

**County of Solano
Community Healthcare Board
Regular Meeting**

April 20, 2022

12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in number: 1-323-457-3408 and Conference ID: 446 778 066#

Due to the Board's AB 361 findings on 3/16/2022, and COVID-19 social distancing requirements, the Community Health Board meetings will be held via teleconference. To join in for audio only, please use the dial in number and Conference ID above. If you would like to join in via MS Teams, please contact the Clerk, at 707-784-8775.

The County of Solano Community Health Board does not discriminate against persons with disabilities. If you wish to participate in the meeting and you require assistance to do so, please call Solano County Family Health Services at 707-784-8775 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to the meeting.

Public Comment: To submit public comment, please see the options below.

Mail:

If you wish to address any items listed on the Agenda by written comment, please submit comments in writing to FHS Community Healthcare Board Clerk by U.S. Mail. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The mailing address is: Solano County H&SS, ATTN: FHS CHB Clerk (MS 5-240), P. O. Box 4090, Fairfield, CA 94533. Copies of comments received will be provided to the Board and will become part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing 1-323-457-3408, and Conference ID: 446 778 066#. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

Video Teleconference:

To submit comments via teleconference during the meeting, please contact the clerk at 707-784-8775, no later than two days, prior to the meeting, to receive the MS Teams link, via email.

Non-confidential materials related to an item on this Agenda, submitted to the Board after posting of the agenda at:

https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and Family Health Service clinics located at 1119 E. Monte Vista, Vacaville, CA; 2101 Courage Drive, Fairfield, CA; 2201 Courage Drive, Fairfield, CA; and 365 Tuolumne Drive, Vallejo, CA., will be updated at

https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and emailed upon request. You may request materials by contacting the Clerk at 707-784-8775.

**County of Solano
Community Healthcare Board
Regular Meeting**

April 20, 2022

12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in #: 1-323-457-3408, Conference ID: 446 778 066#,

Teleconference: Contact Clerk at 707-784-8775

AGENDA

1) CALL TO ORDER – 12:00 PM

- a) Welcome
- b) Roll Call

2) UPDATE BY DEPUTY COUNTY COUNSEL

At the March 16, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of April 16, 2022, or such time the Board makes subsequent AB 361 findings.

ACTION ITEM:

To proceed today with the majority of the Board teleconferencing, but the Board must find:

- i) Pursuant to Government Code section 8625, Governor Gavin Newsom declared a State of Emergency in the State of California on March 4, 2020, as a result of the threat of the Coronavirus (COVID-19) pandemic; and the proclaimed State of Emergency remains in effect; and,
- ii) As of the date of this Meeting, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,
- iii) The California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations (CCR), Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,
- iv) Based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D), the Board finds that state or local officials have imposed or recommended measures to promote social

**County of Solano
Community Healthcare Board
Regular Meeting**

- v) distancing; and,
Title 8 of the California Code of Regulations; Section 3205(c) requires the County to establish, implement and maintain a COVID-19 Prevention Program, which the County has done; and,
- vi) The County's COVID-19 Prevention Program either recommends or requires County employees to social distance or not to enter County facilities under certain circumstances; and
- vii) Starting from October 2021, the Board previously made findings that the requisite conditions existed for its legislative bodies to conduct its meetings without complying with Government Code section 54953(b)(3); and
- viii) As a result, the Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,
- ix) The Board will conduct open and public remote teleconferencing meetings in accordance with AB 361 immediately upon making these findings until the earlier of (1) May 20, 2022, or (2) such time that the Board makes subsequent findings in accordance with Government Code section 54953(e)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3), or (3) the Governor or the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency.
(Government Code section 54953(e)(3).)

3) APPROVAL OF THE AGENDA

4) APPROVAL OF THE MARCH 16, 2022, MINUTES

5) PUBLIC COMMENT

This is the opportunity for the Public to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Due to COVID-19, the public can join, via teleconference, or as audio only. If you would like to make a comment, please announce your name and the topic you wish to comment and limit comments to three (3) minutes.

6) PROJECT DIRECTOR / CLINIC OPERATIONS OFFICER REPORT

- a) Health Center Operations Update – Dona Weissenfels
 - i) Health Center Activities, Internal & External Updates
 - ii) Operational Dashboards

**County of Solano
Community Healthcare Board
Regular Meeting**

- b) Staffing Update – Toya Adams
- c) Dental Operations Update – Dr. Sneha Innes

7) OPERATIONS COMMITTEE REPORTS

- a) Hiring Credentialing Update – Niccore Tyler
- b) H80 Grant – Third Quarter Budget Revisions – Noelle Soto
 - i) On hold, waiting for Fiscal reports to complete revisions and approval.
- c) Quarterly Financial Report – Nina Delmendo

8) UNFINISHED BUSINESS

- a) Credentialing Privileging Policy and Procedure – This item will be presented to the Board for approval, pending Compliance review of policy.
- b) HIPS/HIPAA Training – This training will be scheduled to be presented to the Board, after new members are added to the Board.
- c) Confidentiality Form – This form will be presented and distributed to the Board Members and must coincide with HIPAA Training.

9) DISCUSSION AND ACTION ITEMS

- a) Board Self-Assessment Form
- b) Board Member Application received from Don O'Connor
 - i) The Executive and Membership Committees reviewed the Board Member Application, submitted by Don O'Connor, and recommends the Board's approval for Don O'Connor to become a Community Healthcare Board Member.
 - ii) **ACTION ITEM:** The Board will consider Don O'Connor to become a Community Healthcare Board Member
- c) Virtual, In-Person, or Hybrid Meetings
 - i) Discuss the pros and cons and decide on a virtual, in-person, or hybrid meeting format. The Bylaws allow for in-person and telephone attendance, but also provide that all meetings will be conducted in accordance with the Brown Act.

Standard Brown Act Rules: Majority must meet in person within the jurisdiction of the Board, and a minority may use teleconferencing, as long as:

- ♦ The Board posts agendas at all teleconference locations; and
- ♦ Identifies each teleconferencing location in the notice and agenda of the meeting; and
- ♦ Each teleconference location is open to the public, and members of the public to address the legislative body at each teleconference location.

(Government Code section 54953(b)(3).)

- ii) **ACTION ITEM:** The Board will consider a vote on the meeting format.

**County of Solano
Community Healthcare Board
Regular Meeting**

10) BOARD MEMBER COMMENTS

11) PARKING LOT (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

12) NEXT COMMUNITY HEALTHCARE BOARD MEETING

DATE: May 18, 2022

TIME: 12:00 PM

TO JOIN: Telephone Conference Call:

Dial: +1-323-457-3408, Conference ID: 446 778 066#

Teleconference: Contact the Clerk at 707-784-8775

13) ADJOURN



County of Solano
Community Healthcare Board
DRAFT

REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, March 16, 2022

Video and Telephone Conference Call

Members Present:

At Roll Call: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, Tracee Stacy, Brandon Wirth, and Katrina Morrow.

Members Absent: Sandra Whaley,

Staff Present:

Dona Weissenfels, Debbie Vaughn, Tess Lapira, Nina Delmendo, Toya Adams, Anna Mae Gonzales-Smith, Janine Harris, Noelle Soto, Cheryl Esters, Clarisa Sudarma, Rebecca Cronk, Florentina Certuche, Niccore Tyler, Julie Barga, Athena Gabriel, Kathryn Power-Partnership Healthcare with CA (PHC), Kristine Gual with PHC, and Patricia Zuñiga.

1) Call to Order – 12:01 p.m.

- a) Welcome
- b) Roll Call

2) Update by Deputy County Counsel

- a) At the February 16, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of March 16, 2022, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

- i) **ACTION ITEM:** The Board will consider making the findings as noted in Agenda item 2) a) i), ii), iii), iv), v), vi), vii), and viii), due to the COVID-19 Pandemic, whether it may pose imminent danger, to the Board Members to meet in person, and if the Board makes subsequent findings to pose imminent danger, thus Board may continue to meet virtual.

Motion: To accept and approve the findings of the Governor's Bill AB 361 and move forward to meet via teleconference.

Motion by: Tracee Stacy and seconded by Mike Brown

Discussion: None.

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, Katrina Morrow, and Tracee Stacy

Nays: Brandon Wirth

Abstain: None.

Motion Carried – The Board moved forward with a virtual meeting.



County of Solano
Community Healthcare Board
DRAFT

3) Approval of March 16, 2022, Agenda

Motion: To approve the March 16, 2022, Agenda

Motion by: Tracee Stacy and seconded by Anthony Lofton

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, Katrina Morrow, Tracee Stacy, and Brandon Wirth

Nays: None

Abstain: None

Motion Carried

4) Approval of November 17, 2021, December 15, 2021, and February 16, 2022, Minutes

Motion: To approve the November 17, 2021, December 15, 2021, and February 16, 2022, Minutes

Motion by: Mike Brown and seconded by Anthony Lofton

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, Katrina Morrow, Tracee Stacy, and Brandon Wirth

Nays: None

Abstain: None

Motion Carried

5) Public Comment

Kathryn Power and Kristine Gual, with Partnership Healthplan of California, announced they were in attendance, and they were welcomed by Chair Ruth Forney. They requested the MS Teams invite be forwarded to them. Patricia Zuñiga, forwarded the MS Teams invite series to them.

6) Project Director/Clinic Operations Officer Report

a) Health Center Operations Update – Dona Weissenfels

Dona reminded everyone that there is a patient we serve in all discussions we are here to serve our patients.

i) Health Center Activities, Internal & External Update

Dona clarified that External is what happens outside of the FQHC that impacts us and Internal is what's going on within the clinics, to understand the challenges and opportunities.



County of Solano Community Healthcare Board

DRAFT

- She mentioned, externally that Kaiser Permanente worked a deal with the Government for a no good direct contract, to participate Medi-Cal, across the state. It has not been well received by Partnership Healthplan of California (PHC), our partners and all FQHCs are not happy about it. It was not a transparent deal, and the consequences are we are pushing back on this legislation. It's pending approval by the Centers for Medicare and Medicaid Services (CMS). The impact to the clinic is that it gives Kaiser the ability to choose who in Medi-Cal they take as members, it will reduce PHC membership, and it will be an adverse selection for FHS FQHC. It could reduce the number of healthy patients and increase the number of more chronically ill patients we would see. Board Member Tracee Stacy, asked if the Board could offer support. Dona will reach out to the Board Members and notify the Board Members, as she receives.
- Dona mentioned other items being tracked externally, are out of CalAIMS, a new program that hopes to transform the healthcare in the state, enhanced care management and community supports in the County, and it begins next year. Specifically in dental, she thought there were enhanced benefits for patients.
- Dona mentioned Bill SB1014, Enhanced Clinically Integrated Program (ECIP) for FQHCs, which would better support FQHCs, financially and waws released in late February.
- Dona mentioned Bill SB316, which would authorize reimbursement for a maximum of two (2) visits taking place on the same day at a single location. In the past, for example, if a patient had a primary care appointment, and in the same location, a second appointment with behavioral health appointment on the same day, Medi-Cal would only reimburse one of the visits. This bill was on the inactive list last fall, and it is being tracked and monitored, to see if it will re-emerge.
- Dona stated one of the bills that impacted the clinics, on January 1, 2022, was the No Surprise Billing Act. Janine, our revenue cycle manager has been working with the billing staff to implement this process. It's designed for uninsured patients. When they schedule an appointment, the patient is given a good faith estimate, of the cost of the appointment, three (3) days prior to their appointment, so there are no surprises.
- Dona mentioned that we are out of compliance with the CURES Act, which targets the implementation of the patient portal, and operability, and the ability to get Medical Records rapidly to patients. This fiscal year we received approval moving to the Cloud for our server and telehealth. Next fiscal year, we were approved to move to a patient portal. She will continue to report on these as we move into compliance with the CURES Act.
- Internally, it is contract time and they have been working on two major contracts. One is the Touro University contract, and it will be for multiple years, and will add more to the scope to include pharmacy and advanced practice providers. The other contract is Greg Faktor and Associates. The clinic Operations Site Visit (OSV), has been moved to the fall in 2023 and Greg Faktor has direct input in preparing for the OSV. There are two contracts with Greg Faktor and Associates. The first is for this fiscal year, to do a spot assessment for the OSV and it involves them reviewing FHS policies, and the impact on the Board will be reviewing and approving many policies, in the next twelve (12) months. The next contract is for the next fiscal year, and they will be renewing the Community Needs and Assessment, and the Strategic Plan. And the rest of the contract is for the full scope of OSV services. It will probably begin this summer and it will be up to the Board how to approach the Strategic Plan.



County of Solano
Community Healthcare Board
DRAFT

- Dona updated everyone on the 340B Program. The State of California has had some changes in the 340B Program, and they have a new Pharmacy benefit program called the Medi-Cal Rx. It opens up the window for uninsured HIV-AIDS patients, and we have about 2000, patients in this population, under our umbrella, that can apply for 340B. It does not apply to other Medi-Cal patients.

ii) Dashboard Introduction, Call Center Metrics

- Dona reviewed the “Call Center Reporting Dashboard – 2022”, for January and February 2022.
- She mentioned it covers the number of calls received in the last couple months. She wanted to show the Board about the volume of calls they are receiving. Her intent is to start creating dashboards or all the operational areas.

Dona mentioned the topic of recruiting Board Members, which has been a challenge. Dona mentioned that she sent out 10 letters to patients, but unfortunately, no responses have been received. Dr. Leary reached out to the providers and even made a video, but there were no responses. She asked the Board Members for ideas. Board Chair, Ruth Forney, stated she contacted some organizations, but have not received any responses. A request was made to add Board Member Recruitment to next month’s agenda.

b) Staffing Update – Toya Adams

- i) Toya mentioned a newly hired Health Services Manager (HSM), Rebecca Cronk, who was promoted, from within Health and Social Services. She introduced her as the new HSM, for the Vallejo Clinic and she was acknowledged. There is still a vacancy for an HSM at the Vacaville Clinic.
- ii) She mentioned that two (2) Clinic Physician Supervisors are in background and are anticipated to start in April. A Clinic RN, a Medical Record Technician, Seniors (MRTSs), extra help, is also anticipated to start in April.
- iii) Dona praised Toya and Danielle, in their efforts in hiring clinic staff. They have been doing a great job!

7) Operations Committee Update Reports

a) Hiring Credentialing Update – Niccore Tyler

- i) Niccore mentioned Partnership Healthplan of California approval, is pending for the two (2) Clinic Physician Supervisors. In Credentialing, there are four (4) Medical Assistants, one (1) Touro Provider and one (1) Pharmacist, being reviewed.
- ii) The Credentialing Team, ran all Touro Providers and all FHS Staff on the monthly sanction checks, and there were zero exclusions, which is great news! There were 114 staff that were reviewed. Dona acknowledged and thanked the Credentialing staff for their efforts and transparency in working closely with the FHS Hiring Team.
- iii) She mentioned there is one provider, pending recredentialing, and it will be due at the end of the month.

b) H80 Grant and H8F Grant – Third Quarter Budget Revisions – Noelle Soto

- Noelle stated that the H8F Grant, third quarter budget revisions were ready for review and approval, by the Board, but the H80 Grant, third quarter budges revisions would be ready at the next meeting for Board review and approval.



County of Solano
Community Healthcare Board
DRAFT

- Noelle presented the “H8F Grant – Third Quarter Budget Revisions, Rev V.1 County of Solano Budget Narrative, FY 2021/2023 American Rescue Plan Act Funding for Health Centers, April 1, 2021, to March 31, 2023”, with the Board. The Board requested that Noelle send the version of the evaluation sheets to the Board Members. Noelle promised she would send them to the Board Members as an email attachment, to those with email access and through the USPS mail, to those who do not have email access.
- i) ACTION ITEM: The Board will consider approval of the H80 Grant and H8F Grant – Third Quarter Budget Revisions

Motion: To approve the H8F Grant, Third Quarter Budget Revisions

Motion by: Brandon Wirth and seconded by Tracee Stacy

Discussion: None

Ayes: Ruth Forney, Mike Brown, Anthony Lofton, Gerald Hase, Katrina Morrow, Tracee Stacy, and Brandon Wirth

Nays: None

Abstain: None

Motion Carried

- c) Quarterly Quality Improvement Report – Athena Gabriel
 - i) Dona mentioned the importance of the Quality Program and that because of the Team’s efforts in 2021 approximately \$906,000.00, was dispersed to FHS. It is expected that a similar amount will be distributed to FHS next year. This program has a direct effect on revenue for FHS.
 - ii) Athena presented the “Community Healthcare Board Clinical Quality Improvement Report, Solano County Family Health Services, February 2022”.
 - iii) Board Member Brandon asked if there were any concerns, that the measures were not being met. Dona mentioned she didn’t have any concerns about not meeting the measures, because it is based on calendar year and it is early in the year, so there is opportunity to improve and meet the measures. They have a robust plan to reach out to patients during the year. She also mentioned that they are requesting a Quality Manager position, to lead quality efforts in the clinics, to pay attention to interventions and the reporting that needs to happen.
- d) Quality Program Evaluation/Program Description Introduction Upcoming – Dona Weissenfels
 - i) Dona mentioned that on a yearly basis, the Board is responsible to evaluate the Quality Program, to ensure we are in compliance with HRSA.
 - ii) Dona prepared a Quality Improvement /Quality Assurance (QI/QA) Training PowerPoint, covering what is the quality program at FHS and what are the requirements for HRSA To have the program. She is going to print it in hard copy, and record the training, and send a link out to everyone to share what the FHS Quality Program should look like, prior to the April meeting.



County of Solano
Community Healthcare Board
DRAFT

- iii) Dona also mentioned that as part of the QI/QA Committee, they will be evaluating the current QI/QA Program in place, with a checklist that is prepared with HRSA requirements and FTCA requirements for the Quality Program. After the current QI/QA Program is evaluated, a memo will be prepared to present to the Board, reviewing the last couple of years, of what's worked, is not working and the recommendations for the future, to improve the Quality Plan. Once it is approved by the Board, they will begin working on the refreshed Quality Plan for 2022, 2023 and 2024.

8) Unfinished Business

- a) Credentialing Privileging Policy and Procedure – This item will be presented to the Board for approval, pending Compliance review of policy.
 - i) Dona mentioned she is reviewing the policy.
- b) HIPS/HIPAA Training – This training will be scheduled to be presented to the Board, after new members are added to the Board.
 - i) This is pending, until we recruit new members.
- c) Confidentiality Form - This form will be presented and distributed to the Board Members and must coincide with HIPAA Training.
 - i) This is pending, until we recruit new members.

9) Discussion

Future Topic: FHS Service Utilization (Compliance Manual, Chapter 10)

- i) Dona mentioned she is looking at utilization of the Medical Primary Clinics and the Dental Clinics. About 20% of patients are identified as homeless. She wants to be on target with patient needs. Board Chair Ruth Forney, suggested specialty care such as podiatry and acupuncture. Board Member Tracee mentioned it was a great idea.

10) Board Member Comments

- i) Board Chair mentioned she will reach out to the Board Members, to talk about future topics.
- ii) Board member Tracee Stacy asked about the status of the Medical and Dental mobile units. The response was that the Dental mobile unit is out in the community, but because the Medical mobile unit was damaged, it requires repairs, before going out into the community and there was not estimated date when repairs would be complete.
- iii) Two of the Board Members asked the Executive Committee to discuss the pros and cons of meeting in person, and Dona will report back.

11) Parking Lot (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

12) Next Community Healthcare Board Meeting

DATE: April 20, 2022
TIME: 12:00 p.m.
TO JOIN: Telephone Conference Call
Dial: 1-323-457-3408, Conference ID: 446 778 066#



County of Solano
Community Healthcare Board
DRAFT

13) Adjourn

Meeting was adjourned at 2:28 p.m.

Handouts:

- Call-Center Reporting Dashboard - 2022
- H8F Grant – Third Quarter Budget Revisions, Rev V.1 County of Solano Budget Narrative, FY 2021/2023 American Rescue Plan Act Funding for Health Centers, April 1, 2021, to March 31, 2023.
- Community Healthcare Board Clinical Quality Improvement Report, Solano County Family Health Services, February 2022.

**COUNTY OF SOLANO
EXPENDITURE AND REVENUE REPORT
DEPT: 7580 FAMILY HEALTH SERVICES
MARCH 31, 2022**

	A	B	C	D	E
Category Subobject	Description	FY 2021/22 Working Budget	FY 2021/22 Midyear	3/31/22 YTD Actuals	% of Actual Spending Against MY (Col D divided by Col C)
EXPENDITURES					
1000	SALARIES AND EMPLOYEE BENEFITS				
1 0001110	SALARY/WAGES REGULAR	13,950,071	10,903,386	6,931,963	63.58%
2 0001121	SALARY/WAGES-EXTRA HELP	328,988	160,444	71,102	44.32%
3 0001131	SALARY/WAGES OT/CALL-BACK	46,250	102,976	84,429	81.99%
4 0001141	SALARY/WAGES PREMIUM PAY	-	183	183	99.92%
5 0001142	SALARY/WAGES STANDBY PAY	63,500	46,589	33,010	70.85%
6 0001210	RETIREMENT-EMPLOYER	3,903,522	2,719,368	1,724,550	63.42%
7 0001211	PARS RETIREMENT-ER	12,207	20,363	20,363	100.00%
8 0001212	DEFERRED COMP-COUNTY MATCH	10,530	10,796	6,888	63.80%
9 0001213	OPEB COSTS	277,288	215,513	137,712	63.90%
10 0001220	FICA-EMPLOYER	988,121	783,553	493,792	63.02%
11 0001230	HEALTH INS-EMPLOYER	2,382,030	2,173,392	1,125,346	51.78%
12 0001231	VISION CARE INSURANCE	25,295	18,977	11,566	60.95%
13 0001240	COMPENSATION INSURANCE	395,921	395,921	395,921	100.00%
14 0001241	LT DISABILITY INSURANCE ER	8,656	4,428	2,268	51.23%
15 0001250	UNEMPLOYMENT INSURANCE	45,845	45,845	45,845	100.00%
16 0001260	DENTAL INS-EMPLOYER	159,726	118,363	73,077	61.74%
17 0001270	ACCRUED LEAVE CTO PAYOFF	80,114	66,779	43,522	65.17%
18 0001290	LIFE INSURANCE-EMPLOYER	19,042	14,404	8,958	62.19%
19 0001999	SALARY SAVINGS	(2,411,991)	-	-	#DIV/0!
20 1000	SALARIES AND EMPLOYEE BENEFITS	20,285,115	17,801,280	11,210,495	62.98%
21					
22 2000	SERVICES AND SUPPLIES				
23 0002011	CLOTHING & PERSONAL SUPPLIES	-	-	-	#DIV/0!
24 0002021	COMMUNICATION-TELEPHONE SYSTEM	116,529	116,529	54,289	46.59%
25 0002022	COMMUNICATION-TELEPHONE AMC	19,168	19,168	5,672	29.59%
26 0002023	COMMUNICATION-VOICE MAIL	-	-	-	#DIV/0!
27 0002025	CELLULAR COMMUNICATION SERVICE	15,660	15,660	7,806	49.85%
28 0002026	CELL PHONE ALLOWANCE	480	452	314	69.47%
29 0002028	TELEPHONE SERVICES	17,000	18,997	12,905	67.93%
30 0002035	HOUSEHOLD EXPENSE	24,633	23,883	16,860	70.59%
31 0002050	INSURANCE-RISK MANAGEMENT	1,544	1,544	1,544	100.00%
32 0002051	LIABILITY INSURANCE	254,842	254,844	254,844	100.00%
33 0002057	MALPRACTICE INSURANCE	357,058	357,058	-	0.00%
34 0002103	INTERPRETERS	6,462	4,785	1,406	29.37%
35 0002120	MAINTENANCE EQUIPMENT	37,741	57,371	13,641	23.78%
36 0002122	FUEL & LUBRICANTS	1,643	1,168	574	49.12%
37 0002140	MAINTENANCE-BLDGS & IMPROVE	22,375	9,060	4,940	54.53%
38 0002151	DRUGS & PHARMACEUTICAL SUPP	433,180	232,080	166,774	71.86%
39 0002153	MEDICAL/DENTAL SUPPLIES	411,530	320,497	218,640	68.22%
40 0002170	MEMBERSHIPS	14,260	3,000	1,223	40.77%
41 0002171	PROFESSIONAL LICENSES & CERT	13,303	14,580	4,981	34.16%
42 0002176	FEES AND PERMITS	10,965	3,800	5,175	136.18%
43 0002178	CASH SHORTAGE	-	-	0	#DIV/0!
44 0002180	BOOKS & SUBSCRIPTIONS	10,000	5,000	219	4.38%
45 0002200	OFFICE EXPENSE	59,930	40,500	25,260	62.37%
46 0002201	EQUIPMENT UNDER \$1,500	35,236	35,236	5,737	16.28%
47 0002202	CONT ASSETS COMPUTER RELATED	130,700	130,700	-	0.00%
48 0002203	COMPUTER COMPONENTS <\$1,500	31,350	31,350	2,185	6.97%
49 0002204	COMPUTER RELATED ITEMS:<\$500	3,500	3,720	3,082	82.85%
50 0002205	POSTAGE	55	55	58	105.45%
51 0002206	CONT ASSET-NON COMP RELATED	95,861	83,861	-	0.00%
52 0002207	ERGONOMIC UNDER \$1500	25,206	11,547	-	0.00%
53 0002215	MANAGED PRINT COST PER COPY	14,387	14,387	8,729	60.67%
54 0002216	MAINTENANCE/SERVICE CONTRACTS	15,500	11,500	11,499	99.99%
55 0002221	RECORDS STORAGE	4,558	4,283	1,953	45.59%
56 0002226	MEDICAL/DENTAL SERVICE	233,350	206,642	117,164	56.70%
57 0002245	CONTRACTED SERVICES	279,000	507,804	237,800	46.83%
58 0002250	OTHER PROFESSIONAL SERVICES	219,682	203,858	84,162	41.28%

		A	B	C	D	E
	Category Subobject	Description	FY 2021/22 Working Budget	FY 2021/22 Midyear	3/31/22 YTD Actuals	% of Actual Spending Against MY (Col D divided by Col C)
59	0002255	CREDIT CARD PROCESSING FEES	2,450	2,259	1,018	45.07%
60	0002260	DATA PROCESSING SERVICES	2,450	1,800	1,800	100.00%
61	0002261	SOFTWARE MAINTENANCE & SUPPORT	480,177	392,345	230,181	58.67%
62	0002263	H&SS DOIT TIME STUDY COSTS	600,081	495,989	288,236	58.11%
63	0002264	HSS CDP COSTS	336,326	336,326	252,245	75.00%
64	0002266	CENTRAL DATA PROCESSING SVCE	822,832	822,832	617,124	75.00%
65	0002270	SOFTWARE	5,000	1,000	32	3.22%
66	0002271	SOFTWARE RENTAL / SUBSCRIPTION	29,971	29,971	32,871	109.68%
67	0002280	PUBLICATIONS AND LEGAL NOTICES	935	1,421	2,252	158.49%
68	0002281	ADVERTISING/MARKETING	7,500	1,350	675	50.00%
69	0002285	RENTS & LEASES - EQUIPMENT	28,600	9,795	7,592	77.51%
70	0002295	RENTS & LEASES-BUILDINGS/IMPR	6,000	6,000	1,800	30.00%
71	0002310	EDUCATION & TRAINING	20,725	19,197	2,922	15.22%
72	0002312	SPECIAL DEPARTMENTAL EXPENSE	73,964	36,541	7,656	20.95%
73	0002335	TRAVEL EXPENSE	7,789	-	-	#DIV/0!
74	0002336	TRAVEL OUT-OF-STATE	4,288	-	-	#DIV/0!
75	0002337	MEALS/REFRESHMENTS	3,000	-	-	#DIV/0!
76	0002338	EMPLOYEE RECOGNITION	1,000	3,850	-	0.00%
77	0002345	MOVING/FREIGHT/TOWING	500	-	-	#DIV/0!
78	0002350	COUNTY GARAGE SERVICE	19,027	19,027	13,039	68.53%
79	0002355	PERSONAL MILEAGE	24,700	7,921	5,875	74.18%
80	0002360	UTILITIES	174,587	174,913	113,787	65.05%
81	0002361	WATER	38,470	38,757	16,503	42.58%
82	2000	SERVICES AND SUPPLIES	5,607,060	5,146,213	2,865,044	55.67%
83						
84	3000	OTHER CHARGES				
85	0003121	INDIGENT CARE	10,250	23,820	8,987	37.73%
86	0003153	CONTRACTED DIRECT SERVICES	1,091,000	530,614	161,628	30.46%
87	0003158	FOOD FOR INDIGENT CLIENS	150	300	8	2.72%
88	0003160	TRANSPORTATION FOR CLIENTS	28,600	9,003	2,418	26.86%
89	0003690	INTERFUND SERVICES USED-COUNTY	6,595	6,595	102	1.55%
90	0003691	INTERFUND SVCES-ACCTG & AUDIT	-	30,900	29,716	96.17%
91	0003694	INTERFUND SVCES-PROFESSIONAL	625,383	625,678	241,124	38.54%
92	0003695	INTERFUND SVCES-MNT MATERIALS	10,303	4,991	1,856	37.18%
93	0003696	INTERFUND SVCES-SMALL PROJECTS	14,482	20,375	9,311	45.70%
94	0003697	INTERFUND SVCES-POSTAGE	26,131	28,366	12,905	45.50%
95	0003698	INTERFUND SVCES-MNT LABOR	7,401	7,557	5,020	66.43%
96	0003701	CONTRIB - NON COUNTY AGENCIES	5,000	5,000	-	0.00%
97	0003710	COUNTYWIDE ADMIN OVERHEAD	1,224,760	1,224,760	1,224,760	100.00%
98	0003712	CAC BUILDING CHARGES	213	213	213	100.00%
99	3000	OTHER CHARGES	3,050,268	2,518,172	1,698,048	67.43%
100						
101	4000	FIXED ASSETS				
102	0004303	EQUIPMENT	157,290	157,290	24,960	15.87%
103	0004304	COMPUTER EQUIPMENT	-	-	-	#DIV/0!
104	4000	FIXED ASSETS	157,290	157,290	24,960	15.87%
105						
106	5000	OTHER FINANCING USES				
107	0005040	TRANS OUT-POBs	216,437	170,272	108,776	63.88%
108	5000	OTHER FINANCING USES	216,437	170,272	108,776	63.88%
109						
110	7000	INTRA FUND TRANSFERS				
111	0007010	INTRA-FUND TRANSFER	2,684,026	2,277,098	1,080,954	47.47%
112	0007023	INTRAFUND SVCES-PERSONNEL	(198,077)	74,373	14,472	19.46%
113	0007024	INTRAFUND SVCES-PROFESSIONAL	-	250	261	104.40%
114	7000	INTRA FUND TRANSFERS	2,485,949	2,351,721	1,095,687	46.59%
115						
116		TOTAL EXPENDITURES	31,802,119	28,144,948	17,003,011	60.41%
117						

	A	B	C	D	E	
	Category Subject	Description	FY 2021/22 Working Budget	FY 2021/22 Midyear	3/31/22 YTD Actuals	% of Actual Spending Against MY (Col D divided by Col C)
118	REVENUES					
119						
120	9500	INTERGOVERNMENTAL REVENUES				
121	0009502	FEDERAL CARES ACT REVENUE	-	-	-	#DIV/0!
122	0009567	COVID-19 FEDERAL DIRECT	3,398,551	3,379,950	1,904,497	56.35%
123	0009572	FEDERAL AID	1,994,402	2,070,773	1,072,576	51.80%
124	0009591	STATE GRANT REVENUE	-	-	-	#DIV/0!
125	0009596	PRIOR YEAR REV-FEDERAL	-	1,055	1,055	100.00%
126	9500	INTERGOVERNMENTAL REVENUES	5,392,953	5,451,778	2,978,128	54.63%
127						
128	9600	CHARGES FOR SERVICES				
129	0009603	PHOTO/MICROFICHE COPIES	4,234	2,991	1,968	65.81%
130	0009643	PRIVATE PAY PATIENT	179,630	123,300	124,133	100.68%
131	0009657	INSURANCE PAYMENTS	25,832	15,704	14,538	92.57%
132	0009661	MEDI-CAL SERVICES	17,973,234	13,058,983	7,884,287	60.37%
133	0009662	MEDICARE SERVICES	164,919	81,763	569,843	696.95%
134	0009663	PRIOR YEAR REV-OTHER CHARGES	-	82,322	61,425	74.62%
135	0009667	CMSP SERVICES	-	-	-	#DIV/0!
136	0009670	MANAGED CARE SERVICES	4,419,729	4,773,121	3,567,350	74.74%
137	9600	CHARGES FOR SERVICES	22,767,578	18,138,184	12,223,544	67.39%
138						
139	9700	MISC REVENUES				
140	0009703	OTHER REVENUE	1,178,480	1,106,927	227,936	20.59%
141	9700	MISC REVENUES	1,178,480	1,106,927	227,936	20.59%
142						
143	9800	OTHER FINANCING SOURCES				
144	0009807	TRANSFER IN-COUNTY CONTRIB	-	-	-	#DIV/0!
145	TOTAL	OTHER FINANCING SOURCES	-	-	-	#DIV/0!
146						
147		TOTAL REVENUE	29,339,011	24,696,889	15,429,607	62.48%
148						
149						
150	TOTAL EXPENDITURES VS TOTAL REVENUES					
151						
152			FY2020/21 Actuals	FY 2021/22 Adopted Budget	FY 2022/23 Requested Budget	
153		TOTAL EXPENDITURES	31,802,119	28,144,948	17,003,011	
154		TOTAL REVENUE	29,339,011	24,696,889	15,429,607	
155						
156		DEFICIT/(SURPLUS)	2,463,108	3,448,059	1,573,404	
157						
158						
159						
160	USE OF 1991 REALIGNMENT					
161						
162	0009519	STATE VLF 1991 REALIGNMNT - PH	2,463,108	3,448,059	1,573,404	
	* A portion of 1991 Realignment is used to fund costs for the uninsured/underinsured and the cost of Public Health functions performed at the clinics.					

Medical Services, Family Health Services
Community Healthcare Board Self-Assessment
April 2022

Please select the most appropriate box for each statement.

Category 1: Board Composition	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The board conducts a thorough orientation for all new board members, which are given copies of the mission statement, long-term plan, bylaws, board policies and other important documents of the organization.					
2. There is a thoughtful, ongoing process for recruiting new board members. (Comment: "due to pandemic")					
3. The board represents a wide variety of perspectives.					
4. Board members fully understand what is expected of them as a board member.					
5. Board members understand and demonstrate that they represent all the people served by the health centers, not just a special segment.					
6. The board disciplines or removes board members for nonperformance or inappropriate performance.					

Category 2: Planning and Evaluation	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The board reviews the mission and long-range plan annually.					
2. The board actively monitors progress towards strategic and program-related goals.					
3. The board considers the strategic long-range plan in every major board decision.					
4. The board spends time to study and understand financial reports before they are approved by the board.					
5. The board monitors quality benchmarks including clinical outcomes and patient satisfaction.					
6. The board has a policy and plan for evaluating the Executive/ Project Director annually.					

Category 3: Policy Making	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The board has a board policy manual that includes all board policies. (Comment: "on site"- nothing checked.)					
2. Board policy manuals are updated annually.					
3. New board policies grow out of study and research, not crisis situations.					
4. The board policies assign responsibility for implementing or enforcing the policy.					

Medical Services, Family Health Services
Community Healthcare Board Self-Assessment

Category 4: Board/Executive Relationship	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The board is familiar with the written job description of the executive.					
2. The board includes the executive in all deliberation except in the final stages of evaluation of executive performance.					
3. The board delegates management to the executive and does not interfere with that management except to monitor and evaluation compliance with board policy.					
4. The board, and not the individual board members, gives direction to the executive.					

Category 5: Board Meeting Practices	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. Meetings begin and end on schedule.					
2. The agenda is well prepared and includes only issues the board needs to deal with.					
3. The Executive Committee collaborates to prepare the board agenda.					
4. The board always has enough background information on each agenda item.					
5. Board members come to meetings prepared to discuss issues and take action.					
6. We follow a businesslike system of parliamentary rules.					
7. We have an annual board meeting calendar.					
8. Board members arrive on time for meetings.					
9. Minutes of the meeting include only the important actions taken by the board, and not lengthy dialogue.					
10. Final decisions of the board are accepted and supported by all board members.					

Free Response	
Subject:	Comment(s):
1.	1.
2.	2.
3.	3.