

DEPARTMENT OF RESOURCE MANAGEMENT

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Planning Services Division

**MINUTES OF THE SOLANO COUNTY
ZONING ADMINISTRATOR'S MEETING**

Meeting of March 16, 2023

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California, and via audioconference.

STAFF PRESENT

Allan Calder, Acting Zoning Administrator
JT Lee, Project Planner
Marianne Richardson, Clerk

OTHER PARTICIPANTS

Stacie Hicks (Audioconference)

PUBLIC HEARINGS

1. **PUBLIC HEARING** to consider Sign Application No. SGN-23-01 of 1855 Benicia Rd LLC to construct one freestanding monument sign, two wall signs, and two directional signs for Secure Space Self Storage with a total aggregate of 196 square feet of sign area in the Commercial Service (CS) Zone District. The property is located at 1250 Benicia Road, in unincorporated Benicia. APN: 0079-020-260. (Project Planner: JT Lee) **Staff Recommendation:** Approval

Action: Stacie Hicks, representing the Applicant, was present and stated she received the staff report and is in agreement with the conditions.

Acting Zoning Administrator Allan Calder opened the public hearing. There were no speakers and the hearing closed.

Mr. Calder approved the staff report subject to the recommended conditions of approval. After expiration of a 10-day appeal period, should no appeal be filed, a permit will be issued to the applicant.

Since there were no further agenda items, Mr. Calder adjourned the Zoning Administrator meeting of March 16, 2023.

Any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days.