



To: Board of Supervisors
From: Birgitta E. Corsello, County Administrator
Date: March 20, 2019
Subject: Significant Issues Update

1) County Administrator's update on contracts

The County Administrator signed the following contracts within her authority since the last Significant Issues memo, including:

- (1) The Auditor-Controller's Office, a contract with Bartel Associates, LLC, to provide actuarial services in accordance with GASB 45 and GASB 75, \$25,000, effective February 19, 2019 to September 1, 2021. The funding source is County General Fund.
- (2) The Health and Social Services Department, Mental Health division, a contract with Cambridge Medical Professionals, to provide professional recruitment services, \$32,400, from December 3, 2018 to June 30, 2020. The funding sources are 44% County General Fund, 39% 2011 Realignment and 17% Intergovernmental Transfer funds (IGT).
- (3) The Health and Social Services Department, Mental Health division, a contract with IDEA Consulting, to provide research, evaluation and quality improvement activities, grant writing and special project support for the Behavioral Health division, \$70,000, from January 1, 2019 to June 30, 2020. The funding source is Mental Health Services Act funds (MHSA).

2) Update on automated material handling equipment at Fairfield Library

On February 28, 2019, the Department of Library Services successfully installed and introduced Lyngsoe automated materials handling (AMH) equipment at the Fairfield Civic Center Library. This is the first of six AMH installations scheduled this year at branch libraries throughout the County. Using the AMH equipment, library customers can return their own materials, have those materials immediately removed from their library account and receive a print or email receipts for the transaction. Materials returned through the AMH system are automatically sorted into designated categories for library staff. Staff is freed from having to manually return and sort those same materials, allowing them to return materials back to the shelves and into the hands of library customers more quickly.

Future AMH installations are planned for the John F. Kennedy Library in Vallejo, Fairfield Cordelia Library, Suisun City Library, Vacaville Public Library – Cultural Center and Vacaville Public Library – Town Square. The Library is working with the Department of General Services, Capital Projects and Brick, an architecture firm, on these installations. The anticipated completion of this project is December, 2019.

Contact: Bonnie Katz, Director of Library Services, Solano County
(707) 784-1500 and BAKatz@SolanoCounty.com