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Environmental Health Division

**UST Permit Work Guidance**

The following guidance shall be used by staff to decide which UST work to permit and which fee category to use:

**1. Plan Check / Construction Inspection**

- a) Install Underground Storage Tank

**2. Modification / Repair (tank)**

- a) Add or Replace STP, Vapor, or Vent Sumps
- b) Add, Repair, Replace, or Modify Riser outside sump.
- c) Repair Tank / Modify Tank
- d) Repair, Install or Inspect Tank Lining
- e) Install or Repair Tank Cathodic Protection

**3. Modification / Repair (piping only)**

- a) Add or Replace Spill Bucket (riser top work only, inside or outside sump)
- b) Add or Replace Vapor Recovery (VR) spill bucket inside or outside monitored sump.
- c) Repair or replace Penetrations external to sump/UDC.
- d) Add or Replace Dispenser Pan (UDC) or Island.
- e) Add, replace or modify dispenser components below sheer valve.
- f) Replace dispenser (need to inspection conversion frames).
- g) Add, Replace, Repair or Modify Regulated Pipe.
- h) Add, Replace, Repair or Modify unregulated pipe (pre-7/2003 Vent, VR in concert with [disturbing product lines and/or the breaking of concrete/asphalt](#)).
- i) Add, Replace, Modify or Repair riser in sump
- j) Install or Repair Piping Cathodic Protection
- k) Add or Replace Overfill Protection (mechanical: flappers, etc.).

**4. Non-Permit Work (Documentation Required)**

- a) Repair or replace Penetrations internal to sump/UDC.
- b) Add or Replace Monitoring Console or Electronic Relay.
- c) Add or Replace Sensor or In-Line Leak Detector
- d) Add or Replace Tank Level Monitor or External Overfill Protection Enunciator
- e) Reprogram Monitoring Console / Cold Start / Console Upgrade.

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