

**POLICY AND OVERSIGHT COMMITTEE MEETING**  
**April 1, 2020: 3:00 pm to 4:30 pm**  
**3375 Sonoma Boulevard, Suite 30, Vallejo, CA 94590**

In furtherance of the direction from Governor Newsom (Executive Order N-25-20) and Solano County Public Health (Solano County's "Stay at Home" Order) and pursuant to the Executive Order issued by Governor Gavin Newsom (Executive Order N-29-20),  
**the Policy and Oversight Committee will not be open to the public.**

Committee Member and public may attend via remote meeting using the following options:

**Join livestream via Zoom:**

<https://zoom.us/j/571803040?pwd=N0RIZTc4TFZEUWY1SEhiMlVPZ2RpUT09>

**Join via Phone:**

1-669-900-6833

Meeting ID: 571803040

**Public Comments:**

Public Comment may be provided by: During the meeting via the phone/computer audio when the Chair calls for Public Comment on an item; or submitting written public comments to First 5 Solano via email at [cfcsolano@solanocounty.com](mailto:cfcsolano@solanocounty.com) by 2:00pm on the day of the meeting.

**CALL TO ORDER**

**I. Introductions, Public Comment, Commissioner Comment**

**II. Consent Calendar**

**Action**

- A. Approve the December 11, 2019 Policy and Oversight Committee Meeting Minutes
- B. Receive the Commissioner Meeting Attendance Status Report

**III. Emergency Response Fund**

**Action**

**Motion:** Consider a recommendation to approve an Emergency Response Fund, including: recommending approval of an Emergency Response Fund Policy; and an allocation of \$44,519 in FY2019/20 and \$50,000 in FY2020/21 to support the fund

*Megan Richards, Deputy Director*

**IV. FY2019/20 Mid-Year Report**

**Information/Discussion**

Receive the FY2019/20 Mid-Year Performance Report

*Lorraine Fernandez, Program Manager*

**V. Strategic Plan Implementation Updates**

**Information/Discussion**

Receive updates on the following:

- A. Program: First 5 Center Update
- B. Systems Change Implementation Plan Update
- C. Community Engagement Activities Update

*Megan Richards, Deputy Director; Juanita Morales, Program Manager, Lorraine Fernandez, Program Manager*

**VI. First 5 Solano Staffing and Finance Update**

**Information**

Receive a report on First 5 Solano staffing and financials  
*Megan Richards, Deputy Director*

**VII. Future Agenda Items, Meeting Time/Date/Location**

**Information**

The Policy and Oversight Committee is scheduled to meet next on Wednesday, May 13, 3:30 pm to 5:00 pm, at 3375 Sonoma Boulevard, Suite 30, Vallejo, CA. Future agenda items include: Co-Sponsorships of Training and Conferences; Program Update, Systems Change Implementation Update; Community Engagement Update; and Staffing and Finance Update

**ADJOURN**

**Vision:** *All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.*

**Mission:** *First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.*

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 3375 Sonoma Boulevard, Suite 30, Vallejo, CA, 94590 during normal business hours.