



County of Solano Community Healthcare Board

REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, June 16, 2021
Video and Telephone Conference Call

Members Present:

Ruth Forney, Gerald Hase, Jim Jones, Brandon Wirth, Michael Brown, and Tracee Stacy

Members Absent:

Sandra Whaley, Anthony Lofton, Miriam Johnson, Robert Wieda, and Katrina Morrow

Staff Present:

Dr. Bela Matyas, Gerald Huber, Debbie Vaughn, Dr. Leary, Dr. Rebekah Kim, Jack Nasser, Tess Lapira, Toya Adams, Noelle Soto, Cheryl Esters, Clarisa Sudarma, Nina Delmendo, Julie Barga and Patricia Zuñiga

1) Call to Order – 12:05 p.m.

- a) Welcome
- b) Roll Call

2) Approval of June 16, 2021, Agenda

Motion: To approve the June 16, 2021, Agenda

Motion by: Mike Brown and seconded by Jim Jones

Discussion: None

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Brandon Wirth, Michael Brown, and Tracee Stacy

Nays: None

Abstain: None

Motion Carried

3) Public Comment

None.

4) Project Director/Chief Executive Officer Report

- a) COVID-19 Health Center Impact Update- Presented by Dr. Matyas
 - i) It was stated that the State of CA has ended the Blueprint and the Stay at Home Order and has modify masking requirements. This update will allow for FHS patients who are fully vaccinated to go without a mask based on self-attestation. Anyone with a respiratory issue will be required to wear a mask as this was implemented prior to the mask requirements. Workforce regulations are not based on CA Governor's orders but rather from CAL/OSHA orders. CAL/OSHA is meeting on June 17 to discuss mask requirements in the workforce. Aerosol Transmissible Diseases standards through CAL/OSHA is always applied to the clinics. Although, restrictions are less for community members and businesses currently it does not apply to the clinic operating staff and clients within the clinics.



County of Solano Community Healthcare Board

- ii) It was mentioned COVID disease rates remain low. Vaccination rates are slowly improving, about 67% of adults and 65% of 12-year-old and older in Solano County are vaccinated. FHS continues to do vaccine outreach for homeless individuals at shelters and encampments and provide resources to people who are homebound.
 - iii) It was mentioned that at the clinics, all staff will continue to wear a mask, and any patients coming into the clinic, that are vaccinated will no longer be required to wear a mask. Any patient that has a cough or are ill or not vaccinated will be required to wear a mask, as always. One of the board members raised a question based on what he has read. He understood that at all healthcare facilities, everyone is supposed to be wearing a mask, including those coming into the facilities. Dr. Matyas stated that he thought they may be referencing healthcare facilities, such as hospitals and long term care facilities and not the primary care clinics. He appreciated the question and stated that he would review the information and clarify whether the visitors to our FHS Primary Care clinics are also required to wear a mask.
 - iv) It was later confirmed that all patients and visitors coming into the FHS clinics are required to wear a mask.
- b) Health Center Operations Update-
- i) No update.
- c) Staffing Update- Presented by Jack Nasser
- i) It was stated the recruitment for the Clinical Operations Officer (COO) has been posted. FHS is working with a vendor, The Judge Group, to help identify strong candidates. FHS is actively forming an interview panel for this position. It was asked for the participation of the Board Members to assist in on the interview panel.
 - ii) It was mentioned for the Public Nurse position within the Viral Program a contingency letter and job offer was given to Amber Searcy. Amber is currently a Registered Nurse within the clinics.
 - iii) It was noted there are three Medical Assistants (MA) that have been identified. Currently going through the hiring process. One of the MAs is bilingual.
 - iv) It was stated there are three vacancies to fill for the Nurse Practitioner/Physician Assistants (NP/PA) positions. Interviews were conducted; however, the candidates did not meet the needs and expectations. A new recruitment will be posted for more applicants.
 - v) It was noted a Bilingual Office Assistant II recruitment will be posted within a week. FHS is looking to fill three vacancies.
 - vi) It was mentioned there is an open recruitment for three Registered Nurse positions and two Senior Registered Nurse positions.
 - vii) It was stated there is an agreement with a recruiter for the Clinic Physician Supervisor position. This contract will begin July 1st.
 - viii) It was noted a Health Education Specialist recruitment will start in July.



County of Solano Community Healthcare Board

5) Co-Applicant Agreement Update by Deputy County Counsel

- a) The third draft of the Co-Applicant Agreement is currently under review.

6) Operations Committee Updates Reports

- a) Community Healthcare Board Self-Assessment Results
 - i) Refer to handout: *Solano County Family Health Services Community Healthcare Board Self-Assessment Results.*
- b) Solano County Family Health Services Quality Assurance/ Quality Improvement Plan Calendar Years 2021 & 2022 - Presented by Dr. Michele Leary, CMO
 - i) Refer to handout: *Solano County Family Health Services Quality Assurance/ Quality Improvement Plan Calendar Years 2021 & 2022*
 - ii) This is a two-year plan for 2021 & 2022. Introduction & Scope remains the same. There is a QA/QI committee that meetings quarterly. Appendix 1 refers to the core quality measures.

7) Unfinished Business

None.

8) Discussion

- a) Strategic Planning (3-year cycle)
 - i) This item is kept on the agenda as a reminder and reference to prepare for the HRSA On Site Visit.
- b) Homeless Resource Pop-up Event; FHS Mobile Clinics
 - i) The chair believes having the FHS Mobile Clinics available at events will be beneficial to the community. There are many events throughout the county.
 - ii) It was advised due to staffing shortages the FHS Mobile Clinics are unable to participate in events, especially during the week. It was noted perhaps on the weekend events the FHS Mobile Clinic can participate dependent on staff volunteers.
 - iii) It was mentioned the status and function of the FHS Mobile Clinics would have to be investigated in making sure it runs properly.
 - iv) It was asked by Brandon Wirth for staff to provide a report for next month's meeting on the challenges or needs that FHS has in ensuring the FHS Mobile Clinics will be operating in a timely manner.
 - v) It was noted there are grant money FHS can use for Uber Health to allow patients to get to medical appointments.

9) Action Items

- a) The Board will consider approval of the QI/QA Plan.

Motion: To approve the QI/QA Plan

Motion by Brandon Wirth and seconded by Gerald Hase

Discussion: None

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Brandon Wirth, Michael Brown, and Tracee Stacy



County of Solano Community Healthcare Board

Nays: None

Abstain: None

Motion Carried

b) The Board will consider approval of the HRSA H8F Grant Submission.

Motion: To approve the HRSA H8F Grant Submission

Motion by: Mike Brown and seconded by Brandon Wirth

Discussion: It was noted this is additional money not included in the budget, as it is new grant that was recently known to FHS. This grant money is allowing FHS to unfreeze some of the positions to maintain the operations within the clinics. This grant will help offset some of the short fall of ongoing current expenditures and helping with the staffing shortages. It was stated with this grant there will be an estimated savings of \$2.2 million dollars.

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Brandon Wirth, Michael Brown, and Tracee Stacy

Nays: None

Abstain: None

Motion Carried

c) The Board will consider approval to apply for the HRSA C8E American Rescue Plan Act Capital Grant in the amount of \$749,678.00.

Motion: To approve to apply for the HRSA C8E American Rescue Plan Act Capital Grant in the amount of \$749,678.00.

Motion by: Brandon Wirth and seconded by Mike Brown

Discussion: Refer to handout: *FY 2021 American Rescue Plan- Health Centers Construction and Capital Improvements HRSA -21-114 General Overview*. This grant money would be used for equipment needs within the clinics.

Ayes: Ruth Forney, Gerald Hase, Jim Jones, Brandon Wirth, Michael Brown, and Tracee Stacy

Nays: None

Abstain: None

Motion Carried

10) Board Member Comments

a) Brandon – He suggested the August board meeting to be in person.

11) Parking Lot (These Items are postponed, until further notice.)

a) Compliance Training and Robert's Rules Review

b) Health Center Marketing Campaign & Website Design



County of Solano Community Healthcare Board

c) The IHI Quadruple Aim Initiative, "Health Center Practices"

12) Next Community Healthcare Board Meeting

DATE: July 21, 2021

TIME: 12:00 p.m.

TO JOIN: Telephone Conference Call

Dial: 1-323-457-3408, Conference ID: 299 423 65#

15) Adjourn

Meeting was adjourned at 12:45 p.m.

Handouts:

- Solano County Family Health Services Community Healthcare Board Self-Assessment Results
- Solano County Family Health Services Quality Assurance / Quality Improvement Plan Calendar Years 2021 & 2022
- FY 2021/2023 American Rescue Plan Act Funding for Health Centers: Grant Number H8FCS40398
- FY 2021 American Rescue Plan- Health Centers Construction and Capital Improvements HRSA - 21-114 General Overview