

COMMISSION MEETING
October 8, 2019 – 5:30-7:30pm
601 Texas Street, Conference Room B, Fairfield, CA 94533

CALL TO ORDER / SALUTE TO THE FLAG

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| I. Public Comment | Information |
| <i>This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.</i> | |
| II. Consent Calendar (5 min) | Action |
| A. Approve the October 8, 2019 Commission Meeting Agenda | |
| B. Approve the August 13, 2019 Commission Meeting Minutes | |
| C. Approve the 2020 Commission Meeting Schedule | |
| III. Chair Appoints Nominating Committee for 2020 Officers (5 min) | Information |
| IV. Public Hearing: First 5 Solano FY2018/19 Annual Audit (20 min) | Action |
| Receive the FY2018/19 First 5 Solano Annual Audit
<i>Megan Richards, Deputy Director; Kyle Bartle, Eide Bailly</i> | |
| V. Public Hearing: First 5 Solano FY2018/19 Annual Report (30 min) | Action |
| Approve the First 5 Solano submission to First 5 CA for the FY2018/19 Annual Report
<i>Lorraine Fernandez, Program Manager; Lisa Niclai, Applied Survey Research</i> | |
| VI. FY2019/20 Allocations of Funding (30 min) | Action |
| A. Consider approval of an allocation of funding of up to \$40,000 for FY2019/20 to Solano County Health & Social Services, Public Health Division for dental services
<i>(Source of Funds: 2018-2023 Program Investment Plan, Unallocated Funds)</i> | |
| B. Consider approval of allocations of funding of up to \$56,945 for FY2019/20 Annual Grants in response to Request for Applications #2019-04 as follows: | |
| 1. Up to \$19,905 to Ready... Set...Survive! to provide free CPR trainings for parents of children ages 0-5 | |
| 2. Up to \$10,000 to Rio Vista CARE to build awareness in Rio Vista of Adverse Childhood Experiences | |
| 3. Up to \$18,540 to CARE 4 EM to provide "Drum and Rhythm" classes for children ages 0-5 and their caregivers. | |
| 4. Up to \$8,500 to The ChildPlay Institute to provide a nature-based education program for children ages 3-5
<i>(Source of Funds: 2018-2023 Program Investment Plan, Annual Grants)</i> | |
| <i>Juanita Morales, Program Manager</i> | |

- VII. Policy and Oversight Committee Report** (Commissioner Huber) (10 min) **Action**
Consider approval of updates to the following policies with changes that are administrative in nature to reflect current procedures
- A. Annual Grants Policy
 - B. Business Challenge Grant Policy
 - C. Community Engagement Fund Policy
 - D. Compliance in Contracts Policy
 - E. Contracting and Procurement Policy
 - F. Co-Sponsorship of Conferences and Training Policy
- Megan Richards, Deputy Director*
- VIII. Executive Director's Report** (10 min) **Information**
Michele Harris, Executive Director
- IX. Commissioner Remarks** (5 min) **Information**
- X. Future Agenda Items, Meeting Time/Date/Location** **Information**
The next Commission meeting will be held on December 3, 2019 at 5:30PM at either 601 Texas Street, Conference Room B, Fairfield or 3375 Sonoma Boulevard, Suite 30, Vallejo. Future agenda items include: Committee Report, First 5 Center Update, First 5 Calendar Preview

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.