

SOLANO COUNTY
Community Corrections Partnership
AGENDA

June 19, 2015

Probation Department-475 Union Ave.
Hawaiian Conference Room
Fairfield, CA 94533

MEMBERS

*Christopher Hansen,
Chief Probation Officer

*Lesli Caldwell,
Public Defender

*Krishna Abrams,
District Attorney

*Gerald Huber,
*Director Health and
Social Services*

*Tom Ferrara,
Sheriff/Coroner

*E. Bradley Nelson,
*Presiding Judge
Superior Court*

*Andrew Bidou,
*Chief of Police,
Vallejo*

Robert Bloom,
*Workforce Investment
Board*

Birgitta Corsello,
County Administrator

DeAnna Allen,
*Abundant Place
CBO Representative*

Halsey Simmons,
*Deputy Director Mental
Health*

Angela Shing,
*Deputy Director
Employment & Eligibility
Services*

Jay Speck,
*Superintendent
SCOE*

Andy Williamson,
*Substance Abuse
Administrator*

David Isom,
*Family Justice Center
Victim Advocate*

12:00 p.m. Special Meeting

PURPOSE STATEMENT – Community Corrections Partnership

The mission of the Community Corrections Partnership (CCP) is to discuss issues related to the implementation of various pieces of state legislation that focus on adult criminal offenders, including the realignment of many state public safety functions to local jurisdictions. The overall objective is to reduce the recidivism rate of adult offenders in the local criminal justice system.

Membership of the CCP is outlined in California Penal Code Section 1230 and defined by the Community Corrections Performance Incentive Act of 2009 (SB 678) and includes the Chief Probation Officer (Chair)*, Presiding Judge of the Superior Court* or his or her designee, a County Supervisor or County Administrator, District Attorney*, Public Defender*, Sheriff*, the head of the Department of Social Services*, the head of the County Department of Mental Health, the head of the County Department of Employment, the head of the County Alcohol and Substance Abuse programs, the County Superintendent of Education, a local chief of police*, a representative of a community-based organization with experience in successfully providing rehabilitative services to persons convicted of criminal offenses, and an individual who represents the interests of victims.

Through AB 109/AB117 the CCP is responsible for recommending a local plan to the county Board of Supervisors (BOS) for the implementation of public safety realignment. This legislation also established an Executive Committee within the CCP. Each Executive Committee member is identified with an asterisk (*) above. The Executive Committee is responsible for approving the local plan for recommendation to the BOS.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (Govt. Code, § 54954.2). Persons requesting a disability-related modification or accommodation should contact Tami Robinson, 475 Union Street, Fairfield CA 94533 (707-784-7564) during regular business hours, at least 24 hours prior to the time of the meeting.

If you wish to address any item listed on the agenda, please submit a speaker card to the Chair of the CCP before the committee considers the specific item. Cards are available at the entrance of the meeting room. Please limit your comments to 3 minutes.

	<u>ITEM</u>	<u>AGENCY/STAFF</u>
I.	CALL TO ORDER (12:00 p.m.)	Probation/Chief Hansen
II.	APPROVAL OF AGENDA	
III.	DISCUSSION CALENDAR	
	1. <u>Recommendations for awarding the BSCC Community Recidivism Reduction Grant and delegating authority to the Chief Probation Officer competitively solicit vendors for the remaining \$25,000.</u> (Action Item) Attachment: Staff Report The Committee will receive a recommendation from the Ad Hoc subcommittee for awarding the BSCC Community Recidivism Reduction Grant in the amount of \$100,000. Consider approving the recommendation submitted by the Ad Hoc subcommittee.	Probation/Donna Robinson
IV.	ADJOURNMENT	

Recommend the awarding of the Community Recidivism Reduction Grant and delegating authority to the Chief Probation Officer to competitively solicit vendors for the remaining \$25,000.

Published Notice Required? Yes No
Public Hearing Required? Yes No

COMMITTEE RECOMMENDATION:

The Ad Hoc Subcommittee recommends the Community Corrections Partnership:

1. Award \$25,000 to Mission Solano, Mount Calvary Baptist Church, and Michael's Transportation.
2. Delegate authority to the Chief Probation Officer to competitively solicit vendors for the remaining \$25,000, as required by California Penal Code section 1233.10.

SUMMARY / DISCUSSION:

On September 9, 2014, the Board of Supervisors directed the Community Corrections Partnership to administer the \$100,000 Community Recidivism Reduction Grant funds, establish grant funding and reporting requirements, and award the grants through a competitive process.

On September 15, 2014, the CCP established an ad hoc subcommittee to be responsible for implementing the Community Recidivism Reduction Grant allocated by the Board of State and Community Corrections (BSCC). In addition to reviewing competitive grant proposals, the subcommittee is responsible for making recommendations for awards to the full CCP. The amount allocated to Solano County is \$100,000 which is awarded on a one time basis. Chief Walt Tibbet was the Chair of the Subcommittee until his retirement in March of 2015. Chief Andrew Bidou was appointed to serve as Chair of the Subcommittee on April 23, 2015. Other committee members include: Donna Robinson (Probation), Ian Goldberg (CAO), Stephan Betz (H&SS), and Renee Smith (Sheriff's Office).

As noted in California Penal Code section 1233.10, grants under this program must be awarded to a nongovernmental entity or a consortium or coalition of nongovernmental entities that provide community recidivism and crime reduction services to persons who have been released from state prison, a county jail, or a juvenile detention facility, who are under the supervision of a parole or probation department, or any other person at risk of becoming involved in criminal activities. Services that are provided can include, but are not limited to delinquency prevention, homelessness prevention and reentry services.

The RFP for Community Reduction and Recidivism services was issued on April 3, 2015, and closed on May 5, 2015. A total of three (3) proposals were received which included; Mission Solano, Mount Calvary Baptist Church and Michael's Transportation. The Subcommittee reviewed the proposals and conducted interviews with the prospective providers on May 26, 2015.

- Mission Solano will provide vocational and housing services to offenders released from the Solano County Jail who will not be supervised by the Probation Department.
- Mount Calvary Baptist Church will provide counseling, mentoring, and vocational

services to 15 juveniles under the jurisdiction of the Probation Department.

- Michael's Transportation will provide vocational and employment services to five (5) offenders released from the Solano County Jail who will not be supervised by the Probation Department.

It is further recommended that the CCP delegate to the Chief Probation Officer the authority to solicit competitive vendor grant applications for the remaining unallocated \$25,000, using the evaluation criteria set forth in sections B, C and F on pages 8 and 9 of the RFP, copies of which are attached to this report.

Once approved by the CCP, the funds will be awarded and the Probation Department will work in concert with the Sheriff's Office to administer the grants, including monitoring grant compliance and all necessary reporting requirements to the state. The target date for services to begin with the three vendors recommended by the Ad Hoc Subcommittee is July 1, 2015.

FINANCIAL IMPACT:

The \$100,000 grant was provided to Solano County through the Board of State and Community Corrections and has no impact on the General Fund.

ALTERNATIVES:

The CCP could choose not to accept the recommendations from the subcommittee regarding the awarding of the grant; however, this is not recommended as all vendors were found by the Ad Hoc Subcommittee to be technically acceptable.

OTHER AGENCY INVOLVEMENT:

The County Administrator, Probation Department, and Sherriff's Office have reviewed this item and the related recommendations.

RECOMMENDATION:

APPROVE RECOMMENDATION

7. EVALUATION

A. *Evaluation Committee.* A County Evaluation Committee (CEC) will evaluate all proposals. The CEC will be composed of County staff and other parties that may have relevant expertise or experience. The CEC will score and recommend proposals in accordance with the evaluation criteria set forth in this RFP. Evaluation of the proposals shall be within the sole judgment and discretion of the CEC.

B. *Categories.* The evaluation criteria and their respective weights are as follows:

CATEGORIES	MAXIMUM POINTS POSSIBLE
General Qualifications and Experience	25
Scope of Work/Program Description	65
Budget	10
Total Possible Points	100

C. The following selection criteria will be used to evaluate each submission, with the different weight given to each based on the percentage value listed after each individual criteria. Applicants must answer all questions.

1. What are the applicant's experience and qualifications? (25 Points)
 - a. Describe the applicant's experience in working within the criminal justice system and demonstrated ability to collaborate with other criminal justice and human service agencies and service providers.
 - b. Detail the applicant's experience in the development and implementation of successful projects involving criminal offenders. Include a summary of relevant prior experience in providing services similar to those proposed.
2. What is the need for the program/service within the target population?
 - a. Program Need (10 Points)
 - (1) Describe the area to be served. If the program/service will operate only in specific areas of the County, be specific as to where.
 - (2) Discuss how this program or service will complement and not compete with other programs currently operating.
 - b. Target Population (10 Points)
 - (1) Describe the target population, specifying eligibility and exclusionary criteria, including but not limited to age, gender, offense history, health issues, type of need that will be addressed, etc.
 - (2) Identify the total number of offenders proposed to be served.
3. What are the program design and what service(s) is being proposed? (30 points)
 - a. Describe the program model including short term and long term goals, length of program, hours per week, etc.
 - b. Describe the services to be provided, including how these services will reduce recidivism and victimization.

- c. How will the program model be cost-effective or reduce costs otherwise incurred by the criminal justice system?
 4. Data Reporting Requirements/Outcome Measures (15 points)
 - a. Describe the specific objectives, goals, and outcomes for its program, including plans to monitor, evaluate and report these outcomes.
 - b. Describe the data source and data collection methodology for measuring the baseline and outcome related to the objective.
 - c. Articulate the performance measures, including goals, definitions of the measures necessary to meet that goal, the time period for measuring performance, the target performance, and the data collection method and frequency.
 - d. Include a sample data report.
 5. Program Completion/Termination Criteria (10 Points)
 - a. What will the offender be required to accomplish in order to successfully complete the program?
 - b. Under what conditions may an offender be subject to termination from the program? How will the program respond to arrests while in-program?
 - c. How will the program handle non-compliance with the terms of participation?
 - d. How will those that complete the program be transitioned to other services or supports?
 - e. What is the plan for start-up and timetable for implementation?
 6. Budget and Budget Narrative (ATTACHMENT A) (10 Points)

Provide a proposed budget that is complete, cost effective, and allowable (e.g. reasonable, allocable, and necessary for project activities). Budget narratives should demonstrate how applicants will maximize cost effectiveness of grant expenditures.
- D. *Local Business Preference.* The CEC will evaluate proposals according to the County's local business preference, which is codified in Section 22-24 of the Solano County Code and can be found at <http://www.codepublishing.com/ca/solanocounty/>.
- E. *Interviews.* Proposers may need to attend an interview. The project manager and any key team members should attend the interview. The determination as to the need for interviews, the location, order and schedule of the interviews is at the sole discretion of the County. The evaluation interview panel may include representatives from the County and other agencies, but the specific composition of the panel will not be revealed prior to the interviews. The proposer must bear all costs incurred to attend.
- F. *Best Value.* The County will select the proposal that presents the best value and is most advantageous to the County and the public. Accordingly, the County may not necessarily award the proposer with the lowest price proposal if doing so would not be in the overall best interest of the County. The County reserves the right to expand or reduce the proposed scope of work during the contract negotiations based on budget constraints and to award to a single or multiple proposers.