

County Of Solano
Community Healthcare Board

REGULAR GOVERNING BOARD MEETING MINUTES

July 15, 2020

Telephone Conference Call

Members Present:

Ruth Forney, Tracee Stacy, Sandra Whaley, Gerald Hase, Michael Brown, Jim Jones, Robert Wieda

Members Absent:

Miriam Johnson, Anthony Lofton, Katrina Morrow, Brandon Wirth

Staff Present:

Santos Vera, Dr. Bela Matyas, Sneha Innes, Jack Nasser, Noelle Soto, Dr. Michele Leary, Janine Harris, Joann Parker, Yvonne Ezenwa, Lavonna Hamilton, Debrah Vaughn, Cheryl Esters, Michael Shorter

1) CALL TO ORDER- 12:00 PM

- a. Welcome
- b. Roll Call

2) Approval Of The Agenda

Move motion to approve July 15, 2020, Agenda

Motion by Sandra Whaley , seconded by Mike Brown

Discussion: None

Aye: Ruth Forney, Tracee Stacy, Sandra Whaley, Gerald Hase, Michael Brown, Jim Jones, Robert Wieda

Nay: None

Motion Carries

3) Approval Of June 17, 2020, Meeting Minutes

Move motion to approve June 17, 2020, Meeting Minutes

Motion by Tracee Stacy, seconded Mike Brown

Aye: Ruth Forney, Tracee Stacy, Sandra Whaley, Gerald Hase, Michael Brown, Jim Jones, Robert Wieda

Nay: None

Motion Carries

4) Public Comment

None

5) PROJECT DIRECTOR/CHIEF EXECUTIVE OFFICER REPORT

a. COVID-19 Health Center Impact Update

- i. Presented By Dr. Bela Matyas: In the past month COVID-19 has been rising in Solano County; hospitalization numbers have increased, 47 people are hospitalized with 5-6 fatalities. Hospitalizations, cases, & percentage positivity are up. Overall, 2,300 positive people with 31 deaths and tested just under 40,000. Social and family gatherings are the main cause of the spread of COVID-19. No evidence of open businesses or workplaces is contributing to the spread. Percentage of over 65 years old cases is about 11%, which includes 84% of the death rates- they are the high-risk group. Non-White percentages are high. African Americans are hospitalized 3-4 times the rate of Whites. Hispanic, Latin, Asians, & multi-race are 2-3 times the rate of Whites. There are relationships between underlying health conditions and being hospitalized. Good availability with ventilators and beds in the hospitals. Impact for the clinics- requirement masks are always worn, and PPE is used when treating patients.

b. HRSA Update

- i. Presented by Yvonne Ezenwa:
 1. Grants: Recently submitted progress the 3 COVID-19 grants, due on July 10. The review and status of the grants will be presented in August. Awards objectives are progressing but there remain opportunities to better utilizes the funds for expanding testing capacity.
 2. UDS: Uniformed Data System- the release of the UDS manual was the end of June 2020. UDS is the largest and most extensive HRSA reporting requirement. It is a standardized set of measures to look at health and performance operations; patient demographics, services provided, staffing, clinical indicators, utilization cost, and revenue. Over 900 fields of data. This reporting is done annually, due between January 1st- February 15th. Requires multiple divisions and departments input to obtain data. Planning meetings implemented for August to prepare for submitting by the due date. Additional measures included are breast cancer, HIV, human trafficking, mental health, updating quality measures. UDS allows HRSA to compares FQHCs to one another. UDS data determines how HRSA awards funding to FQHCs.

c. Health Center Operations Update

- i. Presented by Santos Vera: Teleworking and Telehealth were utilized in the clinics, at the beginning of COVID-19. Since then staff members have returned to the office allowing more in-person visits from outpatients, while still offering telehealth to patients who prefer over the phone. In-person not as high as in the past but progressing. Working with Public Health, using our staff to help with Contract Tracing for COVID-19, this has caused FHS to be lean on staffing in some areas. Grant money used to provide PPE for staff and purchases of masks to give to outpatients who do not have one. Also, the staff is educating our patients with COVID-19 information.

d. CHB Meeting Platform Change

- i. Presented by Yvonne Ezenwa: TEAMS is a Microsoft platform. Hoping to eliminate the multiple platforms that are used for various meetings. Internally FHS has adopted TEAMS for remote/ virtual meetings. TEAMS provides a call-in number with access to a conference ID. Another option available is to download the TEAMS App, where audio

and visual is used. With visual this will allow for document sharing. Must have a camera and microphone to use the visual option, otherwise, call in is the only option.

ACTION:

Convert Board Meetings to Microsoft TEAMS. Staff will provide training to board members.

6. CO-APPLICANT AGREEMENT UPDATE BY DEPUTY COUNTY COUNSEL

- a. Ruth Forney has advised the Executive Board met to finish and review documents. There are some questions from the board that Santos & Yvonne will need to follow up with JoAnn Parker.
 - i. JoAnn Parker has advised Santos & Yvonne to follow up with her before presenting it to the board.

ACTION:

Santos & Yvonne to met with JoAnn, before presenting an update to the board.

7. OPERATIONS COMMITTEE UPDATES & REPORTS

- a. QI/QA Update
 - i. Presented by Dr. Leary: No update at this time due to unable to share documents. Will resume update for the August Board Meeting.

8. UNFINISHED BUSINESS

- a. None

9. ACTION ITEMS

- a. FHS Budget
 - i. Refer to *7500-Fund 902- H&SS Dept Summary-Health & Public Assistance*
- b. FHS Position Allocation
 - i. Refer to *County Of Solano FY 2020/21 Recommend Budget Position Allocation Report Summary*
 - ii. Deputy Director H&SS- Medical Services position- Union will need to meet and confer regarding this position before filling as this position is a Unionized position. Board members have expressed they would like to see Santos Vera in this position. Board members were advised they can suggest a different title to align with the bylaws, however, this approval will need to go to HR and Board of Supervisors.

ACTION:

Board Members will send Dr. Bela Matyas options of changing the title of the position

10. BOARD MEMBER COMMENTS

- a. Ruth Forney: National Association Community Health Centers Conference (NACHC)-Held August 31-September 1st. Due to COVID-19, there will not be an in-person conference. A virtual option is available. With the circumstances, the Executive Committee voted not to send anyone to the conference.
- b. Tracee Stacy: wanted to know the status of telehealth in the clinics.
 - i. Clinics are currently implementing telehealth; however, things can change with Congress with reimbursement policies
 - ii. Would like data showing the report out of phone calls and the outcomes

ACTION:

Staff will present data of phone calls made to patients

11. PARKING LOT

- a. Health Care Marketing Campaign & Website Design
- b. The IHI Quadruple Aim Initiative *Health Center Practices*
- c. QI/QA Update

12. NEXT COMMUNITY HEALTH BOARD MEETING

DATE: August 19, 2020

START TIME: 12:00pm

LOCATION: Telephone Conference Call

Dial: +1 (571) 317-3112

Access Code: 293-069-869

13. Adjourn

Move motion to Adjourn Meeting

Motion by Sandra Whaley, seconded Robert Weida

Discussion: None

Aye: Ruth Forney, Tracee Stacy, Sandra Whaley, Gerald Hase, Michael Brown, Jim Jones, Robert Wieda

Nay: None

Motion Carries

HANDOUTS:

- Agenda
- June Meeting Minutes
- 7500-Fund 902- H&SS Dept Summary-Health & Public Assistance
- County Of Solano FY 2020/21 Recommend Budget Position Allocation Report Summary