

**County Of Solano**  
**Community Healthcare Board**

**REGULAR GOVERNING BOARD MEETING MINUTES**

August 19, 2020

Telephone Conference Call

**Members Present:**

Ruth Forney, Gerald Hase, Michael Brown, Jim Jones, Miriam Johnson, Anthony Lofton, Katrina Morrow, Brandon Wirth

**Members Absent:**

Tracee Stacy, Sandra Whaley, Robert Wieda

**Staff Present:**

Dr. Bela Matyas, Sneha Innes, Jack Nasser, Noelle Soto, Dr. Michele Leary, Janine Harris, Joann Parker, Yvonne Ezenwa, Debrah Vaughn, Cheryl Esters, Michael Shorter, Charlynn Askim, Amanda Meadows, Rebekah Kim, Anna Mae Gonzales-Smith

**1) CALL TO ORDER- 12:00 PM**

- a. Welcome
- b. Roll Call

**2) Approval Of The Agenda**

Move motion to approve August 19, 2020 Agenda

Motion by Miriam Johnson, seconded by Brandon Wirth

Discussion: None

Aye: Ruth Forney, Gerald Hase, Michael Brown, Jim Jones, Miriam Johnson, Anthony Lofton, Katrina Morrow, Brandon Wirth

Nay: None

Motion Carries

**3) Approval Of July 15, 2020, Meeting Minutes**

Move motion to approve July 15, 2020, Meeting Minutes

Motion by Jim Jones, seconded Miriam Johnson

Discussion: None

Aye: Ruth Forney, Gerald Hase, Michael Brown, Jim Jones, Miriam Johnson, Anthony Lofton, Katrina Morrow, Brandon Wirth  
Nay: None

Motion Carries

**4) Public Comment**

None

**5) Guest Presentation**

- a. Daniel Del Monte- Project Room Key
  - i. Due to the LNU Lightning Complex Fire Mr. Del Monte is unable to present

**6) Project Director/Chief Executive Officer Report**

- a. COVID-19 Health Center Impact Update: Presented by Dr. Matyas
  - i. Continue to see a surge with COVID-19 in Solano County. Positive cases remain high, hospitalizations are low from the 50s to 30s. 4,871 positive cases with 44 fatalities. Less than 10% of the cases are under 65 years old, over 10% among children. 81% of death are elderly. Greater impact with a weaker immune system. Higher hospitalization rates and death rates among African Americans 3 times higher than Whites. Hispanics/Latin & Asian Pacific Islander the rates are twice as high as whites. 318 active cases tested over 60,000 people. Cases by cities: 1,652 Vallejo, 1,536 Fairfield, 827 Vacaville, 356 Suisun, 333 Dixon, 115 Benicia, 36 Rio Vista, 16 County Unincorporated. 39 current hospitalizations. ICU & Ventilators are in good standing. The most common exposure is family and friends gathering. Schools remain closed, possible requests for waivers TK-6<sup>th</sup> for face to face education.
  
- b. HRSA Update COVID-19 Grants Progress Reports: Presented by Yvonne Ezenwa
  - i. Refer to handout: *FHS COVID-19 Grants Quarter 1 Snapshot*
    - 1. Awarded 1.9 million dollars. Spent about 36% (\$678,000). Adjustments for Q2 planning include: adding additional staff to the grant. Funds expire in Spring 2021.
  
- c. Health Center Operations Update: Presented by Dr. Michele Leary
  - i. FHS operations and the Union had a meeting to relocate the Call Center MAs into the clinics. In the process of gathering the preferences of the new locations for the Call Center MAs.
  - ii. Vacaville Clinic Health Services Manager- Alicia Jones has resigned and Jack Nasser is covering the Vacaville clinic.
  
- d. CMO Update- Vaccination Update: Presented by Dr. Rebekah Kim
  - i. CMO position is out for requirement
  - ii. Vaccination update for pediatrics.
    - 1. Less than 2 years old age group will get most of the vaccinations for school requirements. Active generate list and calling patients in to get vaccinations. Some families are refusing to come in for vaccines. Holding off on older children "Well Child Visits" to allow for the 4/5-year-old who need kindergarten physicals & shots. A decrease in children coming in compared to last year. Kindergarten Round-Up was canceled due to concern of proper social distancing.
    - 2. Allowing children who have had a physical with Solano County to come back to complete physical without restrictions.
    - 3. Fairfield-Suisun Unified School District has reached out for TDAP vaccines for incoming middle school children. Two events were held in July and another event scheduled for August 19, 2020.

- 4. Vaccinations are still a requirement although schooling is online.
- e. CHB Meeting Platform Change
  - i. Muting issues. Staff was advised to press \*6 to unmute.

**7) Co-Applicant Agreement Update By Deputy County Counsel**

- a. Presented by JoAnn parker
  - i. Unable to report information. Waiting for the input regarding changes from Executive Board Committee after they have met with the HRSA Technical Advisor. Once information is provided, JoAnn will meet with Legal Counsel with HRSA. Both the County Board of Supervisors and HRSA must agree on the Co-Applicant Agreement.

**8) Operations Committee Updates & Reports**

- a. Fiscal Update
  - i. Refer to handout: *Solano County Health and Social Services: Family Health Services-Total Billed Encounters July 1, 2019 - June 31, 2020*
  - ii. Janine Harris is unable to provide an update due to fire evacuations.
- b. Call Center Metrics: Presented by Toya Adams
  - i. Refer to handout: *FHS Call Center Statistics*
  - ii. 8 MAs assigned to the Call Center
  - iii. Call Center has been upgraded and allows for recording of conversation for training purposes.

**9) Unfinished Business**

- a. None

**10) Discussion**

- a. Mobile Clinics Update
  - i. Vans are not going out, only for special projects. Testing is not recommended due to staffing, sterilization in between patients, and unbillable encounters.
  - ii. Vans are checked weekly for maintenance
- b. Health Services Administrator Reclassification
  - i. This topic has not gone to the Board of Supervisors. No further discussion at this time.

**11) Action Items**

- a. FHS Budget- Presented by Dr. Matyas
  - i. Supplemental budget to Board of Supervisors presented on September 22, 2020. Paperwork has been submitted to balance the budget. The current staffing of FHS and predictive revenue does not balance the budget. Reducing expenses, increase productivity, and relying on Public Health realignment money. COVID-19 finically impact; people are buying less, realignment money is less. Each provider has a number goal of how many patients they see daily. Also, shed positions within FHS. Three options for relocating staff; (1) move staff out of FHS to other divisions within the classifications, (2) lay staff off (not on the table), (3) not fill vacancies as they occur unless critical. CMO was approved and is going out for recruitment. The Chief Executive position is still in negotiation with the Union and Human Resources before going to the Board of Supervisors.

**12) Board Member Comments**

- a. Miriam Johnson-wanted confirmation of school closure. She was advised that schools are closed, however, Solano County may apply for a waiver to allow TK-6<sup>th</sup> grader to attend in-person school.
- b. Yvonne Ezenwa- announced she is being transferred out of FHS and the August meeting will be her last meeting to attend.

**13) Parking Lot**

- a. Health Center Marketing Campaign & Website Design
  - i. On hold
- b. The IHI Quadruple Aim Initiative \*Health Center Practices\*

**14) NEXT COMMUNITY HEALTH BOARD MEETING**

DATE: September 16, 2020  
START TIME: 12:00pm  
LOCATION: Telephone Conference Call  
Dial: +1 (571) 317-3112  
Access Code: 293-069-869

**15) Adjourn**

Move motion to Adjourn Meeting  
Motion by Miriam Johnson, seconded Jim Jones  
Discussion: None

Aye: Ruth Forney, Gerald Hase, Michael Brown, Jim Jones, Miriam Johnson, Anthony Lofton,  
Katrina Morrow, Brandon Wirth  
Nay: None  
Motion Carries

**HANDOUTS:**

- a. Agenda
- b. July 15, 2020, Meeting Minutes
- c. FHS COVID-19 Grants Quarter 1 Snapshot
- d. Solano County Health and Social Services: Family Health Services-Total Billed Encounters July 1, 2019 - June 31, 2020
- e. FHS Call Center Statistics