

**DEPARTMENT OF GENERAL SERVICES**  
Central Services Division

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**AMENDMENT NO.1**

**REQUEST FOR PROPOSAL (RFP)**  
**RFP NUMBER: 990-0912-23**

**COUNTYWIDE EMERGENCY OPERATIONS PLAN**

**FINAL DATE FOR SUBMISSION: OCTOBER 12, 2022, 5:00 PM (PST)**

SUBMIT PROPOSAL TO:	RFP COORDINATOR
Solano County digitally via Bonfire E-Procurement Platform Solano County Portal website at <a href="https://solanocounty.bonfirehub.com">https://solanocounty.bonfirehub.com</a>	Umiika Wright, RFP Coordinator Phone 707-784-3236 <a href="mailto:UWright@solanocounty.com">UWright@solanocounty.com</a>

This document is available electronically on the County's website at [www.solanocounty.com](http://www.solanocounty.com) and Bonfire E-Procurement website at <https://solanocounty.bonfirehub.com>

Any vendor participating in this solicitation is required to have a vendor application on file with the County. This application may be downloaded from the above website. Include the application with your bid. **BIDDERS ARE RESPONSIBLE FOR FREQUENTLY CHECKING THE COUNTY'S WEBSITE FOR ANY CHANGES OR INFORMATION RELATING TO THIS RFP.**

"Smoking is not permitted in County Buildings or around Solano County campuses. Thank you in advance for your compliance."

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September 27, 2022

**AMENDMENT 1**  
**COUNTYWIDE EMERGENCY OPERATIONS PLAN**  
**RFP NUMBER: 990-0912-23**

Pursuant to Request for Proposal, RFP No. 990-0912-23, Countywide Emergency Operations Plan, for Solano County, Office of Emergency Services, the County has amended the RFP to reflect the following change(s):

**Page 12 Section 7.0 Evaluation of Proposals is amended to include the following:**

- d. Interviews. Only top-rated firms scoring highest on the first round of evaluations will be invited for an interview and further rated. The County reserves the right to determine the number of proposers to be interviewed. The same evaluation criteria used for the proposal evaluation process will be used to rate the firms during the interviews. At the end of the interview process, the CEC will re-rank the firms to determine the best evaluated firm. The project manager and any key team members should attend the interview. The determination as to the need for interviews, the location, order and schedule of the interviews is at the sole discretion of the County. The evaluation interview panel may include representatives from the County and other agencies, but the specific composition of the panel will not be revealed prior to the interviews. The proposer must bear all costs incurred to attend.

**Page 18, Attachment 3 is modified as follows:**

~~The total cost on the Budget Worksheet must equal or be less than the amount of the annual budget listed in the RFP as described on page 7.~~

All other terms and conditions and other requirements contained in the RFP remain unchanged. Also, please complete amendment acknowledgement letter (attached) and return with your RFP submittal.

This amendment shall be considered part of the Request for Proposals for the above-mentioned services as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original RFP package, this amendment shall govern and take precedence.

Interested firms are hereby notified that they shall make any necessary adjustment(s) in the response to this RFP as a result of this amendment. It will be construed that each firm's

response is submitted with full knowledge of all modifications and supplemental data specified herein.

The County of Solano thanks you for your expressed interest in its RFP and looks forward to your response.

Respectfully,

Umiika Wright  
RFP Coordinator

Attachments 1:

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**AMENDMENT 1 ACKNOWLEDGMENT**

**COUNTYWIDE EMERGENCY OPERATIONS PLAN  
RFP NUMBER: 990-0912-23**

**FINAL DATE FOR SUBMISSION: OCTOBER 12, 2022 5:00 PM (PST)**

This document may be found at <https://solanocounty.bonfirehub.com>.  
Updates and any amendments will be posted on the same website.

**DATE OF AMENDMENT: SEPTEMBER 27, 2022**

**ACKNOWLEDGEMENT**

This Amendment must be signed and returned with your bid, or otherwise acknowledged, prior to the Closing Date and Time listed on the RFP cover sheet. If you have already submitted a Proposal and need to make corrections, submit a corrected Proposal with this Amendment prior to the closing.

\_\_\_\_\_  
Offeror

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**RETURN WITH RESPONSE**