Community Responsive Mini Grant Application Questions

(for reference only)

Funds for Materials and Programs have ended and expended for this fiscal year !

Fourth Application Period

Fourth quarterly Application will be available February 2022 for activities occurring April 2022- June 2022.

This is for Community Engagement Events and Professional Development Opportunity's ONLY!



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Want to know what we are going to ask in the Google Form? Find out here!

Part 1: Demographic Questions

1. **Email**
2. **First & Last Name**
3. **Type of Applicant**
4. **Organization or Business Name**
5. **Address- Street, City, State, Zip Code**
6. **Phone Number**

Required for All Applicants

Part 2: What type of activity are you applying for?

Community Engagement Event → Jump to Page 2

Professional Development → Jump to Page 3

When activity is selected, it will lead to Activity specific questions

If you are not sure which option to choose, please refer back to the First 5 Solano website for descriptions of each activity to select the closest match.

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Page 2 - Community Engagement Event

Community Engagement Event Questions

1. Tell me about your agency in three sentences.
2. Date/Time of Activity or Event:
3. Where will your activity be held?
4. Describe the proposed activity:
5. What is the goal or purpose of the activity?
6. What problem or need does your activity address? Why is this issue important?
7. What audience or demographic are you looking to reach with this activity?
8. Will your activity include families or people not children ages 0-5 and their families or provider? If so, what percentage of participants will be children ages 0-5 and/or their families?
9. Describe how this activity encourages community engagement for children and families in Solano County? How does your activity or event support families and what will they learn?
10. How does this activity or project further your agency's mission and vison?

You will only be asked these questions if you select "Community Engagement Event"

Jump to Page 4 for the rest of the questions

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Page 3 Professional Development

Professional Development Questions

1. Tell me about your agency in three sentences.
2. Date /Time of Activity or Event:
3. Where will your activity be held?
4. Describe the proposed Professional Development Opportunity:
5. What is the goal or purpose of the educational opportunity?
6. What problem or need does your professional development training or conference address? Why is this issue important?
7. Describe educational experiences that will result from the proposed conference or training:
8. What audience or demographic are you looking to reach?(If applicable)
9. Will your activity include families or people not children ages 0-5 and their families or provider? If so, what percentage of participants will be children ages 0-5 and/or their families?
10. How will you measure the impact of your training or conference? (If applicable)
11. What are the anticipated short-term and/or long-term measurable outcomes that would be achieved by this funding?
12. How does this activity or project further your agency's mission and vision?

You will only be asked these questions if you select "Professional Development"

Jump to Page 4 for the rest of the questions

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Page 4 Budget

Budget Questions

1. What is the total dollar amount you are requesting from First 5 Solano?
2. Please provide a detailed budget of how you will spend the requested funds. Please include exactly what you will spend the funds on and an explanation of why it is needed for your project.
3. What are your other sources of funding if any? Other sources of funding may include funding or in-kind (in the form of goods or services instead of money)? Please list source of funding and amount.

Required for All Applicants

Jump to Page 5 for Agreement

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Page 5 Legal Agreements

Legal Agreement

Please check agree if you will adhere to the following: Maintain and enforce drug-free workplace; and abide by all health and safety standards set forth by the State of California and/or County pursuant to the Injury and Illness Prevention Program; and be knowledgeable of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) requiring reporting of suspected abuse; and agrees that the event funded will be located in Solano County, will be tobacco-free and will acknowledge the support of the First 5 Solano Children and Families Commission in its advertising. The event may not be for religious purposes, to benefit an individual, to promote candidate office or for any other political purpose.

❑ Agree

❑ Disagree

Required for All Applicants

Jump to Page 6 for Voluntary Disclosure

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Page 6 Voluntary Disclosure

Voluntary Disclosure Questions

First 5 Solano is dedicated to equity in funding and services. The following information is voluntary and requested only to ensure that our funding efforts are representing the community. This information obtained will be kept confidential and separate from your application. This information may be used in aggregate in reports to the First 5 Solano Children and Families Commission. If you choose to, please answer the following questions:

Check all that apply

1) Are you a woman- owned organization/ business?
   - ❑ Yes
   - ❑ No
   - ❑ I choose not to identify
2) Are you service-disabled veteran–owned business?
   - ❑ Yes
   - ❑ No
   - ❑ I choose not to identify
3) Are you lead by a BIPOC (Black, Indigenous and People of Color) owned business?
   - ❑ Yes
   - ❑ No
   - ❑ I choose not to identify
4) If you answered yes to question #3, please identify the race/ ethnicity of the person.

Voluntary for All Applicants.

Jump to Page 7 for Race/ Ethnicity Disclosure

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Page 7 Voluntary Race/Ethnicity Disclosure

Voluntary Race/Ethnicity Disclosure Question

- ❑ Hispanic or Latino
- ❑ White (Not Hispanic or Latino)
- ❑ Black or African American
- ❑ Asian
- ❑ Native Hawaiian or Other Pacific Islander
- ❑ American Indian or Alaska Native
- ❑ Two or More Races
- ❑ I choose not to identify

Voluntary for All Applicants.

Submit Application

Now Submit

Community Responsive Mini Grants
Application Phases

PHASE 1 Complete

Your Application has been submitted

1. An email confirmation and a copy of the submitted application will be sent to the email used in the application.

PHASE 2

Application Selection Process

1. First 5 Solano reviews and scores application.
2. Applicants who are selected will be notified via email with an Intent to Award letter.
3. Applicants not selected will be notified via email.

PHASE 3

Applicant Agreements

1. Applicants selected will receive via email a scope of work and be required to complete legal agreement and return to First 5 Solano.
2. Applicant may need to submit W9 and vendor application if applicant is new too First 5 Solano mini grants.

PHASE 4

Complete Activity and Grant Report

1. Once all required documents are returned and processed, funding will be issued within 14 days.
2. Start your Activity!
3. After Activity or event is complete. Submit Grant Activity report (can located on website). Report must be submitted no later than 30 days after activity or event ends.

Congratulations!