



# SOLANO COUNTY

## Solano Family Justice Center Advisory Committee

Monday June 20, 2022  
3:00 pm

Solano County Administration Center  
675 Texas Street, Conf. Room 6003 (6<sup>th</sup> Floor) Fairfield CA 94533

### MEETING AGENDA

#### **MEMBERS**

Honorable Robert Fracchia – Retired,  
*Committee Chair*

Bill Emlen,  
*County Administrator*

Brian Travis,  
*Chief of Solano Community College Public Safety*

Candy Pierce,  
*CASA*

Christopher Hansen,  
*Chief Probation Officer*

Elena D'Agustino,  
*Public Defender*

Gerald Huber,  
*Director, Health and Social Services*

Ian Schmutzler  
*Chief of Police, Vacaville*

Krishna Abrams,  
*District Attorney*

Shawny Williams,  
*Chief of Police, Vallejo*

Tom Ferrara,  
*Sheriff/Coroner*

#### **STAFF**

Carrie Blacklock,  
*Asst County Counsel*

Tami Lukens,  
*CAO Principal Management Analyst*

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by email. Written comments must be received no later than noon on the day of the Committee meeting. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Committee and will become a part of the official record but will not be read aloud at the meeting.

#### **1. Call to Order**

#### **2. Roll Call**

#### **3. Approval of the Agenda and Minutes**

- a) Approval of Minutes for May 16, 2022
- b) Approval of Agenda for June 20, 2022

#### **4. Public Comment**

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter of the jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and the matter may be referred to staff for placement on a future agenda.

#### **5. Information Items/Update**

- a) Receive update on request for proposal for new lead agency

#### **6. Action Items**

- a) Identify Technical Advisory Panel community partner representatives to recommend to the Board of Supervisors for confirmation.

#### **7. Committee Chair Comments**

#### **8. Committee Member Comments**

#### **9. Adjourn**

#### **10. Next Meetings**

- Monday July 18, 2022 at 3:00 pm
- Monday August 15, 2022 at 3:00 pm
- Monday September 19, 2022 at 3:00 pm

# Solano Family Justice Center Advisory Committee

## Meeting Minutes

May 16, 2022 3:00 p.m.

### Committee Members

Present: Honorable Robert Fracchia - retired, Committee Chair  
Christopher Hansen, Chief Probation Officer  
Gerald Huber, H&SS Director  
Elena D'Agustino, Public Defender  
Candy Pierce, CASA  
Ian Schmutzler, Chief of Police, City of Vacaville

Others Present: Tami Lukens, CAO Office Principal Management Analyst  
Carrie Blacklock, County Counsel  
Reina Sandoval-Beverly, Consultant  
Bruce Flynn, Representing District Attorney  
Donna Robinson, Representing Probation

Next meeting: Monday, June 20, 2022 at 3:00pm  
675 Texas St, Conf Room 6003  
Fairfield CA 94533

1. **Call To Order:** At 3pm by Honorable Robert Fracchia - retired

2. **Roll Call via Sign-in Sheet**

3. **Approval of Agenda and Minutes**

*On a motion by Jerry Huber, seconded by Candy Pierce and Passed by a unanimous vote.*

4. **Public Comment:** No Public Comment

5. **Information Items/Update**

a) **Receive update on request for proposal for new lead agency.**

*Update was provided by Tami Lukens.*

6. **Action Items:**

a) **Identify Technical Advisory Panel community partner representatives to recommend to the Board of Supervisors for confirmation.**

*After discussion and on a motion by Chief Probation Officer Christopher Hansen: Ms. Lukens will reach out Solano County Office of Education (Lisette Estrella-Henderson or other Representative), Empowered Aging, VEST, and/or Seneca to see if there is interest in being a part of the Technical Advisory Panel and will bring back a list of names to the next meeting. Seconded by Chief Schmutzler and Passed by a unanimous vote.*

b) **Update from Reina Sandoval-Beverly regarding on-site partnership request and current status of the Solano Family Justice Center Partner Agreement MOU and provide direction during transition.**

*After discussion the committee gave direction to staff for Reina Sandoval-Beverly to bring back an interim plan for the interim period after her meeting with the Partner Agency and determining needs, Passed by a unanimous vote.*

7. **Adjourn with General Comments from Chair**

*Make sure you view videos as indicated last time and Gerry is attending the 22nd Annual International Family Justice Center Conference.*

**Meeting was Adjourned 3:25 p.m.**



# SOLANO COUNTY

## Solano Family Justice Center Advisory Committee AGENDA SUBMITTAL

<b>SUBJECT:</b> Identify Technical Advisory Panel community partner representatives to recommend to the Board of Supervisors for confirmation.	<b>MEETING DATE</b> June 20, 2022	<b>AGENDA ITEM</b> 6
<b>FROM:</b> Tami Lukens County Administrator's Office, Principal Management Analyst	<b>ACTION REQUIRED</b> YES ✓ NO	<b>ATTACHMENTS</b>

### RECOMMENDATION:

Staff is recommending that the Committee recommend (1) SafeQuest Solano, Inc; (2) Catholic Charities; (3) ChildHaven; (4) Seneca; and (5) Empowered Aging or VEST Representatives to the Technical Advisory Panel for Solano County Board of Supervisor confirmation.

### DISCUSSION:

The Resolution approved by the Board of Supervisors on March 22, 2022 included a provision for the Advisory Committee to establish a Technical Advisory Panel to consist of five community partner representatives. Exhibit A of the Resolution states that Committee will recommend five panel members to the Board of Supervisors for approval/confirmation to establish the Technical Advisory Panel which will assist and support the Committee.

On April 18, 2022 the Committee directed Ms. Lukens to reach out to Catholic Charities, ChildHaven, Fighting Back Partnership, Napa Solano SANE-SART, and SafeQuest Solano to see if there was interest in being a part of the Technical Advisory Panel and bring back a list of names to the next meeting. Ms. Lukens reached out to the agencies and received a positive response from SafeQuest Solano and Catholic Charities. Napa Solano SANE-SART declined to participate stating a conflict of interest and Fighting Back Partnership declined to participate stating insufficient staff to attend monthly meetings.

On May 16, 2022 the Committee directed Ms. Lukens to continue her search and added Solano County Office of Education, Empowered Aging, VEST, and/or Seneca to the list of possible community partner representatives. Ms. Lukens began reaching out to these community partners to see if there was any interest in being part of the Technical Advisory Panel.

At this time, Ms. Lukens has now received additional positive responses from ChildHaven and Seneca. Staff believes that either Empowered Aging or VEST will commit to this Advisory Panel as well. Staff is recommending that the Committee direct Ms. Lukens to submit a report to the Board of Supervisors for confirmation of (1) SafeQuest Solano, Inc; (2) Catholic Charities; (3) ChildHaven; (4) Seneca; and (5) Empowered Aging or VEST, which ever responds positively, as part of the Technical Advisory Panel to the Solano Family Justice Center Advisory Committee at the next available Board meeting.



# SOLANO COUNTY

## **ALTERNATIVES:**

The Committee could postpone these recommendations to the Board of Supervisors; however, this is not recommended as the community partners will make up the Technical Panel that will support the Committee.

## **REPORT PREPARED BY:**

Tami Lukens, Principal Management Analyst  
Please contact Tami at 707-784-6112 if you have any  
questions regarding this report.