

ORDER OF THE COUNTY PUBLIC HEALTH OFFICER No. 2020-07

ORDER OF THE SOLANO COUNTY HEALTH OFFICER DIRECTING PERSONS TO CONTINUE TO LIMIT ACTIVITIES AND TO CONTINUE TO SHELTER AT HOME AS REQUIRED TO REDUCE THE SPREAD OF COVID-19 AND PROVIDING REQUIREMENTS FOR LOW, MEDIUM AND HIGH RISK ACTIVITIES, AS DEFINED, TO OCCUR AS AUTHORIZED BY THIS ORDER.

DATE OF ORDER: MAY 7, 2020, Exhibits B and C updated May 21, 2020, Appendix A to Exhibit B and Exhibit C further updated May 26, 2020, Exhibits B and C further updated June 7, 2020.

PURSUANT TO SECTIONS 101040, 101085 AND 120175 OF THE HEALTH AND SAFETY CODE, THE COUNTY PUBLIC HEALTH OFFICER FOR SOLANO COUNTY ORDERS:

1. **Effective Date.** Effective immediately and continuing until it is extended, rescinded, superseded, or amended in writing by the County Public Health Officer, this Order revokes and replaces Order No. 2020-05 issued April 24, 2020, as amended by Order No. 2020-06 issued May 1, 2020, which revoked and replaced or superseded all previous Orders (the Order issued March 18, 2020, the Supplemental Order issued on March 19, 2020, and the Order issued on March 30, 2020). Unless revoked or replaced by the County Public Health Officer earlier, this Order will be rescinded upon the lifting of the California State of Emergency and rescission of California's "Stay at Home" Order (Executive Order N-33-20 as may be amended).
2. **Intent and Purpose.** The purpose of this Order is to direct persons to continue to limit activities and to continue to shelter at home as required by this Order to reduce the spread of COVID-19 and to continue to mitigate the spread of the COVID-19 to the greatest extent possible while addressing the need to gradually reopen the economy in order to ensure services when resumed are done so in a safe manner by providing requirements that must be met for Low Risk Activities, Medium Risk Activities and High Risk Activities to occur. The Order's intent is to be in alignment with Governor Newsom's Executive Order N-33-20, subsequent and future orders that supersede N-33-20, and with the overarching goal of controlling the COVID-19 pandemic. All persons in the State of California are required to comply with the Executive Orders of the Governor, except as provided in this Order. This Order is necessary to protect and preserve public health and prevent increased transmission of COVID-19 in California and Solano County, while improving overall public health outcomes by improving economic vitality within the County through a careful, limited phased reopening using a risk-based approach.
3. **Guiding Principles for Resuming Activities.** During the period of this Order, the County Public Health Officer will continue to promulgate guidelines for the phased reopening of Solano County's economy built on evidence-based public health principles for disease transmission and social distancing including but not limited to the following:
 - a. Proximity, duration and frequency of potential contacts with or potential exposure to COVID-19 and the ability to implement social distancing methods to protect from exposure for each type of business and organization.
 - b. Limiting the number of persons allowed to congregate in one setting/gathering to, in the event of a localized outbreak, limit the number of persons who are exposed and the consequences of that exposure.
 - c. Mitigating factors grounded in scientific evidence to reduce individual COVID-19 exposure. For example, the consensus of medical and public health professionals is that the evidence supports the following interventions: maintaining physical distancing of six feet or more from

another individual as much as feasible to reduce contamination from droplets, practicing thorough hygiene and respiratory etiquette, regular cleaning and disinfection of high use surfaces, not touching our faces to prevent introduction of the virus from our hands to our eyes, nose, and mouth and subsequently our bodies, and staying home when having symptoms concerning for COVID-19 including fever, cough, sore throat and shortness of breath to reduce the spread of the virus to others outside the household. Finally, it is prudent to reduce the ability of asymptomatic infectious persons to spread the virus to others unwittingly.

4. **Prohibited Activities**. Public and private gatherings of any number of people, including places of work, occurring outside a single household or living unit, are prohibited, except for the following:
 - a. Members of the same household or living unit.
 - b. All businesses, organizations and services defined previously as Essential Activities and listed in Exhibit A, provided:
 - (1) The business, organization or service was operating prior to this Order.
 - (2) All social distancing requirements and safeguards for the businesses, organization or service continue to be implemented.
 - c. Businesses, organizations or activities that meet all requirements for a Low Risk, Medium Risk or High Risk Activity and comply with the requirements of this Order and any guidelines promulgated by the County Public Health Officer, which will be modified in response to the acuity levels of COVID-19 in Solano County. No business, organization, or individual shall engage in Low Risk, Medium Risk or High Risk Activity except as authorized through guidelines promulgated by the County Public Health Officer. Each operator of a Low Risk, Medium Risk and High Risk Activity shall ensure adherence to all restrictions described or referenced in this Order and any promulgated guidelines applicable to the Activity and shall deny access to and/or use all reasonable efforts to address circumstances where required social or physical distancing is not being utilized in compliance with this Order. The failure to effectively comply with this Order may result in revocation of authority to engage in business activity for the extent of this Order.
 - d. Travel is allowed but only to the extent necessary to effectuate the intent of this Order.
5. **Level of Risk**. Activities that meet this Order and County Public Health Officer promulgated guidelines may resume and be open for businesses based on the level of risk and ability to minimize transmission of COVID-19. Level of risk will be determined by the ability to protect from potential COVID-19 transmission and will be categorized as Low Risk, Medium Risk and High Risk Activities as follows:
 - a. Low Risk Activities are those businesses, organizations, or activities that can routinely meet six-foot physical separation for social distancing, or can implement other physical barriers, except for very brief, incidental periods necessary to accept payment, deliver goods or services, or as otherwise necessary and whose operation can comply with the requirements of this this Order and any promulgated guidelines of the County Public Health Officer except as defined as a previously designated essential activity in Appendix A. While personal protective equipment such as cloth face coverings or gloves may be used, they are not the principle social distancing technique necessary while services are provided to customers to

protect from COVID-19 transmission. The Low Risk designation may apply to the entire business or organization, or only to specific areas or operations that are distinct and can meet all Low Risk requirements and may be part of a phased implementation to opening.

Low Risk Activities may resume operations in compliance with the County Public Health Officer Guidelines for Low Risk Activities attached here as Exhibit B as of 6:00 a.m. on May 8, 2020.

- b. Medium Risk Activities include those businesses, organizations, gatherings, or activities that require close contact with others to perform the activity, cannot routinely meet six-foot physical separation or use barriers for social distancing and must typically rely on personal protective equipment such as face masks, including cloth face coverings, to protect from COVID-19 while accomplishing activities, and whose operation can comply with this Order and any promulgated guidelines of the County Public Health Officer except as defined as a previously designated essential activity in Exhibit A. The Medium Risk designation may apply to the entire business or organization, or only to specific areas or operations that are distinct and can meet all Medium Risk requirements and may be part of a phased implementation to reopening.

Medium Risk Activities may not operate until such time as the County Public Health Officer promulgates necessary guidelines for such activities.

- c. High Risk Activities are those businesses, organizations, gatherings or activities that by their nature may not readily adhere to social distancing requirements or that have long, frequent duration of close contact with large groups of individuals.

High Risk Activities are prohibited unless such activity can comply with this Order and any promulgated guidelines of the County Public Health Officer except as defined as a previously designated essential activity in Exhibit A.

6. **Social Distancing.**

- a. Social distancing is maintaining at least a six-foot separation from all persons, except for family members or those in the same household or living unit or by providing a comparable level of protection against exposure to respiratory droplets or secretions through the use of personal protective equipment, including cloth face mask and disposable gloves, or other physical or administrative controls.
- b. It is strongly recommended that community members use cloth face coverings when outside the home to prevent asymptomatic transmission of COVID-19 from the wearer to others. At workplaces, cloth face coverings are recommended when interacting with the public or working in areas visited by the public or shared with co-workers where social distancing is difficult to maintain and may be required by the guidelines promulgated pursuant to this Order for some activities. Face coverings are not recommended for children 6 years of age or under and may not be appropriate for individuals who have difficulty removing the covering without assistance.
- c. A strong recommendation is made for persons exhibiting symptoms of COVID-19 to self-isolate in their place of residence unless they are seeking medical care.

7. **High-Risk Populations**

- a. Older people (65 years and older) and/or those with compromised immune systems, and people with certain underlying health conditions, particularly heart disease, lung disease or

diabetes, for example, appear to be at greater risk of serious illness. A strong recommendation is made that these high risk populations continue to self-isolate at home and adhere to guidance as communicated by the California Department of Public Health (CDPH), which includes the following (among other items) and can be found at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/PublicHealthGuidanceSelfIsolationforOlderAdultsandThoseWhoHaveElevatedRisk.aspx>:

- (1) Avoid crowds, mass gatherings or large events, and public transit, and stay home as much as possible.
- (2) Clean and disinfect your home to remove germs: practice routine cleaning of frequently touched surfaces.
- (3) Use “respiratory etiquette.” Cover coughs and sneezes with a tissue or a sleeve.
- (4) Review and update your personal emergency plan.


b. As the County continues to assess potential rollbacks on restrictions, additional requirements to protect high-risk populations may be necessary.

8. **General COVID-19 Business Precautions** All businesses, shall enact social distancing, increase sanitation standards, and shall make every effort to use telecommuting, or other methods for their workforce as practical. All businesses should suspend any policy or procedure requiring doctor verification for sick leave or other leave approval, except that any healthcare operation or health-care related business may continue to enforce any policy or procedure requiring doctor verification for sick or other leave approval.
9. **Enforcement.** Pursuant to Health and Safety Code section 120175.5(b) all governmental entities in the County shall take necessary measures within the governmental entity’s control to ensure compliance with this Order and to disseminate this Order to venues or locations within the entity’s control where gatherings occur. Violation of this Order is subject to fine, imprisonment, or both (California Health and Safety Code section 120295). To the extent necessary and feasible, this Order may be enforced by the Sheriff or chiefs of police pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029.

As this is a rapidly evolving situation, this Order may be revised from time to time.

IT IS SO ORDERED:

Date: May 7, 2020



Dr. Bela Matyas
Solano County Public Health Officer

Exhibit A – Previously Designated Essential Activities

- A. All businesses and organizations that are listed and the services described below that were operating prior to this Order may continue to operate provided the following:
1. All social distancing requirements and safeguards required under previous Orders for the businesses or organization continue to be implemented.
 2. The business or organization implements the general requirements of this order immediately, and specific requirements for a Low Risk, Medium Risk or High Risk Activity in any Appendix, as applicable, within 10 business days of the requirement being established.
- B. List of businesses, organizations and services previously defined as Essential Activities include:
1. All services needed to ensure the continuing operation of government agencies and to provide for the health, safety and welfare of the public;
 2. Healthcare operations (e.g. hospitals) and essential infrastructure including critical utilities;
 3. First responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel;
 4. Grocery stores, certified farmers' markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning and personal care products). This includes stores that sell groceries and also sell other non-grocery products, and products necessary for maintaining the safety, sanitation, and essential operation of residences;
 5. Agriculture operations, including food cultivation, farming, livestock, and fishing;
 6. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
 7. Newspapers, television, radio, and other media services;
 8. Gas stations and auto-supply, auto-repair, and related facilities;
 9. Banks and related financial institutions;
 10. Hardware stores;
 11. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintain the safety, sanitation, and essential operation of residences;
 12. Businesses providing mailing and shipping services, including post office boxes;
 13. Educational institutions - including public and private K-12 schools, colleges, and universities - for purposes of facilitating distance learning or performing essential functions, provided that Social Distancing of six-feet per person is maintained to the greatest extent possible;
 14. Laundromats, dry cleaners, and laundry service providers;
 15. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and takeaway basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;
 16. Businesses that supply products needed for people to work from home;
 17. Businesses that supply other essential businesses with the support or supplies necessary to operate;
 18. Airlines, taxis, and other private transportation providers providing transportation services;
 19. Home-based care for seniors, adults, or children;
 20. Residential facilities and shelters for seniors, adults, and children;
 21. Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated activities;

22. Childcare facilities providing services that enable employees exempted in this Order to work as permitted. To the extent possible, childcare facilities must operate under the following mandatory conditions:
 - a. Childcare must be carried out in stable groups of ten children or fewer.
 - b. Children shall not change from one group to another.
 - c. If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other.
 - d. Childcare providers shall remain solely with one group of children.
23. Any other essential critical infrastructure as defined by the California State Public Health Officer or the U.S. Department of Homeland Security.
24. Outdoor recreation, such as, by way of example and without limitation, walking, hiking, bicycling, mountain biking, golfing, and running, as authorized by the California State Public Health Officer, provided that individuals comply with Social Distancing requirements set forth in this Order and the following:
 - a. Participation in outdoor recreation shall be limited to non-contact sports, unless engaged in by members of the same household or living unit, in which case, contact sports are allowed.
 - b. Golf courses must abide by the directives as promulgated by the County Public Health Officer.
 - c. Sports or activities that include the use of shared equipment may only be engaged in by members of the same household or living unit.
 - d. All boat ramps and launches, public or private, may be opened for limited use subject to compliance by all facilities and individuals to the Social Distancing requirements and directive of the California State Public Health Officer.
 - e. To the extent necessary to ensure individuals are able to comply with social distancing requirements with reasonable effort, every entity that manages facilities or activities covered by this Order shall take appropriate measures to reduce crowding by, among other things, restricting the number of entrants and/or closing areas to vehicular access and parking.
 - f. Outdoor recreation does not include public pools used for general recreational purposes.
 - g. Compliance with any other directive issued by the County Public Health Officer.

UPDATED JUNE 7, 2020

Exhibit B - Low Risk Activity

Businesses, organizations and activities that, by their nature, can typically provide physical distancing (at least 6 feet separation or other engineering controls, such as barriers or screening) to meet Social Distancing Protocol (Appendix B) between persons while providing their services pose the lowest risk of COVID-19 transmission.

Examples of businesses and organizations in this category include retail stores, manufacturing, pet grooming, [fitness centers](#), [churches](#), [museums](#), [galleries](#), [zoos](#), [aquariums](#), and county and city/local parks (except playgrounds and beaches). Outdoor recreational activities (including golf, tennis, hiking, and boating) are also considered to be Low Risk. This list is not exhaustive and any business, organization, or activity that can operate utilizing physical distancing to meet Social Distancing requirements is Low Risk. [In order for a Low Risk business to operate or activity to occur, specific sector/industry guidance must be released by the State \(see \[www.COVID19.ca.gov\]\(http://www.COVID19.ca.gov\) for state guidance documents\) and this Order must allow Low Risk operations based on local COVID19 conditions and epidemiology.](#)

Businesses and activities that meet the following requirements, as applicable, may operate as a Low Risk Activity:

- Golf Courses must abide by the requirements of Appendix A.
- [Fitness Centers meeting the requirements of Appendix A-1 may commence operation effective 6:00 a.m. on June 8, 2020.](#)
- [Museums, Galleries, Zoos, and Aquariums meeting the requirements of Appendix A-2 may commence operation effective 6:00 a.m. on June 8, 2020.](#)
- [Family Entertainment Centers meeting the requirements of Appendix A-3 may commence operation effective 6:00 a.m. on June 8, 2020.](#)
- [Hotels, Lodging, and Short-Term Rentals meeting the requirements of Appendix A-4 may commence operations to service the general public effective 6:00 a.m. on June 8, 2020](#)
- All [other](#) businesses and organizations must meet the following requirements:
 - a. The following signage shall be provided:
 1. Post, in areas visible to all workers, required hygienic practices including not touching face with unwashed hands or with gloves; washing hands with soap and water for at least 20 seconds; use of hand sanitizer with at least 60% alcohol, cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, and doorknobs; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC.
 2. Post at each public entrance of the facility to inform all employees and customers that they should: Avoid entering the facility if they feel sick, or have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face coverings, as appropriate; and not shake hands or engage in any unnecessary physical contact.
 - b. Implement measures to protect health
 1. Training on methods to prevent transmission of COVID-19, including the specific social distancing protocol for the facility, and on COVID-19 symptoms is provided to all employees.
 2. Employees are informed not to come to work if sick. General screening of employees for COVID-19 symptoms prior to the employee entering their work space is provided. Employees exhibiting COVID-19 symptoms are excluded from the facility.
 3. Employees are provided appropriate Personal Protective Equipment for their tasks, including cloth face masks, instructed on how to use the mask properly, and directed to use the equipment as appropriate to protect from COVID-19 transmission.

- c. Measures shall be implemented to maintain at least six feet separation between all persons.
 - 1. The number of customers in a facility at any one time shall be limited and monitored to allow for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
 - 2. Tape or other markings at least six feet apart in customer line areas inside the facility and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance shall be provided as needed and practical.
 - 3. All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary. Where six feet separation cannot be routinely maintained, the use of a physical barrier shall be used.
 - 4. Methods to provide spacing of customers within the facility shall be implemented to extent practical, including having separate entry and exit points, separate order and delivery areas, directional paths of travel to minimize customers passing from opposite directions, or other methods specific to the facility design.
 - 5. Employee desks and individual work stations are separated by a minimum of 6 feet or physical barrier is provided.
 - 6. The number of employees at a facility is limited to greatest extent possible. Telework, alternate shifts, or other methods are implemented as practical.
- d. Measures shall be implemented to reduce unnecessary contact.
 - 1. Customer self-service of any food items or of utensils, food cups, or similar food or utensil items is prohibited. All bulk food items will be removed or otherwise rendered so not accessible to customers.
 - 2. Customers shall not use their own bags, mugs, or other reusable items.
 - 3. Contactless payment systems shall be used to extent feasible. If not feasible, then increased sanitizing shall be provided.
- e. Measures to increase sanitizing the facility shall be implemented.
 - 1. The facility shall be cleaned and sanitized prior to initial reopening and then be routinely cleaned and sanitized throughout each day during operation, with focus on high contact surfaces and common areas. Employee(s) will be assigned to this task and a general cleaning schedule shall be developed. High contact areas include
 - i. Door knobs, light switches, touch screens, cabinet/drawer pulls, handles, desks, phones, keyboards, tables, chairs, countertops.
 - ii. Restrooms, especially sinks, faucets and toilets.
 - iii. Carts and baskets
 - iv. payment portals, pens, and styluses (must be cleaned after each use), and cash register
 - v. Other areas, items and surfaces frequently touched by employees or customers

Cleaning shall be performed in accordance with CDC guidelines which can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>.

- 2. To the extent practical, no sharing of equipment is allowed between employees. If equipment must be shared, it shall be cleaned and sanitized between employee use.
- 3. Hand sanitizer, soap and water, or disinfectant effective against COVID-19 is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions or will touch multi-used surfaces. A list of COVID-19 effective disinfectants can be found at: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

- i. Disposable disinfecting wipes that are effective against COVID-19 should be provided near shopping cart and shopping basket customer pick-up areas, and other multi-use equipment used by customers.
- f. The facility operator shall designate a site-specific COVID-19 supervisor to enforce these requirements. The designated COVID-19 supervisor shall be present on site at all times the facility is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role.
- g. All businesses will follow applicable California statewide and county specific guidance located at <https://covid19.ca.gov/industry-guidance/> or <https://covid19.ca.gov/roadmap-counties/>.
- h. Businesses and organizations shall develop and implement a social distancing protocol to ensure compliance with these requirements. The protocol will be posted at the entrance to the facility and provided to all employees. Appendix B contains a sample social distancing protocol template.

Appendix A – Low Risk Activity- Golf Courses

All golf courses in the County may be opened for limited use. Golf may resume on all golf courses with groups of no more than four persons subject to full compliance with the requirements for golf courses and driving ranges:

- a. The owner or manager of each golfing site shall provide security or patrolling to ensure golfers' compliance with the all requirements of this Order.
- b. A minimum 6-foot distance shall be maintained between all persons unless from the same household.
- c. No shared equipment.
- d. Walking or single rider carts (unless same household). If rented drive or push/pull carts are used, then they shall be cleaned and sanitized after each use by an assigned employee.
- e. No tournament style events that involve the gathering of spectators. Tournament style events involving charitable activities or golf associations are allowed provide such events follow these guidelines and are held without spectators. Tournament score cards may be used but must be submitted in such a manner that limits contact with the cards themselves.
- f. No private lessons, group instruction or clinics.
- g. No privately-owned golf club cleaning by employees is allowed.
- h. Check in for round must require no physical interaction with golf site staff, who must stay six feet or more from golfers.
- i. All hand towels, ice chests with water, seed/sand bottles, on-course bunker rakes, ball washers, community tees, scorecards and pencils, and all on-course water stations shall be removed.
- j. Cover cups, or create a barrier, including lifting the cup 1" above the putting surface to ensure that the ball cannot be holed.
- k. Flag sticks must be removed [or cups must be adjusted to prevent the ball from being holed or a mechanism, device or other apparatus must be installed to allow removal of a cupped ball without touching the flag or cup.](#)
- l. Driving Range Restrictions:
 1. Hitting stations will be a minimum of six feet apart.
 2. Balls will be thoroughly cleaned with soap, bleach or disinfectant after each pick of the range and before they are placed back on the range.
 3. All range staff attendants must wear gloves and are strongly urged to wear cloth face coverings.
 4. Golf clubs, range buckets, and any other shared equipment must be cleaned and sanitized after each golfer use.
- m. Post, in areas visible to all workers, required hygienic practices including not touching face with unwashed hands or with gloves; washing hands with soap and water for at least 20 seconds; use of hand sanitizer with at least 60% alcohol, cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, and doorknobs; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC.
- n. A sign is placed at each entrance to the pro shop, locker room, dining area, and other relevant buildings to inform all employees and golfers that they should:
 1. Avoid entering the facility if they feel sick, or have a cough or fever
 2. Maintain a minimum six-foot distance from anyone who is not a household member;
 3. Sneeze and cough into a cloth or tissue or, if not available, into one's elbow
 4. Not shake hands or engage in any unnecessary physical contact; and
 5. Wearing a face covering is strongly recommended.
- o. Dining areas may only remain open for grab-and-go food service or delivery.
- p. Golfers must leave the property immediately after playing to eliminate congestion.
- q. The number of customers in the pro shop at any one time shall be limited and monitored so that customers and employees may easily maintain at least six-foot distance from one another at all practicable times.

- r. The number of golfers in the locker room at any one time shall be limited and monitored to allow for users to easily maintain at least six-foot distance from one another at all practicable times.
- s. Golf courses and driving ranges shall designate a site-specific COVID-19 supervisor to enforce these requirements. The designated COVID-19 supervisor shall be present on site at all times during golfing activities. The COVID19 supervisor can be an on-site worker who is designated to carry this role.

Appendix A-1: Low Risk Activity - Fitness Facilities

On June 5, 2020 the State released Industry Guidance for Fitness Centers and it is prudent given current local conditions and disease epidemiology for them to be allowed to operate. Prior to re-opening the operator must ensure that their fitness facility is clean and ready for customers by ensuring the following:

- A. The facility is operable, cleaned and stocked:
 - 1. All equipment, plumbing, laundering, and ventilation systems are operational.
 - 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, customers.
 - 3. The facility is thoroughly cleaned and disinfected, including all employee and customer areas and equipment.
 - 4. Sanitation and disinfecting supplies, including sanitizing wipes and hand sanitizer, are provided at various locations throughout the fitness facility for employees and patrons with attention to entrances and exits, counter areas, and work out equipment and rooms.
- B. Review the guidance provided in the State of California “[COVID-19 INDUSTRY GUIDANCE: Fitness Facilities](https://covid19.ca.gov/pdf/guidance-fitness.pdf)” (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-fitness.pdf>.
- C. Implement the Industry Guidance criteria applicable to the fitness center. This includes employee training, employee and patron health monitoring, use of physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings in areas where workers cannot maintain six feet from customers, increased cleaning and sanitation, and other applicable guidance criteria.
- D. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the fitness center. Cross out those bullet points and associated paragraphs that are not applicable. Attach the completed [Industry Guidance](#) and any other site specific protocols to meet the Industry Guidance or this Order to the cover sheet in Attachment A-1A. This will be the written plan for social distancing (Written Plan) for the fitness center.
- E. Designate a COVID-19 supervisor to ensure the implementation of the fitness center’s Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the fitness center is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts.
- F. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 - a. A sign stating that the fitness center has a Written Plan available for review and stating the name and phone number of a person at the fitness center who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County’s website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one’s elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](#) can be found on the County’s website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.
 - ii. Post, in areas visible to workers and public at various locations within the fitness center, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample

[Stop the Spread of Germs sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.

- G. Provide a copy of the Plan to all employees and have the plan available to the public upon request for their review.
- H. The fitness center may re-open once all criteria in this section are completed.

ATTACHMENT A-1A

**Solano County
Written Plan for Social Distancing (Written Plan)
for Fitness Centers**

Business name:

Facility Address:

Number of customers allowed into fitness center at one time:

California Guidance for Fitness Centers:

This Written Plan meets guidance from California's [COVID-19 INDUSTRY GUIDANCE: Fitness Facilities](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this fitness center is attached.

Signage and Availability of Written Plan:

- Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.
- Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.
- A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

- A COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the fitness center is operating to ensure compliance with this protocol.
- A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 INDUSTRY GUIDANCE: Fitness Facilities](#).

Appendix A-2: Low Risk Activity – Museums, Galleries, Zoos, and Aquariums

On June 5, 2020 the State released Industry Guidance for Museums, Galleries, Zoos, and Aquariums and current local conditions and disease epidemiology related to COVID19 support allowing these facilities to operate. The State’s guidance is not intended for amusement, theme, or water parks. However, museums, galleries, zoos, and aquariums located within such facilities may operate while the remainder of attractions at the amusement, theme, or water parks are closed.

Prior to re-opening the operator must ensure that their facility is clean and ready for customers by ensuring the following:

- A. The facility is operable, cleaned and stocked:
 - 1. All equipment, plumbing, laundering, and ventilation systems are operational.
 - 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, customers.
 - 3. The facility is thoroughly cleaned and disinfected, including all employee and customer areas, and display and exhibit touch points.
 - 4. Sanitation and disinfecting supplies, including sanitizing wipes and hand sanitizer, are provided at various locations throughout the facility for employees and customers with attention to entrances and exits, counter areas, seating areas, exhibits, and displays.
- B. Review the guidance provided in the State of California “[COVID-19 INDUSTRY GUIDANCE: Museums, Galleries, Zoos, and Aquariums](https://covid19.ca.gov/pdf/guidance-zoos-museums.pdf)” (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-zoos-museums.pdf>.
- C. Implement the [Industry Guidance](#) criteria applicable to the facility. This includes employee training, employee and patron health monitoring, use of physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings in areas where workers cannot maintain six feet from customers, increased cleaning and sanitation, customer health screening and facial covering recommendations, and other applicable guidance criteria.
- D. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the facility. Cross out those bullet points and associated paragraphs that are not applicable. Attach the completed [Industry Guidance](#) and any other site specific criteria to meet the Industry Guidance or this Order to the cover sheet in Attachment A-2A. This will be the written plan for social distancing (Written Plan) for the facility.
- E. Designate a COVID-19 supervisor to ensure the implementation of the facilities Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the facility is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts or zones within the facility. However, if multiple COVID-19 supervisors are designated, then only one shall be responsible for the overall facility compliance with the Written Plan.
- F. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 - a. A sign stating that the facility has a Written Plan available for review and stating the name and phone number of an on-site person who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County’s website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not

available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.

- ii. Post, in areas visible to workers and public at various locations throughout the facility, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.

- G. Provide a copy of the Written Plan to all employees and have the plan available to the public upon request for their review.
- H. The museum, gallery, zoo, or aquarium may re-open once all criteria in this section are completed.

Once open, the museum, gallery, zoo, or aquarium must abide by all applicable [Industry Guidance](#) requirements, requirements of this Order, and the Written Plan.

ATTACHMENT A-2A

**Solano County
Written Plan for Social Distancing (Written Plan)
for Museums, Galleries, Zoos, and Aquariums**

Business name:

Facility Address:

Number of customers allowed into museum, gallery, zoo, or aquarium at one time:

California Guidance for Museums, Galleries, Zoos, and Aquariums:

This Written Plan meets guidance from California's [COVID-19 INDUSTRY GUIDANCE: Museums, Galleries, Zoos, and Aquariums](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this facility is attached.

Signage and Availability of Written Plan:

Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.

Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.

A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

At least one COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the museum, gallery, zoo, or aquarium is operating to ensure compliance with this protocol.

A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 INDUSTRY GUIDANCE: Museums, Galleries, Zoos, and Aquariums](#).

Appendix A-3: Low Risk Activity – Family Entertainment Centers

On June 5, 2020 the State released Industry Guidance for Family Entertainment Centers and current local conditions and disease epidemiology related to COVID-19 support allowing these facilities to operate in accordance with the State's guidance. The State's guidance is not intended for the following:

- ice rinks, roller rinks, laser tag arenas, etc., where guests are less able to maintain physical distancing of at least six feet, where a central part of the activity is circulating in shared space, and which can accommodate a large number of guests who are mainly from different households.
- amusement, theme, or water parks; however, these types of parks that have stand-alone bowling alleys, miniature golf, arcades, etc., may open those operations provided they adhere to applicable state and local guidance and keep other attractions closed including amusement park rides.
- movie or performing arts theaters or similar venues which involve large gatherings of people coming together at the same time, in the same place, for the same purpose, and for the same duration, and which therefore pose particular risks of COVID-19 transmission. These venues will be the subject of separate state guidance.

The state's guidance also provides that family entertainment centers should discontinue demonstrations, such as magic, live animal shows etc. unless physical distancing and sanitation protocols can be met. Convention space, rentable meeting rooms, and other areas for private events such as birthday parties, etc., should also be kept closed until such activities are allowed to resume modified or full operation through a specific reopening order and additional state guidance being issued. The state's guidance also requires closure ball pits, foam pits, indoor playgrounds, climbing structures, enclosed bounce houses, and similar play structures.

Restaurants, bars, coffee shops, gift shops, museums and interactive exhibits, etc. within or associated with a family entertainment center must meet the requirements contained in this Order for those specific types of operations to be open.

Prior to re-opening the operator must ensure that their facility is clean and ready for customers by ensuring the following:

- A. The facility is operable, cleaned and stocked:
 1. All equipment, plumbing, laundering, and ventilation systems are operational.
 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, customers.
 3. The facility is thoroughly cleaned and disinfected, including all employee and customer areas.
 4. Sanitation and disinfecting supplies, including sanitizing wipes and hand sanitizer, are provided at various locations throughout the facility for employees and customers with attention to entrances and exits, counter areas, seating areas, gaming supply rental and return areas, and game areas.
- B. Review the guidance provided in the State of California "[COVID-19 INDUSTRY GUIDANCE: Family Entertainment Centers](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/IndustryGuidance-FamilyEntertainmentCenters.aspx)" (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-family-entertainment.pdf>.
- C. Implement the [Industry Guidance](#) criteria applicable to the facility. This includes employee training, employee and patron health monitoring, use of physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings in areas where workers

cannot maintain six feet from customers, increased cleaning and sanitation, customer health screening and facial covering recommendations, and other applicable guidance criteria.

- D. If storage lockers are provided, consider closing them. If kept open, then close certain lockers, provide spatial distancing cues and/or have an employee regulate locker use to ensure social distancing is maintained, and increase cleaning and sanitation so that lockers are cleaned and sanitized between uses.
- E. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the facility. Cross out those bullet points and associated paragraphs that are not applicable. Attach the completed [Industry Guidance](#) and any other site specific protocols to meet the [Industry Guidance](#) and this Order to the cover sheet in Attachment A-3A. This will be the written plan for social distancing (Written Plan) for the facility.
- F. Designate a COVID-19 supervisor to ensure the implementation of the facility's Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the facility is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts or zones within the facility. However, if multiple COVID-19 supervisors are designated, then only one shall be responsible for the overall facility compliance with the Written Plan.
- G. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 - a. A sign stating that the facility has a Written Plan available for review and stating the name and phone number of an on-site person who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.
 - ii. Post, in areas visible to workers and public at various locations throughout the facility, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.
- H. Provide a copy of the Written Plan to all employees and have the plan available to the public upon request for their review.
- I. The family entertainment center may re-open once all criteria in this section are completed.

Once open, the family entertainment center must abide by all applicable [Industry Guidance](#) requirements, requirements of this Order, and their Written Plan.

ATTACHMENT A-3A

**Solano County
Written Plan for Social Distancing (Written Plan)
for Family Entertainment Centers**

Business name:

Facility Address:

Number of customers allowed into family entertainment center at one time:

California and Local Guidance for Family Entertainment Centers:

This Written Plan meets guidance from California's [COVID-19 INDUSTRY GUIDANCE: Family Entertainment Centers](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this facility is attached.

Lockers are not provided, lockers are closed for use, or locker use is modified to promote social distancing and cleaning/sanitation of lockers is increased.

Signage and Availability of Written Plan:

Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.

Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.

A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

At least one COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the family entertainment center is operating to ensure compliance with this protocol.

A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 INDUSTRY GUIDANCE: Family Entertainment Centers](#).

Appendix A-4: Low Risk Activity – Hotels, Lodging, and Short-Term Rentals

On June 5, 2020 the State released Industry Guidance for hotels, lodging, and short-term rentals, and current local conditions and disease epidemiology related to COVID-19 support allowing these facilities to operate in accordance with the State's guidance.

The State's guidance contains the following restrictions related to hotels, lodging, and short-term rentals:

- Large meeting venues, banquet halls, or convention centers should be kept closed until each of those types of establishments are allowed to resume modified or full operation.
- Property managers, timeshare operators, and other rental unit owners and operators must only rent unoccupied units and cannot rent rooms or spaces within an occupied residence until otherwise notified. A residence or unit that is rented while the operator is not physically present, or has a separate exterior entrance and exit that does not require the use of shared facilities, and is otherwise unoccupied, should be considered an unoccupied unit.
- Saunas, steam rooms, and hot tubs should remain closed.

The State also requires that operators consider leaving rooms vacant for 24 to 72 hours after a guest has departed. This will require operators to manage the occupancy of their hotel, lodging, or short-term rental to accommodate this provision.

Restaurants (including room service and continental breakfast), bars, retail, fitness centers, barbershops and hair salons within or associated with hotel and lodging operations must meet the requirements contained in this Order for those specific types of operations to be open.

Prior to re-opening or commencing expanded operations, the operator must ensure that their facility is clean and ready for guests by ensuring the following:

- A. The facility is operable, cleaned and stocked:
 1. All equipment, plumbing, laundering, and ventilation systems are operational.
 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, customers.
 3. The facility is thoroughly cleaned and disinfected, including all employee and customer areas.
 4. Sanitation and disinfecting supplies, including sanitizing wipes and hand sanitizer, are provided at various locations throughout the facility for employees and customers with attention to entrances and exits, counter areas, seating areas, and swimming pool areas.
- B. Review the guidance provided in the State of California "COVID-19 INDUSTRY GUIDANCE: Hotels, Lodging, and Short Term Rentals" (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-hotels-lodging-rentals.pdf>.
- C. Implement the [Industry Guidance](#) criteria applicable to the facility. This includes employee training, employee health monitoring, use of physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings in areas where workers cannot maintain six feet from customers, increased cleaning and sanitation, customer health screening and facial covering recommendations, and other applicable guidance criteria.
- D. If a swimming pool is provided and is accessible to different household groups at the same time, than a system shall be implemented to limit use to ensure social distancing. This may include a reservation system and/or monitoring by an employee other than a life guard to limit use.
- E. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the establishment. Cross out those bullet points and associated paragraphs that are not applicable. Attach the completed [Industry Guidance](#) and any other site specific protocols to

meet the [Industry Guidance](#) and this Order to the cover sheet in Attachment A-4A. This will be the written plan for social distancing (Written Plan) for the facility.

- F. Designate a COVID-19 supervisor to ensure the implementation of the facility's Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the facility is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts or zones within the facility. However, if multiple COVID-19 supervisors are designated, then only one shall be responsible for the overall facility compliance with the Written Plan.
- G. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 - a. A sign stating that the facility has a Written Plan available for review and stating the name and phone number of an on-site person who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.
 - ii. Post, in areas visible to workers and public at various locations throughout the facility, including pool areas, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.
- H. Provide a copy of the Written Plan to all employees and have the plan available to the public upon request for their review.
- I. The hotel, lodging, or short-term rental may re-open or expand its services to the public once all criteria in this section are completed.

Once open, the hotel, lodging, or short-term rental must abide by all applicable [Industry Guidance](#) requirements, requirements of this Order, and their Written Plan.

ATTACHMENT A-4A

**Solano County
Written Plan for Social Distancing (Written Plan)
for Hotels, Lodging, and Short-Term Rentals**

Business name:

Facility Address:

Number of customers allowed into the hotel, lodging, or short-term rental at one time:

California and Local Guidance for Hotels, Lodging, and Short-Term Rentals:

- This Written Plan meets guidance from California's [COVID-19 INDUSTRY GUIDANCE: Hotels, Lodging, and Short Term Rentals](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this facility is attached.
- No swimming pool is available, or if available, protocols have been implemented to limit the number of guests from different households using the swimming pool at any one time.
- Saunas, steam rooms, and hot tubs are closed or not available on-site.

Signage and Availability of Written Plan:

- Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.
- Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.
- A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

- At least one COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the family entertainment center is operating to ensure compliance with this protocol.
- A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 INDUSTRY GUIDANCE: Hotels, Lodging, and Short Term Rentals](#).

**Appendix B:
Solano County Social Distancing Protocol (Updated May 5, 2020)**

Business name: Click or tap here to enter text.

Facility Address: Click or tap here to enter text.

Approximate gross square footage of space open to the public: Click or tap here to enter text.

Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face coverings, as appropriate; and not shake hands or engage in any unnecessary physical contact.
- Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.
- Signage at areas visible to all workers, required hygienic practices including not touching face with unwashed hands or with gloves; washing hands with soap and water for at least 20 seconds; use of hand sanitizer with at least 60% alcohol, cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, and doorknobs; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC

Measures To Protect Employee Health (check all that apply to the facility):

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- Symptom checks are being conducted before employees may enter the work space.
- Personal Protective Equipment (PPE) to protect from COVID-19 provided to Employees as appropriate for tasks. Employees are required to wear face coverings, as appropriate.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
 - Break rooms:
 - Bathrooms:
 - Other (Click or tap here to enter text.): Click or tap here to enter text.
- Disinfectant and related supplies are available to all employees at the following location(s):

Click or tap here to enter text.

- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): Click or tap here to enter text
- Soap and water are available to all employees at the following location(s): Click or tap here to enter text.
- Copies of this Protocol have been distributed to all employees and employees have been trained on protocol.
- Optional—Describe other measures: Click or tap here to enter text.

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

- Limit the number of customers in the store at any one time to Click or tap here to enter text., which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- Employee monitors door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain: Click or tap here to enter text.
- Optional—Describe other measures: Click or tap here to enter text.

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary utilizing appropriate PPE.
- Optional—Describe other measures: Click or tap here to enter text.

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

- Preventing people from self-serving any items that are food-related.
- Lids for cups and food-bar type items are provided by staff; not to customers to grab.
- Bulk-item food bins are not available for customer self-service use.
- Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe: Click or tap here to enter text.

- Optional—Describe other measures (e.g. providing senior-only hours): Click or tap here to enter text.

Measures To Increase Sanitization (check all that apply to the facility):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Employee(s) assigned to disinfect carts and baskets regularly.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- No sharing of equipment between employees to the extent practical. Touch surfaces on equipment is sanitized between different employee use if must be shared.
- Optional—Describe other measures: Click or tap here to enter text.

Measures to Ensure Compliance to Protocol:

- A COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the business is operating to ensure compliance with this protocol. A schedule of assigned staff is attached.

* Any additional measures not included here should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Exhibit C - Medium Risk Activities (Updated May 26, 2020)

Medium Risk businesses, organizations, gatherings and activities are those that, by their nature, cannot readily implement physical distancing methods (spatial separation or use of barriers) due to the need for closer, prolonged contact between individuals to provide or receive services or to perform the activity. Since physical distancing cannot be readily implemented or maintained while providing service or performing the activity, the use of personal protective equipment (PPE), such as face coverings, is specified in the attachments hereto as mitigation for the lack of physical distancing methods.

Only those Medium Risk businesses, organizations, gatherings and activities listed below may operate as of the effective date(s) provided below if they meet the requirements of this Order and those contained within the appendices of Exhibit C.

Effective at 6:00 a.m. on May 22, 2020:

- **Dine-in Restaurants** operation may open to the public if operated in accordance with this Order and Appendix C-1.

Effective at 6:00 a.m. on May 27, 2020:

- **Hair salons and barbershops** may open to the public if operated in accordance with this Order and Appendix C-2.

Effective at 6:00 a.m. on June 8, 2020:

- **Bars and Wineries**, including tasting rooms and tap rooms, may open to the public if operated in accordance with this Order and Appendix C-1.

UPDATED JUNE 7, 2020

Appendix C-1: Requirements for Restaurants, Bars and Wineries, including Tasting Rooms and Tap Rooms:

a. Determine the current operation status your restaurant, bar or winery.

1. If your restaurant, bar or winery has been completely closed since March 19, 2020 as a result of shelter-at-home orders issued by the State and/or County, and you are completely re-opening the entire facility, then complete sections b and c below.
2. If only the dining room, bar, tasting room, or tap room portion of your facility has been closed while other portions of your facility continued operation, and now needs to be re-opened, then complete section c below.

b. Reopening a Restaurant, bar or winery that was previously fully closed as a result of shelter-at-home orders (since March 19, 2020).

Orders issued by the State of California (Executive Order N-3320) and the Solano County Public Health Officer on March 19, 2020 required all residents to stay at home except for work in critical infrastructure sectors or otherwise to facilitate authorized necessary activities. As a result of these orders, restaurants, bars and wineries could no longer offer dine-in, bar, tap room, or tasting room services to their customers. If a facility had closed completely as a result of these Orders to address the COVID-19 pandemic and is now reopening, then prior to opening the operator will ensure the following:

1. All equipment, plumbing, and ventilation systems are operational.
2. All food stored on-site during closure has been maintained at proper temperatures and is not contaminated (if in doubt, food shall be discarded).
3. All food passed listed expiration dates on packaging shall be discarded.
4. Any insect or rodent infestation is abated.
5. The facility is thoroughly cleaned.
6. Staff are up to date on food handler training or certification.

Once this is complete, proceed to *c. Criteria for all Restaurants* below.

c. Criteria for all Restaurants, Bars and Wineries, including Tasting Rooms and Tap Rooms to Re-open Dine-In services to customers

1. If not previously performed, clean and sanitize all areas that have not been in use while other portions of the facility were operating.
2. Review the guidance provided in the State of California "[COVID-19 INDUSTRY GUIDANCE: Restaurants, Bars, and Wineries](https://covid19.ca.gov/pdf/guidance-restaurants-bars.pdf)" found at <https://covid19.ca.gov/pdf/guidance-restaurants-bars.pdf>. Implement the guidance criteria applicable to the specific restaurant, bar, or winery operation. This includes employee training, employee health monitoring, use physical separation methods or barriers, use of personal protective equipment (PPE) such as face masks in customer areas or were employees cannot maintain six feet from one another, increased cleaning and sanitation, and other applicable guidance criteria.
3. Print out the "[COVID-19 INDUSTRY GUIDANCE: Restaurants, Bars, and Wineries](https://covid19.ca.gov/pdf/guidance-restaurants-bars.pdf)" (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-restaurants-bars.pdf> and place a check mark next to each bullet implemented and cross out bullets not applicable to your operation. Attach the completed Industry Guidance to the cover sheet in Attachment C-1A. This will be your restaurant's written plan for social distancing (Written Plan).
4. Designate a COVID-19 supervisor to ensure the implementation of the facility's Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the facility is open.

The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts.

5. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 1. A sign stating that the facility has a Written Plan available for review and stating the name and phone number of a person at the facility who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 2. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.
 - ii. Post, in areas visible to workers and public at various locations within the facility, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds; cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.
6. Provide a copy of the Plan to all employees and have the plan available to the public upon request for their review.
7. The dine-in, bar, and/or winery portion of the facility may re-open once all criteria in this section are completed.

ATTACHMENT C-1A

**Solano County
Written Plan for Social Distancing (Written Plan)
for Restaurants, Bars and Wineries, Including Tasting Rooms and Tap Rooms**

Business name:

Facility Address:

Number of customers allowed into restaurant at one time:

California Guidance for Restaurants, Bars and Wineries:

This Written Plan meets guidance from California's [COVID-19 INDUSTRY GUIDANCE: Restaurants, Bars, and Wineries](#) (Industry Guidance) applicable to the type of service provided by this facility. The Industry Guidance showing the applicable protections being implemented at this facility is attached.

Signage and Availability of Written Plan:

Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.

Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.

A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

A COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the business is operating to ensure compliance with this protocol.

A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a completed copy of the [COVID-19 INDUSTRY GUIDANCE: Restaurants, Bars, and Wineries](#).

Appendix C-2: Requirements for Hair Salons and Barbershops:

Orders issued by the State of California (Executive Order N-3320) and the Solano County Public Health Officer on March 19, 2020 required all residents to stay at home except for work in critical infrastructure sectors or otherwise to facilitate authorized necessary activities. As a result of these orders, all hair salons and barbershops could no longer offer services to their customers. Prior to re-opening the operator must ensure that their salon or shop is clean and ready for customers by ensuring the following:

- B. The facility is operable, cleaned and stocked:
 - 1. All equipment, plumbing, laundering, and ventilation systems are operational.
 - 2. There is an adequate supply of PPE for staff, contractors, vendors, and, if needed, customers.
 - 3. The facility is thoroughly cleaned and disinfected, including all workstations and customer areas.
 - 4. All workstations and front counter areas are stocked with sanitation and disinfecting supplies, including sanitizing wipes and hand sanitizer.
- C. Review the guidance provided in the State of California “[COVID-19 Industry Guidance: Hair Salons and Barbershops](https://covid19.ca.gov/pdf/guidance-hair-salons.pdf)” (Industry Guidance) found at <https://covid19.ca.gov/pdf/guidance-hair-salons.pdf>.
- D. Implement the guidance criteria applicable to the specific type services provided to customers. This includes employee training, employee health monitoring, use physical separation methods or barriers, use of personal protective equipment (PPE) such as face coverings, face shields and/or gloves while providing services or in areas where workers cannot maintain six feet from customers and/or each other, increased cleaning and sanitation, and other applicable guidance criteria.
- E. Print out the [Industry Guidance](#) and place a check mark by each bullet point that is implemented at the salon or shop. Cross out those bullet points and associated paragraphs that are not being implemented. Attach the completed [Industry Guidance](#) to the cover sheet in Attachment C-2A. This will be the written plan for social distancing (Written Plan) for the salon or shop.
- F. Designate a COVID-19 supervisor to ensure the implementation of the salon or shop’s Written Plan. The designated COVID-19 supervisor shall be present on-site at all times the salon or shop is open. The COVID-19 supervisor can be an on-site worker who is designated to carry this role. More than one COVID-19 supervisor may be designated to account for multiple shifts.
- G. Post the COVID-19 related signage visible to employees and guests:
 - i. Post at or near each entrance door in a manner that is readily visible to the public and employees the following signs:
 - a. A sign stating that the salon or shop has a Written Plan available for review and stating the name and phone number of a person at the salon or shop who can be contacted regarding details of the Written Plan. A sample [Written Plan entrance sign](#) can be found on the County’s website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32285>.
 - b. A sign stating to stay home if you have a cough, fever or feel unwell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one’s elbow; wear face covering in public; and avoid physical contact. A sample [Help Our Community Stay Healthy sign](#) can be found on the County’s website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32286>.
 - ii. Post, in areas visible to workers and public at various locations within the salon or shop, signs providing general guidance on practices to help reduce the risk of spreading COVID-19, including not touching face; washing hands with soap and water for at least 20 seconds;

cleaning and disinfecting frequently touched objects; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC. A sample [Stop the Spread of Germs sign](#) can be found on the County's website at <http://www.solanocounty.com/civicax/filebank/blobdload.aspx?blobid=32283>.

- H. Provide a copy of the Plan to all employees and have the plan available to the public upon request for their review.
- I. The salon or shop may re-open once all criteria in this section are completed.

ATTACHMENT C-2A

**Solano County
Written Plan for Social Distancing (Written Plan)
for Hair Salons and Barbershops**

Business name:

Facility Address:

Number of customers allowed into salon or shop at one time:

California Guidance for Hair Salons and Barbershops:

This Written Plan meets guidance from California's [COVID-19 Industry Guidance: Hair Salons and Barbershops](#) (Industry Guidance) applicable to the type of service provided by this facility. The [Industry Guidance](#) showing the applicable protections being implemented at this barber shop or salon is attached.

Signage and Availability of Written Plan:

Signs are posted at or near the entrance doors readily visible to employees and the public that a [Written Plan](#) is available upon request and providing [general precautions](#) to prevent the spread of COVID-19 to be consider before or upon entering the facility.

Signs are posted throughout the facility in a manner readily visible to workers and customers reminding them of the [general practices](#) to help reduce the risk of spreading COVID-19.

A copy of the Written Plan is readily available to the public upon request.

Measures to Ensure Compliance to Protocol:

A COVID-19 Supervisor, who can be an on-site employee, is designated for all periods the salon or shop is operating to ensure compliance with this protocol.

A copy of this Written Plan has been provided to all employees and all employees have received training on the plan.

* Any additional measures not included here or in the Industry Guidance should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:

Attach a check marked copy of the [COVID-19 Industry Guidance: Hair Salons and Barbershops](#).

Exhibit D - High Risk Activities

Currently not permitted to be opened until the County Public Health Officer promulgates the necessary guidelines. Once issued, such guidelines will be inserted here.