



To: Board of Supervisors  
From: Birgitta E. Corsello, County Administrator  
Date: January 25, 2018  
Subject: Significant Issues Update

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### **1) County Administrator's update on contracts**

- First 5 Solano, a contract with Uplift Family Services, to provide coaching for staff at early learning sites who implement and interpret developmental screenings for children, \$30,000, from October 1, 2017 to June 30, 2018. The funding source is state allocated Proposition 10 (tobacco tax) dollars.

### **2) County Administrator's Office signs resolution deleting 28.3 full-time equivalent (FTE) vacant positions**

The County Administrator's Office, working with the Department of Human Resources, Health and Social Services, Probation and the Sheriff's Office have recognized and administratively deleted 28.3 full-time equivalent (FTE) County positions identified as vacant for more than six months in fiscal year 2017-18. Per the Board's approved policy regarding budget, the positions are being deleted because they are vacant, the departments must account for the revenue losses, and they have identified they can operate efficiently with the reduced number of positions. Here is a list of the positions and their FTE status, including:

#### Health and Social Services Department

- Accounting Clerk II, 1.0 FTE
- Mental Health Clinician (licensed), 1.0 FTE
- Mental Health Clinical Supervisor, Limited Term, 0.5 FTE
- Mental Health Nurse, 1.0 FTE
- Psychiatrist (Board Certified), 0.4 FTE
- Social Worker III, 2.0 FTE
- Eligibility Benefits Specialist I, 6.0 FTE
- Employment Resources Specialist II, 4.0 FTE
- Employment Resources Specialist III, 2.0 FTE
- Employment Resources Specialist Supervisor, 1.0 FTE
- Office Assistant II, 2.2 FTE
- Dentist, 0.2 FTE
- Occupational Therapist, 0.5 FTE
- Project Manager, 0.5 FTE

#### Probation Department

- Legal Procedures Clerk (Senior), 1.0 FTE
- Accounting Clerk II, 1.0 FTE

#### Sheriff's Office

- Animal Care Manager, 1.0 FTE
- Correctional Officer Limited Term, 2.0 FTE
- Legal Procedures Clerk, 1.0 FTE

### **3) Update on advancing racial equality in Solano County**

Last year, employees from Solano County Health & Social Services, Solano County Public Defender's Office, and Solano Coalition for Better Health completed a year of learning with the Government Alliance on Race & Equity (GARE). The Solano Race Equity Team graduated from the Bay Area cohort with the tools and a comprehensive plan to begin normalizing the conversation about race, and inserting an equity lens into policy, program and budget decisions. Subsequently, Solano County joined the national GARE network of local and state government jurisdictions working to advance racial equity and erase the racial disparities that are still prevalent in our communities.

Starting in 2016, the Solano Race Equity Team hosted informational presentations and facilitated a four-hour training, Advancing Racial Equity in Government: an introduction to institutional & structural racism. During this time, the team has hosted three informational presentations for Solano County Department Heads, the First 5 Solano Children and Families Commission, and Solano County Health & Social Services' Management Team. Additionally, the Solano Race Equity Team has facilitated ten Advancing Racial Equity trainings, including training Solano County Health & Social Services staff, First 5 Solano grantees, and staff members from Solano County Resource Management, Solano County Sheriff's Office and others. Program participants have given the training overwhelmingly high marks.

The team has several trainings scheduled for the upcoming months, and is looking forward to future partnerships with Solano County Human Resources, Solano County Libraries, and Solano County Child Support Services. For more information on how to get involved, please email [Equity@SolanoCounty.com](mailto:Equity@SolanoCounty.com).

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### **4) Update on cannabis from the Department of Agriculture**

The Emergency Regulations for Cannabis Cultivation (Emergency Regulations) were published on November 16, 2017 and established the regulatory framework for Medicinal and Adult Recreational Use of Cannabis in California. Three state agencies are responsible for various aspects of this rulemaking as follows:

- Under the Department of Consumer Affairs, the Bureau of Medical Cannabis Regulation (Retailers, Testing, Distribution, Microbusiness)
- Within the California Department of Food and Agriculture (CDFA), CalCannabis Cultivation Licensing (Cultivation, Processing, Track-and-Trace)
- Within Public Health, the Office of Manufactured Cannabis Safety (Health, Edibles)

At this time, the County of Solano has a moratorium on cannabis cultivation within the unincorporated County. However, several cities, including Rio Vista, Dixon and Vallejo have all approved or are moving forward to allow cannabis cultivation, manufacturing and/or retail sales.

The new cannabis laws, including the CalCannabis Cultivation Licensing Regulations, will likely impact the County's Agriculture Department, including an increase in the number of requests made by businesses

entering the cannabis business to inspect and certify their scales and the processing of pesticide use forms for growing marijuana.

CDFA has also been granted authority to enter agreements with a county ag commissioner or other state or local agency to assist in implementing CDFA's duties related to the administration, investigation, inspection, fee collection, document management, education and outreach, distribution of approved licenses, and technical assistance for cannabis cultivation (Business & Professions Code section 26069.1). Currently, the state has selected six pilot county agricultural departments (Los Angeles, Santa Barbara, Alameda, Humboldt, Placer and San Mateo) that are working with CDFA on the development of inspection procedures. It is anticipated that state contracts for additional counties will not be in place until late FY2018/19. A few county agricultural departments are conducting cannabis track-and-trace activities under already established county ordinances for those activities, such as Yolo County.

Workload indicators at this point are not well defined. The cities appear to be limiting total number of dispensaries; however, the number of cultivators is not established. Early estimates from the City of Rio Vista indicated up to 22 cannabis-related businesses are expected by the end of 2018. Assuming CDFA and the Ag Department choose to enter an agreement to implement CDFA's cannabis duties, the Ag Department anticipates that it will need to increase staff in response to expected workloads by late FY2018/19. The Ag Department will account for all cannabis-related expenses, including staffing costs, in a new budget unit that has been established.

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## **5) Assessor-Recorder will not seek reauthorization of social security number truncation fee beyond December 31, 2017**

Current law requires the County Recorder to establish a social security number (SSN) truncation program to redact a portion of SSNs showing on recorded documents (official records). Created to help combat identity theft, this law makes it mandatory that official records recorded on or after January 1, 1980 be redacted to remove the first five numbers of a SSN. The recorder has the option to redact documents recorded prior to 1980.

Upon authorization by a Board of Supervisors, the County Recorder may charge of fee of one dollar (\$1) for recording the first page of every instrument, paper, or notice required or permitted by law to be recorded. The funds generated by this fee shall be used only for implementing a SSN truncation program. A County Recorder may not charge this fee after December 31, 2017 without reauthorization by the Board of Supervisors.

The Solano County Board of Supervisors authorized the County Recorder to collect the \$1 fee effective January 1, 2008. The fee has been utilized to offset costs of implementing the recorder's SSN truncation program. Redaction was completed to the 1980 requirement date on August 1, 2012. The Recorder continues to redact SSNs on official records on a going-forward basis, in accordance with law.

At this time, the Recorder has a balance of approximately \$755,000 in revenues from SSN Truncation fees. At a current spending rate of \$19,000 per year, the fund is anticipated to be fully depleted within 40 years. Based on this information, the Recorder will not request the Board reauthorize the \$1 SSN Truncation fee after December 31, 2017.

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## **6) Status update on road closures from last winter's rain storms**

Since the winter storm damage declaration last January, the Department of Resource Management has been working to get as many roads re-opened using funds from the Federal Emergency Management Agency (FEMA) and the Federal Highway Administration for "emergency opening" work. The latest road opening is Shiloh Road, which had been closed due to a series of culvert wash-outs.

The department still has two roads closed from the winter storm damage, including failed segments of Steiger Hill Road and a large culvert wash-out on Delhi Road. The Steiger Hill Road repairs will be completed by June, 2018, as part of contract permanent restoration work that will also incorporate further repairs to Cantelow Road, Gates Canyon Road, and Mix Canyon Road. The department has been working with Reclamation District 2068 on the culvert repair on Delhi Road, which is a joint responsibility between the agencies. This work is anticipated to be completed by March, 2018.

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