

**County of Solano  
Community Healthcare Board  
Regular Meeting**

May 18, 2022

12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in number: 1-323-457-3408 and Conference ID: 446 778 066#

Due to the Board's AB 361 findings on April 4/20/2022, and COVID-19 social distancing requirements, the Community Health Board meetings will be held via teleconference. To join in for audio only, please use the dial in number and Conference ID above. If you would like to join in via MS Teams, please contact the Clerk, at 707-784-8775.

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The County of Solano Community Health Board does not discriminate against persons with disabilities. If you wish to participate in the meeting and you require assistance to do so, please call Solano County Family Health Services at 707-784-8775 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to the meeting.

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Public Comment: To submit public comment, please see the options below.

Mail:

If you wish to address any items listed on the Agenda by written comment, please submit comments in writing to FHS Community Healthcare Board Clerk by U.S. Mail. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The mailing address is: Solano County H&SS, ATTN: FHS CHB Clerk (MS 5-240), P. O. Box 4090, Fairfield, CA 94533. Copies of comments received will be provided to the Board and will become part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing 1-323-457-3408, and Conference ID: 446 778 066#. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

Video Teleconference:

To submit comments via teleconference during the meeting, please contact the clerk at 707-784-8775, no later than two days, prior to the meeting, to receive the MS Teams link, via email.

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Non-confidential materials related to an item on this Agenda, submitted to the Board after posting of the agenda at:

[https://www.solanocounty.com/depts/ph/bureaus/fhs/community\\_healthcare\\_board/](https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/) and Family Health Service clinics located at 1119 E. Monte Vista, Vacaville, CA; 2101 Courage Drive, Fairfield, CA; 2201 Courage Drive, Fairfield, CA; and 365 Tuolumne Drive, Vallejo, CA., will be updated at

[https://www.solanocounty.com/depts/ph/bureaus/fhs/community\\_healthcare\\_board/](https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/) and emailed upon request. You may request materials by contacting the Clerk at 707-784-8775.

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**MS Teams Dial-in #: 1-323-457-3408, Conference ID: 446 778 066#**

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**AGENDA**

**1) CALL TO ORDER – 12:00 PM**

- a) Welcome
- b) Roll Call

**2) UPDATE BY DEPUTY COUNTY COUNSEL**

At the April 20, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of May 20, 2022, or such time the Board makes subsequent AB 361 findings. Also, at the April 20, 2022, meeting, the Board discussed a desire to have a hybrid meeting option in June 2022.

**ACTION ITEM:**

To allow a hybrid meeting without compliance with the requirements of Government Code section 54953(b)(3), the Board must make the below findings before the June meeting:

- i) Pursuant to Government Code section 8625, Governor Gavin Newsom declared a State of Emergency in the State of California on March 4, 2020, as a result of the threat of the Coronavirus (COVID-19) pandemic; and the proclaimed State of Emergency remains in effect; and,
- ii) As of the date of this Meeting, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,
- iii) The California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations (CCR), Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,
- iv) Based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D), the Board finds that state or local officials have imposed or recommended measures to promote social distancing; and,
- v) Title 8 of the California Code of Regulations, Section 3205(c) requires

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- the County to establish, implement and maintain a COVID-19 Prevention Program, which the County has done; and,
- vi) The County's COVID-19 Prevention Program either recommends or requires County employees to social distance or not to enter County facilities under certain circumstances; and,
  - vii) Starting from October 2021, the Board previously made findings that the requisite conditions existed for its legislative bodies to conduct its meetings without complying with Government Code section 54953(b)(3); and,
  - viii) As a result, the Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,
  - ix) The Board will conduct open and public remote teleconferencing meetings in accordance with AB 361 immediately upon making these findings until the earlier of (1) June 20, 2022, or (2) such time that the Board makes subsequent findings in accordance with Government Code section 54953(3)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3), or (3) the Governor or the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency.  
(Government Code section 54953(e)(3).)

**3) APPROVAL OF THE AGENDA**

**4) APPROVAL OF THE April 20, 2022, MINUTES**

**5) PUBLIC COMMENT**

This is the opportunity for the Public to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Due to COVID-19, the public can join, via teleconference, or as audio only. If you would like to make a comment, please announce your name and the topic you wish to comment and limit comments to three (3) minutes.

**6) PROJECT DIRECTOR / CLINIC OPERATIONS OFFICER REPORT**

- a) Health Center Operations Update – Dona Weissenfels
  - i) Health Center Activities, Internal & External Update
  - ii) Operational Dashboards
    - ◆ Call Center
    - ◆ Referrals
- b) Staffing Update – Toya Adams

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**7) OPERATIONS COMMITTEE REPORTS**

- a) Hiring Credentialing Update – Niccore Tyler
- b) Updated Fee Waiver & Payment Plan Policy Number 100.08 – Dona Weissenfels
  - i) **ACTION ITEM:** The Board will consider approval of the Fee Waiver & Payment Plan Policy Number 100.08
- c) H80 Grant and H8F Grant Updates – Noelle Soto
  - i) **ACTION ITEM:** The Board will consider approval of the H80 Grant – Budget Revision
  - ii) **ACTION ITEM:** The Board will consider to apply for the H8F Supplemental Funding: FY 2022 American Rescue Plan Uniform Data System Patient-Level Submission (ARP-UDS+)
- d) FQHC Requested Budget Proposal for FY 2022/2023 – Nina Delmendo
  - i) **ACTION ITEM:** The Board will consider approval of the FQHC Requested Budget Proposal for FY 2022/2023

**8) UNFINISHED BUSINESS**

- a) Credentialing Privileging Policy and Procedure – This item will be presented to the Board for approval, pending Clinic Operations Officer review of the policy.
- b) HIPS/HIPAA Training – This training will be scheduled to be presented to the Board, after new members are added to the Board.
- c) Confidentiality Form – This form will be presented and distributed to the Board Members and must coincide with HIPAA Training.
- d) Community Healthcare Board Self-Assessment Form – It was decided by the Board at the April 20, 2022, Meeting to be reviewed and revised by the Board.

**9) BOARD MEMBER COMMENTS**

**10) PARKING LOT (These items are postponed, until further notice.)**

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

**11) NEXT COMMUNITY HEALTHCARE BOARD MEETING (In Person and via telephone)**

DATE: June 15, 2022  
TIME: 12:00 PM  
PLACE: 2101 Courage Drive, Multi-Purpose Room, Fairfield, CA 94533  
PHONE: Telephone Conference Call  
Dial: +1-323-457-3408, Conference ID: 446 778 066#

**12) ADJOURN**



**County of Solano  
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DRAFT**

**REGULAR GOVERNING BOARD MEETING MINUTES**

Wednesday, April 20, 2022

Video and Telephone Conference Call

**Members Present:**

At Roll Call: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, and Sandra Whaley

**Members Absent:** Brandon Wirth, Tracee Stacy, and Katrina Morrow

**Staff Present:**

Dona Weissenfels, Debbie Vaughn, Tess Lapira, Bela Matyas, Nina Delmendo, Dr. Innes, Michele Leary, Lavona Hamilton, Toya Adams, Anna Mae Gonzales-Smith, Janine Harris, Noelle Soto, Cheryl Esters, Clarisa Sudarma, Elise Lenox, Julie Barga, (925-381-9387), (707-712-4869), and Patricia Zuñiga.

**1) Call to Order – 12:08 p.m.**

- a) Welcome
- b) Roll Call

**2) Update by Deputy County Counsel**

- a) At the March 16, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of April 20, 2022, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

- i) **ACTION ITEM:** The Board will consider making the findings as noted in Agenda item 2) a) i), ii), iii), iv), v), vi), vii), and viii), due to the COVID-19 Pandemic, whether it may pose imminent danger, to the Board Members to meet in person, and if the Board makes subsequent findings to pose imminent danger, thus Board may continue to meet virtual.

**Motion:** To accept and approve the findings of the Governor's Bill AB 361 and move forward to meet via teleconference.

**Motion by:** Mike Brown and seconded by Sandra Whaley

**Discussion:** None.

**Ayes:** Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, and Sandra Whaley

**Nays:** None.

**Abstain:** None.

**Motion Carried –** The Board moved forward with a virtual meeting.



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**3) Approval of April 20, 2022, Agenda**

Motion: To approve the April 20, 2022, Agenda

Motion by: Gerald Hase and seconded by Anthony Lofton

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, and Sandra Whaley

Nays: None

Abstain: None

Motion Carried

**4) Approval of the March 16, 2022, Minutes**

Motion: To approve the March 16, 2022, Minutes

Motion by: Mike Brown and seconded by Anthony Lofton

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, and Sandra Whaley

Nays: None

Abstain: None

Motion Carried

**5) Public Comment**

None.

**6) Project Director/Clinic Operations Officer Report**

a) Health Center Operations Update – Dona Weissenfels

i) Health Center Activities, Internal & External Update

- Dona mentioned that she is working with Health and Social Services, the Family Health Services Division, and the Legislative Advocate Team. They put together a proposal for the 2023 Federal earmarked funds, towards the acquisition of a County-Wide electronic medical records system. They submitted it to official congressional delegates, including Senators Padilla and Feinstein and Congressmen Garamendi and Thompson and included were letters of support from the Solano County Board of Supervisors and Dr. Matyas, as Solano County Public Health Officer. We asked for \$1,000,000 for implementation.
- Dona stated they are pursuing more information about OCHIN EPIC, an electronic medical records system. They have two (2) pricing reviews. For right now it is for



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Family Health Services, but it likely will include Behavioral Health in a couple years. This system is superior to what we have.

- Dona reported on Operational Improvement. There is improvement in data collection and staff is working on improving patient scheduling. They are looking at decreasing the types of appointments to three (3).
  - Dona announced that there will be an FHS Town Hall Meeting on June 9, 2022, and all Board Members are invited. Patricia will send out the invite and a link to the meeting.
  - Dona announced that representatives from Greg Faktor, will be visiting the clinics on May 19, 2022. They would like to meet with staff and the Board members.
- ii) Operational Dashboards
- Refer to handout: *Call Center Stats 2022* Dashboard. Dona reviewed the Dashboard for March 2022.
- b) Staffing Update – Toya Adams
- i) Toya announced a newly hired Clinic Physician Supervisor, for Pediatrics, Dr. Michelle Stevens, who started on April 4, 2022, and she is getting acclimated to the County and her staff in her position. She will support and has a tentative rotation throughout all the pediatric clinics. Also, a new Clinic Registered Nurse started at the Vallejo Clinic on April 4, 2022. Another Clinic Registered Nurse is in background and is intended to be assigned to the Fairfield Clinic, and FHS had four (4) new Medical Assistants that started this week.
- ii) She mentioned that a second Clinic Supervising Physician, and one Medical Assistant are expected to start at the Fairfield Clinic on May 2, 2022.
- iii) Toya mentioned they continue to recruit for the Health Services Manager and a Lead Medical Assistant.
- iv) She said that interviews are scheduled for the following positions: OAll Bilingual, Clinic Registered Nurses and Medical Assistants.
- v) She mentioned that the newly hired Health Services Manager, Rebecca Cronk, was in a training session and was unable to attend the meeting. Rebecca has been in the position for five (5) weeks as the new Health Services Manager at the Vallejo clinic.
- c) Dental Operations Update – Dr. Sneha Innes
- i) Dr. Innes mentioned that the Dental Mobile Unit finished a round, providing services for the preschool children’s Head Start program, at Fairfield, Vacaville, Suisun City and Vallejo.
- ii) She mentioned they will also, start providing dental services at the Vallejo Clinic, one day per week, to start, then adding additional days per week, as they increase the number of patients. There is no plan for the Dental Mobile Unit, to be at various Vallejo sites, at this time.
- iii) She mentioned they just received approval by IT, for their Q-Matic queuing system, intended for the Fairfield clinic.
- iv) Dr. Innes announced that she is resigning from her position at the end of May and will be moving on and making a big adjustment to a position in Oregon.
- v) Dona and Chair Ruth Forney praised Dr. Innes for her hard work and thanked her for her dedicated service, in doing an excellent job as the Dentist Manager and wished her the best of luck!



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**7) Operations Committee Update Reports**

- a) Hiring Credentialing Update – Elise Lenox
  - i) Elise mentioned they conducted 127 sanction screenings in March, which included 116 staff and 11 Touro staff.
  - ii) She mentioned they are in the process of credentialing eight (8) employees, and two (2) are Touro providers and they are close to completion of two (2) Touro providers. One (1) is a Clinic OMM Physician and the other is a PharmD. Also, five (5) Medical Assistants and one (1) Clinic Registered Nurse were credentialed. They will be credentialing another Clinic Registered Nurse and two (2) Clinic Physician Supervisors.
  - iii) She mentioned for Partnership HealthPlan, one new provider was enrolled, one provider transferred, and one Touro provider will be reviewed in May.
  - iv) She stated that revalidated is starting up again, and as the pandemic has lifted, they have revalidated four (4) dentists, two (2) have preliminary approval, and two (2), they are still checking their status. These validations are typically done every two (2) years. On the Partnership side they submitted one (1) dentist for revalidation and will be submitting another dentist for revalidation in May.
  - v) Elise mentioned NPI revalidations. They revalidated three (3) in February, three (3) in March, two (2) due in April and one (1) due in June. These are typically done every 5 years.
  - vi) She mentioned that Credentialing has been providing technical assistance to the Providers, for PAVE and PECOS sites, which are the Medi-Cal and Medi-Care systems.
- b) H80 Grant and H8F Grant – Third Quarter Budget Revisions – Noelle Soto
  - i) On hold, and waiting for Fiscal reports to complete revisions and approval
- c) Quarterly Financial Report – Nina Delmendo
  - i) Refer to handout: *County of Solano Expenditure and Revenue Report, Dept: 7580 Family Health Services, March 2022* report. Nina mentioned that 75% of the year is past and the Team is working on the third quarter budget and then reviewed the report
  - ii) When reviewing the report to the Board Members, she noticed line item 152, needed to be corrected. She will send a corrected to the Clerk, who will provide the corrected report.

**8) Unfinished Business**

- a) Credentialing Privileging Policy and Procedure – This item will be presented to the Board for approval, pending Compliance review of policy.
  - i) Dona mentioned she is reviewing the policy.
- b) HIPS/HIPAA Training – This training will be scheduled to be presented to the Board, after new members are added to the Board.
  - i) This item is pending, until we recruit new members.
- c) Confidentiality Form - This form will be presented and distributed to the Board Members and must coincide with HIPAA Training.
  - i) This item is pending, until we recruit new members.

**9) Discussion and Action Items**

- a) Board Self-Assessment Form





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- i) Chair Ruth Forney mentioned that the form hasn't been reviewed in a long time and that some of the questions were not current and proposed to the Board Members, that the form be reviewed and revised before completing it.
  - ii) The members present agreed to revise the Board Self-Assessment Form and will delay submitting the form this month, until the form has been revised. Dona mentioned that she could reach out to other health centers to compare this form with the ones they use.
- b) Board Member Application received from Don O'Conner
- i) The Executive and Membership Committees reviewed the Board Member Application, submitted by Don O'Conner, and recommended the Board's approval for Don O'Conner to become a Community Healthcare Board Member.
    - Chair Ruth Forney reported out on the Board Member Application, received from Mr. O'Conner, and mentioned that he has served on the Board in the past.
  - ii) **ACTION ITEM:** The Board will consider Don O'Conner to become a Community Healthcare Board Member

Motion: To appoint Don O'Conner, as a new Community Healthcare Board Member

Motion by: Sandra Whaley and seconded by Anthony Lofton

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, and Sandra Whaley

Nays: None

Abstain: None

Motion Carried.

- Chair Ruth Forney will notify Mr. O'Conner of his appointment as a Community Healthcare Board member.
- c) Virtual, In-Person, or Hybrid Meetings
- i) Discuss the pros and cons and decide on a virtual, in-person, or hybrid meeting format. The Bylaws allow for in-person and telephone attendance, but also provide that all meetings will be conducted in accordance with the Brown Act.

Standard Brown Act Rules: Majority must meet in person within the jurisdiction of the Board, and a minority may use teleconferencing, as long as:

- ♦ The Board posts agendas at all teleconference locations; and
- ♦ Identifies each teleconferencing location in the notice and agenda of the meeting; and
- ♦ Each teleconference location is open to the public, and members of the public to address the legislative body at each teleconference location. (Government Code section 54953(b)(3).)

The Board members discussed the pros and cons as follows:

- Pros of meeting in person or virtually: It builds relationships in person, it's nice to participate virtually and from home, and don't have to drive from Vallejo. As a hybrid meeting, people could meet in person or call into the meeting by phone, the meeting could be more effective in person.



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- Cons of meeting in person or virtually – Missing something in not getting together in person, not all board members can meet on Teams, don't want to burden limited support staff in preparation of on-site meetings, concerned about spreading COVID to each other or to family members, if social distancing is still in place, due to COVID restrictions, there is a maximum number of people that can meet in the room, due to 6 ft. distancing, if held hybrid, the room is not equipped for virtual.

ii) **ACTION ITEM:** The Board will consider a vote on the meeting format

Motion: To hold future Community Healthcare Board meetings as a Hybrid meeting; in person and by phone, effective June 15, 2022.

Motion by: Mike Brown and seconded by Sandra Whaley

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, and Sandra Whaley

Nays: None

Abstain: None

Motion Carried.

**10) Board Member Comments**

- i) Chair Ruth Forney congratulated Board Member Sandra Whaley on her new baby girl, born April 5, 2022.

**11) Parking Lot (These items are postponed, until further notice.)**

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

**12) Next Community Healthcare Board Meeting**

DATE: May 18, 2022

TIME: 12:00 p.m.

TO JOIN: Telephone Conference Call:

Dial: 1-323-457-3408, Conference ID: 446 778 066#

Teleconference: Contact the Clerk at 707-784-8775

**13) Adjourn**

Meeting was adjourned at 1:23 p.m.

**Handouts:**

- Call Center Reporting Dashboard – March 2022
- County of Solano Expenditure and Revenue Report, Dept: 7580 Family Health Services, March 2022 Report (Note: A corrected version will be attached to the May 18, 2022, packet.)
- Community Healthcare Board Self-Assessment April 2022

Call Center Stats 2022  
Calls Appts

Time- HH:MM:SS

Month	Total Presented Calls	Total Call Handle	% Handled	Total Abandon Calls	% of calls Abandon	Average Hold English	Average Hold Spanish	Calls Abandon Max Time English	Calls Abandon Max Time Spanish	Appointments Scheduled by Call Center
Jan-2022	10332	8569	83.00%	1761	17.00%	00:03:24	00:04:44	0:04:18	0:29:30	2,628
Feb-2022	8303	7171	86.30%	1132	13.70%	00:03:56	00:05:36	0:34:56	0:40:16	2,199
Mar-2022	9513	8215	86.40%	1298	13.60%	00:02:23	00:02:17	0:34:57	0:24:50	2,625
Apr-2022	8460	7158	84.60%	1302	15.40%	00:02:54	00:04:59	1:51:16	1:32:09	2,186
May-2022										
Jun-2022										
Jul-2022										
Aug-2022										
Sep-2022										
Oct-2022										
Nov-2022										
Dec-2022										
								Ave # of Apt Sched each moth		2409.50

## Family Health Services – Referrals

<b>Q1 2022 Referral Orders</b>	<b>FHS Clinic</b>
749	Fairfield 2201
133	Fairfield Peds
851	Vacaville
1459	Vallejo



## Family Health Services

### Fee Waiver & Payment Plans

Policy Number: 100.08

Effective Date	May 1, 2019
Frequency of Review	Annual
Last Reviewed	May 4, 2022
Last Updated	May 4, 2022
Author	Janine Harris
Responsible Department	Revenue Cycle Management

#### **PURPOSE:**

The purpose of this policy is to reduce and/or eliminate financial barriers to patients who qualify for the program to ensure access to services regardless of the patient's ability to pay. At no time will a patient be denied services because of an inability to pay.

The Sliding Fee Scale Discount Program is available for all patients to apply for, as described in policy number 100.03 – Sliding Fee Scale Discount Program. The fee waiver and payment plan options are available in addition to the sliding fee scale discount program for patients who qualify for a fee waiver or payment plan, as described in this policy.

#### **DEFINITIONS:**

*None*

#### **BACKGROUND**

It is the policy of Solano County Health and Social Services to uphold compliance with government regulations. FHS is a Federally Qualified Health Center (FQHC) and receives federal funding under the Health Center Program authorized by section 330 of the Public Health Service (PHS) Act (42 U.S.C. 254b) ("section 330"), as amended (including sections 330(e) and (h)). The program is administered by the federal Health Resources and Services Administration (HRSA).

#### **POLICY:**

Family Health Services shall provide medical, mental health and dental services regardless of a patient's ability to pay. The Sliding Fee Scale Discount Program is available for all patients to apply for, as described in policy number 100.03 – Sliding Fee Scale Discount Program. Patients who are unable to pay for services due to special circumstances may request for fees to be waived. All fee waiver applications must be reviewed and approved by a Practice Manager or the Revenue Cycle Manager. Patients may request a new fee waiver, payment plan, or sliding fee scale application at any time based on changes to the patient's situation, such as changes to income or family size. All requests will be reviewed by Family Health Services staff.

Payment plan agreements may be approved by the front office Accounting Clerks, Office Supervisor or Practice Manager. Patients who apply for a payment plan agreement will not be sent to collections as long as the patient adheres to the terms of the payment plan.



## Family Health Services

### Fee Waiver & Payment Plans

Policy Number: 100.08

#### PROCEDURE:

##### 1. Fee Waivers

- a. Patients may request a fee waiver, or if the Accounting Clerk, Office Supervisor, or a Provider sees a need to offer a fee waiver based on special circumstances, it may be offered to the patient.
  - i. *Specific circumstances when the health center will waive or reduce fees, and payments for one or multiple visits that would normally be required by the health center due to any patient's inability to pay:*
    1. Homelessness
    2. Domestic Violence Situations
    3. Financial Hardship (Based on Self -Declaration)
    4. Provider, Nurse, or Clerical Error (ex. SFS never offered, EWC or FPACT non-covered service performed)
    5. Dislocation due to natural disasters, or state of emergencies.
- b. Patients who apply for a fee waiver should complete the fee waiver request form. However, if the patient is unable to complete the form, a Provider, Accounting Clerk, or Office Supervisor may process the fee waiver form on behalf of the patient, in consultation with the patient. The Practice Manager, or Revenue Cycle Manager must then review and approve the fee waiver request.
- c. Fee waiver forms will be scanned into NextGen into the patient's chart.

##### 2. Payment Plan Agreements

- a. Payment plans are available upon request. Patients who would like to apply for a payment plan will complete the payment plan agreement form. Front office Accounting Clerks, Office Supervisors or Practice Managers may approve the agreement.
- b. Payment plan agreement forms will be scanned into NextGen into the patient's chart.
- c. As long as the patient adheres to the terms of the agreed upon payment plan, the back-office Billing and Collections team will not send the patient to collections, as described in the Sliding Fee Scale Discount Policy - #100.03, Bad Debt Write Off Policy - #100.14 and the Health and Social Services collection policy.
- d. If a patient is not meeting the terms of the payment plan, the back-office Billing and Collections team will notify the front office Accounting Clerk. The front office Accounting Clerk will attempt to reach out to the patient. If the patient does not meet the terms of the payment plan, the plan will be null and void.

##### 3. Appeal Process

- a. If a patient would like to appeal the decision to qualify for a fee waiver or a sliding fee scale discount, as described in the Sliding Fee Scale Discount Policy #100.03, the patient shall complete a new fee waiver request or sliding fee scale program application and if applicable, submit supporting documentation to support the appeal request. The patient shall submit the paperwork to the accounting clerk in the front office. The accounting clerk will review the request and may:



## Family Health Services

### Fee Waiver & Payment Plans

Policy Number: 100.08

- i. Qualify the patient for the program based on updated information provided by the patient,
- ii. Review the documentation with the Practice Manager or Revenue Cycle Manager to make the final determination.

Knowledge of a violation or potential violation of this policy must be reported directly to the FHS Revenue Cycle Manager and the FHS Clinic Operations Officer or to the employee compliance hotline.

<b>REFERENCED POLICIES</b>	100.03 – Sliding Fee Scale Discount Program 100.04 – Bad Debt Write Off
<b>REFERENCED FORMS</b>	Payment Plan Agreement Fee Waiver
<b>REFERENCES</b>	

\_\_\_\_\_  
**Chair - Community Healthcare Board**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Vice-Chair - Community Healthcare Board**

\_\_\_\_\_  
**Date**



Solano County Family Health Services
PAYMENT PLAN AGREEMENT



FAIRFIELD
2201 Courage Dr.
707-784-2010

FAIRFIELD
2101 Courage Dr.
707-784-2010

VACAVILLE
1119 E. Monte Vista
707-784-2010

VALLEJO
365 Tuolumne St.
707-784-2010

PATIENT'S NAME: \_\_\_\_\_ PATIENT'S DOB: \_\_\_\_\_

DATE: \_\_\_\_\_ CURRENT BALANCE ON ACCOUNT: \_\_\_\_\_

I understand that I am responsible for the outstanding balance and agree to the following:

- I agree to notify this health center if any changes occur in family size, income, medical insurance status or address.
I agree to pay \$ \_\_\_\_\_ each month until paid in full.
I agree to pay \$ \_\_\_\_\_ every two (2) weeks until paid in full.

NOTES: \_\_\_\_\_

I certify that the information given by me on this form is true in all respects. My signature below certifies that I have read and understand to the best of my knowledge the information on this form and have been given an opportunity to ask questions regarding any issues that I might have regarding the sliding fee-scale.

PLEASE NOTE: If payment is not made as agreed upon above, your account may be transferred to the Collection Agency.

You may call us at the above number if you have any questions regarding your statement.

Date Print Name Signature Relationship (if not self)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_
Health Center Representative Title





Solano County Family Health Services  
**FEE WAIVER REQUEST**



**FAIRFIELD**  
2201 Courage Dr.

**FAIRFIELD**  
2101 Courage Dr.

**VACAVILLE**  
1119 E. Monte Vista

**VALLEJO**  
365 Tuolumne St.

PATIENT'S NAME: \_\_\_\_\_ PATIENT'S DOB: \_\_\_\_\_

DATE: \_\_\_\_\_ ENCOUNTER# \_\_\_\_\_

If you are currently experiencing a financial hardship and would like Family Health Services to consider you for a one-time fee waiver for the requested encounter, please provide the reason for your request below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing below, I certify that the information given by me on this form is true in all respects. My signature below certifies that I have read and understand to the best of my knowledge the information on this form and have been given an opportunity to ask questions regarding the fee waiver request. I acknowledge that my fee waiver request must be approved and signed by either the Practice Manager or Revenue Cycle Manager before it can be assigned to me and my signature below is not a guarantee of approval.

\_\_\_\_\_  
Patient's Signature Date

<b>Processed by:</b>	_____	<b>Date:</b>	_____
	Health Center Representative                      Title		
<b>Approved by:</b>	_____	<b>Date:</b>	_____
	Health Center Manager                      Title		

REV V.3 County of Solano Personnel Justification Table  
 FY 2021 Health Center Program  
 Grant Number: H80CS04218  
 SUPPORT YEAR 17 - May 1, 2021 to April 31, 2022

Last Name	First Name	Position Title	Initial Approved FTE	FTE to Support Activities**	Initial Approved Budget	Final Outcome (Fed Amount Requested)	Non-Federal	NOTES
<b>ADMINISTRATION</b>								
Adams	Toya	Health Services Manager	0.109	0.148	\$ 10,829	\$ 14,616	\$ 84,360	
Gonzales-Smith	Anna Mae	Health Services Manager	0.109	0.141	\$ 11,371	\$ 14,616	\$ 89,309	
Harris	Janine	Policy & Financial Analyst	0.109	0.122	\$ 13,124	\$ 14,616	\$ 105,335	
Nasser	Jack	Health Services Manager (Sr)	0.109	0.069	\$ 13,592	\$ 8,526	\$ 115,701	Removed at Q4 - no longer with FHS
Weissenfels	Dona	Clinic Operations Officer	0.109	0.055	\$ 20,751	\$ 10,353	\$ 179,307	Started with FHS in Q2
Wink	Wendy	Medical Records Supervisor	0.109	0.208	\$ 7,674	\$ 14,616	\$ 55,520	
			<b>0.656</b>	<b>0.742</b>	<b>\$ 77,341</b>	<b>\$ 77,345</b>	<b>\$ 629,531</b>	
<b>BEHAVIORAL HEALTH STAFF</b>								
Coudright	Elizabeth	Mental Health Clinician (Lic)	0.109	0.110	\$ 11,659	\$ 11,670	\$ 94,894	
Gonzalez	Maria	Mental Health Clinician (Lic)	0.109	0.110	\$ 11,659	\$ 11,670	\$ 94,894	
Robles	Thy	Mental Health Clinician (Lic)	0.109	0.110	\$ 11,659	\$ 11,670	\$ 94,894	
			<b>0.328</b>	<b>0.329</b>	<b>\$ 34,977</b>	<b>\$ 35,010</b>	<b>\$ 284,663</b>	
<b>DENTAL STAFF</b>								
Ahmad	Trisha	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Arias	Cynthia	Dental Assistant (Registered)	0.000	0.103	\$ -	\$ 5,892	\$ 51,415	Started with FHS in Q3
Basaran	Ismael	Dentist	0.109	0.060	\$ 18,273	\$ 10,100	\$ 156,909	
Bervantes-Prado	Veronica	Dentist	0.109	0.121	\$ 9,136	\$ 10,100	\$ 73,405	
Chase	Ana Lou	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Dhillon	Sukhjinder	Dentist	0.109	0.076	\$ 14,618	\$ 10,100	\$ 123,507	
Escobedo	Guadalupe	Dental Assistant (Registered)	0.109	0.206	\$ 5,376	\$ 10,100	\$ 39,033	
Foss Packer	Amy	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Garcia	Nilda	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Green	Tabatha	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Harris	Nicole	Dental Assistant (Registered)	0.109	0.352	\$ 3,135	\$ 10,100	\$ 18,553	
Herman	Kyle	Dental Assistant (Registered)	0.109	0.206	\$ 5,376	\$ 10,100	\$ 39,033	
Innes	Sneha	Dentist Manager	0.109	0.052	\$ 21,104	\$ 10,100	\$ 182,767	
Jow	John	Contract Employee-Professional	0.109	0.051	\$ 21,587	\$ 10,100	\$ 187,500	
Khalon	Kamaljit	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Lee	Jina	Dentist	0.109	0.060	\$ 18,273	\$ 10,100	\$ 156,909	
McKee	Victoria	Dental Assistant (Registered)	0.109	0.216	\$ 5,107	\$ 10,100	\$ 36,577	
Pinkela	Lynne	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Robinson	Trilele	Dental Assistant (Reg Lead)	0.109	0.170	\$ 6,504	\$ 10,100	\$ 49,345	
Rodriguez	Jennifer	Dental Office Supervisor	0.109	0.152	\$ 7,290	\$ 10,100	\$ 56,529	
Rovirosa	Himilce	Dentist	0.109	0.060	\$ 18,273	\$ 10,100	\$ 156,909	
Soliz	Gayle	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Tan	Maristela Grace	Dentist	0.109	0.060	\$ 18,273	\$ 10,100	\$ 156,909	
Thomas	Ralph	Dentist	0.109	0.063	\$ 17,403	\$ 10,100	\$ 148,956	
Torres	Maria	Dental Assistant (Reg Lead)	0.109	0.170	\$ 6,504	\$ 10,100	\$ 49,345	
Velazquez	Grisela	Dental Assistant (Registered)	0.109	0.176	\$ 6,270	\$ 10,100	\$ 47,206	
Wydeck	Mercades	Dental Office Supervisor	0.109	0.144	\$ 7,674	\$ 10,100	\$ 60,036	
Yoon	Michael	Dentist	0.109	0.060	\$ 18,273	\$ 10,100	\$ 156,909	
			<b>2.954</b>	<b>3.970</b>	<b>\$ 278,609</b>	<b>\$ 278,588</b>	<b>\$ 2,325,426</b>	

REV V.3 County of Solano Personnel Justification Table  
 FY 2021 Health Center Program  
 Grant Number: H80CS04218  
 SUPPORT YEAR 17 - May 1, 2021 to April 31, 2022

Last Name	First Name	Position Title	Initial Approved FTE	FTE to Support Activities**	Initial Approved Budget	Final Outcome (Fed Amount Requested)	Non-Federal	NOTES	
<b>ENABLING STAFF</b>									
Stasio	Patrick	Health Assistant	0.109	0.109	\$ 6,715	\$ 6,703	\$ 54,673		
<b>FACILITY &amp; NON-CLINICAL SUPPORT</b>									
Beltran	Lily	Office Assistant II	0.000	0.071	\$ -	\$ 3,513	\$ 45,620	Started with FHS in Q2. removed at Q4 - no longer with FHS	
Chavez	Sofia	Office Assistant II	0.109	0.123	\$ 6,270	\$ 7,025	\$ 50,281		
De La Cruz	Gina	Accounting Clerk II	0.109	0.023	\$ 5,576	\$ 1,171	\$ 49,796	Removed at Q2 - no longer with FHS	
Dotson	Katreana	Office Assistant II	0.000	0.107	\$ -	\$ 5,269	\$ 43,864	Started with FHS in Q2	
Flores	Lucy	Office Assistant I	0.109	0.139	\$ 5,521	\$ 7,025	\$ 43,438		
Gabriel	Athana	Office Assistant I	0.109	0.162	\$ 4,734	\$ 7,025	\$ 36,242		
Garcia	Adilia	Office Assistant II	0.109	0.000	\$ 5,107	\$ -	\$ 46,676	Removed at Q1 - no longer with FHS	
Goetz	Amber	Office Assistant II	0.109	0.100	\$ 5,107	\$ 4,684	\$ 41,993	Removed at Q4 - no longer with FHS	
Guzman	Jaime	Accounting Clerk II	0.109	0.118	\$ 6,504	\$ 7,025	\$ 52,419		
Harbin	Lorielle	Office Supervisor	0.109	0.100	\$ 7,674	\$ 7,025	\$ 63,111		
Harvey	Donna	Office Assistant II	0.109	0.082	\$ 6,270	\$ 4,684	\$ 52,623	Removed at Q4 - no longer with FHS	
Isaacs	Melinda	Accounting Clerk II	0.109	0.079	\$ 6,504	\$ 4,684	\$ 54,761	Removed at Q4 - no longer with FHS	
Navarrete	Carolina	Office Assistant II	0.109	0.023	\$ 5,659	\$ 1,171	\$ 50,549	Removed at Q2 - no longer with FHS	
Oloqui	Leian	Accounting Clerk II	0.109	0.138	\$ 5,576	\$ 7,025	\$ 43,941		
Sabin	Samantha	Office Assistant II	0.109	0.024	\$ 5,376	\$ 1,171	\$ 47,962	Removed at Q2 - no longer with FHS	
Seguerre-Seymour	Danielle	Office Assistant II	0.000	0.095	\$ -	\$ 4,684	\$ 44,449	Started with FHS in Q2	
Shaw	Craig	Office Assistant II	0.109	0.136	\$ 5,659	\$ 7,025	\$ 44,694		
Steele	Sarah	Office Assistant II	0.109	0.143	\$ 5,376	\$ 7,025	\$ 42,108		
Steinberg	Karen	Office Assistant II	0.109	0.123	\$ 6,270	\$ 7,025	\$ 50,281		
Toscano	Luis	Office Supervisor	0.109	0.105	\$ 7,290	\$ 7,025	\$ 59,604		
Yarbrough	Yvette	Office Supervisor	0.109	0.100	\$ 7,674	\$ 7,025	\$ 63,111		
Zuniga-Gerhardt	Patricia	Administrative Secretary	0.109	0.107	\$ 7,206	\$ 7,025	\$ 58,834		
							<b>\$ 115,352</b>	<b>\$ 1,086,357</b>	
<b>MEDICAL STAFF</b>									
Aguilar	Pamela	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		
Alvarez	Yadira	Medical Assistant	0.000	0.082	\$ -	\$ 4,663	\$ 52,531	Started with FHS in Q3	
Baldonado	Jocelyn	Medical Assistant (Lead)	0.109	0.105	\$ 6,492	\$ 6,218	\$ 53,117	Removed at Q4 - no longer with FHS	
Baldwin	Josefina	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		
Bauer	Lydia	Medical Assistant	0.109	0.171	\$ 5,960	\$ 9,327	\$ 45,144		
Bautista	Liane	Medical Assistant	0.000	0.109	\$ -	\$ 6,218	\$ 50,977	Started with FHS in Q2	
Belocora	Marielou	Nurse Practitioner/PhysicianAsst	0.109	0.068	\$ 14,964	\$ 9,327	\$ 127,440		
Camacho (TenEyck)	Jessica	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		
Cardenas	Nadia	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		
Carrillo	Teresa	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		
Castillo	Maribel	Medical Assistant	0.109	0.109	\$ 6,258	\$ 6,218	\$ 50,977	Removed at Q4 - no longer with FHS	
Collins	Sharon	Nurse Practitioner/PhysicianAsst	0.109	0.045	\$ 14,964	\$ 6,218	\$ 130,549	Removed at Q4 - no longer with FHS	
Cooper	Sherrie	Clinic Registered Nurse	0.109	0.009	\$ 9,888	\$ 777	\$ 89,595	Removed at Q2 - no longer with FHS	
Crowl	Hannah	Nurse Practitioner/PhysicianAsst	0.109	0.068	\$ 14,964	\$ 9,327	\$ 127,440		
Cuevas	Carmen	Medical Assistant	0.109	0.068	\$ 6,258	\$ 3,866	\$ 53,308	Removed at Q3 - no longer with FHS	
DeCaldaron	Alma	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		
Del Real	Claudia	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868		

REV V.3 County of Solano Personnel Justification Table  
 FY 2021 Health Center Program  
 Grant Number: H80CS04218  
 SUPPORT YEAR 17 - May 1, 2021 to April 31, 2022

Last Name	First Name	Position Title	Initial Approved FTE	FTE to Support Activities**	Initial Approved Budget	Final Outcome (Fed Amount Requested)	Non-Federal	NOTES
DelReal	Teresa	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Driskell	Lakeytha	Medical Assistant	0.109	0.000	\$ 6,258	-	\$ 57,195	Removed at Q1 - worked within other program
Dudley (Brennan)	Deana	Licensed Vocational Nurse	0.109	0.176	\$ 5,801	\$ 9,327	\$ 43,692	
Duenas	Maria	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Ewing	Ivania	Medical Assistant	0.109	0.000	\$ 6,258	-	\$ 57,195	Removed at Q1 - worked within other program
Flores	Karen	Medical Assistant	0.109	0.189	\$ 5,406	\$ 9,327	\$ 40,080	
Gallego	Maria	Nurse Practitioner/PhysicianAsst	0.109	0.099	\$ 10,332	\$ 9,327	\$ 85,107	
Garcia	Ernesio	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	Removed at Q3 - no longer with FHS
Garcia	William	Medical Assistant	0.109	0.068	\$ 6,258	\$ 3,886	\$ 53,308	
Gomez	Esperanza	Medical Assistant	0.109	0.171	\$ 5,960	\$ 9,327	\$ 45,144	
Gonzalez	Andreina	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Guevara	Ingrid	Medical Assistant	0.109	0.109	\$ 6,258	\$ 6,218	\$ 50,977	Removed at Q4 - no longer with FHS
Hamilton	Alma	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Hardwick	Nikitta	Clinic Registered Nurse (Sr)	0.109	0.008	\$ 11,124	\$ 777	\$ 100,896	Removed at Q2 - no longer with FHS
Harms	Kylie	Nurse Practitioner/PhysicianAsst	0.109	0.028	\$ 14,964	\$ 3,886	\$ 132,860	Removed at Q3 - no longer with FHS
Harrison	Ariana	Medical Assistant	0.109	0.189	\$ 5,406	\$ 9,327	\$ 40,080	
Hart	Angie	Medical Assistant	0.109	0.189	\$ 5,406	\$ 9,327	\$ 40,080	
Inton	Zosima	Nurse Practitioner/PhysicianAsst	0.109	0.068	\$ 14,964	\$ 9,327	\$ 127,440	
Jacinto	Frances Paulette	Clinic Registered Nurse (Sr)	0.109	0.112	\$ 9,152	\$ 9,327	\$ 74,320	
Jackson	Tonya	Clinic Registered Nurse (Sr)	0.109	0.000	\$ 10,090	-	\$ 92,221	Removed at Q1 - worked within other program, then no longer with
Johnson	Ana	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Khan	Asma	Medical Assistant	0.109	0.180	\$ 5,676	\$ 9,327	\$ 42,550	
Krehlik	Jordan	Medical Assistant	0.109	0.180	\$ 5,676	\$ 9,327	\$ 42,550	
Landers	Tanaya	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Lopez	Alexandra	Medical Assistant	0.109	0.109	\$ 6,258	\$ 6,218	\$ 50,977	Removed at Q4 - no longer with FHS
Lopez	Tara	Medical Assistant (Lead)	0.109	0.157	\$ 6,492	\$ 9,327	\$ 50,008	
Maldonado	Consuelo	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Martin	Sylvia	Medical Assistant	0.109	0.180	\$ 5,676	\$ 9,327	\$ 42,550	
McCloud	Fawn	Nurse Practitioner/PhysicianAsst	0.109	0.000	\$ 11,971	-	\$ 109,413	Removed at Q1 - worked within other program, then no longer with
Melgar	Ivania	Medical Assistant	0.109	0.068	\$ 6,258	\$ 3,886	\$ 53,308	Removed at Q3 - no longer with FHS
Mendez Leon	Thalia	Medical Assistant	0.109	0.180	\$ 5,676	\$ 9,327	\$ 42,550	
Millan	Marissa	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Miranda	Lizeth	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Nichols	Leah	Medical Assistant	0.109	0.198	\$ 5,148	\$ 9,327	\$ 37,727	
Olsen	Taylor	Clinic Registered Nurse (Sr)	0.109	0.101	\$ 10,090	\$ 9,327	\$ 82,894	
Pereira da Silva	Elena	Nurse Practitioner/PhysicianAsst	0.109	0.068	\$ 14,964	\$ 9,327	\$ 127,440	
Ramirez	Jacqueline	Medical Assistant	0.109	0.000	\$ 5,148	-	\$ 47,054	Removed at Q1 - no longer with FHS
Rendon	Veronica	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Reyes	Elisa	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Rivera	Graviela	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Roemer	Taylor	Medical Assistant	0.109	0.068	\$ 6,258	\$ 3,886	\$ 53,308	Removed at Q3 - started working within other program
Rosales	Luz Elena	Medical Assistant	0.109	0.171	\$ 5,960	\$ 9,327	\$ 45,144	
Sandoval	Yaneli	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Sandoval Esquivias	Eujenia	Medical Assistant	0.109	0.163	\$ 6,258	\$ 9,327	\$ 47,868	
Schayphen	Arlynschia	Medical Assistant	0.109	0.109	\$ 6,258	\$ 6,218	\$ 50,977	Removed at Q4 - no longer with FHS
Scott	Margaret	Medical Assistant	0.109	0.000	\$ 6,258	-	\$ 57,195	Removed at Q1 - no longer with FHS
Searcy	Amber	Clinic Registered Nurse	0.109	0.114	\$ 8,969	\$ 9,327	\$ 72,643	

REV V.3 County of Solano Personnel Justification Table  
 FY 2021 Health Center Program  
 Grant Number: H80CS04218  
 SUPPORT YEAR 17 - May 1, 2021 to April 31, 2022

Last Name	First Name	Position Title	Initial Approved FTE	FTE to Support Activities**	Initial Approved Budget	Final Outcome (Fed Amount Requested)	Non-Federal	NOTES
Seil	Octavia	Medical Assistant	0.109	0.132	\$ 5,148	\$ 6,218	\$ 40,836	Removed at Q4 - no longer with FHS
Stoner	Mania	Nurse Practitioner/PhysicianAsst	0.109	0.068	\$ 14,964	\$ 9,327	\$ 127,440	
Thomas	Ashley	Medical Assistant	0.000	0.163	\$ -	\$ 9,327	\$ 47,868	Started with FHS at Q2
Ticzon	Zenia	Nurse Practitioner/PhysicianAsst	0.109	0.045	\$ 14,964	\$ 6,218	\$ 130,549	Removed at Q4 - no longer with FHS
Vaca	Sharon	Medical Assistant (Lead)	0.109	0.157	\$ 6,492	\$ 9,327	\$ 50,008	
Villarreal	Angelita	Medical Assistant (Lead)	0.109	0.126	\$ 5,406	\$ 6,218	\$ 43,189	Removed at Q4 - no longer with FHS
Watkins	Leslie	Medical Assistant	0.109	0.013	\$ 13,573	\$ 1,554	\$ 122,497	Removed at Q2 - no longer with FHS
West	Jaron	Nurse Practitioner/PhysicianAsst	0.109	0.013	\$ 13,573	\$ 1,554	\$ 122,497	Removed at Q2 - no longer with FHS
			<b>7.659</b>	<b>8.732</b>	<b>\$ 537,085</b>	<b>\$ 537,066</b>	<b>\$ 4,543,337</b>	
<b>PHYSICIANS</b>								
Alota	Ofelia	Clinic Physician (Board Cert)	0.109	0.137	\$ 21,587	\$ 27,026	\$ 201,533	
Braden	Jeanah	Clinic Physician	0.109	0.137	\$ 21,587	\$ 27,026	\$ 195,959	
Chang	Han Kyo	Clinic Physician (Board Cert)	0.109	0.137	\$ 21,587	\$ 27,026	\$ 201,533	
Fuller	Shandi	Clinic Physician Supervisor	0.109	0.057	\$ 21,587	\$ 11,261	\$ 241,926	Removed at Q3 - no longer with FHS
Kim	Rebekah	Clinic Physician Supervisor	0.109	0.095	\$ 20,776	\$ 18,018	\$ 171,873	Removed at Q4 - no longer with FHS
Kinnevey	Christina	Clinic Physician (Board Cert)	0.000	0.221	\$ -	\$ 27,026	\$ 95,253	Added at Q1
Leary	Michelle	Clinic Physician Supervisor	0.109	0.137	\$ 21,587	\$ 27,026	\$ 226,161	
Tandinco	Imelda	Clinic Physician	0.109	0.152	\$ 19,518	\$ 27,026	\$ 151,362	
VACANT	VACANT	Chief Medical Officer	0.109	0.000	\$ 21,587	\$ -	\$ 314,653	Removed at Q1 - position remained vacant
Wu	Christine	Clinic Physician (Board Cert)	0.109	0.000	\$ 21,587	\$ -	\$ 228,560	Removed at Q1 - worked within other program
			<b>0.985</b>	<b>1.072</b>	<b>\$ 191,403</b>	<b>\$ 191,437</b>	<b>\$ 2,028,812</b>	
<b>Total</b>			<b>14.771</b>	<b>17.053</b>	<b>\$ 1,241,483</b>	<b>\$ 1,241,483</b>	<b>\$ 10,952,879</b>	

Staff will not exceed 1.0 FTE grants

\*Use this column only when the salary is over the limitation of \$197,300

**39%** TOTAL \$ 1,725,661 \$ 1,725,661 \$ 15,224,419

**Fiscal Year (FY) 2022 American Rescue Plan Uniform Data System Patient-Level Submission (ARP-UDS+) Supplemental Funding**

**Eligible Award Recipients:** HRSA-funded health centers that received FY 2021 American Rescue Plan Funding for Health Centers (H8F) grant funding

**Deadline:** May 23, 2022 (30-day application period)

**Total Supplemental Funding Available:** \$88.4 million  
**Estimated Award Amount:** Up to \$60,000  
**Estimated Number of Awards:** Approximately 1,500

**Project period:** August 1, 2022 to March 31, 2023 (end of the H8F period of performance – may be used to support pre-award allowable activities, dating back to January 31, 2020)

**Purpose:** To allow health centers to better respond to and mitigate the spread of infectious diseases, like COVID-19, and to enhance health care services and infrastructure by supporting the improvement of their health information technology and/or training of staff.

This **one-time** H8F supplemental funding will be awarded under two activities categories that can be completed by the end of the H8F performance period.

**Category:**

1. UDS+ Activities
  - Improve Health Information Technology (Health IT)
  - Recruiting and/or Training Staff
2. Other ARP Activities
  - COVID-19 Vaccination Capacity
  - COVID-19 Response and Treatment Capacity
  - Maintaining and Increasing Capacity
  - Recovery and Stabilization

COUNTY OF SOLANO							
DEPT: 7580 FAMILY HEALTH SERVICES							
REQUESTED BUDGET FY2022/23							
		A		B	C	D	
Category Subsubject	Description	FY2020/21 Actuals	FY 2021/22 Adopted Budget	FY 2022/23 Requested Budget	Change between RQ and AD	% Change between RQ and AD	
<b>EXPENDITURES</b>							
<b>1000</b>	<b>SALARIES AND EMPLOYEE BENEFITS</b>						
1	0001110 SALARY/WAGES REGULAR	10,833,389	13,950,071	14,232,905	282,834	2.03%	
2	0001121 SALARY/WAGES-EXTRA HELP	121,032	328,988	370,757	41,769	12.70%	
3	0001131 SALARY/WAGES OT/CALL-BACK	123,651	46,250	102,976	56,726	122.65%	
4	0001141 SALARY/WAGES PREMIUM PAY	-	-	-	-	0.00%	
5	0001142 SALARY/WAGES STANDBY PAY	56,400	63,500	63,500	-	0.00%	
6	0001210 RETIREMENT-EMPLOYER	2,637,986	3,903,522	4,249,940	346,418	8.87%	
7	0001211 PARS RETIREMENT-ER	-	12,207	-	(12,207)	-100.00%	
8	0001212 DEFERRED COMP-COUNTY MATCH	10,602	10,530	9,360	(1,170)	-11.11%	
9	0001213 OPEB COSTS	214,865	277,288	284,661	7,373	2.66%	
10	0001220 FICA-EMPLOYER	783,769	988,121	1,011,977	23,856	2.41%	
11	0001230 HEALTH INS-EMPLOYER	1,786,015	2,382,030	2,467,971	85,941	3.61%	
12	0001231 VISION CARE INSURANCE	19,757	25,295	23,078	(2,217)	-8.76%	
13	0001240 COMPENSATION INSURANCE	321,880	395,921	269,010	(126,911)	-32.05%	
14	0001241 LT DISABILITY INSURANCE ER	4,687	8,656	7,692	(964)	-11.14%	
15	0001250 UNEMPLOYMENT INSURANCE	24,089	45,845	-	(45,845)	-100.00%	
16	0001260 DENTAL INS-EMPLOYER	98,725	159,726	166,375	6,649	4.16%	
17	0001270 ACCRUED LEAVE CTO PAYOFF	52,935	80,114	66,779	(13,335)	-16.65%	
18	0001290 LIFE INSURANCE-EMPLOYER	14,602	19,042	19,454	412	2.16%	
19	0001999 SALARY SAVINGS	-	(2,411,991)	(2,213,847)	198,144	-8.21%	
20	1000 SALARIES AND EMPLOYEE BENEFITS	17,104,384	20,285,115	21,132,588	847,473	4.18%	
21							
22	<b>2000 SERVICES AND SUPPLIES</b>						
23	0002011 CLOTHING & PERSONAL SUPPLIES	1,689	-	-	-	0.00%	
24	0002021 COMMUNICATION-TELEPHONE SYSTEM	92,446	116,529	100,401	(16,128)	-13.84%	
25	0002022 COMMUNICATION-TELEPHONE AMC	2,783	19,168	19,168	-	0.00%	
26	0002023 COMMUNICATION-VOICE MAIL	12,623	-	-	-	0.00%	
27	0002025 CELLULAR COMMUNICATION SERVICE	14,380	15,660	16,128	468	2.99%	
28	0002026 CELL PHONE ALLOWANCE	482	480	480	-	0.00%	
29	0002028 TELEPHONE SERVICES	19,392	17,000	17,000	-	0.00%	
30	0002035 HOUSEHOLD EXPENSE	23,251	24,633	25,633	1,000	4.06%	
31	0002050 INSURANCE-RISK MANAGEMENT	1,313	1,544	2,149	605	39.18%	
32	0002051 LIABILITY INSURANCE	253,170	254,842	246,890	(7,952)	-3.12%	
33	0002057 MALPRACTICE INSURANCE	289,502	357,058	592,301	235,243	65.88%	
34	0002103 INTERPRETERS	2,105	6,462	6,462	-	0.00%	
35	0002120 MAINTENANCE EQUIPMENT	24,972	31,497	33,703	2,206	7.00%	
36	0002122 FUEL & LUBRICANTS	577	1,643	1,295	(348)	-21.18%	
37	0002140 MAINTENANCE-BLDGS & IMPROVE	1,007	20,000	-	(20,000)	-100.00%	
38	0002151 DRUGS & PHARMACEUTICAL SUPP	232,080	433,180	232,080	(201,100)	-46.42%	
39	0002153 MEDICAL/DENTAL SUPPLIES	320,497	411,530	330,497	(81,033)	-19.69%	
40	0002170 MEMBERSHIPS	1,505	14,260	15,060	800	5.61%	
41	0002171 PROFESSIONAL LICENSES & CERT	10,225	13,303	16,357	3,054	22.96%	
42	0002176 FEES AND PERMITS	2,138	10,965	10,965	-	0.00%	
43	0002178 CASH SHORTAGE	(77)	-	-	-	0.00%	
44	0002180 BOOKS & SUBSCRIPTIONS	1,760	10,000	5,250	(4,750)	-47.50%	
45	0002200 OFFICE EXPENSE	54,342	59,930	59,930	-	0.00%	
46	0002201 EQUIPMENT UNDER \$1,500	7,810	15,220	18,710	3,490	22.93%	
47	0002202 CONT ASSETS COMPUTER RELATED	19,847	130,700	157,425	26,725	20.45%	
48	0002203 COMPUTER COMPONENTS <\$1,500	62,008	8,500	33,253	24,753	291.21%	
49	0002204 COMPUTER RELATED ITEMS:<\$500	3,050	3,500	3,500	-	0.00%	
50	0002205 POSTAGE	104	55	60	5	9.09%	
51	0002206 CONT ASSET-NON COMP RELATED	35,123	18,000	89,447	71,447	396.93%	
52	0002207 ERGONOMIC UNDER \$1500	12,138	25,206	25,206	-	0.00%	
53	0002215 MANAGED PRINT COST PER COPY	10,762	14,387	14,820	433	3.01%	
54	0002216 MAINTENANCE/SERVICE CONTRACTS	7,316	15,500	22,000	6,500	41.94%	
55	0002221 RECORDS STORAGE	4,130	4,558	4,558	-	0.00%	
56	0002226 MEDICAL/DENTAL SERVICE	217,912	233,350	239,000	5,650	2.42%	
57	0002245 CONTRACTED SERVICES	282,689	279,000	654,589	375,589	134.62%	
58	0002250 OTHER PROFESSIONAL SERVICES	17,177	219,682	79,750	(139,932)	-63.70%	
59	0002255 CREDIT CARD PROCESSING FEES	1,741	2,450	2,450	-	0.00%	

		A		B	C	D	
	Category Subobject	Description	FY2020/21 Actuals	FY 2021/22 Adopted Budget	FY 2022/23 Requested Budget	Change between RQ and AD	% Change between RQ and AD
60	0002260	DATA PROCESSING SERVICES	2,250	2,450	2,500	50	2.04%
61	0002261	SOFTWARE MAINTENANCE & SUPPORT	292,814	480,177	572,572	92,395	19.24%
62	0002263	H&SS DOIT TIME STUDY COSTS	513,368	600,081	770,034	169,953	28.32%
63	0002264	HSS CDP COSTS	348,285	336,326	331,299	(5,027)	-1.49%
64	0002266	CENTRAL DATA PROCESSING SVCE	687,295	822,832	708,468	(114,364)	-13.90%
65	0002270	SOFTWARE	-	5,000	5,000	-	0.00%
66	0002271	SOFTWARE RENTAL / SUBSCRIPTION	43,876	29,971	30,964	993	3.31%
67	0002280	PUBLICATIONS AND LEGAL NOTICES	-	935	2,805	1,870	200.00%
68	0002281	ADVERTISING/MARKETING	-	7,500	7,500	-	0.00%
69	0002285	RENTS & LEASES - EQUIPMENT	10,639	28,600	10,762	(17,838)	-62.37%
70	0002295	RENTS & LEASES-BUILDINGS/IMPR	4,000	6,000	6,000	-	0.00%
71	0002310	EDUCATION & TRAINING	1,929	20,725	18,197	(2,528)	-12.20%
72	0002312	SPECIAL DEPARTMENTAL EXPENSE	17,803	73,964	56,541	(17,423)	-23.56%
73	0002335	TRAVEL EXPENSE	55	7,789	7,789	-	0.00%
74	0002336	TRAVEL OUT-OF-STATE	-	4,288	-	(4,288)	-100.00%
75	0002337	MEALS/REFRESHMENTS	97	3,000	3,000	-	0.00%
76	0002338	EMPLOYEE RECOGNITION	107	1,000	3,850	2,850	285.00%
77	0002345	MOVING/FREIGHT/TOWING	-	500	-	(500)	-100.00%
78	0002350	COUNTY GARAGE SERVICE	17,733	19,027	22,754	3,727	19.59%
79	0002355	PERSONAL MILEAGE	4,728	24,700	7,921	(16,779)	-67.93%
80	0002360	UTILITIES	150,606	174,587	179,824	5,237	3.00%
81	0002361	WATER	22,935	38,470	39,624	1,154	3.00%
82	2000	SERVICES AND SUPPLIES	4,162,493	5,477,714	5,863,921	386,207	7.05%
83							
84	3000	OTHER CHARGES					
85	0003121	INDIGENT CARE	16,469	10,250	25,820	15,570	151.90%
86	0003153	CONTRACTED DIRECT SERVICES	524,654	1,091,000	975,000	(116,000)	-10.63%
87	0003158	FOOD FOR INDIGENT CLIENS	-	150	150	-	0.00%
88	0003160	TRANSPORTATION FOR CLIENTS	270	28,600	28,600	-	0.00%
89	0003690	INTERFUND SERVICES USED-COUNTY	5,814	6,595	6,775	180	2.73%
90	0003691	INTERFUND SVCES-ACCTG & AUDIT	-	-	-	-	0
91	0003694	INTERFUND SVCES-PROFESSIONAL	423,413	625,383	720,483	95,100	15.21%
92	0003695	INTERFUND SVCES-MNT MATERIALS	6,320	10,303	5,439	(4,864)	-47.21%
93	0003696	INTERFUND SVCES-SMALL PROJECTS	19,031	14,482	47,882	33,400	230.63%
94	0003697	INTERFUND SVCES-POSTAGE	34,103	26,131	29,677	3,546	13.57%
95	0003698	INTERFUND SVCES-MNT LABOR	5,350	7,401	6,061	(1,340)	-18.11%
96	0003701	CONTRIB - NON COUNTY AGENCIES	-	5,000	5,000	-	0.00%
97	0003710	COUNTYWIDE ADMIN OVERHEAD	1,440,910	1,224,760	896,007	(328,753)	-26.84%
98	0003712	CAC BUILDING CHARGES	339	213	-	(213)	-100.00%
99	3000	OTHER CHARGES	2,476,672	3,050,268	2,746,894	(303,374)	-9.95%
100							
101	4000	FIXED ASSETS					
102	0004303	EQUIPMENT	23,198	20,000	-	(20,000)	-100.00%
103	0004304	COMPUTER EQUIPMENT	-	-	-	-	0.00%
104	4000	FIXED ASSETS	23,198	20,000	-	(20,000)	-100.00%
105							
106	5000	OTHER FINANCING USES					
107	0005040	TRANS OUT-POBs	168,917	216,437	225,218	8,781	4.06%
108	5000	OTHER FINANCING USES	168,917	216,437	225,218	8,781	4.06%
109							
110	7000	INTRA FUND TRANSFERS					
111	0007010	INTRA-FUND TRANSFER	2,288,512	2,684,026	2,384,541	(299,485)	-11.16%
112	0007023	INTRAFUND SVCES-PERSONNEL	(474,015)	(198,077)	99,268	297,345	-150.12%
113	0007024	INTRAFUND SVCES-PROFESSIONAL	216	-	-	-	-
114	7000	INTRA FUND TRANSFERS	1,814,713	2,485,949	2,483,809	(2,140)	-0.09%
115							
116		TOTAL EXPENDITURES	25,750,378	31,535,483	32,452,430	916,947	2.91%
117							



		A		B	C	D	
	Category Subobject	Description	FY2020/21 Actuals	FY 2021/22 Adopted Budget	FY 2022/23 Requested Budget	Change between RQ and AD	% Change between RQ and AD
118	<b>REVENUES</b>						
119							
120	<b>9500</b>	<b>INTERGOVERNMENTAL REVENUES</b>					
121	0009502	FEDERAL CARES ACT REVENUE	660,972	-	-	-	0.00%
122	0009567	COVID-19 FEDERAL DIRECT	1,453,856	2,568,438	1,593,986	(974,452)	-37.94%
123	0009572	FEDERAL AID	1,964,812	1,994,402	2,169,371	174,969	8.77%
124	0009591	STATE GRANT REVENUE	47,503	-	-	-	0.00%
125	0009596	PRIOR YEAR REV-FEDERAL	-	-	-	-	0.00%
126	<b>9500</b>	<b>INTERGOVERNMENTAL REVENUES</b>	<b>4,127,143</b>	<b>4,562,840</b>	<b>3,763,357</b>	<b>(799,483)</b>	<b>-17.52%</b>
127							
128	<b>9600</b>	<b>CHARGES FOR SERVICES</b>					
129	0009603	PHOTO/MICROFICHE COPIES	2,057	4,234	4,234	-	0.00%
130	0009643	PRIVATE PAY PATIENT	185,363	179,630	201,689	22,059	12.28%
131	0009657	INSURANCE PAYMENTS	35,423	25,832	15,575	(10,257)	-39.71%
132	0009661	MEDI-CAL SERVICES	11,855,271	17,973,234	18,255,111	281,877	1.57%
133	0009662	MEDICARE SERVICES	859,341	164,919	158,151	(6,768)	-4.10%
134	0009663	PRIOR YEAR REV-OTHER CHARGES	65,300	-	-	-	0.00%
135	0009667	CMSP SERVICES	616	-	-	-	0.00%
136	0009670	MANAGED CARE SERVICES	4,537,490	4,419,729	4,759,941	340,212	7.70%
137	<b>9600</b>	<b>CHARGES FOR SERVICES</b>	<b>17,540,862</b>	<b>22,767,578</b>	<b>23,394,701</b>	<b>627,123</b>	<b>2.75%</b>
138							
139	<b>9700</b>	<b>MISC REVENUES</b>					
140	0009703	OTHER REVENUE	2,084,879	1,178,480	1,382,155	203,675	17.28%
141	<b>9700</b>	<b>MISC REVENUES</b>	<b>2,084,879</b>	<b>1,178,480</b>	<b>1,382,155</b>	<b>203,675</b>	<b>17.28%</b>
142							
143	<b>9800</b>	<b>OTHER FINANCING SOURCES</b>					
144	0009807	TRANSFER IN-COUNTY CONTRIB	-	-	1,337,437	1,337,437	100.00%
145	<b>TOTAL</b>	<b>OTHER FINANCING SOURCES</b>	<b>-</b>	<b>-</b>	<b>1,337,437</b>	<b>1,337,437</b>	<b>100.00%</b>
146							
147							
148		<b>TOTAL REVENUE</b>	<b>23,752,883</b>	<b>28,508,898</b>	<b>29,877,650</b>	<b>1,368,752</b>	<b>4.80%</b>
149							
150							
151	<b>TOTAL EXPENDITURES VS TOTAL REVENUES</b>						
152							
153			<b>FY2020/21 Actuals</b>	<b>FY 2021/22 Adopted Budget</b>	<b>FY 2022/23 Requested Budget</b>		
154		<b>TOTAL EXPENDITURES</b>	25,750,378	31,535,483	32,452,430		
155		<b>TOTAL REVENUE</b>	23,752,883	28,508,898	29,877,650		
156							
157		<b>DEFICIT/(SURPLUS)</b>	1,997,494	3,026,585	2,574,780		
158							
159							
160							
161	<b>USE OF 1991 REALIGNMENT</b>						
162							
163							
164							
165		Uninsured/Underinsured and cost of PH functions performed at the clinics			1,237,344		
166		50% of Structural Deficit			1,337,436		
167							
168	0009519	STATE VLF 1991 REALIGNMNT - PH			2,574,780		

**Revised Financial Report presented at the April 20, 2022, Community Healthcare Board Meeting  
(See line 152 Headings.)**

COUNTY OF SOLANO						
EXPENDITURE AND REVENUE REPORT						
DEPT: 7580 FAMILY HEALTH SERVICES						
MARCH 31, 2022						
		A	B	C	D	E
	Category Subobject	Description	FY 2021/22 Working Budget	FY 2021/22 Midyear	3/31/22 YTD Actuals	% of Actual Spending Against MY (Col D divided by Col C)
<b>EXPENDITURES</b>						
	<b>1000</b>	<b>SALARIES AND EMPLOYEE BENEFITS</b>				
1	0001110	SALARY/WAGES REGULAR	13,950,071	10,903,386	6,931,963	63.58%
2	0001121	SALARY/WAGES-EXTRA HELP	328,988	160,444	71,102	44.32%
3	0001131	SALARY/WAGES OT/CALL-BACK	46,250	102,976	84,429	81.99%
4	0001141	SALARY/WAGES PREMIUM PAY	-	183	183	99.92%
5	0001142	SALARY/WAGES STANDBY PAY	63,500	46,589	33,010	70.85%
6	0001210	RETIREMENT-EMPLOYER	3,903,522	2,719,368	1,724,550	63.42%
7	0001211	PARS RETIREMENT-ER	12,207	20,363	20,363	100.00%
8	0001212	DEFERRED COMP-COUNTY MATCH	10,530	10,796	6,888	63.80%
9	0001213	OPEB COSTS	277,288	215,513	137,712	63.90%
10	0001220	FICA-EMPLOYER	988,121	783,553	493,792	63.02%
11	0001230	HEALTH INS-EMPLOYER	2,382,030	2,173,392	1,125,346	51.78%
12	0001231	VISION CARE INSURANCE	25,295	18,977	11,566	60.95%
13	0001240	COMPENSATION INSURANCE	395,921	395,921	395,921	100.00%
14	0001241	LT DISABILITY INSURANCE ER	8,656	4,428	2,268	51.23%
15	0001250	UNEMPLOYMENT INSURANCE	45,845	45,845	45,845	100.00%
16	0001260	DENTAL INS-EMPLOYER	159,726	118,363	73,077	61.74%
17	0001270	ACCRUED LEAVE CTO PAYOFF	80,114	66,779	43,522	65.17%
18	0001290	LIFE INSURANCE-EMPLOYER	19,042	14,404	8,958	62.19%
19	0001999	SALARY SAVINGS	(2,411,991)	-	-	#DIV/0!
20	<b>1000</b>	<b>SALARIES AND EMPLOYEE BENEFITS</b>	<b>20,285,115</b>	<b>17,801,280</b>	<b>11,210,495</b>	<b>62.98%</b>
21						
22	<b>2000</b>	<b>SERVICES AND SUPPLIES</b>				
23	0002011	CLOTHING & PERSONAL SUPPLIES	-	-	-	#DIV/0!
24	0002021	COMMUNICATION-TELEPHONE SYSTEM	116,529	116,529	54,289	46.59%
25	0002022	COMMUNICATION-TELEPHONE AMC	19,168	19,168	5,672	29.59%
26	0002023	COMMUNICATION-VOICE MAIL	-	-	-	#DIV/0!
27	0002025	CELLULAR COMMUNICATION SERVICE	15,660	15,660	7,806	49.85%
28	0002026	CELL PHONE ALLOWANCE	480	452	314	69.47%
29	0002028	TELEPHONE SERVICES	17,000	18,997	12,905	67.93%
30	0002035	HOUSEHOLD EXPENSE	24,633	23,883	16,860	70.59%
31	0002050	INSURANCE-RISK MANAGEMENT	1,544	1,544	1,544	100.00%
32	0002051	LIABILITY INSURANCE	254,842	254,844	254,844	100.00%
33	0002057	MALPRACTICE INSURANCE	357,058	357,058	-	0.00%
34	0002103	INTERPRETERS	6,462	4,785	1,406	29.37%
35	0002120	MAINTENANCE EQUIPMENT	37,741	57,371	13,641	23.78%
36	0002122	FUEL & LUBRICANTS	1,643	1,168	574	49.12%
37	0002140	MAINTENANCE-BLDGS & IMPROVE	22,375	9,060	4,940	54.53%
38	0002151	DRUGS & PHARMACEUTICAL SUPP	433,180	232,080	166,774	71.86%
39	0002153	MEDICAL/DENTAL SUPPLIES	411,530	320,497	218,640	68.22%
40	0002170	MEMBERSHIPS	14,260	3,000	1,223	40.77%
41	0002171	PROFESSIONAL LICENSES & CERT	13,303	14,580	4,981	34.16%
42	0002176	FEES AND PERMITS	10,965	3,800	5,175	136.18%
43	0002178	CASH SHORTAGE	-	-	0	#DIV/0!
44	0002180	BOOKS & SUBSCRIPTIONS	10,000	5,000	219	4.38%
45	0002200	OFFICE EXPENSE	59,930	40,500	25,260	62.37%
46	0002201	EQUIPMENT UNDER \$1,500	35,236	35,236	5,737	16.28%
47	0002202	CONT ASSETS COMPUTER RELATED	130,700	130,700	-	0.00%
48	0002203	COMPUTER COMPONENTS <\$1,500	31,350	31,350	2,185	6.97%
49	0002204	COMPUTER RELATED ITEMS:<\$500	3,500	3,720	3,082	82.85%
50	0002205	POSTAGE	55	55	58	105.45%
51	0002206	CONT ASSET-NON COMP RELATED	95,861	83,861	-	0.00%
52	0002207	ERGONOMIC UNDER \$1500	25,206	11,547	-	0.00%
53	0002215	MANAGED PRINT COST PER COPY	14,387	14,387	8,729	60.67%
54	0002216	MAINTENANCE/SERVICE CONTRACTS	15,500	11,500	11,499	99.99%
55	0002221	RECORDS STORAGE	4,558	4,283	1,953	45.59%
56	0002226	MEDICAL/DENTAL SERVICE	233,350	206,642	117,164	56.70%
57	0002245	CONTRACTED SERVICES	279,000	507,804	237,800	46.83%
58	0002250	OTHER PROFESSIONAL SERVICES	219,682	203,858	84,162	41.28%

		A	B	C	D	E
	Category Subobject	Description	FY 2021/22 Working Budget	FY 2021/22 Midyear	3/31/22 YTD Actuals	% of Actual Spending Against MY (Col D divided by Col C)
59	0002255	CREDIT CARD PROCESSING FEES	2,450	2,259	1,018	45.07%
60	0002260	DATA PROCESSING SERVICES	2,450	1,800	1,800	100.00%
61	0002261	SOFTWARE MAINTENANCE & SUPPORT	480,177	392,345	230,181	58.67%
62	0002263	H&SS DOIT TIME STUDY COSTS	600,081	495,989	288,236	58.11%
63	0002264	HSS CDP COSTS	336,326	336,326	252,245	75.00%
64	0002266	CENTRAL DATA PROCESSING SVCE	822,832	822,832	617,124	75.00%
65	0002270	SOFTWARE	5,000	1,000	32	3.22%
66	0002271	SOFTWARE RENTAL / SUBSCRIPTION	29,971	29,971	32,871	109.68%
67	0002280	PUBLICATIONS AND LEGAL NOTICES	935	1,421	2,252	158.49%
68	0002281	ADVERTISING/MARKETING	7,500	1,350	675	50.00%
69	0002285	RENTS & LEASES - EQUIPMENT	28,600	9,795	7,592	77.51%
70	0002295	RENTS & LEASES-BUILDINGS/IMPR	6,000	6,000	1,800	30.00%
71	0002310	EDUCATION & TRAINING	20,725	19,197	2,922	15.22%
72	0002312	SPECIAL DEPARTMENTAL EXPENSE	73,964	36,541	7,656	20.95%
73	0002335	TRAVEL EXPENSE	7,789	-	-	#DIV/0!
74	0002336	TRAVEL OUT-OF-STATE	4,288	-	-	#DIV/0!
75	0002337	MEALS/REFRESHMENTS	3,000	-	-	#DIV/0!
76	0002338	EMPLOYEE RECOGNITION	1,000	3,850	-	0.00%
77	0002345	MOVING/FREIGHT/TOWING	500	-	-	#DIV/0!
78	0002350	COUNTY GARAGE SERVICE	19,027	19,027	13,039	68.53%
79	0002355	PERSONAL MILEAGE	24,700	7,921	5,875	74.18%
80	0002360	UTILITIES	174,587	174,913	113,787	65.05%
81	0002361	WATER	38,470	38,757	16,503	42.58%
82	2000	SERVICES AND SUPPLIES	5,607,060	5,146,213	2,865,044	55.67%
83						
84	3000	OTHER CHARGES				
85	0003121	INDIGENT CARE	10,250	23,820	8,987	37.73%
86	0003153	CONTRACTED DIRECT SERVICES	1,091,000	530,614	161,628	30.46%
87	0003158	FOOD FOR INDIGENT CLIENS	150	300	8	2.72%
88	0003160	TRANSPORTATION FOR CLIENTS	28,600	9,003	2,418	26.86%
89	0003690	INTERFUND SERVICES USED-COUNTY	6,595	6,595	102	1.55%
90	0003691	INTERFUND SVCES-ACCTG & AUDIT	-	30,900	29,716	96.17%
91	0003694	INTERFUND SVCES-PROFESSIONAL	625,383	625,678	241,124	38.54%
92	0003695	INTERFUND SVCES-MNT MATERIALS	10,303	4,991	1,856	37.18%
93	0003696	INTERFUND SVCES-SMALL PROJECTS	14,482	20,375	9,311	45.70%
94	0003697	INTERFUND SVCES-POSTAGE	26,131	28,366	12,905	45.50%
95	0003698	INTERFUND SVCES-MNT LABOR	7,401	7,557	5,020	66.43%
96	0003701	CONTRIB - NON COUNTY AGENCIES	5,000	5,000	-	0.00%
97	0003710	COUNTYWIDE ADMIN OVERHEAD	1,224,760	1,224,760	1,224,760	100.00%
98	0003712	CAC BUILDING CHARGES	213	213	213	100.00%
99	3000	OTHER CHARGES	3,050,268	2,518,172	1,698,048	67.43%
100						
101	4000	FIXED ASSETS				
102	0004303	EQUIPMENT	157,290	157,290	24,960	15.87%
103	0004304	COMPUTER EQUIPMENT	-	-	-	#DIV/0!
104	4000	FIXED ASSETS	157,290	157,290	24,960	15.87%
105						
106	5000	OTHER FINANCING USES				
107	0005040	TRANS OUT-POBs	216,437	170,272	108,776	63.88%
108	5000	OTHER FINANCING USES	216,437	170,272	108,776	63.88%
109						
110	7000	INTRA FUND TRANSFERS				
111	0007010	INTRA-FUND TRANSFER	2,684,026	2,277,098	1,080,954	47.47%
112	0007023	INTRAFUND SVCES-PERSONNEL	(198,077)	74,373	14,472	19.46%
113	0007024	INTRAFUND SVCES-PROFESSIONAL	-	250	261	104.40%
114	7000	INTRA FUND TRANSFERS	2,485,949	2,351,721	1,095,687	46.59%
115						
116		TOTAL EXPENDITURES	31,802,119	28,144,948	17,003,011	60.41%
117						

	A	B	C	D	E	
Category Subobject	Description	FY 2021/22 Working Budget	FY 2021/22 Midyear	3/31/22 YTD Actuals	% of Actual Spending Against MY (Col D divided by Col C)	
118	<b>REVENUES</b>					
119						
120	<b>9500</b>	<b>INTERGOVERNMENTAL REVENUES</b>				
121	0009502	FEDERAL CARES ACT REVENUE	-	-	#DIV/0!	
122	0009567	COVID-19 FEDERAL DIRECT	3,398,551	3,379,950	56.35%	
123	0009572	FEDERAL AID	1,994,402	2,070,773	51.80%	
124	0009591	STATE GRANT REVENUE	-	-	#DIV/0!	
125	0009596	PRIOR YEAR REV-FEDERAL	-	1,055	100.00%	
126	<b>9500</b>	<b>INTERGOVERNMENTAL REVENUES</b>	<b>5,392,953</b>	<b>5,451,778</b>	<b>54.63%</b>	
127						
128	<b>9600</b>	<b>CHARGES FOR SERVICES</b>				
129	0009603	PHOTO/MICROFICHE COPIES	4,234	2,991	65.81%	
130	0009643	PRIVATE PAY PATIENT	179,630	123,300	100.68%	
131	0009657	INSURANCE PAYMENTS	25,832	15,704	92.57%	
132	0009661	MEDI-CAL SERVICES	17,973,234	13,058,983	60.37%	
133	0009662	MEDICARE SERVICES	164,919	81,763	696.95%	
134	0009663	PRIOR YEAR REV-OTHER CHARGES	-	82,322	74.62%	
135	0009667	CMSP SERVICES	-	-	#DIV/0!	
136	0009670	MANAGED CARE SERVICES	4,419,729	4,773,121	74.74%	
137	<b>9600</b>	<b>CHARGES FOR SERVICES</b>	<b>22,767,578</b>	<b>18,138,184</b>	<b>67.39%</b>	
138						
139	<b>9700</b>	<b>MISC REVENUES</b>				
140	0009703	OTHER REVENUE	1,178,480	1,106,927	20.59%	
141	<b>9700</b>	<b>MISC REVENUES</b>	<b>1,178,480</b>	<b>1,106,927</b>	<b>20.59%</b>	
142						
143	<b>9800</b>	<b>OTHER FINANCING SOURCES</b>				
144	0009807	TRANSFER IN-COUNTY CONTRIB	-	-	#DIV/0!	
145	<b>TOTAL</b>	<b>OTHER FINANCING SOURCES</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
146						
147		<b>TOTAL REVENUE</b>	<b>29,339,011</b>	<b>24,696,889</b>	<b>15,429,607</b>	<b>62.48%</b>
148						
149						
150	<b>TOTAL EXPENDITURES VS TOTAL REVENUES</b>					
151						
152			<b>FY 2021/22 Working Budget</b>	<b>FY 2021/22 Midyear</b>	<b>3/31/22 YTD Actuals</b>	
153		<b>TOTAL EXPENDITURES</b>	31,802,119	28,144,948	17,003,011	
154		<b>TOTAL REVENUE</b>	29,339,011	24,696,889	15,429,607	
155						
156		<b>DEFICIT/(SURPLUS)</b>	2,463,108	3,448,059	1,573,404	
157						
158						
159						
160	<b>USE OF 1991 REALIGNMENT</b>					
161						
162	0009519	STATE VLF 1991 REALIGNMNT - PH	2,463,108	3,448,059	1,573,404	
	* A portion of 1991 Realignment is used to fund costs for the uninsured/underinsured and the cost of Public Health functions performed at the clinics.					