

**First 5 Solano Children and Families Commission
Commission Meeting**

October 4, 2016, 5:30 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Marisela Barbosa (Chair), Liz Niedziela, Jay Speck, Elise Crane (Arrived 5:51PM), Dan Ayala, Erin Hannigan, and Dana Dean

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Juanita Morales, and Andrew Boatright

Members of the public present: Kirk Starkey (Auditor-Controller's Office)

Chair Barbosa called the meeting to order at 5:30pm.

I. Public Comment

None

II. Consent Calendar

A. Approve the October 4, 2016 Commission Meeting Agenda

Motion: Approve the Commission Meeting Agenda for October 4, 2016.

Moved by Commissioner Speck; Seconded by Commissioner Dean

Approved 6-0-0

Yea: Commissioners Ayala, Barbosa, Hannigan, Niedziela

Nay: None

Abstain: None

B. Approve August 9, 2016 Commission Meeting Minutes

Motion: Approve the Commission Meeting Minutes for August 9, 2016.

Moved by Commissioner Speck; Seconded by Commissioner Dean

Approved 6-0-0

Yea: Commissioners Ayala, Barbosa, Hannigan, Niedziela

Nay: None

Abstain: None

C. Approve September 6, 2016 Commission Meeting Minutes

Motion: Approve the Commission Meeting Minutes for September 6, 2016.

Moved by Commissioner Speck; Seconded by Commissioner Dean

Approved 6-0-0

Yea: Commissioners Ayala, Barbosa, Hannigan, Niedziela

Nay: None

Abstain: None

III. Public Hearing: First 5 Solano FY2015/16 Annual Audit

Kirk Starkey (Auditor-Controller's Office) noted the three reports: Independent Auditor Report, internal controls and reporting, and external compliance all indicated First 5 Solano's internal control structures and reporting and operating practices reflected an ongoing commitment to proper accountability and reporting of financial resources. Solano County Board of Supervisors will receive the reports during the October 24th Board meeting.

Motion : Receive First 5 Solano FY2015/16 Annual Audit

Moved by Commissioner Hannigan; Seconded by Commissioner Niedziela

Approved 6-0-0

Yea: Commissioners Ayala, Barbosa, Dean, Speck

Nay: None

Abstain: None

IV. Public Hearing: First 5 Solano FY2015/16 Annual Report

Juanita Morales provided a presentation which overviewed the annual report for submission to the State of California. Three areas, health and well-being, early childhood development, and family support and parent education were highlighted with statistics regarding services, access, and case management to children, parents, and providers across several programs including: Solano Children Insurance Program (SCIP), Partnership Early Access for Kids (PEAK), Comprehensive Approaches to Raising Educational Standards (CARES) Plus Professional Development, Improve and Maximize Programs so All Children Thrive (IMPACT), Quality Rating and Improvement System (QRIS), Pre-Kindergarten Academies, Kindergarten-Readiness through Solano Parent and Children Education (SPACE), Family Strengthening Partnership (FSP). In summary, First 5 Solano served 9,500 residents including children, families, and providers and 85% of performance measures were met by grantees.

The Commission discussed the report data and requested that future reports provide comparison data from year to year, to better inform how programs are faring.

Motion : Approve First 5 Solano FY2015/16 Annual Report

Moved by Commissioner Hannigan ; Seconded by Commissioner Niedziela

Approved 6-0-0

Yea: Commissioners Ayala, Barbosa, Dean, Speck

Nay: None

Abstain: None

V. Chair Appoints Nominating Committee for 2016 Officers

Commissioner Ayala and Dean volunteered to participate on the Nominating Committee.

VI. Committee Reports

A. Systems and Policy Committee (Commissioner Niedziela)

Ms. Richards noted the 3 co-sponsorship of conference applications were approved: Community Breastfeeding Peer Counseling Training, Solano Napa Association for the Education of Young Children's (SNAEYC) 30th Annual Early Childhood Education Conference, and premiere Courage Conference hosted by Sexual Assault Nurse Examiner/ Sexual Assault Response Team (SANE/SART). Ms. Richards provided a reminder that the Commission Retreat would be on October 22 from 9:00AM-12:00PM.

B. Program and Community Engagement Committee (Commissioner Hannigan)

Ms. Richards noted there were a few updates to Compliance Action Plans and all Compliance Action Plans are now concluded. Fairfield-Suisun Unified School District (FSUSD) opening their Mary Bird Center and several full inclusion classrooms.

VII. Executive Director's Report

Ms. Harris reported that Ms. Gonsalves, First 5 Solano's Policy & Fund Development Manager, attended several funder conferences and gleaned that there is a shifting focus on investment in early childhood education to result in long-term outcomes as awareness becomes more prevalent regarding the importance on early development. Ms. Harris, along with Ms. Gonsalves, Ms. Richards, Jerry Huber (Director of H&SS) and Jayleen Richards (H&SS) presented at a meeting of Northern California Grantmakers. A total of 13 foundations were present to talk about Solano County and local needs. The foundations were presented a menu of issues and venues to provide funding. Next steps are being further identified, and one possible next step is a Solano Bus Tour, attended by interested foundations.

Ms. Harris provided the Commission a reminder that the First 5 CA Annual Conference would take place from November 8-10 in Sacramento, CA and to contact Mr. Boatright if they would like to register.

Ms. Harris reported that a letter of support was sent to Child Start Inc. regarding a grant application that would add 32 new infant and toddler slots in Solano County.

Ms. Harris noted that First 5 Solano is working, with the support of H&SS, with Brandman University, which has a Bachelor's of Social Work Program, to establish a Master's of Social Work program locally. Goals among the cooperative effort of First 5 Solano and H&SS included exploring different ideas and create methods to increase the ease of entry into the County and increasing retention of hires after entry.

Ms. Morales reported that she participated as a "Principal for a Day" at Fairview Elementary. Her experience highlighted the challenges a principal faces and were contrasted with a success: Ms. Morales made a positive phone call home to a Spanish speaking mother to report that her child was identified as a positive role model in class.

VIII. Commissioner Remarks

Commissioner Dean reported that she also participated in “Principal for a Day” at Cordelia Hills Elementary. The implementation of Common Core, children working as teams to justify answers, and required vegetable and fruit in the cafeteria were some highlights noted. Lastly, she congratulated the success of the Food Oasis event. Commissioner Hannigan noted the Board of Supervisors adopted and presented October as SIDS Awareness Month, Prematurity Awareness Month for November, and will be seeking an increase in attendance for the Food Oasis event next year.

IX. Future Agenda Items

The next Commission meeting will be held on October 22, 2016 at 9:00 AM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Annual Commission Retreat.

Adjourn

Chair Barbosa adjourned the meeting at 6:11pm.

Andrew Boatright, Office Assistant III

Approved:

