



RURAL NORTH VACAVILLE WATER DISTRICT

675 Texas Street, Suite 5500, Fairfield, CA 94533 (707) 784-6064

BOARD OF DIRECTORS REGULAR MEETING AGENDA

**Tuesday, December 8, 2009, at 7:00 P.M.
Vacaville Fire Protection District, Fire Station #67
4135 Cantelow Road, Vacaville, CA 95688**

I. Call to Order/Roll Call (7:00 P.M.)

II. Approval of Agenda

III. Public Comment.

This is the public's opportunity to address the RNVWD Board of Directors on any matter within the jurisdiction of the District but not listed on the agenda. Comments will be limited to five minutes per speaker

IV. Oath of office - new Board member, Mr. Chris Calvert.

V. Recognition for outgoing Board member James Mortensen

VI. Approval of Minutes for Regular Meeting November 10, 2009, Special Meeting Nov 12, 2009

VII. District Staff Reports

- a. Receive copies of the monthly IFAS Reports for District's monthly financial reports for FY 09/10 as of November 30, 2009
- b. Memo on Delinquent accounts and overuse accounts.
- c. Receive an update on the District's monthly financial reports for FY 09/10 as of November 30, 2009
- d. Memo on Monthly Revenue Analysis

VIII. Receive Water System Status Report from Cal Water Service Co.

- a. RNVWD Water System Production report
- b. Report on pending water system maintenance & repairs
- c. Status on Well site #1 access issues
- d. Discussion on letter to Cal Water concerning purchase of ITRON meter readers

IX. Ad Hoc Committee Reports (Informational Items).

- a. Insurance
- b. Water Usage – System Operation (Dieter Teschke)
- c. Electrical Power and Service Options & PG&E rate structure change recommendation from Cal Water (Dieter Teschke)
- d. Customer Records Committee (Trish Landis)
- e. Contract Services-Admin Support (Bob Whitehouse)
- f. New source development and Arsenic solution development. (Martin Joye)

X. Continuing Business/Pending Items.

- a. Status on Peaceful Glen Road water line relocation. Information discovered by Harry Englebright (Carrie Scarlata)
- b. Affirm payment made to Cal Water for \$9,312.50 for programming and data reports using Contingencies. (continued from October).
- c. Discussion of impact of reminder letter to reserve connection members.

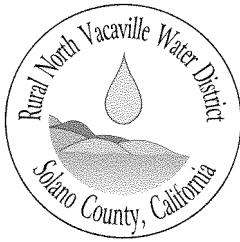
XI. New Business

- a. Discussion of "Active" versus "Inactive" hook up designations
- b. Establish policy for late payment penalty of monthly District Water Bill.
- c. Don Merkel request for one time water rate relief due to water leak.

XII. Board Member Comments.

XIII. Adjourn – The next regular meeting is scheduled for January 12, 2010

The Rural North Vacaville Water District, in compliance with the Americans With Disabilities Act of 1990, will provide accommodations for persons with disabilities who attend public meetings and/or participate in District sponsored programs, services, and activities. If you have the need for an accommodation, such as, interpreters or materials in alternative format, please contact the Department of Resource Management, 675 Texas St., #5500., Fairfield, CA 94533, (707) 784-6064.



**AGENDA SUBMITTAL TO
THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS**

ITEM TITLE Receive an update on the District's monthly financial reports for FY 09/10 as of November 30, 2009		BOARD MEETING DATE December 08, 2009	AGENDA NUMBER VII.c
Dept:	Resource Management		
Contact:	Birgitta Corsello		
Extension:	784-6064		
	Published Notice Required?	Yes _____	No <u>X</u> _____
	Public Hearing Required?	Yes _____	No <u>X</u> _____

DISTRICT STAFF RECOMMENDATION:

The Department of Resource Management acting as staff to the Rural North Vacaville Water District recommends: That the District Board of Directors receive an update of the District's financial status as of November 30, 2009.

SUMMARY/DISCUSSION:

District staff has prepared the attached spreadsheet to show financial projections for FY09/10 as of November 30, 2009. The spreadsheet includes the Board approved budget for Fiscal Year 09/10 beginning with July 2009 and ending with June 30, 2010. The FY0910 spreadsheet reflects actual expenses and revenues thru November 30, 2009 and 7 months of projected revenues and expenses for the year through June 30, 2010.

FINANCING:

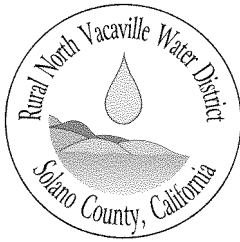
The cost of preparing this report is paid for through the District's operating budget.

ALTERNATIVES:

The District Board of Directors could choose not to receive an update on the District's financial status at this time.

OTHER AGENCY INVOLVEMENT:

A copy of this report has been provided to County Counsel for their information.



**AGENDA SUBMITTAL TO
THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS**

ITEM TITLE		BOARD MEETING DATE	AGENDA NUMBER
Receive copies of monthly Integrated Fund Accounting System (IFAS) preliminary financial reports for November 30, 2009		December 8, 2009	VII.a.
Dept:	Resource Management		
Contact:	Suganthi Krishnan		
Extension:	784-6064		
	Published Notice Required?	Yes _____	No <u> X </u>
	Public Hearing Required?	Yes _____	No <u> X </u>

DISTRICT STAFF RECOMMENDATION:

The Department of Resource Management acting as staff to the Rural North Vacaville Water District: Recommends that the District Board of Directors receive the attached monthly Integrated Fund Accounting System (IFAS) are the preliminary financial reports for November 30, 2009.

SUMMARY/DISCUSSION:

As requested by the District Board of Directors District staff is providing copies of the RNVWD preliminary reports from IFAS as of November 30, 2009 which reflects the first month of Fiscal Year 2009 - 2010. The Board adopted budget for Fiscal Year 09/10 is reflected on the budget column for FY09/10.

The report packet includes the preliminary monthly Trial Balance, Monthly Status report showing expenses and revenues by individual sub-account, and Monthly Detail report for the Operating Budget pending any year end adjustments or accruals of accounts receivable or payable.

FINANCING:

The cost of preparing this report is paid for through the District's operating budget.

OTHER AGENCY INVOLVEMENT:

A copy of this item has been provided to County Counsel for review.

Attachment A –November 30, 2009 IFAS reports
Attachment B – December 8, 2009 Spreadsheet projections thru June 30 2009 .

MONTHLY STATUS - FUND

SKRISHNA

12/1/2009 - 11:19:24 AM

Selection Criteria: Date: 11/1/2009-11/30/2009 Fund: 160

Object	Description	Budget	Adjustments	Mo. Actual	YTD Actual	Encumbrance	Balance	Pct.
160	RURAL NO VACAVILLE WATER DIST							
2000	Services and Supplies							
0002170	MEMBERSHIPS	2,250.00	0.00	0.00	250.00	0.00	2,000.00	11%
0002176	FEES AND PERMITS	2,750.00	0.00	0.00	0.00	0.00	2,750.00	0%
0002200	OFFICE EXPENSE	200.00	0.00	0.00	11.31	0.00	188.69	6%
0002205	POSTAGE	900.00	0.00	0.00	0.00	0.00	900.00	0%
0002210	CENTRAL DUPLICATING SERVICE	250.00	0.00	0.00	0.00	0.00	250.00	0%
0002220	MICROFILM/FICHE/PHOTO	0.00	0.00	0.00	13.92	0.00	-13.92	0%
0002235	ACCOUNTING & FINANCIAL SERVICE	6,100.00	0.00	0.00	0.00	0.00	6,100.00	0%
0002245	CONTRACTED SERVICES	153,034.00	0.00	22,663.53	60,417.11	0.00	92,616.89	39%
0002250	OTHER PROFESSIONAL SERVICES	35,033.00	0.00	0.00	0.00	0.00	35,033.00	0%
0002280	PUBLICATIONS AND LEGAL NOTICES	500.00	0.00	0.00	0.00	0.00	500.00	0%
2000	Services and Supplies	201,017.00	0.00	22,663.53	60,692.34	0.00	140,324.66	30%
3000	Other Charges							
0003697	INTERFUND SVCES-POSTAGE	0.00	0.00	0.00	296.54	0.00	-296.54	0%
0003710	COUNTYWIDE ADMIN OVERHEAD	36,277.00	0.00	9,069.25	18,138.50	0.00	18,138.50	50%
0003711	DEPARTMENTAL ADMIN OVERHEAD	0.00	0.00	0.00	144.64	0.00	-144.64	0%
3000	Other Charges	36,277.00	0.00	9,069.25	18,579.68	0.00	17,697.32	51%
8000	Approp for Contingencies							
0008101	CONTINGENCIES	39,500.00	0.00	0.00	0.00	0.00	39,500.00	0%
0008301	RESERVES	29,000.00	0.00	0.00	0.00	0.00	29,000.00	0%
0008303	RESERVE-DEFERRED MAINTENANCE	50,973.00	0.00	0.00	0.00	0.00	50,973.00	0%
8000	Approp for Contingencies	119,473.00	0.00	0.00	0.00	0.00	119,473.00	0%
9400	Revenue From Use Of Money/Prop							
0009401	INTEREST INCOME	0.00	0.00	452.81	1,581.90	0.00	-1,581.90	0%
9400	Revenue From Use Of Money/Prop	0.00	0.00	452.81	1,581.90	0.00	-1,581.90	0%
9600	Charges For Services							
0009638	ROAD MAINTENANCE SERVICE	3,361.00	0.00	0.00	0.00	0.00	3,361.00	0%
0009654	INTER-DEPART ADMIN OVERHEAD	5,600.00	0.00	0.00	0.00	0.00	5,600.00	0%
0009669	OTHER CHARGES FOR SERVICES	332,500.00	0.00	73,767.21	147,538.96	0.00	184,961.04	44%
9600	Charges For Services	341,461.00	0.00	73,767.21	147,538.96	0.00	193,922.04	43%
	TOTAL REVENUE	341,461.00	0.00	74,220.02	149,120.86	0.00	192,340.14	44%
	TOTAL EXPENSE	356,767.00	0.00	31,732.78	79,272.02	0.00	277,494.98	22%
		-15,306.00	0.00	42,487.24	69,848.84	0.00	-85,154.84	

SORT ORDER: SUBOBJ within ACCTTYPE within within FUND

SELECT FUND: 160,164

Fund	Fund Description	Account Code	***** Sub-Account ***** Debits	***** Credits	***** Account ***** Debits	***** Credits
164	RNVWD DEBT SERVICE FUND					
Assets:						
	CASH IN TREASURY	0000010	1,634,917.97			
	Cash in Treasury	010			1,634,917.97	
	Total Assets				1,634,917.97	0.00
Liabilities and Equities:						
	RESERVE OTHER	0000730		917,560.00		
	RESERVE - OTHER	730				917,560.00
	DEBT SERVICE	0000735		881,982.28		
	FUND BALANCE-DESIGNATED	790				881,982.28
	REVENUES	810				8,946.26
	EXPENDITURES	820			167,473.57	
	BUDGETED REVENUE	0000910	931,000.00			
	BUDGETED REVENUE	910			931,000.00	
	APPROPRIATIONS	0000930		924,903.00		
	APPROPRIATIONS	930				924,903.00
	Total Liabilities and Equities				1,098,473.57	2,733,391.54
	** Fund Totals **				2,733,391.54	2,733,391.54

SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

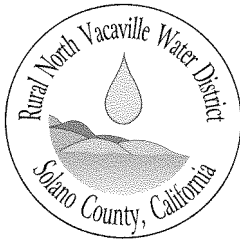
SELECT FUND: 160,164

Fund	Fund Description	Account Code	***** Sub-Account ***** Debits	***** Credits	***** Account ***** Debits	***** Credits
160	RURAL NO VACAVILLE WATER DIST					
Assets:						
	CASH IN TREASURY	0000010	365,552.56			
	Cash in Treasury	010			365,552.56	
	ACCOUNTS RECEIVABLE	0000110	37,933.70			
	Accounts Receivable	110			37,933.70	
	DUE FROM OTHER AGENCIES	0000140	2,249.28			
	Due From Other Agencies	140			2,249.28	
	INFRASTRUCTURE	0000315	12,826,854.39			
	INFRASTRUCTURE	315			12,826,854.39	
	ACCUMULATED DEPRECIATION	0000370		2,137,809.06		
	ALLOWANCE FOR DEPRECIATION	370				2,137,809.06
	Total Assets				13,232,589.93	2,137,809.06
Liabilities and Equities:						
	ACCOUNTS PAYABLE	0000510		62,221.73		
	ACCOUNTS PAYABLE	510				62,221.73
	DEPOSITS PAYABLE	0000550		900.00		
	DEPOSITS FROM OTHERS-PAYABLES	550				900.00
	RESERVE OTHER	0000730		113,366.22		
	RESERVE SUPPLEMENTAL CONNECTN	1600732		16,892.00		
	RESERVES FOR OTHER FIN SOURCES	1600733		11,169.96		
	RESERVE - OTHER	730				141,428.18
	FUND BALANCE AVAILABLE	0000740		116,030.79		
	FUND BALANCE AVAILABLE	740				116,030.79

SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT FUND: 160,164

Fund	Fund Description	Account Code	***** Sub-Account ***** Debits	***** Sub-Account ***** Credits	***** Account ***** Debits	***** Account ***** Credits
160	RURAL NO VACAVILLE WATER DIST					
	INVESTED IN CAPITAL ASSETS,NET	0000770		10,689,045.33		
	INVESTMNTS IN GEN FIXED ASSETS	770				10,689,045.33
	REVENUES	810				149,120.86
	EXPENDITURES	820			79,272.02	
	BUDGETED REVENUE	0000910	341,461.00			
	BUDGETED REVENUE	910			341,461.00	
	APPROPRIATIONS	0000930		356,767.00		
	APPROPRIATIONS	930				356,767.00
	Total Liabilities and Equities				420,733.02	11,515,513.89
	** Fund Totals **				13,653,322.95	13,653,322.95



**AGENDA SUBMITTAL TO
THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS**

ITEM TITLE Review revenue summary for Rural North Vacaville Water District for FY09/10		BOARD MEETING DATE December 8, 2009	AGENDA NUMBER VII.c
Dept:	Resource Management		
Contact:	Birgitta Corsello		
Extension:	784-6064		
	Published Notice Required?	Yes _____	No <u> X </u>
	Public Hearing Required?	Yes _____	No <u> X </u>

DISTRICT STAFF RECOMMENDATION:

The Department of Resource Management acting as staff to the Rural North Vacaville Water District recommends that the District Board of Directors review the revenue as of November 30 2009 and projected for FY 09/10.

SUMMARY/DISCUSSION:

As requested by the District Board of Directors District staff is providing a summary of revenue collections projected for FY 09/10 as of November 30, 2009.

FINANCING:

The cost of preparing this report is paid for through the District's operating budget.

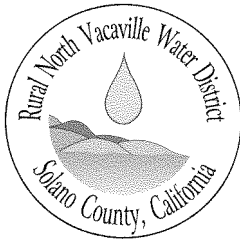
Attachment A –monthly revenue analysis and comparison report FY09/10.
Attachment B – revenue projections FY 09/10

9863 - RNVWD- REVENUES EXPENDITURES
ACTUAL- FY2009-2010

	A	B	C	D	E	G	H	I	J	K	L	M	N	O	P	Q	R	T	U
1	Obj.	Description	FY09/10 Final Budget	Budget Adjust.	FY09/10 Working Budget	Jul-09 ACTUAL	Aug-09 ACTUAL	Sep-09 ACTUAL	Oct-09 ACTUAL	Nov-09 ACTUAL	Dec-09 projected	Jan-10 projected	Feb10 projected.	Mar-10 projected	Apr-10 projected	May-10 projected	Jun-10 projected	YR End Project. 6/30/10	Net Change Final vs projected
2		EXPENSES																	
3	2000	Services and Supplies																	
4	2170	Memberships (1)	2,250		2,250				250							2,250		2,500	(250)
5	2176	Fees and Permits	2,750		2,750													30	2,720
6		Waste Water Discharge Permit (2)	1,185		1,185													-	1,185
7		Small Water System Permit (3)	700		700													-	700
8		other fees & permits	835		835											835		-	835
9		CUPA - Haz-Mat Permit (4)	30		30											30		30	-
10	2200	Office Expense (5)	200		200				11			50			50	50		161	39
11	2205	Postage	900		900						200	200		100		200	200	900	-
12	2210	Central Duplicating Service (6)	250		250						100						150	250	-
13	2220	Microfiche/ photo							14										-
14	2235	Accounting & Finance Service (7)	6,100		6,100						3,000					100	3,000	6,100	-
15	2238	Engineering Services	-		-													-	-
16	2245	Contracted Services (8)	153,034	-	153,034	7,900	9,484	20,369	-	22,664	18,700	11,200	11,200	11,200	11,200	11,200	22,450	157,567	(4,533)
17		Cal Water Contract (9)	73,284		73,284	6,046	6,046	6,046	-	12,093	6,046	6,046	6,046	6,046	6,046	6,046	6,046	72,554	730
18		PG&E Power (10)	55,000		55,000	1,688	3,271	4,988	-	10,095	4,988	4,988	4,988	4,988	4,988	4,988	4,988	54,958	42
19		Chemicals (11)	6,000		6,000	166	166	166	-	332	166	166	166	166	166	166	166	1,992	4,008
20		Refunds by Cal Water	-		-			(143)		143								-	-
21		Annual maintenance	11,250		11,250												11,250	11,250	-
22		backflow device replacement			-													-	-
23		hydrant repairs																-	-
24		Other CAL Water Services		11,000				9,313										9,313	(9,313)
25		road maintenance	7,500	-	7,500						7,500							7,500	-
26					-													-	-
27		Reimbursable Work			-													-	-
28					-													-	-
29					-													-	-
30	2250	Other Professional Services	35,033		35,033	-	-	-	-	-	-	-	-	-	5,000	-	20,033	35,033	-
31		GroundwaterMonitoringContract	8,433		8,433												8,433	8,433	-
32		Registrar of Voter Election Cost	6,600		6,600												6,600	6,600	-
33		District Annual Audit(see 2235)			-													-	-
34		Staff Support Contract	20,000		20,000				5,000			5,000			5,000		5,000	20,000	-
35	2280	Publications & Legal Notices	500		500												500	500	-
36	2000	Total Services and Supplies	201,017	-	201,017	7,900	9,484	20,369	275	22,664	22,000	11,450	11,200	11,300	16,250	13,800	46,333	203,041	(2,024)
37																			
38	3000	Other Charges																	
39	3697	Interfund Service Postages						287.72										288	(288)
40	3710	Countywide Admin Overhead	36,277		36,277			9,069	-	9,069				9,069	-	9,069		36,277	-
41	3711	PUB WORKS Jul-Aug 2009		1,000				145										145	(145)
42	3000	Total Other Charges	36,277	-	36,277	-	-	9,502	-	9,069	-	-	-	9,069	-	9,069	-	36,277	-
43		Total Operating & repairs																239,318	(2,024)
44	8000	AppropriationsForContingencies &																	
45	8101	Contingencies	39,500	(11,000)	28,500					-	0							-	28,500
46	8301	ProvisionsforReserves Cap.Imp.	19,150		19,150													-	19,150
47	8303	Reserve Deferred Maint	50,973		50,973													-	50,973
48	8301	NewSourceDevWater Conserv Fund	9,850		9,850													-	9,850
49	8000	TotalAppropriations for Conting.	119,473	(11,000)	108,473	-	-	-	-	-	-	-	-	-	-	-	-	-	108,473
50																			

9863 - RNVWD- REVENUES EXPENDITURES
ACTUAL- FY2009-2010

	A	B	C	D	E	G	H	I	J	K	L	M	N	O	P	Q	R	T	U		
1	Obj.	Description	FY09/10 Final Budget	Budget Adjust.	FY09/10 Working Budget	Jul-09 ACTUAL	Aug-09 ACTUAL	Sep-09 ACTUAL	Oct-09 ACTUAL	Nov-09 ACTUAL	Dec-09 projected	Jan-10 projected	Feb10 projected.	Mar-10 projected	Apr-10 projected	May-10 projected	Jun-10 projected	YR End Project. 6/30/10	Net Change Final vs projected		
51		REVENUES																			
52	9400	Interest Income	1,000		-		446	282	282	453	453	453	453	453	453	453	453	4,632	(4,632)		
53	9500	State other-Intergovernmental rev																			
54	9600	Charges For Services																			
55	9638	Reserve Financing Payments	4,400		4,400			\$0	\$1,039		\$1,650	\$0			1,650			4,339	61		
56		Reserve Connection	1,039		1,039				1,039										1,039	-	
57		Reserve Connection-Miller	1,500		1,500						750	-			750				1,500	-	
58		Reserve Connection-	1,861		1,861						900	-			900				1,800	61	
59	9652	Administration Overhead	-		-															-	
60	9654	Inter-Depart AdminOverhead	5,600		5,600														5,600	-	
61	9669	Other Charges for Services	332,500	-	332,500	5,639	34,247	33,821	-	73,767	28,795	28,795	28,795	28,795	28,795	28,795	28,795	28,795	349,040	(16,540)	
62		Revenue-Fixed Fees & Charges	158,877		158,877	5,589	34,085	33,671		73,767	9,503	9,503	9,503	9,503	9,503	9,503	9,503	9,503	213,634	(54,757)	
63		Rev.-Total Water Svc Charges	103,500		103,500	-					11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	80,500	23,000	
64		Periodic Maint	50,973		50,973	-					5,664	5,664	5,664	5,664	5,664	5,664	5,664	5,664	39,648	11,325	
65		Cap. Imp.Collect	19,150		19,150						2,128	2,128	2,128	2,128	2,128	2,128	2,128	2,128	14,896	4,254	
66		Refunds by Cal Water	-		-															-	
67					-															-	
68		Hydrant water sales			-	50	162	150	-	-	-									362	(362)
69		Reimbursable Work			-				-	-										-	
70					-															-	
71					-															-	
72	9600	Total Charges for Services	342,500	-	342,500	5,639	34,247	33,821	1,039	73,767	30,445	28,795	28,795	28,795	30,445	28,795	34,395	358,979	(16,479)		
73																					
74	9800	Other Financing Sources																			
75	9803	Other Revenue Reimb PG Road			-																
76	9800	Total Other Financing Sources			-																
77																					
78		TOTAL REVENUES	342,500	-	342,500	5,639	34,693	34,103	1,321	74,220	30,898	29,248	29,248	29,248	30,898	29,248	34,848	363,611	(21,111)		
79																					
80		TOTAL EXPENSES	356,767	-	345,767	7,900	9,484	29,871	275	31,733	22,000	11,450	11,200	20,369	16,250	22,869	46,333	239,318	106,449		
81		TOTAL REVENUES	342,500	-	342,500	5,639	34,693	34,103	1,321	74,220	30,898	29,248	29,248	29,248	30,898	29,248	34,848	363,611	(21,111)		
82		Net Operating Balance -month end	(14,267)	-	(3,267)	(2,261)	25,209	4,232	1,046	42,487	8,898	17,798	18,048	8,879	14,648	6,379	(11,485)				
83		Net Operating Balance -projected year end																			
84										October billing was posted on 11/03/09. Nov 09 has Oct 09 & Nov 09's postings.											



**AGENDA SUBMITTAL TO
THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS**

ITEM TITLE		BOARD MEETING DATE	AGENDA NUMBER
Review revenue summary for Rural North Vacaville Water District for FY09/10		December 8, 2009	
Dept:	Resource Management		
Contact:	Birgitta Corsello		
Extension:	784-6064		
	Published Notice Required?	Yes _____	No <u>X</u> _____
	Public Hearing Required?	Yes _____	No <u>X</u> _____

DISTRICT STAFF RECOMMENDATION:

The Department of Resource Management acting as staff to the Rural North Vacaville Water District recommends that the District Board of Directors review the revenue as of November 30 2009 and projected for FY 09/10.

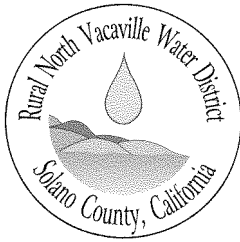
SUMMARY/DISCUSSION:

As requested by the District Board of Directors District staff is providing a summary of revenue collections projected for FY 09/10 as of November 30, 2009.

FINANCING:

The cost of preparing this report is paid for through the District's operating budget.

Attachment A –monthly revenue analysis and comparison report FY09/10.
Attachment B – revenue projections FY 09/10



**AGENDA SUBMITTAL TO
THE RURAL NORTH VACAVILLE WATER DISTRICT
BOARD OF DIRECTORS**

ITEM TITLE Receive Water System Status Report from Cal Water Services, Inc		BOARD MEETING DATE December 8, 2009	AGENDA NUMBER VIII a-d
Dept:	Resource Management		
Contact:	Birgitta Corsello		
Extension:	784-6064		
	Published Notice Required?	Yes _____	No <u>X</u> _____
	Public Hearing Required?	Yes _____	No <u>X</u> _____

DISTRICT STAFF RECOMMENDATION:

The Department of Resource Management acting as staff to the Rural North Vacaville Water District recommends that the District Board of Directors receive a status report on RNVWD Water system from staff from Cal Water Service, Inc.

SUMMARY/DISCUSSION:

The District Board will receive a verbal monthly status report from staff with Cal Water Service, Inc. regarding the status of the domestic water system including the status any repairs or system issues. Cal Water Service Inc. is the District's water system operator.

Verbal status reports may include:

- a. RNVWD Water System Production Report - Water use Consumption for past month and Year Date and Status of water system operations
- b. Report on pending water system Maintenance or repairs
- c. Report on well site #1 access issues update
- d. Report on Cal Water recommendations for Itron replacement.

FINANCING:

The cost of preparing this report is paid for through a contract in the District's operating budget.

ALTERNATIVES:

The District Board of Directors indicated they would like a monthly status reports on the domestic water system. The Board of Directors could choose to not receive a report on the status the domestic water system operations at this time.

November 16, 2009

XI.C

To: Rural North Vacaville Water District
Board of Directors

From: Donald Merkel
7810 West Ranch Lane
Vacaville, CA 95688
707 301-1097
merkeld@msn.com
Account Number 1235677777

Subject: Excessive Water Usage due to Accidental Broken Pipe

I am hereby requesting that the Board forgive my recent excessive water usage due to a broken pipe on my property. My usual water bill this summer has been in the \$110 to \$120 range, however due to this accidental pipe breakage, my November 5 water bill was \$306.61. I am requesting that you reduce my November 5 water bill to \$125.

Here is a description of the failure: On about September 15, I noticed a cascade of water running down the hill beside my driveway. I immediately isolated that branch of pipe using an existing valve. This branch of piping is used exclusively for irrigation in my yard and was installed when my house was first built. It had just rained heavily the week before and the grass in my pasture had greened significantly, so I did not immediately notice the large patch of green grass caused by the pipe leak. After digging the pipe up, I discovered that the leak was caused by the failure of the pipe joint cement at a 45 degree fitting in the 1 ¼ inch PVC line. I repaired the pipe by installing a new 45 degree fitting and an inline rubber gasketed slip joint fitting. The rubber gasketed slip joint fitting allows the pipe to flex several degrees which relieves most of the strain on the slightly misaligned 45 degree fitting.

Thank you very much for your consideration and I hope that you vote to allow this request.

Sincerely Yours,

Donald Merkel

Memo for the Record –
Delinquent Summary Report from NBS
12/08/09

VII.b

According to Tiffany from NBS, Delinquent Summary Report will be generated after each Tax apportionment and twice in between as it is stated in the contract. It is not generated every month.

We will be attaching this report to the board package only on the months it is generated by NBS.

VII.d

Memo for the Record – Monthly Revenue Analysis-Comparison Report. 12/08/09

The name of the report needed from Cal Water is ‘Operating Contract Billing register.’ This is not available yet for the month ending 11/30/09 according to Jack Caldwell. So we are not able to update the above mentioned file with November 2009’s data. As soon as we obtain the report from Cal Water, we will update the report as of 11/30/09.