

POLICY AND OVERSIGHT COMMITTEE MEETING
November 18, 2020 3:30 pm to 5:00 pm
3375 Sonoma Boulevard, Suite 30, Vallejo, CA 94590

In furtherance of the direction from Governor Newsom (Executive Order N-25-20) and pursuant to the Executive Order issued by Governor Gavin Newsom (Executive Order N-29-20), **public access to the First 5 Solano Committee Meeting will be limited.**

Commissioners and public may attend via remote meeting using the following options:

Join livestream via Zoom:

<https://us02web.zoom.us/j/5922775330>

Join via Phone:

1-669-900-6833

Meeting ID: 592 277 5330

Public Comments:

Public Comment may be provided by: During the meeting via the phone/computer audio when the Chair calls for Public Comment on an item; or submitting written public comments to First 5 Solano via email at cfcsolano@solanocounty.com by 12:00pm on the day of the meeting.

CALL TO ORDER

I. Introductions, Public Comment, Commissioner Comment

II. Consent Calendar

Action

- A. Approve the September 16, 2020 Policy and Oversight Committee Meeting Minutes
- B. Receive the Commissioner Meeting Attendance Status Report

III. Co-Sponsorship of Training and Conferences Fund Application

Action

Motion: Consider approval of a request from A More Excellent Way Health Improvement Organization for an allocation of up to \$3,000 to support the 20-hour Loving Support Breastfeeding training cost for community peer counselors to improve the education and support of breastfeeding to community mothers and infants in Solano County
Kwiana Algere, Health Education Specialist

IV. Contract Updates

Information

Receive a report on Parents By Choice and review compliance action plan
Gene Ibe, Program Manager

V. Responsive Grant Fund

Action

- A. Consider a recommendation to approve a *Small Grants Policy*
- B. Consider a recommendation to retire the following policies as of June 30, 2021:
 - a. Business Challenge Grant Fund Policy
 - b. Community Engagement Fund Policy
 - c. Co-Sponsorship of Conferences and Training Policy
 - d. Organizational Support-Grantwriting Fund Policy

Megan Richards, Deputy Director

- VI. Systems Change 4-Year Summary** **Information/Discussion**
Discuss the approach to review systems change activities for FY2016/17-FY2019/20
Michele Harris, Executive Director
- VII. Strategic Plan Implementation Updates** **Information/Discussion**
Receive updates on the following:
A. Program: First 5 Center Update
B. Systems Change Implementation Plan Update
C. Community Engagement Activities Update
Megan Richards, Deputy Director; Juanita Morales, Program Manager, Lorraine Fernandez, Program Manager
- VIII. First 5 Solano Staffing and Finance Update** **Information**
Receive a report on First 5 Solano staffing and financials.
Megan Richards, Deputy Director
- IX. Future Agenda Items, Meeting Time/Date/Location** **Information**
The Policy and Oversight Committee is scheduled to meet next on Wednesday, December 16, 3:30 pm to 5:00 pm, at 3375 Sonoma Boulevard, Suite 30, Vallejo, CA. Future agenda items include: Co-Sponsorships of Training and Conferences; Program Update, Systems Change Implementation Update; Community Engagement Update; and Staffing and Finance Update

ADJOURN

Vision: *All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.*

Mission: *First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.*

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 3375 Sonoma Boulevard, Suite 30, Vallejo, CA, 94590 during normal business hours.