

County of Solano
Community Healthcare Board
Regular Meeting

December 15, 2021

12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in number: 1-323-457-3408 and Conference ID: 446 778 066# (new ID)

Due to the Board's AB 361 findings on 11/17/2021, and COVID-19 social distancing requirements, the Community Health Board meetings will be held via teleconference. To join in for audio only, please use the dial in number and Conference ID above.

The County of Solano Community Health Board does not discriminate against persons with disabilities. If you wish to participate in the meeting and you require assistance to do so, please call Solano County Family Health Services at 707-784-2170 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to the meeting.

Public Comment: To submit public comment, please see the options below.

Mail:

If you wish to address any items listed on the Agenda by written comment, please submit comments in writing to FHS Community Healthcare Board Clerk by U.S. Mail. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The mailing address is: Solano County H&SS, ATTN: FHS CHB Clerk (MS 5-240), P. O. Box 4090, Fairfield, CA 94533. Copies of comments received will be provided to the Board and will become part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing 1-323-457-3408, and Conference ID: 446 778 066#. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

Non-confidential materials related to an item on this Agenda, submitted to the Board after posting of the agenda at: https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and Family Health Service clinics located at 1119 E. Monte Vista, Vacaville, CA; 2101 Courage Drive, Fairfield, CA; 2201 Courage Drive, Fairfield, CA; and 365 Tuolumne Drive, Vallejo, CA., will be updated at https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and emailed upon request. You may request materials by contacting the Clerk at 707-784-2170.

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AGENDA

1) CALL TO ORDER – 12:00 PM

- a) Welcome
- b) Roll Call

2) UPDATE BY DEPUTY COUNTY COUNSEL

At the November 17, 2021 meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of December 17, 2021, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

ACTION ITEM: Consider making the findings that:

- i) Pursuant to Government Code section 8625, Governor Gavin Newsom declared a State of Emergency in the State of California on March 4, 2020, as a result of the threat of the Coronavirus (COVID-19) pandemic; and the proclaimed State of Emergency remains in effect; and,
- ii) As of the date of this Meeting, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,
- iii) The California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations (CCR), Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and
- iv) Based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D), the Board finds that state or local officials have

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- imposed or recommended measures to promote social distancing; and,
- v) California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and,
 - vi) Board members and members of the public interested in the issues brought before the Board are predominantly involved with a frontline community healthcare clinic, which has been shown to be particularly risky setting for COVID-19 transmission, requiring increased Occupational Safety and Health Administration (OSHA) safety standards; and,
 - vii) As a result, the Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations’ issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D) and holding meetings in person would present imminent risks to the health or safety of attendees; and
 - viii) The Board will conduct open and public remote teleconferencing meetings in accordance with AB 361 immediately upon making these findings until the earlier of (1) January 15, 2022, or (2) such time that the Board makes subsequent findings in accordance with Government Code section 54953(e)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3).

3) APPROVAL OF THE AGENDA

4) APPROVAL OF THE OCTOBER 17, 2021, MEETING MINUTES

5) PUBLIC COMMENT

This is the opportunity for the Public to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Due to COVID-19, the public can join as audio only. If you would like to make a comment, please announce your name and the topic you wish to comment and limit comments to three (3) minutes.

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6) PROJECT DIRECTOR / CLINIC OPERATIONS OFFICER REPORT

- a) Health Center Operations Update
- b) Staffing Update
- c) 340B Application
- d) Federal Tort Claims Act (FTCA) Application

7) OPERATIONS COMMITTEE UPDATE REPORTS

- a) 2019 – 2022 Strategic Plan Update – Dona Weissenfels
- b) Quarterly Quality Improvement Report – Dr. Michele Leary
- c) Service Area Competition (SAC) Application--Noelle Soto

8) UNFINISHED BUSINESS

Credentialing Privileging Policy and Procedure – This item will be presented to the Board for approval, pending completion of policy review by Compliance

9) DISCUSSION

- a) Review handout of previous Executive Positions: Election Results
- b) Review Bylaws, Article X: Officers
- c) Board Nominations for Executive Positions: Chair, Vice Chair & Member at Large

10) ACTION ITEM

- a) Accept Resignation of Jim Jones, Vice Chair
- b) Board Elections will be an open vote process due to meeting restrictions:
 - 1. Each Nominee will make a brief statement.
 - 2. One person will be elected for each position: Chair, Vice Chair and Member at Large.
 - 3. After votes are tallied, the board will vote to approve the appointments of Board Members elected.
 - 4. Election process is now turned over to the CHB Clerk, Danielle Seguerre-Seymour
- c) The Board will consider approval of the Service Area Competition (SAC) Application
- d) Consider approval of the 2022 Community Healthcare Board Calendar

11) BOARD MEMBER COMMENTS

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12) PARKING LOT (These items are postponed, until further notice.)

- a. Compliance Training and Robert's Rules Review
- b. Health Center Marketing Campaign & Website Design
- c. The IHI Quadruple Aim Initiative * Health Center Practices*

13) NEXT COMMUNITY HEALTHCARE BOARD MEETING

DATE: January 19, 2022
TIME: 12:00 PM
TO JOIN: Telephone Conference Call
Dial: +1-323-457-3408, Conference ID: 446 778 066#

14) ADJOURN



County of Solano Community Healthcare Board

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REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, October 20, 2021

Video and Telephone Conference Call

Members Present:

At Roll Call: Ruth Forney, Jim Jones, Mike Brown, Miriam Johnson, Brandon Wirth, Anthony Lofton, Gerald Hase, Katrina Morrow and Tracee Stacy

Members Absent: Sandra Whaley.

Staff Present:

Dr. Bela Matyas, Dr. Michele Leary, Dr. Sneha Innes, Dona Weissenfels, Toya Adams, Noelle Soto, Debbie Vaughn, Clarisa Sudarma, Tess Lapira, Nina Delmendo, Janine Harris, Cheryl Esters, Jannett Alberg, Thomas West, Dr. Rebekah Kim, Danielle Seguerre-Seymour, and Patricia Zuñiga

1) Call to Order – 12:04 p.m.

- a) Welcome
- b) Roll Call

2) Update by Deputy County Counsel

- a) Update on AB 361 – signed by Governor Newsom on September 16, 2021, revises Government Code section 54953 of the Brown Act and permits legislative bodies to hold meetings via teleconference without compliance with the requirements of Government Code section 54953(b)(3), subject to certain conditions. The Deputy County Counsel, Clarisa explained that in order to continue virtual meetings, the findings of AB 361, must be met and then the Board Members took a vote, whether meeting in person would pose imminent danger to their health.
 - i) ACTION ITEM: The Board will consider making the findings as noted in Agenda item 2) a) i), ii), iii), iv) and v), due to the COVID-19 Pandemic, whether it may pose imminent danger, to the Board Members to meet in person, and if the Board makes subsequent findings to pose imminent danger, thus Board may continue to teleconference.

Motion: To adopt the findings of the Governor's Bill AB 361, because meeting in person poses imminent risk, to the health of the Board Members and attendees and vote to continue to meet virtually, without having to do the noticing as required by the Brown Act.

Motion by: Jim Jones and seconded by Brandon Wirth

Discussion: Board Member Tracee Stacy mentioned that at the last meeting the Board voted that meeting in person does pose imminent risk.

Ayes: Ruth Forney, Jim Jones, Mike Brown, Anthony Lofton, Gerald Hase, Katrina Morrow

Nays: Brandon Wirth, Tracee Stacy

Abstain: Miriam Johnson

Motion Carried – The Board moved forward with a virtual meeting.



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3) Approval of October 20, 2021, Agenda

Motion: To approve the October 20, 2021, Agenda

Motion by: Brandon Wirth and seconded by Katrina Morrow

Discussion: None

Ayes: Ruth Forney, Jim Jones, Mike Brown, Miriam Johnson, Brandon Wirth, Anthony Lofton, Gerald Hase, Katrina Morrow and Tracee Stacy

Nays: None

Abstain: None

Motion Carried

4) Approval of the September 15, 2021, Meeting Minutes

Motion: To approve the September 15, 2021, Meeting Minutes

Motion by: Miriam Johnson and seconded by Brandon Wirth

Discussion: None

Ayes: Ruth Forney, Jim Jones, Mike Brown, Miriam Johnson, Brandon Wirth, Anthony Lofton, Gerald Hase, Katrina Morrow and Tracee Stacy

Nays: None

Abstain: None

Motion Carried

5) Public Comment

- a) Nina Delmendo, mentioned that she wanted to follow up on a question about expenditure, from the last Board Meeting. A Board Member wanted to know why the amount was so high. Nina was advised by the Chair, Ruth Forney, to address this at Agenda Item 7., Operations Committee Update Reports.

6) Project Director/Chief Executive Officer Report

- a) Health Center Operations Update
 - i) Dona Weissenfels, mentioned that she believed patient care and patient access is a high priority and that there are two baskets. One internal and the other is external.
 - ii) Dona mentioned that she officially has been with Solano County for 30 days and was working on the FY 2022/2023 budget with the Family Health Services (FHS) Team and she learned a lot.



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- iii)
 - iv) Dona shared her 90-day plan with the Board. She shared the internal aspects, which included to meet with all the FHS staff, at all the locations, then ask Jack to share his knowledge with her about contracts, for example. She will email staff and will be more present in the clinics. The external aspects include submitting a work plan to Gerald Huber, including topics, such as NextGen Electronic Health Records (EHR) optimization, the Vallejo Dental Clinic expansion, and the 340B prescription program.
 - v) She met with Partnership Healthcare of California (PHC) and with the Family Health Services (FHS) Quality Team and wants to address clinic consolidation concerns, how the patients could have been better notified. There is a plan to add a portal to notify patients via text messaging.
 - vi) Board Member Brandon Wirth thanked Dona for joining and wanted to know why the difficulty in hiring Clinic Registered Nurses. The response was it was due to a variety of reasons. Some declined the interview, or didn't show for the interview, or the candidate didn't meet the 1-year experience requirement or ultimately it was not a good fit.
- b) Staffing Update
- i) Dona explained that she would like to see the hiring process possibly streamlined and keep it consistent. She mentioned that Toya Adams is the Hiring Manager and there is a former employee asking to be reinstated. Her priority is getting providers on board and the hiring team has been struggling with hiring a Clinic Registered Nurse.
 - ii) Toya Adams mentioned interviews have been held for various positions, such as Medical Assistants, Clinic Registered Nurses and providers.

7) Operations Committee Update Reports

- a) Update on Service Area Competition (SAC) Application – Noelle Soto
- i) Noelle explained this our Health Resources and Services Administration (HRSA) application for both healthcare for the homeless and overall health center populations, the one we had as our most recent site visit. It is a competitive, continuing, application period, and last year due to the pandemic in 2020 it was extended through 2021 and another extension for period of performance through 2022. This is the first competing, continuation application since the pandemic inception and it is for the period of May 1, 2022, through April 30, 2025. Each year our funding is for \$1,725,661.00, a predetermined amount by HRSA and identical to the current amount we are receiving annually.
 - ii) Noelle explained the application is submitted in two phases and is based on the performance period May 2022 through April 2025. The first phase was due 10/4/21 and the second phase will be due 11/3/2021. At the next meeting she will present on the submissions that will have been reviewed by HRSA on the topics of the impact of the COVID pandemic on clinic operations and the populations and our response.
 - iii) She appreciated the teams effort in getting this application completed.
 - iv) It was noted that ideally, the Board should approve the application, before it is submitted to HRSA, but there are no consequences that it was submitted prior to Board approval, as long as the application is approved.
- b) Nina responded to a question raised, by a Board Member, at the September meeting when she reported the financial report, regarding the PARS Retirement line item, in the salaries and benefits section. The working budget was \$12,207, and YTD was \$20,363. Per the Auditor Controller Office, it applies to senior and executive management, and elected officials, hired



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prior to May 2012, who have retired and worked for other public or government agencies. It is a select group of employees. Per the auditor's office, there was an error in the projection module and they are looking into it and the amount was understated.

8) Unfinished Business

- a) Credentialing Privileging Policy and Procedure – This item will be presented to the Board for approval, pending completion of policy review by Compliance.
 - i) It was mentioned that this item is not ready for discussion and when it is completed, it will be presented to the Board for review and approval.

9) Discussion

- a) Consumer Advocacy for Patients' Concerns
 - i) Notice given to patients about changes within the clinics, in a timely manner.
 - Board Member Miriam, mentioned that patients were not notified in a timely manner of the clinic changes.
 - She also mentioned there was a lack of communication and she considered looking elsewhere for her medical care and didn't feel safe.
 - ii) Continue quality care and keeping patients informed, during staff shortage.
 - Board Member Miriam shared feedback she has received from patients that they felt they were not getting the continuity of care, from the clinics, as they have been in the past. People felt they were not told of their results of tests. She gave an example, that when at a specialist appointment, the doctor asked the patient about their problem, instead of telling the patient why they were at the appointment. The patient is not being informed of their medical issues.
 - Miriam and Brandon wanted to know if there was something in place and asked if the Board Members could be kept informed of the grievances or be notified at the meeting on a regular basis. It was mentioned there is a grievance process in place, but due to staff shortage, and in the past, this process has not been working well. It was noted that Dona and Cheryl, will meet to improve this process.
 - Miriam also mentioned that a lot of patients speak other languages, and some don't know about the grievance process.
 - Dona mentioned a dashboard was in the works and grievances could be included.
 - Miriam suggested patient surveys, so an idea of patients concerns.
- b) Resolution passed by the Board of Supervisors on September 28, 2021, recognizing "National Health Center Week"
 - i) Chair, Ruth Forney, wanted to notify everyone about the Resolution and that she mentioned Family Health Services (FHS), Health Centers be recognized at the Board of Supervisors Meeting. She didn't want FHS to be left out.
- c) Review process and timeline for submitting agenda items to be included on Board Agendas and Agenda Packet. Ruth reviewed the timeline noted in this agenda item.
 - i) Executive Committee meets the first Wednesday of each month, 10:00a.m.
 - ii) Communicate any agenda items, prior to Executive Committee Meeting.



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- iii) After the Executive Committee Meeting, the Community Healthcare Board Clerk needs to receive the necessary documents, to be included in the agenda packet, by the Tuesday, following the Executive Committee Meeting.

10) Board Member Comments

- a) Miriam mentioned that she was planning on stepping down, due to personal reasons, but after listening to Dona, who made her feel more comfortable, she decided to hold off on stepping down.
- b) Katrina thanked Miriam for staying and welcomed Dona.
- c) Chair Ruth brought up the subject of rebranding of the clinics and asked that the possibility be at least discussed with Health and Social Services, (H&SS), Administration. Jerry Huber, the H&SS Director agreed to rebrand the clinics in the future and after the 20129 HRSA Operations Site Visit, HRSA offered to include their logo.

11) Parking Lot (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design
- c) The IHI Quadruple Aim Initiative *Health Center Practices*

12) Next Community Healthcare Board Meeting

DATE: November 17, 2021
TIME: 12:00 p.m.
TO JOIN: Telephone Conference Call
Dial: 1-323-457-3408, Conference ID: 446 778 066#

13) Adjourn

Meeting was adjourned at 1:23 p.m.

Handouts:

- Resolution No. 2021 – Resolution of the Solano County Board of Supervisors recognizing National Health Center Week locally commemorated on September 28, 2021, in Solano County.

Garamendi Discusses Efforts for Solano Businesses, Healthcare, and First Responders During Solano County Work Day



November 29, 2021 | Press Release

SOLANO COUNTY, CA—Today, Congressman John Garamendi (D-CA) hosted a District Work Day in Solano County where he met with first responders, healthcare providers, and local business leaders to discuss the work he's doing in Congress to support them and their contributions to the community.

First, Garamendi met with a group of Solano County police and fire chiefs to discuss their use of funding for first responders that was included in the *American Rescue Plan* that Garamendi helped enact into law this year. They also discussed the additional support for first responders that's included in the "Build Back Better Act" that Garamendi helped pass in the U.S. House of Representatives on November 19th.

Next, Garamendi joined John Vazquez, Chair of Solano County Board of Supervisors, and Ruth Forney, Chair of the Board of Governors of Solano County Family Health Services, for a tour of a Solano County Family Health Services facility. During the tour, they discussed the \$32 million in funding Garamendi secured for centers in his Congressional District as part of the *American Rescue Plan*, as well as the \$10 billion that's included in the "Build Back Better Act" to help health centers update their facilities and improve their quality of care.

Finally, Garamendi met with two Solano County businesses—Jelly Belly and Made and Modern—to discuss their contributions to the local economy and the efforts Garamendi is leading in Congress to address supply chain issues and support local businesses and consumers.

"It was a pleasure to host a productive District Work Day in Solano County," **Garamendi said.** "I started the day off by meeting with Solano County police and fire chiefs. Solano's first responders provide an invaluable service to the community, and I work every day to support them through my work in Congress. Today, I received an update on how local firefighting and police departments have used the \$86 million I secured for Solano County through the *American Rescue Plan*. This funding has helped emergency services throughout Solano County remain strong despite the challenges posed by the COVID-19 pandemic.

"We also discussed the \$798 million in FEMA grants for fire departments and \$2.5 billion for community-oriented policing service grants I voted for this month as part of the "Build Back Better Act." I look forward to this critically important bill passing the Senate and becoming law so its much-deserved support can be in the hands of Solano County's first responders," **Garamendi continued.**



Garamendi Meets with First Responders in Solano County

"After meeting with Solano County first responders, I had the pleasure of touring a Solano County Family Health Services facility with Supervisor John Vasquez and Chair Ruth Forney. We discussed the \$32 million I secured for health centers in my Congressional District as part of the *American Rescue Plan*. This has helped local health centers stay afloat during the pandemic and administer lifesaving

COVID-19 vaccines to residents for free. We also discussed the support the *American Rescue Plan* includes to lower monthly healthcare premiums by an average of \$50 per person and empower nearly 15 million Americans to sign up for affordable healthcare. In Congress, I've worked to build upon this work by voting to pass the "Build Back Better Act," which includes an additional \$10 billion to help health centers upgrade facilities and equipment and provide good-quality care to the communities they serve," **Garamendi continued.**



Garamendi Tours a Solano County Family Health Services Facility

"I ended the day by meeting with Made and Modern and Jelly Belly—two Solano County businesses that provide good-paying jobs with excellent benefits," **Garamendi continued.** "In Congress, I'm a leading advocate for 'Make it in America' and 'Buy America' policies that support American manufacturers and workers. I frequently host Manufacturing Advisory Roundtables with Solano County manufacturers to share ideas and information that support the local job-creating manufacturing community. Jelly Belly and Made and Modern are two Solano County 'Make it in America' success stories. Their products are made in Solano County with local workers and provide a vital economic stimulus to the region. Today, we discussed their work and my recent efforts to support American businesses through my 'Ocean Shipping Reform Act (/media/press-releases/rep-garamendi-johnson-introduce-ocean-shipping-reform-act).' This bill will help address the ongoing issues with America's supply chain and ensure American businesses receive the supplies they need at an affordable price. The legislation will also support American exporters and address the ongoing trade imbalances the

United States has with other nations. The legislation is set to pass the U.S. House of Representatives next week, and I will work tirelessly to ensure it becomes law to support local businesses like Made and Modern and Jelly Belly.



Garamendi Meets with

Made and Modern and
Jelly Belly

"It is an honor to represent Solano County in Congress," **Garamendi continued.** "As your Representative, I will always work to find innovative solutions to the issues we face, and I look forward to continuing this critically important work for the Solano County community in the years ahead," **Garamendi concluded.**



**Community Healthcare Board Clinical Quality Improvement Report
Solano County Family Health Services
Month: November 2021**

TABLE OF CONTENTS

The below information reflects critical components related to Risk Management & Quality Improvement activities for Family Health Services:

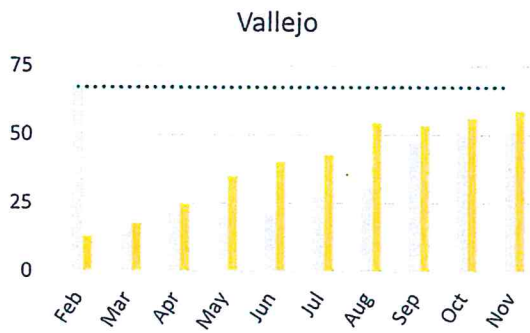
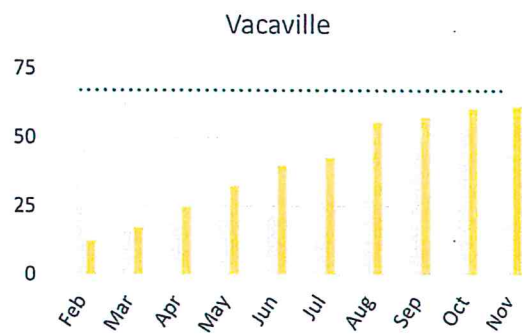
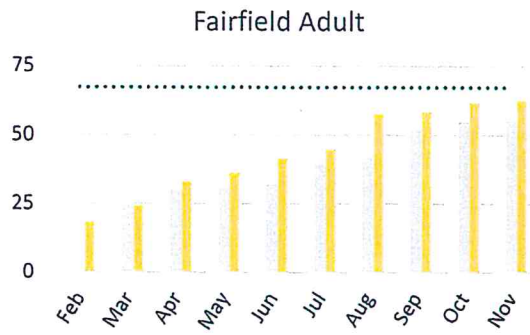
- I. Clinical Quality

I. CLINICAL QUALITY

Terms Defined

Quality Improvement Program (QIP)- financial incentive program from Partnership HealthPlan of California to primary care providers for meeting specific performance thresholds. QIP clinical measures look only at data for patients with Partnership HealthPlan of California insurance plans during calendar year 2021.

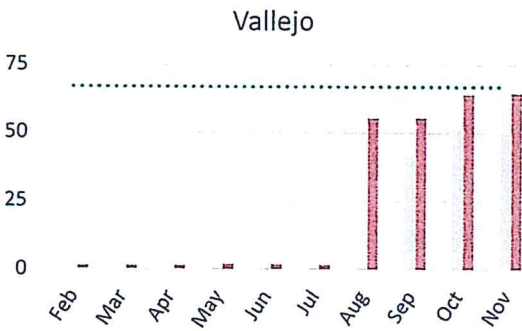
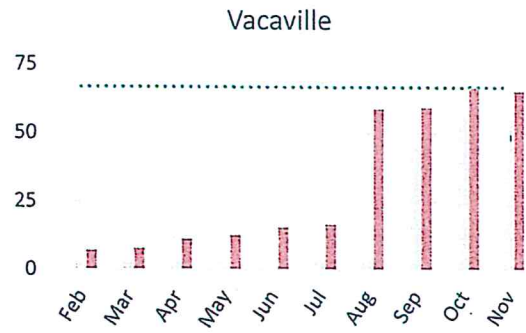
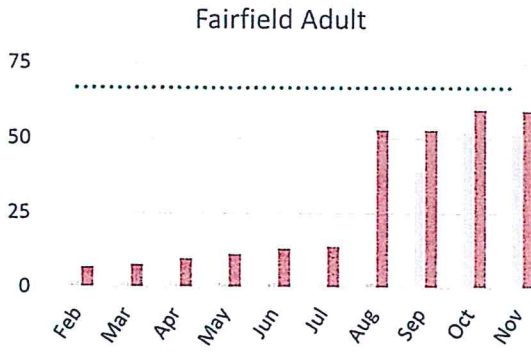
QIP Diabetes HbA1c Good Control



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	62.71%	+29	67.15%
Vacaville	61.65%	+15	
Vallejo	58.87%	+39	

2019 2020 2021 Target

QIP Controlling High Blood Pressure

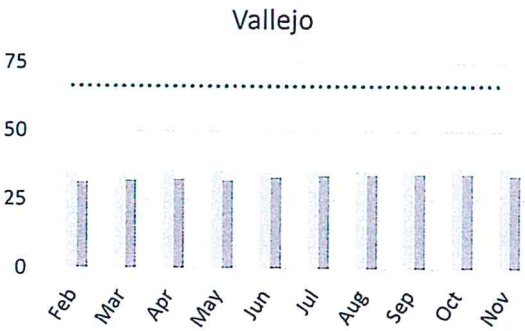
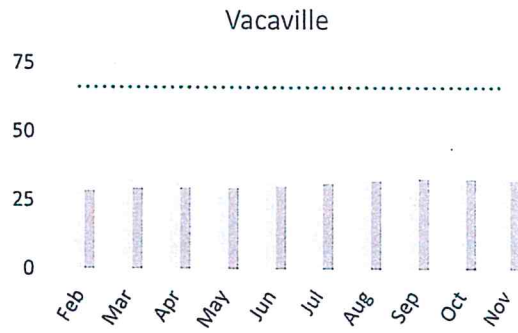
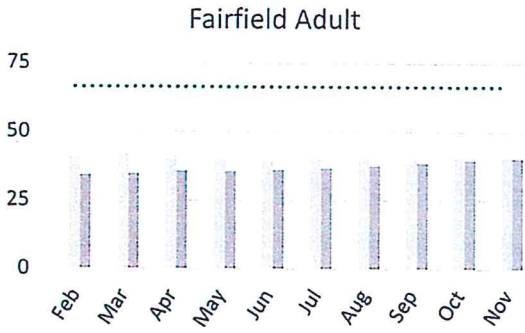


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	59.17%	+43	66.91%
Vacaville	65.24%	+4	
Vallejo	64.48%	+14	

2019 2020 2021 Target

Note: 1st manual upload of blood pressure readings completed in August

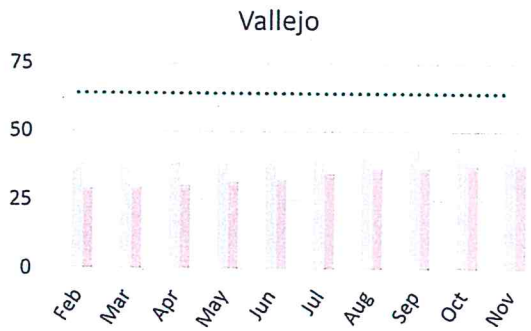
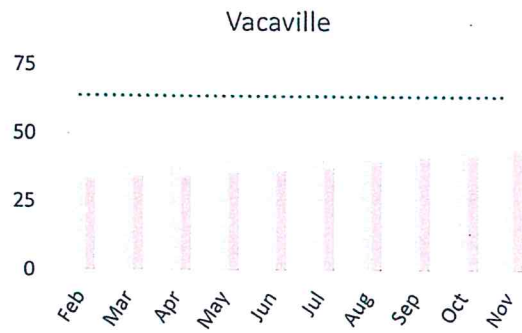
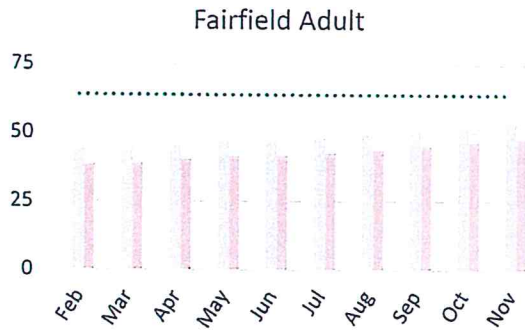
QIP Cervical Cancer Screening



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	40.38%	+722	66.49%
Vacaville	32.31%	+470	
Vallejo	33.88%	+861	

2019 2020 2021 Target

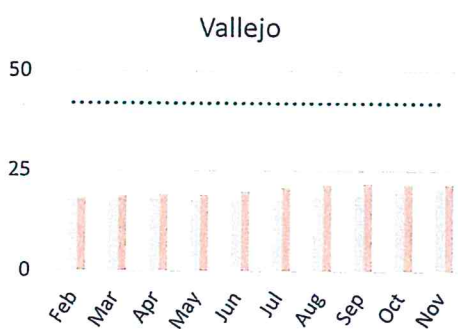
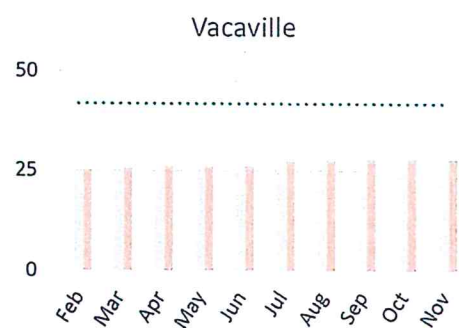
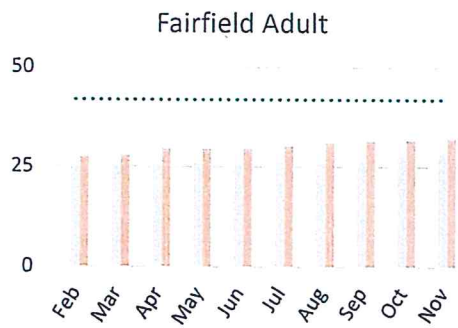
QIP Breast Cancer Screening



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	48.03%	+101	63.98%
Vacaville	44.73%	+46	
Vallejo	38.24%	+132	

2019 2020 2021 Target

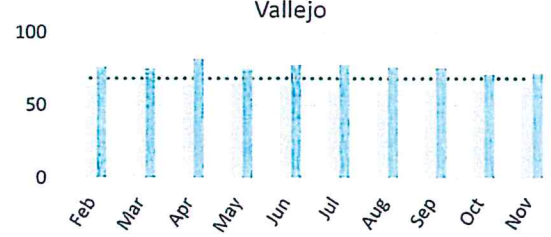
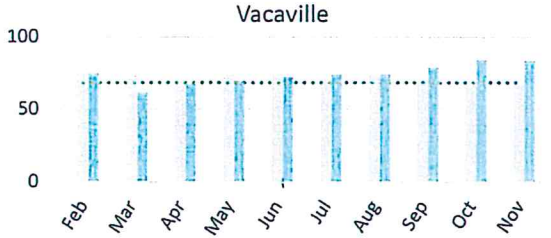
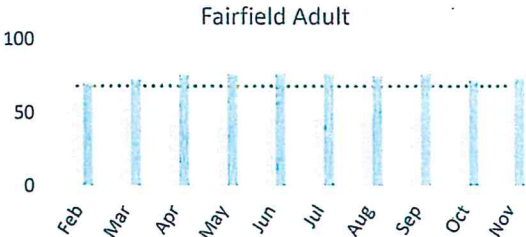
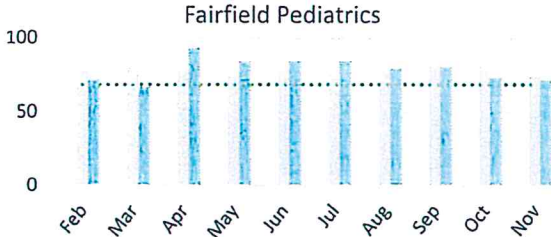
QIP Colorectal Cancer Screening



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Adult	32.18%	+171	41.84%
Vacaville	27.89%	+108	
Vallejo	21.59%	+318	

2019 2020 2021 Target

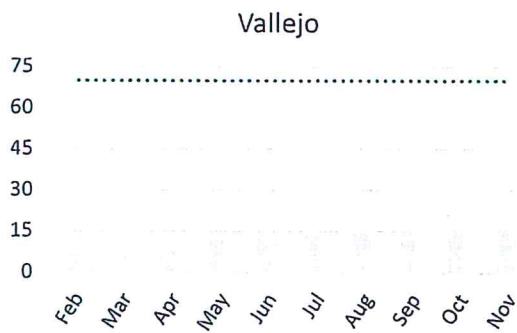
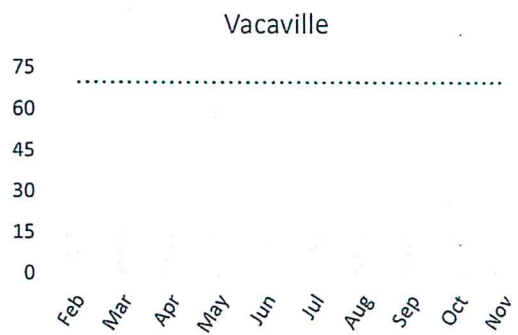
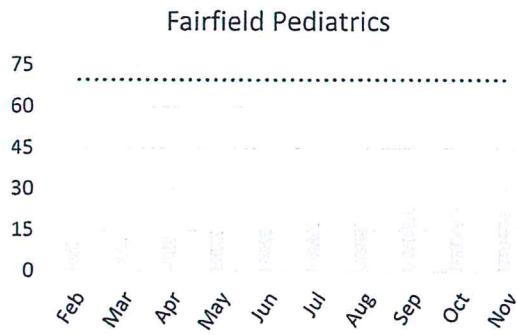
QIP Asthma Medication Ratio



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	71.43%	Target Met (0)	68.52%
Fairfield Adult	74.12%	Target Met (-4)	
Vacaville	83.78%	Target Met (-5)	
Vallejo	72.09%	Target Met (-3)	

2019 2020 2021 Target

QIP Well Child First 15 Months

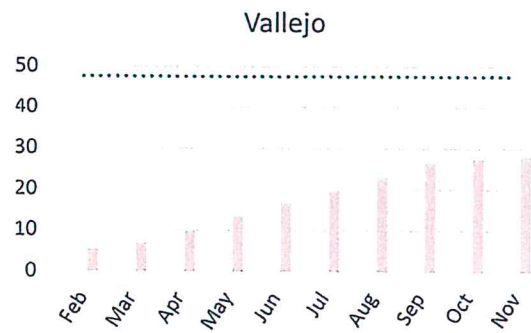
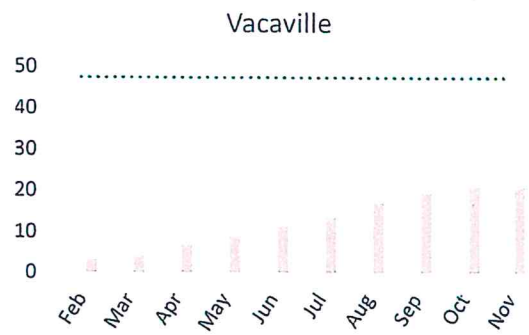
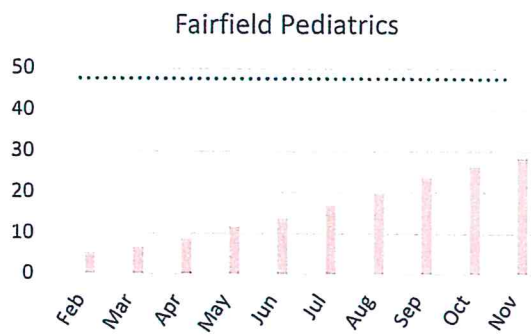


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	14.06%	+72	69.83%
Vacaville	16.67%	+23	
Vallejo	14.95%	+59	

2020 2021 Target

Note: New measure in 2020

QIP Child and Adolescent Well Care Visits

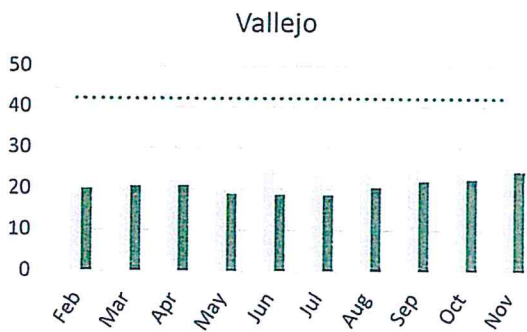
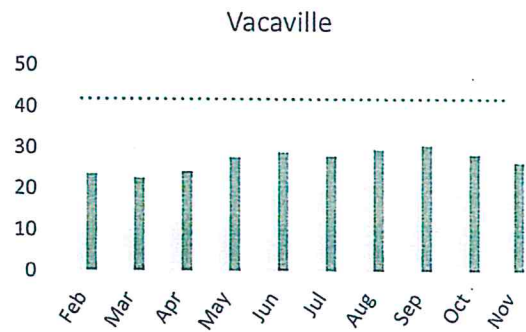
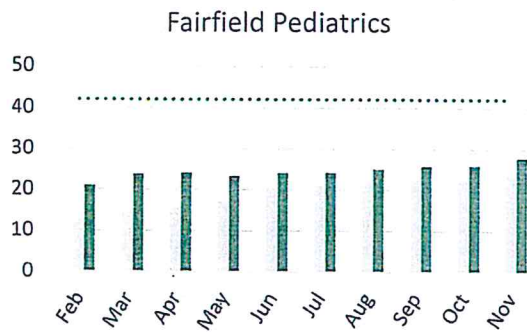


Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	28.48%	+754	47.54%
Vacaville	21.19%	+351	
Vallejo	28.05%	+597	

2021 Target

Note: New measure in 2021

QIP Childhood Immunizations



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	27.67%	+37	42.02%
Vacaville	26.47%	+16	
Vallejo	24.18%	+33	

2019 2020 2021 Target

Note: Three additional immunizations added to this measure in 2020

QIP Adolescent Immunizations

Fairfield Pediatrics



Vacaville



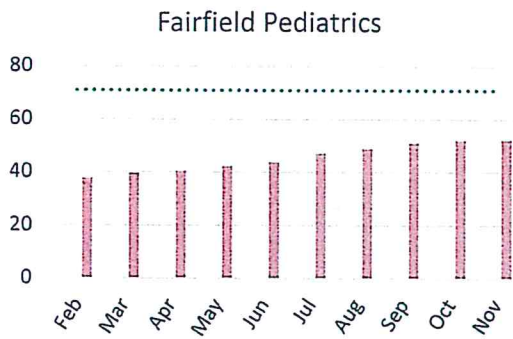
Vallejo



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	28.95%	+31	40.39%
Vacaville	28.57%	+12	
Vallejo	29.29%	+27	

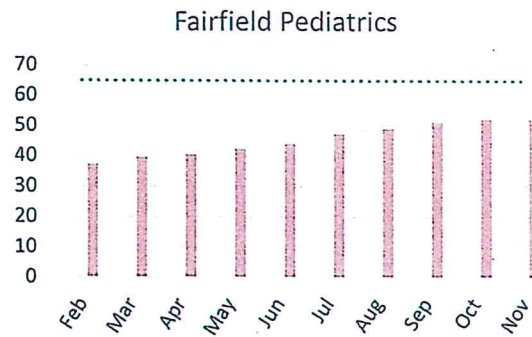
2019 2020 2021 Target

QIP Counseling for Nutrition for Children/Adolescents



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	52.28%	+278	70.92%

QIP Counseling for Physical Activity for Children/Adolescents



Site	Current Score	Number of Patients Needed to Meet Target	Target Score
Fairfield Pediatrics	52.50%	+227	64.96%

2021 Target

Note: New measure in 2021

County of Solano - Family Health Services Budget Summary
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

REVENUE	Federal	Non-Federal	Total
The largest source of revenue is program income. The base section 330 grant provides 6% of the overall Health Center Program Budget.			
Federal Health Center Program Grant	\$ 1,725,661		\$ 1,725,661
State Government		\$ 3,026,585	\$ 3,026,585
Local Government		\$ -	\$ -
Private Grants/Contracts/Other		\$ 5,924,654	\$ 5,924,654
Program Income		\$ 20,641,666	\$ 20,641,666
TOTAL	\$ 1,725,661	\$ 29,592,905	\$ 31,318,566

EXPENDITURES	Federal	Non-Federal	Total
A. PERSONNEL	\$ 1,099,142	\$ 11,749,145	\$ 12,848,287
B. FRINGE BENEFITS	\$ 626,519	\$ 6,810,309	\$ 7,436,828
C. TRAVEL	\$ -	\$ 36,777	\$ 36,777
D. EQUIPMENT	\$ -	\$ 41,500	\$ 41,500
E. SUPPLIES	\$ -	\$ 1,165,673	\$ 1,165,673
F. CONTRACTUAL	\$ -	\$ 1,823,032	\$ 1,823,032
G. CONSTRUCTION	\$ -	\$ -	\$ -
H. OTHER	\$ -	\$ 4,057,683	\$ 4,057,683
I. INDIRECT COSTS	\$ -	\$ 3,908,786	\$ 3,908,786
TOTAL BUDGET	\$ 1,725,661	\$ 29,592,905	\$ 31,318,566

*Annualized requested funding

County of Solano - Family Health Services Personnel Justification Table
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

REVENUE	Total
Health Center Program (HCP) Grant	\$ 1,725,661
Community Health Center (CHC)	\$ 1,294,245
Health Care for the Homeless (HCH)	\$ 431,416

Last Name	First Name	Position Title	FTE to Support Activities**	Final Outcome (Fed Amount Requested)
ADMINISTRATION				
Adams	Toya	Health Services Manager	0.1098	\$ 12,192
Gonzales-Smith	Anna Mae	Health Services Manager	0.1098	\$ 12,598
Harris	Janine	Policy & Financial Analyst	0.1098	\$ 13,737
Soto	Noelle	Project Manager	0.1098	\$ 10,948
Weissenfels	Dona	Clinic Operations Officer	0.1098	\$ 17,433
Wink	Wendy	Medical Records Supervisor	0.1098	\$ 8,253
			0.66	\$ 75,161
BEHAVIORAL HEALTH STAFF				
Coudright	Elizabeth	Mental Health Clinician (Lic)	0.1098	\$ 12,539
Gonzalez	Maria	Mental Health Clinician (Lic)	0.1098	\$ 12,447
Robles	Thy	Mental Health Clinician (Lic)	0.1098	\$ 12,233
			0.33	\$ 37,219
DENTAL STAFF				
Ahmad	Trisha	Dental Assistant (Registered)	0.1098	\$ 6,579
Basaran	Ismail	Dentist	0.1098	\$ 18,338
Cervantes-Prado	Veronica	Dentist	0.1098	\$ 9,735
Chase	Ana Lou	Dental Assistant (Registered)	0.1098	\$ 6,793
Dhillon	Sukhjinder	Dentist	0.1098	\$ 15,575
Escobedo	Guadalupe	Dental Assistant (Registered)	0.1098	\$ 6,464
Foss Packer	Amy	Dental Assistant (Registered)	0.1098	\$ 6,579
Garcia	Nilda	Dental Assistant (Registered)	0.1098	\$ 6,793
Green	Tabatha	Dental Assistant (Registered)	0.1098	\$ 6,579
Harris	Nicole	Dental Assistant (Registered)	0.1098	\$ 3,289
Herman	Kyle	Dental Assistant (Registered)	0.1098	\$ 5,863
Innes	Sneha	Dentist Manager	0.1098	\$ 21,551
Jow	John	Contract Employee-Professional	0.1098	\$ 21,697
Kahlon	Kamaljit	Dental Assistant (Registered)	0.1098	\$ 6,579
Lee	Jina	Dentist	0.1098	\$ 19,255
Mckee	Victoria	Dental Assistant (Registered)	0.1098	\$ 5,937
Pinkela	Lynne	Dental Assistant (Registered)	0.1098	\$ 6,579
Robinson	Trielle	Dental Assistant (Reg Lead)	0.1098	\$ 6,824
Rodriguez	Jennifer	Dental Office Supervisor	0.1098	\$ 7,984
Rovirosa	Himilce	Dentist	0.1098	\$ 19,951
Soliz	Gayle	Dental Assistant (Registered)	0.1098	\$ 6,579
Tan	Maristela Grace	Dentist	0.1098	\$ 19,469
Thomas	Ralph	Dentist	0.1098	\$ 19,255
Torres	Maria	Dental Assistant (Reg Lead)	0.1098	\$ 7,038
Velazquez	Grisela	Dental Assistant (Registered)	0.1098	\$ 6,793
Wydeck	Mercedes	Dental Office Supervisor	0.1098	\$ 8,467
Yoon	Michael	Dentist	0.1098	\$ 19,255
			2.96	\$ 295,800
ENABLING STAFF				
Cumpas	Ashley	Health Education Specialist	0.1098	\$ 9,195
Stasio	Patrick	Health Assistant	0.1098	\$ 7,574

County of Solano - Family Health Services Personnel Justification Table
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

REVENUE	Total
Health Center Program (HCP) Grant	\$ 1,725,661
Community Health Center (CHC)	\$ 1,294,245
Health Care for the Homeless (HCH)	\$ 431,416

Last Name	First Name	Position Title	FTE to Support Activities**	Final Outcome (Fed Amount Requested)
			0.22	\$ 16,769
FACILITY & NON-CLINICAL SUPPORT				
Chavez	Sofia	Office Assistant II	0.1098	\$ 7,122
Dotson	Katreena	Office Assistant II	0.1098	\$ 5,789
Flores	Lucy	Office Assistant I	0.1098	\$ 5,793
Gabriel	Athena	Office Assistant II	0.1098	\$ 4,967
Guzman	Jaime	Accounting Clerk II	0.1098	\$ 7,038
Harbin	Lorielle	Office Supervisor	0.1098	\$ 8,051
Oloqui	Leiann	Accounting Clerk II	0.1098	\$ 6,483
Shaw	Craig	Office Assistant II	0.1098	\$ 6,524
Steele	Sarah	Office Assistant II	0.1098	\$ 6,250
Steinberg	Karen	Office Assistant II	0.1098	\$ 6,908
Toscano	Luis	Office Supervisor	0.1098	\$ 8,265
Seguerre-Seymour	Danielle	Office Assistant II	0.1098	\$ 6,250
Yarbrough	Yvette	Office Supervisor	0.1098	\$ 8,454
Zuniga-Gerhardt	Patricia	Administrative Secretary	0.1098	\$ 7,938
			1.54	\$ 95,832
MEDICAL STAFF				
Aguilar	Pamela	Medical Assistant	0.1098	\$ 6,780
Baldonado	Jocelyn	Medical Assistant (Lead)	0.1098	\$ 7,026
Baldwin	Josefina	Medical Assistant	0.1098	\$ 6,944
Bauer	Lydia	Medical Assistant	0.1098	\$ 6,566
Bautista	Jane	Medical Assistant	0.1098	\$ 6,129
Belocura	Marielou	Nurse Practition/PhysicianAsst	0.1098	\$ 15,700
Brennan	Deana	Licensed Vocational Nurse	0.1098	\$ 6,710
Camacho	Jessica	Medical Assistant	0.1098	\$ 6,566
Cardenas (Flores)	Nadia	Medical Assistant	0.1098	\$ 6,780
Carrillo	Teresa	Medical Assistant	0.1098	\$ 6,566
Castillo	Maribel	Medical Assistant	0.1098	\$ 6,944
Crowl	Hannah	Nurse Practition/PhysicianAsst	0.1098	\$ 15,700
Cuevas	Carmen	Medical Assistant	0.1098	\$ 6,944
DeCalderon	Alma	Medical Assistant	0.1098	\$ 6,944
Del Real	Claudia	Medical Assistant	0.1098	\$ 6,780
Del Real	Teresa	Medical Assistant	0.1098	\$ 6,780
Driskell	Lakeytha	Medical Assistant	0.1098	\$ 6,780
Duenas	Maria	Medical Assistant	0.1098	\$ 6,944
Ewing	Ivania	Medical Assistant	0.1098	\$ 6,780
Flores	Karen	Medical Assistant	0.1098	\$ 6,169
Gallego	Maria	Nurse Practition/PhysicianAsst	0.1098	\$ 10,369
Garcia	Ernesto	Medical Assistant	0.1098	\$ 6,944
Garcia	Esperanza	Medical Assistant	0.1098	\$ 6,467
Gomez	Aleli (Carla)	Medical Assistant	0.1098	\$ 6,944
Gonzalez	Andreina	Medical Assistant	0.1098	\$ 6,780
Hamilton	Alma	Medical Assistant	0.1098	\$ 6,780
Harrison	Ariana	Medical Assistant	0.1098	\$ 6,129
Hart	Angie	Medical Assistant	0.1098	\$ 6,253
Inton	Zosima	Nurse Practition/PhysicianAsst	0.1098	\$ 15,700
Jacinto	Frances Paulette	Clinic Registered Nurse (Sr)	0.1098	\$ 10,587

County of Solano - Family Health Services Personnel Justification Table
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

REVENUE	Total	
Health Center Program (HCP) Grant	\$	1,725,661
Community Health Center (CHC)	\$	1,294,245
Health Care for the Homeless (HCH)	\$	431,416

Last Name	First Name	Position Title	FTE to Support Activities**	Final Outcome (Fed Amount Requested)
Johnson	Ana	Medical Assistant	0.1098	\$ 6,944
Khan	Asma	Medical Assistant	0.1098	\$ 6,435
Krehlik	Jordan	Medical Assistant	0.1098	\$ 6,461
Landers	Tanaya	Medical Assistant	0.1098	\$ 6,566
Lopez	Alexandra	Medical Assistant	0.1098	\$ 6,566
Lopez	Tara	Medical Assistant (Lead)	0.1098	\$ 6,811
Maldonado	Consuelo	Medical Assistant	0.1098	\$ 7,272
Martin	Sylvia	Medical Assistant	0.1098	\$ 6,780
Mendez Leon	Thalia	Medical Assistant	0.1098	\$ 6,409
Milan	Marissa	Medical Assistant	0.1098	\$ 6,566
Miranda	Lizeth	Medical Assistant	0.1098	\$ 6,780
Nichols	Leah	Medical Assistant	0.1098	\$ 5,402
Olsen	Taylor	Clinic Registered Nurse (Sr)	0.1098	\$ 11,486
Pereira da Silva	Elena	Nurse Practition/PhysicianAsst	0.1098	\$ 15,700
Rendon	Veronica	Medical Assistant	0.1098	\$ 6,780
Reyes	Elisa	Medical Assistant	0.1098	\$ 6,780
Rivera	Graviela	Medical Assistant	0.1098	\$ 6,780
Robinson Thomas	Ashley	Medical Assistant	0.1098	\$ 5,402
Rosales	Luz Elena	Medical Assistant	0.1098	\$ 6,852
Sandoval	Yaneli	Medical Assistant	0.1098	\$ 6,566
Sandoval Esquivias	Eujenia	Medical Assistant	0.1098	\$ 6,780
Schayphen	Arlynschia	Medical Assistant	0.1098	\$ 6,566
Searcy	Amber L	Public Hlth Nurse	0.1098	\$ 10,352
Seil	Octavia	Medical Assistant	0.1098	\$ 5,955
Stoner	Maria	Nurse Practition/PhysicianAsst	0.1098	\$ 15,914
Ticzon	Zenia	Nurse Practition/PhysicianAsst	0.1098	\$ 15,700
Vaca	Sharon	Medical Assistant (Lead)	0.1098	\$ 6,811
Villarreal	Angelita	Medical Assistant (Lead)	0.1098	\$ 7,026
			6.37	\$ 455,927
PHYSICIANS				
Alota	Ofelia	Clinic Physician (Board Cert)	0.1098	\$ 21,884
Braden	Jeanah	Clinic Physician	0.1098	\$ 21,884
Chang	Han Kyo	Clinic Physician (Board Cert)	0.1098	\$ 21,884
Kinnevey	Christina	Clinic Physician (Board Cert)	0.1098	\$ 13,427
Leary	Michele	Chief Medical Officer	0.1098	\$ 21,884
Tandinco	Imelda	Clinic Physician	0.1098	\$ 21,483
			0.66	\$ 122,446
Total			12.74	\$ 1,099,154

Staff will not exceed 1.0 FTE grants 57% \$ 626,507
 *Use this column only when the salary is over the limitation of \$199,300 TOTAL \$ 1,725,661

County of Solano - Family Health Services Budget Narrative
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

REVENUE	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
The largest source of revenue is program income. The base section 330 grant provides 6% of the overall Health Center Program Budget.					
Federal Health Center Program Grant	\$ 1,294,245	\$ 431,416	\$ 1,725,661	\$ -	\$ 1,725,661
State Government				\$ 3,026,585	\$ 3,026,585
Local Government				\$ -	\$ -
Private Grants/Contracts/Other				\$ 5,924,654	\$ 5,924,654
Program Income				\$ 20,641,666	\$ 20,641,666
TOTAL	\$ 1,294,245	\$ 431,416	\$ 1,725,661	\$ 29,592,905	\$ 31,318,566

EXPENDITURES	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
A. PERSONNEL					
Grant positions are detailed below and in Form 2 Staffing Profile					
Administration	\$ 56,371	\$ 18,790	\$ 75,161	\$ 784,093	\$ 859,254
Behavioral Health Staff	\$ 27,914	\$ 9,305	\$ 37,219	\$ 388,278	\$ 425,497
Dental Staff	\$ 221,846	\$ 73,949	\$ 295,795	\$ 3,085,791	\$ 3,381,586
Enabling Staff	\$ 12,577	\$ 4,192	\$ 16,769	\$ 174,939	\$ 191,708
Facility & Non-Clinical Support Staff	\$ 71,873	\$ 23,958	\$ 95,831	\$ 999,723	\$ 1,095,554
Medical Staff	\$ 341,942	\$ 113,981	\$ 455,923	\$ 4,756,266	\$ 5,212,189
Physicians	\$ 91,833	\$ 30,611	\$ 122,444	\$ 1,560,055	\$ 1,682,499
TOTAL PERSONNEL	\$ 824,356	\$ 274,786	\$ 1,099,142	\$ 11,749,145	\$ 12,848,287
B. FRINGE BENEFITS					
The fringe benefit rate varies by position, we assumed a 57% average. These benefits include: FICA (7%), Retirement (28%), Medical/Dental/Vision (18%), Worker's Compensation/Unemployment Insurance (2%), and Miscellaneous (2%).					
	\$ 469,889	\$ 156,630	\$ 626,519	\$ 6,810,309	\$ 7,436,828
TOTAL FRINGE BENEFITS	\$ 469,889	\$ 156,630	\$ 626,519	\$ 6,810,309	\$ 7,436,828
C. TRAVEL					
Detail travel costs consistent with established travel policy and in compliance with 45 CFR §75.474					
Conferences and Mileage					
National Healthcare for the Homeless Council (NHCHC) Annual Conference (two staff)			\$ -	\$ 36,777	\$ 36,777
National Association of Community Health Centers (NACHC), California Primary Care Association (CPCA) and Nextgen national, state, and regional meetings				\$ -	\$ -
Mileage for staff attending meetings, working satellite clinics, providing outreach/enabling services, and HCH program-related events				\$ -	\$ -
TOTAL TRAVEL	\$ -	\$ -	\$ -	\$ 36,777	\$ 36,777

County of Solano - Family Health Services Budget Narrative
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

EXPENDITURES	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
D. EQUIPMENT					
Replacement of medical/dental equipment at end of useful life			\$ -	\$ 41,500	\$ 41,500
TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ 41,500	\$ 41,500
E. SUPPLIES					
Books and Subscriptions			\$ -	\$ 10,000	\$ 10,000
Computers, Printers, Scanners			\$ -	\$ 139,200	\$ 139,200
Ergonomic Items			\$ -	\$ 25,206	\$ 25,206
Fuel			\$ -	\$ 1,643	\$ 1,643
Household Expenses			\$ -	\$ 24,633	\$ 24,633
Medical/Dental Supplies			\$ -	\$ 411,530	\$ 411,530
Miscellaneous			\$ -	\$ 14,387	\$ 14,387
Clothing & Protective Equipment/Supplies (\$3,120)			\$ -	\$ -	\$ -
Managed Print (\$16,388)			\$ -	\$ -	\$ -
Office Supplies			\$ -	\$ 59,930	\$ 59,930
Pharmaceuticals			\$ -	\$ 433,180	\$ 433,180
Postage			\$ -	\$ 26,186	\$ 26,186
Records Storage			\$ -	\$ 4,558	\$ 4,558
Small Office Equipment			\$ -	\$ 15,220	\$ 15,220
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ 1,165,673	\$ 1,165,673
F. CONTRACTUAL					
Direct services/patient care costs are budgeted for a portion of the provider services provided by Touro University, locum tenens to cover vacation and other leave for medical/dental providers, RN's, and other staff, as well as, specialty care referrals. Consulting services are for business and program development. Professional services are for program compliance, provider recruitment and training.					
Consulting Services (Non-Patient Care)			\$ -	\$ 279,000	\$ 279,000
Contracted Direct Services (Medical and Dental)			\$ -	\$ 1,091,000	\$ 1,091,000
Medical/Dental Services			\$ -	\$ 233,350	\$ 233,350
Other Professional Services (Non-Patient Care)			\$ -	\$ 219,682	\$ 219,682
TOTAL CONTRACTUAL	\$ -	\$ -	\$ -	\$ 1,823,032	\$ 1,823,032
G. CONSTRUCTION					
No construction is expected during this period			\$ -	\$ -	\$ -
TOTAL CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -

County of Solano - Family Health Services Budget Narrative
 FY 2022 Health Center Program
 Grant Number: H80CS04218
 SUPPORT YEAR 18 - May 1, 2022 to April 31, 2023

EXPENDITURES	Community Health Centers (CH)	Health Care for the Homeless (HCH)	Federal	Non-Federal	Total
H. OTHER					
Communication			\$ -	\$ 168,357	\$ 168,357
Contributions			\$ -	\$ 5,000	\$ 5,000
Equipment Maintenance			\$ -	\$ 66,024	\$ 66,024
Fees/Permits			\$ -	\$ 17,013	\$ 17,013
Indigent care			\$ -	\$ 10,400	\$ 10,400
Information Technology			\$ -	\$ 2,274,387	\$ 2,274,387
Insurance			\$ -	\$ 466,087	\$ 466,087
Interfund, Intrafund, and timestudies			\$ -	\$ 613,444	\$ 613,444
Interpreters			\$ -	\$ 6,462	\$ 6,462
Licenses			\$ -	\$ 13,303	\$ 13,303
Memberships			\$ -	\$ 14,260	\$ 14,260
Miscellaneous			\$ -	\$ 52,600	\$ 52,600
Maintenance - Buildings & Improvement/Equipment Rent & Leases (\$16,123)			\$ -	\$ -	\$ -
Special Departmental Expenses (meeting materials, taxes, etc. - \$8,700)			\$ -	\$ -	\$ -
Rent and Leases			\$ -	\$ 6,000	\$ 6,000
Special Departmental Expenses (tax, meeting materials, etc.)			\$ -	\$ 73,964	\$ 73,964
Staff Recruitment			\$ -	\$ 8,000	\$ 8,000
Staff Training			\$ -	\$ 20,725	\$ 20,725
Transportation			\$ -	\$ 28,600	\$ 28,600
Utilities			\$ -	\$ 213,057	\$ 213,057
TOTAL OTHER	\$ -	\$ -	\$ -	\$ 4,057,683	\$ 4,057,683
I. INDIRECT COSTS					
Include only if your organization has a negotiated indirect cost rate or has previously claimed a de minimus rate of 10% of modified total direct costs					
Countywide Admin Overhead				\$ 1,224,760	\$ 1,224,760
H&SS Admin Overhead				\$ 2,684,026	\$ 2,684,026
TOTAL INDIRECT COSTS	\$ -	\$ -	\$ -	\$ 3,908,786	\$ 3,908,786
TOTAL BUDGET	\$ 1,294,245	\$ 431,415	\$ 1,725,661	\$ 29,592,905	\$ 31,318,566

*Annualized requested funding

Community Healthcare Board – Officers

Historical Data

Advising that moving forward, the officers should be named in the listing of the Board Member attendees.

YEAR	Chair	Vice Chair	Member(s) at Large (Participate on the CHB Executive Committee)
2017	Sandra Piedra	Sandra Whaley	Tracee Stacey, Steve Whitely
2018	Sandy Whaley	Ruth Forney	Tracee Stacey, Steve Whitely
2019	Ruth Forney (Six Months)	Tracee Stacey	Brandon Wirth
2020	Ruth Forney	Tracee Stacey	Brandon Wirth
2021	Ruth Forney	Jim Jones	Katrina Morrow

12/6/2021

Article X: Officers

The Chair and Vice-Chair shall be chosen from among the members of the Board.

Section 1: Nomination & Election

Nominees for officers shall be selected from the Board membership. Nominations for officers shall be made at the regular November meeting. A nominee may decline nomination.

Officers shall be elected annually by a majority vote of these members present and voting, as the first order of business at the December meeting of the Board.

Initial selection of officers upon creation of the Board will transpire at the same Board meeting following the adoption of these bylaws.

Section 2: Appointment of Chair/Vice Chair

Officers shall be elected for a term of one (1) year, or any portion of an unexpired term thereof, a person shall be limited to no more than four (4) consecutive terms of membership. A term of office for an officer shall start January 1, and shall terminate December 31, of the same year, or shall serve until a successor is elected.

Section 3: Vacancies

Vacancies created during the term of an officer shall be filled for the remaining portion of the term by special election by the Board, at a regular or special meeting in accordance with this Article.

Section 4: Responsibilities

The officers shall have such powers and shall perform such duties as from time to time shall be specified in these Bylaws, or other directives of the Board.

1. Chair

The Chair shall preside over meetings of the Board, shall serve as Chair of the Executive Committee and shall perform the other specific duties prescribed by these Bylaws or that may from time to time be prescribed by the Board.

2. Vice-Chair

The Vice-Chair shall perform the duties of the Chair in the latter's absence and shall provide additional duties that may from time to time be prescribed by the Board.

DEPARTMENT OF HEALTH & SOCIAL SERVICES



SOLANO COUNTY

Family Health Services Community Healthcare Board
2022 Annual Calendar

Month	Required Annual Review	Comments/Training
January 19, 2022	<ul style="list-style-type: none"> Project Officer/CEO Evaluation Review Sign Annual Bylaws Appendix A Conflict of Interest Signed Confidentiality Form Quarterly Financial Report 	<ul style="list-style-type: none"> Compliance Training Robert's Rules Review (as needed)
February 16, 2022	<ul style="list-style-type: none"> UDS Reporting, Progress, and Submission in March Review and Approve: Sliding Fee Scale Policy 	<ul style="list-style-type: none"> Annual Data Report due to HRSA by 3/31/2022
March 16, 2022	<ul style="list-style-type: none"> Quarterly Quality Improvement Report 	
April 20, 2022	<ul style="list-style-type: none"> Board Self-Assessment Quarterly Financial Report 	
May 18, 2022	<ul style="list-style-type: none"> Update Community Needs Assessment 	
June 15, 2022	<ul style="list-style-type: none"> Review Strategic Plan (3-year Cycle) Review and Approve the QI/QA Plan Quarterly Quality Improvement Report 	
July 20, 2022	<ul style="list-style-type: none"> Review and Approve Credentialing and Privileging Policy and Procedures FY 23/24 Budget Development 	
August 17, 2022	<ul style="list-style-type: none"> FY 23/24 Budget Development (Continue) Quarterly Financial Report 	
September 21, 2022	<ul style="list-style-type: none"> Quarterly Quality Improvement Report 	
October 19, 2022	<ul style="list-style-type: none"> Review and Approve Service Area Competition (SAC) Application Quarterly Financial Report 	
November 16, 2022	<ul style="list-style-type: none"> Board Nominations – Executive Positions Review Annual Board Calendar Review Strategic Plan (3-year Cycle) 	
December 21, 2022	<ul style="list-style-type: none"> Board Elections – Executive Positions Quarterly Quality Improvement Report Patient Satisfaction Report 	

***Additional Items that can be added to Agenda for Board Approval at any given time:**

- Review and Update Health Center Policies, Procedures and Services
- Contracts Review
- Brown Act Annual Training

Updated 11/8/2021