

**DEPARTMENT OF GENERAL SERVICES**

Central Services Division

**LORRAINE TANG**

Support Services Manager

[ltang@solanocounty.com](mailto:ltang@solanocounty.com)

(707) 784-3426

MEGAN M. GREVE

Director

[MMGreve@SolanoCounty.com](mailto:MMGreve@SolanoCounty.com)

(707) 784-7900

DUSTIN D. LENO

Assistant Director

[ddleno@solanocounty.com](mailto:ddleno@solanocounty.com)

(707) 784-7900



**SOLANO  
COUNTY**

675 Texas Street, Suite 2500

Fairfield, CA 94533-6342

Fax (707) 784-6320

[www.solanocounty.com](http://www.solanocounty.com)

**AMENDMENT NO. 1**

**REQUEST FOR QUALIFICATIONS (RFQ)**

**RFQ NUMBER: 952-0815-23**

**SOLANO COUNTY FAMILY JUSTICE CENTER LEAD AGENCY**

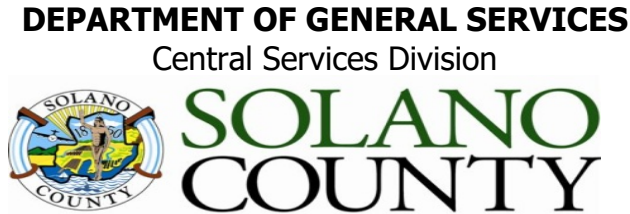
**FINAL DATE FOR SUBMISSION: SEPTEMBER 16, 2022 5:00 PM (PST)**

SUBMIT PROPOSAL TO:	RFQ COORDINATOR
Solano County, via electronic submission via Bonfire Interactive at <a href="https://solanocounty.bonfirehub.com">https://solanocounty.bonfirehub.com</a>	Tami Lukens Principal Management Analyst County Administrator's Office tdlukens@solanocounty.com Phone: 707-784-6100

<p>This document is available electronically on the County's website at <a href="http://www.solanocounty.com">www.solanocounty.com</a> and Bonfire Interactive website at <a href="https://solanocounty.bonfirehub.com">https://solanocounty.bonfirehub.com</a></p>
<p>Any vendor participating in this solicitation is required to have a vendor application on file with the County. This application may be downloaded from the above website. Include the application with your bid. <b>BIDDERS ARE RESPONSIBLE FOR FREQUENTLY CHECKING THE COUNTY'S WEBSITE FOR ANY CHANGES OR INFORMATION RELATING TO THIS RFQ.</b></p>
<p>"Smoking is not permitted in County Buildings or around Solano County campuses. Thank you in advance for your compliance."</p>

MEGAN M. GREVE  
Director  
[MMGreve@SolanoCounty.com](mailto:MMGreve@SolanoCounty.com)  
(707) 784-7900

DUSTIN D. LENO  
Assistant Director  
[ddlno@solanocounty.com](mailto:ddlno@solanocounty.com)



LORRAINE TANG  
Support Services Manager  
[lctang@solanocounty.com](mailto:lctang@solanocounty.com)  
(707) 784-3426

675 Texas Street, Suite 2500  
Fairfield, CA 94533-6342  
Fax (707) 784-6320  
[www.solanocounty.com](http://www.solanocounty.com)

September 7, 2022

**AMENDMENT NO. 1  
SOLANO COUNTY FAMILY JUSTICE CENTER LEAD AGENCY  
RFQ NUMBER: 952-0813-23**

Pursuant to Request for Proposal, RFQ No. 952-0813-23, Solano County Family Justice Center Lead Agency, for Solano County, Administrator's Office, the County of Solano has amended the RFQ to reflect the following change(s):

1. Revised Schedule of Events
2. County's response to vendor's questions

All other terms and conditions and other requirements contained in the RFQ remain unchanged. Also, please complete amendment acknowledgement letter (attached) and return with your RFQ submittal.

This amendment shall be considered part of the Request for Qualifications for the above-mentioned services as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original RFQ package, this amendment shall govern and take precedence.

Interested firms are hereby notified that they shall make any necessary adjustment(s) in the response to this RFQ as a result of this amendment. It will be construed that each firm's response is submitted with full knowledge of all modifications and supplemental data specified herein.

The County of Solano thanks you for your expressed interest in its RFQ and looks forward to your response to this RFQ.

Respectfully,

Tami Lukens,  
RFQ Coordinator

**Attachments**

- 1: Revised Schedule of Events
- 2: Response to vendor questions
- 3: RFQ Attachment 5

## REVISED SCHEDULE OF EVENTS

August 15, 2022	RFQ issued
August 30, 2022	Intent to Propose submitted
September 1, 2022 at 2:30 p.m.	Orientation Webinar / Bidder's Conference, please register no later than August 30, 2022 no later than 5:00 p.m.
September 3, 2022	Questions concerning RFQ or project must be submitted digitally via the Solano County Bonfire E-Procurement Platform Portal no later than 5:00 PM PST <a href="https://solanocounty.bonfirehub.com">https://solanocounty.bonfirehub.com</a>
September 6, 2022	The County's response to questions will be posted on Bonfire E-Procurement Platform website at <a href="https://solanocounty.bonfirehub.com">https://solanocounty.bonfirehub.com</a>
<b>September 12, 2022 at 4:00 PM</b>	<b>Facility walkthrough at the Family Justice Center (FJC) located at 604 Empire Street, Fairfield, CA 94533</b>
September 16, 2022	An electronic submission of Proposals via Solano County Bonfire E-Procurement Platform Portal at <a href="https://solanocounty.bonfirehub.com">https://solanocounty.bonfirehub.com</a> are due no later than 5:00 p.m. - late submittals will not be accepted
September 26 – October 7, 2022	Interviews and Presentations, if deemed required – will be notified by September 21, 2022
November 1, 2022	Notification of Qualified Respondents – Intent to Award Issued
November/December	Contracting process and/or RFP Process begins
January 1, 2023	Estimated contract start date

COUNTY'S RESPONSE TO VENDOR'S QUESTIONS

NO.	REFERENCE SECTION OF SOLICITATION	QUESTIONS / COMMENTS	COUNTY RESPONSE (FOR COUNTY USE ONLY)
1	Attachment #5	Questions are to be submitted utilizing Attachment #5. Direction #3 states to submit the form (Microsoft Word only); however, the form is provided in PDF format. Can you please provide Attachment #5 in Word format?	Word Version Attached.
2		The bidder's conference is 9/1 but questions are due 9/2 and will be answered by 9/6 leaving only 10 days to the submission deadline. Given this is a new RFQ and the County's vision, program design, and budget requires clarification-and in light of the substantial recommendations from the Grand Jury report and the Alliance Snapshot-will the County consider modifying/extending the proposal submission date to allow time to apply information from the posted questions to guide RFQ development?	<p>This is only a request for qualification, meaning the respondents are submitting a Statement of Qualifications and no budget is being requested at this time. The request is to find out if we have Qualified Interested Parties.</p> <p>If it appears that the County gets several questions needing clarification and there is a need to extend the submission date. As the RFQ states, the County reserve the right to adjust the schedule, as necessary. There does not appear to be this need at this time.</p>
3	From the Bidder's Conference / Orientation Webinar	Can a walkthrough of the current building/space be scheduled?	The County will work on a time when a walkthrough might be possible and will update the Schedule of Events when this date is known.
4	From the Bidder's Conference / Orientation Webinar	Are renovations/remodeling to the building/space needed and are they going to be the responsibility of the new Lead Agency or the County.	As noted in the Snapshot Report completed by (#7) there is issues with the design of the facility. The Alliance for HOPE did recommend that the County

			engage a space planner to revamp the interior spaces of the FJC; however, determining who would be responsible for this and the budget for this has not been developed or decided.
5	From the Bidder's Conference / Orientation Webinar	Contract Term – The RFQ states the County's goal is for a three-year term, but the contract date is for 3 years 6 months and then it even has some one year options; what is the intent?	<p>The County's ultimate goal would be a three-year contract; however, due to the contract estimation start date of January, the County would like the contract terms to line up with its Fiscal Years; therefore, it has a June 30, 2026, term date.</p> <p>The one-year options are in the RFQ as a back-up option and is listed in this RFQ as "the County reserves the right"</p>

**QUESTION AND ANSWER FORMS**

**SOLANO COUNTY  
REQUEST FOR QUALIFICATIONS (RFQ) NO.: 952-0815-23  
SOLANO FAMILY JUSTICE CENTER LEAD AGENCY**

**QUESTIONS AND ANSWERS FORM**

Any questions regarding this solicitation shall be submitted according to the process outlined below and as specified in the solicitation document. The county’s response to questions will be as specified in the solicitation documents.

1. Submit questions or concerns on the form provided.
2. State your question(s) in the table and reference the section of the solicitation (if applicable).
3. Submit the form (**Microsoft word only**) via email to solicitation coordinator by email at [TDLukens@solanocounty.com](mailto:TDLukens@solanocounty.com) or submit digitally via Bonfire E-procurement platform Solano County Portal. Please contact the coordinator with any questions regarding this process, preferably via email.

**QUESTIONS AND ANSWER**

NO.	REFERENCE SECTION OF SOLICITATION	QUESTIONS / COMMENTS	COUNTY RESPONSE (FOR COUNTY USE ONLY)

Company/Firm Name			
Address		Zip:	
Contact Name			
Email		Phone	
Fax		Signature	

MEGAN M. GREVE  
Director  
[MMGreve@SolanoCounty.com](mailto:MMGreve@SolanoCounty.com)  
(707) 784-7900

DUSTIN D. LENO  
Assistant Director  
[ddleno@solanocounty.com](mailto:ddleno@solanocounty.com)  
(707) 784-7900

**DEPARTMENT OF GENERAL SERVICES**  
Central Services Division



**SOLANO  
COUNTY**

**LORRAINE TANG**  
Support Services Manager  
[lctang@solanocounty.com](mailto:lctang@solanocounty.com)  
(707) 784-3426

675 Texas Street, Suite 2500  
Fairfield, CA 94533-6342  
Fax (707) 784-6320  
[www.solanocounty.com](http://www.solanocounty.com)

**AMENDMENT ACKNOWLEDGMENT**

**REQUEST FOR QUALIFICATIONS (RFQ)  
RFQ NO.: 952-0813-23**

**SOLANO COUNTY FAMILY JUSTICE CENTER LEAD AGENCY**

**FINAL DATE FOR SUBMISSION: SEPTEMBER 16, 2022 5:00 PM (PST)**

This document may be found at [www.solanocounty.com](http://www.solanocounty.com) and  
<https://solanocounty.bonfirehub.com>  
Updates and any amendments will be posted on the same website.

**DATE OF AMENDMENT: SEPTEMBER 7, 2022**

**ACKNOWLEDGEMENT**

This Amendment must be signed and returned with your bid, or otherwise acknowledged, prior to the Closing Date and Time listed on the RFQ cover sheet. If you have already submitted a Proposal and need to make corrections, submit a corrected Proposal with this Amendment prior to the closing.

\_\_\_\_\_  
Offeror

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**RETURN WITH RESPONSE**