

DEPARTMENT OF RESOURCE MANAGEMENT

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Planning Services Division

**MINUTES OF THE SOLANO COUNTY  
ZONING ADMINISTRATOR'S MEETING**

**Audioconference Meeting of September 2, 2021**

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California, via audioconference.

STAFF PRESENT

Allan Calder, Zoning Administrator  
Jim Leland, Principal Planner  
Travis Kroger, Planner  
Marianne Richardson, Administrative Secretary

OTHER PARTICIPANTS

Steve Locke  
Kristine Karaouni  
Azad Amiri  
Todd Lowell  
Jeff Stockton

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**PUBLIC HEARINGS**

1. Sign Permit SGN-20-05 to permit signage for a new 76 service station to include canopy logos and LED light bars, a monument price sign, replacement faces for the tall freeway sign, a wall mounted sign for the convenience store, and the as-built center identification sign, and wall mounted signs for the produce market as required by Policy Plan Overlay PP-02-04, APN 0109-170-220. (Project Planner: Travis Kroger) **Staff Recommendation: Approval**

**Action:** The Applicant, Steve Locke, was present via audioconference. Zoning Administrator Allan Calder asked if applicant had received the staff report and was in agreement with the conditions. Applicant responded that he had received the staff report and had no comments to the conditions.

Principal Planner Jim Leland stated that the property owner was not in agreement with the sign location and recommended a two-week deferral for the applicant/tenant and property owner to come to agreement. He further stated the property owner requested permit conditions that are outside the County's regulatory scope, and recommended the tenant and landlord bring the item back to the Zoning Administrator after agreement.

Todd Lowell stated he represents Azad Amiri, and he, Mr. Amiri, and Mr. Leland discussed the issue and the County's recommendation. Mr. Lowell agreed to the two-week deferral.

*Any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days.*

After hearing no further comments on this item, Mr. Calder stated the action is to continue this item to the September 16, 2021 Zoning Administrator meeting at 10:00 a.m.

Since there were no other agenda items, Mr. Calder closed the public hearing and the meeting was **adjourned**.