

EMERGENCY RESPONSE FUND POLICY

This Policy sets forth the purpose and criteria for the First 5 Solano Children and Families Commission (First 5 Solano) Emergency Response Fund (ERF). Monies authorized under this fund must be consistent with and further the priorities and goals of the First 5 Solano Children and Families Commission as set forth in its Strategic Plan.

Criteria

Grant awards from this ERF are based on the following criteria:

1. The funds may be deployed to address needs generated by the local, state, and federal response to community emergencies. Such emergencies include, but are not limited to, fires, floods, pandemics, earthquakes, extreme heat waves or drought, lost children, terrorist attack.
2. The funds may also be deployed to support the overall safety and well-being of Solano County's children ages 0-5, their families, and providers of service during challenges of the emergency as stated above.
3. The proposed services align with the First 5 Solano Strategic Plan priorities, goals and results.

Purpose

The purpose of the ERF is to address needs of community partners generated by the local, state, and federal response to community emergencies. This fund provides a vehicle by which the Commission can ensure its investments are able to serve children and families in Solano impacted by the emergency.

Funding – Amount and Term

Funding for the ERF will be allocated by the Commission as funding is needed and available. Any unspent balance remaining at the end of a fiscal year will return to the Commission's Long-Term Financial Plan.

Types of Funding

The ERF shall address needs of community partners generated by the local, state, and federal response to community emergencies, which may include, but are not limited to:

- Purchasing technology to continue services for children ages 0-5 and their families, such as Zoom videoconferencing, surveymonkey, etc.
- Provision of services which are identified by the community to ensure needed First 5 Solano funded services and other services to young children are able to continue.
- Provision of supplies which are identified by the community to ensure families basic needs are met.
- Other grants determined to be consistent with the purpose of the Fund as approved by the First 5 Solano Commission.

Guidelines for the Emergency Response Fund

1. The limit per application is \$7,500.
2. Requests must be made using the approved application form.
3. First 5 Solano grantees that are funded for an activity may use these funds to support an expansion of an existing activity, but may not use ERF funds to accomplish that same activity at the same level.

4. Funding may not supplant other local, state, or federal funding.
5. Funding may be requested by a community agency or individual providing services to pregnant women, children prenatal to five years of age and their families.
6. Funding must be utilized for services and supports in Solano County.
7. Services must be designated tobacco-free.
8. The grant must acknowledge the support of First 5 Solano Children and Families Commission in its advertising.
9. The grant may not be used for religious purposes, to benefit an individual, or to promote a candidate for public office.
10. Grants applications will be reviewed and recommended for funding by the Executive Director and approved by the Chair of the Policy and Oversight Committee. Approved grants will be reported out at the next Policy and Oversight Committee.
11. If the grant is approved, Grantee must read and sign the "Agreement for First 5 Solano Emergency Response Funds" prior to authorization for funds.
12. The requesting individual or agency must agree to complete and return the "Emergency Response Fund Report" about the outcome of the funding within 30 days after the conclusion of the funding. Any individual or organization that fails to provide this report may be considered ineligible for future funding.
13. Grant funds must be utilized in the fiscal year in which they are issued. Any funds not utilized in the fiscal year in which they were issued must be returned to First 5 Solano.