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DEPARTMENT OF RESOURCE MANAGEMENT



**SOLANO
COUNTY**

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Public Works – Engineering / Surveying Services Division

RECORD OF SURVEY ONLINE PAYMENT PORTAL

The Survey Services Division of Solano County Resource Management is now accepting online payments through the Public Works Engineering Permits Portal to pay for your Map Checking Fee's and Corner Record Submittals. Please follow these instructions:

1. Upon receipt of your Record of Survey Submittal, you will be provided a Map Number (RS 24-001).
 - a. This number will be used to track all Record of Survey's submitted to the County. Please reference this number in all communication.
 - b. Please ensure that this RS number is a part of your Map Title.
2. Navigate to https://www.solanocounty.com/depts/rm/public_works/online_payments.asp and click on the payment link.
 - a. *Event / Invoice / Permit #*
 - i. Enter 'Survey' followed by the provided RS number here. (*Survey RS24-001*)

* Event Name / Invoice / Permit # :

- b. The 2023-2024 Map Check Fee are found here:
[https://www.solanocounty.com/depts/rm/public_works/engineering_surveying_division/forms_\(fee_schedules_permits_other_docs\).asp](https://www.solanocounty.com/depts/rm/public_works/engineering_surveying_division/forms_(fee_schedules_permits_other_docs).asp)
- c. Continue in the Payment Process.

3. Once payment has been received, we will begin the Map Check Process.

Please note that a fee may be applied for a Credit Card transaction processed through this portal.

This process does not apply for the Assessor/Recorder's Office fee. Upon approval for recordation, we will request a check for the Recording of the Record of Survey. If you have any questions, please feel free to reach out to us at Survey@SolanoCounty.com.

Thank you,

A handwritten signature in blue ink, appearing to read "Chris M. Ferrucci".

Chris M. Ferrucci, P.L.S.
Solano County Surveyor

Rev. 1/2024

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Building & Safety

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Manager