



CHILDREN ARE OUR BOTTOM LINE

Meeting of December 2, 2008, 5:30 PM - 8:00 PM
Multi-Purpose Room
2101 Courage Drive, Fairfield, CA
Teleconference Site: 5350 E. Marriott Drive, Phoenix, AZ
(Commissioner Dee Alarcón to participate from teleconference site)

Page 1 of 4

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.

Mission: First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting to make arrangements.

Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 2300 Boynton Avenue, Suite 204, Fairfield, CA during normal business hours.

CALL TO ORDER

- | | |
|--|---------------------|
| I. Greetings, Introductions, Public Comment (5 min) | Information |
| II. Consent Items (5 min) | Action |
| A. Approve the Commission Meeting Agenda for December 2, 2008 | |
| B. Approve Minutes of the October 7, 2008 Commission Meeting | |
| C. Approve Minutes of the October 18, 2008 Commission Retreat | |
| D. Approve a revision to the Co-sponsorship of Conferences & Training/Grantwriting Fund which deletes the requirement that the event be held in Solano County | |
| E. Approve a revision to the Attendance Policy to change the review period from "any 12-month period" to "the calendar year" | |
| F. Approve a revision to the Letters of Support Policy to include delegated authority of the Commission Chair to sign general correspondence on behalf of the Commission | |
| III. Rescheduled Consent Items (5 min) | Action |
| IV. AmeriCorps Recognition (10 min) | Presentation |
| Certificate presentation in recognition of a year of service provided by 2007-2008 AmeriCorps/First 5 Service Corps members Gordon Battles III, Javier Gonzalez, Irene Khangab and Patsy Ott <i>Lynn Guest, School Readiness Programs Manager</i> | |
| V. Annual Report to the Community and 2009 Calendar (20 min) | Action |
| Adopt the First 5 Solano Annual Report to the Community and 2009 Parent Calendar <i>Gaylon Parsons, LFA; Cherelyn Ellington, Community Programs Manager and Heather Devaney, Administrative Secretary, First 5 Solano</i> | |



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Page 2 of 4

- VI. Long Term Financial Plan Update** (10 min) **Action**
- Consider adoption of the First 5 Solano 2008 Long Term Financial Plan Update, including an increase to the annual program investment level from \$4,120,000 to \$4,757,500 for the period FY2008/09 – FY2015/16, with associated administrative and evaluation costs of up to \$112,500 (adjusted for inflation)
Michele Harris, Deputy Director
- VII. Program Investment Plan Revision** (10 min) **Action**
- Consider approval of the revised First 5 Solano 2007-2012 Program Investment Plan to incorporate increases in stable annual program investment levels in the Long Term Financial Plan
- Increased funding for FY2007-2012 is as outlined in the Program Investment Plan, approximately: A.) increases in annual program investment levels across existing initiative areas as follows: Early Childhood Mental Health \$250,000; Children's Health Initiative \$40,000; Quality Child Care \$90,000; and Family Support Services \$102,000; and B) increase in Discretionary Fund average of \$187,000. Amounts are adjusted for inflation. Increased funding is phased in over FY2008/09, FY2009/10 and FY2010/11
Michele Harris, Deputy Director
- VIII. Expanded Program Investment** (20 min) **Action**
- A. Consider approval of awards of funding for the Early Childhood Mental Health Initiative:
1. Up to \$159,181 to Children's Nurturing Project (\$51,500 for FY2009/10; \$53,045 for FY2010/11; \$54,636 for FY2011/12) to continue the Early Childhood Developmental Health Collaborative. Source of funding: 2008 Long Term Financial Plan (LTFP) Update
 2. Up to \$713,180 to Solano County Health and Social Services (\$95,000 for FY2008/09; \$200,000 for FY2009/10; \$206,000 for FY2010/11; \$212,180 for FY2011/12) to provide a 15% local match to expand the EPSDT program to up to \$1,500,000 in services for FY2008/09 and up to \$2,000,000 in services annually thereafter. Source of funding: 2008 LTFP Update
- B. Consider approval of award of funding for the Children's Health Initiative:
1. Up to \$103,636 to Solano Coalition for Better Health (\$20,000 for FY2009/10; \$41,200 for FY2010/11; \$42,436 for FY2011/12) to provide the First 5 California match portion of the program through the end of the 2007/2012 funding cycle. Source of funding: 2008 LTFP Update



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Page 3 of 4

- C. Consider approval of the following awards for the Quality Child Care Initiative:
1. Up to \$127,345 to The Children's Network of Solano County (\$41,200 for FY2009/10; \$42,636 for FY2010/11; \$43,709 for FY2011/12) to provide the First 5 California match portion of the program through the end of the 2007/2012 funding cycle. Authorize staff to work with The Children's Network of Solano to redesign the Quality Child Care grant funding as necessary to provide a more coordinated effort in Solano County. Source of funding: 2008 LTFP Update
 2. Up to \$159,181 to Solano County Office of Education (\$51,500 for FY2009/10; \$53,045 for FY2010/11; \$54,636 for FY2011/12) to continue the Preschool For All Workgroup. Source of funding: 2008 LTFP Update
- D. Consider approval of the following awards for the Integrated Family Support Initiative:
1. Up to \$120,978 to Fairfield-Suisun Unified School District (\$15,000 for FY2008/09; \$39,140 for FY2009/10; \$40,314 for FY2010/11; \$41,524 for FY2011/12) to incorporate the Family Resource Center at Cleo Gordon into the Initiative. Source of funding: 2008 LTFP Update
 2. Up to \$99,458 to Benicia Police Department (\$13,500 for FY2008/09; \$27,810 for FY2009/10; \$28,644 for FY2010/11; \$29,504 for FY2011/12) to increase the current 0.5 FTE Site Coordinator to 1.0 FTE. Source of funding: 2008 LTFP Update
 3. Up to \$99,458 to Fighting Back Partnership (\$13,500 for FY2008/09; \$27,810 for FY2009/10; \$28,644 for FY2010/11; \$29,504 for FY2011/12) to add 1.0 FTE for an Information and Referral Specialist. Source of funding: 2008 LTFP Update
 4. Up to \$36,836 to Interfaith Council of Solano County (\$5,000 for FY2008/09; \$10,300 for FY2009/10; \$10,609 for FY2010/11; \$10,927 for FY2011/12) to increase the current 0.03 FTE Shelter Attendant to 0.5 FTE. Source of funding: 2008 LTFP Update
- E. Consider approval of increased amounts of discretionary funding for the remainder of the FY2007-2012 funding cycle (\$208,565 for FY2009/10; \$173,622 for FY2010/11; \$178,831 for FY2011/12). Source of funding: 2008 LTFP Update

Christina Arrostuto, Executive Director

IX. Committee Meetings (20 min)

Action

A. Program Committee (*Commissioner Kondylis*)

1. Consider approval of the addition of an additional scheduled meeting of the First 5 Solano Commission on Tuesday, February 3 from 5:30 to 6:30 PM to consider award(s) of funding for the First 5 Solano/Mental Health Services Act – Prevention and Early Intervention Early Childhood Mental Health Initiative



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Page 4 of 4

- B. Internal Systems Committee (*Commissioner Thigpen*)
1. Consider approval of the utilization of up to \$4,500 in currently allocated Organizational Support funds to provide up to 15 registrations (fee estimated at \$300 each) for grantee attendance at the First 5 California Annual Conference in San Francisco. Source of Funds: Organizational Support fund
 2. Consider approval of the utilization of up to \$85,000 in currently allocated Organizational Support Funds to award one-time grants (as approved) of up to \$3,500 for up to 25 First 5-funded organizations for equipment and materials that sustain or expand organizational capacity. Source of funds: Organizational Support fund
- C. Community Engagement Committee (*Commissioner Betz*)
1. Consider allocation of up to \$19,000 for a Solano-specific sample of children 0-5 in the Lucile Packard Foundation for Children's Health's 2008-09 Parent Poll. Source of funding: Discretionary Fund

- X. Election of 2009 Officers** (5 min) **Action**
Consider approval of the recommendations of the Nominating Committee for election of 2009 First 5 Solano Children and Families Commission Officers: Chair – Commissioner Norma Thigpen; Vice-Chair – Commissioner Debbie Gossell (Commissioners Elaine Norinsky and Dan Ayala)
- XI. Commissioner Remarks** (10 min) **Information**
- XII. Executive Director's Report** (10 min) **Action**
Consider approval of a request from the Executive Director to prepare and submit a Solano County application for a federal SAMHSA (Substance Abuse and Mental Health Services Administration) "System of Care" grant with First 5 Solano as the lead agency for Solano County in partnership with Solano County Health and Social Services Mental Health Division. Source of matching funds: First 5 Solano and Mental Health Services Act funds, other cash and in-kind matching funds to be determined as needed
- XIII. Future Agenda Items, Meeting Time/Date/Location** (5 min)
The next regularly-scheduled Commission meeting will be held on **January 6, 2008 at 5:30 PM**, Multi-Purpose Room at 2101 Courage Drive, Fairfield, CA 94533. Future agenda items include: Introduction of 2009 Officers, Appointment of Committee Chairs