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Planning Services Division

**MINUTES OF THE SOLANO COUNTY  
ZONING ADMINISTRATOR'S MEETING**

**Virtual Meeting of November 19, 2020**

The regular meeting of the Solano County Zoning Administrator was called to order at 10:00 a.m. in the Department of Resource Management, Fairfield, California, via telephone.

STAFF PRESENT:

Jim Leland, Principal Planner/Acting Zoning Administrator  
Allan Calder, Planning Manager  
Eric Wilberg, Planner Associate  
Jamielynne Harrison, Zoning Administrative Clerk

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ADMINISTRATIVE APPROVALS

There were no administrative approvals for review.

PUBLIC HEARING

1. PUBLIC HEARING to consider an extension of time to exercise Use Permit U-18-03 (**Monroe Ranch – Suisun Valley Inn**) to establish and operate an eight room Bed & Breakfast Inn and Special Events venue located at 4400 Suisun Valley Road, 2 miles west of the City of Fairfield, within the Suisun Valley Agriculture "A-SV-20" Zoning District, APN's 0027-020-030, 080, and 090. Staff Recommendation: Approval

Action: Jim Leland officiated as Acting Zoning Administrator. Community member Mr. Richard Zimmerman was present via telephone conference.

The Suisun Valley Inn withdrew their application for an extension. This item was removed from the hearing.

Mr. Zimmerman asked if the use permit was null and void. The Zoning Administrator indicated that the Planning Division found the application to have been exercised and there was no further need for an extension request, therefore, the application was withdrawn. Mr. Zimmerman had further questions regarding the Williamson Act. The Zoning Administrator directed Mr. Zimmerman to speak with the project planner.

*Any person who believes he or she has been adversely affected by the decision of the Zoning Administrator may file an appeal of the decision to the Planning Commission within ten days.*

Since there were no other items on the agenda, Mr. Leland closed the public hearing and the meeting was **adjourned**.