

COUNTY ADMINISTRATOR'S OFFICE

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COUNTY OF SOLANO

COUNTY ADMINISTRATOR'S OFFICE
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To: Board of Supervisors
From: Birgitta Corsello, County Administrator
Date: October 29, 2012
Subject: Biweekly Update of Significant Issues

1. County Administrator's Update on Contracts

The County Administrator signed the following contracts of significance since the last Significant Issues update:

- Resource Management, a contract with UC Haulers (effective October 1, 2012 to December 31, 2012) to demolish structures located at 514 Ridge Avenue in Vallejo, for a total of \$32,000.

2. Successful WIB Regional Career Fair

The 15th Biannual Workforce Investment Board (WIB) Regional Career Fair was held on Thursday, October 4, 2012 at the University of Phoenix in Fairfield. There were 1,175 job seekers in attendance and 175 employer representatives representing 82 employers. One of the important characteristics of this Career Fair is that employers must be actively recruiting for open positions in order to participate. There were a few employers who conducted interviews on-site, including Walmart, Mi Pueblo, Sears Home Services (for appliance repair technicians), and the U.S. Fish & Wildlife Service.

The success of this event is dependent on sponsorships from local businesses and partner agencies. There were 21 sponsors who provided a total of \$31,950 in sponsorship support, of which \$30,450 was in-kind and \$1,500 in cash. A substantial amount of the in-kind sponsors provided advertising and marketing support, and included radio and newspaper ads.

The WIB's Career Fair team implemented a substantial marketing campaign for this event, which included:

- 1) The distribution of approximately 12,000 flyers.
- 2) Information on the WIB website, including the list of participating employers and sponsors.
- 3) Advertisements and public service announcements on radio, newspaper and websites.
- 4) Press releases and calendar listings printed in local newspapers and publications, including all Chamber of Commerce newsletters.

The next WIB Regional Career Fair is scheduled for Thursday, April 4, 2013, from 10 a.m. to 2 p.m. at the University of Phoenix in Fairfield.

- Contact: Robert Bloom, Workforce Investment Board Executive Director, 863-3501

3. Nut Tree Airport Fueling Services

The County resumed providing fuel services at the Nut Tree Airport on September 29, 2012 due to the departure of the previous fixed-based operator. Since then, Airport staff has established the necessary operational support structure to provide fuel sales, including fuel tracking systems and equipment. In addition, the self-serve fuel dispensers were repaired, brought back into service, and properly permitted. Sales of aviation fuel, not including jet fuel sales, have increased more than 50% on a daily and weekly basis since the County resumed fuel operations at the Airport. Aviation fuel sales for the 30 day period ending October 16, 2012 were 10,969 gallons sold, which generated \$56,414 in revenue.

- Contact: Dave Daly, Nut Tree Airport Manager, Department of General Services, 469-4603

4. Nut Tree Airport Master Plan Update

The Board approved moving forward with development of the Environmental Impact Report (EIR) for the preferred alternative of the Airport Master Plan on April 3, 2012. Airport staff continues to reach out and provide information on the Master Plan and the EIR to business and development interests located near the Airport and to further coordinate with the City of Vacaville and invite nearby residents to participate in the EIR process. Preparation of the EIR is on schedule and the administrative draft sections of the EIR are being compiled and generated. The release of the EIR is estimated to be released for public review by the end of 2012.

- Contact: Dave Daly, Nut Tree Airport Manager, Department of General Services, 469-4603

5. First 5 Continues H&SS Contract for BabyFirst Solano

In October 2012, First 5 Solano Children and Families Commission (First 5 Solano) executed a 33-month, \$3 million interagency agreement with Solano County Health and Social Services (H&SS) to continue as the lead agency for BabyFirst Solano (BFS), a comprehensive prenatal and perinatal services initiative. BFS services address health disparities in Solano County birth outcomes by targeting high-risk populations such as teens, African-American women and pregnant women at risk of using/abusing alcohol, tobacco and other drugs. BFS goals include babies born at full-term/optimum birth weight, earlier entry into prenatal care and higher rates of breastfeeding.

In support of the BFS initiative, H&SS subcontracts with Planned Parenthood, California Hispanic Commission, Children's Nurturing Project, Black Infant Health, Youth and Family Services, Substance Abuse Services, and La Clinica for case management, behavioral health services and outreach efforts to the target populations. H&SS provides direct services through the Nurse Family Partnership Program (an evidence-based component of BFS) as well as management and oversight of services provided by the funded partners. As the BFS lead agency, H&SS is able to leverage Title XIX Federal matching dollars through the State Maternal, Child and Adolescent Health budget, with First 5 Solano providing approximately 70% of the funding and Title XIX providing the remaining 30% of funding for the program.

In the new funding cycle, BFS will incorporate components of the evidence-based “Healthy Families America” (HFA) model, whose programmatic goals include an emphasis on promoting healthy family functioning as well as building and sustaining community partnerships to engage families in home visiting services prenatally or at birth. Over the 33 months of the BFS grant, the 150 women participating in HFA, along with their young children, will access prenatal care/referrals and linkages, health insurance, family home visiting, substance abuse services and mental health linkages prenatally and for family members. HFA aims to reduce child maltreatment, promote family self-sufficiency and build foundations for healthy child development and school readiness. At the end of the 33-month First 5 Solano grant term, H&SS expects to be HFA-certified and eligible to apply for federal funding to support these services.

- Contact: Christina Arrostuto, First 5 Solano Executive Director, 784-1332.

6. County Vacancy Rate Report as of October 13, 2012

There were 2,592.1 allocated positions in the County as of the October 13, 2012 pay period, of which 227.775 or 8.79% were vacant. Departments obtained authorization to fill 175 of those vacant positions, which represents a vacancy rate of 6.89% for requested positions. A spreadsheet detailing the vacancies by department attached.

- Contact: Marc Fox, Human Resources Director, 784-2552



COUNTYWIDE VACANCY REPORT

Department	Current # Allocations	Current # Filled	Current # Vacant	Current # Req's	Current % Requested to Fill	Pay Period of 10/13/12		Pay Period of 07/07/12		Pay Period of 12/24/11		Pay Period of 07/09/11		Pay Period of 12/25/10		Pay Period of 07/10/10		Pay Period of 12/26/09		
						Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions
Agriculture	18	17	1	1	100.00%	5.56%	5.56%	0.00%	2.86%	5.71%	5.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	9.09%
Assessor/Recorder	48	47	1	1	100.00%	2.08%	2.08%	2.11%	3.13%	2.13%	2.13%	2.22%	10.20%	7.69%	9.43%	2.00%	5.77%	0.00%	0.00%	
Auditor/Controller	31	29	2	2	100.00%	6.45%	6.45%	0.00%	0.00%	0.00%	0.00%	3.33%	3.23%	3.23%	3.13%	3.13%	3.13%	3.13%	6.06%	
Board of Supervisors	10	9.75	0.25	0	N/A	0.00%	2.50%	0.00%	2.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Cooperative Extension-UC	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
County Administrator's Office	23	22	1	0	N/A	0.00%	4.35%	4.35%	8.33%	0.00%	4.17%	4.00%	7.69%	4.00%	7.69%	11.54%	14.81%	4.76%	16.67%	
- CAO - Administration	14	13	1	0	N/A	0.00%	7.14%	7.14%	7.14%	0.00%	0.00%	7.14%	13.33%	7.14%	13.33%	20.00%	25.00%	10.00%	30.77%	
- CAO - Clerk of the BOS	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
- CAO - 1st 5	7	7	0	0	N/A	0.00%	0.00%	0.00%	0.00%	12.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
County Counsel	17.55	16.55	1	2	200.00%	10.78%	5.70%	0.00%	0.00%	0.00%	0.00%	6.76%	0.00%	2.11%	0.00%	2.96%	0.00%	7.72%		
Child Support Services	106	101	5	5	100.00%	4.72%	4.72%	0.94%	0.94%	0.00%	0.95%	3.85%	4.76%	7.41%	5.66%	1.90%	3.27%	0.00%	1.40%	
Information Technology	52	50	2	2	100.00%	3.85%	3.85%	3.85%	3.85%	0.00%	0.00%	0.00%	1.92%	0.00%	1.75%	0.00%	0.00%	0.00%	1.40%	
District Attorney	117	109	8	4	50.00%	3.54%	6.84%	0.00%	3.67%	1.89%	4.39%	1.91%	10.15%	0.00%	6.81%	0.85%	6.30%	3.94%	10.29%	
General Services	90.6	85.6	5	1	20.00%	1.15%	5.52%	0.00%	4.44%	0.00%	2.25%	1.07%	1.07%	0.86%	2.53%	0.00%	3.20%	0.72%	4.39%	
Health & Social Services	1087.45	946.675	140.775	110	78.14%	10.41%	12.95%	7.77%	12.59%	5.12%	9.60%	4.42%	10.83%	3.13%	7.20%	4.62%	8.14%	3.34%	9.28%	
- H&SS - Admin	69	66	3	2	66.67%	2.94%	4.35%	2.94%	7.04%	2.99%	10.96%	9.66%	12.08%	0.00%	2.58%	0.00%	5.56%	2.45%	4.22%	
- H&SS - CWS	110	102.5	7.5	9	120.00%	8.07%	6.82%	3.70%	4.59%	3.00%	3.00%	6.00%	9.62%	0.00%	1.90%	7.62%	8.49%	0.00%	7.44%	
- H&SS - E&ES	343.15	308.4	34.75	39	112.23%	11.23%	10.13%	12.15%	13.66%	7.80%	8.10%	5.50%	10.43%	2.33%	6.67%	3.56%	5.19%	5.12%	9.25%	
- H&SS - FHS	161.5	103.575	57.925	36	62.15%	25.79%	35.87%	11.54%	21.94%	13.79%	26.04%	10.61%	13.81%	4.72%	8.50%	14.00%	14.55%	1.53%	10.41%	
- H&SS - IHSS	3.75	3.75	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	25.00%	0.00%	25.00%	
- H&SS - MH Managed Care	8	8	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	25.00%	0.00%	25.00%	0.00%	12.50%	0.00%	0.00%	
- H&SS - MH	134.5	117.65	16.85	11	65.28%	8.55%	12.53%	6.26%	10.97%	0.79%	7.13%	0.68%	15.32%	4.20%	10.90%	4.50%	11.61%	1.56%	6.02%	
- H&SS - ODAS	56	53.5	2.5	1	40.00%	1.83%	4.46%	1.83%	3.60%	1.83%	3.60%	3.60%	10.08%	3.48%	9.76%	0.00%	2.06%	4.12%	26.19%	
- H&SS - PHS	130.05	115.3	14.75	9	61.02%	7.24%	11.34%	5.89%	20.17%	1.71%	9.28%	0.87%	8.80%	6.69%	8.72%	3.72%	8.33%	5.70%	9.11%	
- H&SS - Substance Abuse	17.5	17	0.5	0	N/A	0.00%	2.86%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.13%	7.50%	0.00%	15.22%	
- H&SS - Welfare Admin	54	51	3	3	100.00%	5.56%	5.56%	3.77%	5.56%	2.96%	8.39%	0.00%	4.20%	4.32%	5.67%	5.76%	8.14%	4.26%	9.40%	
Human Resources	25	22	3	3	100.00%	12.00%	12.00%	15.38%	15.38%	0.00%	3.85%	0.00%	5.66%	3.64%	3.64%	3.85%	10.71%	3.45%	9.68%	
Library	111.5	105.25	6.25	1	16.00%	0.94%	5.61%	1.80%	2.02%	0.00%	1.10%	0.00%	3.22%	0.00%	5.86%	0.00%	5.26%	0.77%	4.43%	
Probation	198.5	180.5	18	7	38.89%	3.73%	9.07%	5.26%	10.89%	7.35%	8.60%	2.11%	9.49%	0.92%	1.83%	0.00%	2.44%	0.00%	5.00%	
Public Defender	71.5	70	1.5	2	133.33%	2.78%	2.10%	0.00%	0.00%	4.17%	2.82%	4.35%	4.35%	2.70%	2.70%	4.35%	4.35%	0.00%	12.35%	
Resources Management	111	109	2	2	100.00%	1.80%	1.80%	1.83%	3.17%	2.74%	4.48%	0.90%	2.64%	2.74%	2.71%	0.00%	2.72%	1.75%	11.79%	
- Delta Water Act Division	1	0	1	0	N/A	0.00%	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
- Public Works	61	61	0	0	N/A	0.00%	0.00%	1.64%	0.83%	5.04%	6.61%	1.65%	3.25%	4.72%	4.72%	0.00%	1.57%	3.15%	16.33%	
- Resource Management	49	48	1	2	200.00%	4.00%	2.04%	2.08%	4.08%	0.00%	2.00%	0.00%	1.96%	0.00%	2.17%	0.00%	4.35%	0.00%	5.66%	
Sheriff's Office	455	425	30	32	106.67%	7.00%	6.59%	5.09%	4.87%	6.37%	6.35%	2.22%	2.45%	0.99%	1.47%	2.92%	3.27%	1.12%	4.22%	
Treasurer-Tax Collector-County Clerk	13	13	0	0	N/A	0.00%	0.00%	7.14%	0.00%	8.33%	15.38%	7.69%	7.69%	0.00%	0.00%	0.00%	6.67%	0.00%	0.00%	
Veterans Services	4	4	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	16.67%	0.00%	0.00%	0.00%	0.00%	
Countywide Total	2592.100	2364.33	227.775	175.00	76.83%	6.89%	8.79%	5.02%	7.87%	4.18%	6.60%	2.93%	7.27%	2.32%	4.93%	2.79%	5.56%	1.93%	7.28%	