

**PRESIDENTIAL
GENERAL
ELECTION
NOVEMBER 3,
2020**

**WELCOME TO
INSPECTOR
TRAINING**

Introduction

Please sign
in

Restrooms

Exits

Masks

LET'S GET STARTED!

INSPECTOR TRAINING OBJECTIVES

- ▶ New Information/Procedures
- ▶ Pre-Election Duties
- ▶ Election Day Processes
 - ▶ Polling Place Set Up
 - ▶ Opening Polls
 - ▶ Processing Voters
 - ▶ Closing Polls
- ▶ Hands on Practice with Voting Equipment and eRoster
- ▶ Question & Answer Session

INSPECTOR PRE- ELECTION DUTIES

- ▶ Contact team members
- ▶ Is early set-up allowed?
 - ▶ Contact Polling Location
 - ▶ Are the Equipment/Supplies there?
 - ▶ Visit–Take Diagram

Contact	Contact workers to remind them of 6:00am start time.
Open	At polls, open Red bag to check supplies
Do inventory	Do inventory using packing invoice
Contact	Contact Roving Inspector for missing items

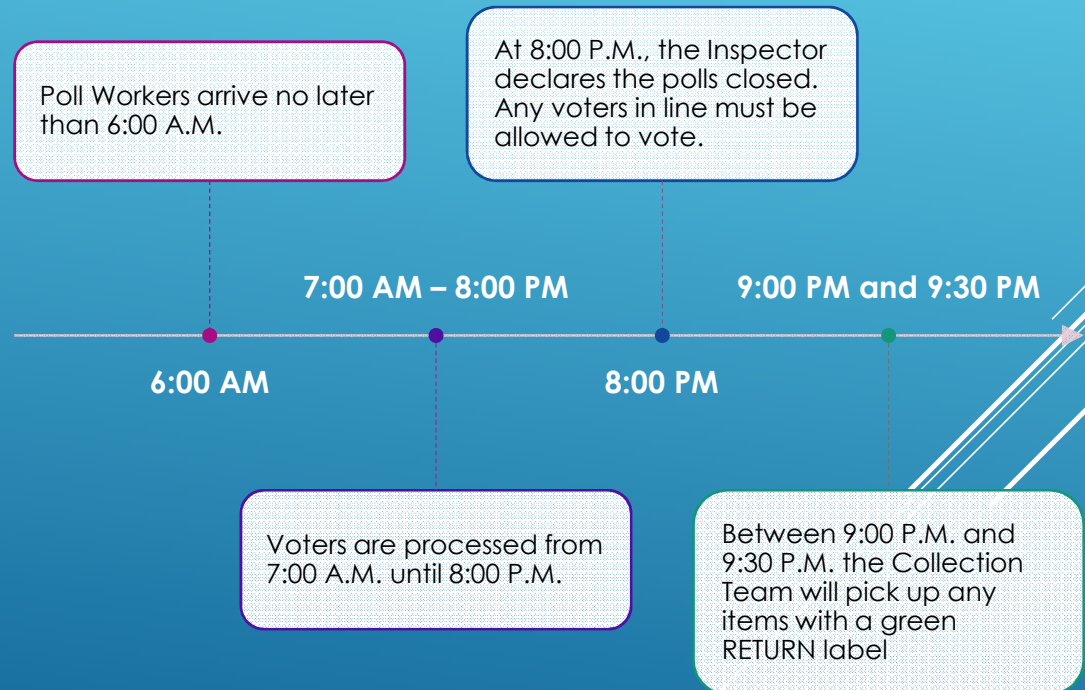
INSPECTOR PRE-ELECTION DUTIES





ELECTION SCHEDULE

- Arrive at 6:00AM
 - Polls are open from 7:00AM – 8:00PM
- Dress comfortably and professionally
- Take short breaks when possible
- Busiest times typically:
 - 7:00-9:00 AM as voters vote before work
 - 4:30-end as voters vote after work



- ▶ Solano County is following guidance from the Secretary of State in order to mitigate the risks at the polls including issuing PPE to poll workers:
 - ▶ Masks
 - ▶ Gloves
 - ▶ Hand sanitizer
- ▶ Voters will also be provided with hand sanitizer when entering and exiting the polling place and offered a mask if they are not already wearing one
- ▶ Social distancing of at least 6 feet should be maintained between all poll workers and voters
- ▶ Cloth face coverings should be worn by all workers.
 - ▶ Face coverings are most essential in times when physical distancing is difficult.
- ▶ **Poll workers who are sick, have tested positive for COVID-19, or have recently had a close contact with a person with COVID-19 should stay home.**

STAYING SAFE AT THE POLLS

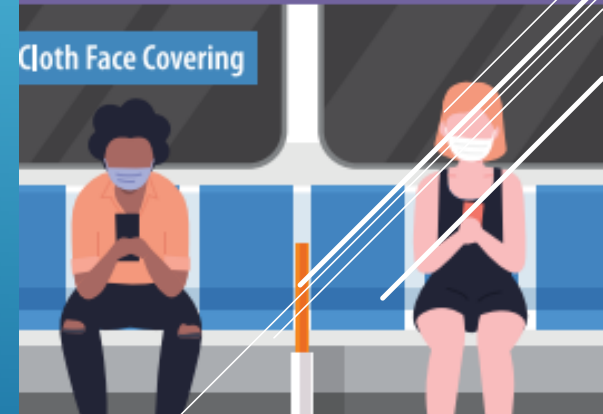
Protect Yourself and Others from COVID-19

Social Distancing



Stay 6 feet (2 arm's lengths) from other people.

Cloth Face Covering



Be sure it covers your nose and mouth to help protect others. You could be infected and not have symptoms.

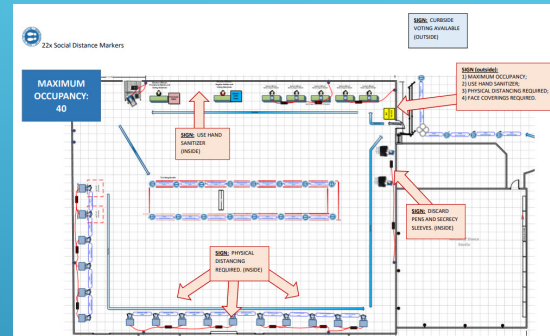


[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)



SOCIAL DISTANCING

- ▶ Be sure to follow the provided map of the poll place layout as closely as possible to ensure social distancing is maintained!
- ▶ There is a flow of traffic voters should follow in order not to avoid crossing paths and infringing on social distancing guidelines
- ▶ A distancing stick will be provided to help make sure 6 feet is maintained when setting up furniture, equipment, and any floor markers
- ▶ Signs should be posted according to the map
- ▶ If possible, doors and windows should be opened to allow for greater ventilation



The corrugated diagram itself should be posted at entrance of polling place so that voters are aware of the layout and the maximum capacity of each site

For Your Information

 www.solanocounty.com/
 (707)784-6675
  elections@solanocounty.com

Iemos ayudarlo en español
 We can help you in English
 Matutulungan namin kayo sa Tagalog

- Request a Translated Ballot From a Poll Worker
- Solicite una boleta traducida de un trabajador electoral
- Humiling ng isang Isinang Balota Mula sa Isang Tagagawa sa Poll



Tampering Warning

g with or attempting to interfere with voting hardware, or software, is a felony punishable to four (4) years in state prison. Visitors are subject to civil penalties of up to \$1000 per violation.

ect any tampering with voting equipment including broken or voided seals, alert the poll worker immediately.

No Electioneering Within the Polling Place

Display of signs, buttons, stickers or clothing that support or oppose a candidate, measure or convey any political affiliation is not allowed.

Speaking to a voter on the subject of marking his/her ballot is not allowed.

Discussions of a political nature are not allowed.

Thank you for your cooperation.

First Time Voters May Need to Show ID

Photo Identification

- State Driver's License or ID card
- Passport
- Employee ID card
- Commercial ID card
- Credit/Debit Card w/ photo
- Military ID card
- Student ID card
- Health Club ID card
- Insurance Plan ID card w/ photo

Other Acceptable IDs

- HAVA Section 303(b) (2)(A)(ii)
- City/County Bill
- Bank statement
- Government Check
- Document issued by a government agency
- Sample Ballot
- Voter notification card

Voting Provisional

If we cannot verify your information, you can still cast a PROVISIONAL ballot.

Why a provisional ballot?

- Your name is not on the Roster of Voters for this precinct or for Solano County
- You are a new voter who registered by mail but did not show the required ID

Was my provisional ballot counted?

Call our office at 1-888-933-VOTE (8683) 30 days after the election to find out.

California

Voter Registration Office

Elecciones en California

Calgary Registrasyon para los Votantes

Mga Habalan sa California

Mga Inibongkagulati ng Batatas sa Kalagitnang

Calgary Registrasyon para los Votantes

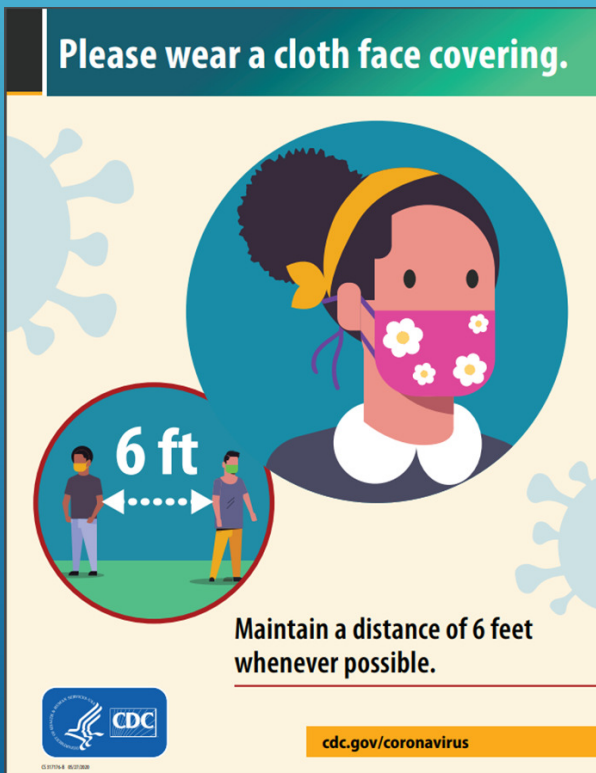
Mga Inibongkagulati ng Paratulo-Panlalagiang Kalagitnang

FYI BOARD

- ▶ Please make sure the FYI board is posted near the entrance in an area accessible and obvious for voters entering the polling place
- ▶ Make sure to mark at the top any languages voters can be helped in!
 - ▶ Poll Workers should also be wearing the language tags to identify to voters if they can help in another language!
- ▶ If Electioneering is occurring, you can point voters to the FYI board, which goes warns voters electioneering is prohibited
- ▶ Also on the board is the Voters Bill of Rights and information on translated ballots
- ▶ Acceptable ID forms (ONLY ASK FOR ID WHEN PROMPTED BY THE EROSTER) are also listed
- ▶ Information on Provisional Ballots is also listed



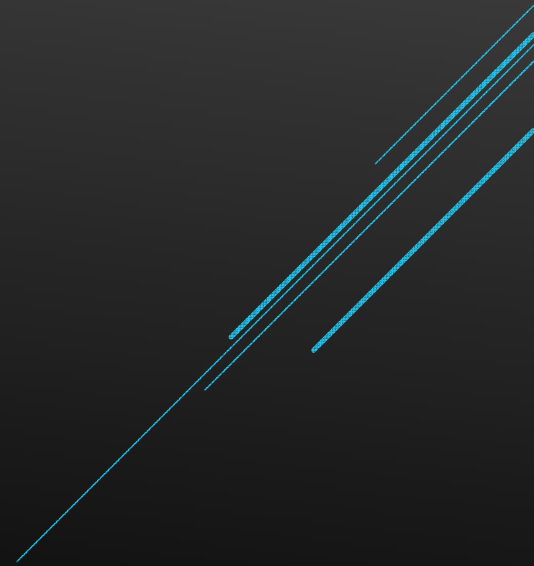
PPE, NEUTRAL SPACE, & SINGLE-USE ITEMS



- ▶ Hand sanitizer should be located at the entrance for voters
- ▶ Each clerk will be provided with gloves and masks
- ▶ A dedicated cleaning technician has been contracted to do sanitize touch points, especially the booths, with disinfectant wipes throughout the day
- ▶ As much as possible keep a “neutral” space between you and the voters
- ▶ Rather than handing them anything directly, slide it under the plexi sneeze guard to them
- ▶ Use hand sanitizer after touching hands
- ▶ Some items will be “disposable” and not reused by voters:
 - ▶ Pens
 - ▶ Secrecy sleeves
- ▶ These items can be taken home by the voters or disposed of in provided trash bins

VOTERS WITHOUT FACE COVERINGS

- ▶ **The right to vote is of utmost importance. Even voters neglectful of important health and safety precautions must be allowed to vote if they enter a voting location.**
 - ▶ Election workers must not turn a voter away for lack of face covering.
 - ▶ The right to vote takes precedence. In such circumstances, election workers should consider additional physical distancing.
- ▶ Voters must be allowed to vote, and that allowing them to vote—as safely as possible under the circumstances—will help prevent incidents like those seen in social media, most of which take place in settings where people are in fact barred from entry for not wearing face coverings.





ELECTIONEERING

- ▶ What is Electioneering?
 - ▶ Any act of campaigning for or against a party, candidate, or measure that appears on the ballot
 - ▶ Speaking to voters about marking his or her ballot
 - ▶ Displaying any sign, sticker, button, or clothing that supports or opposes a party, candidate, or measure
 - ▶ Voters quietly discussing their choices in a voting booth within earshot of other voters
- ▶ Any form of campaigning or attempting to solicit votes at a polling place is not allowed within 100 feet of the entrance to the room in which ballots are cast.
- ▶ If you encounter electioneering, politely approach the individual, and advise that electioneering is not allowed within 100 feet of the entrance to the polling place.
- ▶ Use the precut 100-foot string to measure the proper distance that must be enforced.
- ▶ Place your electioneering signs at the 100-foot boundaries.



Working with someone with a disability

- ▶ Respect personal boundaries – do not touch people without asking permission
- ▶ Do not touch the support equipment, i.e. service dog, chair, cane etc.
- ▶ Offer assistance, but don't insist on providing it
- ▶ Speak directly to the person, not just the person accompanying them
- ▶ Use appropriate language when speaking

SOS SENSITIVITY GUIDELINES

- ▶ Observers are allowed at the polling place to observe how the polling place is running smoothly and if guidelines are being followed but cannot interfere with the normal process of voting
- ▶ Observers can ask to see the voter list
 - ▶ Can be produced from eRoster, they can look at the Voter Processing Cards, or be given a card directing them to the Solano County Website where the most up to date information is posted
- ▶ Often checking to see if ADA and language requirements are being met so that no one is being disenfranchised
 - ▶ Are translated ballots available? Are they posted?
 - ▶ Are bi/multilingual poll workers wearing language tags?
 - ▶ Is ADA booth set up properly with 5-foot clearance?
 - ▶ Is Ballot Marking Device (Touch Writer) available?
- ▶ Also overserving that no voter is denied their ballot and that no electioneering or voter intimidation is taking place

OBSERVERS

CHANGES IN THIS ELECTION

- ▶ By order of the Governor, all active California voters were sent a Vote-by-Mail Ballot
- ▶ As in previous elections, voter **DO NOT** need to surrender this ballot to receive a regular ballot
- ▶ If a voter has already returned their VBM ballot their status on the eRoster will be “VBM Received” and it print a provisional ticket for them
 - ▶ If the eRoster says “VBM Sent” they have not returned their ballot and receive a Regular Ballot—DO NOT GIVE THEM A PROVISIONAL TICKET
- ▶ If they have the ballot to surrender, follow normal procedure and write “SURRE” on the ballot before placing it in the Red Bag



- ▶ As in March, a voter can update their address by hand writing it in the provided field on their voter roster ticket
- ▶ These voters will have the correct ballot printed on the Touch Writer but it is NOT A PROVISIONAL BALLOT
- ▶ These ballots go into a White Change of Address Envelope with the Voter Roster Ticket also inside the Envelope
- ▶ This Change of Address Envelope is then placed into the Auxiliary Bin of the Ballot Box
- ▶ At the end of the night, these envelopes will be put into the Red Ballot Bin with all voted ballots and returned to the Registrar of Voters

CHANGES IN THIS ELECTION

CHANGES FOR THIS ELECTION

▶ Red Ballot Bin

- ▶ Inside of the Ballot Box is a Red Ballot Bin
- ▶ All voted ballots (including the Change of Address Ballots in their White Envelope) will be put into this bin and returned to the Registrar of Voters at the end of the night
- ▶ Non-voted ballots will still go into the clear bags at the end of the night and be put into the Red Bag



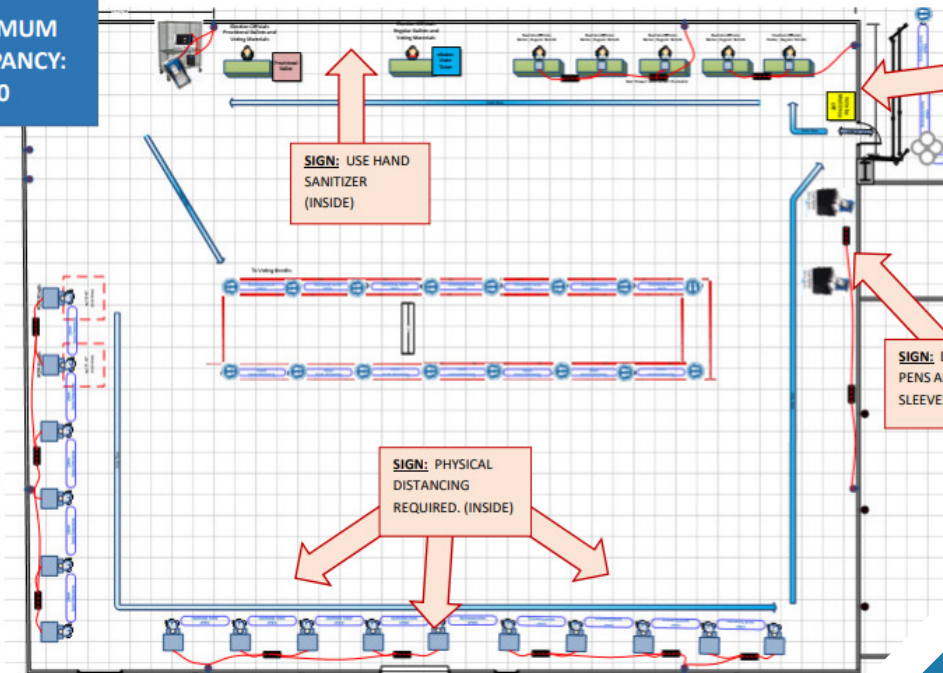
CHANGES IN THIS ELECTION: TWO-CARD BALLOT

- ▶ Due to the length of the ballot for this election, it is a two card (two page) ballot
- ▶ This affects a number of things:
 - ▶ Be sure that voters are given both A & B cards
 - ▶ If printed via the Touch Writer, make sure to wait for both cards to print
 - ▶ When a ballot is spoiled both an A card and a B card must be spoiled (if the voter only needs to replace one card, spoil the other from the stock)
 - ▶ Voters must put both cards into the ballot scanner and they must be put in one at a time
 - ▶ Per usual, voters do not have to vote any contests they do not wish too




22x Social Distance Markers

**MAXIMUM
OCCUPANCY:
40**



SETTING UP THE POLLING PLACE 6-7 AM

- ▶ Arrive on time – 6:00 AM & begin set up
- ▶ Inspector locates the equipment/ supplies
- ▶ All workers help move furniture, tables etc. to set-up polling place per diagram
- ▶ Set up election table and equipment so the poll can open on time (7 AM)



ELECTION DAY POLLING PLACE SET-UP 6 AM – 7 AM

- ▶ Open **Red** and **Black** Bags to access supplies
- ▶ Post signage
 - ▶ “No Electioneering” Signs (2 types)
 - ▶ Paper and Metal A-Frame
 - ▶ Use 100 feet string to identify boundaries
 - ▶ “Vote Here” Signs (2 types)
 - ▶ Feathered Flag and Metal A-Frame
- ▶ **All Poll Workers take the Oath**
- ▶ Complete Paperwork
 - ▶ Get required signatures on Oath
 - ▶ Sign Payroll form
 - ▶ Precinct Security Log

eRoster, Ballot and Provisional Clerk:

- ▶ Set-up the election table

Provisional/Equipment Clerk:

- ▶ Set up and turn on Touch Writer

Inspector/Equipment Clerk:

- ▶ Set up and turn on Ballot Scanner and prepare for first voter



All clerks assist with setting up booths

Booths must be spaced 6 feet apart

There will be clip on lights so that they are not plugged into each other to achieve this

There will be no quad booths!

Make sure ADA accessible booth is set up with 6 foot spacing and 5-foot clearance!

POLL WORKER DUTIES POLLING PLACE SET UP - ALL

Ensure

Ensure all clerks are ready

Ensure

Ensure equipment is set up properly

Post

Post copy of Street Indexes (blue cover) outside Polling Place before opening

Call

Use the TEDesk App to check in. If you cannot use the app, call (707) 784-3375.

**ELECTION DAY
POLLING PLACE SET-UP
6 AM – 7 AM**

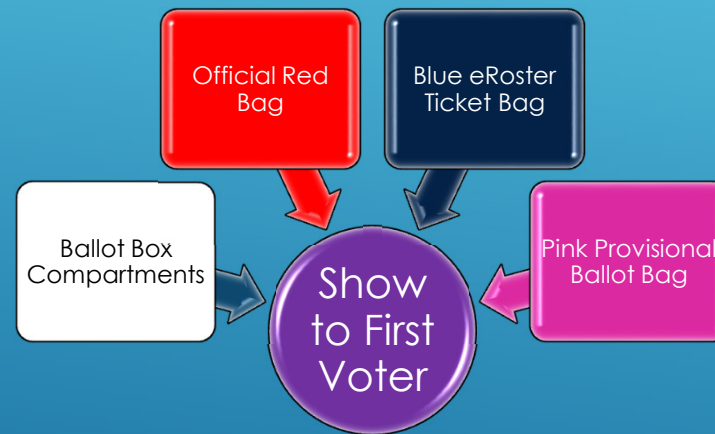


ELECTION DAY OPENING POLLS

▶ 7 am sharp Inspector declares **“The polls are now open”**

▶ First Voter arrives

*Not Required for Yellow Bag**



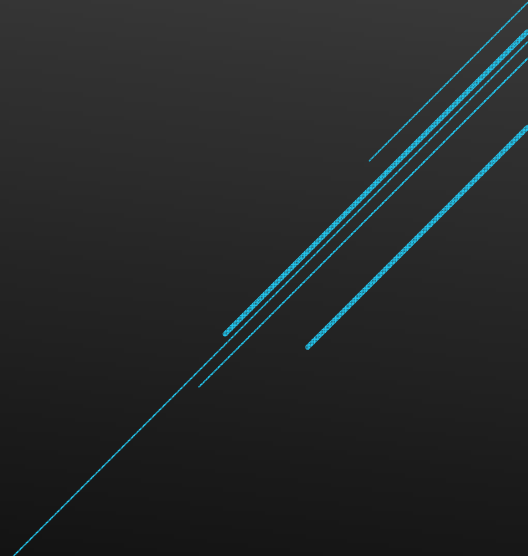
TYPICAL VOTER

Voter does not want to change anything

- ▶ Voter takes eRoster ticket to the Ballot Clerk
- ▶ Ballot Clerk checks the eRoster ticket for anything written
- ▶ Anything written overrides printed information
- ▶ Ballot Clerk places eRoster ticket in the Blue Bag
- ▶ Ballot Clerk gives voter ballot
- ▶ Voter casts ballot in the scanner

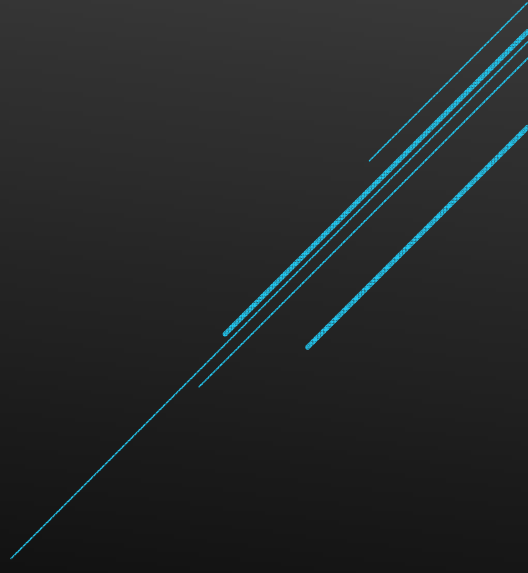
TYPICAL VOTER – CHANGE OF ADDRESS

Voter wants to change their **ADDRESS**

- ▶ Voter takes Regular Voter Roster Ticket to Provisional Clerk
 - ▶ Provisional Clerk checks the eRoster ticket for anything written
 - ▶ Anything written overrides printed information
 - ▶ Provisional Clerk looks up the voter's new address using the Street Index
 - ▶ Provisional Clerk prints (using Touch Writer) **REGULAR** ballot for the voter, using new address information from Street Index
 - ▶ Voter places the ballot in white envelope along with the eRoster ticket
 - ▶ **Voter puts Voter Roster Ticket and Ballot in the White Change of Address Envelope and deposits it in the Auxiliary Bin of the Ballot Box**
- 

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- ▶ Provisional Clerk prints (using Touch Writer) **REGULAR** ballot for the voter, using new address information from Street Index
- ▶ Voter places the ballot in white envelope along with the eRoster ticket
- ▶ **Voter puts Voter Roster Ticket and Ballot in the White Change of Address Envelope and deposits it in the Auxiliary Bin of the Ballot Box**

TYPICAL VOTER – CHANGE OF ADDRESS

Please update my voter registration information and give me a precinct ballot based on the following:
(voter may update information per SB207):

Request Different Party:
(take to ballot clerk to show party change for correct ballot):

Request Different Address:
(show to provisional clerk to verify address/precinct and ballot type):

TYPICAL VOTER - ADDRESS

New address info must be written on the eRoster Ticket



VOTER AT **WRONG** LOCATION

- ▶ Voters in the wrong location **MUST** vote provisional
- ▶ Voter takes eRoster ticket to Provisional Clerk
- ▶ Provisional Clerk prints (using Touch Writer) **PROVISIONAL** ballot for the voter
- ▶ Provisional Clerk places eRoster ticket in the clear sleeve attached to the pink provisional envelope
- ▶ Voter places the ballot in pink envelope
- ▶ Provisional Clerk places pink envelope in Pink Bag

VOTER MARKED AS VOTED IN EROSTER

- ▶ Voters marked as voted in eRoster **MUST** vote provisional
- ▶ Voter will **NOT** have an eRoster ticket
- ▶ Have voter fill out Provisional Envelope
- ▶ Provisional Clerk looks up the voter's address from envelope using the Street Index
- ▶ Provisional Clerk prints (using Touch Writer) **PROVISIONAL** ballot for the voter, using new address information from Street Index
- ▶ Provisional Clerk places eRoster ticket in the clear sleeve attached to the pink provisional envelope
- ▶ Voter places the ballot in pink envelope
- ▶ Provisional Clerk places pink envelope in Pink Bag

VOTER NOT FOUND IN EROSTER

- ▶ Voter registers to vote on eRoster
- ▶ Voter takes eRoster ticket to Provisional Clerk
- ▶ If the voter chooses not to register on the eRoster, they **MUST** fill out the CVR (lilac) envelope
- ▶ Provisional Clerk looks up the voter's address on CVR envelope using the Street Index
- ▶ Provisional Clerk prints (using Touch Writer) **PROVISIONAL** ballot for the voter, using new address information from Street Index
- ▶ Provisional Clerk places eRoster ticket in the clear sleeve attached to the purple provisional envelope
- ▶ Voter places the ballot in purple envelope
- ▶ Provisional Clerk places CVR (lilac) envelope in Pink Bag

- ▶ Alert your inspector – your Roving Inspector will bring you a replacement device
- ▶ If only one eRoster is not working, use just the functioning device to check in voters until replacement arrives
- ▶ If both eRosters are down, use the Back Up Paper Roster, in the Inspector's Binder (located in their Inspector Bag) to check in voters and have them sign
 - ▶ In this case, as you are unable to see if a Voter has already voted, you will need to process voter's without their VBM ballots to surrender provisionally until the replacement eRosters arrive

WHAT TO DO IF EROSTER IS NOT WORKING

Greeters Processing Voters

Greet	Greet voters at the entrance
Provide	Provide voters a Voter Processing Card & Pen and, if needed, mask
Direct	Direct them to the eRoster clerk, Yellow VBM Bag or provide help finding their correct polling location.
Ask	If voter needs help to find correct location, locate polling place on the map
Provide	Provide relief to other clerks for breaks and lunches

- ▶ Outside, pop-up tent and chairs are put out
- ▶ Curbside voting sign is put out
- ▶ Buckets with sanitized and un-sanitized clipboards are set out
- ▶ Pens and Voter Processing Cards are available
- ▶ Sanitizer to wipe down clipboards when time allows is nearby

CURBSIDE VOTING



CURBSIDE VOTING

Poll workers will set up the curbside voting sign outside in a convenient parking spot (be sure it does not infringe any ADA parking spots!)

Write the number of the iPhone provided to the Inspector on this sign

Voters can call this number for 2 reasons:

1. To have their VBM Ballot collected from the Poll Workers and have their ballot deposited in the Yellow VBM Bag
2. If needed, Poll Workers can bring the Voter a Voter Processing Form and use the information collected, **with a second Poll Worker**, to bring the voter their Voter Roster Ticket and Ballot in their car.
 - Once the voter is finished voting, **the two poll workers** will take the ballot back in its secrecy sleeve and run it through the Ballot Scanner for the voter



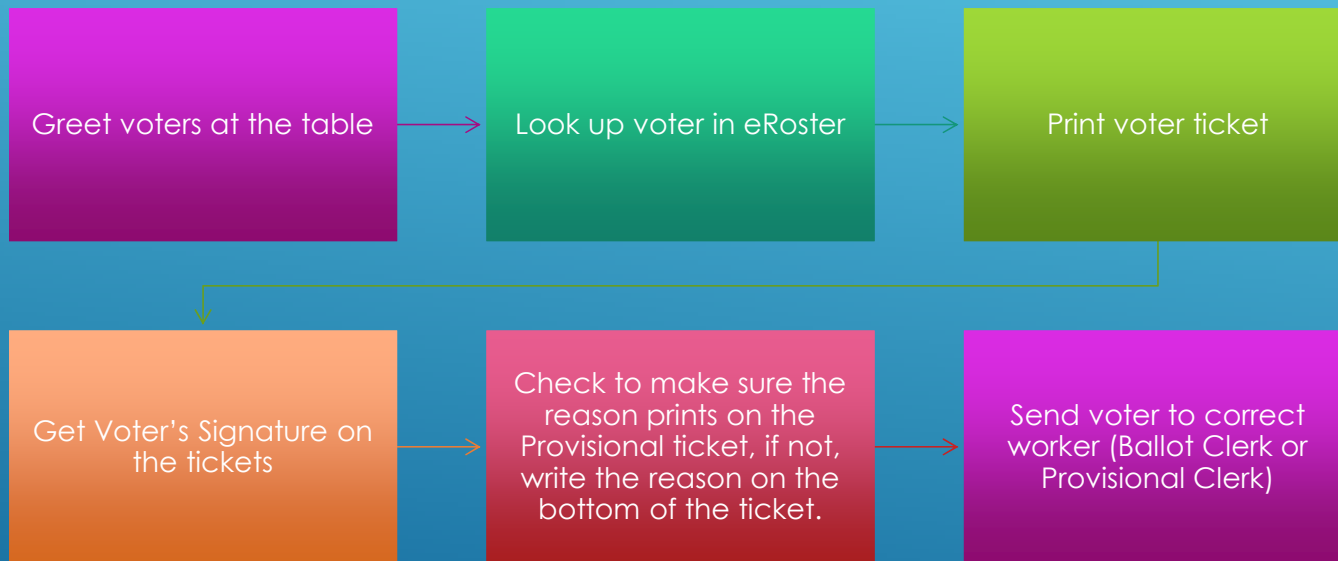
Remember that TWO poll workers must deliver and retrieve ballots!

1. A Poll Worker, typically a Greeter, brings the Voter a Voter Processing Form
2. Back inside the polling place, poll workers use the information collected to find the voter in the eRoster
 - If the Voter is at the wrong location, the Poll Worker can let the Voter know they have the option of either going to the correct polling location OR voting provisionally
3. If the voter is located (or confirms they want to vote provisionally) the voter's Voter Roster Ticket and Ballot (along with an "I Voted" sticker) will be placed in a secrecy sleeve
4. **TWO** Poll Workers will bring the Voter Roster Ticket and Ballot to the voter in their car.
5. Once the voter is finished voting, the **two** Poll Workers will take the ballot back in its secrecy sleeve and run it through the Ballot Scanner for the voter
6. The Voter Roster Ticket must be placed in the Blue Ticket Bag
7. Finally, the secrecy sleeve will be disposed of

WHAT TO DO WITH CURBSIDE VOTED BALLOT



EROSTER CLERK PROCESSING VOTERS





BALLOT CLERK

- ▶ Ballot Clerk is responsible for providing voters their correct precinct ballot
- ▶ Make sure you provide both A & B card!
- ▶ **Be sure to match the Ballot Type on the Voter Roster Ticket to the Ballot Type on the Ballot!**
 - ▶ **Most locations have 1 or 2 ballots types but you could have up to 11!**
 - ▶ **They are color coded but please also match the Ballot Type Number!**
- ▶ Check to make sure the Voter Roster Ticket is signed then secure it in the Blue Ticket Bag
- ▶ Voter votes the correct ballot and then deposits it in the Ballot Scanner

- ▶ Provisional Clerk is responsible for providing voters a fail-safe provisional ballot
- ▶ Secures these ballots after voters have voted
- ▶ Provides CVR ballots
- ▶ Prints the correct precinct ballot for voters who update their address on their Voter Roster Ticket
- ▶ Sets up the Touch Writer for voters who need the accessible features

PROVISIONAL CLERK

1

Type in

- Type in the Poll Worker Code

2

Scan

- Scan the bar code at the bottom of the ticket

3

Verify

- Verify the information is correct

4

Verify

- Verify "Provisional" is checked

HOW TO PRINT A BALLOT ON THE TOUCH WRITER –
TICKET TO SCAN

1

Review

- Review the information on the Voter Roster Ticket (change of address) or provisional envelope

2

Look up

- Look up the address in the Street Roster Index to find the precinct number

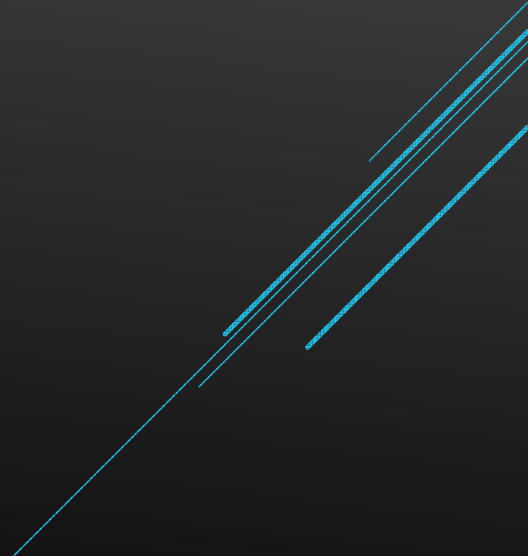
3

Type in

- Type in poll worker code to access ballot then select the correct precinct ballot and go through steps to print – if provisional, select the provisional ticket box

HOW TO PRINT A BALLOT ON THE TOUCH WRITER : NO TICKET TO SCAN

PROVISIONAL CLERK PROCESSING VOTERS

- ▶ Voter signs the Provisional Log
 - ▶ Print a blank ballot using Touch Writer
 - ▶ Place ballot & envelope in a secrecy sleeve
 - ▶ Ask voter if they would like a translated ballot in either Spanish or Tagalog
 - ▶ Hand voter the secrecy sleeve and pen
 - ▶ Make sure voter knows to return ballot in its envelope.
- 

When voter returns:

- Have voter print and sign name on the Provisional Log
- Place sealed envelope in **PINK** bag
- Give voter provisional receipt
- Inform voter to call “toll free number” after 30 days for status of ballot
- Give voter “I Voted” sticker



PROVISIONAL CLERK PROCESSING VOTERS

- ▶ Go over the “1-2-3” of voting:
 - ▶ How to mark ballot:
 - ▶ Completely fill in box next to your choice with black pen provided
 - ▶ What to do if a mistake is made:
 - ▶ Give the voter another ballot
 - ▶ After two mistakes, ask the voter if they need assistance
 - ▶ Where to put marked ballot:
 - ▶ When voter is done voting, have voter place the marked ballot in the ballot scanner
 - ▶ Thank the Voter
 - ▶ Give the voter an “I Voted” sticker
- ▶ **Reminder – Provisional Voters return their ballot to the Provisional Clerk**

BALLOT CLERK & PROVISIONAL CLERK PROCESSING VOTERS

ELECTION DAY CLOSING POLLS

- ▶ At 8 pm, Inspector declares **“The polls are now closed ”**
- ▶ Allow voters in line to vote
- ▶ After the last voter exits begin closing procedures



- ▶ Shutdown Ballot Scanner
 - ▶ Remove Ballots from Ballot Box
 - ▶ Tear off Results Tape for Balancing
 - ▶ Record Voted Ballots on Ballot Statement
- ▶ After balancing
 - ▶ Print 2nd copy of Results Tape for posting
 - ▶ Press red button on back of Ballot Scanner to shut down scanner
 - ▶ Remove vDrive from **SCANNERS** – which are then put in the clear returns pouch:

**ELECTION DAY
CLOSING POLLS**

ELECTION DAY CLOSING POLLS

- ▶ Equipment Clerk or Inspector opens Ballot Box to access Red Ballot Bin and Auxiliary Bin
 - ▶ Run any unscanned ballots through scanner
 - ▶ Put White Change of Address Envelopes in Red Ballot Bin
 - ▶ Check to make sure no Ballots or Envelopes were missed!
- ▶ Inspector seals Red Ballot Bin
- ▶ Inspector *does* breaks seal on **RED** bag
 - ▶ Remove and Sort Contents
 - ▶ Give Spoiled Precinct ballots to Ballot Clerk
 - ▶ Give Spoiled Provisional ballots to Provisional Clerk
- ▶ Ballot Clerk **DOES NOT** break seal on **BLUE** bag
 - ▶ Give Blue Bag to Inspector
- ▶ Provisional Clerk **DOES NOT** break seal on **PINK** bag
 - ▶ Count and record signatures from sign-in sheet
 - ▶ Place the Sign in sheet in the Pink bag



- ▶ Remove the vDrive from the Scanner and place in the Official Returns Pouch, along with the keys.

CLOSING THE POLLS ON THE BALLOT SCANNER

The Official Returns Pouch is
NOT packed into a bag.



It is handed directly to the
Collection Team



ELECTION DAY POLLS CLOSED

Pack up everything and set it all in one location.

The Inspector and one clerk wait for the Collection team to show up before leaving the polling place.

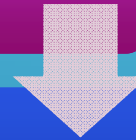
The Collection team will be picking up all items with the **RETURN** neon green label on it.

- ▶ A Collection team member will be checking in with the Inspector prior to 8PM.

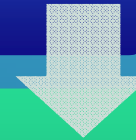


SUPPORT

Roving Inspector



ROV Contacts



The numbers are all in the
Poll Worker Manual



ELECTION DAY SUPPORT

1

Be sure to read your Poll Worker's Manual before Election Day!

2

Bring your manual with you on Election Day!

3

Please complete the Feedback Form before you leave.

QUESTIONS?



PRESIDENTIAL GENERAL ELECTION NOVEMBER 3, 2020

A word cloud of "thank you" in various languages. The central and largest word is "thank you" in red. Other prominent words include "danke" (blue), "gracias" (green), "merczi" (orange), and "dziękuję" (purple). The word cloud is surrounded by many smaller words in various colors representing different languages such as Spanish (gracias, gracias), Russian (спасибо, спасибо, благодарам), Japanese (ありがとう), Korean (감사합니다), and others. The word cloud is set against a white background with a blue border.