



## How to submit digital Planning applications and pay online

Planning Services Division accepts digital application packets for your convenience.

- Submit documents and plans in pdf & photos in jpeg format.
- Sign the application form and processing agreement, including the submittal requirements and applicable plans. Email the application packet to [Planning@solanocounty.com](mailto:Planning@solanocounty.com)
- To pay online, click [here](#) OR go to [www.solanocounty.com](http://www.solanocounty.com). The payment site is under the Department of Resource Management, Environmental Health, Invoice Payment.
- In the **Event Name/Invoice/Permit # Field**, type in “Planning Application”

Solano County California

### Resource Management

Fields marked with an asterisk (\*) are required

\* Applicant Name :

\* Event Name / Invoice / Permit # :

Business or Job Site Address :

\* Business Name :  Enter "N/A" if none

City, State Zip :

Payment Amount:

Email the receipt or screenshot to [planning@solanocounty.com](mailto:planning@solanocounty.com)

- To use this service, a convenience fee of 2.35% of the amount paid or minimum of \$2.35 will be assessed. A convenience fee will not be charged for eCheck payments. Please include the receipt in the application packet.

For further assistance, please call 707 784 6765 and ask for the Planner on Duty