

**COMMISSION MEETING**  
**January 8, 2019 – 5:30-7:30pm**  
**601 Texas Street, Conference Room B, Fairfield, CA 94533**

**CALL TO ORDER / SALUTE TO THE FLAG**

- I. Public Comment** **Information**  
*This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.*
- II. Consent Calendar** (5 min) **Action**  
A. Approve the January 8, 2019 Commission Meeting Agenda  
B. Approve the December 4, 2018 Commission Meeting Minutes
- III. Vallejo First 5 Center Update** (30 min) **Action**  
A. Consider approval of an allocation of \$225,000 from reserve to cover cash flow for pending funding toward tenant improvements for the First 5 Center  
B. Consider approval of reallocation of \$280,000 in unspent funds from FY2018/19 in the 2018-2023 Program Investment Plan funding toward tenant improvements for the First 5 Center  
C. Consider approval of an allocation of \$300,000 annually for three years for operations at the First 5 Center **Information**  
*Megan Richards, Deputy Director*
- IV. Introduce 2019 Officers; Chair Affirms Commissioner Assignments** (10 min)  
*Erin Hannigan, Commission Chair*
- V. First 5 Solano Community Engagement Key Messaging** (60 min) **Information/Discussion**  
Receive a presentation on the 2019 and beyond Committee Structure, including Commissioner roles; and discuss First 5 Solano key messages to utilize for community engagement events  
*Michele Harris, Executive Director; Matthew Davis, Solano County Public Information Officer*
- VI. Executive Director's Report** (10 min) **Information**  
*Michele Harris, Executive Director*
- VII. Commissioner Remarks** (5 min) **Information**
- VIII. Future Agenda Items, Meeting Time/Date/Location** (5 min) **Information**  
The next Commission meeting will be held on March 5, 2019 at 5:30PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: FY2019/20 Proposed Budget; Committee Reports

**ADJOURN**

**Vision:** All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.