

**MINUTES OF THE
SOLANO COUNTY ZONING ADMINISTRATOR**

Meeting of October 5, 2017

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California.

STAFF PRESENT: Matt Walsh, Principal Planner
Eric Wilberg, Planner Associate
Stuart Hagerman, County Surveyor
Kristine Sowards, Zoning Administrator Clerk

ADMINISTRATIVE APPROVALS

There were no items scheduled for approval.

PUBLIC HEARINGS

1. **PUBLIC HEARING** to consider Minor Subdivision Application No. MS-17-02 of **Julie and Martin Griffin** to subdivide an existing 10 acre parcel into two proposed lots of 5.01 and 5 acres. The property is located along Elizabeth Road and De Mello Lane, 0.5 mile north of the City of Vacaville within the Rural Residential “RR-2.5” Zoning District; APN 0109-140-160. The project qualifies for an Exemption from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), General Rule exemption. (Project Planner: Eric Wilberg) **Staff Recommendation:** Approval

After a brief presentation of staff’s written report, Matt Walsh opened the public hearing. The applicant concurred with staff’s recommendation for approval. Since there were no speakers either for or against this matter, Mr. Walsh closed the public hearing and approved the application subject to the recommended conditions of approval.

Since there was no further business, the meeting was **adjourned**.

Any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days.