

**SOLANO COUNTY**  
**Juvenile Justice Delinquency Prevention Commission**  
**AGENDA**

**May 4, 2016**

County Administration Center - 675 Texas Street  
Conference Room 6003  
Fairfield, CA 94533

**3:00 p.m. Meeting**

**MEMBERS**

Cynthia Phillips,  
*Commissioner*

Andre Davis Sr.,  
*Commissioner*

Rosalind Reid,  
*Commissioner*

Rhonda Green,  
*Commissioner*

Frances Nelson,  
*Commissioner*

Joanne Carli  
*Commissioner*

Louise McNeill  
*Commissioner*

Julie Hilt  
*Commissioner*

Paul Ligda  
*Commissioner*

Damian Spiekerman  
*Commissioner*

Selena Guerra  
*Commissioner*

Arabella Compton  
*Commissioner*

Josh McClendon  
*Commissioner*

Lawrence Barnes  
*Commissioner*

**PURPOSE STATEMENT – Juvenile Justice Delinquency Prevention Commission**

The mission of the Juvenile Justice Delinquency Prevention Commission (JJJPC) is to inquire into the administration of juvenile justice in Solano County. The overall objective is to reduce the recidivism rate of juvenile offenders in the local criminal justice system.

The Solano County JJJPC was established by the Solano County Board of Supervisors under authority of California Welfare and Institutions Code Section 233. Its predecessor organizations were the Juvenile Justice Commission, mandated by Section 225 of the W&I Code and the Delinquency Prevention Commission authorized by Section 233 of the W&I Code.

The duties and functions of the Commission are stated in Sections: 228, 229, 229.5, 230, 233, and 234 of the Welfare and Institutions Code

The JJJPC is granted access to all publicly administered institutions in Solano County authorized by the Juvenile Court Law. This includes annual inspections of probation-administered institutions, jails, and other lockups detaining juveniles.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (Govt. Code, § 54954.2). Persons requesting a disability-related modification or accommodation should contact Tami Robinson, 475 Union Street, Fairfield CA 94533 (707-784-7564) during regular business hours, at least 24 hours prior to the time of the meeting.

If you wish to address any item listed on the agenda, please limit your comments to 3 minutes. You will be able to address the Commission under item III.

- | <u>ITEM</u>   | <u>AGENCY/STAFF</u>                        |
|---|--|
| <b>I. CALL TO ORDER/Roll Call (3:00 p.m.)</b>   | Chief Hansen/Probation                     |
| <b>II. APPROVAL OF AGENDA</b>   |  |
| <b>III. OPPORTUNITY FOR PUBLIC COMMENT</b>  |  |
| <p>Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter of the jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and the matter may be referred to staff for placement on a future agenda.</p> |  |
| <b>IV. ACTION ITEMS</b>   |  |
| 1. <u>Election of chair and vice-chair</u><br>(Action Item)   | Probation Staff                            |
| <b>V. DISCUSSION CALENDAR</b>   |  |
| 2. <u>Update to the By-Laws</u><br>(No Action)  | Probation Staff                            |
| <p>The Commission will receive suggested changes to the Commission's By-Laws. A subcommittee will review the changes to the By-Laws and present the revised By-Laws to the full Commission at a future meeting.</p>   |  |
| 3. <u>Overview of Probation and the Juvenile Detention Facility</u><br>(No Action)  | Chief Hansen/Probation<br>Supt. Farrah/JDF |
| <p>The Commission will receive an oral presentation on the structure of the Probation Department and programs at the Juvenile Detention Facility.</p>   |  |
| 4. <u>Housekeeping Items for the Commissioners</u><br>(No Action)   | Probation Staff                            |
| <p>The Commission will receive information concerning travel reimbursements, funding, ID cards, etc.</p>  |  |
| <b>VI. ANNOUNCEMENTS</b>  |  |
| <p>1. Upcoming Events and Commissioner activities</p>   |  |

**VII. JJDPC CLOSING COMMENTS**

**VIII. FUTURE AGENDA ITEMS**

*(Commissioners may request future agenda items to be discussed, or Items that may need action on future agendas.)*

1. Discussion whether we want to include group homes in our inspections of relation to facilities where juveniles are held.

The next scheduled meeting is **June 1, 2016** from **3:00 p.m. – 4:30 p.m.** at the County Admin Center, 675 Texas Street, Conference Room 6003.

**TRAINING**

Davina Smith/County Council

The Commission will receive training on the Brown Act.

**Solano County Juvenile Justice Delinquency Prevention Commission**  
**Meeting Minutes**  
**Wednesday, April 6, 2016 3:00 -4:30PM**  
**675 Texas Street 6<sup>th</sup> Flr.**

- I. **Call To Order 3:02PM** JJDPC Cynthia Phillips
- II. **Attendance:**  
**Commissioners:** Cynthia Phillips, Andre Davis Sr., Rosalind Reid, Frances Nelson, Louise McNeill **Excused:** Rhonda Green  
**Probation:** None  
**JDF:** Dean Farrah, Superintendent Juvenile Hall  
**Judge:** None  
**Guest:** Nancy Wirt, Brandy Holmes, Vernon Williams III
- III. **Approval of Agenda**  
**Additions:**
- Suggested New Process- by Judge Daniels is unknown. Current JJJPC Bylaws Article Two #3 reads, ***“Annual election of officers shall be held at the Commission’s regular December meeting. Nominations will be made at the October meeting. Officers’ terms shall be for one year beginning January 1<sup>st</sup>. No officer shall serve more than two consecutive terms in the same office but may be re-elected to that office one year after the completion of his or her second consecutive term.”***
  - Change of Meeting dates/location
  - Obtaining and sustaining participation of youth on JJJPC
- Deletions:**
- Education and Mentorship
- Commissioner Reid moved to approve the Agenda with the above listed changes, 2<sup>nd</sup> Commissioner Davis – Agenda Approved
- IV. **Opportunity for Public Comment – None**
- V. **Consent Calendar**
1. Approval of March 2016 minutes, Commissioner Louise McNeill moved to accept as written, 2<sup>nd</sup> Commissioner Davis. Minutes approved
- VI. **Discussion Calendar**  
Data Report
1. Dean Farrah, Superintendent JDF, reported youth population stating there are 51 Juveniles in detention with a total of 64 juveniles in custody.  
13- New Foundations

13- Redwood

13-Sycamore

12-Sequoia

13-Challenge

Total 64

- Skill Building
  - Jail to Community Transition
  - Commissioner Reid inquired about re-offender rate.
  - Staff Development- Data Input
  - Aftercare Staffing
  - Wayne Lydell from the American Correction Association looking at current Policy and Procedures and best practices.
  - Monthly conference calls with Dr. Rouse has been extremely effective in rehabilitating Chicago Juvenile Detention Facilities,
  - Title 15 & 24
  - Commissioner Nelson recommended extending an invite to Rice Vaccaro to our May 2016 meeting. Request he provide an update regarding WASC Accreditation and other pertinent JDF educational updates. Commissioner Phillips will invite Ric Vaccaro to our next meeting.
  - Discussed providing a template for JDF Superintendent, Chief Probation and Judge.
  - Commissioners thanked Mr. Farrah for updating JJDC.
2. Probation Report- None
  3. Judges Report - None
  4. Annual Review of Solano County JDF and other Lock-up Facilities – Tabled until next meeting, allowing newly appointed Commissioners inclusion of inspections and scheduling.
  5. Discussed inclusion of Youth on JJDC, PAL youth perhaps they could be transported to JJDC meetings. Commissioner Reid will research. Discuss further at next meeting. Paul Ligda attempted to garner youth from Jesse Bethel from their Law Academy to no avail. 1 youth participated in the interview process. Another youth (not a Bethel student) submitted an application.
  6. Commissioners voted to continue meeting on Wednesdays. (Reid, Phillips, McNeill, Nelson, Davis)

## **VII. ANNOUNCEMENTS**

1. Positive Youth Justice Initiative-May 20, 2016 9am-3pm 601 Texas Street
2. April 7, 2016 4PM 600 Union Ave. Dept. #6 Swearing in of Commissioners.  
Neither judge nor Probation had documentation of dates Commissioners which were previously appointed. Judge Daniels requested all Commissioners resubmit JJDPC Commission Applications and citizens wanting to join JJDPC submit applications.
3. Commissioner Nelson prepared an informational folder which was passed out to Commissioners. Packet included the following;
  - Solano County Comprehensive Multiagency Juvenile Justice Action Plan (2014)
  - Brown Act Quick Reference Guide
  - Joint Meeting JJDPC- it should be noted invite was sent to Chairs of Yolo, San Joaquin, Amador, Solano and El Dorado counties. A response was received by all with the exception of Solano County.

Commissioner Davis moved to adjourned meeting, 2<sup>nd</sup> Commissioner Reid, meeting adjourned 4:45PM. **Next Meeting May 4, 2016**