

COMMISSION MEETING
March 1, 2016 – 5:30-7:30pm
601 Texas Street, Conference Room B, Fairfield, CA 94533

CALL TO ORDER / SALUTE TO THE FLAG

- | | |
|--|--------------------|
| I. Public Comment | Information |
| <i>This is the opportunity for members of the public to address the Commission on matters not listed on the Agenda that are otherwise within the subject matter jurisdiction of the Commission. Please submit a Speaker Card and limit your comments to 3 minutes.</i> | |
| II. Consent Calendar (5 min) | Action |
| A. Approve the March 1, 2016 Commission Meeting Agenda
B. Approve the January 12, 2016 Commission Meeting Minutes | |
| III. First 5 Solano FY2016/17 Proposed Budget (45 min) | Action |
| A. Consider approval of the First 5 Solano FY2016/17 Proposed Budget
<i>Megan Richards, First 5 Solano</i> | |
| IV. Committee Reports (15 min) | Information |
| A. Program and Community Engagement Committee (Commissioner Hannigan)
No Meeting

B. Systems and Policy Committee (Commissioner Niedziela) | |
| V. Executive Director's Report (15 min) | Information |
| <i>Michele Harris, Executive Director</i> | |
| VI. Commissioner Remarks (5 min) | Information |
| VII. Future Agenda Items, Meeting Time/Date/Location (5 min) | Information |
| The next Commission meeting will be held on April 5, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: April Children's Month; Awards of Funding; First 5 CA Annual Report; Website Launch; Committee Reports. | |

ADJOURN

Vision: All Solano County children are loved, healthy, confident, eager to learn, and nurtured by their families, caregivers and communities. **Mission:** First 5 Solano Children and Families Commission is a leader that fosters and sustains effective programs and partnerships with the community to promote, support and improve the lives of young children, their families and their communities.

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784.1332 at least 24 hours in advance of the meeting to make arrangements. Non-confidential materials related to an item on this Agenda submitted to the Commission are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

**First 5 Solano Children and Families Commission
Commission Meeting**

January 12, 2016, 5:30 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Marisela Barbosa (Chair), Liz Niedziela (Vice Chair) Jay Speck, Elise Crane (departed 6:32pm), Dan Ayala, Erin Hannigan, Aaron Crutison (arrived 6:05pm) and Dana Dean

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Chereilyn Ellington Hunt, Venis Boyd, and Christiana Lewis

Members of the public present: Maria Vicondoa (EMQ FF) and Lisa Eckhoff (Solano County Office of Education)

Chair Barbosa called the meeting to order at 5:31pm.

I. Public Comment

None.

II. Consent Calendar

- A. Approve the January 12, 2016 Commission Meeting Agenda
- B. Approve the December 1, 2015 Commission Meeting Minutes

Motion: Approve the Commission Meeting Agenda for January 12, 2016, and approve minutes of the December 1, 2015 Commission Meeting.

**Moved by Commissioner Speck; Seconded by Commissioner Dean
Approved 7-0-0**

Yea: Commissioners Barbosa, Niedziela, Speck, Crane, Ayala, Hannigan, and Dean

Nay: None

Abstain: None

III. Introduction of 2016 Officer; Chair Appoints Committee Chairs

Chair Barbosa introduced the 2016 Systems and Policy Committee members: Commissioners Crutison and Barbosa, and appointed Commissioner Niedziela as Committee Chair. 2016 Program and Community Engagement Committee members are: Commissioners Ayala and Speck, and Commissioner Hannigan was appointed as Committee Chair.

IV. FY2016-2018 Funding Cycle

Ms. Richards provided an update on the implementation of the FY2016-2018 funding cycle from the Program Investment Plan (PIP) framework. In an effort to secure services by July 1, 2016, staff will release competitive solicitations for those contracts requiring a bid, per the County contracting policy, in January 2016. The Commission will approve the FY2016/17 budget in March 2016 and the award funding in April 2016.

Ms. Richards explained that the two review panels considering bids require at least one Commissioner on each panel. Chair Barbosa asked which Commissioners have participated on review panels in the past. Commissioner Hannigan and Dean have participated on past panels.

V. Communications Update

Ms. Ellington reported that the 2016 First 5 Solano Community Calendar is now being distributed throughout Solano County in both English and Spanish. The calendar is free to the public and provides parents and caregivers with information about their child's health and development; as well as communicates themed monthly messages that are coordinated with other First 5 Solano messages. Community members may order the calendar through a link on the First 5 Solano homepage. Staff has arranged for a majority of the distribution to take place direct from the printer, which streamlines the process and yields cost savings. Commissioner Barbosa asked how many calendars were printed. Ms. Ellington replied that there were 15,000 in English and 3,000 in Spanish.

VI. IMPACT Program Presentation

Ms. Richards provided background information on IMPACT funding and the application process. On July 16, 2015, the Commission approved participation in the initiative and a local investment of \$200,000 over five years to draw nearly \$1.1 million of First 5 CA funds. Phase II of the application process was submitted in December 2015, and Staff anticipate response from First 5 CA in January 2016. Lisette Estrella-Henderson and Lisa Eckoff from the Solano County Office of Education informed the Commission on the development of the Solano Quality Rating Improvement System (QRIS) vision and mission, the system alignment across community partners, regional and statewide efforts, and the implementation of Consortium system level decisions. Ms. Richards pointed out the decisions made by the consortium for the IMPACT funding are mirrored in the work funded by the QRIS Block grant and help create a systematic way to identify what "quality" is and if/how it changes outcomes for children.

First 5 CA has allotted additional funds to create regional training "hubs". First 5 Solano is in a hub region with Sonoma, Napa, Lake, Mendocino, Humboldt, Del Norte and Marin Counties which will provide regional supports, such as training, technical assistance, shared data system and common form templates. Sonoma has proposed to be the lead and share their expertise and best practices with Solano.

In the next six months, First 5 Solano anticipates developing outreach and information materials for providers, parents, the community, and policy makers. The plan is to recruit 15 childcare sites by the end of fiscal year 2015/16. Staff plans to have a launch event in the Spring of 2016.

Commissioner Hannigan asked how many of the initial 15 childcare sites will be home-based childcare. Ms. Richards answered that there is a requirement for a minimum of 8 home-based childcare sites, and the goal is recruit a variety of childcare sites. Commissioner Niedziela asked what the strategies were for maintenance after implementation. Ms. Richards replied that Staff does not know if funding will be available beyond the five-year grant. The goal is to create systems level approaches and a culture of quality improvement among community childcare sites.

VII. Committee Reports

Program and Community Engagement - No items.

Systems and Policy Committee - No items.

VIII. Executive Director's Report

Ms. Harris encouraged the Commission to mark their calendars for two community meetings: a Special Needs Forum hosted by Children's Nurturing Project and the Local Child Care Planning Council, in coordination with Supervisor Skip Thomson on January 21, 2016; and the Third Annual Children and Families Policy Forum on February 27, 2016.

IX. Commissioner Remarks

Chair Barbosa honored Commissioner Crutison with a plaque of appreciation for his service as the 2015 Commission Chair.

X. Future Agenda Items

The next Commission meeting will be held on March 1, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Annual Budget, Committee Reports.

Adjourn

Commissioner Crutison adjourned the meeting at 6:50pm.

Christiana Lewis, Office Assistant III

Approved:

DATE: February 25, 2016
TO: First 5 Solano Children and Families Commission
FROM: Megan Richards, Deputy Director
CC: Michele Harris, Executive Director
SUBJECT: First 5 Solano FY2016/17 Proposed Budget

Motion: Consider approval of the First 5 Solano FY2016/17 Proposed Budget

Introduction

The First 5 Solano Children and Families Commission FY2016/17 Proposed Budget is submitted by the required due date to the County Administrator (February 29, 2016).¹ First 5 Solano's Proposed Budget will go before the Solano County Board of Supervisors in June 2016 as part of the overall annual FY2016/17 County Budget.

Budget Summary

The FY2016/17 Proposed Budget represents the first year of the Commission's 2016-2018 Program Investment Plan. This budget includes approximately \$4.75 million in projected expenditures and approximately \$4.1 million in projected revenues, requiring the utilization of \$644,000 of the Commission's estimated fund balance of approximately \$7.1 million to fully fund the Commission's operations and contractual commitments. This budget represents a 31% projected decrease in expenditures, and a projected 4% decrease in revenues from FY2015/16.

Overall revenues are projected to decrease \$168,469 (4%) from last year and overall expenses are projected to decrease \$2,108,882 (31%) from the prior year.

Budget Assumptions

The FY2016/17 Projected Budget is built on certain assumptions:

- Proposition 10 tobacco tax revenues will be available as projected;
- First 5 California will meet its match funding obligations for IMPACT;
- Proposition 63 (MHSA/PEI) funds will be available as projected;
- First 5 Solano staff can successfully manage the programs and systems change work with one less full-time employee; and
- The State and Federal Budgets do not impact overall County, school and community services, and in turn impact First 5 Solano and its grantees.

Should any of these assumptions change, the Commission will have the opportunity to consider changes to this Budget as needed and appropriate.

¹ Commission staff have notified the CAO's office that the First 5 Solano budget will be finalized after the Commission reviews and approves its budget at the March 1, 2016 Commission meeting.

Revenues

Overall revenues are projected to decrease by \$168,469 (4%) from FY2015/16 estimates. This projected decrease is primarily due to the expected decrease in the Proposition 10 tobacco tax revenue projections. The majority of expected overall revenues (77%) continue to be the Proposition 10 tobacco tax revenues. Interest income is up slightly and represents less 1% of overall First 5 Solano revenue. Mental Health Services Act Prevention and Early Intervention funds account for 15% of the overall revenues. As done in previous years, a small amount has been budgeted for donations. First 5 California state match programs remain at 6% with the participation in the IMPACT program. Lastly, 1% of revenues are a county contribution for First 5 Solano staff to manage the Family Strengthening contracts for the 6-18 population.

Expenditures

First 5 Solano's Proposed Budget represents an overall decrease of \$2,108,882 (31%) in expenditures, as the Commission begins the first year of its 2016-2018 Program Investment Plan. The majority of expenditures (86%) are program expenditures. Approximately 3% of expenditures are dedicated to evaluation and data collection. Administrative expenses constitute 11% of the expenditures, which is well below the Administrative Cost cap of 15%.

Direct Service Programs

Direct service program expenditures of \$3,022,000 are included in the proposed budget following the Commission's 2016-2018 Program Investment Plan as well as the additional MHSA funding that First 5 Solano manages for the PEAK program.

Internally Run Programs

The FY2016/17 Proposed Budget also includes several internally run programs, including the Co-Sponsorship of Conferences/Training Fund, Community Engagement, Collaboration, and Systems Change efforts. The Discretionary Fund was not funded for FY2016/17.

**Table 1
FY2016/17 Internally Run Programs**

Description	Amount
Co-Sponsorship of Conferences & Training	25,000
Community Engagement	88,000
Collaboration	50,000
Systems Change	450,000
Total Projected Internally Run Programs Budget	\$613,000

Community Engagement: The Community Engagement Activities budget has been funded at \$88,000 which is the same level as previous years. The breakdown of Community Engagement budget is represented in Table 2 below:

**Table 2
FY2016/17 Community Engagement Budget**

Description	Amount
Community Engagement Fund Grants	7,000
April Children’s Month Grants	3,000
Parent Information Calendar-New Print	25,000
Kit for New Parent Customization	5,000
Event Partnerships	12,000
Promotional Materials	14,000
Messaging	22,000
Total Projected Community Engagement Budget	\$88,000

It is anticipated that the Communications/Community Engagement plan will be revisited along with the development of a new Systems Change Plan. The Community Engagement budget may be adjusted through the Committee process to align with the new plan if necessary.

Collaboration: The Collaboration budget is set at \$50,000. The breakdown of the Collaboration budget is represented in Table 3 below:

**Table 3
FY2016/17 Collaboration Budget**

Description	Amount
Staffing	
Executive Director @ 0.1 FTE	18,000
Operations	
Professional Services/Facilitation	17,000
Grantee Trainings	15,000
Total Projected Collaboration Budget	\$50,000

Systems Change: The Systems Change budget is set at \$450,000. The preliminary breakdown of the Systems Change budget is represented in Table 4 below:

**Table 4
FY2016/17 Preliminary Systems Change Budget**

Description	Amount
Staffing	
Executive Director @ 0.3 FTE	53,500
Deputy Director @ 0.2 FTE	35,200
Policy Manager @ 0.5 FTE	68,300
Operations	
Collective Impact	100,000
Systems Change Grantee Participation Grants	70,000
Grant writing & Business Challenge Grants	40,000
Professional Services	35,000
Systems Change Supports	45,000
Training	3,000
Total Projected Systems Change Budget	\$450,000

The Systems Change budget is new for FY2016/17, and is an estimate based upon preliminary discussions for systems change efforts. Staff are currently working with Applied Survey Research to develop a Systems Change Plan that can be brought forward to the Commission for approval. In the interim, staff have prepared a preliminary systems change budget with explanation and examples for the proposed systems change budget as follows:

- Staffing – staff are anticipating that 1.0 FTE will be utilized for the First 5 Solano systems change efforts, and that these efforts will be spread across 3 existing positions (Executive Director, Deputy Director and Policy Manager). The total staffing for the systems change efforts represents approximately 35% of the systems change budget.
- Operations – the operations portion of the budget represents approximately 65% of the systems change budget and is divided between multiple categories as follows:
 - Collective Impact - \$100,000 – The Commission has already committed \$100,000 for this 3rd year of collective impact efforts. These funds will continue to go toward supporting the Common Agenda and working together to strengthen the early childhood system. These efforts align with the overall Systems Change effort and will be incorporated as such.
 - Grantee Participation Grants - \$70,000 – These funds have been set aside as mini-grants for grantee leadership to participate in the Commission’s systems change efforts. Grantee partners will have a choice in how they participate in these efforts. Funding for grantee agencies will be between \$2,000-5,000 per agency commiserate with level of participation.
 - Grantwriting & Business Challenge Grants - \$40,000 – These funds are designated to support 2 of the Commission’s funds available to providers that work in early childhood. Grantwriting funds can be to hire a grantwriter of up to \$5,000 per grant. Business Challenge Grant funds can be used at match funding for non-profits who secure new funding from a business up to \$10,000 per grant.
 - Professional Services - \$35,000 – This amount is being set aside in anticipation of contracting with outside agencies for support of the Commission’s Systems Change work.

- Examples of professional services that might be needed include policy/legislative asks, early childhood system assessment, messaging consultant, and cross-system facilitation.
- Systems Change Supports - \$45,000 – This amount is being set aside to support grantee work in their efforts to contribute to solving the early childhood system funding imbalance. Examples of funding uses are sustainability planning, organizational assessments, operational efficiency implementation, and quality improvement efforts.
 - Training - \$3,000 – These funds are designated to support training on topics relevant to the systems change plan.

Evaluation and Data Collection

The FY2016/17 proposed budget for evaluation/data collection services of \$140,000 reflects a reduction commensurate with the reduced level of programmatic funding.

Staffing

The FY2016/17 proposed budget includes 6.0 FTEs (reduced by 1.0 FTE from FY2015/16) and 2 College Interns. The proposed budget of \$862,817 for staffing is a \$128,854 or 13% decrease from the FY2015/16 budget. The decrease is primarily due to the retirement of 1.0 FTE contract manager, which we are planning to leave the position unfilled. Note that the reduction in salary/benefits was expected to be slightly larger; however, increased countywide retirement and health insurance costs and a cost of living increase offset some of the anticipated cost savings.

Services and Supplies

Operational costs are projected to decrease by \$77,647, or 37%. This decrease is attributable to the following primary factors:

- Reclassification costs from Maintenance and Building Improvements of \$44,240 to Child Care grants to account for the lease cost of the 275 Beck Ave childcare facility for Head Start.
- Decrease in Consulting Services of \$19,500 due to completion of Strategic Planning efforts.

Operational expenses for program staff came to \$13,790, which was not accounted for in the Commission's 2016-2018 Program Investment Plan and is included in the FY2016/17 proposed budget.

Conclusion

Overall, the First 5 Solano FY2016/17 Proposed Budget implements the first year of the 2016-2018 Program Investment Plan. Table 5 details the budgeted expenditure and explains any variance between the Program Investment Plan and the FY2016/17 proposed budget.

**Table 5
Program Investment Plan-FY2016/17 Budget Variance**

	FY2016/17 PIP	FY2016/17 Budget	Explanation of Variance
Fund Balance (Beginning)	7,131,141	7,131,171	
Tobacco Tax - Prop 10	3,176,200	3,176,200	
Interest	28,339	35,656	Increased interest rate to 0.5%
Matching Funds (First 5 CA)	248,750	251,047	IMPACT Actual Budget
Other Revenue		646,841	MHSA (offset by expenditure); Donations; County Services Provided
Unexpended Funds Returned to LTFP	205,000		
Total Revenue	3,658,289	4,109,744	
Operations (Comprised of Administration, Staffing, and Services and Supplies)	925,000	978,285	Increase due to program operating expenses and expenditure related to County Services Provided (offset by revenue)
Data Collection/Evaluation	140,000	140,000	
Internal Programs	613,000	613,000	
Priorities 1-3	2,422,000	3,022,000	Addition of MHSA funding (offset by revenue)
Total Expenditure	4,100,000	4,753,285	
Gap	441,711	643,541	After anticipated 5% unexpended funds return to LTFP, gap is \$405,877
Fund Balance (Ending)	6,689,615	6,487,600	

Next Steps

Recommendations for allocations of funding to agencies to carry out the Commission's 2016-2018 Program Investment Plan will come before the Commission at the April 5, 2016 Commission Meeting to being services in July 2016. A full Systems Change Plan is anticipated to come before the Commission at the June 2016 Commission Meeting.

- Attachment A: FY2016/17 First 5 Solano Proposed Budget
- Attachment B: First 5 Solano Long Term Financial Plan Model Updated March 2016
- Attachment C: FY2016/17 First 5 Solano Proposed Budget Presentation

**First 5 Solano Children and Families Commission
Fiscal Year 2016/17**

Department 1530 - Summary
Budget Report - First 5

Attachment A

Number	Description	FY2015/16 Approved Budget	FY2016/17 Requested Budget	Variance	Percent Change	Comments
Subsubjects 1000 - Salary and Benefits						
1110	Salary/Wages RE	616,564	648,151	31,587	5%	
1121	Salary/Wages EX	64,682	28,000	(36,682)	-57%	OAll: 2 interns at 16 hours/week (decrease from 3 at 20 hours/we
1210	Retirement-Employer	93,577	110,843	17,266	18%	County assigned benefits for permanent staff
1211	PARS Retirement	8,148	7,216	(932)	-11%	
1212	Deferred Comp-County Match	546	520	(26)	-5%	
1213	OPEB	12,331	12,962	631	5%	
1220	FICA-Employer	51,958	48,912	(3,046)	-6%	
1230	Health Ins-Employer	88,896	97,428	8,532	10%	
1231	Vision Care Insurance	1,176	1,176	0	0%	
1240	Compensation Insurance	41,391	9,157	(32,234)	-78%	
1241	Lt Disability Insurance ER	2,387	2,498	111	5%	
1250	Unemployment Insurance	449	302	(147)	-33%	
1260	Dental Ins-Employer	8,016	8,400	384	5%	
1270	Accrued Leave CTO Payout	0	0	0	#DIV/0!	
1290	Life Insurance-Employer	1,550	1,620	70	5%	
1999	Salary Savings	0	(114,368)	(114,368)	#DIV/0!	
	TOTAL	991,671	862,817	(128,854)	-13%	

Subsubjects 2000 - Services and Supplies						
2021	Communication-County Telephones	3,678	3,516	(162)	-4%	county assigned cost
2022	Communication-Telephone System	250	400	150	60%	voicemail/phone changes
2023	Communication-Voice Mail	414	395	(19)	-5%	county assigned cost
2026	Cell Phone Allowance	1,860	1,860	0	0%	ED/DD
2050	Insurance-Risk Management	2,988	1,896	(1,092)	-37%	county assigned cost
2051	Liability Insurance	3,849	4,228	379	10%	county assigned cost
2140	Maintenance Bldgs & Improv	2,442	1,000	(1,442)	-59%	
2170	Memberships	5,400	7,226	1,826	34%	First 5 Association dues
2175	Miscellaneous Expense	250	250	0	0%	
2180	Books and Subscriptions	500	500	0	0%	
2200	Office Expense	5,600	4,000	(1,600)	-29%	
2203	Computer Components	5,500	3,000	(2,500)	-45%	1 computer refresh

**First 5 Solano Children and Families Commission
Fiscal Year 2016/17**

Department 1530 - Summary
Budget Report - First 5

Attachment A

Number	Description	FY2015/16 Approved Budget	FY2016/17 Requested Budget	Variance	Percent Change	Comments
2205	Postage	200	200	0	0%	
2210	Central Duplicating Service	1,000	1,000	0	0%	
2221	Records Storage	0	200	200	#DIV/0!	
2236	Consulting Service	22,500	3,000	(19,500)	-87%	Decrease due to conclusion of strategic planning
2245	Contracted Services	4,000	4,000	0	0%	Audio for Commission Mtgs
2250	Other Professional Services	72,240	28,000	(44,240)	-61%	Com stipends/ED fund; decrease due to corrected line item for Be
2266	Central Data Processing Services	47,934	46,137	(1,797)	-4%	county assigned cost
2280	Publications and Legal Notices	3,000	1,000	(2,000)	-67%	
2281	Advertising/Marketing	1,000	1,000	0	0%	
2285	Rents & Leases-Equipment	7,500	5,000	(2,500)	-33%	copier lease
2295	Rents & Leases-Buildings	1,500	1,500	0	0%	
2310	Education & Training	4,500	4,000	(500)	-11%	decrease with decrease staff
2312	Special Departmental Expense	500	500	0	0%	
2335	Travel Expense	5,000	4,000	(1,000)	-20%	decrease with decrease staff
2337	Refreshments	750	1,000	250	33%	provide refreshments for ED mtgs
2338	Employee Recognition	225	225	0	0%	
2350	County Garage Service	1,600	0	(1,600)	-100%	no longer needed
2355	Personal Mileage	3,800	3,300	(500)	-13%	decrease with decrease staff
2360	Utilities	0	5,000	5,000	#DIV/0!	Part of rent for 601 Texas
	TOTAL	209,980	132,333	(77,647)	-37%	
	TOTAL SALARY AND SUPPLIES	1,201,651	995,150	(206,501)	-17%	

**First 5 Solano Children and Families Commission
Fiscal Year 2016/17**

Department 1530 - Summary
Budget Report - First 5

Attachment A

Number	Description	FY2015/16 Approved Budget	FY2016/17 Requested Budget	Variance	Percent Change	Comments
Subobjects 3000 - Other Charges						
3007	Collaboration	177,500	32,000	(145,500)	-82%	Internal Collaboration; Collective Impact moved to 3054
3008	Discretionary Fund	305,847	0	(305,847)	-100%	Elimination of Discretionary Fund
3009	Health Insurance	250,000	121,000	(129,000)	-52%	New PIP
3010	Co-sponsor Conferences/Grantwriting	50,000	25,000	(25,000)	-50%	New PIP
3011	School Readiness Grants	190,000	200,000	10,000	5%	Pre-K Academies-New PIP
3012	Pre-Natal Grants	35,000	35,000	0	0%	
3014	Early Mental Health Grants	1,060,000	1,030,000	(30,000)	-3%	PEAK-Includes MHSA funds
3015	Parent Education Grants	204,173	0	(204,173)	-100%	Elimination of Parent Ed contracts in new PIP
3016	SR Family Support Grants	688,079	672,044	(16,035)	-2%	Family Strengthening
3018	Child Care Grants	516,480	446,805	(69,675)	-13%	HS wrap-around; Beck Rent; IMPACT
3051	Data Collection/Evaluation	170,000	140,000	(30,000)	-18%	ASR & Persimmony
3053	Community Engagement	88,000	88,000	0	0%	
3054	Systems Change	179,724	293,000	113,276	63%	Total \$450K; \$157 in Sal/Ben
3690	Interfund Services	45,000	40,210	(4,790)	-11%	601 Texas Lease (\$5k utilities moved to 2360)
3691	Interfund Services - Acctg & Audit	35,000	35,000	0	0%	
3692	Interfund Services - Legal Services	17,500	15,000	(2,500)	-14%	fewer contract
3694	Interfund Services - Professional	1,514,761	487,956	(1,026,805)	-68%	H&SS CWSI/EPSTDT; Eliminate BFS; Move Storage
3695	Interfund Svcs - Maintenance	200	200	0	0%	
3696	Interfund Services -Small Projects	1,500	1,000	(500)	-33%	
3697	Interfund Svcs - Postage	1,000	1,000	0	0%	
3698	Interfund Services - Labor	500	1,000	500	100%	
3710	County Administrative Overhead	62,456	67,044	4,588	7%	county assigned cost A-87
	TOTAL	5,592,720	3,731,259	(1,861,461)	-33%	

Subobjects 5000 - Other Financing Uses						
5010	Operating Transfers Out	35,000	0	(35,000)	-100%	
5040	Trans Out-POBs	32,796	26,876	(5,920)	-18%	county assigned cost
	TOTAL	67,796	26,876	(40,920)	-60%	

	TOTAL EXPENSES	6,862,167	4,753,285	(2,108,882)	-31%	
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**First 5 Solano Children and Families Commission
Fiscal Year 2016/17**

Department 1530 - Summary
Budget Report - First 5

Attachment A

Number	Description	FY2015/16 Approved Budget	FY2016/17 Requested Budget	Variance	Percent Change	Comments
Subobjects 9400 & 9500 - Revenues						
9401	Interest Income	32,060	35,656	3,596	11%	Interest increase to 0.5%
9569	State - Other	3,311,173	3,176,200	(134,973)	-4%	Prop 10 revenue
9591	Other Revenue	241,313	251,047	9,734	4%	F5CA match for IMPACT
9690	Interfund Svces Provide - County	73,667	41,841	(31,826)	-43%	services provided for the County
9694	Interfund Svcs Pro Svcs -	600,000	600,000	0	0%	MHSA PEI funding
9703	Misc Revenue	20,000	5,000	(15,000)	-75%	PKBC/donations; small grants
	TOTAL REVENUES	4,278,213	4,109,744	(168,469)	-4%	

**First 5 Solano Children and Families Commission
2016 LONG TERM FINANCIAL PLAN UPDATE
Model Revision March 2016**

CATEGORY	FY2012-2016	FY2016-2018		FY2018/19 and Beyond							
	Y4	Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	Y9	Y10
	Budgeted FY2015/16	Budgeted FY2016/17	Projection FY2017/18	Projection FY2018/19	Projection FY2019/2020	Projection FY2020/21	Projection FY2021/22	Projection FY2022/2023	Projection FY2023/24	Projection FY2024/25	Projection FY2025/26
REVENUE											
Fund Balance (Beginning)	8,812,636	7,127,950	6,722,073	6,176,039	5,527,809	4,780,353	3,687,666	2,500,154	1,220,378	35046	36946
Tobacco Tax - Prop 10	3,311,173	3,176,200	3,073,327	2,973,316	2,876,683	2,783,191	2,692,737	2,605,223	2,520,554	2,438,636	2,359,380
Interest	32,060	35,656	26,888	24,704	22,111	19,121	14,751	10,001	4,882	140	148
Matching Funds	841,313	851,047	248,750	248,750	248,750	-					
Other	20,000	46,841	-		-	-					
Unexpended funds returned to LTFP	309,960	237,664	205,000	205,000	205,000	205,000	205,000	205,000	187,291	123,691	119,824
TOTAL REVENUE	4,514,506	4,347,408	3,553,965	3,451,770	3,352,544	3,007,312	2,912,488	2,820,224	2,712,726	2,562,467	2,479,351
Total Available Resources	13,327,142	11,475,358	10,276,039	9,627,809	8,880,353	7,787,666	6,600,154	5,320,378	3,933,103	2,597,513	2,516,298
APPROPRIATIONS											
<i>Program</i>											
Salaries, Benefits, Services and Supplies	565,784	446,371	375,000	375,000	375,000	375,000	375,000	375,000			
Priority 1 - Health and Well Being	2,082,263	1,366,000	766,000	766,000	766,000	766,000	766,000	766,000			
Priority 2 - Early Care & Education	763,016	676,000	676,000	676,000	676,000	676,000	676,000	676,000			
Priority 3 - Family Support & Parent Education	1,056,121	860,000	860,000	860,000	860,000	860,000	860,000	860,000			
Priority 4 - First 5 Futures	352,000	-	-	-	-	-	-	-			
Priority 4 - Systems Change		450,000	450,000	450,000	450,000	450,000	450,000	450,000			
Other	620,000	283,000	283,000	283,000	283,000	283,000	283,000	283,000			
Evaluation & Data Collection	170,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000			
Total Program	5,609,184	4,221,371	3,550,000	3,550,000	3,550,000	3,550,000	3,550,000	3,550,000	-	-	-
<i>Administrative</i>											
Total Administrative	590,008	531,914	550,000	550,000	550,000	550,000	550,000	550,000			
Administrative Percentage	10%	11%	13%	13%	13%	13%	13%	13%			
TOTAL APPROPRIATIONS	6,199,192	4,753,285	4,100,000	4,100,000	4,100,000	4,100,000	4,100,000	4,100,000	3,898,057	2,560,567	2,477,349
Net Increase/Decrease	(1,684,686)	(405,877)	(546,035)	(648,230)	(747,456)	(1,092,688)	(1,187,512)	(1,279,776)	(1,185,331)	1900	2002
Fund Balance (Ending)	7,127,950	6,722,073	6,176,039	5,527,809	4,780,353	3,687,666	2,500,154	1,220,378	35046	36946	38949

Assumptions:	Prop 10 revenue estimates by BOE through FY2018/19 then decline at 3.25% Expenditures continue at currently FY2016/17 funded level Only Secured Matching Funds in Revenue and Expenditure Interest at rate of 0.4%
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First 5 Solano Children and Families Commission

Fiscal Year 2016/17
Budget Presentation

March 1, 2016

FY2016/17 Budget Presentation

- ▶ **Motion: Consider approval of the First 5 Solano FY2016/17 Proposed Budget**

County Budget Process

- ▶ Proposed FY2016/17 Budget submitted February 29, 2016 as part of the overall County Budget process
- ▶ Commission approves budget March 1, 2016
- ▶ Supplemental budget due May 2016 (Optional)
- ▶ Incorporated in County Budget June 2016
- ▶ Funds assigned to County Reserve cannot be accessed once the Budget is approved

3

Budget Assumptions

- ▶ Proposition 10 tobacco tax revenues available as projected
- ▶ First 5 California meets its match obligations for IMPACT
- ▶ Proposition 63 (MHSA/PEI) funds available as projected
- ▶ First 5 Solano staff can successfully manage the programs and systems change work with one less full-time employee
- ▶ The State and Federal Budgets do not significantly impact overall County, school, and community services, and in turn impact First 5 Solano and its grantees

4

FY2016/17 Budget Components

Revenues

- ▶ Proposition 10 State Disbursement
- ▶ State Match Funds
- ▶ Interest Income
- ▶ MHSA/PEI Funds
- ▶ Donations/Grants/Other

Expenditures

- Program
- Administration
- Evaluation

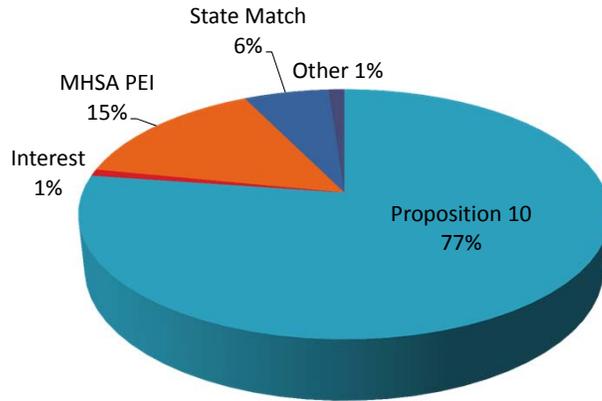
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FY2016/17 Projected Revenue

- ▶ Prop 10 revenue projections
 - Estimated 4% decreased based on Board of Equalization projections
- ▶ Maintains MHSA/PEI revenue
- ▶ Increased interest income
 - County pool expecting 0.5% yield
- ▶ State match revenue for IMPACT
- ▶ Other: donations, county services

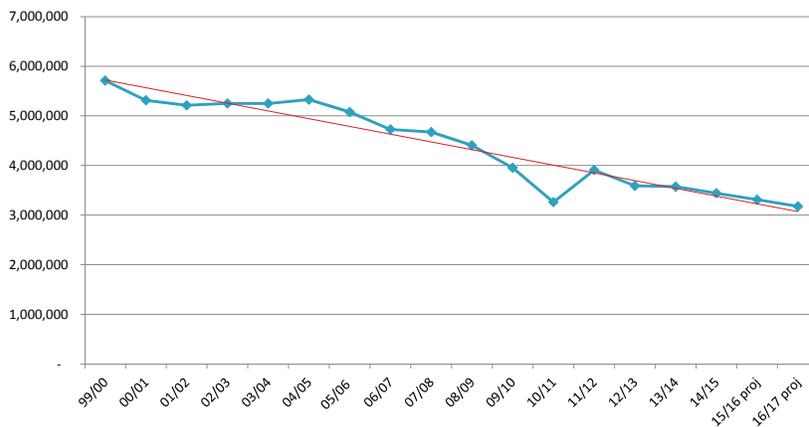
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FY2016/17 Projected Revenue



7

Prop 10 Revenue Over Time



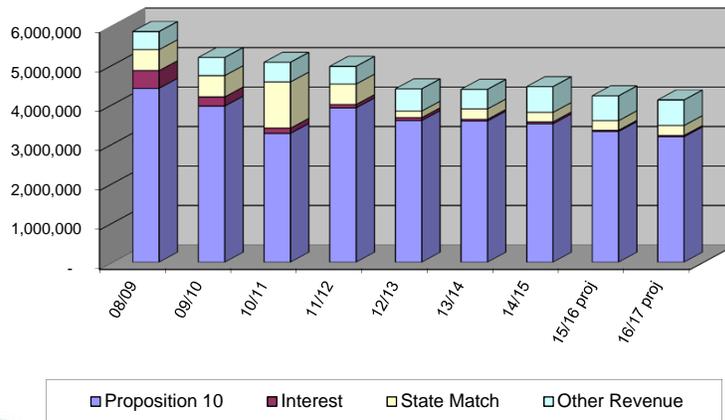
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FY2016/17 Projected Revenue

Proposition 10 State Disbursements	+	\$3,176,200
Interest Income	+	35,656
MHSA/PEI Funds	+	600,000
State Match Revenue	+	251,047
Other: Donations/Small Grants/County Services	+	46,841
FY2016/17 Revenue Budget	=	4,109,744
FY2015/16 Revenue Budget	-	4,278,213
4% Revenue Decrease	=	-168,469

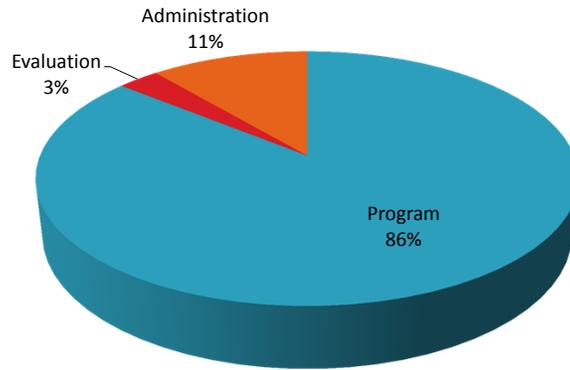
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Revenue Over Time



10

FY2016/17 Projected Expenditures



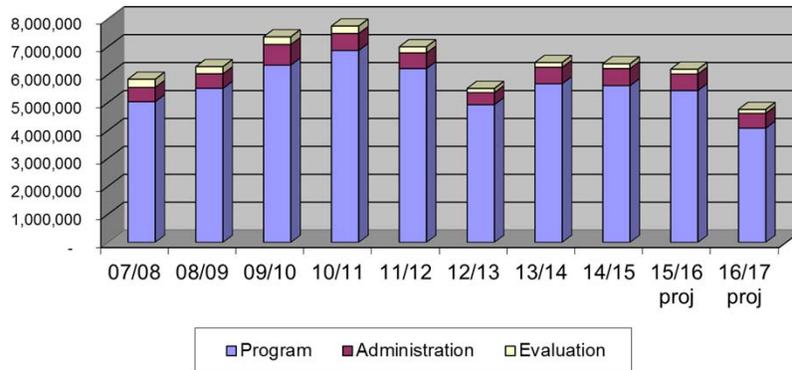
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FY2016/17 Expenditures

Program Expenditures	+	\$4,086,371
Evaluation & Data Collection Expenditures	+	140,000
Administrative Expenditures	+	531,914
FY2016/17 Expenditure Budget	=	\$4,753,285
FY2015/16 Expenditure Budget	-	6,862,167
31% Expenditure Decrease	=	-2,108,882

12

Expenditures Over Time



13

FY2016/17 Internal Programs

Description	Amount
Co-Sponsorship of Conferences/Training	25,000
Community Engagement Activities	88,000
Collaboration	50,000
Systems Change	450,000
Total Internal Programs	\$613,000

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Community Engagement

Description	Amount
Community Engagement Fund Grants	7,000
April Children's Month Grants	3,000
Parent Information Calendar-New Print	25,000
Kit for New Parent Customization	5,000
Event Partnerships	12,000
Promotional Materials	14,000
Messaging	22,000
Total Community Engagement Budget	\$88,000

15

Collaboration

Description	Amount
Executive Director @ 0.1 FTE	18,000
Professional Services/Facilitation	17,000
Grantee Trainings	15,000
Total Collaboration Budget	\$50,000

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Systems Change

*Draft pending approval of Systems Change Plan

Description	Amount
Executive Director @ 0.3 FTE	53,500
Deputy Director @ 0.2 FTE	35,200
Policy Manager @ 0.5 FTE	68,300
System Change Grantee Participation Grants	70,000
Collective Impact	100,000
Grantwriting & Business Challenge Grants	40,000
Professional Services	35,000
Systems Change Supports	45,000
Training	3,000
Total Systems Change Budget	\$450,000

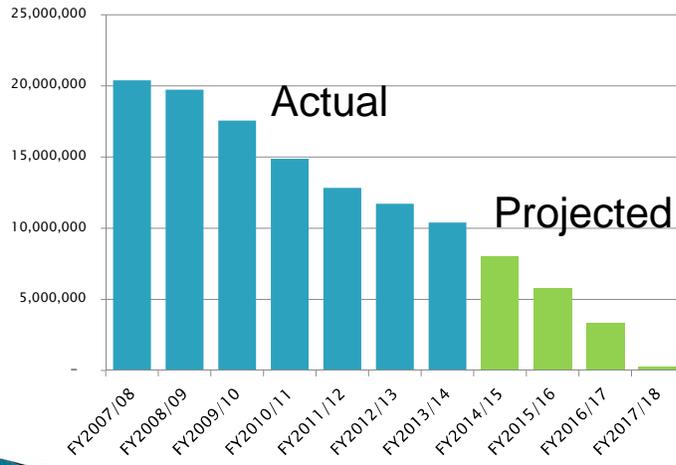
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Staffing

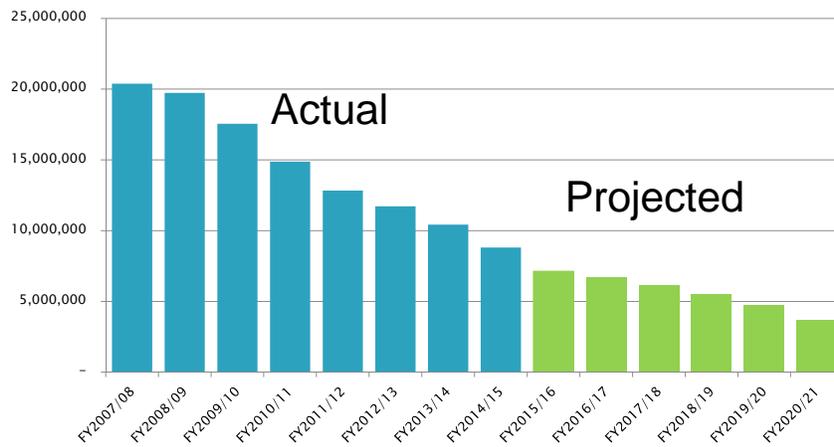
Program	
4.1 FTE Staff & 2 College Interns	612,464
Administration	
1.9 FTE Staff	250,353
Total Staffing	862,817

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Fund Balance–March 2015



Fund Balance–March 2016



FY2016/17 Budget Next Steps:

- Approve FY2016/17 Budget March 2016
- Approve allocations of funding April 2016
- Approve Systems Change Plan—anticipated June 2016
- Implement first year of 2016–2018 Program Investment Plan July 2016
- Continue implementation of internal programs:
 - Community Engagement; Co-Sponsorship; Collaboration; Systems Change

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Questions?



22



CHILDREN ARE OUR BOTTOM LINE

SYSTEMS AND POLICY COMMITTEE

February 18, 2016 4:00 – 5:00 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

AGENDA

CALL TO ORDER

- I. **Introductions, Public Comment, Commissioner Comments**
- II. **Consent Calendar** **Action**
 - A. Approve Agenda of February 18, 2016
 - B. Approve Minutes of November 24, 2015
 - C. Receive Commissioner Meeting Attendance Status Report
- III. **Co-Sponsorship of Training and Conferences Fund Application** **Action**

Motion: Consider approval of a request from Solano County Health & Social Services Public Health Nursing for an allocation of up to \$2,085 for three staff to attend a Lactation Educator Counselor Training
Megan Richards, Deputy Director
- IV. **Systems Change Update** **Discussion**

Receive an update on Priority 4: Systems Change planning activities
Michele Harris and Megan Richards, First 5 Solano; Lisa Colvig, Applied Survey Research
- V. **Business Engagement Update** **Discussion**

Discuss transition from Pre-K Business Champions fundraising strategy to support of a local giving campaign
Ciara Gonsalves, Program Manager
- VI. **Receive a First 5 Solano Staffing and Finance Update** **Information**

Receive a report on First 5 Solano staffing and financials
Megan Richards, Deputy Director
- VII. **Future Agenda Items, Meeting Time, Date, and Location** **Information**

Systems and Policy Committee March 15, 2016 3:00 – 4:30 PM, 601 Texas Street Suite 210, Fairfield CA. Future agenda items: First 5 Solano Budget and Staffing Update; Systems Change Implementation Plan; Commissioner Meeting Attendance

ADJOURN

The First 5 Solano Children and Families Commission does not discriminate against persons with disabilities. If you require a disability-related modification or accommodation in order to participate in the meeting, please call (707) 784-1332 at least 24 hours in advance of the meeting. Non-confidential materials related to an item on this Agenda are available for public inspection at the First 5 Solano business office, 601 Texas Street, Suite 210, Fairfield, CA during normal business hours.

Vision: All Solano County children are loved, healthy, confident, eager to learn, nurtured by their families, caregivers and communities.

Mission: First 5 Solano Children and Families Commission creates and fosters programs and partnerships with community entities to promote, support and improve the lives of young children, their families and their communities.

First 5 Solano Children and Families Commission

System & Policy Committee Meeting
February 18, 2016, 4:00 PM – 5:00 PM
601 Texas Street, Suite 210, Fairfield, CA 94533

Minutes

I. Introductions, Commissioner Comment, Public Comment

Commissioner Niedziela called the meeting to order at 4:01 PM.

Committee members present: Commissioners Niedziela and Barbosa

First 5 Staff present: Megan Richards (Deputy Director), Cherelyn Ellington Hunt (Early Childhood Development Manager), and Christiana Lewis (Office Assistant III)

Public attendees: Pamela Dixon (Solano County Health & Social Services Public Health) and Lisa Niclai (Applied Survey Research)

Commissioner Comment: None

Public Comment: None

II. Consent Calendar

- A. Approve Agenda of February 18, 2016

**Moved: Commissioner Barbosa, Seconded: Commissioner Niedziela
Approved: 2-0-0**

Commissioner Niedziela abstained from approving the November 24, 2015 minutes and asked staff to bring the item to the next Committee meeting.

- B. Receive Commissioner Meeting Attendance Status Report

Commissioner Niedziela requested for an explanation of the policy to be added to the log.

**Moved: Commissioner Barbosa, Seconded: Commissioner Niedziela
Approved: 2-0-0**

III. Co-Sponsorship of Training and Conferences Fund Application

Megan Richards, Deputy Director, presented a request from Solano County Health & Social Services for an allocation of up to \$2,085 for three staff to attend a Lactation Educator Counselor Training. This training will provide attendees with foundational lactation knowledge which will help meet the need in the community. Ms. Dixon explained the benefits of having Lactation Educator trained Public Health Nurses and Health Assistant to help higher risk clients.

Commission Barbosa asked if the Commission has funded this training before and if staff and Public Health Nursing expected this to be a reoccurring request. Ms. Richards answered that

the Commission has funded two other breastfeeding trainings this Fiscal Year and funded other agencies/Divisions to attend this training in the last two years. With new mandates for hospitals becoming “baby-friendly,” the County anticipates this will be the last year that H&SS will sponsor this type of training locally.

Motion A: Consider approval of a request from Solano County Health & Social Services Public Health Nursing for an allocation of up to \$2,085 for three staff to attend a Lactation Educator Counselor Training

Moved: Commissioner Barbosa, Seconded: Commissioner Niedziela
Approved: 2-0-0

IV. Systems Change Update

The Commission adopted its 4th Priority Area as *Systems Change* in December 2015. Ms. Niclai presented the some initial concepts within each System Change goal for the Committee’s consideration and feedback. Ms. Richards clarified that this plan reflects goals and results that the Commission would aim to achieve over time.

Commissioner Niedziela asked the anticipated readiness of community partners to share or restructure resources as suggested in result area one. Ms. Richards answered that staff have already been exploring these ideas with grantees and other agencies and they have expressed their willingness toward System Change.

Commissioner Niedziela expressed concern over the fiscal resources needed to identify fragmentation among providers. Ms. Niclai said that system walk-throughs typically can be accomplished over a few facilitated meetings, and a similar process was successful in San Mateo County. Ms. Richards followed up and said that the Commission has allocated funds for Systems Change in their Program Investment Plan for activities such as these.

Commissioners Niedziela and Barbosa asked for clarification on the Grant Writing Fund, and the barriers or opportunities community partners have to leverage grants. Ms. Richards explained that some grantees have indicated they do not have staff time available to search for grants, however, Ms. Gonsalves from First 5 Solano does assist by forwarding potential opportunities to them. Once a grantee does identify a grant opportunity, they can apply for an allocation from the Commission’s Grant Writing fund for up to \$5,000 for a grant writer. Ms. Niclai and Ms. Richards explained that Solano County partners are also at a disadvantage because recent studies have shown local foundations fund at a relatively low amount in Solano compare to neighboring counties.

Commissioner Niedziela thanked Ms. Niclai for the presentation, and asked that future presentations be accompanied by a list of acronyms to help Commissioners better understand the plans. Commissioner Barbosa asked if these plans could be accomplished with current First 5 Solano staffing levels. Ms. Richards answered that a staffing plan will be brought forward to the Commission in March. The plan includes current and recommended staff time for Systems Change.

V. Business Engagement Update

Ms. Richards reported that the Pre-Kindergarten Business Champion campaign has been in effect for three years and staff has not seen the growth in funding over time they anticipated. Staff has identified a strategy to increase fundraising using a community approach through an effort called *Give Local Solano*, which is attached to a national campaign called *Give Local*

America. The purpose is to raise local funds that go directly to non-profit agencies. Staff recommends applying current resources toward supporting efforts of Give Local Solano in anticipation of a higher return on investment.

Commissioners Barbosa and Niedziela asked for clarification on if the funds raised through Give Local Solano would go directly to Pre-K Academies and how it would affect current funding. Ms. Richards explained that any funds raised would go directly to non-profits who shared in the pool, and would not be allocated toward Pre-K Academies. The Committee members were concerned about losing funds specifically earmarked for Pre-K Academies and lost investments or relationships with local businesses. Ms. Ellington shared that schools have begun picking up some costs associated with Pre-K Academies, which help offset costs to the Commission. The Committee stated they were in support of participating in Give Local Solano, but would also like to continue to solicit for funding specifically for Pre-Kindergarten Academies.

VI. Receive a First 5 Solano Staffing and Finance Update

Ms. Richards reported that there is one vacancy, and staff will bring forward a staffing recommendation and budget to the March Commission meeting.

VII. Future Agenda Items, Meeting Time/Date/Location

Systems and Policy Committee March 15, 2016 3:00 – 4:30 PM, 601 Texas Street Suite 210, Fairfield CA. Future agenda items: First 5 Solano Budget and Staffing Update; Systems Change Implementation Plan; Commissioner Meeting Attendance

The meeting was adjourned at 5:18 PM.

Christiana Lewis, Office Assistant III
Approved:



CHILDREN ARE OUR BOTTOM LINE

DATE: February 24, 2016
TO: First 5 Solano Commission
FROM: Michele Harris, Executive Director
SUBJ: **Executive Director's Report for March 2016**

Child Trauma Letter of Support: On behalf of the Commission, I provided a letter of support (Attachment A) to the Center for Mental Health Services, Substance Abuse and Mental Health Services Administration for Children's Nurturing Project's application to the National Child Traumatic Stress Initiative.

If awarded this SAMHSA funding, CNP could leverage, support, and integrate an overarching trauma informed system of care for children in Solano County. This expansion would allow for more children and their families to receive the mental health services needed to improve educational, social, and emotional outcomes.

National Day of Giving: Solano County will participate in Give Local America, led locally by the Solano Community Foundation and taking place on May 3, 2016. Give Local America is one of the nation's largest, 24-hour crowdfunding events designed to empower people to donate in their local communities by supporting the non-profit organizations they trust to tackle today's most critical issues.

The purpose of the effort is to raise local funds that go directly to non-profit agencies and build a local culture of philanthropy on an ongoing basis. Twenty seven nonprofit agencies are participating in Solano, 6 of which are First 5 Solano funded grantees: Children's Nurturing Project, Solano Family and Children Services, Child Start, Inc., Heather House, Rio Vista CARES (FRC), and the Children's Network of Solano County.

The Commission's role in this effort is to assist our nonprofit partners in promoting the event, promoting outreach to elected officials, utilizing KUIC radio advertisements, and interfacing with other public entities to blanket awareness across the county. The nonprofit partners play a key role in outreach also, utilizing a collective fundraising approach in order to make the event successful. Interested donors can donate now by visiting the Give Local Solano website <https://givelocalsolano.org/> between now and May 3rd, visit the Give Local Solano Incentive Fund link and click Donate Now button to participate. Donations made between now and May 3. Should this event be successful, it is intended to become an annual event.

Executive Directors Workgroups: The Executive Directors Group met again in January. The discussion centered around the Commission's Strategic Plan and the associated funding for the next 2 years, along with the systems change challenge and approach. The group discussed its 2 existing workgroups (Working Together Differently & Alternative Funding Sources) and decided that these efforts should shift to bridge the early childhood funding gap within 2 years.

The group approached this work from a different perspective and have developed 2 new efforts:

1. Messaging → Legislation – this work will focus on developing a uniform message about the importance of early childhood, and then utilizing that message and tools to advocate for legislative changes and more private sector engagement
2. Collective Impact – this work will focus on leveraging collective impact efforts and advocate for increased resources from other community partners

This work may also include components of programmatic effectiveness, systems integration, increased conversations across systems (government & schools; nonprofits & government; hospitals & government, etc.) and exploration of a Non-Profit Coalition for Solano County.

Strengthening Families Roundtable: Staff attended the California Strengthening Families Roundtable Learning Community with representatives from non-profit, for-profit, government and First 5 agencies present. The highlight of the session was a presentation by Robert Friend, LCSW and Director of the National Institute for Permanent Family Connectedness. The title of his presentation was: Toxicity of Loneliness and Isolation—Network as the Incubator of Protective Factors to Promote Healing and Insulation from Trauma. Mr. Friend explained how toxicity of loneliness and isolation is associated with:

- poorer physical and emotion outcomes from children through older adults
- erodes hope and the belief in possibilities of a better life
- promotes the perspective that families don't need anybody; and
- limits the development of social/human capital.

Research proves that building adult capabilities improves child outcomes and the presentation concentrated on how the Protective Factors model can protect children by supporting families to build their own support system networks – “doing with rather than doing for.”

Early Learning Water Cooler Conference: Megan Richards, Deputy Director, along with several Solano early learning partners, attended the 8th Annual Advancement Project Early Learning Water Cooler Conference in February. The conference focused on the most recent research on early brain development and the connections between early learning and lifelong opportunity. In addition, the conference featured several panels which discussed community partnerships along with statewide policy and budget developments.

Solano Quality Early Learning System Update: An Ad Hoc Committee of the QRIS Consortium is planning a Solano Quality Early Learning System Launch Event scheduled for Saturday, May 14th at Solano Community College. The first half of the morning is targeted to community members, policy makers, and early care and education providers to learn more about what is quality in early learning and how it makes a difference. Providers can stay to learn about what quality programs look like and what opportunities are available to join quality early learning programs, including IMPACT, Early Head Start Partnerships, the California State Preschool Program QRIS Block Grant and the Infant Toddler QRIS Block Grant.

First 5 California has responded to First 5 Solano's IMPACT Phase 2 High Quality Action Plan with a few clarifying questions. Once First 5 Solano responds, we anticipate First 5 CA will be announcing the Phase 2 awards of funding. Solano County Office of Education is in the process of recruiting and hiring for coaches for both the QRIS Block Grant and the initial IMPACT sites. IMPACT will be seeking 3-5 pilot sites in March with additional sites enrolling in May and June.

Lastly, Solano County Office of Education has been awarded the QRIS Infant Toddler Block grant in the amount of \$146,639. This grant is one time funding to serve sites with infants and toddlers through June 2017 and provides additional funding for activities such as coaching, assessment, and outreach.

Library Partnership: First 5 Solano and the Solano County Library are moving forward with a partnership to enhance dedicated areas in each library for early learning activities and support. These “Early Learning Corners” align with the efforts of the Commission to support early learning in a variety of settings and creating a dynamic partnership with our local library network. The library has convened a task force to identify which branches would most benefit from Early Learning Corners within the Children’s Area of selected libraries. Once completed, open house events will be scheduled in May/June and August. These events will introduce the Early Learning Corners and nicely coincide with the launch of the Library’s Summer Reading Program and back to school activities. Commissioners will receive an invitation to these events when the dates are confirmed.

New Investing in California’s Children Fact Sheet: An updated version of the Association’s Investing in California’s Children fact sheet is included as Attachment B to this report. The fact sheet provides an overview of First 5’s statewide investments, including dollar amounts invested by impact area and the demographic characteristics of the children we serve across the state.

Early Childhood Comprehensive Systems Letter of Support: On behalf of the Commission, I provided a letter of support (Attachment C) to Health Resources and Services Administration for Solano County Health and Social Services, Maternal Child Adolescent Health Division. The grant would support a regional partnership with neighboring counties and the State of California in improving children’s development outcomes over the course of a 5-year period.

If awarded this HRSA funding, Solano County Health and Social Services participate with the state to coordinate and integrate children’s services, with the goal of improving developmental scores of 3-year old children in the region. The overall approach supports and aligns with current collective impact, Nurse Family Partnership, Healthy Families America and Help Me Grow programs. These programs are currently being provided in Solano, and this grant would complement and strengthen existing partnerships, contributing to better overall outcomes for our County’s children.

Sierra Health Foundation Grant: First 5 Solano is partnering with the Solano County Breastfeeding Coalition to apply for a grant that would pay the majority of the costs related to the purchase of a Portable Breastfeeding Pod. First 5 Solano has previously secured the First 5 Fresno Breastfeeding Friendly Express Van to provide a breastfeeding space available for moms at the Solano County Fair.

Staff has contacted a company that provides breastfeeding suites at airports and other locations and inquired about a portable option. The company is in the final stages of refining a portable “pod” that can be easily transported and set up in indoor and outdoor locations and plans to have it available for purchase in early summer. If awarded, this grant would provide a local solution for breastfeeding space that could be utilized by many organizations and at many different events throughout the County.



2016 Calendar Distribution: Community agencies, schools, parent groups, pre-schools, health facilities libraries and others helped distribute almost 17,000 English and 3,700 Spanish Parent Calendars. The initial order was for 15,000 English and 3,000 Spanish. The demand for the Spanish calendar was higher than anticipated and the printer was able to generate an additional 700 calendars from a print overrun for a very low cost and also included the print overrun of 2,000 English calendars at no charge. We are excited to report that a 2016 Parent calendar was sent home with every Transitional and regular Kindergarten student in Solano County.

Attachment A: Letter of Support – Children’s Nurturing Project

Attachment B: Investing in California’s Children Fact Sheet

Attachment C: Letter of Support – Solano County Health and Social Services, MCAH



CHILDREN ARE OUR BOTTOM LINE

COMMISSIONERS

- Marisela Barbosa
Chair
- Liz Niedziela
- Aaron Crutison
- Jay Speck
- Elise Crane
- Erin Hannigan
- Dan Ayala
- Jerry Huber
- Dana Dean

February 3, 2016

Cicely Burrows-McElwain
 Center for Mental Health Services
 Substance Abuse and Mental Health Services Administration
 1 Choke Cherry Road
 Room 6-1146
 Rockville, Maryland 20857

Re: National Child Traumatic Stress Initiative – Category III Community Treatment and Services Centers Funding Announcement

Dear Ms. Burrows-McElwain:

STAFF

- Michele Harris
Executive Director
- Megan Richards
Deputy Director
- Venis Jones Boyd
Family Support Programs Mgr.
- Cherelyn Ellington
Early Learning & CE Programs Mgr
- Ciara Gonsalves
Policy & Fund Development Mgr.
- Christiana Lewis
Office Assistant III
- Raisa Ballesteros
College Intern
- Courtney Perry
College Intern
- Ashley Forsyth
College Intern

On behalf of First 5 Solano Children and Families Commission, I'm writing to offer our strongest recommendation for Children's Nurturing Project (CNP) in their application to become a Category III Community Treatment and Services Center for the National Child Traumatic Stress Initiative. CNP has provided mental health and developmental services to high risk youth for more than 10 years in Solano County and has grown to become the leader among community based organizations in providing trauma informed care to children through local school districts, law enforcement, child welfare, and mental health referrals.

Children's Nurturing Project has been a strong partner with First 5 Solano in our efforts to expand early developmental services and strengthen the early childhood system. In 2004, First 5 selected CNP to lead the creation of a countywide strategic plan for early mental/developmental health services, and then to provide direct services to help implement that plan beginning in 2005. CNP brought together a number of partners in 2007 to establish the Partnership for Early Access for Kids initiative, offering a full range of child, parent/caregiver and provider support to ensure the healthy development and school readiness of some of the most vulnerable Solano children. This initiative was re-funded in 2011 and continues to post impressive results in both the outcomes of children and families served and system development.

First 5 Solano Children & Families Commission uses Proposition 10 tobacco tax and other funds for prenatal, health, quality child care, school readiness and parent, provider, and family support programs across Solano County. These services help ensure that children thrive and enter school healthy and ready to learn, grow and become productive members of Solano County's workforce and community.

Most recently, CNP secured State of California Victims Compensation Funds to provide trauma-based services in Solano for victims of crime and human trafficking. If awarded this SAMHSA funding, CNP can leverage, support, and integrate an overarching trauma informed system of care for children in Solano County. This expansion will allow for more children and their families to receive the mental health services needed to improve educational, social, and emotional outcomes for children.

First 5 Solano holds its grantees highly accountable and CNP has provided innovative and multi-faceted child and family services. We know you will have many worthy applicants and difficult choices to make. Please give your strongest consideration to CNP in your evaluation of applicants to become a Category III Community Treatment and Services Center for the National Child Traumatic Stress Initiative.

Sincerely,

Michele Harris
 Executive Director, First 5 Solano





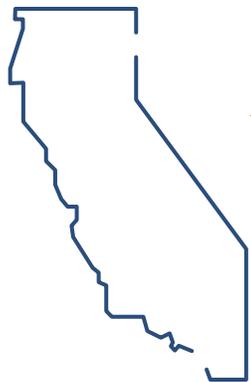
INVESTING IN CALIFORNIA'S CHILDREN



For nearly two decades, First 5 has been a leader in providing essential and effective services for California's youngest children.

In 1998, California voters passed Proposition 10, the ballot initiative that created First 5 commissions in every county to support the healthy development of children from birth through 5 years of age — the time when 90% of brain development occurs. Last year alone, First 5 county commissions invested nearly \$560 million to improve the lives of California children — more than the top private and community foundations combined.

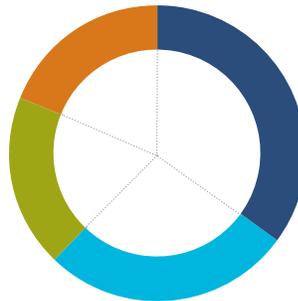
CALIFORNIA'S YOUNGEST CHILDREN AT A GLANCE



- 3M** children ages 0-5 in California
- 50%** Medi-Cal births
- 24%** living in poverty
- 14%** reported for abuse or neglect at least once
- 8%** with identified special health care needs

LAST YEAR, FIRST 5 COUNTY COMMISSIONS INVESTED...

\$560M Reaching over 1 million children
1 in 3 of California's kids

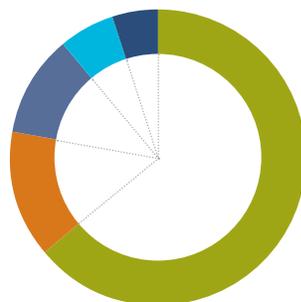


- \$196M** **Early Childhood Education** (Preschool, QRIS, Infant and Toddler Care)
- \$153M** **Health** (Home Visiting, Developmental Screening, Health Access)
- \$105M** **Family Strengthening** (Parent Education, Homeless Services)
- \$105M** **Systems Investments**

COUNTY COMMISSIONS SERVED:



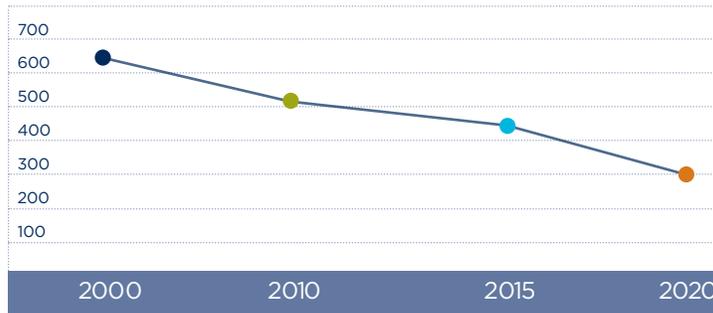
39% Infants and toddlers



- 62%** Latino
- 19%** White
- 8%** Multi-Racial / Other
- 6%** Asian
- 5%** African-American

THE TIME TO REINVEST IN THE FIRST 5 YEARS IS NOW

PROPOSITION 10 REVENUE HAS DECLINED BY MORE THAN 30 PERCENT SINCE 2000:



\$650M in 2000

\$510M in 2010

\$440M in 2015

\$300M in 2020 (projected)

STATEWIDE, FIRST 5 INVESTMENTS ARE INTEGRAL TO THE FOLLOWING:

FAMILY STRENGTHENING

First 5 supports at-risk and isolated families through evidence-based home visiting and evidence-based parent education programs that are proven to develop parenting skills, reduce social isolation, reduce rates of child abuse and neglect, and strengthen communities.

EARLY IDENTIFICATION AND INTERVENTION

First 5 is committed to ensuring that all California children receive required developmental screenings and referrals to necessary services and supports, and is leading the statewide development of a coordinated early intervention system.

ORAL HEALTH

First 5 is working to expand access to preventative and restorative oral health services and oral health education for the state's youngest children.

QUALITY EARLY LEARNING

First 5 investments focus on ensuring school readiness for high-need children by prioritizing early learning program quality, a well-supported workforce, and expanded access to early learning settings for infants, toddlers and preschoolers.

SYSTEM SUSTAINABILITY AND REACH

First 5 collaborates with statewide partners to increase funding streams dedicated to early childhood health and development and bring to scale evidence-based practices proven by First 5 commissions throughout the state.

Over 500 First 5 Commissioners, including members of county Boards of Supervisors, pediatricians, business leaders, educators and parents stand ready to support children and families. Together, we can ensure that all children get the best possible start in life.

COMMISSIONERS

Marisela Barbosa

Chair

Liz Niedziela

Jay Speck

Elise Crane

Jerry Huber

Dan Ayala

Erin Hannigan

Aaron Crutison

Dana Dean

STAFF

Michele Harris

Executive Director

Megan Richards

Deputy Director

Venis Jones Boyd

Family Support Programs Mgr.

Cherelyn Ellington

Early Learning & CE Programs Mgr

Ciara Gonsalves

Policy & Fund Development Mgr.

Christiana Lewis

Office Assistant III

Raisa Ballesteros

College Intern

Courtney Perry

College Intern

Ashley Forsyth

College Intern

First 5 Solano Children & Families Commission uses Proposition 10 tobacco tax and other funds for prenatal, health, quality child care, school readiness and parent, provider, and family support programs across Solano County. These services help ensure that children thrive and enter school healthy and ready to learn, grow and become productive members of Solano County's workforce and community.



Nancy Calvo
MCAH Director
Solano County Health & Social Services
275 Beck Ave.
Fairfield, CA 94533

Subject: Early Childhood Comprehensive Systems (ECCS) Grant

Dear Nancy:

First 5 Solano Children and Families Commission is very much interested in partnering with Solano Maternal, Child and Adolescent Health and the State of California in their submission of the grant application to Health Resources and Services Administration for the ECCS.

First 5 Solano Children and Families Commission is currently providing funding to support the *Help Me Grow* system in Solano County. Additionally, a larger effort to coordinate systems serving young children and families was formed and funded by First 5 Solano with the goal of further coordinating and integrating the early childhood system.

First 5 Solano Children and Families Commission is willing to:

- a. Lead and/or participate in the development of a countywide comprehensive early childhood system by identifying and convening partners from all major early childhood sectors.
- b. Participate in the state level Early Childhood Comprehensive Systems (ECCS) common agenda and shared indicators.
- c. Utilize CHVP's ETO as the ECCS database.
- d. Identify two to four adjacent MCAH county partners who will participate in regional ECCS activities.
- e. Identify one to two local communities in the county in which work will be done.
- f. Lead in supporting local communities to participate in ECCS at the state and local levels.
- g. Participate in HRSA ECCS CoINN activities.
- h. Participate in collecting data from local communities and report monthly to CDPH MCAH.
- i. Share barriers and innovations with the state ECCS.

We look forward to continuing our collective collaborative efforts by working with you and the State of California to improve the health and well-being of all children in Solano County and their families in order for them to thrive in safe, stable and nurturing families and communities.

Sincerely,

Michele Harris
Executive Director