

COMMISSION MEETING
April 5, 2016 – 5:30-7:30pm
601 Texas Street, Conference Room B, Fairfield, CA 94533

CALL TO ORDER / SALUTE TO THE FLAG

I. Public Comment

Information

This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.

II. Consent Calendar (5 min)

Action

- A. Approve the April 5, 2016 Commission Meeting Agenda
- B. Approve the March 1, 2016 Commission Meeting Minutes

III. April Children’s Month (10 min)

Action

- A. Consider approval of Resolution #2016-01 recognizing April 2016 as “Children’s Month” in Solano County
Cherelyn Ellington Hunt, Community Engagement Manager

IV. Give Local Solano (10 min)

Information

- A. Receive a presentation on “Give Local Solano”
Ciara Gonsalves, Program Manager and Connie Harris, Solano Community Foundation

V. FY2016-2018 Funding Awards (40 min)

Action

A. Consider approval of awards of funding of up to \$332,004 for Pre-Academy services in response to Request for Applications #2016-02 for FY2016/17 & FY2017/18 as follows:

- 1. Up to \$40,000 to Benicia Unified School District for 2 sessions annually
- 2. Up to \$32,018 to Dixon Unified School District for 2 sessions annually
- 3. Up to \$139,986 to Fairfield-Suisun Unified School District for 7 sessions annually
- 4. Up to \$80,000 to Travis Unified School District for 4 sessions annually
- 5. Up to \$40,000 to Vacaville Unified School District for 2 sessions annually

B. Consider approval of a sole source award of funding of up to \$20,000 to River Delta Unified School District for Pre-Academy services in Rio Vista for FY2016/17 & FY2017/18 (1 session annually)

C. Consider approval of a sole source award of funding of up to \$40,000 to Child Start, Inc., for Pre-Academy services in Vallejo for FY2016/17 & FY2017/18 (2 sessions annually)

D. Consider approval of awards of funding of up to \$1,343,602 to Family Resources Centers in response to Request for Proposals #2016-01 for FY2016/17 & FY2017/18 as follows:

- 1. Up to \$115,536 to City of Benicia Police Department
- 2. Up to \$126,280 to Dixon Family Services
- 3. Up to \$379,042 to Fairfield-Suisun Unified School District
- 4. Up to \$422,604 to Fighting Back Partnership in Vallejo

5. Up to \$107,862 to Rio Vista CARE
6. Up to \$192,278 to City of Vacaville Police Department

E. Consider approval of an allocation of funding of up to \$375,912 to Solano County Health & Social Services Child Welfare Services and Public Health Nursing for FY2016/17 & FY2017/18

F. Consider approval of an allocation of funding of up to \$312,000 to Solano Coalition for Better Health for prenatal health and children's health insurance services for FY2016/17 & FY2017/18

G. Consider approval of an allocation of funding of up to \$806,311 for quality early care and education services for FY2016/17 & FY2017/18 as follows:

1. Up to \$288,000 to Child Start, Inc for Head Start wrap around services
2. Up to \$518,311 to Solano County Office of Education for IMPACT

Megan Richards, First 5 Solano

VI. Public Hearing: First 5 CA FY2014/15 Annual Report (10 min) **Action**

- A. Consider acceptance of the First 5 California Children and Families Commission's FY2014/15 Annual Report, pursuant to Health and Safety Code Section 130150
Cherelyn Ellington Hunt, Community Engagement Manager

VII. Committee Reports (30 min) **Action**

- A. Systems and Policy Committee (Commissioner Niedziela)
Consider approval of the Systems Change Action Plan
- B. Program and Community Engagement Committee (Commissioner Hannigan)
Receive a presentation on the updated First 5 Solano website

VIII. Executive Director's Report (10 min) **Information**

Michele Harris, Executive Director

IX. Commissioner Remarks (5 min) **Information**

X. Future Agenda Items, Meeting Time/Date/Location (5 min) **Information**

The next Commission meeting will be held on June 7, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Collective Impact Update; Committee Reports.

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

**First 5 Solano Children and Families Commission
Commission Meeting**

March 1, 2016, 5:30 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Marisela Barbosa (Chair, arrived 5:44pm), Liz Niedziela (Vice Chair), Jay Speck, Elise Crane (arrived 5:37pm), Jerry Huber, Dan Ayala, Erin Hannigan, Aaron Crutison, and Dana Dean (arrived 5:32pm)

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Chereilyn Ellington Hunt, Venis Boyd, and Christiana Lewis

Members of the public present: None

Vice Chair Niedziela called the meeting to order at 5:30pm.

I. Public Comment

None.

II. Consent Calendar

- A. Approve the March 1, 2016 Commission Meeting Agenda
- B. Approve the January 12, 2016 Commission Meeting Minutes

Motion: Approve the Commission Meeting Agenda for March 1, 2016, and approve minutes of the January 12, 2016 Commission Meeting.

Moved by Commissioner Crutison; Seconded by Commissioner Speck

Approved 6-0-0

Yea: Commissioners Niedziela, Speck, Huber, Ayala, Hannigan, and Crutison

Nay: None

Abstain: None

III. First 5 Solano FY2016/17 Proposed Budget

Ms. Richards explained that the FY2016/17 proposed budget follows the direction of the 2016 Strategic Plan update, the 2016-2018 Program Investment Plan (PIP), and the 2016 Long-Term Financial Plan update. The budget was due to the County on February 29, 2016. However, the County will make an allowance for adjustments considering the Commission's meeting schedule. Furthermore, the Commission may submit a supplemental budget through May of 2016. Ms. Richards reminded the Commission that funds assigned to the reserves may not be accessed during the fiscal year once the budget is approved. Staff has asked to allocate \$1 million to a contingency fund, which may be spent after the budget is approved with Board of Supervisors approval.

FY2016/17 is projected at an anticipated 4% decrease in overall revenue at \$4.1 million, and a 31% decrease in overall expenditure at \$4.7 million.

Ms. Richards explained that the Systems Change budget is what is projected to date, but may change pending approval of the final Systems Change Plan. If the Systems Change budget changes based on the final Plan and the activities necessary for implementation, staff will bring the changes in the budget back to the Commission for approval.

The FY2016/17 proposed budget includes 6.0 FTEs, reduced from 7.0 FTEs in previous years. Staff recommends to hold the 1.0 FTE vacant contingent upon the workload of the new Strategic Plan and possible Systems Change direction. Commissioner Crutison asked if the workload for the vacant FTE was divided among staff. Ms. Richards answered that the Commission has eliminated a few contracts and the remaining workload was distributed among the Contract Managers, and Ms. Harris and herself have also taken on some programmatic duties. Commissioner Crutison asked when staff would reassess the workload. Ms. Harris responded when the County does mid-year budgeting. Ms. Harris pointed out that the new Systems Change plan includes allocations for grants to partners who will be responsible for portions of the Systems Change work. Commissioner Barbosa directed staff to inform the Commission if an additional FTE is needed to complete the work outlined in the Strategic and Systems Change Plan.

Commissioner Crane asked if paying agencies to advocate is allowable under the law. Commissioner Crane was also concerned that compensation for advocacy may have contractor implications, such as reluctance to speak against First 5 Solano's mission or vision. Ms. Harris said staff has spoken to County Counsel about what is appropriate to ask of grantees, but staff will continue to have conversations about how the Systems Change Grantee Participation Grants will affect partnerships.

Commissioner Dean asked for a report on Collective Impact activities. Ms. Harris stated that staff will bring Collective Impact update to the Commission at a future meeting.

Motion: Consider approval of the First 5 Solano FY2016/17 Proposed Budget

Moved by Commissioner Speck; Seconded by Commissioner Ayala

Approved 9-0-0

Yea: Commissioners Barbosa, Niedziela, Speck, Crane, Huber, Ayala, Hannigan, Crutison, and Dean

Nay: None

Abstain: None

IV. Committee Reports

Program and Community Engagement - No items.

Systems and Policy – At the February 18th meeting, Staff presented draft components for the Systems Change plan which included specific activities under each result area. The Committee asserted that the activities aligned with the result areas, but commented that they may require multiple years to accomplish given the scope. In addition to the Systems Change plan, Staff is also working to create an implementation plan.

V. Executive Director's Report

Ms. Harris has submitted two letters of support on behalf of the Commission to: the Center for Mental Health Services, Substance Abuse and Mental Health Services Administration for Children's Nurturing Project's application to the National Child Traumatic Stress Initiative, and; the Health Resources and Services Administration for Solano County Health and Social Services, Maternal Child Adolescent Health Division in support of a regional partnership with neighboring counties and the State of California to improve children's development outcomes over the course of a 5-year period.

Staff has been working with the Solano Community Foundation to participate in the National Give Local America crowdfunding event, the Big Day of Giving, on May 3, 2016. The purpose of the event is to raise local funds for non-profit organizations. Six of the 27 non-profits participating are First 5 Solano's grantees. Staff has been working with grantees on messaging and outreach for the event.

At the January Executive Directors Group meeting discussions led to the decision that the existing Working Together Differently and Alternative Funding Source workgroups would cease, and efforts would shift to bridging the early childhood funding gap within two years. New efforts include messaging and legislation, Collective Impact, components of programmatic effectiveness across systems, and the exploration of a Non-Profit Coalition for Solano County.

VI. Commissioner's Remarks

Commissioner Huber stated he attended the recent Children's Policy Forum and asked that a future agenda item include First 5 Solano's role with the Funding the Next Generation efforts occurring locally. Commissioner Barbosa also attended the policy forum and thinks there needs to be more education on the difference between involvement, engagement and advocacy because there were parents in attendance who needed clarification.

Commissioner Crane asked which IMPACT hub First 5 Solano is a part of. Ms. Richards answered First 5 Solano is part of the Northern hub, and Sonoma has proposed to act as the lead. Commissioner Barbosa asked for an update on IMPACT work.

Commissioner Hannigan announced that funds were reauthorized for the Nurse Family Partnership home visiting.

VII. Future Agenda Items

The next Commission meeting will be held on April 5, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: April Children's Month; Awards of Funding; First 5 CA Annual Report; Website Launch; Committee Reports

Adjourn

Chair Barbosa adjourned the meeting at 6:31pm.

Christiana Lewis, Office Assistant III

Approved:



CHILDREN ARE OUR BOTTOM LINE

DATE: April 5, 2016
TO: First 5 Solano Children and Families Commission
FROM: Cherelyn Ellington Hunt, Community Engagement Program Manager
CC: Michele Harris, Executive Director
SUBJ: **2016 April Children's Month**

Agenda Item III: 2016 April Children's Month

Summary/Discussion: Each year in April, community partners across Solano County join together to support activities and events that increase knowledge regarding critical children's issues, as well as celebrate and commemorate children.

The First 5 Solano Children and Families Commission is being asked to adopt a Resolution recognizing April 2016 as "Children's Month" in Solano County and to support celebrations and observances for children during the month of April. By these actions, the Commission demonstrates its support for raising awareness of the importance for all County residents to support the health, well-being and development of Solano's children, and ensure that children have a safe and nurturing environment to reach their full potential.

In 2016, as in years past, community partners across the County are working together to sponsor a host of public education and community engagement activities to honor children during the month of April. The First 5 Solano Children and Families Commission sponsors community events during April of up to \$300 each for up to 10 events celebrating or commemorating children in Solano County during April 2016, including the following events and observances:

- Child Abuse Prevention Month
- Family Fun Fest (April 6)
- Parent Education (April 9)
- Week of the Young Child Event (April 21)
- Day of the Child Celebration (April 23)
- Children's Light of Hope Day (April 24)
- Children's Memorial Flag Day (April 24)
- National Library Week (April 10-16) and El Dia de los Libros (April 30)
- Month of the Military Child

Attachment A: 2016 April Children's Month Resolution

Resolution No. 2016-01

RESOLUTION OF THE FIRST 5 SOLANO CHILDREN AND FAMILIES COMMISSION PROCLAIMING APRIL 2016 AS “CHILDREN’S MONTH” IN SOLANO COUNTY

WHEREAS, *First 5 Solano Children and Families Commission* exists to foster and sustain effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities; and

WHEREAS, the health, safety, and early development of young children in Solano County are critical components of the First 5 Solano strategic plan; and

WHEREAS, many community partners have joined together to expand awareness of young children’s issues by promoting “April Children’s Month” through public education and community events; and

WHEREAS, the Solano Children’s Alliance is sponsoring the Blue Ribbon Campaign during the month of April, to promote public awareness of the abuse and neglect of children, and the resources available to support families and prevent child abuse and neglect; and

WHEREAS, across America, the National Court Appointed Special Advocates (CASA) Association and its local member organizations set aside a day in April as Children’s Light of Hope Day to recognize and acknowledge the CASA volunteers, foster and adoptive parents who have opened up their hearts and homes to abused and neglected children in our community; and

WHEREAS, the Children’s Memorial Flag Day is recognized in the United States by the Child Welfare League of America as a way of memorializing the thousands of children and teenagers who die violently each year and as a day to raise awareness about the continuing problem of violence against children; and

WHEREAS, Solano County Library, in conjunction with the American Library Association and public libraries across the country, celebrates April 10 – 16, 2016 as National Library Week and April 30, 2016 as the 20th Anniversary of “El Dia de los Niños/El Dia de los Libros” (Children’s Day/Children’s Book Day); and

WHEREAS, the Month of the Military Child, a month-long salute to military children, allows us to pay tribute to military children across the country for their ability to adapt to present and future changes and unique challenges that other youth their age never experience, with courage; and

WHEREAS, these observances focus on the need to give children in our community, and around the country, a better chance for a safe and positive future and a supportive environment in which to thrive; and

WHEREAS, many local organizations have dedicated their efforts to ensuring that all Solano children receive the care, support and services crucial to their growth and development, to build better futures for everyone in Solano County and should be recognized for the work that occurs year-round; and

NOW, THEREFORE, BE IT RESOLVED, that the First 5 Solano Children and Families Commission hereby proclaims the month of April 2016 as “Children’s Month” in Solano County, and encourages all residents to work to support the health, safety and well-being of children and youth in Solano County.

Dated this 5th day of April, 2016



MARISELA BARBOSA
Chair, First 5 Solano Children and Families Commission

ATTEST:

Christiana Lewis, Office Assistant III



CHILDREN ARE OUR BOTTOM LINE

DATE: March 24, 2016

TO: First 5 Solano Children and Families Commission

FROM: Ciara Gonsalves, Commission Staff

SUBJ: **Give Local Solano Presentation**

Background: The Big Day of Giving is one of the United States largest 24-hour crowd-funding events designed to empower individuals to give back to their local communities. Give Local America serves as an umbrella entity that assists each locality in organizing the Big Day of Giving. For the first time, Solano County will participate in the Big Day of Giving on May 3, 2016, led locally by the Solano Community Foundation. The event will raise funds that go directly to local nonprofit agencies and aims to build a local culture of philanthropy. The list of participating non-profits can be found at www.givelocalsolano.org.

Discussion: The Big Day of Giving began in 2014 to empower individuals to give back to their local communities by supporting the organizations they trust to tackle today's most critical issues. Give Local America provides a toolkit for participating entities which includes: a communication timeline, social media toolkit, email and letter templates, press release templates, trainings, and technical assistance.

The nonprofit partners play a key role in outreach, utilizing a collective fundraising approach in order to make the event successful. Each participant is expected to utilize their networks to market the campaign, using outreach strategies such as: social media, meetings, presentations, print media, and radio.

In 2015, nationally, over 9,000 nonprofits in all 50 states participated in the Big Day of Giving raising more than \$68.5 million for local communities. In 2016, Give Local America hopes to engage even more nonprofit organizations and expand its fundraising efforts to reach \$100 million in donations. Since 2014, Give Local America has experienced improvements in all aspects of the campaign, including increased average donation amounts and number of donations resulting in an increase in overall giving.

2016 will be Solano's first year participating in the Big Day of Giving as part of Give Local Solano and the Local Day of Giving on May 3, 2016. Before and on May 3, individuals are encouraged to donate to one of the twenty-nine local non-profits from a variety of interest areas, such as human services, education, arts & culture, animals, youth development, health services, community improvement, and environment. Six Commission-funded partners are participating in the effort: Children's Network, Children's Nurturing Project, Fighting Back Partnership, Rio Vista CARE, Solano Coalition for Better Health, and Solano Family and Children's Services. The remaining participants can be found at www.givelocalsolano.org and donations are accepted online.

The goals of Give Local Solano are to:

- Leverage the national presence of the Give Local America momentum in Solano
- Unite and inspire residents, businesses, friends, and families in making a local difference
- Raise awareness of current needs and charitable opportunities in our community

- Increase the capacity of local nonprofits to serve, engage constituents and generate revenue
- Inspire donors to support the causes that mean the most to them

The Commission's role in this effort is to assist our nonprofit partners in promoting the event, promoting outreach to elected officials, utilizing KUIC radio advertisements, and interfacing with other public entities to blanket outreach across the county. Solano Community Foundation intends to establish Give Local Solano and the Local Day of Giving as the Foundation's key annual fundraising event.

Attachment A: Give Local Solano Presentation

Give Local Solano: Building Local Philanthropy

Connie Harris, Solano Community Foundation



Why *Give Local Solano*?

- Lowest per capita charitable giving of nine bay area counties
- Increasing community needs and limited service capacity
- Encourage individual giving and identify new funding sources
- Decreased funding from current sources



What is *Give Local Solano*?

- Local 24-hour crowd funding event
- Conducted in partnership with national model, Give Local America
- Led locally by the Solano Community Foundation
- 28 participating nonprofit agencies



How Does *Give Local Solano* Work?

- Nonprofits drive traffic to giving day website www.GiveLocalSolano.org
- Outreach strategies:
 - Utilize Organization Networks
 - Social Media
 - Meetings/Presentations
 - Print Media
 - Radio
- Donors choose the organization or interest area and make a secure online donation.



Who is Participating?*



**Participants as of 3/22/16*

- Benicia Community Gardens
- **Children's Network**
- **Children's Nurturing Project**
- Connections for Life
- Dreamcatchers Empowerment
- Fairfield Community Services Foundation
- **Fighting Back Partnership**
- Florence Douglas Senior Center
- Food Bank of Contra Costa & Solano
- Girls on the Run
- Healthy Cooking with Kids
- Hope Project
- Meals on Wheels, Solano
- Napa Solano Audubon
- Pink Lemonade
- Project KIKS
- **Rio Vista CARE (Family Resource Center)**
- Safequest Solano
- **Solano Coalition for Better Health**
- Solano Community College Educational Foundation
- Solano County Library Foundation
- **Solano Family & Children's Services**
- Solano Land Trust
- Solano Symphony Orchestra
- Solano-Napa Habitat for Humanity
- Vallejo Community Arts Foundation
- Vallejo Symphony Association
- Zamboanga Hermosa
- SCF Nonprofit Partnership Program

Give Local Solano Goals

- Leverage national Give Local America momentum
- Unite and inspire residents, businesses, friends, and families
- Raise awareness of philanthropic landscape
- Increase local nonprofits revenue
- Inspire donors to support local efforts



How You Can Help *Give Local Solano*

- Receive a presentation at your public meeting
- Encourage constituents & others to spread the word about Give Local Solano
- Share the website: www.GiveLocalSolano.org
- Donate on the Big Day of Giving!

May 3, 2016



DATE: March 25, 2016
TO: First 5 Solano Children and Families Commission
FROM: Megan Richards, Deputy Director
CC: Michele Harris, Executive Director
SUBJECT: FY2016-2018 Allocations of Funding

Motions: Consider approval of allocations of funding of up to \$3,229,829 for FY2016/17 & FY2017/18 grants as listed in Motions A-G in the Staff Report

Motion A: Consider approval of awards of funding of up to \$332,004 for Pre-Academy services in response to Request for Applications #2016-02 for FY2016/17 & FY2017/18 as follows:

1. Up to \$40,000 to Benicia Unified School District for 2 sessions annually
2. Up to \$32,018 to Dixon Unified School District for 2 sessions annually
3. Up to \$139,986 to Fairfield-Suisun Unified School District for 7 sessions annually
4. Up to \$80,000 to Travis Unified School District for 4 sessions annually
5. Up to \$40,000 to Vacaville Unified School District for 2 sessions annually

Motion B: Consider approval of a sole source award of funding of up to \$20,000 to River Delta Unified School District for Pre-Academy services in Rio Vista for FY2016/17 & FY2017/18 (1 session annually)

Motion C: Consider approval of a sole source award of funding of up to \$40,000 to Child Start, Inc., for Pre-Academy services in Vallejo for FY2016/17 & FY2017/18 (2 sessions annually)

Motion D: Consider approval of awards of funding of up to \$1,343,602 to Family Resources Centers in response to Request for Proposals #2016-01 for FY2016/17 & FY2017/18 as follows:

1. Up to \$115,536 to City of Benicia Police Department
2. Up to \$126,280 to Dixon Family Services
3. Up to \$379,042 to Fairfield-Suisun Unified School District
4. Up to \$422,604 to Fighting Back Partnership in Vallejo
5. Up to \$107,862 to Rio Vista CARE
6. Up to \$192,278 to City of Vacaville Police Department

Motion E: Consider approval of an allocation of funding of up to \$375,912 to Solano County Health & Social Services Child Welfare Services and Public Health Nursing for FY2016/17 & FY2017/18

Motion F: Consider approval of an allocation of funding of up to \$312,000 to Solano Coalition for Better Health for prenatal health and children's health insurance services for FY2016/17 & FY2017/18

Motion G: Consider approval of an allocation of funding of up to \$806,311 for quality early care and education services for FY2016/17 & FY2017/18 as follows:

1. Up to \$288,000 to Child Start, Inc for Head Start wrap around services
2. Up to \$518,311 to Solano County Office of Education for IMPACT

Introduction

December 2015, the First 5 Solano Children and Families Commission adopted its 2016 Strategic Plan Update, Long Term Financial Plan Update, and 2016-2018 Program Investment Plan. The Commission identified priorities for funding over the upcoming two-year funding period, and also identified specific amounts of funding in its priority areas of Health and Well-Being, Early Care and Education, Family Support Services, and Systems Change. In addition, in March 2016, the Commission approved its FY2016/17 Budget which reflected the adopted plans.

Table 1
2016-2018 Program Investment Plan Table
Investment Levels by Goal, Initiative and Strategies

Goal	Initiative	Strategies	2016/17	2017/18	Total
All	Help Me Grow	Access and linkage to services	120,000	120,000	240,000
Goal 1	Prenatal	Insurance enrollment for newborns	35,000	35,000	70,000
Goal 2	Health Insurance	Insurance outreach & enrollment	121,000	121,000	242,000
Goal 2	Mental Health	Developmental screenings & treatment	610,000	610,000	1,220,000
Goal 3	Child Care	IMPACT; Head Start facility; Head Start child care wrap around	476,000	476,000	952,000
Goal 4	School Readiness	Pre-kindergarten academies	200,000	200,000	400,000
Goal 5 & 6	Family Support	Neighborhood-based Family Resource Center and case management	860,000	860,000	1,720,000
Total:			2,422,000	2,422,000	4,844,000

Funding for Help Me Grow and Mental Health services were previously allocated by the Commission through FY2016/17 based on the partnership with Health & Social Services Mental Health Services Act Prevention and Early Intervention. In addition, the allocation for rent for the 275 Beck Ave Head Start facility was previously allocated through FY2019/20.

This item brings before the Commission allocations of funding to grantee agencies to support the implementation of the remainder of the 2016-2018 Program Investment Plan. To develop the recommendations, staff followed county purchasing policy and two competitive bid processes were implemented as described below.

Goal 4: School Readiness Initiative

Motion A: Consider approval of awards of funding of up to \$332,004 for Pre-Academy services in response to Request for Applications #2016-02 for FY2016/17 & FY2017/18 as follows:

1. Up to \$40,000 to Benicia Unified School District for 2 sessions annually
2. Up to \$32,018 to Dixon Unified School District for 2 sessions annually
3. Up to \$139,986 to Fairfield-Suisun Unified School District for 7 sessions annually
4. Up to \$80,000 to Travis Unified School District for 4 sessions annually
5. Up to \$40,000 to Vacaville Unified School District for 2 sessions annually

Motion B: Consider approval of a sole source award of funding of up to \$20,000 to River Delta Unified School District for Pre-Academy services in Rio Vista for FY2016/17 & FY2017/18.

Motion C: Consider approval of a sole source award of funding of up to \$40,000 to Child Start, Inc., for Pre-Academy services in Vallejo for FY2016/17 & FY2017/18

Request for Applications (RFA) #2016-02 was released January 20, 2016 with applications due March 2, 2016. Seven applications were received totaling 25 sessions and requesting \$264,004 annually. The applications represented all cities except Rio Vista and Vallejo. An eighth application was received from River Delta Unified School District for services in Rio Vista after the deadline for applications closed.

The applications included a variety of types of programs (school districts and child care centers) and many of the proposals included in-kind services that increase the value and quality of services beyond the funds requested from First 5 Solano. Overall, applications were on target to provide services that are in line with the curriculums of the applicable school districts, met outreach and parental engagement targets and included enrichment activities to enhance the children's pre-kindergarten experience.

A Review Panel consisting of First 5 Solano staff, as well as early learning experts from within and outside the county, read and assigned preliminary scores to all the applications. The Review Panel met via teleconference to finalize their scores and rankings. Based on the funding available, the Review Panel developed the following recommendations for the Commission's consideration:

1. Fund the highest ranking five of the seven applicants commiserate roughly with the population size and need of the communities.
2. Provide a sole source contract to River Delta Unified School District whose application came in after the RFA had closed. While the application could not be considered during the normal review panel process as part of RFA #2016-02, RDUSD expressed interest and has a program plan to provide Pre-K Academies in one of the neediest areas of the county.
3. Continue outreach to agencies in Vallejo who may be willing to provide Pre-K Academy Services for FY2016/17.

At the review panel recommendation, staff outreached to agencies in Vallejo that could provide services in that geographic location, including Vallejo Unified School District and Child Start, Inc. Child Start, Inc., has expressed interest and stated that they could provide two classrooms of Pre-K Academies at their Virginia Street Head Start location and staff is recommending that a sole source contract be provided to Child Start, Inc. for these services in Vallejo.

Staff is also recommending the use of the remaining \$3,998 for the FY2016/17 to ensure all classrooms are providing backpacks and purchase books that children may take home for each classroom.

Goal 5 & 6: Family Support

Motion D: Consider approval of awards of funding of up to \$1,343,602 to Family Resources Centers in response to Request for Proposals #2016-01 for FY2016/17 & FY2017/18 as follows:

1. Up to \$115,536 to City of Benicia Police Department
2. Up to \$126,280 to Dixon Family Services
3. Up to \$379,042 to Fairfield-Suisun Unified School District
4. Up to \$422,604 to Fighting Back Partnership in Vallejo
5. Up to \$107,862 to Rio Vista CARE
6. Up to \$192,278 to City of Vacaville Police Department

Motion E: Consider approval of an allocation of funding of up to \$375,912 to Solano County Health & Social Services Child Welfare Services and Public Health Nursing for FY2016/17 & FY2017/18

Request for Proposals (RFP) #2016-01 was released February 5, 2016 with applications due March 7, 2016. Two applications were received. Application 1 was a Joint Agency application which included all geography regions plus coordination. Application 2 was a Single Agency application that proposed to serve all geographic regions.

A Review Panel consisting of First 5 Solano staff, as well as family support experts from within and outside the county, read and assigned preliminary scores to all the applications. The Review Panel met

to finalize their scores and rankings. Based on the funding available, the Review Panel developed the following recommendations for the Commission's consideration:

1. Fund the highest ranking applicant: the Family Resource Center Network consisting of six Family Resource Center agencies and a coordinating agency with the following recommendations for contract negotiations:
 - a. Applicants submit up-to-date Cost Allocation Plans
 - b. Applicants clarify the financial counseling course/curriculum/tasks that they will be providing
 - c. Applicants provide a clearly articulated plan consistent across the county for homeless support that focuses on activities that prevent homelessness. This should include a budget line item for families to access homeless prevention funds with qualifications, processes and procedures
 - d. Applicants support families who are engaging in parent education curriculum with incentives or other support to encourage completion of the program
 - e. Applicants provide full disclosure of "Other Funding" contributable to the Family Strengthening Services program, and
 - f. Applicants provide clear description of staff responsibilities towards meeting outcomes and objectives described in the proposals.

In addition, staff is recommending continuing funding Solano County Health & Social Services Child Welfare Services and Public Health Nursing to complement the work of the Family Resource Centers and serve high risk clients who are at risk of involvement in the Child Welfare System. CWS will work with the FRC staff to coordinate services and participate in city-level case conferencing as well as providing case consultation to the Multidisciplinary Team (MDT) members. PHN will work with the FRC staff to identify medical, dental, psychosocial, environmental and developmental health needs of children, provide development and health education services, and provide consultation to the MDT members.

Goal 1 & 2: Prenatal and Health Insurance

Motion F: Consider approval of an allocation of funding of up to \$312,000 to Solano Coalition for Better Health for prenatal health and children's health insurance services for FY2016/17 & FY2017/18

This recommendation is based on Solano Coalition for Better Health's unique position to provide outreach and enrollment services to hard to reach populations in Solano County. Solano Coalition for Better Health also provides technical enrollment assistance to individuals and families who might not otherwise understand the health services they qualify for and how to receive them. The Coalition leverages funds to reach more children and families system-wide.

Motion G: Consider approval of an allocation of funding of up to \$806,311 for quality early care and education services for FY2016/17 & FY2017/18 as follows:

1. Up to \$288,000 to Child Start, Inc. for Head Start wrap around services
2. Up to \$518,311 to Solano County Office of Education for IMPACT

This first recommendation is based on the fact that Child Start, Inc. is the sole Head Start provider in Solano County. Child Start is able to leverage a 3:1 federal/local match and already provides part day preschool for children. The additional funding provides full day wrap around care to 40 children whose parents work or are in school.

The second recommendation is based on the fact that Solano County Office of Education was selected by the California Department of Education (CDE) through a competitive bid process for the Quality Rating and Improvement System Block grant which funds early learning quality improvement for California State Preschool Programs (CSPP). First 5 California began funding similar quality early learning work called First 5 IMPACT, which includes CSPP sites as well as family childcare homes and

private centers. First 5 Solano contracted with Solano County Office of Education for FY2015/16 to begin planning for IMPACT and is recommending continuing with SCOE for implementation of the project to complement the work SCOE is performing with their CDE grants with the goal of creating one quality early learning system, despite the funding stream. In addition, SCOE is in the unique position to outreach and connect with local school districts that are providing early learning services.

Conclusion/Next Steps

Once the Commission makes a determination of the proposed recommendations and approves awards of funding, the next steps include:

- Negotiate contracts, including final budgets and scopes of works, with grantees
- Submission of all required documentation, such as proof of insurance
- Approval of County Counsel
- Contracts approved by Board of Supervisors (or their delegated authority) by June 2016
- Services begin July 1, 2016 (Pre-K Academies may begin in June 2016)

Note: All awardees will be notified that the award of funds by the Commission does not constitute approval to move forward with services. Contracts for services must be successfully negotiated and executed before work can begin. Furthermore, no funds may be expended prior to the execution of contracts approved by County Counsel and the County Administrator/Board of Supervisors.

Attachment A: Pre-K Academy Scope of Work

Attachment B: Family Strengthening and Support Services Scope of Work

C. Which organizations are eligible?

All public schools within Solano County are eligible to apply for Pre-K Academy Services funding. In addition, organizations such as licensed/appropriately-certified public or private preschools, organizations currently providing early childhood education in a licensed setting, or other organizations with the capacity to meet the guidelines outlined in this Application are eligible to apply for funding. Non-school organizations must offer early learning services that align with the Kindergarten curriculum in the school district in their geographic area.

D. What can be funded?

Funding may be provided for staff time (including orientation, training, outreach, instruction, parent engagement/education services and evaluation activities), equipment, materials and supplies, food service, transportation, administrative costs and other costs as agreed. (See the Application Section II for more detail). Note: no capital improvements or fixtures will be funded under this grant.

E. How must the Pre-K Academy Services be designed?

1. First 5 funds for Pre-K Academy services are to be used primarily for children with no prior preschool experience. Up to 25% of the students may be those with limited preschool experience who also meet other preference criteria – English Language Learners, and/or “high-risk.”
2. Academies must be held for a minimum of 4 weeks during the summer before the beginning of the 2016/17 and 2017/18 school years. Hours of operation must be at least 4 days per week, 3 hours per day with a minimum of one classroom (equivalent of 24 children served per classroom).
3. Facilities and programs must meet the appropriate licensing and/or certification requirements for their type of site/program, including certification and qualifications of staff, ratios of different levels of staff to children served and other relevant requirements. (Evidence of staff qualifications will be required prior to final disbursement of funds.)
4. Academies must provide a developmentally appropriate approach to learning and socialization experiences for children.
5. Academies must include a parent/caregiver engagement component with a minimum of 4 hours of formal parent education related to providing readiness activities at home.
6. Suitable supervision and administrative staffing, as determined by licensing/certification requirements for the type of site, must be provided.

F. What are your responsibilities if you are awarded a First 5 Solano Pre-K Academy Services mini-grant?

1. Participate in four Pre-K Academy meetings, including Funded Program Orientation and Program Debrief annually.
2. Identify and/or recruit and hire staff to be employed for duration of Summer Pre-K Academy as district or program staff.
3. Provide supervision of all staff and related contractors for duration of Summer Pre-K Academy.
4. Conduct outreach, recruitment and enrollment of children with a minimum of 24 children continuously enrolled per classroom. Provide copies of enrollment forms documenting child's eligibility, documentation of parent/caregiver education activities, and other information as requested.
5. Collect consent forms from parents in order to share data regarding participating children as required by First 5 Solano Evaluation Team.
6. Use age- and developmentally-appropriate materials and supplies for the Pre-K Academy classroom.
7. Provide daily schedule and lesson plans to First 5 Solano.
8. Provide evidence of teacher qualifications to First 5 Solano.
9. Provide children with a daily nutritious snack and/or meal.
10. Provide at least ½ hour of non-instructional time each day for teachers to promote interactions with parents.
11. Provide culturally- and linguistically-appropriate activities and experiences for the diverse classroom, as reflected by materials, resources, and staffing (including at least one bilingual staff person).
12. Coordinate and implement the parent/caregiver engagement component, including a minimum of 4 hours of parent/caregiver education activities.
13. Provide referral to parents to Help Me Grow Solano or appropriate school district department for children who may benefit from developmental screenings, family support, or other intervention services.
14. Maintain daily attendance records of all children to be summarized and submitted to First 5 Solano evaluation team at end of the Academy.
15. Participate in evaluation activities, including but not limited to:
 - a. Conduct pre- and post-assessments of children's competencies using the assessment tool supplied by First 5 Solano.
 - b. Participate in a minimum of 1-1/2 hours of training to promote effective use of the assessment tool.
 - c. Collect other data, such as demographics and services provided, as agreed.
 - d. Participate in a teacher or staff survey of the Pre-K Academy.
16. Submit final reports and invoices for each year due by September 30, 2016 and September 29, 2017.

G. What are First 5 Solano’s responsibilities for Pre-K Academy Services?

First 5 Solano will provide:

1. Annual orientation and assessment tool training for all teaching staff and administrators.
2. Technical assistance prior to, during and after the Pre-K Academies.
3. Support for outreach to ensure parents are engaged and that the target population is served.
4. Coordination support with other First 5-funded programs for related services such as child development/mental health consultation and assistance with children identified as possibly having special needs.

Note: First 5 Solano cannot provide staffing for any academy activities beyond scope listed above, day-to-day supervision of program, or direct purchase of classroom materials, food, supplies or equipment.

H. How can you apply for Pre-K Academy Services mini-grants?

To apply for a mini-grant, follow the application process below, which includes: 1) attending the workshop on the Application process (optional); and 2) completing the attached Application form and returning it to First 5 Solano Children and Families Commission by 5:00 PM on March 2, 2016

I. How will the Commission decide what to fund?

The following criteria will be used to determine which mini-grants will be funded:

1. Initial screening (Applicant must be providing services in Solano County):
 - a. Is the Application complete?
 - b. Is the Applicant eligible?
2. Scoring Categories (see Application Section I for more detail):
 - a. Proposal Description (40 points)
 - i. Literacy/Numeracy activities
 - ii. Social Emotional needs of children
 - iii. Kindergarten alignment
 - iv. Enrichment Activities
 - b. Qualifications, Ratios, Language, Cultural (15 points)
 - i. Qualified instructors
 - ii. Bi-lingual
 - iii. Class size
 - c. Budget (20 points)
 - d. Outreach and Attendance (15 points)
 - e. Family Engagement and Parent Education (10 points)

EXHIBIT A – LOGIC MODEL/SCOPE OF WORK FORM

0 – 5 Population (First 5 Solano Children and Families Commission Funding)

APPLICANT NAME:		
PROGRAM NAME:	Family Strengthening Services	
GOAL: What are 1-2 primary goals of your program?	Provide comprehensive neighborhood-based services designed to ensure measurable improvements for “high-risk” families, such as those experiencing/ at-risk of child neglect or abuse, poverty, family violence, substance abuse, homelessness or other pressing family needs.	Links to Strategic Plan Goal #: Goal 5: All families are safe, stable, and self-sufficient. Goal 6: All families and primary caregivers support their children’s development.

Activity	TASKS	SERVICE COUNTS		OUTCOME
<i>What broad category (ex: parent ed., case mgmt., home visiting, etc.) are you performing</i>	<i>What services, events and other actions make up the program?</i>	<i># Served: The counts of services provided (to unduplicated clients) and people served over the course of the program. Service Unit Type/Length of Time: The level of services rendered (how often and how long).</i>		<i>Outcome: The percentage and number of people for whom the program will affect a desired change. The required percentage must be met regardless of total number served</i>
	Tasks Within Activity	# Served	Service Unit Type/ Length of time	Outcome
Activity 1 Case Management	1. Provide case management services, i.e. referrals to services; one-on-one application assistance with follow-up, etc. to high risk families. Clients receiving case management will be assessed with the Family Development Matrix (FDM) and Protective Factors Survey (PFS)	XX families	1 to 1.5 hours per visit and a minimum of 2 visits provided through a combination of office visits, home visits, and group workshops	60% of families served will remain stable or improved in the FDM domains of Parent/Child Relationships, Financial Stability, and Community Engagement 60% of families served will show improvement in the Post-PFS in Family Functioning/ Resiliency Questions 1-5

EXHIBIT A – LOGIC MODEL/SCOPE OF WORK FORM

0 – 5 Population (First 5 Solano Children and Families Commission Funding)

Activity	TASKS	SERVICE COUNTS		OUTCOME
Activity 2 Basic Needs:	1. Provide clients with resources to address basic needs, including providing homeless families shelter resource services	XX families	1 to 2 hours (or more) per resource	25% of families entering the program homeless will transition to stable housing and remain stable for 90 days
Activity 3 Financial Counseling:	1. Provide clients with financial counseling services, including information on developing a budget and opening a savings bank account	XX families	1 to 1.5 hours per visit and a minimum of 2 visits	50% of families served develop and maintain a household budget 50% of families served have/open a family savings account
Activity 4 Parent Education	1. Provide parent education workshops	XX workshops to XX parents	1 to 2 hour workshops	80% of parents report an increase in knowledge effective parenting strategies and development
	2. Provide parent education curriculum	XX classes to XX parents	Number and length of classes in series per curriculum	60% of parents improve on their Post Protective Factors Survey in Nurturing and Attachment Questions 17-20 May be additional outcomes determined by curriculum selected



CHILDREN ARE OUR BOTTOM LINE

DATE: March 24, 2016

TO: First 5 Solano Children and Families Commission

FROM: Chereilyn Ellington Hunt, Community Engagement Manager

CC: Michele Harris, Executive Director
Megan Richards, Deputy Director

SUBJ: **First 5 California FY2014/15 Annual Report**

Motion: **Consider acceptance of the First 5 California Children and Families Commission's FY2014/15 Annual Report, pursuant to Health and Safety Code Section 130150**

Proposition 10 statutes provide that First 5 California Children and Families Commission prepare a written report each year that consolidates, summarizes, analyzes, and comments on the annual audits and reports submitted by all of the county commissions and the state Controller for the preceding fiscal year. This annual report must be transmitted to the Governor, the Legislature, and county commissions. County commissions are required to review this report in a public hearing.

The First 5 California FY2014/15 Annual Report highlights and describes the impact of First 5 services on California children between ages 0-5. The report includes overviews of the services and programs provided by the state commission and county commissions. Additionally, collaborations between First 5 California and county commissions, key programmatic accomplishments, and a summary of the initial efforts related to IMPACT (Improve and Maximize Programs so All Children Thrive) program outcomes are outlined.

First 5 Solano's contributions are noted on page 17 which reflects are partnership with First 5 Napa in CSP training activities and a brief summary of First 5 Solano Family and Children's Commission accomplishments on page 51.

The report is available on the First 5 Solano website at www.first5solano.org and at the First 5 California website at www.cafc.ca.gov.

Attachment A: First 5 CA FY2014/15 Annual Report Presentation



2014-15 | First 5 California Annual Report



Early Investments for Lifelong Results

2014-15 | First 5 California Annual Report



- Annual hearing by all county commissions
- Report compiled with data from all counties.
- Highlights from each County

FIRST 5 CALIFORNIA MISSION

Convene, partner in, support, and help lead the movement to create and implement a comprehensive, integrated, and coordinated system for California's children prenatal through 5 and their families. Promote, support, and optimize early childhood development.



FOUR KEY RESULT AREAS

First 5 California tracks progress in four key result areas to support evidence-based funding decisions, program planning, and policies:

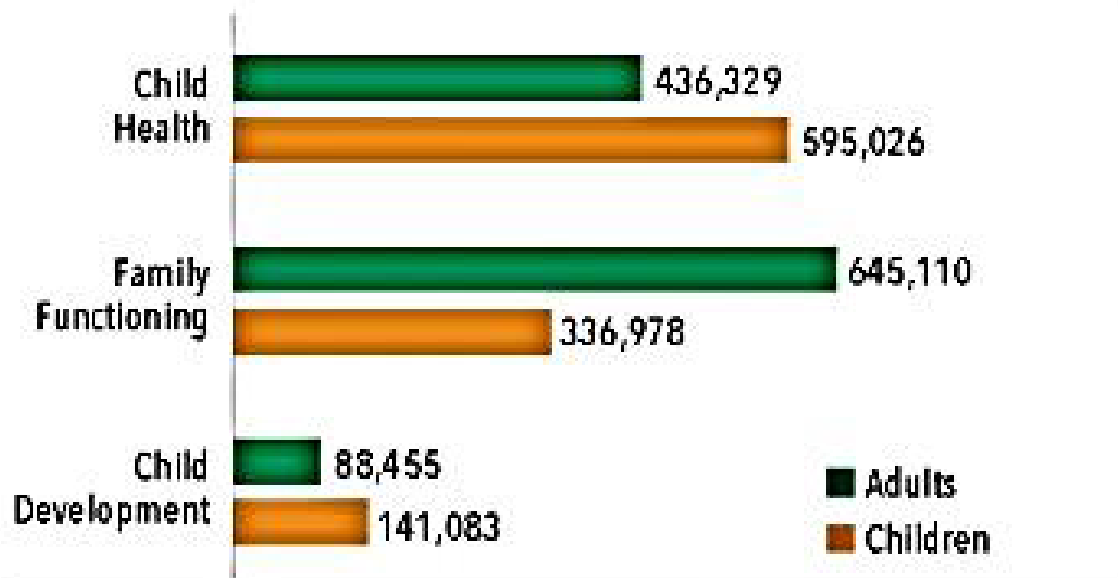
1. Improved Family Functioning
2. Improved Child Development
3. Improved Child Health
4. Improved Systems of Care

The result area, Improved Systems of Care (\$105,326,568), differs from the others; it consists of programs and initiatives that support program providers in the other three result areas.

Exhibit

2:

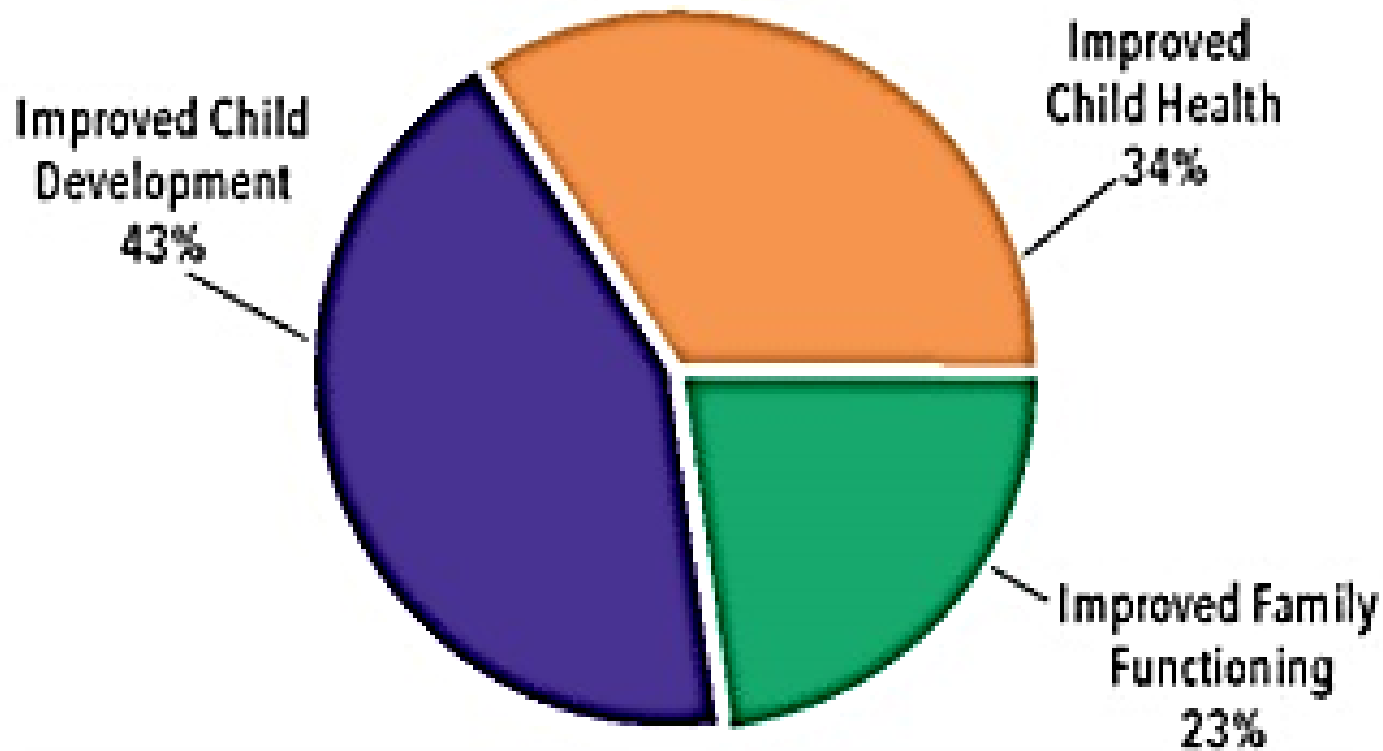
Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Result Area



*Totals for Adults Include both Adult and Provider counts

Exhibit 3:

**Total Expenditures for Children
Ages 0 to 5 and Adults in FY 2014-15
by Result Area**



Source: County Revenue and Expenditure Summary, November 2015



Child Development Focus



Parent Support Focus



Teacher Effectiveness Focus

Solano County

The mission of First 5 Solano County is to be a leader that fosters and sustains effective programs and partnerships with the community to promote, support, and improve the lives of young children, their families, and their community. Through its strategic framework, the First 5 Solano funds services in the Priority Areas of Health & Well Being; Early Learning & Development; Family Support and Parent Education; and First 5 Futures. First 5 Solano values the key criteria of evidence-based, focus on high risk/high need, coordination, collaboration, leveraging, and increasing access.

During FY 2014-15, one of the most significant accomplishments of First 5 Solano was the launch of the *Help Me Grow Solano* call center. *Help Me Grow Solano* became an affiliate in December 2013. The official call center was launched in October 2014 and received 1,141 calls and referrals within a 9-month

period. In addition, nearly 400 families with multiple needs were provided with family navigation to assist them in accessing resources. *Help Me Grow Solano* also is a leader in the county's Collective Impact effort for young children to strengthen and align the early childhood system.

Other highlights that took place during FY 2014-15 included:

- First 5 Solano received Healthy Families America Accreditation (evidence-based home visiting).
- The county commission conducted a poll of likely Solano voters showing support for a potential ballot initiative introducing a tax measure to support children and families.
- First 5 Solano hosted the sixth annual Solano Economic Development Corporation business breakfast with keynote speaker Dowell Myers (Sol Price School of Public Policy, University of Southern California) focusing on why investing in children is so critical for the economy. Over 100 business leaders and public officials attended.

- Nearly 600 children without prior preschool experience or who are considered high-risk attended Pre-Kindergarten Academies in summer 2014, an increase of 30 percent over 2013 attendance.
- Solano County Family Resource Centers provided 851 children and families basic needs, information and referrals, and case management.
- As part of the Family Strengthening Partnership, 246 children received screening from a Child Welfare Social Worker or Public Health Nurse. Ninety-nine percent of children receiving Child Welfare Services remained safely in the home or with the family unit.
- *Solano Kids Insurance Program (SKIP)* secured health insurance for 614 children ages 0 to 5, providing their families with access to preventive medical services, dental services, and risk assessments.
- Ninety-three families attended the Kindergarten Readiness Round-up. Each child completed an assessment of skills needed for success, and parents were provided information on helping their child to develop school readiness skills.

QUESTIONS





CHILDREN ARE OUR BOTTOM LINE

DATE: March 24, 2016
TO: First 5 Solano Children and Families Commission
FROM: Systems and Policy Committee
by Michele Harris, Executive Director
SUBJ: Systems Change Action Plan

Motion: Consider approval of the Systems Change Action Plan

Recommendation: The Systems and Policy Committee recommends that the Commission approve the Systems Change Action Plan.

Background: In the 2016 Strategic Plan Update, the Commission adopted its 4th Priority Area as Systems Change, with a goal that “The early childhood systems are strengthened, integrated, expanded, and sustained.” Staff and the Commission’s consultant, Applied Survey Research (ASR), have developed a Systems Change Action Plan articulates the strategies to accomplish this goal in the coming years (Attachment A).

The Systems Change approach in development is multi-faceted with two critical distinctions for pursuing outcomes:

- Reduce First 5 Solano costs across its portfolio due to greater efficiency, cost sharing, pursuit of legislative changes, and leveraging with other systems.
- Strengthen the early care systems in the county to better serve children 0-5 and their families.

The overall Systems Change Action Plan incorporates the results that were detailed in the Commission’s Strategic Plan and with the strategies that were previously reviewed by the Systems and Policy Committee at the February meeting, along with providing the context in which the plan was developed, an example implementation and measurement plan, and next steps.

Committee Discussion: The Draft Systems Change Action Plan was presented at the Systems and Policy Committee on March 15 for discussion and to consider a recommendation to the full Commission for approval. Minor changes to wording were suggested, but overall the Committee supported the direction of the Systems Change Action Plan and thought it captured the intent of the Commission and any activities that the Commission would be pursuing under this priority area. The Committee recommended the Plan to come to the full Commission for consideration.

Attachment A: Systems Change Action Plan Presentation
Attachment B: DRAFT Systems Change Action Plan



First 5 Solano Strategic Plan – Systems Change

Presentation of Draft Action Plan
First 5 Commission Meeting
April 5, 2016



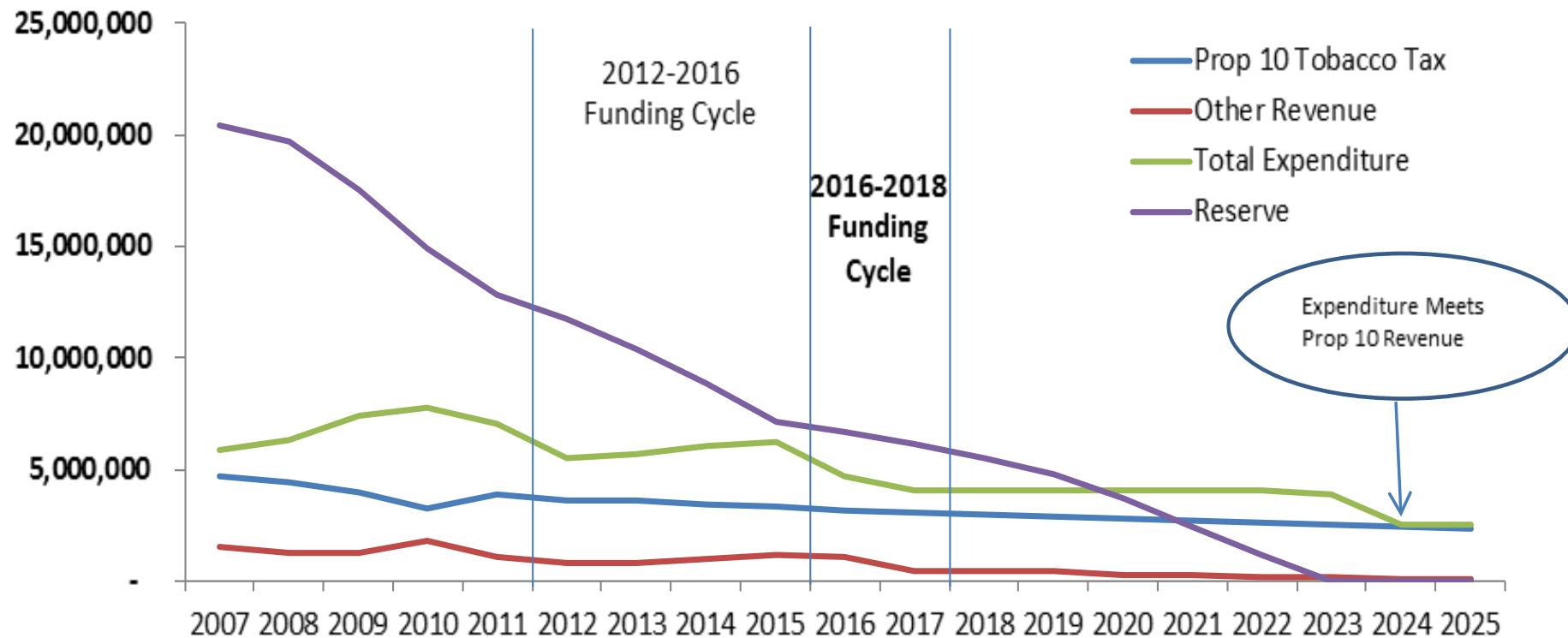
Overview

- Discuss the rationale for system change
- Review First 5 Solano's Priority Four goal and results
- Describe potential strategies to strengthen our local early childhood systems
- Review next steps for implementing systems change



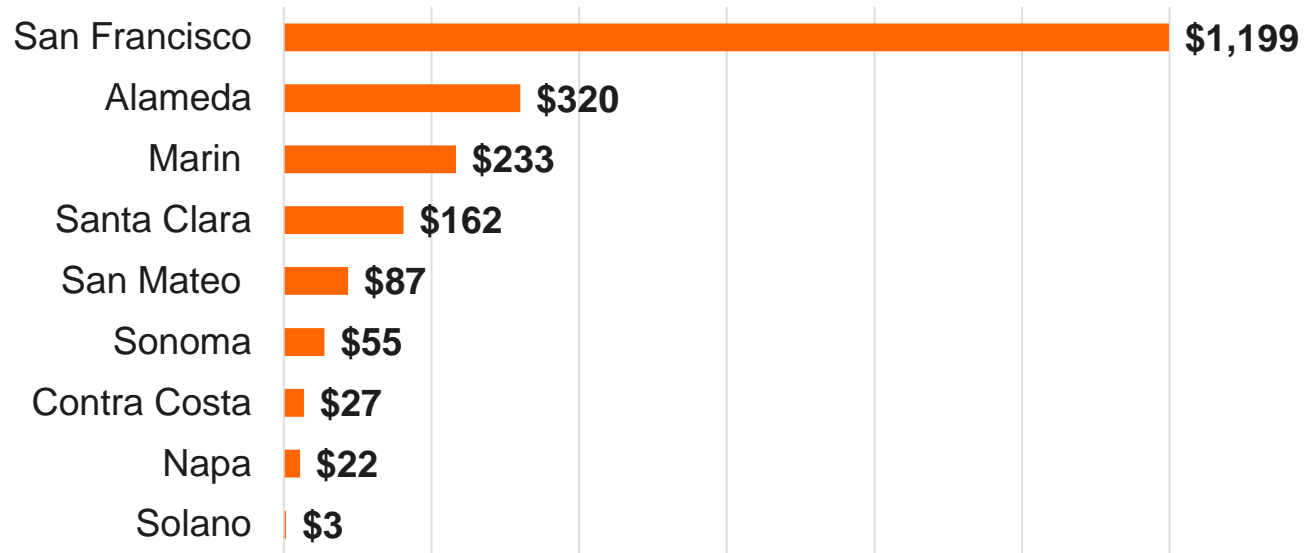
Why Change Systems?

- First 5 Solano funding is steadily declining



Why Change Systems?

- Foundation funding in Solano County remains lowest across region



Foundation dollars
given
per capita, 2012

- Yet, demand for services remains
- To hold on to gains made, and to make more gains, we must strengthen the systems we share

Priority Area 4: Systems Change

Goal 7:

The early childhood system is strengthened, integrated, expanded, and sustained



R12:

Systems are **strengthened** with the increased capacity of providers

R13:

Systems are **expanded** with leveraged or new financial resources

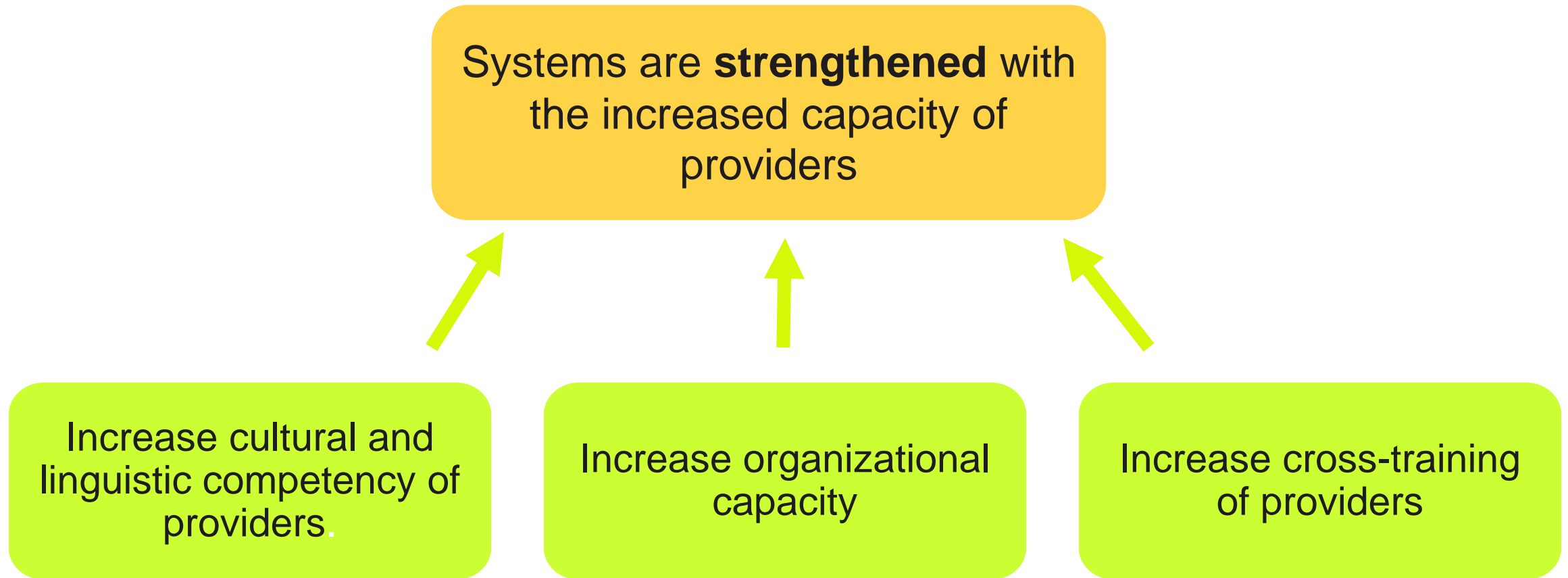
R14:

Systems are **integrated** with increased cross-systems understanding, resource sharing, referral and collaboration

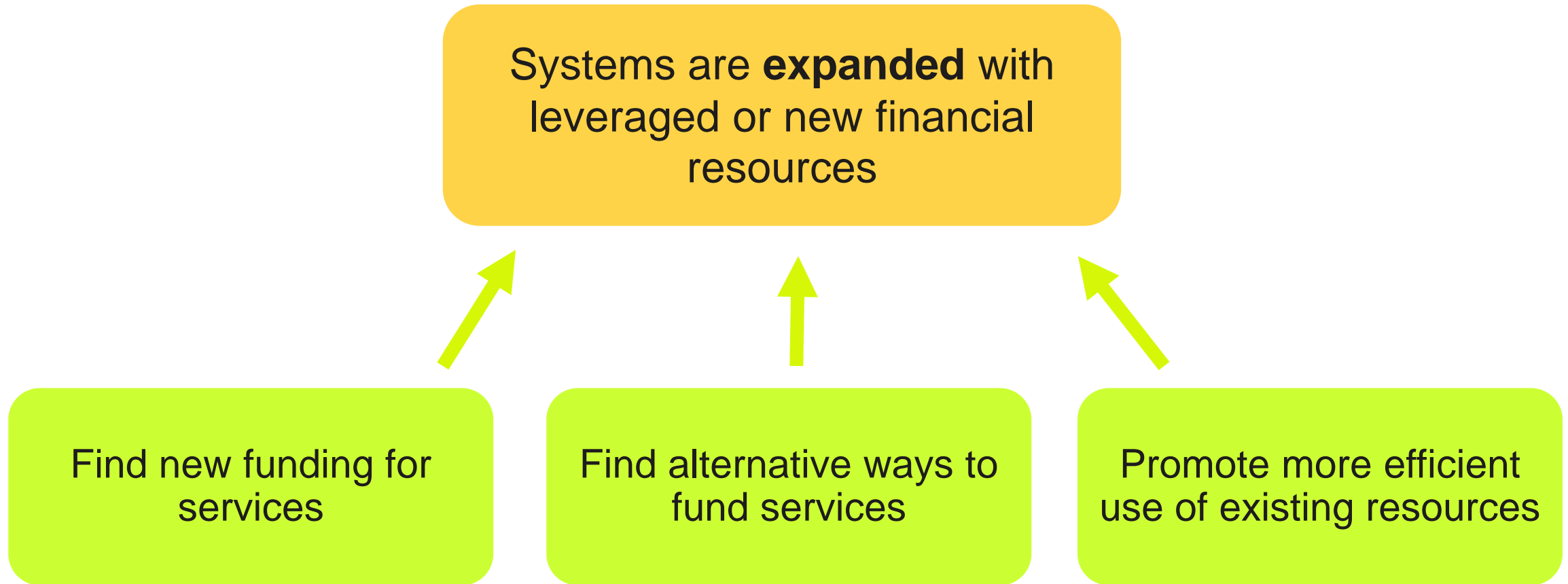
R15:

Systems are **sustained** with legislative and policy changes

Potential Strategies – Result 12



Potential Strategies – Result 13



Potential Strategies – Result 14

Systems are **integrated** with increased cross-systems understanding, resource sharing, referral and collaboration

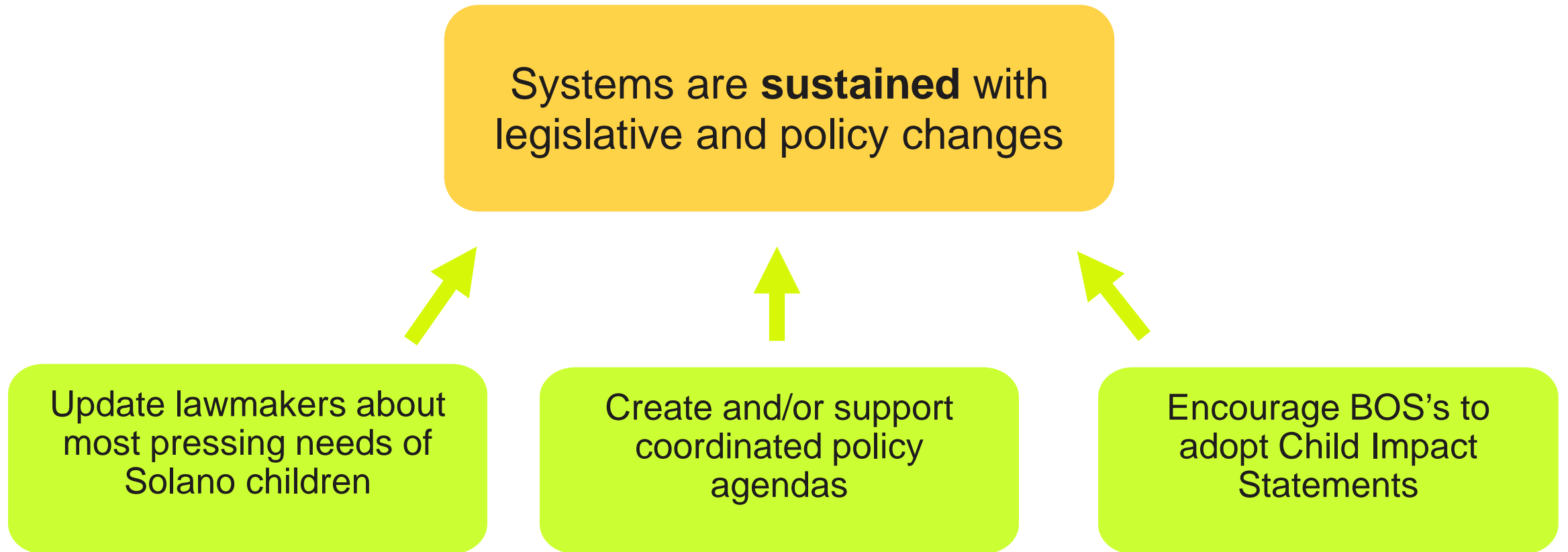
Identify points of fragmentation as families move between systems

Use Collective Impact and Help Me Grow to increase service integration

Track integration via common indicators across providers
(e.g., common intake form or intake questions)

Promote communication between and within systems

Potential Strategies – Result 12



Next Steps

1. Meet with stakeholders to review strategies
 - Determine which strategies are of shared interest/priority
2. Define leadership structure to oversee implementation
3. Finalize the Systems Change Implementation Plan
 - Priority strategies, necessary partners, activities, timelines
4. Finalize the Systems Change Measurement Plan
 - Process/outcome metrics for each prioritized strategy, data sources, responsible parties



Questions?



SYSTEMS CHANGE

ACTION PLAN 2016

DRAFT



TABLE OF CONTENTS

EXECUTIVE SUMMARY	1
BACKGROUND.....	2
WHY CHANGE SYSTEMS?	3
PURPOSE OF THIS PLAN	4
RESULT 12: STRENGTHENED SYSTEMS	5
Desired Result.....	5
Potential Strategies	5
RESULT 13: EXPANDED SYSTEMS.....	6
Desired Result.....	6
Potential Strategies	6
RESULT 14: INTEGRATED SYSTEMS.....	7
Desired Result.....	7
Potential Strategies	7
RESULT 15: SUSTAINED SYSTEMS	8
Desired Result.....	8
Potential Strategies	8
NEXT STEPS	9
ATTACHMENT 1: EXAMPLE SYSTEMS CHANGE IMPLEMENTATION PLAN.....	10
ATTACHMENT 2: EXAMPLE SYSTEMS CHANGE MEASUREMENT PLAN.....	12

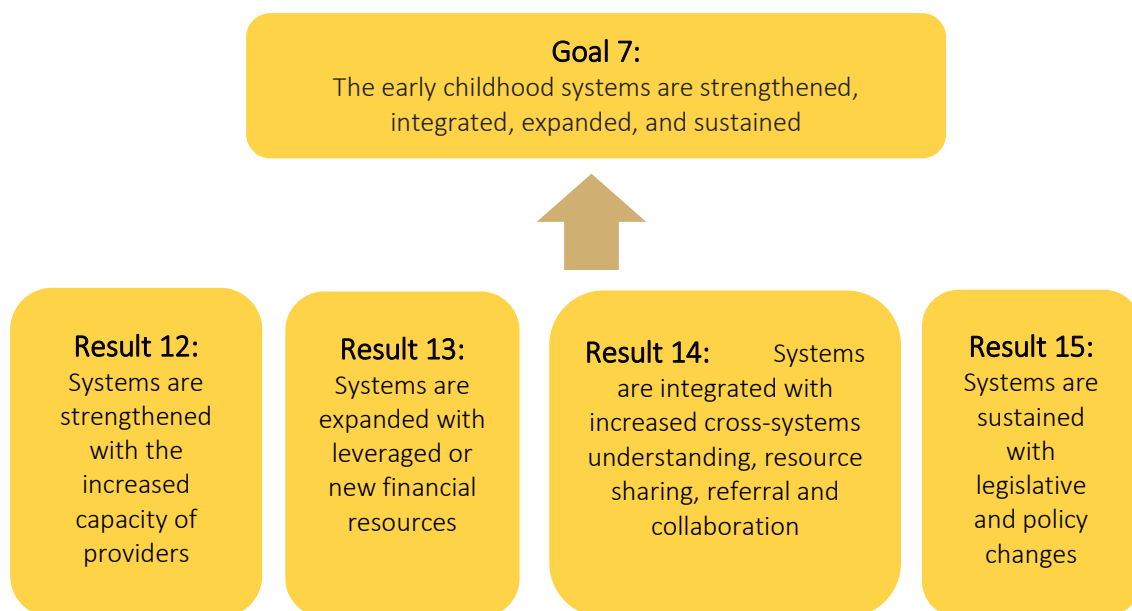
EXECUTIVE SUMMARY

In December 2015, First 5 Solano approved a 2016 Strategic Plan Update to set the parameters for the investments to be made over the next five years. These investments are targeted at making an impact in four priority areas: *Health and Well-Being, Early Childhood Learning and Development, Family Support and Parent Education, and Systems Change.*

First 5 Solano's Systems Change priority area's stated goal is that early childhood systems are strengthened, integrated, expanded and sustained. This is in support of an effort to 1) reduce First 5 costs across the portfolio by seeking greater efficiencies in service delivery, cost sharing, and by leveraging with other systems, and 2) strengthen the early care systems in the county to better serve children aged 0-5 and their families.

Why is systems change crucial for First 5 Solano at this time? First 5 Solano's funding from tax revenue as well as spend-down on reserves mirror the statewide trends among First 5's in terms of gradual revenue reductions. Additionally, a 2016 study on foundation funding found that Solano County ranks last of all Bay Area counties when it comes to foundation funding: there is just \$3 spent per Solano resident compared to \$22 per Napa resident and \$320 per Alameda resident. However, while resources are constricted, demand for many early childhood services has *not* declined. This diminished supply and steady demand compels First 5 Solano to find new, more efficient ways to maintain high quality, accessible services with fewer resources. Secondly, beyond the reaches of First 5's portfolio, we strive to strengthen the broader early care systems in the county to promote better outcomes for all children aged 0-5 and their families.

First 5 Solano's desired results are presented below:



BACKGROUND

This Systems Change Action Plan is the culmination of over 15 years of First 5 Solano’s work in the community in both direct services and at the system level. First 5 Solano has provided millions of dollars in prevention and early intervention programs to nonprofit and public agencies serving families with children aged 0-5 since 1999. However, the predictable decline in Proposition 10 tobacco tax funding and the intentional spend down of the Commission’s reserves have left the Commission in a position whereby they must reduce their funding to meet ongoing revenues. This decline of First 5 funding will leave a detrimental void in the community if there are no further efforts to sustain early childhood services that the Commission has been supporting.

An initial attempt at addressing the declining revenue was First 5 Futures. Adopted in 2011, First 5 Futures was a 5-year strategic priority aimed to sustain and expand the early childhood system using three approaches: secure foundation and government grants; obtain corporate grants and strengthen business relationships; pursue policy and legislative changes. This program was found to be too narrowly focused to make a significant impact, as the greater system requires more than a single stakeholder carrying out sustainability efforts to make systemic improvements. However, there were lessons learned and successful strategies that are incorporated throughout this new Systems Change Action Plan.

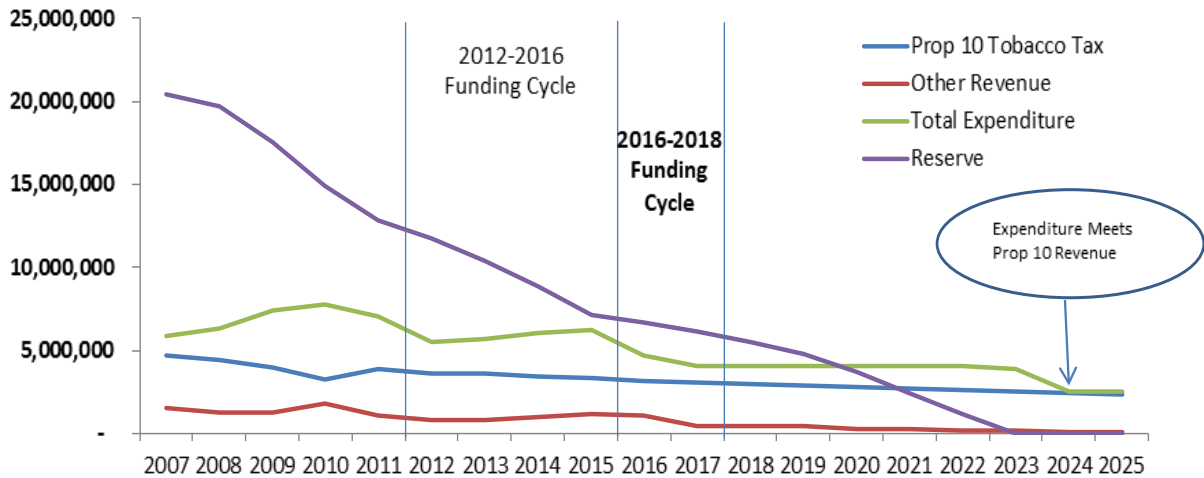
A more evolved pre-cursor to this Systems Change Action Plan is the Solano Kids Thrive Collective Impact initiative. In August 2014, the Commission funded a 3-year Collective Impact Initiative to create a common agenda, shared measures and mutually-reinforcing activities among early childhood providers aimed at strengthening the Solano early childhood system. This initiative is in its second year and has identified numerous activities whereby the resources already available in the community can be better coordinated and aligned to work toward achieving the same set of goals. This Collective Impact work is being incorporated into and cross-walked with the Systems Change Action Plan.



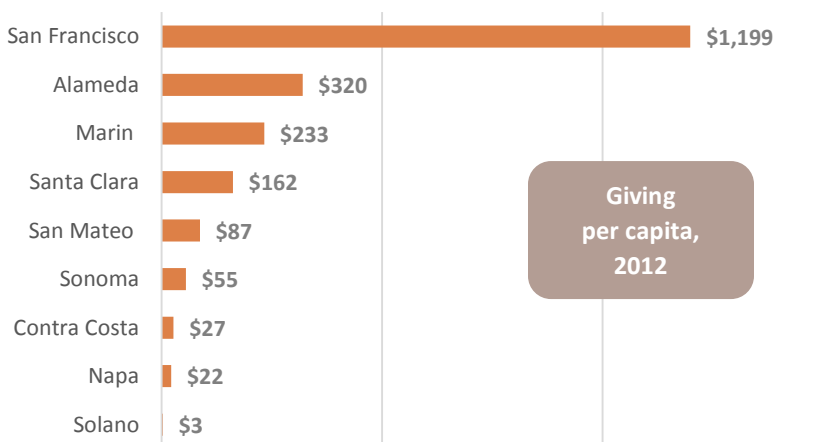
Joseph Tart/EHP

WHY CHANGE SYSTEMS?

First 5 funding across the state is gradually declining due to reductions in tobacco-related tax revenue. In 1998, when the Proposition 10 tobacco tax was initially passed, \$650 million in tax revenue were collected statewide, but this has now decreased to \$350 million. As seen in the figure below, First 5 Solano’s funding from tax revenue (blue line) as well as spend-down on reserves (purple line) mirror the statewide trends in terms of revenue declines.



Additionally, a 2016 study on foundation funding commissioned by the Solano County Board of Supervisors found that the county ranks last of all Bay Area counties when it comes to foundation funding: there is just \$3 spent per capita compared to \$22 per Napa resident, the closest comparable county, and yet that is still 7 times more than is invested in Solano.



Source: (2016) *Foundation Giving in the Bay Area: Where does the giving go?* Applied Survey Research.

In this climate where the supply of resources is constricted (declining First 5 revenue and stagnant foundation funding), demand for early childhood services has *not* declined. While the status of children has improved in the county in the last few years, many indicators of well-being in Solano County, such as child poverty and availability of child care, have not yet improved to pre-recession levels (US Census, 2007-2014; California Resource and Referral Network, 2005-2015).

In short, diminished supply and steady demand compels First 5 Solano to find new, more efficient new ways to provide the same level and reach of high quality services with fewer resources, through sharing or transitioning some program services to other public systems of care (health, social services, education), cost sharing and leveraging, raising new money, or some combination of the above. Secondly, First 5 Solano's funded services reach about 15% of children aged 0-5, which means the remaining 85% may be engaged with other agencies and systems. Therefore, beyond the reaches of First 5's portfolio, we strive to strengthen the broader early care systems in the county to promote better outcomes for all children aged 0-5 and their families.



PURPOSE OF THIS PLAN

In December 2015, First 5 Solano approved a 2016 Strategic Plan update to set the parameters for the investments of the Commission. These investments are targeted at making an impact in four priority areas: *Health and Well-Being, Early Childhood Learning and Development, Family Support and Parent Education, and Systems Change.*

In the 2016 Strategic Plan, the first three priority areas are further defined by community goals, desired results, strategies and metrics for tracking performance and outcomes. The fourth priority area, Systems Change, has been newly rearticulated based on the needs of the Solano County early childhood system. This priority area has a stated goal and four desired results, and the purpose of this plan is to further define and operationalize these into actionable strategies. Specifically, this plan describes:

- The rationale for system change
- The strategies and activities to strengthen our local early childhood systems
- The metrics to show we are effective in doing so
- Steps for implementing systems change

RESULT 1 2: STRENGTHENED SYSTEMS

Desired Result

Systems are strengthened with the increased capacity of providers.

Potential Strategies

- *Increase cultural and linguistic competency of providers.* The needs assessment conducted for the 2016 strategic plan found that families face linguistic barriers in accessing basic services. For instance, key informants noted a lack of mental health practitioners who speak Spanish. To address this problem, activities could include:
 - Help increase the number of *new* bilingual/bicultural staff in the county by encouraging local training institutions to recruit more bilingual/bicultural students and place them in the county (e.g., medical providers, mental health providers).
 - Help increase the competency of *existing* staff through strategies such as cultural competency training or encouraging providers to review their staffing models and re-assign staff that are competent to positions that have direct client contact.
- *Increase organizational capacity of local non-profits serving young children.* Non-profits are at the front-line of the community change. In order to sustain support to the community we share, First 5 Solano seeks to invest in the development of the non-profits in the county who serve young children and their families. Activities may include:
 - Identify the functions that non-profits feel most hinder their efficiency and effectiveness (e.g., bookkeeping, fundraising, staffing, and management).
 - Explore creating pool of shared resources that multiple non-profits can draw from, such as HR, bookkeeping, and information technology.
 - Seek resources to fill the prioritized needs, such as Strategies' sustainability coaching, The Oertel Group's organizational development training and coaching, CompassPoint, and/or Packard's Organizational Effectiveness grants.^{i,ii,iii}
- *Increase cross-training.* Across the various agencies working to meet the needs of young children and their families, there are common competencies that are needed, such as ability to provide trauma-informed care, or conduct child assessments, and yet the sharing of training resources is not formally organized.
 - Create a pool of trainers in topics relevant to several sectors (e.g., Desired Results Developmental Profile, Trauma).
 - Coordinate Train the Trainer sessions.
 - Create a shared training calendar to coordinate training needs across multiple sectors.

RESULT 1 3: EXPANDED SYSTEMS

Desired Result

Systems are expanded with leveraged or new financial resources.

Potential Strategies

- *Find new funding for services.* The 2016 study *Foundation Giving in the Bay Area: Who Wins and Who's Left Behind?* found that foundation funding to local non-profits had not increased since 2006, while funding in many other Bay Area counties had. Moreover, the rate of giving per capita in Solano was the lowest of all Bay Area counties. In short, Solano County does not appear to be bringing in enough new funding to support the needs of children and families. Potential activities to increase the amount of new money coming into the county include:
 - Increase grant-seeking activity of non-profits serving young children and their families (e.g., make better use of First 5 Solano's grant-writing fund, provide training on grant-writing).
 - Share the *Foundation Giving* report with Bay Area funders and learn what they feel it will take to make Solano a more competitive applicant for funding.
- *Find alternative ways to fund services.* There may be opportunities to find alternate, sustained sources of funding for services funded by First 5 Solano, particularly when those funding sources are connected to desired results that are similar to First 5 Solano's. For instance:
 - The Affordable Care Act may cover the cost of developmental screenings.
 - School district early education funding could possibly be accessed to help support the Commission's Priority of Early Childhood Learning and Development.
- *Promote more efficient use of existing resources.* Activities to more efficiently use existing resources could include working across systems or with individual agencies to create more streamlined work flow/business processes, hire and utilize the appropriate level of staff for the appropriate position, and implement more effective models that have a better return on investment (ROI).



RESULT 1 4: INTEGRATED SYSTEMS

Desired Result

Systems are integrated with increased cross-systems understanding, resource sharing, referral and collaboration.

Potential Strategies

- *Identify systemic “hot spots,” or places where there is the greatest fragmentation as families move between systems.* First 5 Solano could facilitate cross-sector meetings to identify areas of system fragmentation, such as when families receive a referral from one provider, but are unable to access treatment from the referred provider, and create “system walk-throughs” or “process maps” to target collaboration break-downs between providers.
- *Use Solano Kids Thrive Collective Impact initiative and Help Me Grow Solano to increase service integration.* First 5 Solano’s Solano Kids Thrive identifies critical services throughout the county for safety, support, education, and health outcomes, and promotes collaboration between these services. Likewise, Help Me Grow’s call center connects families to needed services across sectors.
- *Explore feasibility of a common intake form or intake questions* so providers know what services incoming clients are already engaged in. In addition, the use of common intake questions will make it possible to quantify the extent clients are served across multiple touchpoints in the system.
- *Promote communication between systems.* It is essential that child-serving agencies across systems are coordinated in their programming and policy efforts. For example, the as early care and education and the K-12 system must communicate about the transition of children between systems. Other arenas where increased cross system communication could be promoted is between non-profit and county agencies, hospitals and non-profits, or even between county departments. Similar to the system conversations around the fragmentation families feel, system conversations could be held where providers identify the need to strengthen communication.
- *Promote communication within systems.* Support system-specific forums in which providers of similar services come together and coordinate services and approaches that promote service quality. Examples include the Family Resource Center Network and the Solano Quality Early Learning Consortium.



RESULT 15: SUSTAINED SYSTEMS

Desired Result

Systems are sustained with legislative and policy changes.

Potential Strategies

To achieve the desired results above, First 5 Solano and its partners have identified the following potential strategies:

- *Update lawmakers with briefings about the most pressing needs of Solano children.* First 5 Solano and its partners have an acute, real-time understanding of the needs of children, and the factors contributing to those needs. First 5 Solano can inform lawmakers such as city councilpersons, county supervisors, state assemblypersons and congresspersons about the status of their child and family constituents and recommend ways in which lawmakers can support and invest in improving child and family outcomes.
- *Create and/or support coordinated policy agendas* with policy bodies such as the Children’s Alliance, various legislative committees and the First 5 Association.
- *Pursue Board of Supervisor’s adoption and use of Child Impact Statements.* Santa Clara County adopted the use of such statements in the last decade, and they help ensure that every action taken by the Board of Supervisors is done in recognition of the impact such actions may have on children.



NEXT STEPS

The next steps for rolling out this action plan are:

1. Meet with system and agency stakeholders to review the strategies identified, determine which strategies are of shared interest/priority and engage in the strategies.
2. Define a leadership structure through which First 5 Solano can oversee implementation of this plan.
3. Finalize the Systems Change Implementation Plan, including the priority strategies, necessary partners, activities and timelines. *(See example in Attachment 1).*
4. Finalize the Systems Change Measurement Plan, including process and outcome metrics for each prioritized strategy, data sources and responsible parties. *(See example in Attachment 2).*



ATTACHMENT 1: EXAMPLE SYSTEMS CHANGE IMPLEMENTATION PLAN

Desired Result / Strategy	Activity	Priority YEAR 1 or 2?	Responsible Party
Systems are strengthened with the increased capacity of providers			
Increase cultural and linguistic competency of providers			
Increase organizational capacity of local non-profits serving young children			
Increase cross-training			
Systems are expanded with leveraged or new financial resources			
Find new funding for services			
Find alternative ways to fund services			
Promote more efficient use of existing resources			
Systems are integrated with increased cross-systems understanding, resource sharing, referral and collaboration			
Identify systemic “hot spots,” or places where there is the greatest system fragmentation			
Use Collective Impact and Help Me Grow to increase service integration			
Explore feasibility of a common intake form or intake questions			
Promote communication <i>between</i> systems			
Promote communication <i>within</i> systems			
Systems are sustained with legislative			

and policy changes			
Update lawmakers with briefings about the most pressing needs			
Create and/or support coordinated policy agendas with other partners			
Pursue Board of Supervisor’s adoption and use of Child Impact Statements			

ATTACHMENT 2: EXAMPLE SYSTEMS CHANGE MEASUREMENT PLAN

Desired Result / Strategy	Process or Outcome Metric	Data Source	Progress
Systems are strengthened with the increased capacity of providers			
Increase cultural and linguistic competency of providers	– Number of service providers who are bilingual	– Agency survey	
Increase organizational capacity of local non-profits serving young children	– Number of organizations and staff who participate in capacity development workshops, by topic	– Training logs	
Increase cross-training	– Number of shared trainers identified – Number of trainings given and participants in each, by topic	– Agency survey – Training logs	
Systems are expanded with leveraged or new financial resources			
Find new funding for services	– Total amount of new grants received	– Budget data	
Find alternative ways to fund services	– Total amount of funds leveraged	– Budget data	
Promote more efficient use of existing resources	– Number of organizations using strategies known to increase ROI	– Agency survey	
Systems are integrated with increased cross-systems understanding, resource sharing, referral and collaboration			
Identify systemic “hot spots,” or places where there is the greatest system fragmentation	– Number of cross-agency referrals	– Agency referral logs – HMG data	
Use Collective Impact and Help Me Grow to increase service integration	– Number of families receiving linkages to needed services	– HMG data	

Explore feasibility of a common intake form or intake questions	<ul style="list-style-type: none"> – Number of providers using common intake form 	<ul style="list-style-type: none"> – Agency survey 	
Promote communication <i>between</i> systems	<ul style="list-style-type: none"> – Number of cross-sector groups in existence – Number of meetings held between such groups, and attendees at each meeting 	<ul style="list-style-type: none"> – Scan of consortia in county – Meeting logs 	
Promote communication <i>within</i> systems	<ul style="list-style-type: none"> – Number of within-sector groups in existence – Number of meetings held, and attendees at each meeting 	<ul style="list-style-type: none"> – Scan of consortia in county – Meeting logs 	
Systems are sustained with legislative and policy changes			
Update lawmakers with briefings about the most pressing needs	<ul style="list-style-type: none"> – Number of presentations held – Number of presentation that had a policy outcome within 6 months 	<ul style="list-style-type: none"> – Meeting logs – Policy review 	
Create and/or support coordinated policy agendas with other partners	<ul style="list-style-type: none"> – Number of meetings held – Number of legislative and policy changes pursued 	<ul style="list-style-type: none"> – Meeting logs – Policy review 	
Pursue Board of Supervisor’s adoption and use of Child Impact Statements	<ul style="list-style-type: none"> – Date of presentation to Board – Board adoption (yes/no) 	<ul style="list-style-type: none"> – Meeting logs 	

ⁱ <http://theoertelgroup.org/>. (Patty Oertel)

ⁱⁱ <http://www.familyresourcecenters.net/> Strategies

ⁱⁱⁱ <https://www.packard.org/what-we-fund/organizational-effectiveness/>

CHILDREN ARE OUR BOTTOM LINE

SYSTEMS & POLICY COMMITTEE MEETING
March 15, 2016 – 3:00-4:30pm
601 Texas Street, Suite 210, Fairfield, CA 94533

CALL TO ORDER

I. Introductions, Public Comment, Commissioner Comments

II. Consent Calendar (5 min)

Action

- A. Approve the March 15, 2016 SPC Committee Meeting Agenda
- B. Approve the February 18, 2016 SPC Committee Meeting Minutes
- C. Receive Commissioner Meeting Attendance Status Report

III. Foundation Study Report

Discussion

Michele Harris, Executive Director and Lisa Colvig-Niclai, Applied Survey Research
Receive a report on Bay Area Foundation Giving titled *Foundation Giving in the Bay Area: Who Wins, and Who's Left Behind?*

IV. Systems Change Action Plan

Action

Michele Harris, Executive Director and Lisa Colvig-Niclai, Applied Survey Research
Motion: Consider recommending approval of the Systems Change Action Plan

V. Receive a First 5 Solano Staffing and Finance Update

Information

Megan Richards, Deputy Director
Receive a report on First 5 Solano staffing and financials

VI. Future Agenda Items, Meeting Time/Date/Location (5 min)

Information

- A. The next Systems & Policy Committee Meeting will be held on May 3, 2016 from 3:00-4:30pm at 601 Texas Street, Suite 210, Fairfield, CA 94533.
- B. Future agenda items include: Collective Impact Update; Staffing and Finance Update

ADJOURN

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First 5 Solano Children and Families Commission

System & Policy Committee Meeting
March 15, 2016, 3:15 PM – 4:30 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

Minutes

I. Introductions, Commissioner Comment, Public Comment

Commissioner Niedziela called the meeting to order at 3:17 PM.

Committee members present: Commissioners Niedziela and Crutison

First 5 Staff present: Michele Harris (Executive Director), Megan Richards (Deputy Director), Cherelyn Ellington Hunt (Early Childhood Development Manager), Ciara Gonsalves (Policy and Fund Development Manager), and Christiana Lewis (Office Assistant III)

Public attendees: Christina Branom (via phone conference) and Lisa Niclai (Applied Survey Research)

Commissioner Comment: None

Public Comment: None

II. Consent Calendar

- A. Approve the March 15, 2016 SPC Committee Meeting Agenda
- B. Approve the February 18, 2016 SPC Committee Meeting Minutes
- C. Receive Commissioner Meeting Attendance Status Report

***Moved: Commissioner Crutison, Seconded: Commissioner Niedziela
Approved: 2-0-0***

III. Foundation Study Report

Ms. Harris explained that the Solano County Board of Supervisors (BOS) commissioned Applied Survey Research (ASR) for a report on the current status of foundation giving in the Bay Area. The methodology was based on the *Foundation Giving in California* study conducted by the James Irvine Foundation in 2006. The new report concluded many similarities between the two reports and allowed significant insight into the giving profile in Solano County as compared to the Bay Area. Since 2006, Solano has remained the most under-resourced of all Bay Area Counties.

Ms. Niclai noted a few key findings such as: less than 1% of Bay Area Foundation giving went to Solano County agencies; Solano County receives approximately \$3 per capita and has the fewest nonprofits and funders per population; and foundation giving does not seem to be linked to level of need or population proportionately. Ms. Harris noted that this information is helpful to understand the landscape First 5 Solano grantees and partners operate in, and why it is difficult for them to find other/additional funding.

Ms. Niclai said that next steps include investigating why Solano County is underfunded by convening a team of members from First 5 Solano grantees and other public agencies to

hypothesize potential explanations, and then test the hypothesis by surveying community-based organizations.

Commissioner Niedziela asked if grantees apply for the foundation dollars that are currently available in Solano County. Ms. Harris replied that this initial report does not specify those details, but that a supplementary report will explain current nonprofit and grantee efforts, and may provide an explanation for why foundation giving is so low in the County. Ms. Harris pointed out that a key component of foundation giving is starting and maintaining relationships. Commissioner Crutison commented on the importance of technical support during the grant application process. Ms. Harris added that many grantees apply for technical support through the Grant Writing Fund, and many of the grants that are pursued are government funds. The goal is for grantees and partners to pursue foundation dollars.

Commissioner Niedziela requested that the new report provide subtotal amounts for actual giving from specific agencies. The Committee suggested Staff to wait to present this report to the full Commission until the supplemental report is available, as more information is needed to provide a full picture of foundation giving in the bay area and how Solano County compares.

IV. Systems Change Update

Ms. Niclai presented the draft Systems Change Action Plan that articulates the strategies to accomplish goals in the Commission's fourth priority area which are: to strengthen, integrate, expand, and sustain early childhood systems while reducing First 5 Solano costs across its portfolio.

Commissioner Crutison asked for an expanded definition of *local nonprofits*, pointing out that plan currently implies it encompasses those local nonprofits that support a population other than 0-5. The clause, *In order to begin advocating for policy changes* was removed under Result 15. Commissioner Crutison also strongly supported the *Child Impact Statement* strategy under result 15.

Next steps included in the Systems Change Action Plan encompass meeting with stakeholders to determine shared interests and priorities, defining a leadership structure, finalizing the implementation plan, and finalizing the measurement plan.

Motion: Consider recommending approval of the Systems Change Action Plan

Moved: Commissioner Crutison, Seconded: Commissioner Niedziela

Approved: 2-0-0

V. Receive a First 5 Solano Staffing and Finance Update

Ms. Richards reported that the Commission's budget is on target. There is one vacant Contract and Program Manager position, for which salary savings were budgeted in the 2016/17 fiscal year. One of three interns has taken a position with another county department. Ms. Richards does not expect to fill the intern vacancy as the Commission has budgeted for only two interns beginning in the 2016/17 fiscal year.

VI. Future Agenda Items, Meeting Time/Date/Location

Systems and Policy Committee May 3, 2016 3:00 – 4:30 PM, 601 Texas Street Suite 210, Fairfield CA. Future agenda items: Collective Impact Update; Staffing and Finance Update

The meeting was adjourned at 4:40 PM.

Christiana Lewis, Office Assistant III
Approved:



CHILDREN ARE OUR BOTTOM LINE

DATE: March 24, 2016
TO: First 5 Solano Children and Families Commission
FROM: Michele Harris, Executive Director
SUBJ: **First 5 Solano Website Presentation**

Staff has completed an update and refresh of the First 5 Solano website. Changes to the site include modification of the site structure, updated information and links, and additions to pages to increase the level of recommendation by search engines.

The goal with the refresh is to create a user friendly “front door” that gives our current website visitors, grantees and those who don't know First 5 Solano a better sense of the Commission’s mission, provide resources, and lay a foundation for communication efforts. The site will also improve users’ ability to quickly and easily find the information they are looking for by including more intuitive navigation, an improved search function, and a community-wide calendar.

This is phase one of a plan to continue enhancements to communications activities of the commission and create a foundation for future communications efforts including social media and mobile outreach options. The site is part of the larger Solano County site, and includes information according County guidelines. This is the first refresh and redesign of the website since its initial incorporation into the County’s content management system in 2009.

CHILDREN ARE OUR BOTTOM LINE

PROGRAM & COMMUNITY ENGAGEMENT COMMITTEE MEETING

March 17, 2016 – 2:00-3:30pm

601 Texas Street, Suite 210, Fairfield, CA 94533

CALL TO ORDER

I. Introductions, Public Comment, Commissioner Comments

II. Consent Calendar (5 min)

Action

- A. Approve the March 17, 2016 PCE Committee Meeting Agenda
- B. Approve the November 5, 2015 PCE Committee Meeting Minutes

III. Solano County Children's Portfolio (25 min)

Information

Kathy Lago, Solano Family & Children's Services
Receive Solano County Childcare Portfolio Report

IV. FY2015/16 Mid-Year Performance Report (20 min)

Information

Venis Jones Boyd, Program Manager
Receive the FY2015/16 Mid-Year Performance Report

V. Compliance Action Plans (10 min)

Information

Ciara Gonsalves, Program Manager
Receive a report on the compliance action plans for the Children's Nurturing Project and EMQ Families First

VI. First 5 Solano Website Preview (20 min)

Discussion

Cherelyn Ellington Hunt, Program Manager
Receive a presentation on updates to the First 5 Solano website

VII. Program Updates (10 min)

Information

Megan Richards, Deputy Director and Cherelyn Ellington Hunt, Program Manager
A. Receive an update on Community Engagement Activities
B. Receive an update on Early Learning System Activities

VIII. Future Agenda Items, Meeting Time/Date/Location (5 min)

Information

- A. The next Program & Community Engagement Committee Meeting will be held on May 5, 2016 from 2:00-3:30 pm at 601 Texas Street, Suite 210, Fairfield, CA 94533.
- B. Future agenda items include: Community Engagement Activities, Early Learning System Update, Compliance Action Plans.

ADJOURN

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First 5 Solano Children and Families Commission

Program & Community Engagement Committee Meeting
March 17, 2016 2:00 PM – 3:30 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

Minutes

I. Introductions, Commissioner Comment, Public Comment

Commissioner Ayala called the meeting to order at 2:04 PM.

Committee members present: Commissioners Dan Ayala and Jay Speck

First 5 Staff present: Michele Harris (Executive Director), Cherelyn Ellington Hunt (Early Care and Education Programs Manager), Venis Boyd (Family Support Program Manager), Ciara Gonsalves (Policy and Fund Development Manager), and Christiana Lewis (Office Assistant III)

Public attendees: Maria Vicondoa (EMQ FamiliesFirst), Meredith Webb and Tracy Lacey (Solano County Mental Health, MHSA), Debbi Davis and Gina Merrell (Children's Nurturing Project), Kathy Lago (Solano Family and Children's Services)

Commissioner Comment: None

Public Comment: None

II. Consent Calendar

- A. Approve the March 17, 2016 PCE Committee Meeting Agenda

Moved: Commissioner Speck, Seconded: Commissioner Ayala
Approved: 2-0-0

- B. Approve the November 5, 2015 PCE Committee Meeting Minutes

No vote.¹

III. Solano County Children's Portfolio

Ms. Lago presented the *2015 California Child Care Portfolio* which is produced biennially by the California Child Care Resource and Referral Network, and documents the licensed childcare supply and capacity at state and county levels.

Solano County experienced a significant decrease in licensed childcare centers, homes, and slots over the last 20 years, with the majority of the loss occurring after the economic downturn in 2008. The reported availability of the licensed supply represents approximately 17% of the total need; however, the actual percentage of availability is slightly lower since most childcare centers and homes operate below maximum capacity to maintain a certain quality of care. The childcare system has lost the centralized waiting list due to a decrease in State funding, which has complicated the enrollment processes and has delayed care for many families in the

¹ Minutes must be approved by the Committee members who were present. Current Committee members may not approve minutes that predate their January 1, 2016 appointment.

County. The commuting community, and those who work off-hours, relies heavily on the evening and weekend services of family childcare homes, many of whom are retiring.

Ms. Harris said she would like to provide this information to the full Commission and the Committee agreed. Commissioner Speck asked what some of the local and state policy perspective solutions may be. Ms. Lago answered that the childcare system needs support from the Board of Supervisors and the First 5 Solano Commission. The Women's Caucus has extended full support for childcare and availability improvements. Commissioner Speck recommended that this information be taken into consideration for the Systems Change Priority Area.

IV. FY2015/16 Mid-Year Performance Report

Ms. Boyd presented the FY2015/16 Mid-Year Performance Measures report. The report tracks the progress of contracted programs toward performance measure goals, and notes any issues that have come to Staff attention. Grantees have met 83% of performance measures overall. Staff continues to work closely with grantees to ensure compliance by the end of the fiscal year. Ms. Boyd pointed out that a small portion of unmet performance measures include measures that are not required to be reported until quarter 4, due to the nature of the program.

V. Compliance Action Plans

At the November 2015 PCE meeting the Committee was notified that Children's Nurturing Project (CNP) and EMQ FamiliesFirst (EMQ) entered into Compliance Action Plans for under-performing in FY2014/15. Staff has been in regular communication with each grantee and both grantees have made measureable improvements.

CNP is fully staffed for the PEAK program and a recent analysis by Solano County MHSA showed a reduction in overall assessment times and an increase in provider capacity. The grantee has made positive improvement in 2 of 4 performance measures, however all measures remain unmet. Other updates for CNP include: a chart review conducted by MHSA clinical staff, Persimmony and data entry training, full reimbursement to First 5 Solano for overbilled amounts, and a completed Solano County Auditor's Office audit.

Ms. Gonsalves reported that EMQ has improved significantly overall, and has met 1 of 5 performance measures. EMQ has hired a new clinician and anticipates improved performance with the increased capacity.

Commissioner Speck asked for clarification on the Committee's function, purpose, and process of receiving Compliance Action Plan reports, and what is needed of the Committee should the grantees not meet their goals at the end of the fiscal year. Ms. Harris answered that the Commission has a Contract Compliance Policy that requires Staff to report Compliance Action Plans to the Committee. Currently, there is no process in place that directs Staff, Committee, or Commission action if a grantee does not meet their goals; Ms. Harris and Staff will work to establish a process that meets the needs of the Commission, our funding partner (Health and Social Services) and complies with County Contracting policies.

VI. First 5 Solano Website Preview

Ms. Ellington demonstrated portions of the newly redesigned First 5 Solano website which is set to launch on April 5. The new website has improved navigation, updated information and news,

links to key partners such as Help Me Grow, an event calendar, and communicates unified community messaging.

VII. Program Updates

A. Community Engagement Activities

Staff continues to coordinate messages using public service radio, web links, and other messaging media. April Children's Month will be presented to the Board of Supervisors on April 5th. The Local Day of Giving is on May 3rd and is coordinated by the Solano Community Foundation. Six First 5 Solano grantees are participating in the event.

B. Early Learning Systems

First 5 California has issued an *Intent to Award* for Phase 2 of the IMPACT application, and First 5 Solano has been awarding an additional \$594,661. The QRIS Consortium is planning a *Solano Quality Early Learning System Launch Event* on May 14th from 9am-12pm.

VIII. Future Agenda Items, Meeting Time/Date/Location

- A. The next Program & Community Engagement Committee Meeting will be held on May 5, 2016 from 2:00-3:30pm at 601 Texas Street, Suite 210, Fairfield, CA 94533.
- B. Future agenda items include: Community Engagement Activities, Early Learning System Update, Collective Impact Update, Compliance Action Plans.

The meeting was adjourned at 3:27 PM.

Christiana Lewis, Office Assistant III

Approved:

Solano County

Family & Child Data

The 2015 California Child Care Portfolio, the 10th edition of a biennial report, presents a unique portrait of child care supply, demand, and cost statewide and county by county, as well as data regarding employment, poverty, and family budgets. The child care data in this report was gathered with the assistance of local child care resource and referral programs (R&Rs). R&Rs work daily to help parents find child care that best suits their family and economic needs. They also work to build and support the delivery of high quality child care services in diverse settings throughout the state. To access the full report summary and county pages, go to our website at www.rrnetwork.org.

PEOPLE	COUNTY			STATE		
	2012	2014	CHANGE	2012	2014	CHANGE
Total number of residents ¹	415,913	428,705	3%	37,901,778	38,548,204	2%
Number of children 0-12 ¹	69,128	69,874	1%	6,532,111	6,533,125	< 1%
Number of children 0-5 ¹	31,355	31,098	-1%	3,027,523	2,997,333	-1%
Under 2	10,152	10,260	1%	1,023,386	1,002,081	-2%
2 years	4,992	5,133	3%	488,728	498,124	2%
3 years	5,291	5,185	-2%	493,800	503,950	2%
4 years	5,434	5,147	-6%	508,357	497,010	-2%
5 years	5,485	5,373	-2%	513,252	496,168	-3%
6-10 years	26,822	27,590	3%	2,492,024	2,541,962	2%
11-12 years	10,951	10,520	-4%	1,012,564	993,178	-2%

RESIDENTS AGES 0-5	
COUNTY	STATE
7%	8%

CHILDREN 0-12 WITH PARENTS IN THE LABOR FORCE ⁴	
COUNTY	STATE
68%	63%

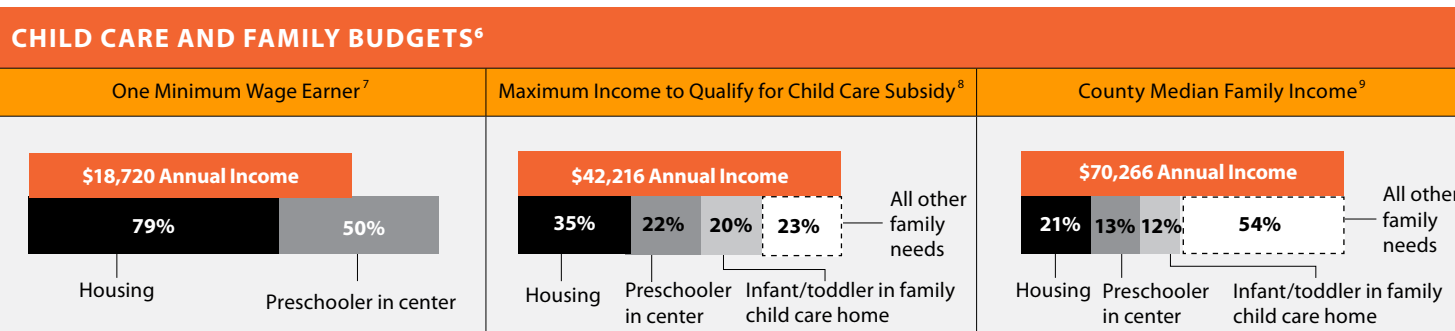
SINGLE MOTHERS IN THE LABOR FORCE	
COUNTY	STATE
29%	26%

CHILDREN 0-5 IN POVERTY IN 2014 ⁴	
COUNTY	STATE
20%	23%

LABOR FORCE	COUNTY			STATE		
	2012	2014	CHANGE	2012	2014	CHANGE
Families with all parents in the labor force ²	30,882	33,431	8%	2,738,563	2,658,803	-3%
Single mothers in the labor force ²	10,000	9,654	-4%	725,339	695,253	-4%
Children 0-12 with parents in the labor force ³	44,760	47,620	6%	4,164,276	4,129,330	-1%

PEOPLE IN POVERTY IN 2014	
COUNTY	STATE
12%	16%

POVERTY	COUNTY			STATE		
	2012	2014	CHANGE	2012	2014	CHANGE
Number of people living in poverty ⁴	59,515	52,028	-14%	6,325,319	6,259,098	-1%
Children 0-5 living in poverty ⁴	7,878	6,178	-28%	760,003	690,825	-10%
Children in subsidized care ⁵	3,019	2,890	-4%	298,811	301,973	1%



Solano County

Child Care Supply Data

AGE & TYPE ¹⁰	LICENSED CHILD CARE CENTERS			LICENSED FAMILY CHILD CARE HOMES		
	2012	2014	CHANGE	2012	2014	CHANGE
Total number of slots	5,063	3,811	-25%	4,740	4,058	-14%
Under 2	401	454	13%			
2-5 years	4,011	2,708	-32%			
6 years and older	651	649	-0.3%			
Total number of sites	88	86	-2%	474	402	-15%

17%*

Children 0-12 with parents in the labor force for whom a licensed child care slot is available¹⁶

* This estimate is based on the 7,869 licensed slots in Solano and does not include license-exempt programs.

SCHEDULE & COST ¹⁰	LICENSED CHILD CARE CENTERS	LICENSED FAMILY CHILD CARE HOMES
Full-time and part-time slots ¹¹	73%	84%
Only full-time slots	7%	15%
Only part-time slots	20%	1%
Sites offering evening, weekend or overnight care	1%	27%
Full-time infant care ¹²	\$13,134	\$8,292
Full-time preschool care ¹²	\$9,378	\$7,610

37%

Child care centers with one or more federal/state/local contracts¹⁷

CHILD CARE REQUESTS ¹³			
AGE	REQUESTS	SCHEDULE	REQUESTS
Under 2	31%	Full-time	71%
2-5 years	48%	Part-time	29%
6 years and older	22%		

MAJOR REASONS FAMILIES SEEK CHILD CARE⁷

62%

Employment

16%

Parent seeking employment

8%

Parent in school or training

LANGUAGES SPOKEN AT HOME ¹⁴	
English	74%
Spanish	21%
Asian/Pacific Island Languages	4%
Another Language	2%

LANGUAGES SPOKEN BY PROVIDER ¹⁵	
CENTERS WITH AT LEAST ONE STAFF SPEAKING THE FOLLOWING LANGUAGES ⁷	
English 100%, Spanish 65%, Tagalog 18%, Vietnamese 1%, Other 7%	
FAMILY CHILD CARE PROVIDERS SPEAKING THE FOLLOWING LANGUAGES ⁷	
English 99%, Spanish 10%, Tagalog 8%, Chinese 1%, Other 6%	

1. U.S Census and CA DOF population projections 2012 and 2014.
2. ACS 2012 and 2014 1-year estimates.
3. Network calculation based on ACS 2014 1-year estimate.
4. ACS 2012 and 2014 1-year estimates.
5. CA Dept. of Education (EESD) and CA Dept. of Social Services, October 2014.
6. Median cost of a 2-bedroom (HUD 2014) and mean child care rates (RMR 2012).
7. CA Depart. of Industrial Relations (Statewide minimum wage. Regional minimum wage may vary).
8. Based on 70% of state median income for a family of 3.
9. ACS 2014 1-year estimate.
10. Child Care R&R Databases January 2012 and 2014
11. Full-time is defined as 30 or more hours per week; part-time is less than 30 hours per week.
12. Mean child care cost. Child Care Regional Market Rate Survey 2014.
13. Child Care Referral Requests April/May/June 2014.
14. ACS 2014 1-year estimate.
15. Percentages may exceed 100% when multiple options are chosen.
16. Total licensed slots divided by number of children with parents in the labor force
17. Does not include providers accepting vouchers or FCCH.

* For smaller counties, ACS 5-year estimates for 2011 and 2013 were used.

For more information about child care in SOLANO:

Solano Family & Children's Services
707-863-3950, ext. #709
www.solanofamily.org

The 2015 California Child Care Portfolio, the 10th edition of a biennial report, presents a unique portrait of child care supply, demand, and cost statewide and county by county, as well as data regarding employment, poverty, and family budgets. The child care data in this report was gathered with the assistance of local child care resource and referral programs (R&Rs). R&Rs work daily to help parents find child care that best suits their family and economic needs. They also work to build and support the delivery of high quality child care services in diverse settings throughout the state. To access the full report summary and county pages, go to our website at www.rrnetwork.org.

PEOPLE	STATE			UNITED STATES		
	2012	2014	CHANGE	2012	2014	CHANGE
Total number of residents ¹	37,901,778	38,548,204	2%	313,914,040	318,857,056	2%
Number of children 0-12 ¹	6,532,111	6,533,125	< 1%	52,872,572	52,666,129	-0.4%
Number of children 0-5 ¹	3,027,523	2,997,333	-1%	24,132,091	23,881,741	-1%
Under 2	1,023,386	1,002,081	-2%	7,924,600	7,910,473	-0.2%
2 years	488,728	498,124	2%	3,979,957	3,957,772	-1%
3 years	493,800	503,950	2%	3,982,440	4,005,190	1%
4 years	508,357	497,010	-2%	4,112,347	4,003,448	-3%
5 years	513,252	496,168	-3%	4,132,747	4,004,858	-3%
6-10 years	2,492,024	2,541,962	2%	20,388,508	20,629,962	1%
11-12 years	1,012,564	993,178	-2%	8,351,973	8,154,426	-2%

RESIDENTS AGES 0-5	
STATE	U.S.
8%	7%

CHILDREN 0-12 WITH PARENTS IN THE LABOR FORCE ⁴	
STATE	U.S.
63%	68%

SINGLE MOTHERS IN THE LABOR FORCE	
STATE	U.S.
26%	29%

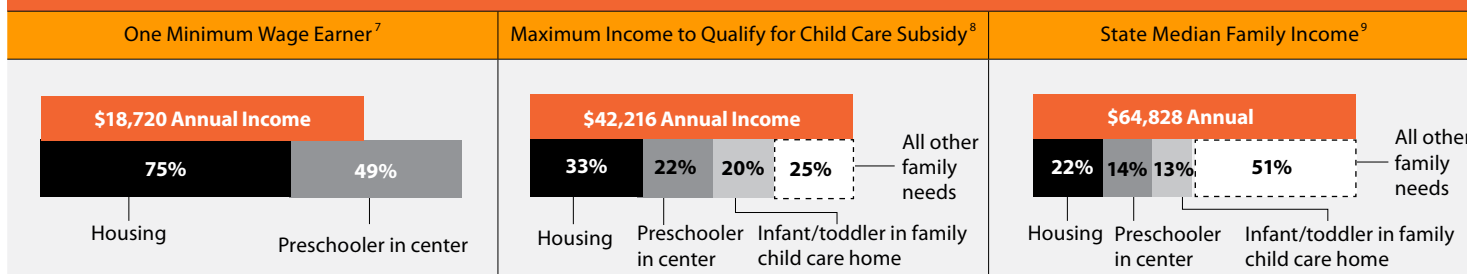
CHILDREN 0-5 IN POVERTY IN 2014 ⁴	
STATE	U.S.
23%	23%

LABOR FORCE	STATE			UNITED STATES		
	2012	2014	CHANGE	2012	2014	CHANGE
Families with all parents in the labor force ²	2,738,563	2,658,803	-3%	24,196,187	23,670,918	-2%
Single mothers in the labor force ²	725,339	695,253	-4%	6,942,259	6,749,078	-3%
Children 0-12 with parents in the labor force ³	4,164,276	4,129,330	-1%	35,952,507	35,663,029	-1%

PEOPLE IN POVERTY IN 2014	
STATE	U.S.
16%	15%

POVERTY	STATE			UNITED STATES		
	2012	2014	CHANGE	2012	2014	CHANGE
Number of people living in poverty ⁴	6,325,319	6,259,098	-1%	48,760,123	48,208,387	-1%
Children 0-5 living in poverty ⁴	760,003	690,825	-10%	6,052,083	5,593,119	-8%
Children in subsidized care ⁵	298,810	301,973	1%	-	-	-

CHILD CARE AND FAMILY BUDGETS⁶



California

Child Care Supply Data

AGE & TYPE ¹⁰	LICENSED CHILD CARE CENTERS			LICENSED FAMILY CHILD CARE HOMES		
	2012	2014	CHANGE	2012	2014	CHANGE
Total number of slots	716,610	721,868	1%	335,719	312,277	-7%
Under 2	44,375	44,404	<1%			
2-5 years	530,233	533,878	1%			
6 years and older	142,002	143,586	1%			
Total number of sites	11,111	11,230	1%	33,365	30,701	-8%

25%*

Children 0-12 with parents in the labor force for whom a licensed child care slot is available¹⁶

* This estimate is based on the 1,034,137 licensed slots in California and does not include license-exempt programs.

SCHEDULE & COST ¹⁰	LICENSED CHILD CARE CENTERS	LICENSED FAMILY CHILD CARE HOMES
Full-time and part-time slots ¹¹	67%	83%
Only full-time slots	15%	15%
Only part-time slots	17%	2%
Sites offering evening, weekend or overnight care	2%	39%
Full-time infant care ¹²	\$13,327	\$8,462
Full-time preschool care ¹²	\$9,106	\$7,850

35%

Child care centers with one or more federal/state/local contracts¹⁷

CHILD CARE REQUESTS ¹³			
AGE	REQUESTS	SCHEDULE	REQUESTS
Under 2	34%	Full-time	82%
2-5 years	44%	Part-time	18%
6 years and older	22%	Other schedules	27%

MAJOR REASONS FAMILIES SEEK CHILD CARE⁷

61%

Employment

10%

Parent in school or training

9%

Parent seeking employment

LANGUAGES SPOKEN AT HOME ¹⁴	
English	56%
Spanish	35%
Asian/Pacific Island Languages	6%
Another Language	4%

LANGUAGES SPOKEN BY PROVIDER ¹⁵	
CENTERS WITH AT LEAST ONE STAFF SPEAKING THE FOLLOWING LANGUAGES ⁷	
English 99%, Spanish 56%, Chinese 7%, Tagalog 4%, Vietnamese 3%, Other 13%	
FAMILY CHILD CARE PROVIDERS SPEAKING THE FOLLOWING LANGUAGES ⁷	
English 91%, Spanish 39%, Chinese 3%, Tagalog 2%, Russian 2%, Other 10%	

- U.S Census and CA DOF population projections 2012 and 2014.
- ACS 2012 and 2014 1-year estimates.
- Network calculation based on ACS 2014 1-year estimate.
- ACS 2012 and 2014 1-year estimates.
- CA Dept. of Education (EESD) and CA Dept. of Social Services, October 2014.
- Median cost of a 2-bedroom (HUD 2014) and mean child care rates (RMR 2012).
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For more information about child care in CALIFORNIA:

California Child Care R&R Network
(415) 882-0234
www.rrnetwork.org



CHILDREN ARE OUR BOTTOM LINE

DATE: March 30, 2016
TO: First 5 Solano Commission
FROM: Michele Harris, Executive Director
SUBJ: Executive Director's Report for April 2016

Executive Directors Workgroups: The Executive Directors Group continues to meet to discuss development of a uniform message about the importance of early childhood. The group's recent meeting focused on the efforts around Give Local Solano, as many of the Commission grantees are participating in this effort. The group has developed talking points for the Give Local Solano campaign that will encourage the community to give to children's issues when making their donation on the Big Day of Giving.

Additionally, the Collective Impact workgroup met and discussed the connection between the work of the Collective Impact group and the leadership group. The leaders strategized ways to ensure alignment and integration between the two efforts as the work of both groups is complimentary.

Solano Quality Early Learning System Update: An Ad Hoc Committee of the Solano Quality Early Learning Consortium is planning a Solano Quality Early Learning System Launch Event scheduled for Saturday, May 14 at Solano Community College (see Attachment A-Save the Date). The first half of the morning is targeted at community members, policy makers, and early care and education providers to learn more about what is quality in early learning and how it makes a difference. Providers can stay to learn about what quality programs look like and what opportunities are available to join quality early learning programs, including IMPACT, Early Head Start Partnerships, the California State Preschool Program QRIS Block Grant and the Infant Toddler QRIS Block Grant.

I am pleased to report that First 5 California has accepted First 5 Solano's IMPACT Phase 2 High Quality Action Plan and has issued an Intent to Award First 5 Solano the remaining \$594,661 for a total 5-year funding award of \$1,093,121 over 5 years.

In addition, First 5 CA has issued the Request for Applications (RFA) for Regional Hub funds. First 5 Solano is in Region 1 where Sonoma County is taking the lead. On March 23, 2016, First 5 Solano participated in the second hub meeting where the region weighed in on priorities for activities and budget for the Regional Application.

Strategic Plan Update Presentation: On April 12, Commissioners Barbosa and Niedziela will present the Commission's updated Strategic Plan to the Board of Supervisors. A presentation to the Board of Supervisors is required by County Code each time the Commission adopts an update to its Strategic Plan.

Attachment A: Solano Quality Early Learning System Launch Event Save the Date

SAVE THE DATE

Solano's Quality Early Learning System Launch



Saturday, May 14th, 2016

9:00am to 12:00pm

Solano Community College, Fairfield Campus

Join us to:

- ✓ Learn more about Solano's Quality Early Learning System
- ✓ Hear from parents and providers
- ✓ Receive a statewide perspective
- ✓ Learn about the opportunities to get involved
- ✓ Tour Solano Community College Early Learning Center
- ✓ Sign up!



Questions? Contact Lisa Eckhoff, Solano County Office of Education (707) 399-4407

Brought to you by the Solano Quality Rating and Improvement System Consortium
in partnership with:

