

**Meeting of December 4, 2012, 5:30-7:30 PM**  
**601 Texas Street, Conference Room B, Fairfield, CA**

**CALL TO ORDER / SALUTE TO THE FLAG**

- I. Public Comment** **Information**  
*This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.*
- II. Consent Calendar** (5 min) **Action**  
A. Approve the Commission Meeting Agenda for December 4, 2012  
B. Approve Minutes of the October 2, 2012 Commission Meeting  
C. Approve Minutes of the November 2, 2012 Special Commission Meeting
- III. Resolutions of Honor** (10 min) **Action**  
A. Adopt and present a Resolution honoring Solano County Supervisor/former First 5 Solano Commissioner Barbara Kondylis for her years of dedicated service to the children and families of Solano County  
*Commissioner Dana Dean, Chair,*  
B. Adopt and present a Resolution honoring Kris Perry, former First 5 CA Executive Director, for her years of dedicated service to the young children of California.  
*Commissioner Dana Dean, Chair and Patrick Duterte, First 5 California Commissioner*
- IV. State and Federal Budgets Briefing** (20 min) **Information/Discussion**  
Receive an update on state and federal budget issues and potential local impacts  
*Patrick Duterte, Director, Solano County Health and Social Services Department and M. Lynn Hoffman, Policy and Fund Development Manager*
- V. RFQ #2012-08 – Collaboration and Coordination Services – Award of Funding** **Action**  
A. Consider approval of award of funding of up to \$275,000 (\$75,000 for FY2012/13, \$100,000 for FY2013/14 and \$100,000 for FY2014/15) to Children’s Nurturing Project for First 5 Solano Collaboration and Coordination Services (RFQ #2012-08) as recommended by the Review Panel (*Source of funding: 2012-2015 Program Investment Plan*)
- VI. Election of 2013 First 5 Solano Commission Officers** (20 min) **Action**  
A. Consider election of Linda J. Seifert (Chair) and Dana Dean (Vice-Chair) as recommended by the Nominating Committee  
*Commissioners Debbie Gossell and Aaron Crutison*
- VII. Committee Reports** (20 min) **Action**  
A. Systems and Policy Committee (*Commissioner Seifert*)  
*(did not meet)*

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- B. Program and Community Engagement Committee (*Commissioner Speck*)
1. Authorize the Executive Director to prepare and submit a response to the Request for Applications, utilizing funds currently allocated for child care workforce development, for the First 5 California CARES Plus Program reauthorization for the period July 1, 2013 – June 30, 2016
  2. Consider approval of an update to the First 5 Solano Children and Families Commission Committee Structure Policy for the Program and Community Engagement Committee

**VIII. Executive Director's Report** (10 min)

**Information/Discussion**

- A. Receive a report and recommendations on data collection and case management services for First 5 grantees

*Christina Arrostuto, Executive Director*

**IX. Commissioner Remarks** (10 min)

**Information**

**X. Future Agenda Items, Meeting Time/Date/Location** (5 min)

The next regularly-scheduled Commission meeting will be held on **January 8, 2013 at 5:30 PM** at 601 Texas St. Fairfield. Future agenda items include: Pre-K Academies for FY2013/14..