



AGENDA SUBMITTAL TO SOLANO COUNTY BOARD OF SUPERVISORS

ITEM TITLE Consider adoption of a resolution modifying the Position Allocation Listing to effectuate position additions and reductions recommended on December 7, 2010 and December 14, 2010 for the Agriculture Department, Assessor-Recorder, Health and Social Services, Library, and the Treasurer Tax Collector County Clerk; and Authorize the Human Resources Director to take steps necessary to effectuate a layoff		BOARD MEETING DATE December 14, 2010	AGENDA NUMBER 20
Dept:	Human Resources	Supervisorial District Number ALL	
Contact:	Donald W. Turko, Director		
Extension:	X 2552		
	Published Notice Required?	Yes _____	No <u> X </u>
	Public Hearing Required?	Yes _____	No <u> X </u>

DEPARTMENTAL RECOMMENDATION:

Consider adoption of a resolution modifying the Position Allocation Listing to effectuate position additions and reductions recommended on December 7, 2010 and December 14, 2010 for the Agriculture Department, Assessor-Recorder, Health and Social Services, Library, and the Treasurer Tax Collector County Clerk; and authorize the Human Resources Director to take steps necessary to effectuate a layoff.

SUMMARY AND DISCUSSION:

It is recommended that the Board of Supervisors consider adopting a resolution amending the Position Allocation List to delete 8.5 filled and 7.4 vacant and add 4.0 new FTEs to achieve workforce reductions necessary to mitigate the General Fund structural deficit.

On December 7, 2010 the Board received reports from the County Administrator, the Assessor-Recorder and the Library detailing recommendations to delete and/or add new positions necessary to effectuate administrative reorganizations and position reductions required to mitigate the General Fund structural deficit. These reports indicated that the Human Resources Director would come back to the Board of Supervisors with a resolution which would effectuate the recommended changes to the Position Allocation List.

In addition, the Department of Health and Social Services is recommending on December 14, 2010 to delete 7.4 vacant positions, 1.0 filled position and add 3.0 new FTEs to be determined at a later date by the Director of Human Resources. Human Resources has conferred with the Director of Health and Social Services and the County Administrator's Office and has included these positions to the resolution for Board adoption.

FINANCING:

Fiscal impacts of the Allocation List amendments proposed herein are set forth in staff reports to your Board on December 7, 2010 and December 14, 2010 referenced above in this agenda item.

ALTERNATIVES:

Your Board could choose not to adopt the staff recommendations, however this is not recommended because delaying and deferring actions will exacerbate the General Fund structural deficit.

OTHER AGENCY INVOLVEMENT:

Human Resources has worked with the County Administrator's Office to complete this report.

CAO RECOMMENDATION:

APPROVE DEPARTMENT
RECOMMENDATION

DEPARTMENT HEAD SIGNATURE:



Donald W. Turko
Director of Human Resources

RESOLUTION NO.

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO AMENDING THE LIST OF NUMBERS AND CLASSIFICATIONS OF POSITIONS WITHIN SOLANO COUNTY

BE IT RESOLVED AND ORDERED, that the Solano County Board of Supervisors authorized the Director of Human Resources to make any technical corrections, if needed, to the FY2010/11 to the Final Position Allocation List, with County Administrator concurrence;

NOW BE IT FURTHER RESOLVED AND ORDERED, that the Board of Supervisors of Solano County does hereby amend, modify and/or alter its Allocation List of Positions of Solano County as set forth below:

Department	Budget Unit	Class No.	Position Control No.	Class Title	Effective Date	Allocation			
						Current	Filled	Proposed	Change
Agriculture	2831	783270	14591	Office Assistant II	2/5/2011	3.00	3.00	2.50	(0.50)
	Agriculture				Subtotal				(0.50)
Assessor/Recorder	1151	304020	12248	Auditor-Appraiser (Senior)	2/5/2011	1.00	1.00	0.00	(1.00)
Assessor/Recorder	1151	405020	10068	Cadastral Mapping Tech (Spvsng)	2/5/2011	1.00	1.00	0.00	(1.00)
Assessor/Recorder	1151	403110	NEW	Appraiser Technician	2/6/2011	2.00	2.00	3.00	1.00
	Assessor/Recorder				Subtotal				(1.00)
H&SS/Administration	7500	TBD	NEW	TBD	2/6/2011	0.00	0.00	1.00	1.00
H&SS/Administration	7500	TBD	NEW	TBD	2/6/2011	0.00	0.00	1.00	1.00
H&SS/Administration	7500	TBD	NEW	TBD	2/6/2011	0.00	0.00	1.00	1.00
H&SS/Administration	7512	183060	15473	Staff Analyst	12/14/2010	10.00	9.50	9.50	(0.50)
H&SS/Behavioral Health	7700	333190	13369	Mental Health Clinician Lic	12/14/2010	81.75	73.75	80.75	(1.00)
H&SS/Behavioral Health	7700	333190	15120	Mental Health Clinician Lic	12/14/2010	80.75	73.75	80.40	(0.35)
H&SS/Behavioral Health	7560	337110	10600	Substance Abuse Administrator	12/14/2010	1.00	0.00	0.00	(1.00)
H&SS/Behavioral Health	7562	335110	15464	Mental Health Clinicial Supv	12/14/2010	18.00	16.50	17.50	(0.50)
H&SS/Health Services	7816	633020	15502	Health Education Specialist	12/14/2010	6.00	4.50	5.50	(0.50)
H&SS/Health Services	7842	433270	15496	Health Assistant	12/14/2010	33.75	33.05	33.55	(0.20)
H&SS/Health Services	7800	327020	12084	Emergency Medical Services Admin	12/14/2010	1.00	0.00	0.00	(1.00)
H&SS/Health Services	7580	337160	13693	Mental Health Medical Director	12/14/2010	1.00	0.00	0.00	(1.00)
H&SS/Social Services	7655	443170	15474	Eligibility Benefits Specialist II	12/14/2010	129.00	116.90	128.90	(0.10)
H&SS/Social Services	7545	444070	11958	Appeals Specialist	12/14/2010	12.00	11.00	11.00	(1.00)
H&SS/Social Services	7539	444070	14130	Appeals Specialist	2/5/2011	11.00	11.00	10.00	(1.00)
H&SS/Social Services	7690	147170	14552	Public Authority Administrator	12/14/2010	1.00	0.00	0.75	(0.25)
	H&SS/Social Services				Subtotal				(5.40)
Library	6362	346010	10534	Library Branch Manager	3/6/2011	3.00	3.00	2.00	(1.00)
Library	6367	346010	10535	Library Branch Manager	3/6/2011	2.00	3.00	1.00	(1.00)
Library	6343	346010	13928	Library Branch Manager	3/6/2011	1.00	3.00	0.00	(1.00)
Library	6316	147050	10537	Library Technical Svcs Manager	3/6/2011	1.00	1.00	0.00	(1.00)
	Library				Subtotal				(4.00)
Treasurer Tax Collector County Clerk	1312	783270	15031	Office Assistant II	2/5/2011	1.00	1.00	0.00	(1.00)
	Treasurer Tax Collector County Clerk				Subtotal				(1.00)
Countywide Grand Total									(11.90)

To facilitate the intent of this resolution, the Board authorizes the Director of Human Resources to issue layoff notices with an effective date of February 5, 2011 or March 6, 2011 as indicated above and to make technical changes to the FY2010/11 Position Allocation List with County Administrator concurrence.

The current allocation and proposed changes described above is approved by the Director of Human Resources. It is subject to adoption by the Board of Supervisors and classification by the Civil Service Commission.



Director of Human Resources

12-8-10

Date

County Administrator's Office confirms that the above represents various departments' current and proposed allocation.

On motion of _____, and second by _____, the Solano County Board of Supervisors adopted this resolution on _____, 2010, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

John M Vasquez, Chair
Board of Supervisors

ATTEST:
Michael D. Johnson, Clerk
Solano County Board of Supervisors

By: _____
Patricia J. Crittenden, Chief Deputy Clerk