

Community Responsive Mini Grant Frequently Asked Questions & Answers

(last updated 5/27/21)

1. Does this replace the process for applying for another grant we have received from First 5 Solano?
A: Community Responsive Mini Grants replaces the process for the previous *Community Engagement or Co-Sponsorship of Conference and Training* grants. Community Responsive Mini Grants do not replace other grants First 5 Solano makes, such as grants for Triple P or Annual Grants.
2. Can I use the Mini Grant funds to help support my other project funded through First 5 Solano?
A: No. Mini Grants are meant to support activities or events in addition to the projects already funded by First 5 Solano.
3. Can I apply for more than one mini grant?
A: Applicants are allowed to receive up to two Mini Grants per fiscal year (July 1, 2021-June 30, 2022). However, Applicants may only receive one Mini Grant a year for Materials/Equipment or Time-Limited Programs.
4. Will the Community Responsive Mini Grant Application be open again later this Fiscal Year?
A: The Community Responsive Mini Grant Application will be open quarterly. However, depending on the amount of funding that is allocated in the first quarter, future quarterly cycles may be limited to community engagement events and professional development.
5. What if I am not sure what activity to choose from the Mini Grant choices?
A: If you are unsure about which Mini Grant activity to choose, you can contact First 5 Solano or return to the mini grant information page on the First 5 Solano website to help determine the best fit for your activity.
6. Can I apply for a Mini Grant if I have a personal need, such as diapers for my child?
A: No. The funding may not be used for individual needs.
7. When is my application due?
A: For the current Application period, Applications are due June 21, 2021.
8. How much time will it be between when I submit my application and my funds to be released?
A: Applications will be notified if they are approved or not approved approximately June 30, 2021. Once awarded, applicants will need to complete a legal agreement, vendor application, and W-9. Once First 5 Solano receives these documents, it may take up to three weeks for the paperwork to be processed and checks to be mailed out.
9. If I get the funds what are my obligations?
A: If you are approved for funding, you will need to complete a legal agreement, vendor application, and W-9. You will then need to complete your activity within the timeframe of the grant (July 1, 2021-June 30, 2022). After completing your activity, you will need to submit an Activity Report no later than 30 days after the conclusion of the funded activity.

10. Do I have to submit a report after my activity is finished? When is the report due?

A: Yes. A Mini Grant Activity Report is required for each funded applicant no later than 30 days after the conclusion of the activity.

To review the Mini Grant Activity Report click here:

<https://solanocounty.com/civicax/filebank/blobdload.aspx?BlobID=34979>

11. Can I apply for a Mini Grant to hold a fundraiser?

A: No. Fundraisers are not eligible for Mini Grants.

12. Would agency capacity building projects such as grant writing and or strategic planning qualify for a Mini Grant?

A: No. However, we will be announcing grant opportunities for Technical Assistance and Capacity Building in July 2021.