



# MEETING AGENDA

## Integrated Waste Management Local Task Force (LTF)

<http://Recycle.SolanoCounty.com>

Thursday, January 15, 2015  
9:00 a.m.

### Solano County Government Center

675 Texas Street, Fairfield, CA 94533  
1st Floor Multi-Purpose Room 1620  
(707) 784-6765

Any person wishing to speak on an agenda item may do so by completing a card and handing it to the Clerk. Upon recognition by the Chair, state your name and address. Comments limited to three minutes per speaker.

#### 1. CALL to ORDER / INTRODUCTIONS

Chair: Sal Coniglio, Rio Vista Sanitation Service  
Vice Chair: Amanda Dum, City of Suisun City

#### 2. PUBLIC COMMENT

The public may speak on any item NOT on this agenda and/or any subject over which the LTF has jurisdiction. Comments limited to 3 minutes per speaker.

#### 3. ACTION ITEM(s)

The Chair will provide the public with an opportunity to comment prior to any formal action to be taken by the LTF. Comments limited to 3 minutes per speaker.

- a. **Minutes:** November 20, 2014

#### 4. PRESENTATION

##### a. Green Purchasing Program

by: John Duncan, Major Accounts Manager  
and Molly Ray, Major Accounts  
Representative  
Office Depot Business Solutions  
(916) 753-9112 mobile  
[John.duncan@officedepot.com](mailto:John.duncan@officedepot.com)  
[https://business.officedepot.com/a/leadgen/green?cm\\_sp=pre\\_login\\_-green\\_-learn\\_more](https://business.officedepot.com/a/leadgen/green?cm_sp=pre_login_-green_-learn_more)

This program has been providing the City of Fairfield with opportunities to operate a greener office and delivers an annual report of environmental savings.

#### 5. LEGISLATIVE UPDATES

- a. **Senate Bill 270:** Single-Use Carryout Bags

#### 6. DISCUSSION TOPICS

- a. Chair and Vice Chair Elections
- b. By-Laws
- c. "Cradle to Grave" Commodities
- d. Budget

#### 7. MEMBER UPDATES

#### 8. ADJOURN

Next regular meeting is March 19, 2015

#### INFORMATIONAL ITEM(s):

##### January 21

Northern CA Household Hazardous Waste Information Exchange (HHWIE), Pittsburg City Hall Council Chamber, 65 Civic Avenue, Pittsburg 94565  
Laura Wright, [lwright@ci.pittsburg.ca.us](mailto:lwright@ci.pittsburg.ca.us)

##### February 5

Effective Advocacy at the State Legislature and Beyond, Maidu Community Center, 1550 Maidu Drive, Roseville CA 95661 <http://mmanc.memberlodge.com/event-1795685>

Non-confidential materials related to an item on this Agenda submitted to the LTF after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6<sup>th</sup> Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

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# TEMPORARY VISITOR PARKING PERMIT

**If you are parking in Solano County parking lots, you must display this card, with this side facing up, in your front driver's side windshield. Failure to display this card may result in you receiving a parking citation.**

**VISITOR ELIGIBLE TO PARK BEYOND THE TWO HOUR LIMIT IN  
SOLANO COUNTY VISITOR PARKING ON THE DATE(S) LISTED BELOW**

DATE(S): Thursday, January 15, 2015

CONTACT/PHONE: Department of Resource Management: Reception (707) 784-3137 or D. Gilliland x-3176

ISSUING DEPARTMENT: Resource Management, Planning Division – Integrated Waste Management

# DRAFT MINUTES

## Solano County Local Task Force (LTF) for Integrated Waste Management

Meeting of November 20, 2014

9:00 a.m.

Solano County Administration Center

| <b>Member Organization</b>      | <b>Representative</b> | <b>Present</b> |
|---------------------------------|-----------------------|----------------|
| Republic Services               | Susan Hurl            |                |
| Republic Services               | Marie Knutson         | X              |
| CCL Organics                    | Dave Burnley          |                |
| City of Benicia                 | Sharon Williams       | X              |
| City of Dixon                   | Janet Koster          |                |
| City of Fairfield               | Esther Blanco         | X              |
| City of Rio Vista               | John Degele           |                |
| City of Suisun City             | Amanda Dum            | X              |
| City of Vacaville               | Ivonne Vaughn         | X              |
| City of Vallejo                 | Derek Crutchfield     | X              |
| Concrush                        | Allen Hochstetler     |                |
| County of Solano                | Narcisa Untal         | X              |
| County of Solano                | Marcy Hannum          | X              |
| County of Solano                | David Weiss           | X              |
| County of Solano                | Colby LaPlace         | X              |
| Fairfield-Suisun Sewer District | Kevin Cullen          |                |
| Pacific Rim Recycling           | Steve Moore           |                |
| Pacific Rim Recycling           | Marissa Wong          |                |
| Potrero Hills Landfill          | Dave Jappert          | X              |
| Potrero Hills Landfill          | Natalie Hicks         | X              |
| Recology Dixon                  | Paul Bandettini       | X              |
| Recology Dixon                  | Melanie Calabrese     |                |
| Recology Hay Road               | Danielle Lowther      |                |
| Recology Hay Road               | Chris Taylor          |                |
| Recology Vacaville              | Julia Lopez           |                |
| Recology Vacaville              | Scott Pardini         | X              |
| Recology Vallejo                | Lisa Lefebvre         | X              |
| Recology Vallejo                | Tom Phillips          |                |
| Recycling Zone                  | Dave Ryan             |                |
| Recycling Zone                  | Chris Aschero         |                |
| Rio Vista Sanitation Service    | Sal Coniglio          | X              |
| Rio Vista Sanitation Service    | Nicole Impagliazzo    | X              |
| Sierra Club                     | Jane Bogner           |                |
| Solano Community College        | Dwight Calloway       |                |
| Solano Community College        | Jeff Lehfeltd         |                |
| Solano Garbage Company          | Sandra Gonzalez       | X              |
| Solano Garbage Company          | Travis Armstrong      |                |
| Travis Air Force Base           | Brian Sassaman        |                |
| Travis Air Force Base           | Milea Franklin        | X              |
| VALCORE                         | Ken Hawes             | X              |
| VALCORE                         | Erin Tator            |                |
| CalRecycle                      | Jill Firch            |                |
| CalRecycle                      | Rachelle Tarver       | X              |

### **GUESTS:**

Joe Scholtes, 95.3 KUIC

Marianne Butler, Solano RCD

Okla Hensley, CalRecycle  
Darcy Bird, CalRecycle  
James Dunbar, LYTEK  
Marcus Dufort, Potrero Hills Landfill

1. **Call to Order / Introductions**

The meeting was called to order at 9:15am and those present introduced themselves.

2. **Public Comment**

Marianne Butler, Solano RCD, described Solano County's Coastal Cleanup Day that was held on September 20<sup>th</sup>. It was a successful event with 2500 people participating; the volume of trash and recyclables collected was one of the lowest ever within the past eight years. Reasons for the low numbers could mean that people are becoming more aware and are doing the right thing; with low rainfall last year the rain might not have moved as much trash into the creeks; a lot of the cleanup sites in the past have been historic dumping sites which have now mostly been cleaned up. Volunteers cleaned up 80 miles of land in Solano County. She thanked everyone for participating in the cleanup event.

3. **Action Items(s)**

a. **Minutes: September 18, 2014**

The minutes of September 18, 2014 were approved.

b. **Election for Chair and Vice-Chair**

The candidates for Chair were Esther Blanco, City of Fairfield and Sal Coniglio, Rio Vista Sanitation Service. The candidates for Vice-Chair were Derek Crutchfield, City of Vallejo and Amanda Dum, City of Suisun City. After the candidates introduced themselves the LTF members cast their vote by secret ballot. Sal Coniglio was elected to serve as Chair and Amanda Dum was elected to serve as Vice-Chair. Their 2 year term will begin January 1, 2015 and end December 31, 2016.

4. **Countywide Integrated Waste Management Plan (CIWMP) – 2013 Annual Reports**

Rachelle Tarver, CalRecycle, gave a presentation on the annual report that cities are required to submit to CalRecycle in August. She described the main components of the report and explained why jurisdictions need to submit the report. She also described the components of the review cycle and gave some helpful hints on how to complete the report.

5. **PRESENTATIONS**

**California's Disposal-Based Reporting System (DRS)**

Okla Hensley and Darcy Bird, CalRecycle, gave a presentation on the CalRecycle Disposal Based Reporting System (DRS). The DRS is used to measure the statewide diversion goal progress; to calculate per capita disposal in jurisdictions' electronic annual report; to compare California waste-management practices and to measure waste stream by the waste characterization team. The presentation also covered who reports to landfills; what is tracked at landfills (ADC, AIC and Beneficial reuse); when quarterly reports are due to landfills and to whom landfills report.

The ideal reporting process was described and well as the revision process. They noted that DRS staff accepts revisions all year for all quarters. And revisions for a report year are accepted up until that year is finalized. For data inquiries jurisdictions may ask for access to records only for disposal reporting purposes. Facilities can deny access to records for proprietary reasons, but they must consult with CalRecycle for a final determination. All data requests should go to facilities. Instructions were given on how to access eDRS to review data.

## 6. **LEGISLATIVE UPDATE**

### **Senate Bill 270: Single Use Carryout Bags**

Solano County staff recently went before the Solano County Coordinating Council (4 Cs) to inform them that a paid signature gathering campaign has been organized to collect enough signatures for a referendum to put SB 270 (plastic bag ban) to a vote in November 2015. If successful it would delay the July 1, 2015 implementation of SB 270. Ms. Untal noted that if the referendum is not successful she will work with a graphic artist to begin a campaign to inform and educate the public about the bag ban. The launch date of the public education campaign will be late January or early February.

## 7. **Member Updates**

### Esther Blanco, City of Fairfield

Ms. Blanco noted that there is legislation pending on recycling topics including mattresses, carpet and organics. She was curious as to what everyone else is doing about those topics because there are requirements and mandates that are coming up quickly. Ms. Untal offered to put topics of interest on LTF agendas for discussion.

### Sandra Gonzalez, Solano Garbage Company

Ms. Gonzalez announced that the school food waste recycling program is doing well. All the schools in the Travis USD are now doing some kind of food waste recycling and their diversion rates are up.

### Amanda Dum, City of Suisun City

Ms. Dum is working with Ms. Gonzalez, Ms. Blanco and the Fairfield-Suisun Sewer District on stormwater issues particularly trash reduction. In collaboration with Marianne Butler, Solano RCD the Suisun City is hoping to have a presentation by Todd Sutton of Waste Sleuth at local elementary schools. She is working on putting together a PET education outreach flyer that will help the public identify items associated with that category of recyclables. The City is working to create a stronger presence with multi-family residences in Suisun City and will be distributing the PET flyers in these areas. On the City website they are creating a dedicated webpage for recycling information with links to other sites. Suisun City is also working on a smoking ordinance.

### Natalie Hicks, Potrero Hills Landfill

Ms. Hicks reminded everyone that it is important to review their data quarterly; because by the time May 15<sup>th</sup> rolls around the landfill is getting a lot of requests for information.

### Lisa Lefebvre, Recology Vallejo

Ms. Lefebvre reported that Recology Vallejo received their permit to become a transfer station. Now they will be able to start the program and begin taking in food scraps at the first of the year. They recently participated in the Coastal Cleanup Day and will be participating in the Mad Hatter parade in Vallejo.

### Ivonne Vaughn, City of Vacaville

Ms. Vaughn reported that the Vacaville Coat Drive is beginning this week. In addition to coats, blankets and jackets are also needed. They are donated to Christmas Wish and the local Boys and Girls Clubs. She also thanked KUIC for helping them out with advertising to get the word out. Vacaville is also continuing to work to increase recycling in apartments. They are in the process of identifying an apartment complex which will receive apartment recyclers. Last month they had another apartment complex that started recycling services. As a recycling coordinator for the City of Vacaville she also handles their temporary hazardous waste site at the corporation yard. Checking the inventory one week she discovered that someone had

brought in what they referred to as a “flare”. It turns out that it was not a roadside flare but was a WWII “Signal Round Red Star Cluster M1A1 Rifle Grenade Flare”. The Travis AFB Bomb Squad disposed of the “flare”.

Sal Coniglio, Rio Vista Sanitation Service

Mr. Coniglio reported that they had a site tour coming up with Rachelle Tarver of CalRecycle. Recently their transfer station in Pittsburg received a visit from U.S. Customs who brought in a drug boat that was dropped in Monterey. They wanted the vessel crushed and sent to the landfill. On the same day they discovered a loaded gun on their C & D line. Pittsburg USD has a nutrition and garden program at some of their schools and Rio Vista Sanitation Service has been providing food waste collection and compost soil for the garden program. One of the schools was recently selected to go to the White House to help harvest a garden with Michelle Obama and stay for lunch. The school was one of three winners selected out of 60 schools across the U.S.

Ken Hawes, VALCORE

Mr. Hawes reported that VALCORE celebrated America Recycles Day on November 15<sup>th</sup> by adding a clothing recycling bin to their yard. They also teamed up with a library in Vallejo to accept library books that are old, damaged or no longer relevant. VALCORE offers the books to the public and recycles the remainder.

Marcus Dufort, Potrero Hills Landfill

Mr. Dufort introduced himself as the regional engineer for Waste Connections. He was in the area to visit Potrero Hills Landfill and learn about their operations.

Dave Weiss, County of Solano

Mr. Weiss reported that over the last couple of months he had been working with CalRecycle and Recology Vallejo towards the issuance of their transfer station permit. He is also working with Tonnesen Pet Cemetery to get their closure plan approved by CalRecycle and the State Water Board. The closure plan is needed to determine what the financial assurances they will have to put aside for closure. After the closure plan is approved Tonnesen begin the application process for their solid waste facility permit (SWFP).

Sharon Williams, City of Benicia

Ms. Williams reported that the City of Benicia was very busy preparing for and participating in Coastal Cleanup Day. The City had nine sites for Coastal Cleanup Day this year.

Derek Crutchfield, City of Vallejo

Mr. Crutchfield reported that the City participated in America Recycles Day. They offer recycling contests where the winners can receive free garbage pickup for one year. The City randomly visits participants to see if their recycling is being done properly. The contest has 12 residential winners (one winner per month). Winning commercial and multi-family dwelling customers are eligible to win \$1,000 off their garbage bill and are eligible to win more than once. The City is also considering working with Joel Green of Curiosity Quest to make a Lunch Challenge DVD targeted towards local middle and high school students. The Lunch Challenge is designed to help schools reduce the amount of food waste and trash generated during the lunch break.

**8. Adjournment**

There being no further business the meeting was adjourned at 10:54 a.m.

The date of the January 2015 LTF meeting is pending and will be announced in December.



## **Attention Solano County 3rd Grade Teachers & Students**

**You Are Cordially Invited to Attend the 13th Annual**

# **Youth Ag Day**

**at the Solano County Fairgrounds**

**Tuesday, March 17, 2015 - 9 am - 1 pm**

Youth Ag Day is presented each year at the Solano County Fairgrounds to engage Solano County third graders in experiencing agriculture first hand. It features group presentations and rotational learning stations in a field trip setting presented by a dedicated group of volunteers. Activities are designed to give children the opportunity to learn about food and fiber production with an emphasis on the agricultural bounty of Solano County. Hands-on activities, farm animal displays and small group demonstrations are provided by local farmers, producers, businesses, agriculture specialists and students. We hope you will be able to join us in this wonderful exploration of agriculture in your county.

### **Here's a sample of some of the many things to see and learn about on Youth Ag Day!**

Cow Milking and the Dairy Industry ■ Plant Life Cycles  
Sheep and Cattle Exhibits ■ Goats and Kids ■ Horses and Foals  
Worm Composting ■ Wool Spinning ■ Farm Equipment  
Pet Safety ■ Healthy Eating and Great Energy Foods  
Water Conservation ■ Bugs & Bees ■ And Much More!!

■

### **Please use the enclosed form to make your reservation for Youth Ag Day**

Reservation forms should be returned by

**Thursday, February 26, 2015**

by fax to (707) 642-7947

or mailed to Solano County Fairgrounds Youth Ag Day at  
900 Fairgrounds Drive - Vallejo, CA 94589

■

Event details as well as information on an optional,  
pre-event classroom project will be provided to you by the end of February.

■

Please contact Marcia Coffman at (707) 551-2002  
or [AgDay@SCFair.org](mailto:AgDay@SCFair.org) with questions.



**13th Annual Solano County Fair**  
**Youth Ag Day**

**at the Solano County Fairgrounds**  
**Tuesday, March 17, 2015 - 9 am - 1 pm**

**Enclosed is the initial information and reservation form  
for the  
13th Annual Youth Ag Day  
at the  
Solano County Fairgrounds**

**Please distribute a reservation form and information  
to each of your third-grade teachers so that your third-  
grade students may have the opportunity to participate  
in this fun and educational event.**

**Please make additional copies of the  
information and forms if needed.**

**2015 Youth Ag Day - Tuesday, March 17, 2015**

**Reservation deadline:  
Thursday, February 26, 2015**

**If you have questions please contact: Marcia Coffman  
at (707) 551-2002 or [AgDay@SCFair.org](mailto:AgDay@SCFair.org)**

**THANK YOU!**





13th Annual  
**Youth Ag Day**

at the Solano County Fairgrounds

Tuesday, March 17, 2015 - 9 am - 1 pm

**Classroom Registration Form**

**Please submit a separate form for each classroom**

**Additional information will be provided to you by the end of February  
Reservation Deadline: Thursday, February 26, 2015**

Please send by fax to (707) 642-7947

or by mail to Solano County Fairgrounds Youth Ag Day - 900 Fairgrounds Drive - Vallejo, CA 94589

If you have questions please contact Marcia Coffman at (707) 551-2002 or AgDay@SCFair.org

**School Name:** \_\_\_\_\_

**School District:** \_\_\_\_\_

**Teacher's Name:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Student Count:** \_\_\_\_\_ **Chaperone Count:** \_\_\_\_\_

**Personal Vehicle Count:** \_\_\_\_\_ and/or **Bus Count\*:** \_\_\_\_\_

**Additional Information:** \_\_\_\_\_

**\*PLEASE NOTE:** Thanks to sponsor donations, the Solano County Fair Association has limited funds to assist with transportation costs. In addition to a "Classroom Registration Form" for each classroom, each school must also submit a "Bus Funding Request Form" to be considered for funding. Schools are encouraged to consider car pooling and/or seeking donations from your local community to cover your transportation costs. Bus funding must be approved in advance and invoices submitted by May 16, 2015.

The Solano County Fair Association continually seeks additional sponsors for this event. If you know of any persons, businesses or groups that wish to sponsor transportation for Youth Ag Day, please let us know. Your cooperation and assistance in this regard will enable the Solano County Fair Association to ensure that a maximum number of students are able to participate.

**PLEASE ALSO NOTE:** Lunch and snacks are not provided at Youth Ag Day. Picnic tables will be made available for those participants that wish to provide their own beverages, snacks and/or lunch and enjoy them on the Fairgrounds.



**13th Annual**  
**Youth Ag Day**  
 at the Solano County Fairgrounds  
 Tuesday, March 17, 2015 - 9 am - 1 pm  
**Bus Funding Request Form**  
**Please submit one form for each school**

Thanks to sponsor donations, the Solano County Fair Association has limited funds to assist with transportation costs.

- In addition to a "Classroom Registration Form" for each classroom, **each school must also submit a "Bus Funding Request Form" signed by the Principal to be considered for funding.** Schools are encouraged to consider car pooling and/or seeking donations from your local community to cover your transportation costs.
- Bus funding requests **must be received by Thursday, February 21, 2015 and, if approved, schools will be informed in writing** in advance of Youth Ag Day by the Solano County Fair Association.
- Invoices for actual costs **must be received by the Solano County Fair Association by May 16, 2015.** The Solano County Fair Association will pay the invoice directly, not to exceed the approved funding amount.

**Invoices received by the Solano County Fair Association that were not approved in advance, or are received after May 16, 2015 are the responsibility of the school.**

**Funding Request Deadline: Thursday, February 21, 2015**

Please fax to (707) 642-7947, mail: Solano County Fairgrounds Youth Ag Day - 900 Fairgrounds Drive - Vallejo, CA 94589  
 If you have questions please contact Marcia Coffman at (707) 551-2002 or AgDay@SCFair.org

**School Name:** \_\_\_\_\_

**Principal's Name:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Principal's E-Mail:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**List Each Classroom Registered:** *Use additional forms if necessary*

| <i>Teacher's Name</i> | <i>Student Count</i> | <i>Chaperone Count</i> |
|-----------------------|----------------------|------------------------|
| _____                 | _____                | _____                  |
| _____                 | _____                | _____                  |
| _____                 | _____                | _____                  |

**Number of Buses:** \_\_\_\_\_ **Actual Cost:** \_\_\_\_\_ **Funding Requested:** \_\_\_\_\_

**Additional Information:** \_\_\_\_\_

By signing this request form I understand that funding must be approved in advance of Youth Ag Day in writing by the Solano County Fair Association, and that invoices for actual costs must be submitted by May 16, 2015 which will be paid not to exceed the approved funding amount. Further, I understand any invoices submitted that were not approved in advance, or that are submitted after May 16, 2015 are the responsibility of the school.

**Principal's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_