

**COUNTY OF SOLANO
INVITATION FOR BIDS(IFB) NO.: 952-0308-24
MENTAL HEALTH JAIL RE-ENTRY SERVICES**

QUESTIONS AND ANSWERS FORM

Any questions regarding this solicitation shall be submitted according to the process outlined below and as specified in the solicitation document. The County’s response to questions will be as specified in the solicitation documents.

1. Submit questions or concerns on the form provided.
2. State your question(s) in the table and reference the section of the solicitation (if applicable).
3. Submit the form (Microsoft word only) via email to solicitation coordinator at UWright@solanocounty.com, or via Bonfire website at <https://solanocounty.bonfirehub.com>.
Please contact the RFP coordinator with any questions regarding this process, via email.

QUESTIONS AND ANSWER

NO.	REFERENCE SECTION OF SOLICITATION	QUESTIONS / COMMENTS	COUNTY RESPONSE (FOR COUNTY USE ONLY)
1		Can the County advise what the anticipated numbers to be served in one year, and how many of those served will also have a mental health diagnosis?	<p>Please see page 7 of the RFP under Scope of Service.</p> <p>“The Proposer can expect to serve 80-100 individuals annually.”</p> <p>Please see page 5 of the RFP under Target Population></p> <p>“The target population to be served under this RFP are male and female inmates incarcerated in the three (3) Solano County facilities, identified as mild to moderately mentally ill (based on jail mental health information).”</p>

2		Are there housing sites already available for this program's participants or will the Contractor need to locate housing options? If the Contractor is required to find housing approximately what percentage of those that this program will serve will be considered 290 offenders?	Housing is an issue in Solano County. H&SS has some housing options and Probation has some options. Staff of this program will be able to liaise with these other departments as well as working in the community to identify additional transitional housing. Probation is the entity in the County that serves the 290 offenders.
3	Attachment 1, Section 1.1	The narrative prompt asks about a proposer's "experience providing longer term community-based case management" to populations similar to those served by the current RFP. In this context, what is considered "longer term" case management?	In the context of this RFP we are considering "longer term case management" one year or longer.
4	RFP Section 4.0	The County is awarding an estimated amount "not to exceed \$40,000 for re-entry housing per year." Could the County please clarify which types of housing these funds can be used to cover?	These funds are designated for transitional housing, sober living environments or board and care not covered by programs the county runs for which the person could qualify.
5	RFP Section 3.0 & 4.0	Will Proposers be able to place clients of the mental health reentry case management into the County's Prop 47 Mental Health Housing?	Proposers may refer clients to the Prop 47 Mental Health Housing and then the admission committee would determine eligibility.

6	RFP Section 3.0,	If clients in the mental health reentry case management program are released on Parole or Probation, what services will be provided to clients by Parole/Probation? Will Parole/Probation pay for that individual's housing expenses?	<p>Probation may have housing for which individuals qualify. As far as service provision, there may be requirements of probation that the individual will have to fulfill. Case management functions will be determined through conversation with Probation Officer or Case manager to determine who will provide what service.</p> <p>We cannot answer for Parole as we have not had much interface.</p>
7	RFP Section 4.0	In regard to the \$40,000 for re-entry housing – will the MH Case Management contractor be responsible for administering the housing funds?	The Proposer will be responsible for expending the funds and documentation of those expenses.
8	RFP Section 4.0	If the MH Case Management contractor is responsible for administering the housing funds, are there any standards or requirements of the housing providers that the MHCM contractor must inspect for/document prior to paying for a participant's housing there?	We will obtain the housing standards used by H&SS and Probation and the Proposer will utilize those standards.
9	RFP Section 4.0	How long (per participant) will the \$40,000 re-entry housing funds be available, or is that at the Contractor's discretion?	The Proposer will receive \$40,000 annually to spend on housing. How those funds are expended is the responsibility of the Proposer. Funds will not rollover to the next year.

10	Attachment 1, page 2	<p>Under the bold header “Section 2: Program Narrative (15 pages maximum for Questions 1-11)” there is an un-numbered instruction in bold that says, “The name of the proposed program and a brief 2-4 sentence description of the overall program.” Then within the first prompt/bullet point beneath it, proposers are instructed to provide “the name of the proposed program and how specifically this program will address the elements identified in the Scope of Work of this RFP.”</p> <p>Is this repetition intended? Are proposers required to include a response to the un-numbered instruction before responding to the numbered first prompt?</p>	Yes
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11	RFP page 4	<p>The RFP says “The awarded Contractor shall work with other Sheriff’s Office vendors to leverage the Level of Service/Case Management Inventory (LS/CMI) risk and needs assessment tool they administer in order to identify the criminogenic needs of the target population. Use of the LSCMI in addition to the proposer’s evidence-based mental health assessments will lead to the development of Re-entry Plans to assist inmates with successful transition to the community.” Please confirm whether this means the LSCMI will be administered by other parties, and the selected contractor for the current RFP will have access to the LSCMI results and will not be expected to administer the LSCMI but instead other evidence based MH assessments that will provide additional insight into the participants’ diagnoses. Or will the selected contractor be an additional entity that administers the LSCMI?</p>	
12	RFP Section 6.0	<p>There is a stated 32-page limit for proposals, excluding the cover letter, resumes, exhibits, and a copy of the RFP. Are the required attachments therefore included within the 32-page limit, or are these attachments also exempt?</p>	<p>Yes, the attachments are exempt from the 32- page count.</p>

13	p. 6 "Assessment"	If a client has both SUD and MH diagnoses/needs, is it possible they would be enrolled in both the SUD CM program and the MH CM program, or would the programs be expected to figure out which is the most appropriate placement in order to prevent duplication of services and confusing/over-scheduling the participant?	
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