

BILL EMLEN
Director
(707) 784-6765

TERRY SCHMIDTBAUER
Assistant Director
(707) 784-6765

MATT TUGGLE
Public Works Manager
(707) 784-6765

DEPARTMENT OF RESOURCE MANAGEMENT



**SOLANO
COUNTY**

675 Texas Street, Suite 5500
Fairfield, CA 94533-6342
(707) 784-6765
Fax (707) 784-4805

www.solanocounty.com

Public Works – Engineering Services Division

GRADING PERMIT REQUIREMENTS

ALL GRADING MUST BE DONE BETWEEN APRIL 15 AND OCTOBER 15

1. **GRADING PLAN REVIEW:**

- A. Completed application signed by applicant
- B. Copy of plans showing project (If applicable)
- C. Permit Processing Fee \$159.00

2. **GRADING PERMIT (MINOR) \$1049:**

- A. Completed application signed by applicant
- B. Three (3) complete sets of plans that include the following:
 - 1) Vicinity Map
 - 2) Site Map/Plot Plan
 - 3) Grading Plan
 - 4) Erosion Control Plan
- C. Permit Processing Fee: \$159.00
- D. Initial Deposit: \$890.00
- E. Bond (If necessary)

3. **GRADING PERMIT (MAJOR) \$2403:**

- A. Completed application signed by applicant
- B. Three (3) complete sets of plans that include the following:
 - 1) Vicinity Map
 - 2) Site Map
 - 3) Engineered Grading Plan (Signed and Sealed by Reg. Engineer)
 - 4) Engineered Erosion Control Plan
- C. Permit Processing Fee: \$159.00
- D. Initial Deposit (Minimum): \$2244.00
NOTE: Should outside engineering services be utilized for plan checks of Major Grading plans, additional monies may be charged in addition to the deposit and permit processing fee.
- E. Bond (If necessary)
- F. A soils engineering report (To be determined by the engineer)
- G. An engineering geology report (To be determined by the engineer)

SAEED IRAVANI
Building Official
Building & Safety

MIKE YANKOVICH
Program Manager
Planning Services

JAG SAHOTA
Manager
Environmental
Health

SARAH PAPPAKOSTAS
Senior Staff Analyst
Administrative Services

MATT TUGGLE
Engineering Manager
Public Works
Engineering

CHARLES BOWERS
Operations Manager
Public Works
Operations

CHRIS DRAKE
Parks Services
Manager
Parks

ROBERTA GOULART
Water & Natural
Resources Program
Manager

GRADING PERMIT DETERMINATION LIST

1. GRADING PLAN REVIEW:

- A. Landscaping areas less than 10,000 square feet
- B. Structure excavations (pools, basements, septic tanks, leach fields, etc.)
- C. Excavations less than:
 - 1) 50 cubic yards total movement on any site
 - 2) 8,000 square feet of area disturbed
 - 3) 3 feet in depth
 - 4) 2:1 slopes
- D. Fills:
 - 1) Less than 50 cubic yards total movement on any site
 - 2) Less than 5,000 square feet of area disturbed
 - 3) Less than 3 feet in depth
 - 4) Placed on existing surfaces with slopes less than 7:1
 - 5) Do not create slopes steeper than 2:1
 - 6) Do not change existing off-site drainage patterns
 - 7) Are not used for structural support
- E. Agricultural activities except land that has not previously been graded or leveled
- F. Utility trenches, wells, exploratory excavations
- G. Disposal areas, landfills, quarrying, stockpiling, or other operations where a Use Permit has been granted
- H. Grading by Solano County or Special Districts
- I. Land leveling by permit for agricultural purpose
- J. Fire roads and breaks
- K. Grading located within the Suisun Primary Marsh
- L. Projects on State or Federally owned and operated lands

2. MINOR GRADING: (Must meet **ALL** conditions Below)

- A. Less than 1 acre of disturbed surface and less than 1000 cubic yards of earth movement
- B. Less than 15,000 square feet of impervious surface with provisions to control runoff
- C. Less than 15% slope, and no erosion prone soils or unstable slopes
- D. Will not damage or endanger structures
- E. Will not obstruct or constrict waterways
- F. Will not affect natural vegetation, habitats or other natural resources

3. MAJOR GRADING:

- A. Projects not qualifying for a minor grading permit will require a major grading permit