

**First 5 Solano Children and Families Commission  
Commission Meeting**

March 6, 2018, 5:30 PM – 7:30 PM  
601 Texas Street, Suite 210, Fairfield, CA

**Minutes**

Commissioners present: Jerry Huber (Vice Chair), Marisela Barbosa (also First Past Chair), Dan Ayala, Jennifer Barton, Aaron Crutison

First 5 Solano Staff present: Michele Harris, Megan Richards, Juanita Morales, Gene Ibe, Lorraine Fernandez, and Andrew Boatright

Members of the public present: Amber Siddle-Manas (H&SS Public Health), Jayleen Richards (H&SS Public Health), Mark Mora (Fighting Back Partnership), Brenda Tucker (Fighting Back Partnership)

Chair Huber called the meeting to order at 5:31pm

**I. Public Comment**

**II. Consent Calendar**

A. Approve the March 06, 2018 Commission Meeting Agenda.

***Motion: Approve the Commission Meeting Agenda for March 06, 2018, with a change to switch the positions of items V and VI.***

**Moved by Commissioner Ayala; Seconded by Commissioner Crutison**

**Approved 5-0-0**

**Yea: Commissioners Ayala, Barbosa, Barton, Crutison, Huber**

**Nay: None**

**Abstain: None**

B. Approve January 09, 2018 Commission Meeting Minutes

***Motion: Approve the Commission Meeting Agenda for January 09, 2018***

**Moved by Commissioner Ayala; Seconded by Commissioner Crutison**

**Approved 5-0-0**

**Yea: Commissioners Ayala, Barbosa, Barton, Crutison, Huber**

**Nay: None**

**Abstain: None**

Commissioner Huber welcomed Commissioner Jennifer Barton to the commission and asked all commissioners present to introduce themselves.

**III. First 5 Solano FY2018-19 Proposed Budget**

Megan Richards presented the implementation of Year 1 of the Commission's 2018-2023 Program Investment Plan, noting the re-allocation of \$150,000 early childhood mental health funds to conduct developmental screenings in county clinics, noting continuing care with home visiting developmental screenings with PEAK providers until screenings are fully incorporated into clinics, and a delegated authority to the Executive Director to incorporate up to \$500,000 additional grant funds for the Vallejo Early Childhood Center in the FY2018/19 budget if funds are revenue/expenditure neutral.

Commissioner Crutison asked for clarification regarding the funds for the Vallejo Early Childhood Center. Michele Harris noted that delegated authority to add revenue/expenditure neutral funds to the Commission's budget would expedite program execution; the alternative would be to wait for a full commission meeting to accept the funding, followed by accepting the funds via the county process, which may take several months.

Commissioner Crutison asked why Triple P's administrative cost was so high. Ms. Richards noted the upfront cost is high with the aim for sustainability with an ongoing lower cost associated with training materials. Commissioner Barbosa asked if there would be future licensing renewal fees. Ms. Richards noted certifications are for life, but materials could be ongoing which First 5 Solano would purchase, potentially. Ms. Harris noted that the accreditations are tied to the individuals rather than the agencies.

Commissioner Barton asked why the Early Childhood Mental Health screening rollout was not incorporated into county clinics. Commissioner Huber responded that the multiple data systems have made a challenging environment with which to integrate so far as the electronic health record is concerned. First 5 Solano staff noted that La Clinica and Community Medical Center are in the process of considering incorporating the screenings.

***Motion: Approve the First 5 Solano FY2018/19 Proposed Budget***

**Moved by Commissioner Barbosa; Seconded by Commissioner Ayala**

**Approved 5-0-0**

**Yea: Commissioners Ayala, Barbosa, Barton, Crutison, Huber**

**Nay: None**

**Abstain: None**

#### **IV. Committee Reports**

A. Systems & Policy Committee – Ms. Harris reviewed the committee meeting discussion regarding a modification to County Code Section 73.-05, regarding what agency would be conducting an annual audit of First 5 Solano noting that the change would allow the flexibility to use any auditor, including Solano County, rather than only Solano County.

***Motion: Approve the modification of section 73.-05(g) of the Solano County Code regarding agency conducting annual audit***

**Moved by Commissioner Barton; Seconded by Commissioner Ayala**

**Approved 5-0-0**

**Yea: Commissioners Ayala, Barbosa, Barton, Crutison, Huber**

**Nay: None**

**Abstain: None**

**B. Program and Community Engagement Committee – NO MEETING**

## **V. Community Health Improvement Plan (CHIP) Presentation**

Commissioner Huber exited 6:45PM.

Jayleen Richards, Solano County Public Health Administrator, presented the Community Health Improvement Plan (CHIP), a strategic plan for addressing the health needs of the county. Ms. Richards noted that the Board of Supervisors received the Community Health Needs Assessment which identified community health issues and from that assessment and more the Healthy Solano Collaborative group was formed and created the CHIP.

Amber Siddle-Manas presented the goals which the CHIP will be addressing: Homelessness & Lack of Affordable Housing, Poverty, Unemployment, Inequitable K-12 Education and Barriers to Educational Attainment. Ms. Siddle-Manas listed partners across the county and spoke about their role in developing the goals of the CHIP. Ms. Siddle-Manas noted the next steps for the CHIP include monitoring implementation; a Request for Proposal (RFP) is due March 22 for the CHIP, which will result in contracts with agencies providing strategies addressing the CHIP goals.

Commissioner Crutison asked how we'll know the needle has moved regarding work on the goals listed. Ms. Siddle-Manas noted the goals are intentionally large and that though there isn't yet a comprehensive set of indicators to measure against, there are smaller proxy indicators related to specific goals listed, to show the strategies presented in contracts noted early will have a measurable impact. Ms. Siddle-Manas noted that the interactions with the communities throughout Solano County will have outcomes that can be measurable to move toward a success with regard to the goals listed.

Commissioner Barbosa asked about the inequitable K-12 Education and Barriers to Educational Attainment, specifically mental health issues in children and how that would be targeted and how Adverse Childhood Experiences (ACEs) awareness is being targeted in the community. Ms. Richards spoke about the incorporation of law enforcement, teachers, and more regarding ACEs awareness and how their involvement can impact children in our community.

Commissioner Ayala spoke about affordable housing.

## **VI. Executive Director's Report**

Ms. Harris asked commissioner Crutison to share his experience and impact of the Poverty Simulation recently hosted by First 5 Solano, Department of Child Support Services, and H&SS Public Health. Commissioner Crutison shared the impact and noted that he would make an effort to share this with the Child Welfare Services staff. Ms. Harris shared some of First 5 Solano's staff reactions from the Poverty Simulation as well.

## **VII. Commissioner Remarks**

Commissioner Ayala spoke about the experience of meeting with the Board of Supervisors in a joint meeting and noted it was very impactful to the Board members

knowledge of the commission's position in the county and was fruitful for commissioners as well.

Commissioner Barbosa noted a similar simulation to the Poverty Simulation which focused on awareness regarding language barriers in particular. Commissioner Barbosa mentioned she would not be able to attend the next Commission Meeting.

### **VIII. Future Agenda Items**

The next Commission meeting is scheduled for April 3, 2018 at 5:30 PM at 601 Texas Street, Conference Room A, Fairfield. Future agenda items include: Allocations of Funding, First 5 California Annual Report, Committee Reports

### **Adjourn**

Chair Barbosa adjourned the meeting at 7:04 PM.

Andrew Boatright, Office Assistant III

Approved:

A handwritten signature in blue ink, appearing to be 'AB', with a long horizontal line extending to the right.