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Planning Services Division

**MEMORANDUM**

Agenda Item No. 1

**TO:** Solano County Zoning Administrator

**FROM:** Nedzlene Ferrario, Senior Planner

**DATE:** May 16, 2019

**SUBJECT:** Lands of Russo Minor Subdivision MS-18-02 Minor Revision No. 1

It has been determined that an appeal to the Planning Commission is the appropriate procedure to consider modification of the approved conditions of approval; therefore, Application No. MS-18-02 Minor Revision No. 1 is withdrawn from the Zoning Administrator's agenda. The applicant has agreed to the determination and the applicant's letter is attached.

Attachment

Mr. Bill Emlen  
Director  
Resource Management  
Solano County  
675 Texas Street  
Suite 5500  
Fairfield, CA 94533

May 6, 2019

RE: ZA No. MS-18-02

Dear Mr. Emlen:

At our meeting of April 17, 2019, it was my intention to file an appeal of the above referenced Minor Subdivision Zoning Approval for Conditions 3 and 20 relating to the Transfer Fee Covenant and the right of way on Mason Road.

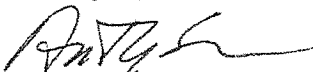
At that meeting we discussed using a minor map modification to deal with these conditions. I submitted such a request on April 23, 2019 and the fees on April 24, 2019.

It is my understanding from our conversation today that the minor modification process is not legally feasible, that the County could not process it and my fees would be refunded.

In order to protect our rights under the appeals period, please consider that map modification to be a formal appeal of Conditions 3 and 19.

Please advise as to how we should proceed. I appreciate your assistance in this matter. I am available by phone or email.

Thank you,

  
Anthony Russo

Via email