



**Solano County no longer accepts Agricultural Preserve Applications for lands that are not currently under Land Conservation Contract (Williamson Act Contract). The following are procedures are for circumstances that require the rescission and replacement of current land conservation contracts.**

1. Landowner (s) may petition the Solano County Board of Supervisors to rescind and replace an existing agricultural preserve and a land conservation contract with the County pursuant to the Act by filing an application via [Planning@solanocounty.com](mailto:Planning@solanocounty.com) or in person at the **Department of Resource Management 675 Texas Street, Suite 5500, Fairfield, CA 94533**
2. One ownership only is permitted under each application and may consist of a single parcel or several contiguous parcels.
3. Each application must be completed and accompanied by:
  - a. **Assessor's Parcel Map** showing the proposed preserve outlined in red and matching the legal description. (Secure map from the [Assessor Recorder Department](#))
  - b. **Legal Description and Plat of the subject property (s)** to be placed under contract; signed and sealed by a Licensed Land Surveyor or a Registered Civil Engineer authorized to practice Land Surveying in the State of California.
  - c. Standard form contract, in *draft form* for County review restricting the subject property to agricultural or compatible uses
  - e. **Evidence that the property is in commercial agricultural use** by submitting documentation that the production value for the property meets or exceeds the minimum production value for 3 out of the last 5 years as established in the County's Uniform Rules and Procedures Governing Agricultural Preserves and Land Conservation Contracts.
  - d. **Filing Fee:** The [filing fee](#) includes the cost of time and materials for Planning Services Division processing. Environmental review fees may be required and requested upon determining the application complete. **If time and materials needed to process your application exceed the application filing fee amount, you will be billed for the additional costs incurred by the County.**

**Note: All application materials shall be submitted 8½ x 11 inches in size to be recorded. Application materials may not be taped or stapled to any sheet.**

4. Upon acceptance of the application by Resource Management, the steps below will be followed:
  - a. The Solano County Planning Commission will hold a public hearing on applications that require an interpretation of consistency with the County's Uniform Rules and Procedures Governing Agricultural Preserves and Land Conservation Contracts or the Williamson Act.
  - b. The Board of Supervisors will hold a public hearing and decide whether or not to establish the agricultural preserve and enter into the land conservation contract.
  - c. The contract referred to in 3(b) above will be executed by the Board of Supervisors, if the decision is to approve and establish the agricultural preserve.
  - d. One copy of the executed contract will be mailed to the applicant-owner(s) and the other copy will be retained by the County and recorded.
5. Applicant will be notified of public hearings and resulting actions. Applicants are encouraged to attend and be available to answer questions which may arise at each of the public hearings.

**Note: Applications may require up to 90 days or longer in some cases to process. Applications accepted after October 1 may not be processed in time to meet the following year tax roll effective January 1.**