services.

Fixed Assets

None.

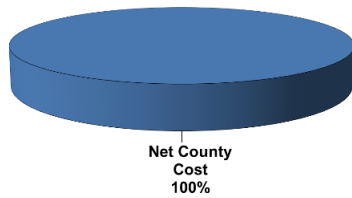
DEPARTMENT COMMENTS

On May 14, 2024, UC Cooperative Extension entered its third five-year Interlocal Agreement between the Regents of the UC, Sacramento County, Solano County and Yolo County that creates the UCCE Capitol Corridor Multi-County Partnership. This reorganization of UC Cooperative Extension offices was done to achieve efficiencies by consolidating administrative operations and sharing resources across county lines. UCCE continues to offer the same suite of programs to Solano County residents including agricultural advisors, 4-H, Master Gardener Program, and the Master Food Preserver Program.

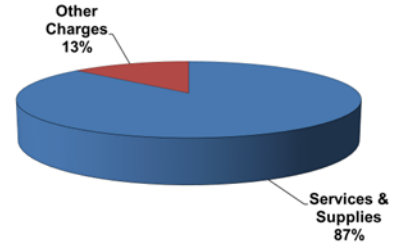
Functional Area Summary

**6200 – Fund 001-Cooperative Extension
Susan Ellsworth, Multi-County Partnership Director
Agricultural Education**

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SERVICES AND SUPPLIES	288,301	320,248	350,954	30,706	9.6%
OTHER CHARGES	27,437	36,069	53,020	16,951	47.0%
INTRA-FUND TRANSFERS	398	250	250	0	0.0%
TOTAL APPROPRIATIONS	316,136	356,567	404,224	47,657	13.4%
NET COUNTY COST	316,136	356,567	404,224	47,657	13.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

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9301 – Fund 001-Contingencies-General Fund

**Bill Emlen, County Administrator
Legislative & Administration**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	14,000,000	14,000,000	0	0.0%
TOTAL APPROPRIATIONS	0	14,000,000	14,000,000	0	0.0%

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen emergencies that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$14,000,000, based on potential General Fund exposures in litigation, uncertainty in annual State and federal funding, and for potential revenue shortfalls in Health and Social Services (H&SS) and in public safety departments. In addition, the County remains exposed to potential costs for future disasters, as experienced in declared emergencies related to wildfires, floods, and earthquakes in recent years which have required reliance on contingencies. The FY2024/25 Recommended General Fund Budget totals \$379,537,290. The Recommended General Fund contingency of \$14,000,000 is equal to 3.7% of the Recommended General Fund Budget for FY2024/25.

PENDING ISSUES AND POLICY CONSIDERATIONS

In considering the setting of contingency for FY2024/25, there are several uncertainties that may impact the County. Please refer to the Budget Summary Section of the FY2024/25 Recommended Budget for further details.

9124 – Fund 296-Contingencies-Public Facilities Fee

Bill Emlen, County Administrator

Plant Acquisition

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	56,272,660	61,896,497	5,623,837	10.0%
TOTAL APPROPRIATIONS	0	56,272,660	61,896,497	5,623,837	10.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Public Facilities Fee Fund (BU 1760) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$61,896,497. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections and is restricted in its use.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9306 – Fund 006-Contingencies-Accumulated Capital Outlay (ACO)

**Megan M. Greve, Director of General Services
Plant Acquisition**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	2,707,973	6,821,508	4,113,535	151.9%
TOTAL APPROPRIATIONS	0	2,707,973	6,821,508	4,113,535	151.9%

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen Capital Projects Fund (BU 1700) needs. The funds are used to accommodate financing needs identified by the Department of General Services, and approved by the Board for capital projects, acquisition of real property, planning of capital improvements, construction of new facilities, facility renewal, and repairs to existing County facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$6,821,508. This amount reflects the estimated funding available for Fund 006 restricted purposes based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9402 – Fund 106-Contingencies-Public Arts Project

Megan M. Greve, Director of General Services

Promotion

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	0	0	0	0.0%
TOTAL APPROPRIATIONS	0	0	0	0	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Public Art Operating Fund (BU 1630) to accommodate financing needs related to the purchase or commission of public art and maintenance of public art within designated public areas owned by the County (Ordinance No. 1639, Chapter 5, section 5.5-5.6).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no contingency appropriation for FY2024/25. This amount reflects the estimated funding available for the Fund 106 restricted purposes based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9123 – Fund 281-Contingencies-Survey Monument Preservation
James Bezek, Director of Resource Management
Other General

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	108,019	74,502	(33,517)	(31.0%)
TOTAL APPROPRIATIONS	0	108,019	74,502	(33,517)	(31.0%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by Resource Management’s Survey Monument Preservation Fund (BU 1950) to accommodate any unforeseen financing needs related to Survey Monument Preservation that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$74,502. This amount reflects the estimated funding available for the Fund 281 restricted purposes based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9116 – Fund 233-Contingencies-DA Special Revenue

**Krishna A. Abrams, District Attorney
Judicial**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	1,746,117	91,215	(1,654,902)	(94.8%)
TOTAL APPROPRIATIONS	0	1,746,117	91,215	(1,654,902)	(94.8%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the District Attorney (DA) (BU 4100) to accommodate any financing needs that may arise in the DA's budget related to certain restricted funds as follows:

- Per California Business and Professions Code §17206 and §17500, court ordered fines and forfeitures accrue to this fund for the support of general investigation and all aspects involving the prosecution of consumer protection cases and is the primary revenue source for the District Attorney's Consumer Protection Unit (BU 6502).
- California Health and Safety Code §25192 provides that a percentage of fines levied against the commission of environmental offenses be provided to the prosecuting agency bringing the action. These funds provide the funding source in support of general investigation and all aspects involving the investigation and prosecution of environmental crimes that are normally prosecuted in the DA's Consumer Protection Unit.
- Use of the asset forfeiture funds is governed by the federal Department of Justice's Equitable Sharing Program, California Health and Safety Code §11489, and California Vehicle Code §14607.6.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$91,215. This amount reflects the estimated funding available in Fund 233 for restricted purposes outlined above based on the FY2023/24 Midyear Projections. The fund includes civil penalties related to consumer and environmental protection, and asset forfeiture.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9391 – Fund 901-Contingencies-California Med. Fac. (CMF) Cases
Bill Emlen, County Administrator
Judicial

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	146,913	146,913	0	0.0%
TOTAL APPROPRIATIONS	0	146,913	146,913	0	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the California Medical Facility (CMF) Cases (BU 6800) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$146,913. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9117 – Fund 241-Contingencies-Civil Processing Fees

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	475,774	539,445	63,671	13.4%
TOTAL APPROPRIATIONS	0	475,774	539,445	63,671	13.4%

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff Civil Processing Fees (BU 4110). Under authority of Government Code (GC) §26720 et seq., the Sheriff collects certain fees related to services provided through the department's Civil Bureau. Revenues are driven by GC §26731 portion of Civil Fees collected and GC §26746 Debtor Processing Assessment Fee. GC §26731 states that \$18 of any fee collected by the Sheriff's Civil Division is deposited into a special fund. Approximately 95% of revenue in this special fund supplements costs for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings necessary for the Sheriff's Civil Division. The remaining 5% of revenue in the special fund supplements expenses of the Sheriff's Civil Division in administering the funds. GC §26746 states that a \$12 processing fee is assessed for certain specified disbursements.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$539,445. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9118 – Fund 253-Contingencies-Sheriff Asset Seizure

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	200,205	228,165	27,960	14.0%
TOTAL APPROPRIATIONS	0	200,205	228,165	27,960	14.0%

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff Asset Seizure (BU 4120). The Sheriff's Office, in its role as a law enforcement agency, arrests and assists other local law enforcement agencies with the arrests of suspected drug dealers. Health and Safety Code §11489 authorizes the distribution of net sale proceeds from the sale of forfeited property seized from illegal drug activity. The Sheriff's Office's portion of applicable sale proceeds is deposited in this Special Revenue Fund 253 and expended in BU 4120 to support Narcotics Enforcement Programs.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$228,165. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections. This amount reflects the unexpended net proceeds from the sale of forfeited property.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9256 – Fund 256-Contingencies-Office of Emergency Services

Thomas A. Ferrara, Sheriff/Coroner

Public Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	5,127	3,161	(1,966)	(38.3%)
TOTAL APPROPRIATIONS	0	5,127	3,161	(1,966)	(38.3%)

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff's Office of Emergency Services (OES) Fund 256. This fund was established to enable accounting for OES grant funding. The funds are separated by funding purpose and can only be used specifically for the intent they were collected.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$3,161. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections. This amount reflects the unexpended interest on the grant funds collected.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9325 – Fund 325-Contingencies-Sheriff Grants

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	14,361	64,314	49,953	347.8%
TOTAL APPROPRIATIONS	0	14,361	64,314	49,953	347.8%

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff's Office grants Fund 325. The fund was established to enable accounting for grant funds received by the Sheriff's Office. The funds are separated by funding purpose and can only be used specifically for the intent they were collected.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$64,314. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections. This amount reflects the unexpended interest on the grant funds collected.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9125 – Fund 326-Contingencies-Special Revenue Fund

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	708,071	547,475	(160,596)	(22.7%)
TOTAL APPROPRIATIONS	0	708,071	547,475	(160,596)	(22.7%)

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Sheriff Special Revenue Fund 326. The fund was established to enable accounting for Automated Fingerprint Fees, Cal-ID Auto Fingerprint Fees, and Vehicle Theft Allocation accrued from fines levied by the Courts and Department of Motor Vehicles. Each fee has its own restricted use. The Sheriff’s operating appropriations can be found in BU 4050 and 4052.

Automated Fingerprint Fees

Under the authority of Government Code (GC) §76102 and California Vehicle Code (VC) §9250.19, fees shall be allocated to the County and expended exclusively to fund programs that enhance the capacity of local law enforcement to provide automated mobile and fixed location fingerprint identification of individuals.

Cal-ID Auto Fees Fingerprint

The California Identification System (Cal-ID), as described in California Penal Code (PC) §11112.2 and GC §76102(a) shall be for the purpose of assisting the County in the establishment of adequate fingerprint facilities and adequate suspect booking identification facilities.

Vehicle Theft Allocation

The Vehicle Theft Allocation accrues funds from vehicle registration fees based on VC §9250.14 and shall be expended exclusively to fund programs that enhance the capacity of local police and prosecutors to deter, investigate, and prosecute vehicle theft crimes.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$547,475. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections. The reduction is the result of an anticipated decrease in vehicle registration fee collection when compared to last year’s budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9119 – Fund 263-Contingencies-CJ Facility Temp. Const. Fund
Megan M. Greve, Director of General Services
Justice

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	292,640	502,178	209,538	71.6%
TOTAL APPROPRIATIONS	0	292,640	502,178	209,538	71.6%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Criminal Justice Facility Temporary Construction Fund (BU 4130) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$502,178. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections and transfers to the Accumulated Capital Outlay (ACO) Fund to fund capital and maintenance repairs for the County's Criminal Justice Facilities.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9120 – Fund 264-Contingencies-Courthouse Temp. Const. Fund

Megan M. Greve, Director of General Services

Justice

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	44,906	5,473	(39,433)	(87.8%)
TOTAL APPROPRIATIONS	0	44,906	5,473	(39,433)	(87.8%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Courthouse Temporary Construction Fund (BU 4140) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$5,473. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9151 – Fund 035-Contingencies-Juv. Hall Rec.-Ward Welfare Fund

**Dean J. Farrah, Chief Probation Officer
Detention & Corrections**

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	120,526	128,129	7,603	6.3%
TOTAL APPROPRIATIONS	0	120,526	128,129	7,603	6.3%

DEPARTMENTAL PURPOSE

This budget unit represents the contingency for the Probation Department (BU 8035). The source of revenue is from the telephone company that facilitates collections attributable to collect calls made by youth detained at the juvenile detention facilities. Pursuant to Welfare and Institutions Code §873, funds deposited are expected to be used for the benefit, education, and welfare of the youth detained at juvenile detention facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$128,129. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections. The Probation Department revised its contract with the telephone company providing collect call services to the youth detained at the juvenile detention facility to reduce the number of transactions fees charged and eliminated commissions received by Probation for these services in order to encourage youth to contact their families. As such, minimal revenue is being generated and appropriations in the Operating Budget (BU 8035) have been reduced in order to maximize the benefits provided with the remaining funds.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9115 – Fund 215-Contingencies-Recorder/Micrographic

Glenn Zook, Assessor/Recorder

Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	11,373,469	11,042,193	(331,276)	(2.9%)
TOTAL APPROPRIATIONS	0	11,373,469	11,042,193	(331,276)	(2.9%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Recorder/Micrographic Fund (BU 4000). The funds are separated by purpose and can only be used specifically for the intent they were collected: Micrographics \$3,106,663, Recorder’s System Modernization \$6,949,661, Social Security Number Truncation \$786,399, and Electronic Recording \$199,470. Collection of the Social Security Number Truncation fee was terminated; this represents the remaining balance.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$11,042,193. This amount reflects the estimated funding available for the Fund 215 restricted purposes based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9129 – Fund 120-Contingencies-Homeacres Loan Program
James Bezek, Director of Resource Management
Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	1,835,424	1,672,439	(162,985)	(8.9%)
TOTAL APPROPRIATIONS	0	1,835,424	1,672,439	(162,985)	(8.9%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Homeacres Loan Program (BU 8220) to accommodate any financing or loans authorized that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$1,672,439. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections. There are no requests for new loans pending at this time. These funds will remain available until qualified loan applicants with completed loan applications are identified and approved.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9136 – Fund 151-Contingencies-Grants/Programs Administration

Michele Harris, Executive Director – First 5 Solano

Health & Public Assistance

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	875,375	774,972	(100,403)	(11.5%)
TOTAL APPROPRIATIONS	0	875,375	774,972	(100,403)	(11.5%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the First 5 Grants/Programs Administration Fund (BU 1570) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENT BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$774,972. This amount reflects the estimated funding available based on FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9165 – Fund 105-Contingencies-HOME 2010 Program
James Bezek, Director of Resource Management
Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	181,685	192,385	10,700	5.9%
TOTAL APPROPRIATIONS	0	181,685	192,385	10,700	5.9%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the housing rehabilitation program, HOME 2010 Program (BU 8217) to accommodate any loans that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$192,385. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9312 – Fund 012-Contingencies-Fish/Wildlife Propagation Program

James Bezek, Director of Resource Management

Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	25,261	21,288	(3,973)	(15.7%)
TOTAL APPROPRIATIONS	0	25,261	21,288	(3,973)	(15.7%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Fish/Wildlife Propagation Program Fund (BU 2950) to accommodate any financing needs that may arise during the fiscal year. The source of funding is fine revenues from the Department of Fish and Wildlife.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$21,288. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9122 – Fund 278-Contingencies-Public Works Improvements
James Bezek, Director of Resource Management
Public Ways

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	2,544,494	852,193	(1,692,301)	(66.5%)
TOTAL APPROPRIATIONS	0	2,544,494	852,193	(1,692,301)	(66.5%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by Public Works Improvements Fund (BU 3020) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$852,193. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9401 – Fund 101-Contingencies-Public Works
James Bezek, Director of Resource Management
Public Ways

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	4,704,446	5,417,726	713,280	15.2%
TOTAL APPROPRIATIONS	0	4,704,446	5,417,726	713,280	15.2%

DEPARTMENTAL PURPOSE

This budget unit is utilized by Public Works Fund (BU 3010) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$5,417,726. This amount reflects the estimated funding available based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9153 – Fund 153-Contingencies-First 5 Solano & Families Commission
Michele Harris, Executive Director – First 5 Solano
Health & Public Assistance

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	4,910,265	3,732,533	(1,177,732)	(24.0%)
TOTAL APPROPRIATIONS	0	4,910,265	3,732,533	(1,177,732)	(24.0%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the First 5 Solano Children & Families Commission Fund (BU 1530) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$3,732,533. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9304 – Fund 004-Contingencies-Library
Suzanne Olawski, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	23,518,382	21,592,681	(1,925,701)	(8.2%)
SPLASH CONTINGENCIES	0	168,195	168,195	0	0.0%
TOTAL APPROPRIATIONS	0	23,686,577	21,760,876	(1,925,701)	(8.1%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Fund (BU 6300) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$21,760,876 which includes the Solano Partner Libraries and St. Helena (SPLASH) contingency of \$168,195. These contingency appropriations reflect the estimated funding available based on the FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9150- Fund 036 Contingencies-Library-Zone 1
Suzanne Olawski, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	779,826	954,546	174,720	22.4%
TOTAL APPROPRIATIONS	0	779,826	954,546	174,720	22.4%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 1 Fund (BU 6150) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$954,546. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9180 – Fund 037-Contingencies-Library Zone 2
Suzanne Olawski, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	4,622	6,841	2,219	48.0%
TOTAL APPROPRIATIONS	0	4,622	6,841	2,219	48.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 2 Fund (BU 6180) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$6,841. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9166 – Fund 066-Contingencies-Library Zone 6
Suzanne Olawski, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	2,296	3,334	1,038	45.2%
TOTAL APPROPRIATIONS	0	2,296	3,334	1,038	45.2%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 6 Fund (BU 6166) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$3,334. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9167 – Fund 067-Contingencies-Library Zone 7
Suzanne Olawski, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	59,823	55,604	(4,219)	(7.1%)
TOTAL APPROPRIATIONS	0	59,823	55,604	(4,219)	(7.1%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 7 Fund (BU 6167) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$55,604. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9228 – Fund 228-Contingencies-Library Friends & Foundation
Suzanne Olawski, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	125,742	196,793	71,051	56.5%
TOTAL APPROPRIATIONS	0	125,742	196,793	71,051	56.5%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Special Revenue Fund (BU 2280) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$196,793. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9316 – Fund 016-Contingencies-Parks & Recreation
James Bezek, Director of Resource Management
Recreation Facility

MAJOR ACCOUNTS CLASSIFICATIONS	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
CONTINGENCIES	0	726,827	595,107	(131,720)	(18.1%)
TOTAL APPROPRIATIONS	0	726,827	595,107	(131,720)	(18.1%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by Parks and Recreation Fund (BU 7000) to accommodate any financing needs that may arise during the fiscal year. The source of funding is from Recreation Services revenues, comprised of user fees for use of parks.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$595,107. This amount reflects the estimated funding available based upon FY2023/24 Midyear Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DISTRICT PURPOSE

The East Vallejo Fire Protection District (EVFPD) was established for the purpose of disbursing property tax revenues collected within the district’s jurisdiction to the City of Vallejo through a contract for fire protection services to its citizens.

Budget Summary:	
FY2023/24 Midyear Projection:	818,827
FY2024/25 Recommended:	827,993
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The EVFPD’s jurisdiction is Southeast Vallejo, an unincorporated area of the county, surrounded by the City of Vallejo. This budget unit receives property taxes from this area for the payment of fire protection services. The Board of Supervisors serves as the District’s Board of Directors and the District is administered through the County Administrator’s Office.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

WORKLOAD INDICATORS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$26,443 or 3.3% in revenues and an increase of \$9,166 or 1.1% in appropriations when compared to the FY2023/24 Adopted Budget.

The increase in revenues is the result of an increase in tax revenue projected for FY2024/25 and interest income. Contracted services with the City of Vallejo Fire Department are budgeted at \$813,618 and is based on available funding, less administrative support costs. If there is any available Fund Balance at the FY2023/24 year-end, the district requests the Auditor-Controller increase the district’s appropriations for contracted services by the amount of the available ending Fund Balance.

Fixed Assets

None.

DEPARTMENT COMMENTS

On June 23, 2020 the district’s Board approved the adoption of user fees for the district based on the City of Vallejo’s Fire Department’s existing fee schedule. District fees will be charged on development, including plan review and inspection services, fire safety inspections, etc. Fee revenue will offset the direct cost of the services provided by the City. User fees are reflected in Miscellaneous Revenues.

SUMMARY BY SOURCE	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
134 - EAST VJO FIRE DISTRICT					
REVENUES					
TAXES	744,758	787,500	809,164	21,664	2.8%
REVENUE FROM USE OF MONEY/PROP	4,559	1,300	6,079	4,779	367.6%
INTERGOVERNMENTAL REV STATE	4,203	4,231	4,231	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	38	18	18	0	0.0%
MISC REVENUE	21,818	8,501	8,501	0	0.0%
TOTAL REVENUES	775,375	801,550	827,993	26,443	3.3%
APPROPRIATIONS					
SERVICES AND SUPPLIES	757,859	816,952	826,118	9,166	1.1%
OTHER CHARGES	1,992	1,875	1,875	0	0.0%
TOTAL APPROPRIATIONS	759,851	818,827	827,993	9,166	1.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The EVFPD has no employees. The district contracts out for fire protection services currently through an agreement with the City of Vallejo.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DISTRICT PURPOSE

The Consolidated County Service Area (CCSA) provides street lighting in the unincorporated areas of Solano County.

Budget Summary:	
FY2023/24 Midyear Projection:	106,575
FY2024/25 Recommended:	344,286
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The CCSA provides street lighting in the unincorporated areas of Solano County. This budget funds maintenance of 590 existing streetlights, including 179 streetlights in Homeacres. Maintenance costs for these streetlights include electricity, repair, and installation of new streetlights. This budget is entirely funded through property taxes.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Department of Resource Management continued its effort to identify and obtain GPS coordinates of all streetlights observed in the County right-of-way. This effort will allow for digital mapping that will enhance locations of specific streetlights for enhanced maintenance in the future. Completion of this work is targeted in FY2024/25.

WORKLOAD INDICATORS

- Operated and maintained 590 streetlights.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$110,321 or 58.8% in revenues and an increase of \$110,653 or 47.4% in appropriations when compared to the FY2023/24 Adopted Budget. The Recommended Budget includes the use of \$82,407 in Reserves.

Primary Funding Sources

The primary funding source for CCSA are property taxes, which comprise \$190,637 or 64.0% of total revenue. Interest income of \$23,867 represents 8.0% of total revenue.

Primary Costs

The Recommended Budget includes an increase of \$110,653 or 47.4% increase in appropriations. Primary costs include \$250,000 in contracted services, \$40,000 in staff time to convert existing lights to solar power and add new solar lights across the County, and \$45,000 in utility costs.

Contracts

The FY2024/25 Recommended Budget includes the following significant contract:

- \$250,000 to convert existing lights to solar power and add new solar lights across the County.

Fixed Assets

None.

DEPARTMENT COMMENTS

None.

9746 – Fund 046-Consolidated County Service Area
James Bezek, Director of Resource Management
Public Ways

Functional Area Summary

SUMMARY BY SOURCE	2022/23 ACTUALS	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
046 - COUNTY CONSOLIDATED SVC AREA					
REVENUES					
TAXES	172,636	176,633	190,637	14,004	7.9%
REVENUE FROM USE OF MONEY/PROP	18,740	10,000	23,867	13,867	138.7%
INTERGOVERNMENTAL REV STATE	971	952	995	43	4.5%
INTERGOVERNMENTAL REV FEDERAL	9	4	4	0	0.0%
FROM RESERVE	0	0	82,407	82,407	0.0%
TOTAL REVENUES	192,356	187,589	297,910	110,321	58.8%
APPROPRIATIONS					
SERVICES AND SUPPLIES	46,238	98,630	300,630	202,000	204.8%
OTHER CHARGES	18,208	21,923	43,656	21,733	99.1%
TOTAL APPROPRIATIONS	60,000	0	0	0	0.0%
CONTINGENCIES AND RESERVES	0	113,080	0	(113,080)	(100.0%)
TOTAL APPROPRIATIONS	124,446	233,633	344,286	110,653	47.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The department will be installing approximately 10 new streetlights through contracted services in FY2024/25. The new light locations will be primarily in the Vallejo area.

DEPARTMENTAL PURPOSE

The Workforce Development Board (WDB) of Solano County, Inc. is a private, nonprofit, 501(c)(3) organization serving as the administrator/operator of a variety of workforce development grants and programs. The WDB Board of Directors is appointed by the County Board of Supervisors and acts as the federally mandated oversight for U.S. Department of Labor Workforce Innovation and Opportunity Act (WIOA) programs in Solano County. The WDB also hosts the Solano-Napa Small Business Development Center (SBDC).

Budget Summary:	
FY2023/24 Midyear Projection:	8,220,171
FY2024/25 Recommended:	9,773,787
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	30

FUNCTION AND RESPONSIBILITIES

The WDB of Solano County works to build and sustain a skilled workforce, support a vibrant economy, and create a shared prosperity for the community of Solano County. The WDB oversees federally funded workforce services through the WIOA on behalf of Solano County, as well as other special projects. Staff members provide tailored job search services, job preparation, training, and placement services to job seekers, as well as work with local businesses to support both business-specific talent development efforts and industry-wide initiatives.

Job seeker services are provided through:

- The County’s “America’s Job Centers of California” (AJCC) system for One Stop Career Centers that offer free basic job search services for any job seeker, as well as recruitment events for businesses.
- WIOA-enrolled services for adult, dislocated workers, and youth jobseekers, including occupational training, job coaching, wrap-around service provisions, and job placement assistance.
- Discretionary grants serving job seekers and employers, including those through the California Workforce Development Board (CWDB), California’s Employment Development Department (EDD), and North Bay regional workforce grants.
- Various additional grants and contracts to serve special population groups, employers, or industries are taken on across time, as opportunities arise.

In addition, the WDB serves as the host to the Solano-Napa SBDC which provides free business advising and training to small businesses in Solano County. The Solano-Napa SBDC is supported by Small Business Administration (SBA) funding through the NorCal SBDC at Cal Poly Humboldt, State GoBiz match funds, and local support from the cities of Benicia, Fairfield, Napa, Vacaville, and Vallejo.

In 2022, the Solano County Board of Supervisors allocated American Rescue Plan Act (ARPA) funding for workforce development and small business initiatives through the WDB and the SBDC to serve and support communities and businesses impacted by the COVID-19 pandemic and its negative economic impacts.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The WDB adapts to changes resulting from federal and State workforce priorities, as well as changing needs within the local and State economy and community. These shifts are met through a responsive, data-driven, collaborative effort to best serve the needs of both jobseekers and employers effectively support the talent infrastructure in Solano.

Challenges:

- The federal WIOA requires significant policy and administrative oversight to ensure compliance, including requirements for Job Center certification, required Memorandums of Understanding, board recertification and reapplication to provide career services, and federal eligibility and allowability requirements. The WDB has adjusted to fit the changing regulatory conditions within WIOA and balanced the opportunity to move in more community-focused directions for the organization and the public workforce system.

Bill Emlen, County Administrator
Other Assistance

- Federal and State investments in the public workforce system continue to be inconsistent and difficult to predict from one year to the next, as funding levels are partially based on unemployment levels. Funding dedicated to the public workforce system continues to decrease in general, while the cost of services continues to rise. Congress is in the process of reauthorizing the Workforce Innovation and Opportunity Act (WIOA); the United States House of Representatives proposed changes include considerable cuts and stricter regulations.
- The current economic landscape provides significant challenges and unpredictability for Solano's more vulnerable communities and businesses. In general, enrollments in program services are still slow to return to pre-pandemic levels. The WDB is meeting this challenge by targeting outreach and programs to key populations and in-demand industries.

Accomplishments:

- The WDB and SBDC supported the County in developing a workforce and small business COVID-19 recovery strategy utilizing ARPA funds. The WDB and SBDC are utilizing these funds to address COVID-19's negative economic impacts, while also transforming the current systems to better meet the changing economy. Key workforce projects and objectives include investment in sustaining current public workforce services, investing in community-based workforce initiatives, launching industry-based job training using sector strategy evidence-based practices, and expanding and improving workforce services in disproportionately impacted communities in Solano County. Key small business projects and objectives include expanding business advising and training to small businesses, offering Solano Success accelerator programs coupled with small business grants, and supporting businesses with talent-related training, translation services, and retention strategies.
- The WDB received a grant from the James Irvine Foundation to support capacity building activities. The goals of the grant are to help upskill the workforce development skills of WDB and community workforce staff, build awareness of key trends and best practices, and prepare the WDB for future initiatives in human-centered design, equity and inclusion, and apprenticeships.
- The WDB, in partnership with four community-based organizations, received funding from the California Workforce Development Board to assist justice-impacted individuals in gaining self-sustaining employment. The WDB will partner with Caminar, Center for Urban Excellence, Mission Samoa, and the Uncuffed Project to support justice-involved and justice-impacted individuals to gain skills, reduce barriers to employment, and connect with living wage employment opportunities.

WORKLOAD INDICATORS

- The AJCC provided free basic career services 8,300 individuals in FY2022/23 at the Fairfield and Vallejo Job Centers, as well as at partner sites throughout the county.
- In FY2022/23, the WDB provided intensive career and training services to 169 newly enrolled individuals in WIOA, with 45 beginning training in healthcare, education, construction, transportation and logistics, and manufacturing.
- Business services staff provided talent recruitment and retention assistance to 627 businesses in Solano County in FY2022/23. Due to the economic landscape, the WDB focused additional assistance on assisting small business recover from COVID-19.
- In calendar year 2023, the Solano-Napa SBDC provided business advising and training to 1,983 small businesses in Solano and Napa (1,430 businesses served in Solano County) and held 196 training sessions in English and Spanish.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget reflects an increase of \$2,176,829 or 28.7% in revenues and an increase of \$1,665,836 or 20.5% in appropriations when compared to the FY2023/24 Adopted Budget.

No County General Fund dollars are included in this budget.

Primary Funding Sources

The primary funding source for the WDB is the WIOA local allocation. The funding is based on a formula that includes the unemployment rate, number of dislocated workers, and other factors. WIOA funding allocations are not released for FY2024/25 until late spring. As a result, the current Recommended Budget is based on the anticipated funding level until final allocations are released from the State of California Employment Development Department EDD. The Recommended Budget includes level

funding for WIOA Adult revenue, a 9.0% decrease in WIOA Dislocated Worker revenue, and level funding for WIOA Youth revenue based on federal projections. In addition, the WDB received regional funding for the North Bay workforce region to act as the regional fiscal agent for the region. The total State grant revenue anticipated from EDD for FY2024/25 is \$5,035,829 which represents an increase of \$1,679,020 or 50.0%.

As a host to the Solano-Napa SBDC, the WDB also receives funding from the NorCal SBDC. The SBDC funding is comprised of Small Business Administration federal funding allocated on a calendar year basis, as well as GoBiz funding allocated on a federal fiscal year basis (October – September). As such, the current Recommended Budget is based on anticipated level funding until final funding levels are received from NorCal SBDC. In addition, five cities (Benicia, Fairfield, Napa, Vacaville, and Vallejo) provide a local match for SBDC services. The Recommended Budget includes \$473,318 of SBDC funding.

The final primary funding source for FY2024/25 is Solano County ARPA funding to address negative economic impacts of the COVID-19 pandemic. The Recommended Budget includes \$3,017,411 in ARPA revenue for multiple projects for both the WDB and Solano-Napa SBDC.

Primary Costs

The Recommended Budget represents an increase of \$1,665,836 or 20.5% increase in appropriations primarily due to:

- Salaries and Employee Benefits reflects an increase of \$384,264 due to an anticipated 10% increase in healthcare premiums. In addition, vacancies are anticipated to be filled by July 1, 2024 leading to full staffing.
- Services and Supplies reflect an increase of \$329,957 primarily due to an increase in rent in both Fairfield and a full adoption of the Vallejo job center costs. In addition, the Recommended Budget includes an increase of \$70,310 in education and training expenses as a result of the James Irvine Foundation funding for capacity building.
- Other Charges reflect an increase of \$951,615 primarily due to an increase in program contracts as a result of ARPA and new California Workforce Development Board funding. In addition, training cohorts funded through the California Workforce Development Board are anticipated in FY2024/25 and included in the Recommended Budget.

Contracts

The FY2024/25 Recommended Budget includes the following significant contracts:

- \$939,681 for ARPA community workforce grants.
- \$831,199 for justice-impacted subrecipients.
- \$675,921 for regional workforce programs.
- \$295,391 for ARPA industry-based job training contracts.
- \$200,000 in WIOA youth services.
- \$145,000 for ARPA Employer Resource Network implementation.
- \$87,400 for ARPA Culturally Competent Business Advising.

Bill Emlen, County Administrator
Other Assistance

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2022/23 ACTUAL	2023/24 ADOPTED BUDGET	2024/25 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	6,482	1,000	0	(1,000)	(100.0%)
INTERGOVERNMENTAL REV STATE	3,458,528	3,356,809	5,035,829	1,679,020	50.0%
INTERGOVERNMENTAL REV OTHER	3,564,398	4,101,870	4,468,797	366,927	8.9%
MISC REVENUE	117,941	137,279	269,161	131,882	96.1%
TOTAL REVENUES	7,147,349	7,596,958	9,773,787	2,176,829	28.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,254,757	3,171,016	3,555,280	384,264	12.1%
SERVICES AND SUPPLIES	757,558	694,165	1,024,122	329,957	47.5%
OTHER CHARGES	2,740,729	4,242,770	5,194,385	951,615	22.4%
TOTAL APPROPRIATIONS	6,753,044	8,107,951	9,773,787	1,665,836	20.5%
NET CHANGE	(394,305)	510,993	0	(510,993)	(100.0%)

DEPARTMENT COMMENTS

None.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant adjustments to the WDB’s program and services include:

- The WDB has become the regional fiscal agent for the North Bay workforce region. As such, the WDB will be a pass-through entity for workforce funds for Sonoma Workforce Investment Board and the Workforce Alliance of the North Bay (Lake, Marin, Mendocino, and Napa Counties). New regional grants from the State workforce board total \$675,921 for FY2024/25.
- The Recommended Budget includes the remaining \$3,017,411 in Solano County ARPA funding for job seekers, small businesses, and non-profit organizations.

SUMMARY OF POSITION CHANGES

No position changes are expected in FY2024/25. WDB staff are not a part of the County position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are several policy level issues to be considered and addressed, originating from both the federal and State levels.

The federal and State workforce programs continue to emphasize addressing workforce equity and job quality. Workforce equity is intended to ensure all geographic and demographic populations have equitable access to, and success within, the public workforce system. Job quality focuses on improving the opportunity for job seekers to have family-sustaining wages, good working conditions, and opportunities for advancement.

New federal and State workforce programs and policies are focused on climate transition, including alternative sources of energy and sustainable land use. California’s Jobs First (previously CERF) is funding that will be available in the coming fiscal year that could be used for Solano County projects. The WDB and the Solano Economic Development Corporation will monitor and respond to future grant opportunities.

DEPARTMENTAL PURPOSE

The Solano County Fair Association (SCFA) is a 501(c)3 nonprofit organization established in 1946 to conduct the annual Solano County Fair and to oversee the day-to-day operations of the County’s fairgrounds property. The SCFA strives to provide a year-round regional destination point by presenting first-class, multi-use, entertainment and recreation facilities that support the County Fair and provide an economic and quality of life asset to the greater Solano County community.

Budget Summary:

CY2023:	3,862,027
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	12.73

FUNCTION AND RESPONSIBILITIES

The Solano County Fair Association (SCFA) operates under a contract with the County of Solano. The current contract expires on June 30, 2024 unless the contract is amended. The Solano County Fair’s budget anticipates an extension of the contract.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Challenges:

- Six Flags did not extend a parking agreement for the lease of fairgrounds parking, resulting in a loss of approximately \$520,000 in annual revenue. This was not reflected at the time the SCFA adopted its budget.
- The Mobility Hub project will begin construction during FY2024/25, reducing a small area SCFA leased out to provide revenues in support of fair operations.
- The State Route 37 (SR-37) project will begin preconstruction during FY2024/25, requiring a staging area be established and reducing usable areas of the fairgrounds for lease.
- With the anticipated closure of Golden Gate Fields, it is anticipated the Solano Race Place may experience an increase in visitors.

SCFA is a non-profit organization in transition; financial challenges and facility needs have required the SCFA to move away from the old fair-centric model to one of a year-round event center focused on supporting and promoting the community of Solano County. The SCFA Board currently has 11 Directors, (out of 15 appointed members). SCFA is working on expanding its volunteer base, strengthening the committee structure, and maximizing fundraising capabilities.

DEPARTMENTAL BUDGET SUMMARY

The SCFA budget is based on a calendar year (CY). The 2024 SCFA Budget reflects total revenues of \$3,612,075 an increase of \$780,076 or 27.5% over the CY2023 Adopted Budget. The CY2024 appropriations total \$3,862,027 reflecting an increase of \$838,356 or 27.7% over the CY2023 Adopted Budget.

Primary Funding Sources

Most of SCFA’s revenues are generated by the operations of the fairgrounds. The Solano County Fair Association receives a small allocation of license fees generated by the California horse racing industry to offset a portion of the cost of providing staff services to the SCFA. Revenues include ground leases and revenue from parking, advertising, facility rental, satellite wagering, and support from the State of California for the network of fairs.

Fixed Assets

None.

DEPARTMENT COMMENTS

The 2024 Solano County Fair will take place Thursday, June 13 through Sunday, June 16. The theme is “Diamond Jubilee” and will celebrate the 75th anniversary of the Solano County fair.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2023 ACTUALS	2024 ADOPTED BUDGET	2025 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	282,564	1,617,259	2,246,075	628,816	38.9%
INTERGOVERNMENTAL REV STATE	0	32,700	35,000	2,300	7.0%
CHARGES FOR SERVICES	0	1,125,330	1,300,000	174,670	15.5%
MISC REVENUE	31,160	56,710	31,000	(25,710)	(45.3%)
TOTAL REVENUES	313,723	2,831,999	3,612,075	780,076	27.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	0	1,220,089	1,156,497	(63,592)	(5.2%)
SERVICES AND SUPPLIES	37,247	1,717,524	2,619,472	901,948	52.5%
F/A BLDGS AND IMPRMTS	0	86,058	86,058	0	0.0%
TOTAL APPROPRIATIONS	37,247	3,023,671	3,862,027	838,356	27.7%
NET GAIN(LOSS)	276,476	(191,672)	(249,952)	(58,280)	30.4%

*Footnote: The CY2023 Actuals only reflect those figures that flow through the County Finance Enterprise System. SCFA manages their own financial system outside the County Financial System to account for and document their actual revenues and appropriations.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$628,816 increase in Revenues from Use of Money/Property due to anticipated increases in satellite wagering revenues and from revenues generated by the annual fair.
- \$174,670 increase in Charges for Services primarily due to anticipated increase in lease revenue for use of fairgrounds facilities.
- \$901,948 increase in Services and Supplies are primarily due to increases in contracted services for the annual fair and property maintenance requirements.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

Six Flags did not extend a parking agreement for the lease of fairgrounds parking, which will result in a loss of approximately \$520,000 in annual revenue. This loss in funding was not reflected in the SCFA’s adopted budget. The SCFA is working to address the impacts to operations and to make all necessary adjustments.

The SCFA operates under a contract with the County of Solano and expires on June 30, 2024, unless the contract is amended.

In June 2009, the County Board of Supervisors in cooperation with the City of Vallejo initiated the visioning effort known as Solano360. In 2013, a Specific Plan, Environmental Impact Report (EIR), and tentative map were reviewed by the Board, City of Vallejo and SCFA and approved by the City of Vallejo and Board. The County, City of Vallejo, and SCFA are working together to redevelop the fairgrounds property and create a “Fair of the Future.” SCFA is mindful that Solano360 is entering into an important transitional period. Flexibility and adaptability will be key operational benchmarks for SCFA moving forward in support of the ongoing development efforts. For more details on this ongoing effort, refer to BU 1820 in the Capital Projects section of the Preliminary Recommended Budget.

SCFA’s unfunded pension liability is \$2.0 million as of December 2023. CalPERS, SCFA, and the County are executing a settlement agreement to address the outstanding pension liability debt service.

The SCFA audit has been completed for years 2018, 2019, 2020, 2021, and 2022.

1991 REALIGNMENT FUNDS – 1991 Realignment funds are a dedicated percentage of California State sales tax and Vehicle License Fees. These revenues support local health and social services programs (R&T Code §6051.2 and §6201.2) and are allocated yearly to County operated Health and Social Services.

2011 REALIGNMENT FUNDS – 2011 Realignment is funded with a dedicated portion of California State sales tax revenue and Vehicle License Fees (VLF) to support counties, local public safety programs and through the Local Revenue Fund 2011 (Fund) for counties to receive the revenues and appropriate funding for 2011 Public Safety Realignment. (R&T Code §6051.15 and §6201.15). ABX1 16 realigned the California Department of Social Services' (CDSS) funding for Adoption Services, Foster Care, Child Welfare Services, Child Abuse Prevention, Intervention and Treatment (CAPIT), Transitional Housing Program Plus (THP-Plus), Independent Living Program (ILP), Adult Protective Services (APS), and State Family Preservation (SFP) programs from the State to local governments and redirected specified tax revenues to fund this effort. The impact of this funding mechanism is the County is responsible for 100% of the non-federal share of costs in realigned programs.

A-87 – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures. Also referred to as Administrative Overhead.

AAB – Assessment Appeals Board.

AB – Assembly Bill.

AB 85 – Signed by the Governor on June 27, 2013, provides mechanism for the State to redirect 1991 State health realignment funding to fund social service programs.

AB 109 PUBLIC SAFETY REALIGNMENT (AB 109) – Effective October 1, 2011, and a component of 2011 Realignment, this new California law realigns sentenced low-level offenders, adult parolees, and juvenile offenders to local County jails instead of State prisons. Each County is required to form a local Community Corrections Partnership (CCP) to implement this law. It is California's solution for reducing the number of inmates in the State's 33 prisons to 137.5% of design capacity by June 27, 2013.

AB 1810 – Signed by the Governor on June 27, 2018, included a component known as Mental Health Diversion, allows those charged with certain criminal offenses (excluding certain violent crimes) and have a verifiable mental disorder (with exceptions) to be diverted into a mental health treatment program rather than being

incarcerated if the mental disorder played a significant role in the commission of the charged offense. Diversion may last up to two years, and if successfully completed, charges may be dismissed at the end of the diversion program. Some funding for counties may be available through the State Department of Hospitals for the provision of services. The courts would be responsible for the cost of related reports for their use.

AB 233 – Known as the Lockyer-Isenberg Trial Court Funding Act of 1997, this omnibus bill transferred the responsibility for local trial courts from the counties to the State, established maintenance of effort payments by the counties to the State based on 1995/96 expenditures and established two task forces to advise the Legislature regarding future responsibility for trial court employees and facilities.

AB 2083 – Known as System of Care (Chapter 815, statutes of 2018) requires each county to develop and implement a Memorandum of Understanding outlining the roles and responsibilities of the various local entities that service children and youth in the foster care who have experienced severe trauma.

AB 403 CONTINUUM OF CARE REFORM (CCR) – Signed by the Governor on October 11, 2015 and implemented January 1, 2017, CCR is a broad legislative attempt to reform the child welfare system. AB 403 proposes to create local, community based therapeutic foster care homes as an alternative to long term placement for children and youth in and out of group home placement.

ABAG – Association of Bay Area Governments.

ABIS – Automated Biometric Identification Systems. Enables multiple forms of identification (e.g. fingerprints, facial recognition, iris scanning).

ABX1 26 – Bill approved by the Governor on June 28, 2011, which dissolved all redevelopment agencies (RDA) in California. RDAs were officially dissolved on February 1, 2012.

ACA – Affordable Care Act (Federal Patient Protection and Affordable Care Act). Federal statute signed into law by President Barack Obama on March 23, 2010, which seeks to provide affordable health insurance for all US citizens and to reduce the growth in health care spending.

ACCOUNT – A classification of expenditure or revenue. Example: "Office Expense" is an account in "Services and Supplies."

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ACCOUNTS PAYABLE – A short-term liability reflecting amounts owed private persons or organizations for goods or services received.

ACCOUNTS RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services provided (excluding amounts due from other funds or other governments).

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES – Expenses incurred but not paid.

ACCRUED REVENUE – Revenues earned but not received.

ACO – Accumulated Capital Outlay.

ACTIVITY – A specific line of work performed to accomplish a function for which a governmental unit is responsible. Example: "Protective Inspection" is an activity performed in the "Public Protection" function.

ADSEP – Administrative Segregation, or Administrative Separation. AdSep inmates are those who are likely to promote criminal behavior, including escape or assault, or are likely to need protection from other inmates (e.g. gang members). AdSep inmates are housed alone in a double-occupancy rated cell, thereby limiting available inmate housing.

AD VALOREM TAX – A tax based on value (i.e., a property tax).

ADA – Americans with Disabilities Act, federal legislation.

ADMINISTRATIVE OVERHEAD – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures. Also referred to as A-87.

ADOPTED BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve an Adopted Budget by October 2nd each year.

AGENCY FUND – A fund used to account for assets held by a government as an agent for individuals, private organizations, or other governments, and/or other funds.

AOC – Administrative Office of the Courts (Judicial Counsel).

APPROPRIATION – A legal authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

ARC – Approved Relative Caregiver (term used in Child Welfare Services) to represent relative care givers who receive cash and benefits for providing care for children who are ineligible to receive federal foster care benefits.

ARPA – American Rescue Plan Act of 2021. A \$1.9 trillion coronavirus rescue package designed to facilitate the United States' recovery from the devastating economic and health effects of the COVID-19 pandemic.

ARRA – American Reinvestment and Recovery Act.

ASSESSED VALUATION – A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

AUMENTUM – The software for the County Assessment and Taxation System.

AUTHORIZED ALLOCATED POSITIONS – Positions included in the County's salary resolution and for which funding may or may not be provided in the budget.

BAAQMD – Bay Area Air Quality Management District.

BALANCE SHEET – The financial statement disclosing the assets, liabilities and fund equity or net assets of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

BASIS OF ACCOUNTING – A term used to refer to when revenues, expenditures, expenses, and transfers—and the related assets and liabilities—are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the modified accrual or the accrual basis.

BCDC – Bay Conservation and Development Commission.

BDCP – Bay Delta Conservation Plan.

BHSA – Behavioral Health Services Act. Renamed from Mental Health Services Act.

BOE – (State) Board of Equalization.

BOS – Board of Supervisors.

BSCC – Board of State Community Corrections.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget usually is a financial plan for a single fiscal year.

BUDGET UNIT (BU) – The classification of the budget expenditure requirements into appropriate, identified, or organizational units deemed necessary or desirable for

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control and information related to a particular financial operation or program.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGETED POSITIONS – The number of full-time equivalent positions to be funded in the budget. Budgeted positions should not be confused with "authorized" or "allocated" positions, which are positions that may or may not be funded in the budget.

CAC – County Administration Center in downtown Fairfield.

CaAIM – California Advancing and Innovating Medi-Cal. State's renewed federal waiver in January 2022, an initiative that seeks to improve quality of life and health outcomes by implementing a statewide person-centered approach to providing services and payment reform for the Medi-Cal program.

CALFRESH – a nutrition program to help households purchase healthy foods, previously known as the Food Stamp Program in California. It is the federal Supplemental Nutrition Assistance Program (SNAP), funded through the U.S. Department of Agriculture (USDA).

CALFRESH ADMINISTRATION MATCH WAIVER – From FY2010/11 through FY2014/15, allowed counties to draw down a portion of their State General Fund and federal CalFresh Administration allocation without a match of County funds, as long as the County met its required CalWORKs/CalFresh Maintenance of Effort in the CalFresh Program. The program was phased out over a 3-year period ending FY2017/18.

Cal-MMET – California Multi-Jurisdictional Methamphetamine Enforcement Team.

CALOES – California Governor's Office of Emergency Services. The Office is responsible for the coordination of overall State agency response to disasters and for assuring the State's readiness to respond to and recover from all hazards. Also assists local governments in their emergency preparedness, response, recovery, and mitigation.

CAL-OSHA – California - Occupational Safety and Health Administration.

CALSAWS – California Statewide Automated Welfare System.

CALWIN – CalWORKs Informational Network case management system.

CALWORKs – California Work Opportunities and Responsibility to Kids public assistance program that provides cash and services to eligible families that have children in the home. The program is California's name for the federal Temporary Assistance to Needy Families (TANF) program.

CAPITAL ASSET – A tangible asset with a useful life extending beyond a single reporting period such as land, buildings, furniture, and equipment; typically valued in excess of \$5,000.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL PROJECT FUND – A governmental fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and Trust Funds).

CARES ACT – Federal Coronavirus Aid, Relief, and Economic Security Act. In March 2020, U.S. lawmakers agreed to pass a \$2 trillion stimulus bill.

CASA – Court-Appointed Special Advocates.

CASH BASIS – A basis of accounting under which transactions are recognized when cash is received or disbursed.

CASH FLOW – Cash available from net collections available for expenditure payments at any given point.

CATS – County Assessment and Taxation System. Previous property tax administration system.

CCP – Community Corrections Partnership. A planning and advisory board statutorily created as a result of the 2011 Public Safety Realignment legislation. The CCP is responsible for developing an implementation plan for the 2011 Public Safety Realignment in its respective county and allocating funding to the county/city agencies. The Executive Committee from the CCP members is comprised of the following: Chief probation officer, Chief of police, Sheriff, District Attorney, Public Defender, Presiding Judge of the Superior Court, a representative from either the County Department of Social Services, Mental Health, or Alcohol and Substance Abuse Programs, as appointed by the County Board of Supervisors.

CCR – Continuum of Care Reform (2019). See AB 403.

CCSA – Consolidated County Service Area.

CDBG – Community Development Block Grant.

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CDCR – California Department of Corrections and Rehabilitation: The State agency that operates all State adult prisons and juvenile facilities, oversees a variety of community correctional facilities and other important correctional facility responsibilities, and supervises all adult and juvenile parolees during their reentry into society.

CDFA – California Department of Food and Agriculture.

CDP – Central Data Processing.

CENTRAL SERVICE COSTS – Central administrative and overhead costs allocated back to departments through the Administrative Overhead Cost Plan.

CEQA – California Environmental Quality Act. A California statute passed in 1970 and signed in to law by then-Governor Ronald Reagan, shortly after the United States federal government passed the National Environmental Policy Act, to institute a statewide policy of environmental protection.

CFIP – Capital Facilities Improvements Plan.

CGC – California Government Code.

CGF – County General Fund.

CJIS – Criminal Justice Information System.

CLETS – California Law Enforcement Telecommunications System.

CMIPS – Case Management Information and Payrolling System.

CMSP – County Medical Services Program.

COLA – Cost-of-living adjustment.

CONTINGENCY – An amount of specified appropriations of a fund, appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES – Expenditures for services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COORDINATED CARE INITIATIVE (CCI) – A joint State-federal demonstration project implemented beginning in FY2012/13 and designed to improve the coordination of healthcare and long-term services and supports, and reduce the overall costs, of providing care for seniors and persons with disabilities. (Discontinued in FY2017/18)

COP – Certificates of Participation. Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COPPS – Community Oriented Policing and Problem Solving.

COPS – Community Oriented Policing Services.

CORE PRACTICE MODEL – Identifies specific required components that support the standards and expectations for practice behaviors by child welfare and mental health staff.

CORTAC PAYMENT – County Reciprocal Tax Accounting. This program allows lenders or other entities to make bulk payment of real property taxes, through wire transfer to the County's bank, on behalf of the real property owners who are assessed property tax by the County.

COST ACCOUNTING – The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

COUNTY EXPENSE CLAIM (CEC) – Vehicle used by counties to obtain State and federal reimbursements for costs incurred in administering mandated social services programs.

COVID-19 – Coronavirus disease 2019, an infectious disease caused by the novel coronavirus (SARS-CoV-2) that appeared in late 2019 and was declared a public health emergency of international concern on January 30, 2020, by the World Health Organization.

CPC - Center for Positive Change. Solano County's day reporting centers were renamed the "Centers for Positive Change" for Reentry/Training under Probation.

CPS – Child Protective Services.

CSAC – California State Association of Counties. An organization that represents California county governments before the California Legislature, administrative agencies, and the federal government.

CSAC-EIA – California State Association of Counties – Excess Insurance Authority.

CSEC – Commercially Sexually Exploited Children. Program to serve youth who are victims or at risk of commercial sexual exploitation.

CTO – Compensatory Time Off.

CURRENT LIABILITIES – Liabilities that are payable within one year.

CURRENT RESOURCES – Resources of a governmental unit that are available to meet expenditures of the current fiscal year.

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CVP – Central Valley Project.

CWS – Child Welfare System.

CY – Calendar Year.

DA – District Attorney.

DCC – Delta Counties Coalition. A coalition of 5 counties working together to preserve and protect their interests in the Delta. The participating counties include Solano, Contra Costa, Sacramento, San Joaquin and Yolo.

DCSS – Department of Child Support Services (County).

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for the payment of interest and principal for general long-term debt.

DEFEASANCE – The legal release of a debtor from being the primary obligor under the debt, either by the courts or by the creditor. Also referred to as a legal defeasance.

DEFERRED REVENUE – Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

DEFICIT – (a) The excess of the liabilities of a fund over its assets; (b) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DELTA CONVEYANCE PROJECT – A proposed tunnel to convey water through the delta to southern portions of the state in support of the State Water Project.

DESIGNATION – For government fund types, a segregation of a portion of the unreserved Fund Balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DJJ – California Department of Corrections and Rehabilitation, Division of Juvenile Justice.

DoIT – Department of Information Technology (County).

DOJ – Department of Justice.

DPA – Delta Protection Agency.

DRC – Day Reporting Center.

DUE TO OTHER AGENCIES – A short-term liability account reflecting amounts owed by the County to an outside government agency for goods or services provided.

DUID – Driving under the influence of drugs.

DSC – Delta Stewardship Council.

EARMARKED FUNDS – Revenues designated by statute or Constitution for a specific purpose.

EDD – State of California, Employment Development Department.

EHR – Electronic Health Record.

EIR/S – Environmental Impact Report/Statement.

EMPLOYEE BENEFITS – Amounts paid on behalf of employees by employers in addition to salary. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation, dental and vision and unemployment insurance premiums.

EMSA – Emergency Medical Services Authority.

ENCUMBRANCE – An obligation in the form of a purchase order, contract, or other commitment related to unperformed contracts for goods and services.

ENTERPRISE FUND – A fund established to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport)

EPSDT – Early Periodic Screening Diagnosis and Treatment.

ERAF – Education Revenue Augmentation Fund established by the State of California in FY1992/93. This Fund was established to require distribution of property tax funds that were shifted from cities, special districts and the County to offset cuts in State revenues to schools.

ERI – Early Retirement Incentive.

EXPENDITURE – Decrease in net financial resources under the current financial resources measurement focus not properly classified as *other financing uses*.

EXPENSES – Outflows or other depletion of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

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EXTRA-HELP POSITION – A non-regular, temporary position created to meet a peak workload or other unusual work situation; can include seasonal or recurrent intermittent employment.

FEMA – Federal Emergency Management Agency.

FFCRA – Federal Families First Coronavirus Response Act.

FICA – Federal Insurance Contributions Act. Federal law that requires three separate taxes be held from employee wages and matched by the employer: Social Security tax, Medicare tax, and a Medicare surtax (if applicable).

FINAL BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve a Final Budget by October 2nd each year.

FISCAL YEAR – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FIXED ASSETS – A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$5,000.

FQHC – Federally Qualified Health Centers. Community based health care providers that receive funds from the federal Health Resources and Service Administration to provide primary care in underserved areas.

FRC – Family Resource Center.

FTE – Full-Time Equivalent position. A full- or part-time position converted to a decimal equivalent of a full-time position based on 2,080 hours per year (a 40-hour week). For example, an extra-help laborer working for four months or 690 hours would be equivalent to 0.33 of a full-time position (FTE).

FUNCTION – A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The excess of assets of a fund over its liabilities reported in a governmental fund. A portion of this balance may be available to finance the succeeding year's budget.

FUND EQUITY – The net difference of assets over liabilities.

FUND TYPE – Any one of eleven categories into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue fund, debt service funds, capital project funds and permanent funds. Proprietary fund types include enterprise funds and internal services fund. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds.

FURS – Family Urgent Response System. Created to respond to calls from caregivers, current or former foster children, or youth from both the Child Welfare and Probation Systems during moments of instability.

FWPF – Fish and Wildlife Propagation Fund.

FY – Fiscal Year.

GA – General Assistance. Social Service program funded entirely by counties, which provides cash assistance, generally to childless adults.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. These govern the form and content of the financial statement of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP for State and local governments is the GASB.

GANN LIMIT – Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies. Limit is generally prior year appropriations factored by Consumer Price Index (CPI) and population changes.

GASB – Governmental Accounting Standard Board. The authoritative accounting and financial reporting standard-setting body for government entities.

GASB 34 – The GASB issued statement No. 34 changing the framework of financial reporting for State and local governments.

GASB 54 – The GASB issued statement No. 54 to enhance how Fund Balance information is reported and improve its decision-usefulness.

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GENERAL FUND – The main operating fund to provide County services comprised of revenue and appropriation accounts.

GENERAL FUND CONTRIBUTION – A contribution from General Fund revenue to other operating budgets.

GENERAL FUND REVENUE – Non-specific program revenues, which include such items as property taxes, sales tax, interest earnings, vehicle license fees, etc. These are revenues not specified or dedicated to a particular program but may be allocated at the discretion of the Board of Supervisors.

GENERAL RESERVE – An equity restriction within a fund which is legally or contractually constrained for use only during the budget process or in the event of national emergency.

GIS – Geographical Information System.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GSA – Groundwater Sustainability Agency.

GSP – Groundwater Sustainability Plan.

GTEAP – Grants to Encourage Arrest Policies.

HCP – Habitat Conservation Plan.

H&SS – Health and Social Services (County).

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) – Passed by Congress in 1996, HIPAA provides the ability to transfer and continue health insurance coverage in the event of a loss of job or a job change; reduces health care fraud and abuse; mandates industry standards for health care information on electronic billing and other processes; and requires the protection and confidential handling of protected health information.

HHAP – Homeless Housing Assistance and Prevention Grant. Provides local jurisdictions with funds to support regional coordination and expand or develop local capacity to address their immediate homeless challenges.

HIE – Health Information Exchange.

HUD – Housing and Urban Development.

HUTA – Highway Users Tax Account. Commonly referred to as the gas tax, the Road Repair and Accountability Act (see SB 1).

IFAS – Integrated Fund Accounting System.

IGT – Intergovernmental Transfers.

IHSS – In-Home Supportive Services. IHSS provides services to eligible elderly and disabled persons who are unable to remain safely in their own homes without assistance. IHSS is funded through federal and State Medi-Cal and County funds.

IMD – Institution for Mental Disease. A hospital, nursing facility, or other institution of more than 16 beds that is primarily engaged in providing diagnosis, treatment, or care of persons with mental diseases, including medical attention, nursing care, and related services.

INTERFUND REVENUE / EXPENSE – Revenue or Expense resulting from transactions for goods or services provided or received between government fund types, not including internal service funds.

INTERNAL CONTROL STRUCTURE – Policies and procedures established to provide reasonable assurance that specific government objectives will be achieved.

INTERNAL SERVICE FUND (ISF) – A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost reimbursement basis. (i.e., Fleet, Data Processing, Risk Management)

INTRAFUND REVENUE / EXPENSE – Revenue or Expense between departments or divisions within the same fund.

JAIL BASED COMPETENCY TREATMENT (JBCT) – Felony defendants who have been declared Incompetent to Stand Trial (IST) typically wait in jail for an opening at a State Hospital to receive treatment to restore competency to stand trial. Because the wait for an opening at a State Hospital is lengthy, the California Department of State Hospitals (DSH) implemented a program in partnership with county jails where the defendant may receive treatment to restore competency while in jail and prevent unnecessary delays in going to trial. The Sheriff's Office, in partnership with its mental health service provider, entered into a contract with DSH in February 2019 to provide treatment to up to 12 defendants at a time.

JDF – Juvenile Detention Facility. Administered by the County's Probation Department, the facility houses youth charged with serious crimes who otherwise cannot be safely released to the community and are likely to flee the jurisdiction of the Court.

JJCPA – Juvenile Justice Crime Prevention Act.

JPA – Joint Powers Authority.

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JUVENILE DAY REPORTING CENTER – Centralized location, currently at Sullivan Interagency Youth Services Center, where youth who were convicted of a crime but do not reach a level requiring detention, as well as their families, may receive treatment services to discourage recidivism.

KATIE A. SETTLEMENT – Settlement agreement approved by the Federal District Court on December 2, 2011 outlining the provision of intensive mental health services to the Katie A. subclass broadly defined as youth and their families who have significant needs and by receiving intensive care coordination and intensive home-based services in their own home, family setting or the most homelike setting, will be most likely to improve their safety, permanence and well-being.

LAFCo – Local Agency Formation Commission. LAFCo is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies. The Commission is tasked to observe these basic statutory purposes: (a) the promotion of orderly development; (b) the discouragement of urban sprawl; (c) the preservation of open-space and prime agricultural lands; and (d) the extension of governmental services.

LLEBG – Local Law Enforcement Block Grant.

LNU Lightning Complex Fire – Large complex of wildfires that burned during the 2020 California wildfire season across much of the Wine Country area of Northern California – Lake, Napa, Sonoma, Solano, and Yolo Counties, from August 17 to October 2, 2020.

LT – Limited Term position. A full- or part-time position that has a specified term of employment. At the end of the term, the position is eliminated from the Position Allocation Listing.

MAA – Medi-Cal Administrative Activities. A program where participating local governmental agencies are eligible to receive federal reimbursement for the cost of performing activities that directly support efforts to identify and enroll potential eligible individuals into Medi-Cal.

MANDATED PROGRAMS – Mandated programs are those programs and services that the County is required to provide by specific State and/or federal law or by court order.

MATCH – Refers to a cost sharing ratio for a State or federal program that requires a local Contribution of a certain amount or percentage to qualify.

MAY REVISE – The California Governor submits the Governor's Budget to the Legislature in January, it is revised in May/June, and the fiscal year begins July 1.

MEHKO – Microenterprise Home Kitchen Operations.

MFG – Maximum Family Grant. For purposes of defining CalWORKs aid payments the number of needy persons in a family is not to include any child born into a family that has received cash aid continuously for 10 months immediately prior to the child's birth. Discontinued effect January 1, 2017 with the enactment of AB 1603.

MEDI-CAL – Medi-Cal, California's Medicaid program, is a federal-State cooperative medical care financing program for low-income elderly, disabled, children and families.

MHSA – Mental Health Services Act. (See Proposition 63).

MIOCR – Mentally Ill Offender and Crime Reduction Act. Passed in 2004, this provides federal funds that enable the County to respond to the issues of services, treatment, and recidivism reduction for the justice-involved mentally ill.

MISOC – Management Information Services Oversight Committee.

MISSION STATEMENT – A succinct description of the scope and purpose of a County department.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. Measurable, relates to the amount being determinable. Available, indicates it will be received within 90 days of the fiscal year.

MOU – Memorandum of Understanding. A legal document between the Board of Supervisors and an employee organization (union) that outlines agreements reached regarding wages, hours and working conditions for a specific group of County employees.

MOE – Maintenance of Effort. A federal and / or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MSA – Master Settlement Agreement for tobacco health impacts.

NACo – National Association of Counties.

NEPA – National Environmental Protection Act.

NET COUNTY COST – The difference between budgeted appropriations and departmental revenues for General Fund budgets. Local tax revenues fund the difference.

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NHA – National Heritage Area.

NPLH – No Place Like Home. On July 1, 2016, Governor Brown signed legislation enacting the No Place Like Home program to dedicate bond proceeds to invest in the development of permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or who are at risk of chronic homelessness. In November 2018, voters approved Proposition 2, authorizing the sale of up to \$2 billion of revenue bonds and the use of Proposition 63 taxes for the No Place Like Home (NPLH) program.

NON-NON-NON – Term referred to in AB 109 as non-violent, non-serious, and non-sex offenders. Under AB 109, these inmates will serve their sentence in County jails instead of State prisons. Upon release from prison, counties are responsible for post-release supervision.

OBJECT OF EXPENDITURE – A major category of appropriation. Example: "Salaries and Employee Benefits" and "Services and Supplies."

OES – Office of Emergency Services.

OFFICIAL STATEMENT – A document published by a governmental entity planning to issue bonds that provides information on the proposed bond issue, the purpose of the issue, and the means of servicing indebtedness, as well as other information about the issuer that may be helpful in evaluating credit worthiness.

OFVP – Office of Family Violence Prevention.

OPEB – Other Post-Employment Benefits.

OTHER CHARGES – A category of appropriations for payment to an agency, institution or person outside the County Government and includes principal and interest payments for debt service.

OTHER FINANCING SOURCES – A category of revenues, which include long-term debt proceeds, proceeds from the sale of general fixed assets, and Operating Transfers-In. Such amounts are classified separately from revenues on the governmental statement of revenues, expenditures and changes in Fund Balance.

OTHER FINANCING USES – A category of appropriations, which include fund Operating Transfers-Out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental statement of revenues, expenditures, and changes in Fund Balance.

OTS – Office and Traffic Safety.

PARS – Public Agency Retirement Services.

PC – Penal Code. The California Penal Code contains statutes that define criminal offenses and specify corresponding punishments along with criminal justice system mandates and procedures.

PERS – Public Employees Retirement System.

PFF – Public Facilities Fees.

POB – Pension Obligation Bonds.

POST – Police Officer Standards and Training.

PPE – Personal Protective Equipment.

PPP – Paycheck Protection Program.

PPS – Prospective Payment System.

PRCS – Post-Release Community Supervision. (See NON-NON-NON) PC Section 3450 provides that California Department of Corrections and Rehabilitation (CDCR) continues to have jurisdiction over all offenders who are on State parole prior to the implementation date of AB 109, October 1, 2011. After this date, county-level supervision for offenders upon release from prison will include current non-violent, current non-serious (irrespective of prior offenses), and some sex offenders.

PREA – Federal Prison Rape Elimination Act. Passed in 2003, drives all California Department of Corrections and Rehabilitation efforts to combat sexual abuse and sexual misconduct within detention facilities.

PROGRAM REVENUE – Revenue that is derived from and dedicated to specific program operations.

PROPOSED BUDGET – The working document for the fiscal year under discussion.

PROPOSITION 1A (PROP 1A) – Passed by the voters on November 2006, this measure amended the California constitution to limit the conditions under which the transfer of gasoline sales tax revenues from transportation costs to other uses may be allowed. Suspensions would be treated as loans to the General Fund which must be repaid in full, including interest, and suspensions would not be allowed more than twice every ten years. Additionally, all prior suspensions would need to be paid off before another suspension could be put into effect.

PROPOSITION 2 (PROP 2) – Passed by the voters in November 2018, this measure gave the State authority to use revenue from Proposition 63, a 1% tax on income above \$1 million for mental health services, on \$2 billion in revenue bonds for homelessness prevention housing for persons in need of mental health services.

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PROPOSITION 8 (PROP 8) – Passed by voters in 1978, this constitutional amendment to Article XIII A allows for a temporary reduction in assessed value when real property suffers a decline in value. A decline in value occurs when the *current market* value of real property is less than the *current assessed* (taxable) factored base year value as of the lien date, January 1. Proposition 8 is codified by section 51(a)(2) of the Revenue and Taxation Code.

In the past few years, the Solano County Assessor has been assessing a number of real properties under their “Prop 8 value”.

PROPOSITION 10 (PROP 10) – Passed by the voters on November 3, 1998, this measure imposed a 50-cent per pack excise tax on cigarettes and a specified excise tax on other types of tobacco products. Revenues generated were placed in a new special fund – the Children and Families First Trust Fund – to be used to fund early childhood development programs and to offset revenue losses to Proposition 99.

PROPOSITION 12 (PROP 12) – Passed by the voters in March 2000, this measure gave the State authority to issue \$2.1 billion in bonds to fund watershed protection, water quality improvement, wildlife habitat conservation, preservation of open space and farmland threatened by unplanned development, and to repair and improve the safety of State and neighborhood parks.

PROPOSITION 13 (PROP 13) – A tax limitation initiative approved by the voters in 1978. This measure provides for: (a) a one (1) percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (b) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current value upon change in ownership and new construction; (c) a two-thirds vote requirement to increase State taxes; and (d) a two-thirds vote of the electorate for local agencies to impose “special taxes.”

PROPOSITION 30 (PROP 30) – The Schools and Local Public Safety Act of 2012, added Article XIII Section 36 to the California Constitution. Passed by the voters on November 6, 2012, this measure increases taxes on earnings over \$250,000 for seven years and sales taxes by ¼ cent for four years, to fund schools and guarantees public safety realignment funding.

PROPOSITION 36 (PROP 36) – Passed by the voters on November 7, 2000, this measure changed State law so that certain adult offenders who use or possess illegal drugs would receive drug treatment and supervision in the community, rather than being sent to prison or jail. The

measure also provides State funds to counties to operate drug treatment programs.

PROPOSITION 40 (PROP 40) – Passed by the voters in March 2002, this measure provided for a \$2.6 billion bond for natural resource conservation, parks and historical and cultural resources.

PROPOSITION 42 (PROP 42) – Passed by the voters in March 2002, requires the State sales tax on gasoline (18 cents per gallon) be spent for transportation purposes only. Prop 42 contains provisions that allow the money to be diverted to other purposes under certain limited circumstances, such as State fiscal difficulties. Those provisions were tightened by Prop 1A in November 2006.

PROPOSITION 47 (PROP 47) – Passed by the voters in November 2014, reduces penalties for current offenders convicted of nonserious and nonviolent property and drug crimes.

PROPOSITION 56 (PROP 56) – Passed by the voters on November 8, 2016, increased cigarette tax by \$2.00 per pack effective April 1, 2017 with equivalent increases on other tobacco products and electronic cigarettes containing nicotine.

PROPOSITION 63 (PROP 63) – Passed by the voters in November 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than \$1 million. Funds resulting from the surcharge would be used to expand County Mental Health programs (also known as Mental Health Services Act or MHSA).

PROPOSITION 64 (PROP 64) – Passed by the voters on November 8, 2016, the measure legalized marijuana for adults 21 and older.

PROPOSITION 99 (PROP 99) – Added Article XIIIB Section 12 to the California Constitution. Passed by the voters in November 1988, this measure established a 25-cent surtax per package of cigarettes and equivalent amount on all other tobacco products sold in California. Revenues provide funding for health, health education, research and other programs.

PROPOSITION 172 (PROP 172) – Passed in November 1993, this measure established a ½ cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPOSITION 218 (PROP 218) – Passed by the voters in November 1996, this measure constrained local governments’ ability to impose fees, assessments and taxes through the imposition or specific criteria and requirements. All new taxes, fees and assessments require a two-thirds vote.

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PSPS – Public Safety Power Shutoff.

PTAF – Property Tax Administration Fee.

PY – Program Year.

PYRETHROID MANAGEMENT – A new program requirement from the State Water Resources Control Board that requires the County to reduce usage of pyrethroid-based insecticides through collaborative education, outreach, and reporting.

RCRC – Rural County Representatives of California.

RDA – Redevelopment Agencies.

REAL PROPERTY – Land and the structures attached to it.

RECIDIVISM – Relapse into criminal behavior.

RECOMMENDED BUDGET – The working document for the fiscal year under discussion.

RE-ENTRY – the act of transitioning parolees or probationer back into the society.

REGULAR POSITION – Any permanent position in the County's classification system approved and funded by the Board of Supervisors.

REIMBURSEMENT – Payment received for services and supplies expended on behalf of another institution, agency or person.

RESERVE – An account used to set aside and maintain a portion of fund equity, which is legally or contractually restricted for future use or not available for expenditure.

REVENUE – Money received to finance ongoing County services. Examples are property taxes, sales taxes, fees, and State and federal grants.

RFMP – Regional Flood Management Plan.

RFP – Request for Proposals.

RMRA – Road Maintenance and Rehabilitation Account.

RNVWD – Rural North Vacaville Water District.

ROV – Registrar of Voters.

RTIF – Regional Transportation Improvement Funds.

RULE 810 – Refers to Rules promulgated by the Administrative Office of the Court, which defines expenditures eligible for funding local courts through the Trial Court Budget Commission.

SACPA – Substance Abuse and Crime Prevention Act of 2000. (see Prop 36)

SAFE – Sexual Assault Felony Enforcement (Team).

SALARIES AND EMPLOYEE BENEFITS – An object (category) of expenditure, which establishes all expenditures for employee-related costs.

SALARY SAVINGS – The dollar amount of salaries expected to be saved due to vacancies and turnover of employees.

SAMHSA – Substance Abuse and Mental Health Services Administration.

SART – Sexual Assault Response Team. An organized group of professionals who help victims of sexual assault to navigate the complexities of medical, emotional, and legal issues along with the associated procedures.

SB – Senate Bill.

SB 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 – Signed into law on April 28, 2017. This legislative package proposes to invest \$54 billion over the next decade to fix roads, freeways and bridges in communities across California and puts more dollars toward transit and safety. These funds will be split equally between State and local investments.

SB 2, THE BUILDING HOMES AND JOBS ACT – Signed into law by Governor Jerry Brown on September 29, 2017 and effective January 1, 2018. It creates a \$75 fee on certain real estate transaction documents when they are recorded, capped at \$225 per transaction. The fee does not apply to sales of residential and commercial properties but instead to other transactions like mortgage refinancing and county fixture filings.

SB 823 – Juvenile Justice Realignment. Outlines the closure of the California Department of Corrections and Rehabilitation, Division of Juvenile Justice (DJJ). Beginning July 1, 2021, a youth shall not be committed to the Department of Corrections and Rehabilitation, DJJ. Youth who would have previously been eligible for DJJ commitments must generally remain under the care and custody of the local probation department, except for a limited population of youth who meet specified criteria. Youth committed to DJJ before July 1, 2021 may remain there until discharged, released, or otherwise moved pursuant to law.

SB 1022/ROURK VOCATIONAL TRAINING CENTER – Passed on June 27, 2012, this provided up to \$500 million in lease revenue bond financing for the Adult Local Criminal Justice Facilities Construction Program to acquire, design, and construct adult local criminal justice facilities. On January 29, 2019, the County dedicated its new SB 1022-funded facility the Rourk Vocational Training Center.

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SB 1383 – Effective January of 2022, this law requires jurisdictions provide organic waste collection services to residents and businesses.

SB 1437 – Effective January 2019, this law amended Penal Code 1170.95 by creating a process by which an inmate convicted of accomplice liability for felony murder under a theory of murder (did not commit or intend to commit the act) may petition to have their conviction vacated and resentenced. These petitions must be reviewed by the District Attorney and a response provided within 60 days and may require the Public Defender to provide legal assistance to the inmate. It also prohibits new murder charges under the theory of murder. By requiring the participation of district attorneys and public defenders in the resentencing process, this bill imposed a State-mandated local program.

SBA – Small Business Administration.

SBDC – Small Business Development Center.

SCFA – Solano County Fair Association.

SCHEDULE – A listing of financial data in a form and manner prescribed by the State Controller’s Office.

SCHEDULE 1 – A summary of the financing sources and financing uses for all funds, including governmental-type funds (general, special revenue, capital projects, and debt service) as well as enterprise, internal service, special districts and other agencies governed by the Board of Supervisors. Independent special districts are excluded from this schedule.

SCHEDULE 2 – A summary of financing sources and financing uses of only County Governmental funds consisting of general, special revenue, capital projects, and debt service funds. Fiduciary, enterprise, internal service funds, special districts and other agencies are excluded from Schedule 2.

SCHEDULE 3 – Presents various components of actual or estimated Fund Balance. Encumbrances, non-spendable, restricted, committed and assigned Fund Balances are subtracted from actual or estimated total Fund Balance to determine the amount of Fund Balance that is available as of June 30 of the preceding budget year, and therefore available for budgetary requirements.

SCHEDULE 4 – Presents all amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 5 – Consists of two sections. The first section summarizes the additional financing sources by revenue category for the governmental funds, as defined in Chapter 6 of the “Accounting Standards and Procedures for

Counties.” The second section summarizes the additional financing sources by fund within the governmental funds. The totals of the summarization by source must agree with the totals of the summarization by fund.

SCHEDULE 6 – Presents additional financing sources for each governmental fund in accordance with the Chart of Accounts as prescribed in Chapter 7 of the “Accounting Standards and Procedures for Counties.”

SCHEDULE 7 – Consists of two sections. The first section summarizes the total financing uses by function, appropriations for contingencies and provisions for new or increased reserves and designations for the governmental funds, as defined in Chapter 7 of the “Accounting Standards and Procedures for Counties.” The second section summarizes the financing uses by fund.

SCHEDULE 8 – A summary of financing uses by function, activity and budget unit for the governmental funds.

SCHEDULE 9 – Prepared to meet requirements for disclosing financing sources and uses as covered in Section 29006 of the Budget Act. All financing sources shall be classified by source, as defined in Chapter 7 of the “Accounting Standards and Procedures for Counties.” All financing uses, including both specific and contingent by object category, are presented in this schedule. A separate schedule is required for each budget unit having activity within the County’s governmental funds.

SCHEDULE 10 – Reflects all Internal Service Funds as defined in Chapter 13 of “Accounting Standards and Procedures for Counties.” The schedule meets the requirement of Government Code (GC) §29141.

SCHEDULE 11 – Reflects all Enterprise funds as defined in Chapter 13 of “Accounting Standards and Procedures for Counties.” The schedule meets the requirements of Government Code (GC) §29141.

SCHEDULE 12 – This is the counterpart of Schedule 2 of the County budget forms. The basic discussion of Schedule 2 applies to this schedule. This schedule is a summary of financing sources and financing uses of special districts whose affairs and finances are under the supervision and control of the Board of Supervisors as provided in Section 29002.

SCHEDULE 13 – Discloses the various components of actual or estimated Fund Balance. Encumbrances, non-spendable, restricted, committed, and assigned Fund Balances are subtracted from actual or estimated total Fund Balance to determine the amount of Fund Balance which is available as of June 30 of the preceding budget year, and therefore available for current budgetary requirements.

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SCHEDULE 14 – Presents amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 15 – Discloses the financing sources and financing uses by object for each dependent special district and other agency whose affairs and finances are under the supervision and control of the Board of Supervisors as provided in Section 29002.

SCIPS – Solano County Integrated Property Systems. Provides information management systems and related services in a timely manner to those County departments responsible for the administration of property tax and the recording of official documents.

SCWA – Solano County Water Agency.

SDHS – State Department of Health Services.

SECURED ROLL – Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES – Taxes levied on real properties in the County that can be “secured” by a lien on the properties.

SEMSC – Solano Emergency Medical Services Cooperative.

SERVICES AND SUPPLIES – An object (category) of expenditure that establishes expenditures for the operating expenses of County departments and programs.

SFCS – Solano Family and Children’s Services. (See Proposition 10)

SFJC – Solano Family Justice Center. (See Solano Family Justice Center)

SGMA – Sustainable Groundwater Management Act.

SLESF – Supplemental Law Enforcement Services Fund. Funded by the State’s Citizen’s Option for Public Safety program.

SMSF – Suisun Marsh Specific Fund.

SOLANO EDC – Solano Economic Development Corporation.

SOLANO FAMILY JUSTICE CENTER/SFJC – A service center for victims of domestic violence, sexual assault, child abuse and elder abuse.

SOLNET – Solano Narcotics Enforcement Team.

SPECIAL DISTRICT – Independent unit of local government generally organized and funded through assessments to the

beneficiaries of the district to perform a specific function(s) for a specific area. Examples are street lighting, waterworks, and fire departments.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

STAY AT HOME ORDER – Directive from a public health official to remain at home to preserve public health and safety.

SUBJECT – A detailed description by category of expenditure and revenue type with an object; also called an “account” or “line item.” The specific names of most subobjects are designated by the State (i.e., “Small Tools and Instruments”).

SUCCESSOR AGENCIES – Agencies responsible for winding down the affairs of the redevelopment agencies at the local level. Successor agencies manage redevelopment projects currently underway, make payments on enforceable obligations, and dispose of redevelopment assets and properties.

SUPPLEMENTAL TAX ROLL – The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

SWP – State Water Project.

SWRCB – State Water Resources Control Board.

TAFB – Travis Air Force Base.

TANF – Temporary Assistance for Needy Families. TANF was created to replace Aid to Families with Dependent Children (AFDC), Emergency Assistance (EA), and Job Opportunities and Basic Skills Training (JOBS). It provides a block grant to States to enable temporary assistance to needy families and creates new work requirements and time limits. In California, the program is known as CalWORKs.

TAX LEVY – Amount of tax dollars raised by the imposition of the property tax rate on the assessed valuation.

TAX RATE – The rate per one hundred dollars applied to the assessed valuation base necessary to produce the tax levy.

TAX RELIEF SUBVENTION – Funds ordinarily paid to compensate for taxes lost because of tax relief measures, such as homeowner’s exemption.

TDA – Transportation Development Act.

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TEA 21 – Transportation Equity Act for the 21st Century.

TEETER PLAN – A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes as they are collected.

TEMPORARY POSITION – See Extra-Help.

TRAN(S) – Tax Revenue Anticipation Notes. Notes or warrants issued in anticipation of collection of taxes, usually retireable only from tax collections and frequently only from the proceeds of the tax levy whose collection they anticipate.

TRIAL COURT FUNDING – The Trial Court Funding Act of 1997 effectively separated the budgetary and administrative function of the trial courts from the County and made the State responsible for funding trial court operations. The County's fiscal responsibility is limited to a Maintenance of Effort.

TRUST FUND – A fund used to account for assets held by a government in a trustee capacity.

UAAL – Unfunded Accrued Actuarial Liability.

UNALLOCATED REVENUES – Revenues that are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

UNINCORPORATED AREA – The areas of the County outside city boundaries.

UNSECURED TAX – A tax on properties, such as office furniture, equipment, and boats that are not secured by real property owned by the assessee.

USE TAX – A tax on goods purchased outside the State to prevent revenue loss from avoidance of sales taxes by means of out-of-state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the State.

VBM – Vote-by-Mail.

VICTIM COMPENSATION BOARD - The California Victim Compensation Board (CalVCB) is a State program dedicated to providing reimbursement for many crime-related expenses to eligible victims who suffer physical injury or the threat of physical injury as a direct result of a violent crime. CalVCB funding comes from restitution paid by criminal offenders through fines, orders, penalty assessments and federal funds.

VITAL RECORD FEE – The County-established cost to file and/or receive a copy of a certificate of birth, death, or marriage that took place in the County.

VLF – Vehicle License Fees.

WDB – Workforce Development Board.

WIC – Women, Infants, and Children.

WIOA – Workforce Investment and Opportunity Act. Signed into law by President Barack Obama on July 22, 2014. A United States public law that replaced the previous Workforce Investment Act of 1998 as the primary federal workforce development legislation to bring about increased coordination among federal workforce development and related programs.

WPR – Work Participation Rate.

YOBG – Youthful Offender Block Grant. Provided by the Board of State and Community Corrections, the funding is for counties to deliver custody and care (i.e., appropriate rehabilitative and supervisory services) to youthful offenders who previously would have been committed to the California Department of Corrections & Rehabilitation.

YSAQMD – Yolo-Solano Air Quality Management District.