

**First 5 Solano Children and Families Commission
Commission Meeting**

August 11, 2015, 5:00 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Aaron Crutison (Chair), Marisela Barbosa (Vice Chair), Jay Speck, Elise Crane, Erin Hannigan (arrived 5:45pm), Dan Ayala, Liz Niedziela, Jerry Huber

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Chereilyn Ellington Hunt, Venis Boyd, Christine Shipman, and Christiana Lewis

Members of the public present: Debbi Davis (Children's Nurturing Project & Help Me Grow Solano), Debbie Peralez (Child Start Inc.), and Susan Brutschy, Christina Branom, Kim Carpenter, and Lisa Colvig (Applied Survey Research)

Chair Crutison called the meeting to order at 5:01pm.

I. Public Comment

Ms. Peralez thanked the Commission and Staff for their support during a grant writing process, from which Child Start, Inc. was successful in obtaining two grants: a 5-year Early Headstart Grant and a Headstart Child Care Partnership grant.

II. Consent Calendar

- A. Approve the Commission Meeting Agenda for August 11, 2015
- B. Approve minutes of the June 2, 2015 Commission Meeting
- C. Approve minutes of the July 16, 2015 Special Commission Meeting
- D. Approve the 2016 Commission and Committee Meeting Schedule

Motion: Approve the Commission Meeting Agenda for August 11, 2015, approve minutes of the June 2, 2015 Commission Meeting, approve minutes of the July 16, 2015 Special Commission Meeting, approve the 2016 Commission and Committee Meeting Schedule

**Moved by Commissioner Barbosa; Seconded by Commissioner Ayala
Approved 7-0-0**

Yea: Commissioners Crutison, Barbosa, Speck, Crane, Ayala, Niedziela, and Huber

Nay: None

Abstain: None

III. Committee Reports

- A. Program and Community Engagement

None.

B. Systems and Policy Committee

1. Ms. Colvig provided an overview of the Strategic Planning Schedule.
2. Ms. Colvig highlighted the changes suggested by the Commission and Staff at previous Commission meetings and vetted through the SPC Committee. Commissioner Barbosa explained that the recommendation to add *self-sufficiency* to Goal 5 was understood as a goal First 5 Solano could help contribute to, and not a goal that would be achieved exclusively.
3. Applied Survey Research (ASR) staff interviewed 8 Bay Area County First 5s to determine if and how they include *Systems Change* in their strategic plan. 6 counties reference *systems change* as a high-level structural component, and 2 counties referenced it as an approach or strategy. Ms. Colvig presented 3 options for Priority Area 4. Commissioner Barbosa confirmed that the SPC Committee recommended Option 2 to the Commission. The Commission agreed to modify Priority Area 4 from *First 5 Futures* to *Systems Change*. Ms. Colvig presented the proposed goal and result structure for *Systems Change* and the Commission agreed. Commissioner Huber asked how this new priority area would be funded and staffed. Ms. Harris answered that Staff would work on an implementation plan that would be considered by the Commission. Other Bay Area First 5s have woven it in to other priority areas and/or designated specific staff to the work.
4. Ms. Colvig presented the proposed criteria for the goal prioritization process. The process would aide Commissioners to objectively and systematically make funding decisions. Commissioner Hannigan asked what data supported each of the rankings and how they will be sustained. Ms. Colvig said that the data is supported by trend, indicator, and performance data, as well as interviews by ASR from various sources. All the data could be updated by ASR at regular intervals. The Commissioners agreed to use the proposed goal prioritization process.
5. The Commission accepted the proposed changes and added the core values of *equity* and *integration* proposed by Commissioner Crane. Ms. Harris confirmed that ASR and Staff would bring back the recommended language for the two new core values to the Commission after it was considered by the SPC Committee.

IV. Executive Director's Report

On July 16, 2015 the Commission approved participation in the First 5 California IMPACT Program and allocated up to \$200,000 over 5 years to leverage up to \$1.1 million. The Solano County Office of Education (SCOE) took the lead on an application for similar work in the California State Preschool Programs. First 5 Solano is a partner of SCOE in this work and gave them a \$5,000 grant for the grant application process. SCOE was awarded \$283,000 over 15 months.

First 5 Solano also gave a \$5,000 grant to Solano Coalition for Better Health (SCBH) for a grant writer, and SCBH has received notice of a \$175,000 award from Covered California's Navigator Program.

First 5 Solano sponsored the Breast Feeding Friendly Express van and a Giant Sandbox at the Solano County Fair. Each exhibit had great success with over 20 volunteers, including Commissioner Niedziela, and established a strong First 5 Solano presence in the community.

V. Commissioner Remarks

Commissioner Huber announced Partnership Health Plan is releasing a grant on social determinates of health that focuses on prevention. The grant synergizes with the work of First 5 Solano and will be available in about a month. Commissioner Barbosa said she liked the Help Me Grow bookmarks, and requested they be available in Spanish. Commissioner Crutison and Commissioner Huber visited a Pre-K Academy and praised the teachers and work being done.

VI. Future Agenda Items

The next Commission meeting will be held on October 6, 2015 at 5:00 PM at 601 Texas Street, Fairfield. Future agenda items include: Committee Reports; Strategic Planning

Adjourn

Commissioner Crutison adjourned the meeting at 6:44pm.

Christiana Lewis, Office Assistant III

Approved: