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## DEPARTMENT OF RESOURCE MANAGEMENT



# SOLANO COUNTY

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Public Works – Engineering Services Division

### CERTIFICATE OF CORRECTION INSTRUCTIONS

Pursuant to Solano County Code §26-141, Professional Land Surveyors' Act §8770.5, and the Subdivision Map Act §66469 thru §66472, a Certification of Correction may be processed and recorded for a Record of Survey, Parcel Map and/or Final Map.

- A Certificate of Correction may be used to make minor corrections to a recorded map. Generally, these types of corrections are allowed:
  - Error or omission in the description of Real Property shown.
  - Correction of or the addition of an omitted course or distance.
  - Indication of monuments set after the death, disability, retirement from practice, or replacement of the Engineer or Surveyor charged with the responsibilities of setting the monuments.
  - Any correction to or omission of the location and/or character of any monument as shown on the map.
  - To correct any other type of error or omission that does not affect any property right, including, but not limited to parcel/lot numbers, area, public and private street names, and the identification of adjoining record documents.
- The following submittal requirements shall apply:
  - Please submit brief narrative which describes the circumstances requiring a Certificate of Correction, contact information, copy of the map, and any other supporting documents in question.
  - The Certificate of Correction shall be signed and sealed with room available for the County Surveyor's Seal.
  - If course or distances are to be amended, please provide signed and sealed Closure Calculations.
  - All documents shall be submitted to the Office of the County Surveyor for review either by mail or digitally to [survey@solanocounty.com](mailto:survey@solanocounty.com).
  - For more involved Certificates, a deposit for review services may apply.
  - Recording fees shall apply per the County Records fee schedule. This will be requested upon the approval of the Certificate.

The submitted documents and Certificate of Correction shall be reviewed for compliance as indicated herein. Additional documents and fees may be required upon further review. If a Certificate cannot be processed, we will notify the applicant as soon as possible.

If you have any questions, please feel free to reach out to us at  
[Survey@SolanoCounty.com](mailto:Survey@SolanoCounty.com) or 707-784-6069.

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